

AGENDA
SARTELL CITY COUNCIL
Monday, May 23, 2016
Sartell City Hall
6:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. OPEN FORUM/PUBLIC COMMENT *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*

4. SPECIAL PRESENTATIONS

- a. Metron Farnier Water Meter Presentation

5. APPROVAL OF CITY COUNCIL MINUTES

- a. May 9, 2016 - Regular Meeting

6. CONSENT AGENDA

- a. Approval of voucher payments
- b. Acceptance of Donations
- c. Approval of Liquor License-Coborn's Off Sale
- d. Appointment of Park Maintenance Worker
- e. County Road 1-Heritage-LeSauk Approval
- f. Approval of Master Subscriber Agreement
- g. Calling Public Hearing on Interim Use Permit
- h. Calling Public Hearing on Rezoning and Preliminary Plat
- i. Calling Public Hearing on Interim Use Permit
- j. Approval of Liquor License-SuperAmerica Sartell 3.2% Off Sale
- k. Appointment of Firefighter

7. PUBLIC HEARINGS

8. OLD BUSINESS

- a. Approval of Street Repairs

9. NEW BUSINESS

- a. Facilities Committee
- b. Stearns County – County Ditch 50 Request

10. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

11. ADJOURN

SARTELL CITY COUNCIL

AGENDA COVER SHEET

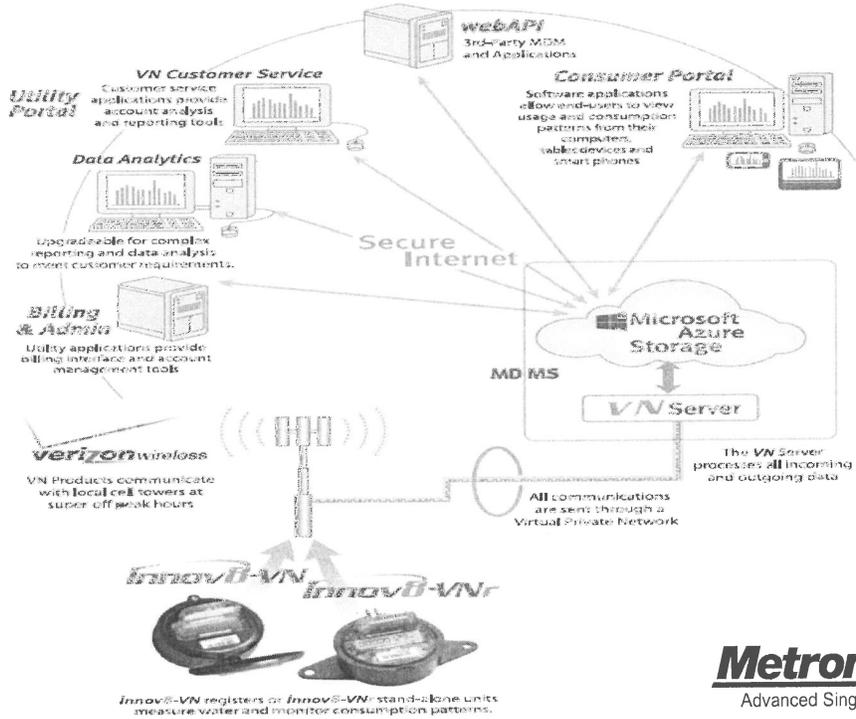
Originating Department: Administration & Public Works	Meeting Date: May 23, 2016	Agenda Item No. 4a
Agenda Section: Special Presentations	Item: Water Meter Presentation	
<p>RECOMMENDATION: Informational only – no action recommended.</p> <p>BACKGROUND: The Council previously approved an agreement with Johnson Controls to evaluate potential energy and operational savings in a number of areas, including water meters. The last time the Council reviewed updating our meter technology was January of 2014 when information was provided on automated meter reading using radio read options. We have invited a company using different technology to present information to the Council at this meeting.</p> <p>Benefits of this conversion would be reduced staff time spent on meter readings, allowing focus on other priority areas in administration and public works; enhanced public service by eliminating manual meter readings and the confusion of summer sewer bills being based on winter water use which can fluctuate based on when the winter readings are made. We have large numbers of residents who never turn in a reading and that leads to large bills or confusing credits when staff reads the meters and adjustments are made between estimates and actuals. It also makes it much easier for water/sewer customers to track their own usage and for leak disputes to be resolved.</p> <p>ATTACHMENTS: Metron Farnier presentation.</p> <p>COUNCIL ACTION REQUESTED: None – informational only. This is background information to help you when considering final evaluation by Johnson Controls coming to Council at a future date.</p>		



Metron-Farnier
Water Meter / AMA Presentation
City of Sartell, MN
May 23rd, 2016



System Overview



Metron Farnier
Advanced Single-Jet Technology

Benefits of Cellular Metering

- Utilizes Verizon's 4G LTE (Long Term Evolution) Network 
- No infrastructure installation or maintenance
- All data hosted by Microsoft Azure
 - No need for additional server + storage space
- 100% coverage in the City of Sartell, MN
 - Propagation study completed w/ address dump

MetronFarnier
Advanced Single-Jet Technology

Water Scope Web Portal

- Each meter records data in 5-minute intervals
 - Usage flags, irrigation cycles, group analytics
- Utility and end-consumer notifications
 - Email alerts for specific flags. E.g. high usage, leaks
 - Smart phone app.
- Integration with Banyon billing software
 - Automated upload/download for billing reads



Minnesota References

- City of Buffalo, MN
- City of Winona, MN
- City of Shakopee, MN
- City Blue Earth, MN

***All cities are in various stages of deployment**

MetronFarnier
Advanced Single-Jet Technology

Water Scope Demo



MetronFarnier
Advanced Single-Jet Technology

**CITY COUNCIL MEETING MINUTES
MAY 9, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on May 9, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson
COUNCIL ABSENT: None
STAFF PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
John Kothenbeutel, Assistant Public Works Director
Mike Nielson, City Engineer
Judy Molitor, Recording Secretary
Jim Hughes, Police Chief

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/ PUBLIC COMMENT

No public comments were made

APPROVAL OF CITY COUNCIL MINUTES:

- a. April 25, 2016 – Special Meeting
- b. April 25, 2016 – Regular Meeting

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF APRIL 25, 2016 SPECIAL MEETING AND THE CORRECTED MINUTES OF THE REGULAR MEETING MINUTES OF APRIL 25, 2016. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Acceptance of Fire Department Report
- e. Approval of voucher payments
- f. Approval of Insurance Renewal
- g. Approval of Resolution Accepting Donations
- h. Acceptance of Utilities Department resignation
- ~~i. Acceptance of Commissioner resignation~~
- j. Appointment of Police Officer
- k. Appointment of Maintenance and Utilities Supervisors
- l. Call Public Hearing for NPDES Permit
- m. Appointment of Firefighters

Council member Peterson removed item i for separate discussion.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEMS A-M, REMOVING ITEM i FOR SEPARATE DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.

Consent agenda item i

Acceptance of Commissioner resignation

Council member Peterson asked staff to invite Glenn Persen to email City Council with anything additional about his resignation and he thanked him for his service on Park Commission and Planning Commission.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING CONSENT AGENDA i. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

a. Interim Ordinance: I-2 Properties

Anita Rasmussen, Community Development Director, presented the recommendation for a moratorium for I-2 properties and reviewed the reasons for the recommendation.

Mayor Nicoll opened the hearing at 6:10 p.m. The following comments were made, although comments do not reflect entire statements made:

Brian McCool, attorney representing AIM Development, explained AIM's request that the City not implement the moratorium, but that AIM would like to be involved on the task force if the moratorium is implemented and requested his letter be a part of the public record.

Patti Gartland, President of Greater St. Cloud Development Corporation, spoke in favor of the moratorium, stating that this is a perfect time to review the ordinance for future marketing of this property as well as other property zoned I-2 within the City of Sartell.

City Attorney Stan Weinberger clarified the reason to put a moratorium in place, and explained that this does not mean the City cannot continue to work with AIM during the process.

Mayor Nicoll closed the hearing at 6:21 p.m.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH ADOPTING ORDINANCE 01-16 ESTABLISHING A MORATORIUM ON I-2 ZONED PROPERTIES IN SARTELL. THE MOTION CARRIED UNANIMOUSLY.

b. Interim Use Permit – Walmart

Anita Rasmussen, Community Development Director, presented the request from Walmart for an interim use permit for outdoor seasonal sales for fireworks. Mayor Nicoll opened the public hearing at 6:31 pm; there were no comments from the public and the hearing was closed.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER BRAIG-LINDSTROM ADOPTING RESOLUTION 25-2016 APPROVING THE FINDINGS OF FACT RELATING TO AN INTERIM USE FOR THE PURPOSES OF HAVING A SEASONAL SALES AREA. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER BRAIG-LINDSTROM ADOPTING RESOLUTION 26-2016 APPROVING THE ISSUANCE OF AN INTERIM USE PERMIT FOR THE PURPOSES OF HAVING A SEASONAL SALES AREA. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS

None

NEW BUSINESS

a. Final Plat – Providence of Sartell Second Addition

Anita Rasmussen, Community Development Director, presented the request for final plat approval of Providence of Sartell Second Addition.

Council member Braig-Lindstrom stated she would not be voting in favor because she does not believe the infrastructure on 19th Avenue is sufficient.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE FINAL PLAT OF PROVIDENCE OF SARTELL SECOND ADDITION AND THE DEVELOPMENT AGREEMENT.

UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS: HENNES, LYNCH AND PETERSON

NAY: COUNCIL MEMBER BRAIG-LINDSTROM

MOTION CARRIED

b. Final Plat – Community Center

Anita Rasmussen, Community Development Director, presented the final plat of the Community Center. A brief background of the plat was presented as well as the recommendation from the Planning Commission. Council members made the following comments, although comments do not reflect entire comments made:

Council member Peterson confirmed the improvements will be made at developer's expense as usual with Development Agreements. Peterson prefers the Villcheck property for the community center and thinks a partnership with the School District could be possible at that location and benefit taxpayers.

Council member Lynch stated the City is investing fewer dollars with this location and that City and School had already reviewed co-location and that was not viable, particularly on the Villcheck site.

Mayor Nicoll believes the Villcheck property was not suitable for community center and would have been very expensive for that type of use, but the property is suitable for future recreational field needs which could take significantly less soil corrections than a large building. She also believes the community center location near Lake Francis area has huge potential for outdoor amenities and public use.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT FOR THE COMMUNITY CENTER.

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH
NAY: COUNCIL MEMBERS: BRAIG-LINDSTROM AND PETERSON
MOTION CARRIED**

DEPARTMENT REPORTS

POLICE DEPARTMENT - Monthly Report

Chief Hughes presented his report and thanked the Council for approval of the new officer and talked about the upcoming shred day. Council member Peterson asked if monthly reports could include statistics on accidents in roundabouts. Council member Braig-Lindstrom made a motion to have that information included with the police monthly report but withdrew her motion after discussion among Council and Chief that periodic State reporting information would suffice.

PUBLIC WORKS - Monthly Report

Assistant Public Works Director John Kothenbeutel presented his monthly report.

CITY ENGINEER - Monthly Report

Engineer Nielson presented his monthly report

PLANNING & COMMUNITY DEVELOPMENT - Monthly Report

Director Rasmussen presented her monthly report.

CITY ADMINISTRATOR - Monthly Report

Administrator Degiovanni presented her monthly report and asked Council for input on utility franchise fees. Consensus of Council was they would look at options to the current electric franchise fee structure, but they were not interested in adding gas franchise fees.

CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

CLOSED SESSION

At 7:22 p.m. the City Council went into a closed session to consider terms for potential acquisition of the Sartell-LeSauk Government Center and returned to the Council Chambers at 7:59 p.m. Mayor Nicoll reported that the City Council met in closed session to discuss the acquisition and that no action is being taken by the Council at this time and the terms are still in negotiation.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON TO ADJOURN THE MEETING AT 8:01 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By:

Judy Molitor, Recording Secretary

Sarah Jane Nicoll, Mayor

May 9, 2016

VIA EMAIL

Mary Degiovanni (mary@sartellmn.com)
City Administrator / Finance Director
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

Anita Rasmussen (anita@sartellmn.com)
Community Development Director / Assistant
City Administrator
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

Re: Moratorium Ordinance on I-2 Properties

Dear Ms. Degiovanni and Ms. Rasmussen:

As you know, Fredrikson & Byron, P.A. represents AIM Development (USA) LLC ("AIM") in connection with its real estate holdings in the City of Sartell. We recently learned that the City Council will be considering adopting an interim ordinance to prevent development of certain I-2 zoned property in the City, including property owned by AIM (the "Moratorium Ordinance"), at the City Council's meeting on Monday, May 9, 2016. AIM is surprised by this action and we are writing to express AIM's objection to the City's adoption of this Moratorium Ordinance.

As the City is aware, the primary focus of AIM's efforts over the last couple of years has been the completion of the demolition of the former Verso paper mill site. AIM largely finished this demolition late last summer, and now is in the process of completing site clean-up and demobilizing from the site. Although AIM has focused primarily on demolition tasks the last couple of years, AIM has also spent considerable time and money investigating the environmental condition and future development potential of the mill site and surrounding property. This work is ongoing, and with demolition now fundamentally complete, AIM has recently been able to turn more of its attention and resources to evaluating its options with respect to AIM's holdings in Sartell.

We understand that AIM has likely not moved as rapidly with its future planning for the site as the City would have preferred. AIM, which is paying the hefty carrying costs for this property and already has millions invested in such property, also would have preferred to be farther along with the future planning for the property at this point. We do not believe, though, that the City's perception that AIM has been slow to move forward with such planning warrants the City taking the drastic step of adopting the proposed Moratorium Ordinance.

Attorneys & Advisors
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www.fredlaw.com

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Minneapolis, Minnesota
55402-1425

May 9, 2016

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AIM has always known that the redevelopment of the mill site will necessarily be a collaborative process between AIM (or any other future owner of the property) and the City. AIM is not opposed to participating in such a process, and welcomes the opportunity to have meaningful conversations in that regard. AIM objects, however, to the City's apparent decision to arbitrarily decide that the time is up for AIM, as the property owner with millions of dollars at stake, to determine how it wants to develop the property it owns. The proposed Moratorium Ordinance appears to be an effort to reduce AIM's role in determining the future of the mill site and to have the City Council hand-pick a "task force" that will now dictate to AIM what it will be allowed to do with its property. This simply feels wrong to AIM.

The proposed Moratorium Ordinance includes nearly a page of purported "findings" that allegedly support the adoption of the ordinance. While AIM takes exception with certain of these "findings" and believes that there is room for debate about whether AIM has complied with its obligations under the IUP, we do not believe it would be productive to engage in a debate about these items in this context, as we are struggling to understand how such items are relevant to the conversation about the Moratorium Ordinance. The inclusion of these "findings" appears to be an effort to establish that AIM's conduct has somehow necessitated the adoption of the Moratorium Ordinance. This is simply not true – the need for future planning for the mill site exists regardless of AIM's actions in completing its demolition work at the site. If the City has issues with AIM's compliance with the terms of its IUP, these issues should be addressed separately in the context of the permit and not set forth as a basis for adopting a moratorium. We firmly believe that a cooperative process with AIM relating to the future development of the property, and not the use of the Moratorium Ordinance to effectively dictate plans to AIM, would be a much better way to approach.

If, notwithstanding AIM's objection, the City Council moves forward with adopting the Moratorium Ordinance, it is our understanding that the City Council will be forming a "task force" to study the future development of I-2 zoned properties in the City. As the owner of the largest amount of property that will be subject to the moratorium, AIM should be allowed the opportunity to be a part of any such task force. We understand that City Staff is supportive of AIM being involved with such task force if and when it is assembled. AIM requests that the City include AIM in all discussions going forward relating to the task force and that the City Council allow AIM to have one or more representatives included within such task force.

In summary, AIM is heavily invested in the City of Sartell and we anticipate AIM will be working with the City for years to come. AIM looks forward to a positive and successful partnership in this regard. The Moratorium Ordinance is objectionable to AIM primarily because it perceives this move as a signal by the City that it is not similarly interested in partnering with AIM, and instead it appears the City is seeking to minimize AIM's role in the future planning for its own property. This may not have been the intent, but AIM expects this will certainly be the effect. As such, AIM respectfully requests that the City Council decline to adopt the Moratorium Ordinance at this time. Instead, AIM requests that, before taking this step, the City Council

May 9, 2016

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provide direction to City Staff to schedule a meeting with AIM in the next 30 days to discuss the current state of the mill site and to develop a timeline and expectations for working together on plans for the future development of AIM's property. We believe that having this meeting would be a more productive way of advancing the dialogue relating to the future development of the property.

Please distribute copies of this letter to the City Council in advance of this evening's meeting. We also request that you include this correspondence in the official record for the City's consideration of the Moratorium Ordinance.

Regards,

A handwritten signature in black ink, appearing to read "Brian S. McCool". The signature is fluid and cursive, with a large initial "B" and "M".

Brian S. McCool

Attorney at Law

Direct Dial: 612.492.7309

Email: bmccool@fredlaw.com

BSM:DJK

cc: AIM Development (USA), LLC

58701042_2.docx

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name AMERIPRIDE LINEN/APPAREL SERV					
	0516PW02		2200777686	\$105.57	MATS,TOWELS,MOPS-MAINT
	0516PW02		2200777686	\$43.62	UNIFORMS
	0516PW02		2200777686	\$14.66	UNIFORMS
	0516PW02		2200777686	\$22.86	UNIFORMS
	0516PW02		2200777686	\$7.24	UNIFORMS
	0516PW02		2200780369	\$43.62	UNIFORMS
	0516PW02		2200780369	\$14.66	UNIFORMS
	0516PW02		2200780369	\$22.86	UNIFORMS
	0516PW02		2200780369	\$7.24	UNIFORMS
	0516PW02		2200780369	\$121.65	MATS,TOWELS,MOPS-MAINT
	0516PW02		2200780370	\$35.00	TOWELS,MATS-MAINT
	0516ADM02		2200780378	\$44.84	TOWELS,MATS-HALL
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Search Name ARCAS TECHNOLOGY INC					
	0516ADM02		25169	\$50.00	PHONE SYSTEM RECYCLE
Search Name ARCAS TECHNOLOGY INC				\$50.00	
Search Name ARNOLD S					
	0516PW02		FC28145	\$56.78	REPAIRS-MOWERS
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Search Name ASTECH CORP					
	0516PW02		16-094	\$583.46	PATCH GRIT
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Search Name BCA/CJ TRNG&EDUCATION UNIT					
	0516PD02		2016	\$6.04	SHIPPING-TRAINING CARDS
	0516PD02		2337-032915CS	\$375.00	BCA CRIME SCENE TRNG-7916
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Search Name BEHRENBRINKER, STEPHEN C					
	0516ADM02		05-2016	\$3,381.25	ASSESSING SERV-MAY
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Search Name BOUND TREE MEDICAL LLC					
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	0516ADM02		CSK1072	\$284.18	WALL MOUNTS-HALL
	0516PW02		CVL1285	\$97.89	IPAD KEYBOARD

CITY OF SARTELL

Vendor Transactions-Agenda Packet

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		0516PW02	128506	\$112.00	KEYS-PCP
		0516PW02	128602	\$41.00	KEYS-PCP
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		0516ADM02	37380	\$444.95	HVAC REPAIRS-HALL
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Search Name COILS FLAGS & FLAGPOLES					
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Search Name COLLINS BROS TOWING OF ST CLOU					
		0516PD02	35253	\$55.00	TOWING-DUI FORFEITURE
		0516PD02	35729	\$100.00	TOWING-FORFEITURE
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		0516PW02	434773-CRC-2	\$156.00	SUPPLIES-SHOP
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Search Name CROTEAU PLUMBING LLC					
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		0516PW02	9308	\$129.70	REPAIRS-PCP
		0516PW02	9317	\$169.70	REPAIRS-PCP CONCESSION
Search Name CROTEAU PLUMBING LLC				\$1,285.18	
Search Name CUSTOMIZED FIRE RESCUE TNG INC					
		0516FD02	799	\$2,100.00	INSTRUCTOR 1 COURSE
Search Name CUSTOMIZED FIRE RESCUE TNG INC				\$2,100.00	
Search Name D ERVASTI SALES CO LLC					
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CITY OF SARTELL
Vendor Transactions-Agenda Packet

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Search Name DAMON FARBER ASSOCIATES INC				\$10,608.90	
Search Name DESIGN ELECTRIC INC					
		0516PW02	2863	\$551.90	REPAIRS-PLANTS
		0516PW02	2898	\$151.68	STREET LIGHT REPAIRS
		0516PW02	2940	\$96.50	REPAIRS-WELCOME SIGN
		0516FD02	2951	\$126.64	REPAIRS-FIRE STATION
Search Name DESIGN ELECTRIC INC				\$926.72	
Search Name EARTH SCIENCE ASSOCIATES INC					
		0516PW02	2223	\$1,145.00	GREDE LANDFILL MONITORING
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002834E	5/11/2016	0516PPD02	05-06-2016	\$1,463.50	05/06 EMPLOYEE MEDICARE
002834E	5/11/2016	0516PPD02	05-06-2016	\$3,694.76	05/06 EMPLOYEE FICA
002834E	5/11/2016	0516PPD02	05-06-2016	\$1,463.50	05/06 EMPLOYER MEDICARE
002834E	5/11/2016	0516PPD02	05-06-2016	\$10,477.36	05/06 FED TAX W/HELD
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Search Name ELECTRICAL INSTALLERS					
		0516ADM02	14016	\$1.00	REIMB-ELEC SURCHG
		0516ADM02	14016	\$67.50	REIMB-ELEC PERMIT
Search Name ELECTRICAL INSTALLERS				\$68.50	
Search Name ELLIOT, ANOTHONY					
		0516PW02	5043003	\$50.00	REIMB-SAFETY BOOTS
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		0516FD02	6362	\$126.68	REPAIRS-FD EQUIP
Search Name EMERGENCY RESPONSE SOLUTIONS				\$263.41	
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002836E	5/12/2016	0516PPD02	05-06-2016	\$2,745.84	05/06 PAYROLL DEDUCTION
002835E	5/12/2016	0516PPD02	05-06-2016	\$184.62	05/06 EMPLOYER CONTR TO PENSION-A
002835E	5/12/2016	0516PPD02	05-06-2016	\$1,832.22	05/06 PAYROLL DEDUCTION
Search Name EMPOWER RETIREMENT				\$4,762.68	
Search Name FAIRVIEW GARDENS					
		0516PW02	116066	\$47.90	VETERANS PARK
Search Name FAIRVIEW GARDENS				\$47.90	
Search Name FASTENAL COMPANY					
		0516PW02	MNSAU157473	\$95.93	REPAIRS-TRAILER
		0516PW02	MNSAU157602	\$5.47	SUPPLIES-SHOP

