

**TEMPORARY SIGN PERMIT
RESIDENTIAL
APPLICATION**

125 Pine Cone Road North
SARTELL, MN 56377
PHONE: 320-253-2171
FAX: 320-253-3337



_____ 1-4 Temporary Signs \$200
_____ 5-10 Temporary Signs \$400
_____ 11-20 Temporary Signs \$800
_____ Each sign over 20 \$20

DATE RECEIVED _____

=====

JOB/BUSINESS NAME _____

PHONE _____ FAX _____ EMAIL _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

NUMBER AND TYPE OF SIGNS _____

SIGN LOCATION(S)

SIZE OF PROPOSED SIGN(S) _____

OVERALL HEIGHT _____

Residential: Temporary Onsite Signs:

1. Permit is required at the beginning of each calendar year determining the number of temporary sign proposed to be erected within the City. The commercial product or service vendor is required to obtain the permit.
2. One sign identifying an onsite commercial or non-commercial project or purpose shall be permitted for each street frontage of the property.
3. Signs shall not exceed 5 square feet in size.
4. Signs shall not exceed 3.5 feet in height, including support members.
5. **Temporary signs are valid for 15 consecutive days.**
6. **Temporary signs are only allowed one time during the calendar year.**
7. Temporary signs may not be off-premise commercial signs.
8. Temporary signs may not be indirectly or directly illuminated.

Signs must be on private property and shall not be permitted within the public right of way.

This application must be signed by the owner or applicant (if different from the owner).

I WAS PROVIDED A COPY OF THE SARTELL SIGN ORDINANCE AND I HAVE READ AND UNDERSTAND THE SAME. APPLICANT INITIALS: _____

Signature of Applicant/Owner

Date

Signature of Contractor/Real Estate Agent (if acting as the applicant)

Date

Office Use Only

Planning Department Approval: _____

Removal Date of Last Sign: _____