

SARTELL CITY COUNCIL MEETING

MINUTES OF JUNE 26, 2006

12TH MEETING

Pursuant to due call and notice thereof, the 12th meeting of 2006 was held on June 26, 2006 in the council chambers of the Sartell City Hall. Acting Mayor O'Driscoll called the meeting to order at 7:02 p.m.

COUNCIL PRESENT: Council members: Lewandowski, O'Driscoll, Orndorff, Perske
COUNCIL ABSENT: Mayor Pogatshnik
PRESENT: Patti Gartland, City Administrator
Judy Molitor, Administrative Secretary
Brad Borders, Public Works Director
Jim Hughes, Police Chief
Brian Davies, Assistant City Engineer
Anita Rasmussen, Planning & Community Development Director

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY ORNDORFF AND SECONDED BY PERSKE ADOPTING THE AGENDA AS PRESENTED.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

SPECIAL PRESENTATION

Mike Deluca, representing the Lions Club, presented a proposal to install a wrought iron style gazebo in the Lions handicapped park. Deluca talked about the projects being done by area eagle scouts and the progress of installing a primitive trail for sight impaired individuals. The park is user friendly for handicapped persons, however will be open to the public. Deluca talked about some of the changes being made to the original plan, specifically as it relates to the water feature. The Lions will construct a shelter starting in the fall, 2006 and, with the help of a fund raising campaign, are hopeful to have the shelter complete in one year. Deluca reported on some donations in kind received so far toward the construction of the shelter. After completion of the building, plans are to turn it over to the city for maintenance.

City Administrator, Patti Gartland asked a timeframe for site plan approval as well as to coordinate provisions for maintenance expenses in the budget process.

Acting Mayor O'Driscoll thanked the Lions for all they do in the community and specifically for this upcoming donation to the City.

APPROVAL OF CITY COUNCIL MINUTES

A MOTION WAS MADE BY LEWANDOWSKI AND SECONDED BY ORNDORFF APPROVING THE MINUTES, AS CORRECTED, OF THE JUNE 12, 2006 REGULAR MEETING.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

CONSENT AGENDA

- a. Approval of Public Works Commission meeting notes of June 13, 2006
- b. Approval of schedule of 2007 budget meetings
- c. Approval to special joint meeting with the City Council for a market study presentation for 4-6 p.m. on Thursday, July 13, 2006
- d. Approval of resolution approving petitioned annexation of 32875 River Vista Lane
- e. Approval of budgeted purchase and installation of radios and access card security system for the new public works building
- f. Approval of Huntington water tower antennae lease agreement with T-Mobile
- g. Acceptance of SCORE grant from Benton County and approval to purchase recycled benches and garbage receptacles for Val Smith and East Side Kiddie parks.
- h. Approval of resolution accepting annexation petition for the 38.5 Schefers property located south of CR 133 and east of CR4
- i. Approval of resolution setting a public hearing for July 10, 2006, on an interim use permit request for Coborns North for temporary, outdoor seasonal product sales
- j. Approval of first reading and resolution setting a public hearing for July 24, 2006, on amending the Zoning Map to incorporate mapping for the natural resource inventory for regulation of environmentally sensitive areas.
- k. Approval to submit an application for federal grant assistance from the Safe Routes to Schools grant program.
- l. Acceptance of a \$10,000 Safe and Sober program grant
- m. Approval of plans and specifications for Waterside Way
- n. Approval of a resolution approving plans and specifications and authorizing setting a bid date for the 2006 Capital Improvements, Phase I
- o. Approval of a resolution approving plans and specifications and authorizing setting a bid date for the 2006 Capital Improvements, Phase 2
- p. Approval of a resolution approving plans and specifications and authorizing setting a bid date for Heritage Place Improvements
- q. Approval of a block party in the cul-de-sac of Scott Drive on July 8, 2006
- r. Approval of a resolution denying wetland conservation act permit for Tiffany Meadows – Wetland Bank Application
- s. Approval of amended contract for professional services for AUAR completion

A MOTION WAS MADE BY ORNDORFF AND SECONDED BY PERSKE APPROVING CONSENT AGENDA ITEMS A-S AS PRESENTED.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

PUBLIC HEARINGS

- a. **Zoning Ordinance Amendments to Title 10, Chapter 22 (Environmentally Sensitive Areas - ESA)**

Acting Mayor O'Driscoll explained the procedure for the hearing and asked Anita Rasmussen, Planning & Community Development Director to present the zoning amendments regarding the environmentally sensitive areas.