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0516PW02	MNSAU157740	\$7.81	SHOP SUPPLIES
		0516PW02	MNSAU157888	\$117.47	SUPPLIES-STREETS
Search Name FASTENAL COMPANY				\$226.68	
Search Name FIRST LAB					
		0516PW02	FL00148053	\$47.95	DRUG TESTING
Search Name FIRST LAB				\$47.95	
Search Name GATR OF SAUK RAPIDS					
		0516PD02	01P172440	\$40.56	REPAIRS-SQUADS
Search Name GATR OF SAUK RAPIDS				\$40.56	
Search Name GENERAL RENTAL CENTER					
		0516PW02	1147237	\$60.00	PCP FENCE INSTALL
Search Name GENERAL RENTAL CENTER				\$60.00	
Search Name GOPHER STATE ONE-CALL INC					
		0516PW02	6040692	\$448.05	LOCATES-APRIL
Search Name GOPHER STATE ONE-CALL INC				\$448.05	
Search Name GRAINGER, W.W. INC.					
		0516PW02	9099659295	\$30.65	SHOP TOOLS
		0516PW02	9107949498	\$128.78	REPAIRS-PARKS
Search Name GRAINGER, W.W. INC.				\$159.43	
Search Name GRANITE ELECTRONICS INC					
		0516FD02	153001639-1	\$111.30	REPAIRS-FD EQUIP
Search Name GRANITE ELECTRONICS INC				\$111.30	
Search Name HATLING FLINT LLC					
		0516ADM02	166131-0000	\$2,500.00	VISUAL/MARKETING MATERIALS
Search Name HATLING FLINT LLC				\$2,500.00	
Search Name HEALTHPARTNERS					
		0516ADM02	65685663	\$2,036.57	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$4,637.71	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$4,602.55	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$811.99	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$1,035.04	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$364.70	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$1,081.60	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$13,086.18	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$896.04	EMPLOYEE HEALTH/DENTAL INS-JUN
		0516ADM02	65685663	\$2,365.74	EMPLOYEE HEALTH/DENTAL INS-JUN
Search Name HEALTHPARTNERS				\$30,918.12	
Search Name HORIZON COMMERCIAL POOL SUPPLY					
		0516PW02	160502043	\$1,805.30	CHEMICALS-POOLS
Search Name HORIZON COMMERCIAL POOL SUPPLY				\$1,805.30	
Search Name INDEPENDENT SCHOOL DISTRCT 748					
		0516PD02	02-2016	\$1,666.46	FEB FUELS-PD
		0516FD02	02-2016	\$114.40	FEB FUELS-FD
		0516PW02	02-2016	\$2,552.72	FEB FUELS-PW
		0516ADM02	02-2016	\$67.19	FEB FUELS-INSPECTIONS
		0516ADM02	03-2016	\$85.15	MAR FUELS-INSPECTIONS

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0516FD02	03-2016	\$92.89	MAR FUELS-FD
		0516PD02	03-2016	\$2,040.20	MAR FUELS-PD
		0516PW02	03-2016	\$2,808.49	MAR FUELS-PW
		0516FD02	04-2016	\$154.31	APR FUELS-FD
		0516ADM02	04-2016	\$92.44	APR FUELS-INSPECTIONS
		0516PW02	04-2016	\$3,193.00	APR FUELS-PW
		0516PD02	04-2016	\$2,098.83	APR FUELS-PD
Search Name INDEPENDENT SCHOOL DISTRICT 748				\$14,966.08	
Search Name INTERSTATE ALL BATTERY CTR					
		0516PD02	1922301004066	\$40.00	BATTERIES-PD
		0516PD02	1922301004126	\$73.00	BATTERIES-SQUADS
		0516FD02	1922301004127	\$73.15	BATTERIES-FD EQUIP
		0516PD02	1922301004152	\$182.50	BATTERIES-SQUADS
		0516FD02	1922301004153	\$43.20	BATTERIES-FD EQUIP
		0516PD02	1922301004185	\$9.53	BATTERY-PD REMOTE
		0516PW02	1922302000873	\$125.70	BATTERIES-PW RADIOS
Search Name INTERSTATE ALL BATTERY CTR				\$547.08	
Search Name JAMAR TECHNOLOGIES INC					
		0516PD02	30765	\$4,145.00	RADAR RECORDER
Search Name JAMAR TECHNOLOGIES INC				\$4,145.00	
Search Name KEEPRS INC					
		0516FD02	296324-81	-\$25.98	UNIFORMS
		0516FD02	296325-01	\$143.18	UNIFORMS-IMHOLTE
		0516FD02	296325-02	\$186.99	UNIFORMS-IMHOLTE
		0516FD02	296325-03	\$172.18	UNIFORMS-IMHOLTE
		0516FD02	296475-04	\$59.19	UNIFORMS-JOHNSON
		0516FD02	298256-03	\$59.19	UNIFORMS-FOX
		0516FD02	298256-04	\$49.99	UNIFORMS-FOX
		0516PD02	303395-01	\$256.96	UNIFORMS-DAHLSTROM
		0516PD02	303395-03	\$1,077.50	UNIFORMS-DAHLSTROM
		0516PD02	304130	\$51.99	UNIFORMS-MOLITOR
		0516PD02	305882	\$29.99	UNIFORMS-DAHLSTROM
		0516PD02	305891	\$15.99	UNIFORMS-DAHLSTROM
		0516PD02	308972	\$1,173.80	UNIFORMS-OLSON
Search Name KEEPRS INC				\$3,250.97	
Search Name KLM ENGINEERING INC					
		0516PW02	5942	\$6,500.00	T MOBILE ANTENNA MODIFICATIONS
		0516PW02	5985	\$10,700.00	REPAIRS-EAST TOWER
Search Name KLM ENGINEERING INC				\$17,200.00	
Search Name LAW ENFORCEMENT LABOR SERV INC					
		0516PD02	05-2016	\$784.00	UNION DUES-MAY
Search Name LAW ENFORCEMENT LABOR SERV INC				\$784.00	
Search Name M G S EXHAUST SERVICE					
		0516PW02	1388	\$23.00	REPAIRS-COMPOST TURNER
Search Name M G S EXHAUST SERVICE				\$23.00	
Search Name MACQUEEN EQUIPMENT INC					
		0516PW02	10256	-\$191.18	REPAIRS-SWEEPERS
		0516PW02	10257	-\$97.46	REPAIRS-SWEEPERS

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		0516PW02	2163140	\$869.01	REPAIRS-SWEEPERS
		0516PW02	2163158	\$252.51	REPAIRS-SWEEPERS
		0516PW02	2163159	\$252.51	REPAIRS-SWEEPERS
		0516PW02	2163371	\$79.94	REPAIRS-SWEEPERS
Search Name MACQUEEN EQUIPMENT INC				<u>\$1,165.33</u>	
Search Name MARUDAS PRINT SERVICES					
		0516FD02	1530	\$91.02	LETTERHEAD & ENVELOPES-FD
		0516FD02	1531	\$114.00	LETTERHEAD & ENVELOPES-FD
Search Name MARUDAS PRINT SERVICES				<u>\$205.02</u>	
Search Name MATT HEINENS EMERGENCY VEHICLE					
		0516PD02	388	\$1,145.00	INSTALL-NEW SQUADS
Search Name MATT HEINENS EMERGENCY VEHICLE				<u>\$1,145.00</u>	
Search Name MCFOA					
		0516ADM02	2016-2017	\$35.00	MEMBERSHIP-SCHUPP
Search Name MCFOA				<u>\$35.00</u>	
Search Name MERIT CENTER & LOCATE TRAINING					
069307	5/10/2016	0516PPD02	1	\$290.00	TRNG-7909 & 7917
Search Name MERIT CENTER & LOCATE TRAINING				<u>\$290.00</u>	
Search Name MIDWAY IRON & METAL					
		0516PW02	312834	\$14.16	REPAIRS-TRAILER
		0516PW02	313021	\$105.68	REPAIRS-TRAILER
Search Name MIDWAY IRON & METAL				<u>\$119.84</u>	
Search Name MILLER, JORDAN JAMES					
		0516PD02	050916	\$87.37	UNIFORMS-RESERVE
Search Name MILLER, JORDAN JAMES				<u>\$87.37</u>	
Search Name MIMBACH FLEET SUPPLY					
		0516PW02	118385	\$149.96	REPAIRS-SPRAYER
Search Name MIMBACH FLEET SUPPLY				<u>\$149.96</u>	
Search Name MINNESOTA PUMP WORKS					
		0516PW02	8690	\$2,565.00	SERVICE CHECKS-LIFT STATIONS
Search Name MINNESOTA PUMP WORKS				<u>\$2,565.00</u>	
Search Name MN BENEFIT ASSOCIATION					
		0516ADM02	483-052016	\$1,586.56	PAYROLL DEDUCTION-MAY
Search Name MN BENEFIT ASSOCIATION				<u>\$1,586.56</u>	
Search Name MN DEPT OF HEALTH					
		0516PW02	CLASS C4736	\$23.00	WTR SPLY SYS OP RENEWAL-JOHN K
Search Name MN DEPT OF HEALTH				<u>\$23.00</u>	
Search Name MN DEPT OF REVENUE					
002832E	5/10/2016	0516PPD02	05-06-2016	\$4,303.26	05/06 STATE TAX W/HELD
Search Name MN DEPT OF REVENUE				<u>\$4,303.26</u>	
Search Name MN DEPT OF REVENUE-SALES/USE					
002838E	5/13/2016	0516PPD02	04-2016	\$918.00	SALES TAX PAYABLE-APR
002838E	5/13/2016	0516PPD02	04-2016	\$1,289.00	SALES TAX PAYABLE-APR
002838E	5/13/2016	0516PPD02	04-2016	\$127.00	SALES TAX PAYABLE-APR

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Search Name MN DEPT OF REVENUE-SALES/USE				\$2,334.00	
Search Name MN FIRE SERVICE CERT BOARD					
		0516FD02	3998	\$400.00	INSTRUCTOR 1 CERT EXAM-5 FF
Search Name MN FIRE SERVICE CERT BOARD				\$400.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		0516ADM02	05-2016	\$1,130.50	UNION DUES-MAY
Search Name MN TEAMSTERS-PUBLIC & LAW ENF				\$1,130.50	
Search Name MOLITOR EXCAVATING INC					
		0516PW02	118-17	\$4,985.00	STORM SEWER REPAIRS
Search Name MOLITOR EXCAVATING INC				\$4,985.00	
Search Name MRZENA, KEVIN DBA					
		0516FD02	6672	\$482.62	REPAIRS-FD#28
Search Name MRZENA, KEVIN DBA				\$482.62	
Search Name MUSTANG SIGNS & GRAPHICS					
		0516FD02	17721	\$195.00	REPAIRS-FD TRUCKS
Search Name MUSTANG SIGNS & GRAPHICS				\$195.00	
Search Name O REILLY AUTO PARTS					
		0516PW02	1572-488119	\$7.98	REPAIRS-STR VEHICLE
		0516PD02	1572-488281	\$221.32	REPAIRS-SQUAD
		0516PD02	1572-488283	\$116.05	REPAIRS-SQUAD
		0516PW02	1572-488471	\$3.99	SUPPLIES-SHOP
		0516PW02	1572-489276	\$47.97	SUPPLIES-SHOP
		0516PD02	1572-489420	\$125.90	REPAIRS-SQUAD
		0516PW02	1572-489519	\$19.98	SHOP SUPPLIES
		0516PD02	1572-489807	\$165.17	REPAIRS-SQUADS
		0516PD02	1572-489835	\$115.90	REPAIRS-SQUADS
		0516PW02	1572-490238	\$5.88	REPAIRS-COMPOST TURNER
Search Name O REILLY AUTO PARTS				\$830.14	
Search Name OXYGEN SERVICE COMPANY					
		0516PW02	07975303	\$55.90	WELDING SUPPLIES
		0516PW02	07978573	\$57.87	PROPANE-FORKLIFT
Search Name OXYGEN SERVICE COMPANY				\$113.77	
Search Name PERFORMANCE POOL & SPA INC					
		0516PW02	250270-1	\$143.95	POOL SUPPLIES
		0516PW02	253472	\$129.98	SUPPLIES-POOL
Search Name PERFORMANCE POOL & SPA INC				\$273.93	
Search Name POWERHOUSE OUTDOOR EQUIP INC					
		0516PW02	364704	\$77.48	REPAIRS-MOWERS
Search Name POWERHOUSE OUTDOOR EQUIP INC				\$77.48	
Search Name PROFESSIONAL OFFICE SERV INC					
		0516ADM02	002480004	\$8.75	POSIBILL VIEW ONLY
		0516ADM02	002480004	\$8.75	POSIBILL VIEW ONLY
Search Name PROFESSIONAL OFFICE SERV INC				\$17.50	
Search Name PROFIELDS LLC					
		0516ADM02	16001	\$1,500.00	SPORT TURF CONSULTING

