

**Planning Commission
December 1, 2014**

Pursuant to due call and notice thereof, a Planning Commission meeting was held on December 1, 2014 at 6:30 p.m. at Sartell City Hall.

MEMBERS PRESENT: Gary Orman, Glenn Persen, Lori Ellering
MEMBERS ABSENT: Robin Hadley, Ryan Fitzthum
OTHERS PRESENT: Anita Rasmussen, Planning Director

Ellering called the meeting to order at 6:30 p.m.

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY ORMAN TO APPROVE THE AGENDA. THE MOTION WAS SECONDED BY PERSEN. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

**AYE: PERSEN, ELLERING, ORMAN
NAY: NONE
MOTION CARRIED**

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A MOTION WAS MADE BY ORMAN TO APPROVE THE MINUTES OF THE NOVEMBER 17, 2014 MEETING AS AMENDED. THE MOTION WAS SECONDED BY PERSEN. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

**AYE: PERSEN, ELLERING, ORMAN
NAY: NONE
MOTION CARRIED**

NEW BUSINESS

VARIANCE – 219 6TH STREET NE

Steve and Lisa Lojovich, property owner is requesting a 7 foot variance to the 30 foot corner side yard setback requirement for a new home to be located at 219 6th Street NE. The City's zoning ordinance requires that all new homes have a minimum of a 30 foot setback back from the property line when the property is a corner lot. A variance is being requested to allow for additional structural separation between the adjoining property line(s) and to save a number of large and mature trees on the property.

Persen asked if there was there a need for any additional right of way for any future roadway improvement projects. Rasmussen confirmed there was not.

A MOTION WAS MADE BY ORMAN TO APPROVE THE FINDINGS OF FACT FOR THE VARIANCE. THE MOTION WAS SECONDED BY PERSEN. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: PERSEN, ELLERING, ORMAN
NAY: NONE
MOTION CARRIED

A MOTION WAS MADE BY PERSEN TO APPROVE THE VARIANCE. THE MOTION WAS SECONDED BY ORMAN. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: PERSEN, ELLERING, ORMAN
NAY: NONE
MOTION CARRIED

OLD BUSINESS

SUBMITAL DEADLINES

Rasmussen presented the 2015 land use submittal deadlines.

OTHER BUSINESS

The Planning Commission members thanked Lori Ellering for her time, expertise and service to the Planning Commission.

ADJOURN

A MOTION WAS MADE BY PERSEN TO ADJOURN THE MEETING AT 6:50 P.M. THE MOTION WAS SECONDED BY PERSEN. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: PERSEN, ELLERING, ORMAN
NAY: NONE
MOTION CARRIED

Minutes by:
Anita Rasmussen, Planning Director