Anita gave a brief history of the task force meetings that were held and presented a list of the voting and non-voting members. Anita presented the following plan for the ordinance amendment:

- A. **Ordinance Goals:** The intent of this ordinance is to pursue two equal goals:
 - 1. To protect ESA's
 - 2. Equitable return to landowner.

- B. **Comprehensive Plant Goals:** This ordinance creates a process through which the City can support orderly growth and development while protecting environmentally sensitive resources.

Purpose of the Comprehensive Plan Goals:

- 1. Protect, conserve and enhance natural resources and ESA's for community long term environmental and economic benefits.
 - 2. Recognize the Mississippi, Sauk, Watab and other rivers as assets to the community.
 - 3. To conserve and improve ESA's
 - 4. To protect, preserve and enhance the supply of clean water and clean air for the current and future generations.
 - 5. To restore and re-establish native vegetation
 - 6. Establish balance between protection of, and urban use of, natural resources.
 - 7. Provide for the orderly growth and development
 - 8. Promote flexible site planning and allow for a mix of housing types
 - 9. Encourage coordination between city, county, state and federal agencies concerned with natural resources
 - 10. Encourage cooperation through joint planning and development with neighboring communities to protect, preserve, and enhance our shared natural environment
 - 11. Encourage early cooperative planning between landowners/developers, the City and scientific experts in natural communities and resources
- C. **State Planning Goals:** This ordinance is adopted in pursuance of the Community Based Planning Act of 1997 (CBPA) Minnesota Statutes 4A.08.
 - D. **Goals for the Process Guiding Future Development:** This ordinance creates a process to aid, support and promote development that achieves environmental goals.
 - a. Identify and prioritize environmentally sensitive areas
 - b. Aid developers in the creation of their development plans
 - c. Aid City staff and the Joint Planning Commission and City Council in their assessment development plans in ESA's
 - d. Provide flexibility in the planning process when needed to balance environmental and economic goals.
 - E. **Rationale for Protecting ESA's** Sustainable development maintains the natural environment and enhances economic opportunity by contributing to Sartell's:
 - 1. Health
 - 2. Safety
 - 3. Historical Preservation
 - 4. Wildlife Habitat and Natural Communities
 - 5. Recreation
 - 6. Aesthetics and Quality of Life
 - 7. Education
- A. **Designating Land as an ESA** shall have one or more of the following characteristics:
 - 1. Surface waters
 - 2. Floodplains
 - 3. Sensitive groundwater area
 - 4. Stormwater management
 - 5. Wetlands
 - 6. Sensitive geological features
 - 7. Forests and wooded areas
 - 8. System Connections
 - 9. Habitat
 - 10. Non-woody upland vegetation/prairie

- B. **Prioritization of ESA's**: The Priority of importance among ESA's shall be determined based on the presence of one or more of the following characteristics.
 - 1. Degree of disturbance
 - 2. Rarity
 - 3. Biodiversity
 - 4. Interconnectedness
 - 5. Size
 - 6. Ecological Sensitivity

- C. **Process for Designating ESA's**. ESA's shall be identified through one of the following processes:
 - 1. Preliminary Designation (NRI) and Priority Mapping
 - 2. Final Designation (Site Visits)
 - 3. Additional Information may be used in review
 - 4. Amendment of ESA's

GENERAL PROVISIONS

- A. **Regulated Activities** (subject to ordinance)
 - 1. Subdivision of land
 - 2. Land alterations
 - 3. New roads, bridges, road expansion, utilities

- B. **Exemptions**
 - 1. Otherwise regulated (Wetland Ordinance, WCA, etc)
 - 2. Prior approvals (preliminary and final platted properties)
 - 3. Public projects
 - 4. Maintenance
 - 5. Emergency
 - 6. Utility poles
 - 7. Agriculture
 - 8. Unplatted property

- C. **Hierarchy of Protection and Development Guides**
 - 1. Hierarchy of Protection
 - 2. Development Guidelines

ENVIRONMENT AND DEVELOPMENT TEAM

- A. **Composition of EDT**
 - 1. The owner/developer
 - 2. One other person designated by owner/developer
 - 3. Staff representatives
 - 4. Two volunteers with scientific expertise

- B. **Appointment and Qualifications of Scientific Members**
 - 1. Joint Planning Commission recommendation
 - 2. Residency not required
 - 3. City Council approved list
 - 4. Selection by Planning Director