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Search Name PROFIELDS LLC				\$1,500.00	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002833E	5/11/2016	0516PPD02	05-06-2016	\$3,885.01	05/06 EMPLOYEE PERA
002833E	5/11/2016	0516PPD02	05-06-2016	\$4,729.83	05/06 EMPLOYEE PERA
002833E	5/11/2016	0516PPD02	05-06-2016	\$4,482.69	05/06 EMPLOYER PERA
002833E	5/11/2016	0516PPD02	05-06-2016	\$7,094.71	05/06 EMPLOYER PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				\$20,192.24	
Search Name RALSTON, GRANT/VALERIE					
		0516ADM02	1524 NUTHATCH	\$336.30	REIMB-OVERPAY UTIL BILL
Search Name RALSTON, GRANT/VALERIE				\$336.30	
Search Name RASMUSSEN, ANITA					
		0516ADM02	051316	\$206.08	2016 MN GFO-MCGREGOR
Search Name RASMUSSEN, ANITA				\$206.08	
Search Name RDO EQUIPMENT CO					
		0516PW02	P98187	\$2,487.06	REPAIRS-COMPOST TURNER
Search Name RDO EQUIPMENT CO				\$2,487.06	
Search Name REINDERS INC					
		0516PW02	3036649-01	\$7,008.29	CHEMICALS-PCP
Search Name REINDERS INC				\$7,008.29	
Search Name RINKE-NOONAN					
		0516ADM02	255053	\$306.00	JANSKI CONDEMNATION
		0516ADM02	255053	\$1,860.50	AIM ROAD CONDEMNATION
Search Name RINKE-NOONAN				\$2,166.50	
Search Name ROYAL TIRE INC					
		0516PD02	405-594474	\$987.44	TIRES-SQUADS
		0516PW02	405-594474	\$1,301.02	TIRES-STREETS
Search Name ROYAL TIRE INC				\$2,288.46	
Search Name SAM S CLUB					
069308	5/18/2016	0516PPD02	170056922678	\$48.06	SUPPLIES-PARKS
069308	5/18/2016	0516PPD02	170056922678	\$73.75	SUPPLIES-HALL
069308	5/18/2016	0516PPD02	170056922678	\$107.35	CABINET-PAL
069308	5/18/2016	0516PPD02	170056922678	\$348.26	SUPPLIES-MAINT
Search Name SAM S CLUB				\$577.42	
Search Name SANITATION SERVICES LLC					
		0516PW02	6631	\$55.00	RESTROOM-DOG PARK
Search Name SANITATION SERVICES LLC				\$55.00	
Search Name SARTELL BASEBALL ASSOCIATION					
		0516PW02	4423	\$44.40	REIMB-OVERPAY ROCK
Search Name SARTELL BASEBALL ASSOCIATION				\$44.40	
Search Name SARTELL HARDWARE HANK					
		0516PW02	100311	\$3.14	POOL REPAIRS
		0516PW02	100429	\$59.92	SUPPLIES-COMM GARDEN
		0516PW02	100488	\$89.93	SUPPLIES-HYDRANTS
		0516PW02	100525	\$36.44	SUPPLIES-PARKS
		0516PW02	100525	\$36.45	SUPPLIES-UTILITIES

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		0516ADM02	100748	\$199.41	FLOWERS-HALL
		0516PW02	100886	\$6.49	OFFICE SUPPLIES-MAINT
		0516PW02	69281	\$15.99	REPAIRS-SHELTER
		0516PD02	69802	\$8.98	MISC-PD
		0516PW02	70170	-\$6.99	SUPPLIES-PARKS
		0516PW02	70280	\$18.07	REPAIRS-SHOP
		0516PW02	71020	\$1.79	KEY-PARK
		0516PW02	71253	\$14.97	SHOP SUPPLIES
		0516PW02	71559	\$68.93	SUPPLIES-SHOP
		0516PW02	96172	\$74.98	SUPPLIES-PCP
		0516PW02	97832	\$16.38	TESTING CHEMICALS
		0516PW02	98550	\$44.93	SUPPLIES-POOL
		0516PW02	98993	\$15.97	REPAIRS-PARKS
		0516PW02	98998	\$8.57	SUPPLIES-PARKS
		0516PW02	99181	\$12.34	REPAIRS-PARKS
		0516PW02	99306	\$8.60	REPAIRS-PCP
		0516PW02	99310	\$10.95	REPAIRS-PCP
		0516PW02	99657	\$10.98	SUPPLIES-PARKS
Search Name SARTELL HARDWARE HANK				<u>\$757.22</u>	
Search Name SARTELL NEWSLEADER					
069310	5/13/2016	0516PPD02	38080	\$97.02	PD SALUTE
069310	5/13/2016	0516PPD02	38080	\$158.76	AD FOR BIDS-COMM CTR
069310	5/13/2016	0516PPD02	38080	\$88.20	PHN STORM WATER
069310	5/13/2016	0516PPD02	38080	\$229.32	ORD 01-2016
Search Name SARTELL NEWSLEADER				<u>\$573.30</u>	
Search Name SARTELL ST STEPHEN EDUC FOUND					
		0516ADM02	05-2016	\$40.00	PAYROLL DEDUCTION-MAY
Search Name SARTELL ST STEPHEN EDUC FOUND				<u>\$40.00</u>	
Search Name SHERWIN WILLIAMS					
		0516PW02	6860-4	\$114.13	POLE REPAIRS
Search Name SHERWIN WILLIAMS				<u>\$114.13</u>	
Search Name SHIFT TECHNOLOGIES INC					
		0516PW02	49713	\$60.00	NETWORK SERV-UTIL COMPUTER
		0516FD02	49714	\$240.00	NETWORK SERV-FD
Search Name SHIFT TECHNOLOGIES INC				<u>\$300.00</u>	
Search Name SITE ONE LANDSCAPE SUPPLY LLC					
		0516PW02	75673954	\$343.77	IRRIGATION REPAIRS
Search Name SITE ONE LANDSCAPE SUPPLY LLC				<u>\$343.77</u>	
Search Name SPARKS SALES LLC					
069248	5/5/2016	0516PPD02	69248	\$1,860.00	TRAILER-PARKS
Search Name SPARKS SALES LLC				<u>\$1,860.00</u>	
Search Name SPECTRUM SUPPLY CO.					
		0516PW02	52533	\$97.02	SUPPLIES-SHOP
		0516PW02	52533	\$229.91	SUPPLIES-PARKS
Search Name SPECTRUM SUPPLY CO.				<u>\$326.93</u>	
Search Name ST CLOUD AREA CONVENTION/VISIT					
		0516ADM02	04-2016	\$3,091.30	LODGING TAX-APR

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Search Name ST CLOUD AREA CONVENTION/VISIT				\$3,091.30	
Search Name ST CLOUD, CITY OF					
	0516ADM02	AR001483		\$586.16	2016 HUMAN RIGHTS PARTNERS
Search Name ST CLOUD, CITY OF				\$586.16	
Search Name STANTEC CONSULTING SERV INC					
	0516PW02	1045908		\$1,500.00	GIS SERVICES
	0516ADM02	1046048		\$523.50	TRAIL STAKING-AMBER WAY
Search Name STANTEC CONSULTING SERV INC				\$2,023.50	
Search Name STEARNS CNTY HRA					
	0516ADM02	221 1/3 RAS		\$281.32	REIMB-UTIL OVERPAY
	0516ADM02	221 1/3 RAS		\$102.01	REIMB-UTIL OVERPAY
Search Name STEARNS CNTY HRA				\$383.33	
Search Name STEARNS ELECTRIC ASSOCIATION					
	0516PW02	10191700		\$262.00	STREET LIGHTS
	0516PW02	10191800		\$284.00	STREET LIGHTS
	0516PW02	10248200		\$20.00	CIVIL DEFENSE
	0516PW02	10441600		\$142.00	STREET LIGHTS
	0516PW02	10459401		\$31.17	POOL
	0516PW02	10461600		\$30.46	COMPOST SITE
	0516PW02	10491600		\$48.32	STREET LIGHTS
	0516PW02	10545000		\$24.90	STREET LIGHTS
	0516PW02	10545100		\$33.38	STREET LIGHTS
	0516PW02	10545200		\$18.44	STREET LIGHTS
	0516PW02	10545300		\$23.42	STREET LIGHTS
	0516PW02	10545400		\$13.46	STREET LIGHTS
	0516PW02	10628400		\$24.81	CIVIL DEFENSE
	0516PW02	10648700		\$42.81	STREET LIGHTS
	0516PW02	10690800		\$97.00	STREET LIGHTS
	0516PW02	10690900		\$68.76	STREET LIGHTS
	0516PW02	10691000		\$84.79	STREET LIGHTS
	0516PW02	10691100		\$44.37	STREET LIGHTS
	0516PW02	10710600		\$99.00	STREET LIGHTS
	0516PW02	10878900		\$2,427.00	WATER PLANT
	0516PW02	10900900		\$60.00	STREET LIGHTS
	0516PW02	11244800		\$1,476.70	WELLS 15&16
	0516PW02	12324100		\$26.61	STREET LIGHTS
	0516PW02	5463910		\$77.43	LIFT STATION
	0516PW02	6401510		\$1,616.21	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				\$7,077.04	
Search Name SYLVA CORPORATION INC					
	0516PW02	46808		\$1,702.50	MULCH
Search Name SYLVA CORPORATION INC				\$1,702.50	
Search Name THEIS, CATHY					
	0516PD02	09-2016		\$75.00	PROF SERV-PD
	0516PD02	10-2016		\$120.00	PROF SERV-PD
Search Name THEIS, CATHY				\$195.00	
Search Name TIREMAXX SERVICE CENTERS					
	0516PW02	170576		\$107.00	REPAIRS-TRACTOR

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Search Name TIREMAXX SERVICE CENTERS				\$107.00	
Search Name TOTAL ADMIN SERVICES CORP					
002837E	5/12/2016	0516PPD02	05-06-2016	\$124.99	05/06 MED FLEX CONTR
002837E	5/12/2016	0516PPD02	05-06-2016	\$2,440.96	05/06 HSA FLEX CONTR
002837E	5/12/2016	0516PPD02	05-06-2016	\$543.06	05/06 DAYCARE FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				\$3,109.01	
Search Name TOUCHPOINT LOGIC LLC					
		0516ADM02	4155	\$572.25	CHAMBER AUDIO/VIDEO UPDATES
Search Name TOUCHPOINT LOGIC LLC				\$572.25	
Search Name TRANS UNION LLC					
		0516PD02	04627572	\$7.84	BACKGROUND CHECK-OFFICER CANDIDA
Search Name TRANS UNION LLC				\$7.84	
Search Name TRAUT WELLS INC					
		0516PW02	286453	\$1,315.20	PLANT EQUIPMENT
		0516PW02	286563	\$122.00	TESTING
		0516PW02	286648	\$46.00	TESTING
		0516PW02	286881	\$46.00	TESTING
Search Name TRAUT WELLS INC				\$1,529.20	
Search Name UNITED WAY OF CENTRAL MN					
		0516ADM02	05-2016	\$30.00	PAYROLL DEDUCTION-MAY
Search Name UNITED WAY OF CENTRAL MN				\$30.00	
Search Name US BANK (CREDIT CARD)					
		0516ADM02	1627	\$1,198.62	EXPENSES-APA CONF
		0516ADM02	1627	\$9.00	PARKING-CHAMBER
		0516ADM02	2111	\$30.00	EMPLOYEE APPRECIATION
		0516ADM02	2111	\$128.82	EMPLOYEE APPRECIATION
		0516ADM02	2111	\$18.99	EMPLOYEE APPRECIATION
		0516ADM02	2111	\$48.83	EMPLOYEE APPRECIATION
		0516ADM02	2111	\$24.00	SURVEY MONKEY
		0516ADM02	2111	\$5.00	TRANSFERBIGFILES
		0516ADM02	2111	\$99.00	WEBSITE HOSTING
		0516ADM02	2111	\$12.91	ADMIN MTG
		0516ADM02	2111	\$1.15	BEACON SITE
		0516PD02	7173	\$56.80	1ST SHRED
		0516PD02	7173	\$50.00	TRANSUNION
		0516PD02	7173	\$40.00	EMPLOYEE APPRECIATION
		0516PD02	7173	\$25.00	EMPLOYEE APPRECIATION
		0516PD02	7173	\$123.48	OFFICE SUPPLIES-PD
		0516PD02	7173	\$23.80	1ST SHRED
		0516PD02	7173	\$56.80	1ST SHRED
		0516PD02	7173	\$17.67	FD/PD MTG
		0516PD02	7173	\$362.39	OFFICE SUPPLIES-PD
		0516PD02	7173	\$25.00	EMPLYEE APPRECIATION
		0516PD02	7173	\$23.80	1ST SHRED
		0516PD02	7173	\$21.00	REAL TIME TRANSLATION
		0516PD02	7173	-\$25.00	1ST SHRED
		0516PD02	7173	\$17.68	FD/PD MTG
Search Name US BANK (CREDIT CARD)				\$2,394.74	

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name US INTERNET					
		0516ADM02	105-060068-003	\$456.00	ANTI SPAM/VIRUS SERVICE
Search Name US INTERNET				\$456.00	
Search Name VAN HOVE, THOMAS					
		0516FD02	00025	\$350.00	EMR-R TRAINING-FD
Search Name VAN HOVE, THOMAS				\$350.00	
Search Name VERIZON WIRELESS					
		0516PD02	9764638731	\$199.99	PHONE-7916
		0516PW02	9764638731	\$35.01	PHONE SERV-UTILITIES
		0516PW02	9764638731	\$35.01	PHONE SERV-UTILITIES
		0516PW02	9764638731	\$48.34	PHONE SERV-UTILITIES
		0516PD02	9764638731	\$690.99	PHONE SERV-PD
		0516ADM02	9764910089	\$10.02	PCRS READER BOARD
Search Name VERIZON WIRELESS				\$1,019.36	
Search Name WACOSA					
		0516ADM02	00027010	\$272.58	HALL CLEANING-APR
Search Name WACOSA				\$272.58	
Search Name WEIDNER PLBG & HTG CO INC					
		0516ADM02	P106-16	\$15.00	REIMB-PLBG PERMIT
		0516ADM02	P106-16	\$1.00	REIMB-PLBG SURCHG
Search Name WEIDNER PLBG & HTG CO INC				\$16.00	
Search Name WEIHS, LOGAN					
		0516PW02	050916	\$50.00	REIMB-SAFETY BOOTS
Search Name WEIHS, LOGAN				\$50.00	
Search Name WINDAHL TECHNOLOGY LLC					
		0516PD02	405	\$119.00	COMPUTER CHARGER-SQUAD
Search Name WINDAHL TECHNOLOGY LLC				\$119.00	
Search Name WSB & ASSOCIATES INC					
		0516ADM02	10-02174-380	\$792.00	FERCHE SPC TRAIL EASEMENTS
		0516ADM02	1-02174-890	\$1,063.75	VAL SMITH TENNIS CT REPLACEMENT
		0516ADM02	1-02174-910	\$176.75	AVALON VILLAGE POND TESTING
		0516ADM02	1-02174-950	\$396.00	19TH AVE & 21ST ST PAVEMENT REHAB
		0516ADM02	16-02174-570	\$5,164.40	PCR RESURFACING 2ND TO 15TH
		0516ADM02	2-02174-731	\$4,115.00	2016 GENERAL SERVICES
		0516ADM02	2-02174-840	\$56.00	2016 WCA SERVICES
		0516ADM02	2-02174-880	\$2,600.00	FERCHE COMM SITE PLAN REVIEW
		0516ADM02	3-02174-850	\$1,320.75	SS RIVER CROSSING
		0516ADM02	3-02174-850	\$1,320.75	SS RIVER CROSSING
		0516ADM02	3-02174-870	\$17,280.50	4TH AVE S STREET&UTILITIES
		0516ADM02	4-02174-820	\$3,357.50	CR1 HERITAGE DR/LESANUK DR UTIL
		0516ADM02	5-02174-810	\$1,512.75	2016 SEAL COAT
		0516ADM02	7-02174-760	\$39.50	PROVIDENCE DEV-ESCROW
Search Name WSB & ASSOCIATES INC				\$39,195.65	
Search Name XCEL ENERGY					
		0516PW02	500422340	\$9,801.45	STREET LIGHTS
Search Name XCEL ENERGY				\$9,801.45	

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
				\$278,192.28	

CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this _____ day of _____, 2016

Mayor _____ Attest: Administrator _____

FUND Descr	Dr/Cr Amt
GENERAL	\$161,455.65
YOUTH PROGRAMS	\$107.35
DUI FORFEITURE FUND	\$55.00
POLICE RESERVES	\$87.37
BEAUTIFICATION	\$17,272.34
FORFEITURE	\$100.00
LODGING TAX	\$3,091.30
WATER CAPACITY	\$1,289.00
PEG ACCESS FEES	\$572.25
PARK DISTRICT 6	\$1,063.75
PUBLIC IMPROVEMENT REVOLVING	\$6,689.00
PD EQUIPMENT FUND	\$1,145.00
PW EQUIPMENT FUND	\$1,860.00
TECHNOLOGY FUND	\$8,580.00
STREET FUND	\$12,517.65
PINECONE ROAD 2015 PROJECT	\$5,164.40
4TH/50TH CAPITAL PROJECT	\$19,447.00
COMMUNITY CENTER PROJECT	\$158.76
WATER FUND	\$26,653.75
SEWER FUND	\$5,576.76
STORMWATER FUND	\$5,305.95
	\$278,192.28

RESOLUTION NO. _____

RESOLUTION ACCEPTING DONATIONS

WHEREAS, the City Council deems it advisable and in the best interest of the City to accept the following donation(s):

- \$250 from Evergreen Village toward PAL program
- \$100.00 to Police Dept for DARE, \$100.00 to Police Dept for PAL, and \$50.00 to Fire Dept from Gajen and Vasugi Ramanathan

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, that the above donations are hereby accepted by the City, and the following conditions, if any, are placed on the use of the gifts: None

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF MAY, 2016.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SEAL

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: May 23, 2016	Agenda Item No. 6C
Agenda Section: Consent	Item: Application for off sale liquor license-Coborn's Liquor	
<p>STAFF RECOMMENDATION: Approval</p> <p>BOARD/COMMISSION/OTHER RECOMMENDATION: None needed</p> <p>PREVIOUS COUNCIL ACTION: None</p> <p>BACKGROUND: Coborn's Inc, dba Coborn's Liquor has applied for an off sale liquor license for their new location at 1710 Pinecone Road. Once the new site is ready for occupancy, they will be closing the current off sale site. Coborn's is hoping to open the new site June 29th. This license would be valid through December 31, 2016. Alcohol & Gambling require new applications be submitted with a location change. Coborn's has submitted all required applications, proof of insurances, background check packet, and appropriate fees.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: MN DPS Certification of an On Sale Liquor License, 3.2% Liquor License, or Sunday Liquor License form and Sartell Police Department background check memo.</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the application. If item is removed from Consent, separate motion is requested approving the issuance of an off sale liquor license for Coborn's, Inc. dba Coborn's Liquor.</p>		



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651) 201-7507 FAX (651)297-5259 TTY(651)282-6555
 WWW.DPS.STATE..MN.US



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE

No license will be approved or released until the \$20 Retailer ID Card fee is received

Workers compensation insurance company. Name Sentry Insurance Policy # 90-03061
 Licensee's MN Sales and Use Tax ID # 8058647 To apply for a MN sales and use tax ID #, call (651) 296-6181
 Licensee's Federal Tax ID # 41-0824910

If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) Coborn's, Incorporated	Social Security #	Trade Name or DBA Coborn's Liquor	
License Location (Street Address & Block No.) 1710 Pine Cone Road	License Period From 6/29/16 To 12/31/16	Applicant's Home Phone # 320-252-4222	
City Sartell	County Stearns	State MN	Zip Code 56377
Name of Store Manager Christopher Kliber	Business Phone Number 320-258-4945	DOB (Individual Applicant)	

If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Christopher Michael Coborn			Pres/CEO/Sec		3104 Dunbar Road St. Cloud, MN 56301
Rebecca Ann Estby			VP of Org Dvlp		1560 39th St S St. Cloud, MN 56301
Gregory Lynn Sandeno			VP of Sales		2006 Temminck Road St. Cloud, MN 56301
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 12/15/58, state incorporated in MN, amount paid in capital _____. If a subsidiary of any other corporation, so state _____ and give purpose of corporation _____. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? Yes No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
first floor, 10,545 sq ft of building
- Is establishment located near any state university, state hospital, training school, reformatory or prison? Yes No If yes state approximate distance. _____
- Name and address of building owner: Four Points Market Place, LLC, 13265 25th Ave NW, Rice, MN 56367
 Has owner of building any connection, directly or indirectly, with applicant? Yes No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? Yes No If yes, in what capacity? _____
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. _____
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
 Yes No If yes, give name and address of establishment. see attached

8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? Yes No
9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. Yes No Will be granted
10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. Yes No Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. _____
12. State Number of Employees 8
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? _____
14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. _____
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. _____
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? Yes No If yes, give dates, charges and final outcome. _____
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802. Yes No If yes, attach a copy of the summons.

This licensee must have one of the following: (ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title	Signature of Applicant	Date
Greg Sandeno, VP of Sales		5/3/16

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

Police/Sheriff's Department	Title	Signature
County Attorney's Signature		PS 9136-(2009)

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864

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SARTELL POLICE DEPARTMENT

TO: SARTELL CITY COUNCIL
FROM: DEPUTY CHIEF DALE STRUFFERT
SUBJECT: LIQUOR LICENSE BACKGROUND - NEW
DATE: MAY 18, 2016
CC: MEMO FILE

I have completed the background checks on Gregory Sandeno in regard to him acquiring a liquor license for Coborn's Liquor. I found nothing that would prohibit him from obtaining a liquor license at this time.

Attached you will find Sartell Police Department RMS report 16903782 as well as a copy of his application, waver form and a copy of his credit report. Just a reminder that credit report is confidential, but you are allowed to view the information based off a wavier form that he has signed.

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Personnel Committee	Meeting Date: May 23, 2016	Agenda Item No. 6d
Agenda Section: Consent	Item: Appointment of Park Maintenance Worker	
<p>RECOMMENDATION: Pending final Personnel Committee review, potential appointment of park maintenance worker.</p> <p>PREVIOUS COUNCIL ACTION: Council authorized hiring process.</p> <p>BACKGROUND: The City Council authorized the process to add a park maintenance worker and the Personnel Committee is following the hiring process and hopes to recommend a candidate at your May 23rd meeting.</p> <p>BUDGET/FISCAL IMPACT: The existing 2016 budget covers this position as planned.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Final action will be clarified on Monday night for this consent agenda item.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: May 23, 2016	Agenda Item No. 6e
Agenda Section: Consent Agenda		Item: County Road 1 - LeSauk
<p>RECOMMENDATION: Staff recommends Council action outlined below via consent agenda.</p> <p>BACKGROUND: The Council previously authorized the 5-legged roundabout done through County contract at County Road 1-LeSauk-Heritage Drive. The County will open bids on May 26th but would like to award before the Council’s subsequent meeting on June 13th. So we are seeking Council authorization this evening for the County to award the low bid on this County project as long as it does not result in City share of total costs exceeding \$3.6 million (the estimate at the time Council approved this option was over \$3.6 million). Actual City costs could come in closer to \$3 million, but we won’t know until construction bids and final right of way costs are all finalized. The City would prepay a portion of our share of the cost using MSA funds we have available in the PIR fund. The sum of \$2 million would be financed through the County and payable over 5 years at 3% interest. The City would plan to use additional MSA funds to make those payments over 5 years, but we would still have the option to instead issue street reconstruction bonds up to 18 months after the project completion. We want to maintain this flexibility as you move into a series of priority street projects over the next few years. Our current funding plans are:</p> <ul style="list-style-type: none"> • County Road 1-Heritage-LeSauk: MSA funds using cash down payment and County loan • 4th Avenue South: APO funding, MSA and City trunk utility funds • East Side Streets: Street Fund and assessments • Pinecone Road & 27th Street North: Sales Tax transportation allocation <p>We would also be reviewing potential for 23rd Street South connection to be made with one of these projects depending on final costs estimates and funding.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval authorizes County award of bid with City total cost estimate not exceeding \$3.6 million, City down payment using existing MSA funds on hand, and authorizing City to enter into Loan Agreement with Stearns County for \$2 million payable over 5 years at 3% interest. If item is removed from consent, separate motion is requested for those approvals.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Police Department	Meeting Date: May 23, 2016	Agenda Item No. 6f
Agenda Section: Consent	Item: Master Subscriber Agreement	
<p>BACKGROUND: The State of Minnesota judicial branch is authorizing attorney's offices that prosecute misdemeanor and certain gross misdemeanor offenses to access public as well as confidential court records in order to enforce laws, follow statutory mandates and conduct official business. The resolution is needed to authorize the St. Cloud City Attorney's Office to have access to these records.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: Recommended resolution</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the attached Resolution authorizing a Master Subscriber Agreement for the St. Cloud City Attorney's Office to have access to the records. If item is removed from consent, separate motion is requested approving the recommended Resolution.</p>		

RESOLUTION NO. _____
**MASTER SUBSCRIBER AGREEMENT WITH THE MINNESOTA JUDICIAL BRANCH
FOR ACCESS THE NEW MINNESOTA GOVERNMENT ACCESS RESOLUTION
AUTHORIZING THE CITY ATTORNEY TO ENTER INTO A (MGA) ELECTRONIC
RECORDS SYSTEM**

WHEREAS, The City of St. Cloud City Attorney’s Office prosecutes misdemeanors and various gross misdemeanors that occur within the jurisdiction of the City of Sartell’s municipal limits; and

WHEREAS, The City of St. Cloud City Attorney’s Office frequently needs to access public as well as confidential court records in order to enforce laws and follow statutory mandates, and to conduct official business; and

WHEREAS, The Minnesota Judicial Branch is now transitioning to a new electronic court records system. “New Minnesota Government Access” (MGA) which will allow government agencies remote access to public and confidential court records; and

WHEREAS, in order to gain access to the MGA a resolution is needed authorizing the City Attorney to sign a Master Subscriber Agreement with the Minnesota Judicial Branch to allow the St. Cloud City Attorney’s Office to access to MGA.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA:

That the St. Cloud City Attorney on behalf of the City of Sartell is authorized to enter into a Master Subscriber Agreement with the Minnesota Judicial Branch for access to the New MGA.

Adopted this _____ day of _____, 2016

Mayor

City Administrator

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: May 23, 2016	Agenda Item No. 6g
Agenda Section: Consent	Item: Calling a Public Hearing(s) for an Interim Use Permit	

RECOMMENDATION: Call public hearing for an interim use permit request for an outdoor seasonal sales area for both Sartell Coborn's Stores located at 707 1st Ave. North and 1725 Pinecone Road South.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Coborn's has applied for a renewal to their Interim Use Permit (IUP). The IUP renewal is to allow for the continued use of seasonal sales to occur at the Coborn's Pinecone Marketplace property (1725 Pinecone Rd S) and the Coborn's store located at 707 1st Ave N.

The location of the proposed tent at the Marketplace store will be on the most westerly side of the open parking lot. Approximately 16 parking stalls will be used and considered non-functional. Currently, the entire Marketplace development has over 700 parking stalls, and the elimination of 16 parking stalls will not negatively impact the commercial site.

The proposed location of the tent at the 707 1st Ave N Coborn's site will be on the most easterly side of the parking lot. The site contains 171 parking spaces, and the proposed seasonal sales area will take up approximately six parking spaces. The elimination of these parking stalls will not negatively impact the commercial site.

Proposed hours will be from 7AM-9PM. No additional lighting is proposed.

BUDGET/FISCAL IMPACT:

No budget or fiscal impact.

ATTACHMENTS:

Site Map

Resolution Calling Hearing

COUNCIL ACTION REQUESTED:

Consent agenda approval serves as approval of the Resolution calling the hearing. If the item is removed from Consent, separate motion is requested approving the attached Resolution.

RESOLUTION NO.

**RESOLUTION CALLING FOR A PUBLIC HEARING ON AN
APPLICATION FOR An INTERIM USE PERMIT
COBORN'S STORES - 707 1st Ave. North and 1725 Pinecone Road South**

WHEREAS, the city council of the City of Sartell, Minnesota has received an application for an interim use permit from Coborn's, applicant, and owner; allowing for seasonal outdoor sales.

WHEREAS, a public hearing is required prior to the issuance of any such interim use permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the Sartell City Council will consider said application at a the public hearing on the 13th day of June 2016, before the city council in the City Hall at 6:00 P.M., or as soon thereafter as the matter may be heard, and the clerk shall give published notice as required by law.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF MAY, 2016.

Mayor

ATTEST:

Administrator

SEAL

CERTIFICATION

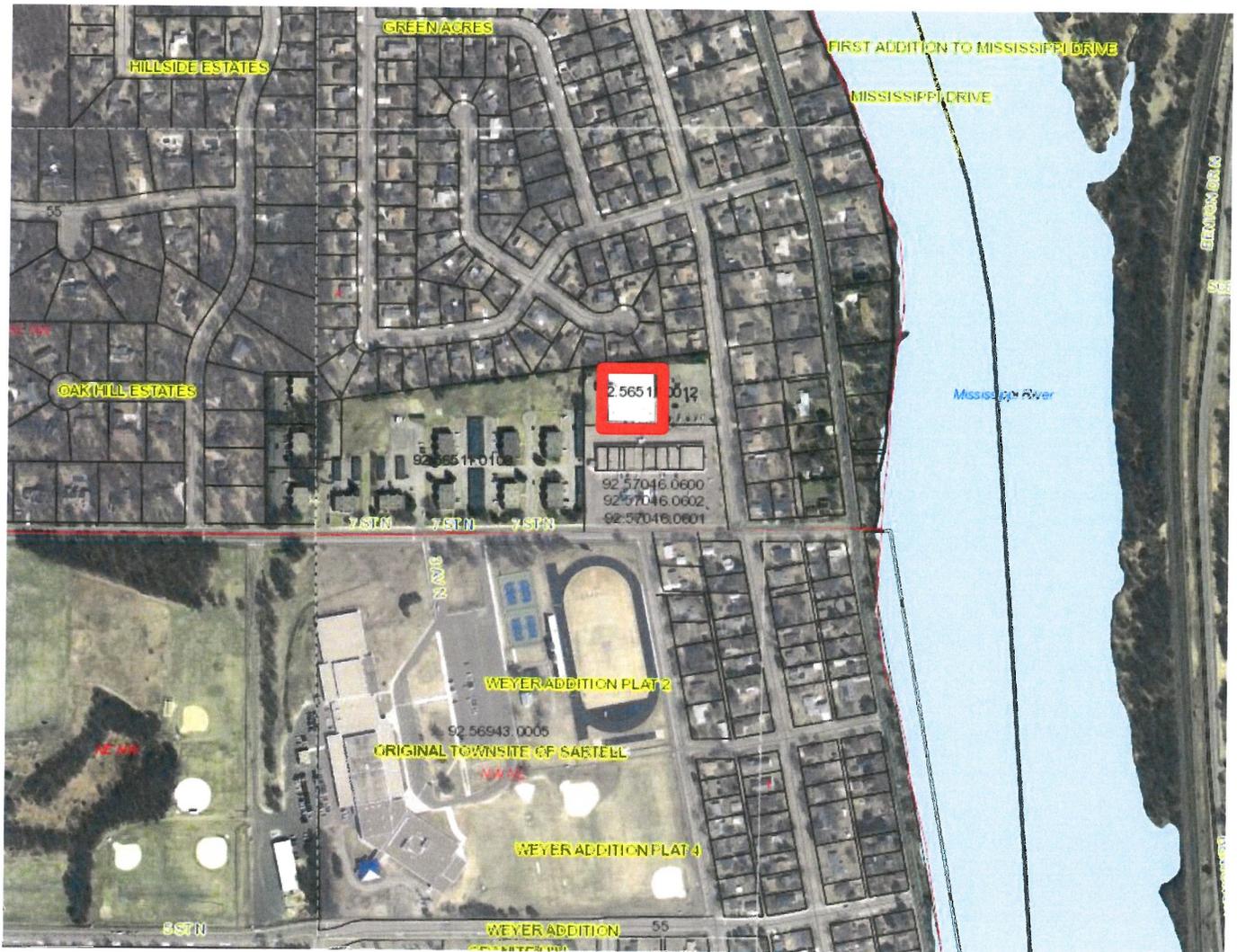
I, Mary Degiovanni, City Administrator, of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Sartell at a regular meeting held on the 23RD day of May 2016

Mary Degiovanni
City Administrator
City of Sartell, Minnesota

Coborn's- Interim Use Permit Outdoor Seasonal Sales



Coborn's— Interim Use Permit
Outdoor Seasonal Sales



SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: May 23, 2016	Agenda Item No. 6h
Agenda Section: Consent	Item: Calling Public Hearing for a Preliminary Plat and Rezoning(s)	

RECOMMENDATION:

Call a public hearing for June 13, 2016, to obtain input on a rezoning (r-3 to R-5, PUD) on Sandstone Village 2 and preliminary plat permit request for a patio home development.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

This portion of Sandstone Village had previously been approved with patio, town, and quad homes.

