



**SARTELL CITY COUNCIL MEETING MINUTES
OCTOBER 24, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on October 24, 2016, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Hennes, Lynch, and Peterson

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Mike Nielson, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Peterson and seconded by Hennes to approve the agenda as amended.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson

Nay Votes: None

Motion Carried.

OPEN FORUM/PUBLIC COMMENT: None

SPECIAL PRESENTATIONS

Mark Bragelman of Liberty Bank Minnesota presented the City of Sartell with a check for \$50,000.00 to be used at the new Sartell Community Center building and/or site. Mr. Bragelman commented on Liberty's philosophy of supporting the communities they are in, and on the many positive things happening in Sartell for which he encouraged business community support.

Dennis Molitor updated the Council on a paper mill memorial project to be located near Veterans Park which will symbolize the history of the Sartell Mill. Dennis sought approval from the Council to proceed with the project and noted it is close to fully funded by donations. Council member Peterson asked that WSB calculate wind loads higher than the 60 mph currently calculated just to be on the safe side.

Direction/Action

A motion was made by Hennes and seconded by Lynch to approve the proposed Mill Project.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

Direction/Action

A motion was made by Lynch and seconded by Hennes to approve the minutes of October 10, 2016 as presented. The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson

Nay Votes: None

Motion Carried.

CONSENT AGENDA

a. Approval of voucher payments

b. Approval of City funds toward ULI on AIM site

c. Approval of City easement

d. Authorizing Acceptance of Donated Property

e. Authorizing Fire Relief Increase

f. Calling Public Hearing on Fee Schedule Ordinance & Financial Management Plan Update

g. Approval of Annexation Petition – Torborg

h. Acceptance of Fire Department Retirement Resignation of Claude Dingmann effective 4/1/17

i. Resolution Appointing Responsible Authority

Direction/Action

A motion was made by Peterson and seconded by Lynch to approve the consent agenda. The following voted:

Aye Votes: Peterson, Nicoll, Lynch, Hennes

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

PRELIMINARY PLAT, CONDITIONAL USE PERMIT – SAVANNA OAKS THIRD ADDITION

Archambeau presented the request for Preliminary Plat, Conditional Use Permit and Final Plat request for Savanna Oaks Third Addition. This plat is comprised of two large lots, one lot proposed to host future single family home lots and the other to accommodate a 3 MW Solar Garden. The conditional use permit is necessary to permit the solar garden in a R-1 zoning district. The Mayor opened the public hearing and Michelle Matthews of Minnesota Solar, LLC introduced herself and the project. Roys Traut asked about maintenance and Archambeau confirmed the property would be held to the same standard as other developed properties as far as noxious weeds, etc. Michelle confirmed their intent to plant a DNR pollinator seed mix specifically for solar gardens. There being no one else wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Peterson and seconded by Lynch to adopt the Resolution Approving Preliminary Plat with conditions. The following voted:

Aye Votes: Peterson, Nicoll, Lynch, Hennes

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Hennes and seconded by Peterson to adopt the Resolution Approving Final Plat and Development Agreement of Savanna Oaks Third Addition with conditions. The following voted:

Aye Votes: Peterson, Nicoll, Lynch, Hennes

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Hennes and seconded by Peterson to adopt the Resolution Approving the Findings of Fact supporting Conditional Use Permit. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Conditional Use Permit. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

CITY CODE UPDATES

Degiovanni presented request for updates to the current City Code Title 5, Title 3 and Title 7. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Council had questions for Chief Hughes regarding how Title 3 reads in regards to fire and police false alarms and whether it was appropriate to discontinue response after a 3rd false alarm. Suggestions included continuing to respond as long as false alarm fees were paid and/or requiring property owners to pay fees but also evidence work toward correcting the problem. Consensus was to pull Title 3 for further revisions and future Council consideration. Degiovanni also noted the dates of license change in Title 5 will be changed so license renewal is before April 1st.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving City Code Updates to Title 5 and Title 7 and the amended summary ordinance. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

Degiovanni asked for direction from the council regarding cemetery improvements. Council discussed potential irrigation costs with Kothenbeutel saying he has quotes ranging from \$20,000 to \$50,000 depending on scope. At this time, the Council decided not to pursue improvements to the Cemetery.

OLD BUSINESS**SARTELL MHP**

Degiovanni noted the most recent information from Northcountry was that their latest financials indicate that the project may be able to move forward with the community development lenders they have approached and not City bonding. She also clarified that they were never requesting a City subsidy but rather conduit bonding with no risk to the City and they may still come back with that request if their other funding options do not work out. Mayor Nicoll hopes Northcountry can inform the residents of the facts behind their request since residents seem to believe that the City has rejected support. The request for this evening is that the Council adoption of a Resolution for Support.

Direction/Action

A motion was made by Peterson and seconded by Hennes to adopt the Resolution for Sartell MHP. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

2017 ALL FUNDS BUDGET

Degiovanni presented All Funds budget, consisting of all of the non-general fund budgets for the City. No decision was requested and the Council's future discussions on financial plan updates may change these first draft budget numbers with regard to capital funds.

NEW BUSINESS: None

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Council members had no updates.

ADJOURNMENT: A motion was made by Peterson and seconded by Lynch to adjourn the meeting at 7:12 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor