

CITY OF SARTELL

125 Pinecone Road N. • P.O. Box 140
Sartell, MN 56377-0140
(320) 253-2171 • Fax (320) 253-3337 - City Hall
(320) 258-7317 - Inspections

BUILDING PERMIT APPLICATION

Permit # _____ Date _____
Owner _____
Phone # (H) _____ (W) _____
Cell _____ E-mail _____
Site Address _____
Plat _____
Tax Parcel # _____ Lot _____ Block _____
County: Stearns _____ Benton _____
Estimated Construction Valuation: _____

To Be Completed By Building Inspection Department

Estimated Value _____
Permit Fee _____
Plan Check Fee _____
Land Disturbance Fee _____
State Surcharge _____
Wac/Sac Fee _____
Contractor's License
Verification Fee _____
Total Fee _____
Fee Pd. Check # _____
.....
Zone _____
Lock Box Receipt #: _____
IBC/IRC Designation Type _____

Type of Occupancy: Residential _____ Commercial _____ Industrial _____ Other _____
Building Construction: New _____ # Finished Levels: 1 _____ 2 _____ 3 _____ 4 _____
Lower Level Finish _____ Remodel _____ Addition _____ Siding _____
Windows _____ Roofing _____ Deck _____ Patio _____ Porch _____
Foundation Type: Full Basement _____ Slab on Grade _____ Crawl Space _____ Pier _____
Lot Size: Front _____ Rear _____ Side 1 _____ Side 2 _____
Bldg. Structure Setbacks: Front _____ Rear _____ Side 1 _____ Side 2 _____
Description: Height _____ Depth _____ Width _____ # Stories _____ # Bedrooms _____ # Baths _____
Garage: Detached _____ Attached _____ # Parking Spaces _____ Accessory Bldg/Shed _____
Energy Code Compliance: HRV _____ Continuous Ventilation _____ Category _____
Fireplace: Gas _____ Wood _____ Electric _____ Addl Heating Appliance _____

*Note: For the construction of new buildings, the applicant is responsible for establishing the final grade to maintain positive drainage away from the building foundation.

Architect/Engineer/Designer _____ Phone _____
Builder _____ License # _____ Phone _____
Fire Suppression/Detection _____ Phone _____
Electrician _____ Phone _____
HVAC _____ Phone _____
Plumber _____ Phone _____
Water/Sewer Installer _____ Phone _____

Items filed with Application: Plans _____ Specs _____ Survey _____ Site Plan _____

Notes: _____

The undersigned hereby makes application for a permit for the work herein specified, agreeing to do all such work in strict accordance with all applicable codes and ordinances and hereby declares that all the facts and representation stated in this application are true and correct and that the property owner has accepted these materials and equipment.

Applicant _____
Company _____

Code Official _____ Date _____
City Clerk _____