BACKGROUND:

RST Land, the applicant of the property located east of County Road 4 and formally a portion of Sandstone Village has requested the approval of a rezoning of the property from R-3 (multifamily) to R-5 (PUD) along with a preliminary plat to facilitate a 32 patio home development. This property is currently listed as a forfeiture property, owned by the State of Minnesota. All approvals would be contingent on a successful purchase of the property by the applicant.

BUDGET/FISCAL IMPACT:

NA

ATTACHMENTS:

1. Site map prepared by the City
2. Resolution

ACTION REQUESTED:

Consent agenda approval calls the public hearings. If item is removed from Consent, separate motion is requested calling public hearings.

RESOLUTION NO.

**RESOLUTION SETTING PUBLIC HEARING ON
THE PRELIMINARY PLAT AND REZONING OF SANDSTONE VILLAGE 2**

WHEREAS, a preliminary plat and rezoning request have been filed with the City for Sandstone Village 2 by RST Land, LLC, applicant, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SARTELL, MINNESOTA: That as required by the Sartell Subdivision and Zoning Ordinance, the Council will consider approving the rezoning and the preliminary plat of Sandstone Village 2 after a public hearing has been held. Such hearing will be held on Monday, June 13, 2016, 6:00 P.M., or as soon thereafter as the matter may be heard.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF MAY 2016.

Mayor

ATTEST:

Administrator

SEAL

CERTIFICATION

I, Mary Degiovanni, Administrator of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Sartell at a regular meeting held on the 23rd day of May 2016.

Mary Degiovanni
Administrator
City of Sartell, Minnesota

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: May 23, 2016	Agenda Item No. 6i
Agenda Section: Consent	Item: Calling a Public Hearing for an Interim Use Permit	

RECOMMENDATION: Call public hearing for an interim use permit request for an outdoor seasonal patio and sales area.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Chateau Waters has requested approval for an interim use permit to operate an outdoor patio. The proposed location of the outdoor patio is along the southerly side of their proposed building. Food and beverages would be served on the patio.

BUDGET/FISCAL IMPACT:

No budget or fiscal impact.

ATTACHMENTS:

Site Map

Resolution Calling Hearing

COUNCIL ACTION REQUESTED:

Consent agenda approval serves as approval of the Resolution calling the hearing. If the item is removed from Consent, separate motion is requested approving the attached Resolution.

RESOLUTION NO.

**RESOLUTION CALLING FOR A PUBLIC HEARING ON AN
APPLICATION FOR An INTERIM USE PERMIT**

WHEREAS, the city council of the City of Sartell, Minnesota has received an application for an interim use permit from Chateau Waters, applicant, and owner; allowing for outdoor seasonal sales and patio.

WHEREAS, a public hearing is required prior to the issuance of any such interim use permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the Sartell City Council will consider said application at a the public hearing on the 13th day of June 2016, before the city council in the City Hall at 6:00 P.M., or as soon thereafter as the matter may be heard, and the clerk shall give published notice as required by law.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF MAY, 2016.

Mayor

ATTEST:

Administrator

SEAL

CERTIFICATION

I, Mary Degiovanni, City Administrator, of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Sartell at a regular meeting held on the 23RD day of May 2016

Mary Degiovanni
City Administrator
City of Sartell, Minnesota

Chateau Waters – Interim Use Permit
Outdoor Seasonal Patio



SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: May 23, 2016	Agenda Item No. 6J
Agenda Section: Consent	Item: Application for off sale 3.2% liquor license	
<p>STAFF RECOMMENDATION: Approval</p> <p>BOARD/COMMISSION/OTHER RECOMMENDATION: None needed</p> <p>PREVIOUS COUNCIL ACTION: None</p> <p>BACKGROUND: JM Companies, dba Super America Twin Rivers has applied for a 3.2% off sale liquor license for their location at 230 Pinecone Road. This license would be valid through December 31, 2016. They have submitted all required applications, proof of insurances, background check packets, and the appropriate fees.</p> <p>BUDGET/FISCAL IMPACT: Additional \$65/year liquor license revenue.</p> <p>ATTACHMENTS: MN DPS Certification of an On Sale Liquor License, 3.2% Liquor License, or Sunday Liquor License form and Sartell PD background check memo.</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the application. If item is removed from Consent, separate motion is requested approving the issuance of a 3.2% off sale liquor license for JM Companies dba Super America Sartell.</p>		



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
 1) City issued on sale intoxicating and Sunday liquor licenses
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Sartell License Period From: _____ To: 12/31/2016

Circle One: New License License Transfer _____ Suspension Revocation Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$105

Licensee Name: JMC Companies LLC DOB _____ Social Security # _____
 (corporation, partnership, LLC, or Individual)

Business Trade Name Super America Sartell Business Address 830 Pinecme Rd City Sartell

Zip Code 56377 County Stearns Business Phone 320-240-6840 Home Phone _____

Home Address _____ City _____ Licensee's MN Tax ID # 8072707

Licensee's Federal Tax ID # 41-1292576
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Michael Moore 204 Centennial Park A
 Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

(Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Partner/Officer Name (First Middle Last) DOB Social Security # Home Address

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Integrity Mutual Policy # WCP 21609948

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
 (title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

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SARTELL POLICE DEPARTMENT

TO: SARTELL CITY COUNCIL
FROM: DEPUTY CHIEF DALE STRUFFERT
SUBJECT: LIQUOR LICENSE BACKGROUND - NEW
DATE: MAY 18, 2016
CC: MEMO FILE

I have completed the background checks on Stephanie Miller in regard to her acquiring a liquor license for SuperAmerica. Stephanie did have a conviction in 2012 for selling cigarettes to an underage person. During this incident, she intentionally put in the wrong date of birth so the the computerized till would allow the sale. I found nothing else that would prohibit her from obtaining a liquor license at this time.

Attached you will find Sartell Police Department RMS report 16903761 as well as a copy of her application, waver form and a copy of her credit report. Just a reminder that the credit report is confidential, but you are allowed to view the information based off a wavier form that she has signed.

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Fire Department	Meeting Date: May 23, 2016	Agenda Item No. 6k
Agenda Section: Consent	Item: Appointment of Firefighter	
<p>RECOMMENDATION: Approval of conditional appointment of Patrick Muntifering as a firefighter effective upon completion of pre-employment testing.</p> <p>BACKGROUND: The Fire Department followed their hiring policies and interviewed candidates with a recommendation to the Council on this conditional appointment.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the conditional appointment. If item is removed from Consent, separate motion is requested approving conditional appointment.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration & Engineering	Meeting Date: May 23, 2016	Agenda Item No. 8a
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Agenda Section: Old Business	Item: Street Repairs
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RECOMMENDATION: Approve a contract with Tri-City Paving of Little Falls, MN for the bituminous repairs on 19th Avenue N., 21st Street N., and 3rd Street N. in the amount of \$52,375.

PREVIOUS COUNCIL ACTION: Authorization to solicit quotes on 19th and 21st.

BACKGROUND: After Council authorization to solicit quotes for two street repairs, we found another short street segment that we recommend for repair. Four quotes were received for this project ranging from \$52,375 to \$73,034 (original estimates were \$80,000).

The anticipated cost for each of the segments is:

Street	Construction	Engineering	Total Project Cost
3 rd Street N. -	\$1,387.00	\$250.00	\$ 1,637.00
19 th Avenue N. -	\$15,531.00	\$2,800.00	\$18,331.00
21 st Street N. -	\$35,457.00	\$6,500.00	\$41,857.00
Total Const. Cost -	\$52,375.00	\$9,550.00	\$61,925.00

The structure of the LeSauk Township contribution needs to go through a Park fund since it was a park dedication received by the Township. So we will put the Township's \$20,000 into Park fund 211 and substitute your own planned \$20,000 Beautification fund transfer to Park fund 211 to instead go into your PIR Fund for these street repairs.

BUDGET/FISCAL IMPACT: The funds for this project would come from the PIR fund, which is a flexible fund we maintain to cash flow smaller projects so this will have no budget impact.

ATTACHMENTS: Letter of Recommendation & Tabulation of Quotes.

COUNCIL ACTION REQUESTED: Motion to enter into contract for street repairs.



Building a legacy — your legacy.

4140 Thielman Lane
Suite 204
St. Cloud, MN 56301
Tel: 320-252-4900
Fax: 320-252-3100

May 16, 2016

Honorable Mayor and City Council
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

Re: 2016 Overlay Improvements
WSB Project No. 2174-950

Dear Mayor and Council Members:

Quotes were received for the above-referenced project on Monday, May 16, 2016. A total of four bids were received. The quotes were checked for mathematical accuracy and tabulated. The Engineer's Estimate was \$75,128.90. The bid tabulation indicates the low bidder as Tri-City Paving, Inc., Little Falls, Minnesota, in the amount of \$52,375.00.

We recommend that the City consider these quotes and award a contract to Tri-City Paving, Inc., based on the results of the bids received.

Sincerely,

WSB & Associates, Inc.


Mike Nielson, PE
City Engineer

Enclosures

cc: Daniel J. Surma, Tri-City Paving, Inc.

cls

PROJECT BID ABSTRACT

PROJECT NAME: 2016 OVERLAY IMPROVEMENTS
 CLIENT: CITY OF SARTELL
 BID OPENING: WSB PROJ. NO. 02174-950
 PROJECT NO.: 02174-950

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANTITY	TRI-CITY PAVING LITTLE FALLS, MN		MID-MINNESOTA HIT MIX, INC. ANNADALE, MN		HARDRIVES, INC. ROGERS, MN		KNIFE RIVER CONSTRUCTION SAUK RAPIDS, MN	
					UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	2021.501	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,203.55	\$ 2,203.55	\$ 4,000.00	\$ 4,000.00
2	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SF	1,746	\$ 1.00	\$ 1,746.00	\$ 0.45	\$ 785.70	\$ 1.87	\$ 3,265.02	\$ 1.50	\$ 2,619.00
3	2105.501	COMMON EXCAVATION	CY	32	\$ 10.00	\$ 320.00	\$ 20.00	\$ 640.00	\$ 52.89	\$ 1,692.48	\$ 68.00	\$ 2,176.00
4	2211.501	AGGREGATE BASE CLASS V	TON	100	\$ 25.00	\$ 2,500.00	\$ 19.00	\$ 1,900.00	\$ 35.92	\$ 3,592.00	\$ 32.00	\$ 3,200.00
5	2215.501	FULL DEPTH RECLAMATION	SY	2319	\$ 3.00	\$ 6,957.00	\$ 2.45	\$ 5,681.55	\$ 3.90	\$ 9,044.10	\$ 5.00	\$ 11,595.00
6	2232.501	MILL BITUMINOUS SURFACE (1.5")	SY	1,384	\$ 3.00	\$ 4,152.00	\$ 3.60	\$ 4,982.40	\$ 4.61	\$ 6,380.24	\$ 6.00	\$ 8,304.00
7	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	70	\$ 10.00	\$ 700.00	\$ 3.00	\$ 210.00	\$ 7.06	\$ 494.20	\$ 2.00	\$ 140.00
8	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	600	\$ 50.00	\$ 30,000.00	\$ 69.85	\$ 41,910.00	\$ 65.47	\$ 39,282.00	\$ 65.00	\$ 39,000.00
9	2563.601	TRAFFIC CONTROL	LS	1.0	\$ 2,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,320.49	\$ 2,320.49	\$ 2,000.00	\$ 2,000.00
						\$ 52,375.00		\$ 61,209.65		\$ 68,274.08		\$ 73,034.00

