



# City of Sartell

Phone: 320.253.2171

Fax: 320.253.3337

On-line: [www.sartellmn.com](http://www.sartellmn.com)

Cable: Channel 19

## Sartell Compost Site Hours

Monday 4:00 —7:00 p.m.  
 Tuesday 1:00—7:00 p.m.  
 Wednesday 4:00 —7:00 p.m.  
 Thursday 1:00 —7:00 p.m.  
 Saturday 8:00 a.m. to 4:00 p.m.

Permits can be purchased on-line at [www.sartellmn.com](http://www.sartellmn.com) or at city hall between the hours of 7:00 a.m. and 4:30 p.m. The cost is \$25.00 per season.

These permits need to be purchased before you are able to enter and use the compost site and must be displayed on the windshield of your vehicle. The permits will not be for sale at the compost site.

## Wading Pool Hours

The wading pools at Watab Park and Celebration Park are open from 12:00-7:00 p.m. everyday, weather permitting. The pools will not open if the air temperature is lower than 70 degrees or there is threatening weather.



## Building Permit Information

Just a reminder that you DO need building permits for any re-roofing, residing, window replacement projects, construction of dwelling and additions, lower level finishing, patios and decks, parking slabs, accessory buildings, swimming pools, fences or retaining walls which are over 4 feet in height. If you have questions regarding your building permit, getting a building permit, or the permitting process, feel free to give Jill a call at 258-7317.

## 2010 is an Election Year!!

Primary Election – Tuesday, August 10<sup>th</sup>  
 General Election – Tuesday, November 2<sup>nd</sup>

Polls will be open from 7 a.m. until 8 p.m. for both elections.

### What offices will be on the ballot for the City of Sartell?

The City of Sartell does not hold a primary election for any of the city offices. The city offices that will be appearing on the general election ballot include that of the Mayor, currently held by Tim O'Driscoll and two Council Member seats, currently held by Pat Lynch and David Peterson. All three offices will be elected to four year terms. You may file for these offices at Sartell City Hall. Filings open on Tuesday, August 3<sup>rd</sup> and close at 5:00 p.m. on Tuesday, August 17<sup>th</sup>.

### Where do I vote?

**PRECINCT 1** is that part of the city of Sartell lying easterly of Pinecone Road and south of 2<sup>nd</sup> Street South with the polling place being the Sartell Public Utilities Building, 230 4<sup>th</sup> Avenue South;

**PRECINCT 2** is that part of the city of Sartell located in Benton County (everything east of the Mississippi River) with the polling place at the Country Manor Campus, 520 1<sup>st</sup> Street NE;

**PRECINCT 3** is that part of the city of Sartell lying easterly of Pinecone Road, north of 2<sup>nd</sup> Street South and south of 5<sup>th</sup> Street North with the polling place at Messiah Lutheran Church, 320 4<sup>th</sup> Avenue North;

**PRECINCT 4** is that part of the city of Sartell lying westerly of Pinecone Road, south of 2 ½ Street North, and that portion south of 3<sup>rd</sup> Street North that lies west of 19<sup>th</sup> Avenue North with the polling place at Sartell City Hall, 125 Pinecone Road North;

**PRECINCT 5** is that part of the city of Sartell lying easterly of Pinecone Road, north of 5<sup>th</sup> Street North and south of 12<sup>th</sup> Street North with the polling place at Sartell Middle School, 627 3<sup>rd</sup> Street North;

**PRECINCT 6** is that part of the city of Sartell lying easterly of Pinecone Road and north of 12<sup>th</sup> Street North with the polling place at Sartell Middle School, 627 3<sup>rd</sup> Street North; and

**PRECINCT 7** is that part of the city of Sartell lying westerly of Pinecone Road, North of 2 ½ Street North, and that portion north of 3<sup>rd</sup> Street North that lies west of 19<sup>th</sup> Avenue North with the polling place at Celebration Lutheran Church, 1500 Pinecone Road North.

A map of the voting precincts can be found online at [www.sartellmn.com](http://www.sartellmn.com). You can also use the poll finder tool on the Secretary of State's website <http://pollfinder.sos.state.mn.us/> to locate your polling place.

## Lawn Sprinkling Conservation Plan

The odd-even water sprinkling conservation plan is in effect year around. To conserve water and have adequate water stored for fire protection, please observe the following guidelines:

If your house number is an odd number, you can sprinkle your lawn on odd numbered days.

If your house is even numbered, you can sprinkle on even numbered days.

If you have a new yard or new trees, temporary daily watering is allowed with a watering permit from city hall.

## Sartell Senior Connection Center



Located at the Sartell-St. Stephen District Office building, at 212 3rd Ave N Room 113, you can drop by and have a cup of coffee, meet friends, browse the *Share A Book Library*, bring a group to play cards or do projects. The 2nd & 4th Fridays at 2 p.m. is open music hour. You are invited to play along, sing or just listen. So bring an instrument, and have fun. There is also an organ available to play at the center. Regular hours are Monday thru Friday from 9:00 a.m. to 3:00 p.m.