SITE PLANNING PROCESS

- A. **Intent of Site Planning Process**
- B. **Activation of EDT**
- C. **Information to EDT**
- D. **On-site Visit**
- E. **Verification of an ESA**
 - 1. Refinement of ESA boundaries
 - 2. Additional expertise
 - 3. ESA findings report
- F. **EDT Meetings**
 - 1. Initial meeting
 - 2. Additional meetings
- G. **Concept Plan and Natural Resource Management Plan**
 - 1. Concept Plan requirements
 - 2. Natural Resource Management Plan requirements
 - 3. EDT Review
- H. **Review Requirements for Development Proposals not involving Platting** - Site Planning, EDT, Concept plan, NRM Plan
- I. **Review Requirements for Development Proposals Involving Platting/Rezoning/EPUD**
 - 1. Preliminary plat
 - 2. ESA findings report
 - 3. EDT recommendation and Natural Resource Management Plan
 - 4. Planning Commission public hearing and recommendation on the preliminary plat
 - 5. City Council public hearing and final auction on the preliminary plat
 - 6. Joint Planning Commission recommendation on final plat
 - 7. City Council final plat action
 - 8. Continuing requirement as specified in the Plan

NATURAL RESOURCE INVENTORY/ENVIRONMENTALLY SENSITIVE AREA DESIGNATION

Anita outlined the process for exempt and the necessary steps for non-exempt properties.

INCENTIVES

- Deviations from subdivision and zoning regulations
- Acceptance of donation of ESA's in lieu of park dedication
- Preservation of an ESA through conservation easement or Natural Resource Management Plan in lieu of park dedication
- Assessment on storm drain to exclude the square footage that is in the protected area
- Allowance of increased density and smaller lot size
- Clustering of development outside the ESA
- Variance from lot coverage regulations and Sartell's wetland regulations
- Waiver of application fees
- Land swaps
- Land acquisitions of ESA's
- Low Impact Development
- In commercial and industrial districts, additional incentives include, but are not limited to, the following:

- Reduction of the required area for paved parking
- Waiver of standard height restrictions
- Variance from standard setback requirements
- Variance from landscaping requirements
- Use of unpaved dust free parking surfaces

Environmental Planned Unit Development
 Perpetual Conservation Easement
 Locally enacted preservation Overlay Zone
 Transfer of Development Rights (TDR) and Purchase of Development Rights ((PDR)

ADMINISTRATIVE REGULATIONS

- A. Administration
 - Planning Director shall administer and enforce
- B. Permit Requirements
 - Building permit shall not be issued or any alterations to the property allowed unless it conforms with this Ordinance
- C. Appeals
 - City Council shall hear and decide appeals where it is alleged there is an error
- D. Variances
 - City Council shall hear and decide request for variance from the literal provisions of this Ordinance

AMENDMENTS TO ORDINANCE

- A. The Council may:
 1. Remove land that has been designated if it is found that an error was made
 2. Add land if it is found that said land meets the criteria
 3. Change any of the regulations or requirements by amendment
 4. In the event that any land not inventoried is annexed the land shall be inventoried as soon as feasible, inventory period not to exceed 9 months
 5. The word “owner” shall include any person having a freehold interest or a contractual interest which may become a freehold interest

VIOLATION – PENAL OFFENSE

INTERPRETATION

SEVERABILITY

NEXT STEPS

1. Public Hearing on ESA Ordinance – June 26th
 - Park Commission – Recommended Approval
 - Planning Commission – Recommended Approval
 - Economic Development Commission – Recommended Approval

Staff Recommendation – table action on the ordinance until July 24

2. NRI/Priority Mapping to be completed early July
3. Public Hearing on Zoning Map Amendments – July 24th
 - Review of Zoning Map Amendments and ESA Ordinance

Interim Ordinance expires on July 2nd

Purpose – Notice to research annexed properties prior to development

No disruption on the property could take place without further review.

Discretionary EAW may still be required

NRI – better data than a year ago.

7:50 p.m. Acting Mayor O’Driscoll opened the hearing for public testimony. The following comments were heard, although comments do not reflect entire statements made:

Gary and Eva Wallinga, 3123 Alder Lane, St. Cloud, 56301 support the ordinance amendment. Gary talked about the list of objections from the CMBA when St. Cloud was working on their ordinance amendment in 1998 and how their objections stated that this amendment would add additional costs and burdens to developers, however Gary and Eva have followed the process through in St. Cloud and found that development has not slowed and land values have continued to increase.