3RD STREET, 19TH AVENUE N. & 21ST STREET N.
 SARTELL, MINNESOTA
 WSB PROJECT NO. 02174-950

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	3RD STREET		19TH AVENUE N.		21ST STREET N.		TOTALS
						QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	QUANTITY	TOTAL COST	
1	2021.501	MOBILIZATION	LS	1	\$ 4,000.00	0.05	\$ 200.00	0.25	\$ 1,000.00	0.7	\$ 2,800.00	\$ 4,000.00
2	2104.503	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SF	1746	\$ 1.00	0	\$ -	1746	\$ 1,746.00	0	\$ -	\$ 1,746.00
3	2105.501	COMMON EXCAVATION	CY	32	\$ 10.00	0	\$ -	32	\$ 320.00	0	\$ -	\$ 320.00
4	2211.501	AGGREGATE BASE CLASS 5	TON	100	\$ 25.00	0	\$ -	50	\$ 1,250.00	50	\$ 1,250.00	\$ 2,500.00
5	2215.501	FULL DEPTH RECLAMATION	SY	2319	\$ 3.00	0	\$ -	0	\$ -	2319	\$ 6,957.00	\$ 6,957.00
6	2232.501	MILL BITUMINOUS SURFACE (1.5")	SY	1384	\$ 3.00	139	\$ 417.00	1245	\$ 3,735.00	0	\$ -	\$ 4,152.00
7	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	70	\$ 10.00	7	\$ 70.00	63	\$ 630.00	0	\$ -	\$ 700.00
8	2360.501	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	600	\$ 50.00	12	\$ 600.00	127	\$ 6,350.00	461	\$ 23,050.00	\$ 30,000.00
9	2563.601	TRAFFIC CONTROL	LS	1	\$ 2,000.00	0.05	\$ 100.00	0.25	\$ 500.00	0.7	\$ 1,400.00	\$ 2,000.00
							\$ 1,387.00		\$ 15,531.00		\$ 35,457.00	\$ 52,375.00

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: May 23, 2016	Agenda Item No. 9a
Agenda Section: New Business	Item: Facilities Committee	
<p>RECOMMENDATION: Appointment of Facilities Committee reps.</p> <p>BACKGROUND: At the Council’s closed session on potential acquisition of the Sartell LeSauk Government Center, the Council asked staff to gather more information on a couple of issues impacting whether or what you offer on that acquisition. The first was exploration of potential other locations for public safety facilities that could possibly include partnership with an armory facility. Staff will request partnership opportunities to see what is possible and we will bring back information for future Council discussion. The second was whether our public works department might be able to use our existing public safety buildings and that department thinks they may have potential use for at least one of those buildings. We request two Council reps for a facilities committee to analyze those space options.</p> <p>BUDGET/FISCAL IMPACT: None yet determined – still in research phase.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTIONS REQUESTED: Appointment of Facilities Committee Council reps.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: May 23, 2016	Agenda Item No. 9b
Agenda Section: New Business	Item: County Ditch 50	

RECOMMENDATION: Staff recommends Council action outlined below.

BACKGROUND: County Ditch 16 was transferred to the City of Sartell in 2004 with the understanding that the City would also support the transfer of County Ditch 50 at the time a majority of the Ditch was within the City limits. Since 2004, a majority of the ditch has come into City limits, and at the same time the County has made and continues to make some improvement investments in this ditch that will benefit the City in the long term. City and County representatives have met to discuss fair resolution of the ditch transfer and County reps will be at your meeting on Monday night to help address any questions on our recommended action.

ATTACHMENTS: County Ditch 50 Transfer Agreement, Petition and attachments; and November 2003 Council approved letter to Stearns County re Ditch 16 and Ditch 50.

COUNCIL ACTION REQUESTED: Motion to approve attached Petition and Transfer Agreement, including City reimbursement to Stearns County of \$3,935 and \$11,500 (or actual cost of agreed upon improvement) from the City's stormwater fund.

Ditch 50 Transfer Agreement Between Stearns County and the City of Sartell

WHEREAS, the City of Sartell (hereinafter ‘City’) has, pursuant to Minn.Stat. §103E.812, submitted a petition to Stearns County (hereinafter ‘County’) to transfer Ditch 50 to the City; and

WHEREAS, the petition to transfer is contingent upon certain terms and conditions as set forth in this Agreement.

NOW THEREFORE, based upon the mutual covenants and promises herein contained, the City and County agree as follows:

1. **Stearns County Obligations.** The County agrees to the terms and condition contained in this Section 1.
 - a. The County will accept the City’s transfer petition, hold a public hearing and process the transfer, at County expense, in accordance with law.
 - b. The County will design, install, repair and upgrade, and provide construction inspection for the same, the Ditch 50 pipe and outfall, as part of the CSAH 1 road construction project, in accordance with the plans and specification on file with the City and County Engineers. The estimated cost for this work is \$36,100.
 - c. The County affirmatively agrees that it remains responsible for repair and maintenance to the CSAH 1 storm sewer system, specifically including repair and correction of erosion issues caused by the CSAH 1 storm sewer outfall.
 - d. In executing this agreement, the County knowingly, voluntarily and intelligently waives any and claims it has against the City in relation to Ditch 50 arising prior to the effective date of transfer.
 - e. Except as expressly provided in Section 2 below, the County affirmatively agrees that the City is not responsible for any costs pertaining to Ditch 50 incurred prior to the effective date of transfer.
2. **City of Sartell Obligations.** The City agrees to the terms and conditions contained in this Section 2.
 - a. Subject to the terms and conditions set forth in the Agreement, the City agrees to accept the transfer of Ditch 50 to the City.
 - b. The City agrees reimburse the County for past work performed on an unapproved beehive inlet located on City property. The cost of said work is \$3935. The City agrees to reimburse this sum to the County within 30 days from the effective date of this Agreement.

- c. As part of the Ditch 50 pipe and outfall repair and upgrade scheduled to occur with the CSAH 1 road construction project, the County has agreed to install two manhole structures at City request. The estimated cost of installing said structures is \$11,500. The City agrees to pay the actual cost of manhole installation within 30 days of receiving an invoice from the County.

3. **Mutual Terms and Conditions.** The Parties agree to the mutual terms and conditions contained in this Section 3.

- a. The Agreement represents the full and complete understanding of the Parties as pertains to the transfer of Ditch 50 from the County to the City.
- b. This Agreement may be modified, if at all, only in writing following approval of such modification by the Sartell City Council and the Stearns County Board of Commissioners.
- c. The effective date of this agreement is the date of transfer of Ditch 50 from the County to the City.

CITY OF SARTELL

Mayor

Dated: _____

City Clerk/ Administrator

Dated: _____

COUNTY OF STEARNS

Chair, Board of Commissioners

Dated: _____

County Auditor-Treasurer

Dated: _____

**BEFORE THE STEARNS COUNTY BOARD OF
COMMISSIONERS ACTING AS DRAINAGE AUTHORITY FOR
STEARNS COUNTY DITCH #50**

**Petition for Transfer of Stearns County
Ditch #50 to the City of Sartell, Pursuant to
Minnesota Statutes 103E.812**

WHEREAS, the City of Sartell, as Petitioner, hereby petitions the Stearns County Board of Commissioners, as Drainage Authority for Stearns County Ditch #50, to transfer Stearns County Ditch #50 to the City of Sartell as all of Stearns County Ditch #50 lies within the corporate city limits of the City of Sartell; and

WHEREAS, the City of Sartell is a Water Management Authority, as defined under Minnesota Statutes 103E.812, and such transfer would allow the storm, surface or flood waters within the Stearns County Ditch #50 system to be better managed by the City of Sartell, as the entire system is within the corporate city limits of the City of Sartell; and

WHEREAS, the transfer will not have an adverse impact on any benefitted property utilizing the system; and

WHEREAS, attached to this Petition is an Engineer's Report labeled **Exhibit A**, which describes the nature and extent of the drainage system, along with other relevant information, including maps and hydraulic information; and

WHEREAS, Stearns County Ditch #50 is shown on the attached **Exhibit A**.

NOW, THEREFORE, Petitioner hereby requests that the Stearns County Board of Commissioners, acting as Drainage Authority for Stearns County Ditch #50, hold the necessary transfer hearing, pursuant to Minnesota Statutes 103E.812.

Dated this ____ day of _____, 2016.

CIT OF SARTELL

By _____
Its Mayor

By _____
Its City Administrator

DRAFT

November 10, 2003

Denny Kron
Stearns County Auditor-Treasurer Office
705 Courthouse Square
Administration Center Room 148
St. Cloud, MN 56303

SUBJECT: Letter of Intent Regarding Proposed Transfer of Ditch 16 and Ditch
50 to the City of Sartell from Stearns County

Dear Mr. Kron:

You sent a letter to the City of Sartell suggesting that it would be appropriate for County Ditch 16 and County Ditch 50 to be turned over to the City of Sartell's utility system. A new transfer process was apparently adopted into Minnesota Statute 812 during the last legislative session to facilitate a transfer.

Preliminary review and investigation by the City's legal counsel, City Engineer, Public Works Director, and City Administrator appears to indicate that proceeding at this time with the procedural requirements for facilitating the transfer of Ditch 16 from the County to the City's utility system is appropriate and in the City's best interest. The vast majority of Ditch 50 is currently located in LeSauk Township and not appropriate for transfer to the City at this time. At such time as a significant majority of the easement area for Ditch 50 is annexed into the corporate limits of Sartell, it would be our intent to support initiation of the transfer process for Ditch 50.

Our intent to proceed, as suggested and requested by the County, with the process to facilitate transfer of Ditch 16 assumes that any legal or engineering costs incurred by the City associated with the proposed transfer are of a nominal amount (not more than \$2,500).

Our intent to proceed is further based upon our understanding that the County will not withhold the recording or approval of any plats that contain or abut any part of Ditch 16 or Ditch 50.

Mayor

City Administrator

Sartell

May 2016

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 12:30 SSC BD, MTG 5:30 SPEC MTG EDC, PLANNING & CMBA 6:30 PM PLANNING COMMISSION	3	4	5	6	7
8	9 6 PM CITY COUNCIL	10 11:30 CHAMBER @ WATERS CHURCH	11	12 5 PM APO EXEC. BD	13	14
15	16	17 7 AM EDC MTG. 4 PM MTC BD MTG.	18 9 AM SALT AT PD	19	20	21
22	23 6 PM CITY COUNCIL	24	25 6:30 pm Park Commission At Val Smith Park	26 7 PM APO POLICY BD @ WP CITY HALL	27	28
29	30 MEMORIAL DAY CITY HALL CLOSED	31				

Sartell

June 2016

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6 12:30 SSC BD MTG 6:30 PLANNING COMM.	7	8	9 5 PM APO @ JIMMY'S POOR HOUSE	10	11
12	13 6 PM CITY COUNCIL	14 11:30 CHAMBER @ WATERS CHURCH	15 9 AM SALT @ PD	16	17	18
19	20	21 7 AM EDC MTG 4 PM MTC BD MTG	22	23	24	25
26	27 6 PM CITY COUNCIL	28 6:30 Planning Commis- sion	29	30		