

CITY OF SARTELL

125 Pine Cone Road N. • P.O. Box 140
Sartell, MN 56377-0140
(320) 253-2171
Fax (320) 253-3337

BUILDING PERMIT APPLICATION

To Be Completed By Building Inspection Department

Permit # _____ Date _____

Owner _____

Phone # (H) _____ (W) _____

Address _____

Lot # _____ Block # _____ Plat _____

Tax Parcel # _____

County: Stearns _____ Benton _____

Completion Date: _____

Estimated Value _____

Permit Fee _____

Admin. Fee _____

Plan Check Fee _____

Penalty Fee _____

State Surcharge _____

Wac/Sac Fee _____

Contractor's License

Verification Fee _____

Total Fee _____

Fee Pd. Check # _____

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Zone _____

Lock Box Receipt #: _____

UBC Designation Type _____

Type of Occupancy: Residential _____ Commercial _____ Industrial _____ Other _____

Building Construction: New _____ # Finished Levels: 1 _____ 2 _____ 3 _____ 4 _____

Lower Level Finish _____ Remodel _____ Addition _____ Siding _____

Windows _____ Roofing _____ Deck _____ Patio _____ Porch _____

Foundation Type: Full Basement _____ Slab on Grade _____ Crawl Space _____

Lot Size: Front _____ Rear _____ Side 1 _____ Side 2 _____

Bldg. Structure Setbacks: Front _____ Rear _____ Side 1 _____ Side 2 _____

Description: Height _____ Depth _____ Width _____ # Stories _____ # Bedrooms _____ # Baths _____

Garage: Detached _____ Attached _____ # Parking Spaces _____ Accessory Bldg/Shed _____

Energy Code Compliance: HRV _____ Continuous Ventilation _____ Category _____

Fireplace: Gas _____ Wood _____ Other _____ Addl Heating Appliance _____

Fence: Height _____ Length: Front _____ / _____ Side 1 _____ Side 2 _____ Rear _____ Material _____

*Note: For the construction of new buildings, the applicant is responsible for establishing the final grade to maintain positive drainage away from the building foundation.

Architect/Engineer/Designer _____

Phone _____

Builder _____ License # _____

Phone _____

Address _____

Phone _____

Electrician _____

Phone _____

HVAC _____

Phone _____

Plumber _____

Phone _____

Water/Sewer Installer _____

Phone _____

Items filed with Application: Plans _____ Specs _____ Survey _____ Site Plan _____

Notes: _____

The undersigned hereby agrees to do all work in accordance with the Ordinances of the City of Sartell and the rulings of the Building Inspection Department.

Applicant _____

Approved By: _____
Building Inspector

Company _____

City Clerk _____