To support the amendment Eva showed pictures of advertising from newspapers supporting developments with trails, woods and nature amenities. Eva urged the Council to pass the ESA Ordinance amendment, which has been modeled after St. Cloud’s ordinance.

Jane Bennett, 4146 Pine Point Road, Sartell, MN, 56377, extended congratulations and thanks to the task force and staff, particularly Anita Rasmussen, being proactive with this ordinance amendment. Good to look at the environment and development together, which will be beneficial to the City. Jane appreciates all the hard work that went into this and hopes it will pass.

Carol Weiler, 504 Brookwood Lane, Sartell, MN 56377, said she attended many of the meetings and supports the amendment, urging the City Council to adopt the ordinance.

Deb Bryant, 1640 40th Street North, Sartell, MN, 56377 thanked the City for hearing the outcry from the citizens, letting the people know that they were heard and adopt the changes. Deb suggested the City work with LeSauk Township to preserve the wildlife and protect the beauty of the area.

Jan Putnam, 322 3rd Street NE, Sartell, MN 56377 appreciates the wildlife in the neighborhood and the many species of birds that come to her yard. Putnam asked the city to adopt this ordinance and protect the wildlife.

Steve Hennes, 827 2 ½ Street commended staff, Council and the volunteers who put in so much time to organize this ordinance. Hennes feels this is a win-win situation for the citizens, developers, wildlife and the future citizens. He has attended some of the visioning meetings and strongly supports the adoption of this amendment which will continue to make Sartell a better community.

Larry McCabe, 310 5th Street NE, Sartell, MN said he used to live in St. Cloud and the reason he moved was because of the trees and wildlife here. Larry supports the ordinance amendment.

Jane DeAustin, representing CMBA thanked the City Council and staff for support of the ordinance and is looking forward to working with the amended ordinance.

There was no written testimony received.

Acting Mayor O’Driscoll closed the hearing at 8:10 p.m.

Council member Lewandowski supports the ordinance amendment and appreciates the hard work and discussions that went into the amendment by staff and the volunteer group.

Council member Perske talked about the 120 day time extension for developing process. He supports native vegetation versus grasses where possible and living fences rather than cement walls. Supports the amendment to the ordinance to promote wildlife and an environmentally friendly city. Perske thanked the staff and volunteers.

Council member Orndorff asked about the incentives and waiver of fees and Anita gave examples of some instances where it would be appropriate to negotiate costs of application fees. Orndorff asked how many scientists would be available to serve as a volunteer on a committee. Because of three universities in the area, Anita said there has been interest in serving. Orndorff said he appreciates the input from citizens and staff and favors preserving green space and moving forward with the adoption of the amended ordinance.

A MOTION WAS MADE BY ORNDORFF TO DEFER ACTION ON THE ZONING ORDINANCE AMENDMENT TO JULY 24, 2006, CITY COUNCIL MEETING. THE MOTION WAS SECONDED BY PERSKE.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

b. Conditional Use Permit amendment for Ferche 6

8:20 p.m. Acting Mayor O'Driscoll opened the public hearing to consider a Conditional Use Permit for Ferche 6 Development.

Community Development Director, Anita Rasmussen presented the request for Ferche Development for a conditional use permit amendment to allow for deviations in the typical minimum setback requirements and to accommodate a subdivision containing 15 units consisting of seven twin homes and one single family residence.

The property is guided for mixed development which allows for a mix of residential and commercial use. The most easterly side of the property contains existing office townhomes. The lot located in the center of the block may be the home of a future affordable senior housing project. Properties to the south are single-family homes and future development of the properties to the north would be predominately commercial in nature. Property to the west are existing town homes and four-plexes.

The Planning Commission and Staff recommend approving the requested setbacks and amendment to the Ferche 600 CUP with the following conditions:

1. That a fence (which meets city code) be installed along the interior lot line to aid in the screening between the development.
2. That vegetation be installed along the northerly property line to aid in the screening between the units and Scout Drive, along Utah Road and 22nd Street South. A combination of coniferous and deciduous trees shall be spaced every 10-15, with under story shrubs between the trees. This requirement is above and beyond the minimum requirements per site plan approval.

Anita included in the Council packet an e-mail from a neighboring resident listing issues of concern. Rasmussen talked about the requirements needed prior to site plan approval.

Acting Mayor, O'Driscoll opened the hearing at 8:25 p.m. There were no comments from the public and the hearing was closed at 8:26 p.m.

Resolution approving findings of fact supporting approval of the CUP amendment

**A MOTION WAS MADE BY ORNDORFF APPROVING RESOLUTION 118-06 ADOPTING FINDINGS OF FACT 118-06 RELATING TO A REQUEST FOR A CONDITIONAL USE PERMIT AMENDMENT IN FERCHE SOUTH PINE CONE PLAT 6 FOR DEVIATIONS IN THE TYPICAL MINIMUM SETBACK REQUIREMENTS WITHIN AN R-5 PLANNED UNIT DEVELOPMENT. THE MOTION WAS SECONDED BY LEWANDOWSKI. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

Resolution approving the CUP amendment

**A MOTION WAS MADE BY ORNDORFF APPROVING RESOLUTION 119-06 ADOPTING CONDITIONAL USE PERMIT AMENDMENT IN FERCHE PINE CONE SOUTH PLAT 6 REQUESTING DEVIATIONS IN THE TYPICAL MINIMUM SETBACK REQUIREMENTS WITH AN R-5 PLANNED UNIT DEVELOPMENT. THE MOTION WAS SECONDED BY LEWANDOWSKI. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

OLD BUSINESS

a. Sartell Middle School concession stand site plan

Anita Rasmussen presented the site plan for the Sartell Middle School. Brenda representing the School was on hand to answer questions and explain the reason for the location of the new concession stand. Brenda explained that because of the existing sewer line and to avoid moving the sprinkler system, the school felt this would be the best location. Intentions are to move the opening where spectators come off the field and into the concession area approximately 30 feet from the ramp to allow for foot traffic. The proposed building will include bathrooms/changing rooms.

Council member O'Driscoll talked about his concern of standing water during heavy rains in the concession waiting area. The City Engineer's have addressed this concern with curb cuts and additional drains to divert the water.

Council member Perske talked about where delivery and emergency vehicles would enter the concession area as well as the installation of an outside water fountain.

**A MOTION WAS MADE BY ORNDORFF AND SECONDED BY PERSKE APPROVING THE SITE PLAN FOR THE SARTELL MIDDLE SCHOOL CONCESSION STAND. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

Council recessed 8:42 – 8: 45

NEW BUSINESS

a. Resolution approving the final plat of Ferche 6

Anita Rasmussen presented the final plat of Ferche 6 located west of Pinecone Road and south of Scout Drive. The townhome and twinhomes are subject to site plan review and the conformance of applicable requirements and standards. No park dedication is required as dedication requirements were fulfilled as part of the Ferche 600 and Ferche South Pinecone Road Plat 2 requirements. No new public streets are proposed, however a private street is proposed within the interior of the lot.

The Planning Commission and Staff recommend approval provided the following conditions are met:

1. That the conditional use permit amendment is approved
2. The private road as it intersects with Utah Road be constructed to a 90 degree angle.
3. The townhomes and twinhomes would be required to go through site plan approval.
4. Each unit will be required to have its own utility service.
5. Future ingress/egress for Lot 1, Block 1 will need to be at an intersection with Wyoming Court.

Council member Orndorff talked about the private drive and that the relocation of utilities would be the responsibility of the developer. Anita said that will be a condition of approval of the development agreement.

A MOTION WAS MADE BY LEWANDOWSKI ADOPTING RESOLUTION 120-06 APPROVING THE FINAL PLAT OF FERCHE SOUTH PINECONE PLAT 6. THE MOTION WAS SECONDED BY ORNDORFF.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

b. Resolution approving the final plat and development agreement for Ferche 7

Anita Rasmussen presented the final plat for Ferche 7 located on the southern end of Pine Cone road off of 23rd Street South. The area is approximately 9 acres. Future development is subject to site plan review and the conformance of applicable requirements and standards. No park dedication is required. The final plat is consistent with the preliminary plat of Ferche 600.

Staff recommends approval provided the following conditions are met.

1. That future development would be required to go through site plan approval.
2. Hydrant plan must be submitted indicating that hydrants will be provided with no greater than 500' distance between them.
3. Fire safety during construction is governed by Chapter 14 of the MSFC
4. That there will be the construction of a temporary cul-de-sac.

Council members discussed future transportation plan from this development connecting to 50th Avenue.

A MOTION WAS MADE BY LEWANDOWSKI AND SECONDED BY PERSKE ADOPTING RESOLUTION 121-06 APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT FOR FERCHE SOUTH PINECONE PLAT 7.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

c. Centennial coordinating Committee recommendations

Patti updated the Council on the meeting held earlier today on the planning of activities for the upcoming centennial anniversary and requested permission of the following items:

1. Approval to execute contracts and make a down payment for Rockin Recess which will perform at the ice skating event at Bernicks Arena for WinterFest.
2. Approval to execute contracts and make the required down payment for horse drawn sleigh rides for WinterFest
3. Approval to place an order for 250 of each of the 16 historic postcards

The next meeting of the Coordinating Committee is scheduled for Monday, August 21, 2006 at 4:30 p.m.

**A MOTION WAS MADE BY ORNDORFF AND SECONDED BY LEWANDOWSKI
APPROVING THE ABOVE RECOMMENDATIONS FROM THE CENTENNIAL COMMITTEE.
UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

DEPARTMENT REPORTS

Police Department

Chief Hughes presented his memorandum.

Public Works

Director, Brad Borders did not have a memorandum, but was on hand to answer questions the Council may have.

City Engineer

Brian Davies updated the Council on current projects. Council member Orndorff asked for an update on the progress of the signal light on County Road 120. Staff will follow up with the County. Orndorff also asked staff to follow up with an update on Tiffany Meadows.

Council member Perske asked the engineer to bring an update of the bridge inspection to the next Utility Commission meeting.

Planning & Community Development Director

Director, Anita Rasmussen presented her memorandum and briefed the Council on the meeting held with the Regional Human Rights Task Force. Recommendations from this meeting will be sent back to each jurisdiction for approval and the results will be presented to the Council in approximately 60 days. Anita also updated the Council on the AUAR for the Highway 15 project.

Council member Orndorff asked about the car in the Winners parking lot. Staff will follow-up.

City Administrator

Professional Development

**A MOTION WAS MADE BY LEWANDOWSKI AND SECONDED BY ORNDORFF APPROVING THE PROFESSIONAL DEVELOPMENT AS RECOMMENDED. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

Personnel Committee recommendation on Teamster and LELS labor agreements for 2007-2009

City Administrator, Patti Gartland presented the three year labor agreements for both the Police Department and the Maintenance/Clerical staff and highlighted some of the terms of the contracts.

Council member Perske thanked the personnel committee for their work and involvement.

**A MOTION WAS MADE BY ORNDORFF AND SECONDED BY PERSKE APPROVING RESOLUTION 122-06 AUTHORIZING EXECUTION OF LABOR AGREEMENT BETWEEN THE CITY OF SARTELL AND LAW ENFORCEMENT LABOR SERVICES, INC., LOCAL NO. 208. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

**A MOTION WAS MADE BY ORNDORFF AND SECONDED BY PERSKE APPROVING RESOLUTION 123-06 AUTHORIZING EXECUTION OF LABOR AGREEMENT BETWEEN THE CITY OF SARTELL AND MN TEAMSTERS UNION, LOCAL NO. 320, FOR CLERICAL AND MAINTENANCE EMPLOYEES. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE
NAY: NONE
MOTION CARRIED**

CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

Council member Perske asked if the Hockey Association will be presenting their fiscal year report to the Council soon? Council member Orndorff will check with the association, however, Orndorff said their fiscal year ends on June 30th and was aware that they had planned on making a presentation at one of the upcoming meetings.

Council member Lewandowski presented her resignation. Because she had been a part of the Personnel Committee, Lewandowski wanted to stay on the Council until the labor contracts were accepted. Lewandowski said she enjoyed being on the Council however has the opportunity of a lifetime to move to the family farm, outside the City limits. Mary said she appreciated working with staff and the Council and has always been proud to be a resident of Sartell. This will be her last meeting.

On behalf of the City and Mayor Pogatshnik, Acting Mayor O'Driscoll accepted the resignation with regrets. O'Driscoll thanked Council member Lewandowski for her years of service stating that she will be missed and hard to replace. Mary has always be a pleasure to work with.

Council member Orndorff thanked Mary for all her contributions to the City and wished her luck on the farm. Orndorff said he has enjoyed working with her.

Council member Perske thanked Mary for all the wonderful things she has done for the City.

PAY ALL VOUCHERS

**A MOTION WAS MADE BY LEWANDOWSKI AND SECONDED BY ORNDORFF
APPROVING THE PAYMENT OF ALL VOUCHERS.**

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

ADJOURN

**A MOTION WAS MADE BY LEWANDOWSKI AND SECONDED BY ORNDORFF
ADJOURNING THE MEETING AT 9:40 P.M.**

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: LEWANDOWSKI, O'DRISCOLL, ORNDORFF, PERSKE

NAY: NONE

MOTION CARRIED

Minutes By:

Judy Molitor
Administrative Secretary

MAYOR