



**CITY OF SARTELL  
PYROTECHNICS DISPLAY SEASONAL PERMIT  
APPLICATION**

Application and all required information must be submitted at least 30 days prior to event.  
**The \$250.00 seasonal permit fee + (fire department stand-by fees must be paid prior to each event occurring)** must be submitted prior to the permit being granted.

**Sponsor Information**

Name of organization sponsoring display (may not be a private individual):

\_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

**Event Information**

Date of event: \_\_\_\_\_

Time of event: \_\_\_\_\_

Exact location of event: \_\_\_\_\_

Copy of notification letter sent to surrounding residents for event occurring

**A diagram of the location must accompany this application with the following information:**

- Point of fireworks discharge.
- Locations of all buildings, highways, streets, communication lines, and other possible overhead obstructions.
- Location of lines behind which the audience will be restrained.
- Lines indicating the fallout radius for the pyrotechnics being used.

**Pyrotechnics Information**

**Name of Pyrotechnics Company:** \_\_\_\_\_

**Name of pyrotechnics operator:** \_\_\_\_\_

**Certification number & copy of license:** \_\_\_\_\_

**Name and age of all assistants (must be at least 18 and appear on the display report):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Approximate number and type of all fireworks and pyrotechnic special effects to be used:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach an additional sheet if needed. Any changes to this list must be submitted for approval 24 hours prior to display.

**Proof of a bond or certificate of insurance must be attached.**

A bond or certificate of insurance in the amount of one million dollars **(\$1,500,000.00)** for damages that could be caused to either person or property as a result of the display and arising from acts of the sponsor or the pyrotechnic operator or their agents, employees or subcontractors.

An example of the required fireworks safety handout that will be given to each consumer.

**Office Use Only**

**Date application was submitted:** \_\_\_\_\_

**Person excepting application:** \_\_\_\_\_

**Amount of fee paid:** \_\_\_\_\_