

April 12, 2010

SARTELL CITY COUNCIL MEETING

MINUTES OF APRIL 12, 2010

7th MEETING

Pursuant to due call and notice thereof, the 7th meeting of 2010 was held on April 12, 2010 in the council chambers of the Sartell City Hall. Mayor O'Driscoll called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor O'Driscoll, Council members: Hennes, Lynch, Perske, Peterson
ABSENT: None
ALSO PRESENT: Patti Gartland, City Administrator
Anita Rasmussen, Community Development Director
Jeremy Mathiasen, City Engineer
Brad Borders, Public Works Director
Dale Struffert, Deputy Police Chief

SPECIAL PRESENTATION

Donation for Veterans Park parking lot improvements from Sartell Legion Club

Sartell American Legion presented a donation of \$4,124 to provide two-thirds of funding to repave Veterans Park parking lot.

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY PETERSON AND SECONDED BY PERSKE APPROVING THE REVISED AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CITY COUNCIL MINUTES

- a. March 22, 2010 – Regular Meeting

A MOTION WAS MADE BY MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE MARCH 22, 2010 MEETING MINUTES. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. March Building Permit Activity Report - Acceptance
- b. March inspections Activity Report - Acceptance
- c. March Finance Directors Report – Acceptance
- d. ~~March 24, 2010 Park Commission meeting notes – Acceptance~~
- e. Approval of voucher payments dated April 7, 2010
- f. Professional Development Registrations
- g. Approval of resolution setting public hearing on NPDES Phase 2 Permit and Storm water Pollution Prevention Plan for May 24, 2010
- h. ~~Approval of purchase of used M100 election tabulator~~
- i. Approval of 2010 public improvement assessment rates (continuation of 2009 rates)
- j. ~~Approval of expenditure of general park funds for riverbank restoration and erosion~~

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Control at Veterans Park

- ~~k. Approval of resolution approving plans and specifications and authorizing bid letting for 23rd Street South public improvements.~~
- l. Approval of prairie maintenance services contract for City Hall and Celebration Park
- m. Acceptance of \$1500 donation to DARE from Central MN Community DARE House fund
- n. Approval of fund transfers per Finance Director's April 12, 2010 memorandum

A MOTION WAS MADE BY PETERSON AND SECONDED BY PERSKE APPROVING ITEMS A-N EXCEPT D, H, J AND K. ITEM 5-D WAS MOVED TO 8-B, PUBLIC WORKS; ITEM 5-H WILL BE DISCUSSED IMMEDIATELY AND ITEMS 5-J AND 5-K WILL BE MOVED AND DISCUSSED UNDER THE CITY ENGINEER'S BUSINESS. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA "H"

Approval of purchase of used M100 election tabulator

City Administrator, Patti Gartland confirmed this unit is needed due to the addition of another precinct.

A MOTION WAS MADE BY PETERSON AND SECONDED BY HENNES APPROVING CONSENT AGENDA ITEM H. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

- a. **Consideration of land transaction and expansion concept plan for Great River Bowl and authorizing the City Engineer to prepare plats accordingly**

Council member Peterson does not believe the City is being compensated adequately for the property being given up.

A MOTION WAS MADE BY LYNCH AND SECONDED BY HENNES AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A PURCHASE AGREEMENT CONSISTENT WITH TERMS AS OUTLINED IN THE CITY OF SARTELL AND GREAT RIVER BOWL LAND TRANSACTION CONCEPT PLAN DATED APRIL 2010 AND APPROVAL TO PROCEED WITH PLATTING.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: MAYOR O'DRISCOLL, COUNCIL MEMBERS HENNES, LYNCH, PERSKE

NAY: COUNCIL MEMBER PETERSON

MOTION CARRIED

OLD BUSINESS

- a. **Athletic park name recommendation from Park Commission**

A MOTION WAS MADE BY HENNES AND SECONDED BY PETERSON APPROVING THE ATHLETIC PARK BE NAMED PINECONE CENTRAL PARK. THE MOTION CARRIED UNANIMOUSLY.

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- b. Recommendation to proceed with ordering preparation of feasibility study for various roadway and related public improvements at the City's athletic park property

A MOTION WAS MADE BY PETERSON AND SECONDED BY HENNES APPROVING THE CITY PROCEED WITH ORDERING A FEASIBILITY STUDY FOR VARIOUS ROADWAY AND RELATED PUBLIC IMPROVEMENTS AT THE CITY'S ATHLETIC PARK PROPERTY. THE MOTION CARRIED UNANIMOUSLY.

- c. Recommendation to proceed with platting the City's athletic park property

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING THE RECOMMENDATION TO PROCEED WITH PLATTING THE CITY'S ATHLETIC PARK PROPERTY. THE MOTION CARRIED UNANIMOUSLY.

- d. Consideration of \$1.175 million estimate from Xcel Energy to underground utility lines on West Heritage and connecting portion of Pinecone Road

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH TO DECLINE UNDERGROUNDING UTILITIES DUE TO THE PROJECT BEING COST PROHIBITIVE. THE MOTION CARRIED UNANIMOUSLY.

DEPARTMENT REPORT

- a. Police Department
Semi-monthly Activity Report

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON ACCEPTING THE POLICE REPORT. THE MOTION CARRIED UNANIMOUSLY.

- b. Public Works
Monthly Activity Report

Brad presented his monthly activity report.

CONSENT AGENDA – "D"

March 24, 2010 Park Commission meeting notes – Acceptance

Council member Peterson asked about the Val Smith Little League ball field improvements and requested an update at the next Council meeting.

A MOTION WAS MADE BY MEMBER PETERSON AND SECONDED BY PERSKE APPROVING CONSENT AGENDA "D". THE MOTION CARRIED UNANIMOUSLY.

- c. City Engineer
Semi-Monthly Memorandum

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Jeremy Mathiasen presented his monthly memorandum

CONSENT AGENDA – “J”

Approval of expenditure of general park funds for riverbank restoration and erosion Control at Veterans Park

Public Works Director, Brad Borders explained that the river bank restoration needed is in an area not previously repaired. Total cost of the project is approximately \$32,000.

A MOTION WAS MADE BY PERSKE AND SECONDED BY HENNES APPROVING CONSENT AGENDA ITEM “J”. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA – “K”

Approval of resolution approving plans and specifications and authorizing bid letting for 23rd Street South public improvements.

City Engineer, Jeremy Mathiasen responded to trail and sidewalk placement questions from Council members Perske and Peterson.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEM “K”. THE MOTION CARRIED UNANIMOUSLY.

**d. Planning & Community Development Director
Semi-Monthly Memorandum**

Anita Rasmussen presented her memorandum.

e. City Administrator

Patti Gartland presented her agenda notes.

CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

Council member Hennes noted a meeting of the MTC with the City staff this week. Council member Peterson asked if staff would update the Council at a workshop regarding Northside Park improvements for 2010.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 8:52 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By

Judy Molitor

MAYOR TIM O’DRISCOLL