

**Joint Planning Commission
August 16, 2006**

Pursuant to due call and notice thereof, a regular Joint Planning Commission meeting was held on August 16, 2006 at 6:30 p.m. at Sartell City Hall.

MEMBERS PRESENT: Ron Naber, Jerry Hettwer, Mark Bromenschenkel, Sandy Cordie, Tom Beutel, Robin Froelich

MEMBERS ABSENT: None

OTHERS PRESENT: Anita Rasmussen, City Planner
Carla Chapman, Planning Associate
Rebecca Wicklund, Recording Secretary
Keith Yapp, City Engineer

Tom Beutel called the meeting to order at 6:30 p.m.

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY CORDIE TO APPROVE THE AGENDA. THE MOTION WAS SECONDED BY HETTWER. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: NABER, HETTWER, BROMENSCHENKEL, CORDIE, BEUTEL, FROELICH

NAY: NONE

MOTION CARRIED

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mark stated that Robin Froelich was listed as absent when she was only late, so she needed to be moved to members present.

A MOTION WAS MADE BY NABER TO APPROVE THE AUGUST 2, 2006 MINUTES. THE MOTION WAS SECONDED BY BROMENSCHENKEL. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: NABER, HETTWER, BEUTEL, CORDIE, FROELICH, BROMENSCHENKEL

NAY: NONE

MOTION CARRIED

MILLENNIUM TELCOMM, LLC – VARIANCE AND CONDITIONAL USE PERMIT

Anita presented the request by Millennium Telcomm to construct a telecommunications tower at 1249 2 ½ Street North and receive two variances one for 447 feet from a residential rental unit and one that would be 157 feet from the residential property line. A conditional use permit is also being requested to allow for the construction of the tower.

Greg Orstad and Timothy Rajkowski were present and represented Millennium Telcomm, LLC.

Commission expressed concerns regarding length of the requested variance to the residential setback requirements.

They suggested that applicant check out other areas of the city or township that may not be as close to residential areas.

A MOTION WAS MADE BY HETTWER TO APPROVE THE FINDINGS OF FACT. THE MOTION WAS SECONDED BY FROELICH. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: HETTWER, FROELICH, NABER, BEUTEL, CORDIE, BROMENSCHENKEL

NAY: NONE

MOTION CARRIED

A MOTION WAS MADE BY HETTWER TO APPROVE THE VARIANCE. THE MOTION WAS SECONDED BY FROELICH. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: NONE

NAY: HETTWER, FROELICH, NABER, BEUTEL, CORDIE, BROMENSCHENKEL

MOTION DENIED

A MOTION WAS MADE BY NABER TO APPROVE THE FINDINGS OF FACT. THE MOTION WAS SECONDED BY HETTWER. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: HETTWER, FROELICH, NABER, BEUTEL, CORDIE, BROMENSCHENKEL

NAY: NONE

MOTION APPROVED

A MOTION WAS MADE BY HETTWER TO APPROVE THE CUP. THE MOTION WAS SECONDED BY NABER. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: NABER

NAY: BROMENSCHENKEL, FROELICH, CORDIE, BEUTEL, HETTWER

MOTION DENIED

A MOTION WAS MADE BY HETTWER TO ADVISE STAFF AND THE COUNCIL TO WORK THE TOWER COMPANY TO TRY TO RESOLVE PLACEMENT ISSUES. THE MOTION WAS SECONDED BY BEUTEL. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: NABER, HETTWER, BEUTEL, FROELICH, BROMENSCHENKEL

NAY: CORDIE

MOTION CARRIED

FINAL PLAT – SARTELL CITY CENTRE

Carla presented request by Equity Investments Unlimited and RPK Investment for the final plat of Sartell City Centre. Carla made the following recommendations:

1. Consider renaming the plat to Madison Square, Plat 2.
2. That future site plans conform to B-2 standards and the wetland ordinance.
3. Outlot A will need to have a cross egress/ingress and utility easement to ensure access to lot 1, block 1.
4. Any further subdivision of Outlot B will require a revised preliminary and final plat.
5. Lot 1, Block 1 will not have direct access to 2nd Street South. Only access will be allowed along 2nd Street South and 12th Ave South.

A MOTION WAS MADE BY BROMENSCHENKEL APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT FOR SARTELL CITY CENTRE. THE MOTION WAS SECONDED BY CORDIE. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: HETTWER, NABER, BEUTEL, CORDIE, FROELICH, BROMENSCHENKEL

NAY: NONE

MOTION CARRIED

SITE PLAN – SARTELL CITY CENTRE

Carla presented the site plan request for Sartell City Centre.

A MOTION WAS MADE BY BROMENSCHENKEL TO APPROVE THE SITE PLAN FOR SARTELL CITY CENTRE. THE MOTION WAS SECONDED BY HETTWER. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: HETTWER, NABER, BEUTEL, CORDIE, FROELICH, BROMENSCHENKEL

NAY: NONE

MOTION CARRIED

OTHER BUSINESS

½ cent sales tax questions

Carla' resignation.

ADJOURN

A MOTION WAS MADE BY CORDIE TO ADJOURN THE MEETING AT 7:31 P.M. THE MOTION WAS SECONDED BY NABER. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: HETTWER, NABER, BEUTEL, CORDIE, FROELICH, BROMENSCHENKEL

NAY: NONE

MOTION CARRIED

Minutes by:

Rebecca Wicklund
Recording Secretary