

INVITATION FOR BIDS

Roundabout Landscaping

The City of Sartell will receive sealed bids for the City's roundabout landscaping project until 11:00 A.M. on December 6, 2016 and will then be publicly read aloud at Sartell City Hall. The right is reserved to accept or reject any or all bids or parts thereof and to waive informalities therein.

Bids must be in a sealed envelope with the title of the project clearly marked and submitted to the City of Sartell, Attn: Mary Degiovanni, 125 Pinecone Road North, Sartell, MN 56377 on or before the above stated date and time.

Bid documents are available at Sartell City Hall at 125 Pinecone Road North, Sartell, MN 56377 or on our website at www.sartellmn.com. All bids shall be accompanied by cash deposit, cashier's check, bid bond, or certified check payable to the order of the City of Sartell for not less than five percent (5%) of the bid amount.

All bid questions are to be submitted via email to Mary Degiovanni at mary@sartellmn.com with the subject line of: Pinecone Road Roundabouts and must be received by noon on November 29, 2016. Responses to questions will be emailed to all bidders by 5pm on December 1.

The successful bidder must be a "responsible contractor". The term "responsible contractor" means a contractor as defined in Minnesota Statutes Section 16C.285, subdivision 3. Any prime contractor, subcontractor, or motor carrier that does not meet the minimum criteria or fails to comply with the verification requirements is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. A prime contractor, subcontractor, or motor carrier that makes a false statement under oath verifying compliance with the minimum criteria will be ineligible to be awarded a construction contract on the project and the submission of a false statement may result in termination of a contract awarded to a prime contractor, subcontractor, or motor carrier that submits the false statement. A prime contractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. Before execution of a construction contract, a prime contractor shall submit a supplemental verification under oath confirming that all subcontractors and motor carriers that the prime contractor intends to use to perform project work have verified to the prime contractor, through a signed statement under oath by an owner or officer, that they meet the minimum criteria for a responsible contractor.

The City Council reserves the right to reject all bids or any alternates or to hold bids for sixty (60) days; to accept any bid which, in the opinion of the City Council, serves the best interest of the City; and to waive any minor irregularities. Bids will be opened and tabulated by the City Administrator and/or Public Works Director at Sartell City Hall at 11:00 A.M. on December 6, 2016.