

FEBRUARY 8, 2010

SARTELL CITY COUNCIL MEETING

MINUTES OF FEBRUARY 8, 2010

3RD MEETING

Pursuant to due call and notice thereof, the 3rd meeting of 2010 was held on February 8, 2010 in the council chambers of the Sartell City Hall. Mayor O'Driscoll called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor O'Driscoll, Council members: Hennes, Lynch, Perske  
ABSENT: Council member Peterson  
ALSO PRESENT: Patti Gartland, City Administrator  
Mary Degiovanni, Finance Director  
Anita Rasmussen, Community Development Director  
Jeremy Mathiasen, City Engineer  
Brad Borders, Public Works Director  
Jim Hughes, Police Chief

**PLEDGE OF ALLEGIANCE**

**SPECIAL RECOGNITIONS**

**Retiring Economic Development Commission member service recognitions for Greg Campbell and Mark Kuhl**

**AGENDA REVIEW & ADOPTION**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES ADOPTING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

**APPROVAL OF CITY COUNCIL MINUTES**

a. January 25, 2010 Regular Meeting

**A MOTION WAS MADE BY MEMBER LYNCH AND SECONDED BY PERSKE APPROVING THE MINUTES AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.**

**CONSENT AGENDA**

- a. January Building Inspectors Report – Acceptance
- b. January Fire Marshal/Code Official Report – Acceptance
- c. January Finance Directors Report – Acceptance
- d. Assessor's Quarterly Report – Acceptance
- e. January 28, 2010 Park Commission meeting notes – Acceptance
- f. Approval of voucher payments dated February 3, 2010
- g. Approval of Professional Development Registrations
- h. Approval of conditional offers of appointment as firefighters to Steven Luitjens and Kristine Brugh effective July 5, 2010
- i. Approval of request to Stearns County Board to include signalization of 50<sup>th</sup> Avenue and CR 120 as part of the 2010 intersection reconstruction and realignment

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- ~~j. Approval of request to Benton County for new speed study for Benton Drive from CR 29 to Ridge Road~~
- ~~k. Reschedule Council Workshop for Tuesday, March 2<sup>nd</sup>, from 5-7 pm in City Hall Council Chambers~~
- l. Approval of technology system repairs and replacements for the Police Department using Forfeiture funds

**A MOTION WAS MADE BY PERSKE AND SECONDED BY HENNES APPROVING CONSENT AGENDA ITEMS "A" THROUGH "I" AND "L". LYNCH REQUESTED MOVING CONSENT AGENDA "J" FOR DISCUSSION UNDER THE CITY ENGINEER AND PERSKE REQUESTED MOVING CONSENT AGENDA ITEM "K" TO DISCUSS UNDER THE CITY ADMINISTRATOR. THE MOTION CARRIED UNANIMOUSLY.**

**OLD BUSINESS**

**a. Resolutions providing for sale of bonds**

Stacie Kvilvang of Ehlers, the City's financial advisor, reviewed the results of bids which were very favorable.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING RESOLUTION 11-10 PROVIDING FOR THE ISSUANCE AND SALE OF \$5,865,000 GENERAL OBLIGATION IMPROVEMENTS BONDS, SERIES 2010A, PLEDGING SPECIAL ASSESSMENTS FOR THE SECURITY THEREOF AND LEVYING A TAX FOR THE PAYMENT THEREOF. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MAYOR O'DRISCOLL ADOPTING RESOLUTION 13-10 PROVIDING FOR THE ISSUANCE AND SALE OF \$6,015,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2010B, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND LEVYING A TAX FOR THE PAYMENT THEREOF. THE MOTION CARRIED UNANIMOUSLY.**

**b. Presentation by Sartell Rotary Club for proposed Mississippi River park adoption and improvement plan**

A presentation was made by Chris Hauck and Randy Skarphol of the Sartell Rotary for a proposed Mississippi River Park adoption and improvement plan that would be funded by Sartell Rotary over a long term commitment (@ 20 years) on property acquired by the City to also facilitate future expansion of a utility lift station. Rotary representatives are requesting naming rights in recognition of their intended improvements. Consensus of the Council was enthusiastic support. The Park Commission unanimously voted in support including naming rights (e.g. Sartell Rotary Riverside Park)

**c. Consideration of new meter standard for new and replacement residential meters to facilitate future conversion to automated meter reading.**

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER PERSKE APPROVING THE REPLACEMENT OF RESIDENTIAL METERS TO FACILITATE FUTURE CONVERSION TO OUR AUTOMATED METER READING SYSTEM. THE MOTION CARRIED UNANIMOUSLY.**

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**NEW BUSINESS**

**a. Stormwater pond ordinance provisions**

After discussion, there was a lack of Council consensus on whether or not to draft an ordinance. Staff was directed to research through the League of MN Cities to determine winter use options and implications. Suggested current practice continuation to prohibit by policy and request compliance but not proceed with ordinance creation. Staff will research if there is any new research or case law guidance.

**DEPARTMENT REPORTS**

**a. Police Report  
Semi-monthly Activity Report**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PERSKE ACCEPTING THE POLICE REPORT. THE MOTION CARRIED UNANIMOUSLY.**

**b. Public Works Department**

Because the incorrect monthly report was included in the packet, Brad will e-mail the correct version to the Council. Snow removal will start again at 3 a.m. tomorrow morning.

**c. City Engineer  
Semi-Monthly Memorandum**

City Engineer, Mathiasen presented his report.

**Consent Agenda Item 5-j  
Approval of request to Benton County for new speed study for Benton Drive from CR 29 to Ridge Road**

Council requested a copy of the actual speed study already completed and suggested to defer any action for now.

**d. Planning & Community Development  
Semi-Monthly Memorandum**

Director, Anita Rasmussen presented her memorandum.

**e. City Administrator**

**Consent Agenda Item 5-k  
Reschedule Council Workshop for Tuesday, March 2<sup>nd</sup>, from 5-7 pm in City Hall Council Chambers**

Request to get listening session notes and survey responses in advance of the workshop. Set workshop for March 2<sup>nd</sup> from 5-7 p.m.

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**A MOTION WAS MADE BY MEMBER LYNCH AND SECONDED BY HENNES TO LEAVE THE ENDING TIME OF THE MEETING AT 7 P.M ON MARCH 2ND.**

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:**

**AYE: MAYOR O'DRISCOLL, COUNCIL MEMBERS: HENNES, LYNCH**

**NAY: COUNCIL MEMBER PERSKE**

**MOTION CARRIED**

**CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH TO ADJOURN THE MEETING AT 9:07 P.M. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By**

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**Judy Molitor**

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**MAYOR TIM O'DRISCOLL**