# FAQ'S AND ANSWERS

## Grass and Boulevard Maintenance

Property owners are required to maintain the grass on their property as well as the adjoining boulevard areas (even if the boulevard is in your backyard). If the grass or weeds exceeds 10 inches, you will receive a notice to cut the grass. Continued failure to cut the grass will result in an administrative fine.

## Parking on the Grass & Parking Pads

Parking is not allowed on the grass or landscaped parts of yards. That includes automobiles, recreational vehicles, campers, boats, and snowmobiles. An option may be to install a parking pad provided that you have enough room and can meet required setbacks.

All parking pads must be a minimum of 6 feet from the property line and constructed with approved materials. Pads do require a zoning permit which can be obtained from the Planning Department at City Hall. Keep in mind, there are some lots where the construction of a parking pad alongside a house is not going to be possible because the house is built right up to the side yard setback. Please check with the Planning Department (258-7316) to see if a parking pad would be possible on your lot.

## Garage Sale Signs

You are allowed to put up garage sale signs the day of your sale but they must be removed immediately after the sale. The sign must be placed on private property, not within the public right of way/boulevard area, which is approximately 15 feet in from the back of the street curb. Make sure you get the property owner's permission prior to putting up a sign.

## "Good Fences Make Good Neighbors"

A zoning permit is required prior to constructing a fence. There are specific requirements and restrictions pertaining to fence materials, placement and construction type for fences. You are also responsible for locating property lines to assure proper placement of a fence. Property irons (buried in each corner of the lot) usually can be located with a metal detector. BEFORE YOU PURCHASE ANY FENCING, PLEASE CALL CITY HALL to ensure that the fence you would like conforms to the City's zoning ordinance. Also, please check to see if your neighborhood has covenants with restrictions on fences. Questions? Please call 258-7316.

## Accessory Structures

If you are planning on putting up a new garage or shed, you will need to obtain a permit, even for those that are prefabricated. If the shed/garage is 120 square feet or less, you will need to obtain a zoning permit from the planning department. The structure would need to be at least 6 feet from the rear and side yard property line and outside of any easement areas. If the shed/garage is greater than 120 square feet, you will need to obtain a building permit from the building department. The garage would need to be a minimum of 10 feet from the rear and side yard property line and outside of any easement areas. All accessory sheds/garages may not exceed 15 feet in height, may not be in the front yard, and must match your house. Homeowners are also encouraged to see if your neighborhood has covenants with restrictions on sheds/garages.

## Fire Pit Regulations

Fire pits are allowable provided that any permanent pit is located a minimum of 25 feet from any structure which is combustible (buildings, fences, wood piles, etc.) Portable fire pits need to be a minimum of 15 feet from any combustible structure. The ring or fire pit can only be 3' in diameter and flames may not reach more than 3' high. You can only burn twigs, branches, firewood, untreated scrap lumber or charcoal. No burning will be allowed during bans issued by the DNR or the Sartell Fire Department. The City of Sartell does not require a permit to have a back yard fire pit.

## Pool Regulations

All pools must be setback a minimum of 10 feet from the rear and side yard property line. Permanent prefabricated above ground pools (left up all year round) less than 24 inches in depth and less than 5000 gallons require a zoning permit from the planning department. In ground pools and permanent prefabricated above ground pools 24 inches or 5000 gallons or greater require a building permit and must meet fencing requirements. Typically, temporary pools (the kind you tear down each fall) are exempt from a permit, but should be placed in the rear yard at least 10 feet from the side and rear property lines. If you have questions, contact the Sartell Building Department at 258-7317.

## Garbage Container Reminder

Please make sure that your garbage, recyclable and building materials are contained. With the windy days, there is a lot of loose debris flying around the neighborhoods.

Also, a reminder that according to city code, garbage containers need to be removed from the curb by 8:00 p.m. on the day of their scheduled pick up. They also need to be stored behind your dwelling or in your garage. Sartell City Code states that they cannot be stored in front of a dwelling.

## Can I Volunteer to help with the City Gardens?

Absolutely! The city has a group of volunteers that help take care of all of the community gardens. They are always looking for volunteers to adopt one of the gardens. If you are interested, please contact Kaye Wenker, Sartell City Gardener, at 267-0559.

## Community Sign Rentals

The community signs located on Riverside Avenue across from the Watab Park and on Pine Cone Road South are available for rental for community events, birthday wishes, congratulations, welcome home events and the like.

If you or your civic organization would like to advertise an upcoming event or function, just stop by City Hall and reserve your spot. The cost is \$7.00 per day rental rate with an initial set-up fee of \$10.00.

## After Hour Emergencies

Sartell City Hall is open from 7:00 a.m. to 4:30 p.m. Monday through Friday. If you have an after hours city emergency that needs immediate attention, please call the Sartell Police Department at 251-8186 and the appropriate personnel will be dispatched.