



**SARTELL CITY COUNCIL MEETING MINUTES
JULY 11, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on July 11, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig Lindstrom, Hennes, Lynch

COUNCIL ABSENT: Peterson

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Rasmussen, Community Development Director; John Kothenbeutel, Assistant Public Works Director; Mike Nielson, City Engineer; Rebecca Wicklund, Recording Secretary; Dale Struffert, Deputy Police Chief

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Hennes and seconded by Lynch to approve the agenda as presented. The motion passed unanimously.

OPEN FORUM/PUBLIC COMMENT

None Presented.

SPECIAL PRESENTATIONS

BOND SALE: Stacie Kvilvang from Ehlers and Associates presented to the council the terms from the bond sale that took place earlier in the day.

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Providing for Issuance and Sale of Bonds with bond amount revised to \$9,950,000. The following voted:

Aye: Nicoll, Hennes & Lynch

Nay: Braig Lindstrom

Motion carried.

APPROVAL OF CITY COUNCIL MINUTES

A motion was made by Hennes and seconded by Lynch to approve the minutes of June 13, 2016 as presented. The following voted:

Aye Votes: Hennes, Lynch and Nicoll

Nay Vote: Braig Lindstrom

Motion Carried.

CONSENT AGENDA

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Acceptance of Technology Report*
- d. *Acceptance of Fire Department Report*
- e. *Approval of voucher payments*
- f. *Approval of Resolution Accepting Donations*
- g. *Appointment of Election Judges*
- h. *Approval of Resolution re MTC Appointment*
- i. *Approval of Fund Transfers*
- j. *Approval of CVB Advisory Board Recommendation*
- k. *Approval of Resolution Calling Hearing on Delinquent Accounts*
- l. *Approval of Equipment Purchases*
- m. *Calling Special Meeting on August 12th at 7:15 am*
- n. *Acceptance of Retirement Resignation*
- o. *Appointment of Part Time, Seasonal Building Inspector*
- p. *Cancellation of July 25th Council meeting*
- q. *Approval of resolutions approving two premises permits-Sartell Youth Hockey/SuperAmerica*

Direction/Action

A motion was made by Lynch and seconded by Hennes to approve the Consent Agenda as presented. The following voted:

Aye: Nicoll, Hennes & Lynch

Nay: Braig Lindstrom

Motion carried.

PUBLIC HEARINGS

2016 COMPREHENSIVE PLAN

Anita reviewed the 2016 comprehensive plan and background of the plan. The Mayor opened the public hearing:

Public Comments:

Joe Perske, 509 10th St N: Questioned primary and secondary growth areas and level of future improvements to 27th St North. Would like to see more on library in this plan.

Henry Smorynski, 802 3rd St N: Listed various concerns/suggestions on the plan.

Zurya Anjum, 1609 Blackberry Circle: Wants the Council to pursue a library in Sartell.

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The Mayor closed the public hearing and staff noted email comments from Paul Moe and Kim Tjaden were also provided as public comment.

Council comments:

Councilmember Braig Lindstrom would like to see updated project photos inserted into the plan.

Councilmember Lynch would like to see it tailored down a bit with possible prioritization to help accomplish goals.

Due to dangerous weather, a recess was taken from 6:50 p.m. to 7:05 p.m.

Councilmember Braig Lindstrom echoed Councilmember Lynch's comments with the exception that she feels that art and civic engagement are valuable. She also feels language with regard to the library needs to be stronger.

VARIANCE – 11 8TH AVE S

Anita presented the request by Timothy and Josephine Ehle for a variance from the minimum administrative split standards on the property located at 11 8th Ave S. The Mayor opened the public hearing:

Public Comments:

Gary Kraemer, 828 1st St N: Questioned if the property owner could subdivide the land in the future and Rasmussen confirmed they could if they went through the platting process which would require additional public hearings.

The Mayor closed the public hearing.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Findings of Fact. The motion carried unanimously.

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving Variance. The motion carried unanimously.

OLD BUSINESS

I2 TASK FORCE PARTICIPANTS AND STUDY OUTLINE

Anita presented a request to approve the Task Force Membership and Study Outline.

A motion was made by Hennes and seconded by Lynch to approve the I2 Task Force Membership and Study Outline. The motion carried unanimously.

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Supporting Application to the Urban Land Institute. The motion carried unanimously.

NEW BUSINESS

2017 BUDGET

The Council was asked to provide feedback on the 2017 budget draft, which includes possibilities for positions in various departments but no final recommendation yet.

Councilmember Braig Lindstrom requested money be set aside for branch library.

Councilmember Hennes asked whether there was more information on a special session which could result in the higher LGA amount but staff had no new information on that.

Councilmember Lynch would like to see the numbers refined to get tax rate close to the 2016 level.

Mayor Nicoll recognizes the community center adds to operating budget but hopes increases to existing service budgets are limited to what can be covered by increased tax base.

DEPARTMENT REPORTS

POLICE DEPARTMENT

The Police Department monthly report was presented to the Council. Councilmember Hennes questioned noise standards as it related to motorcycles.

Councilmember Braig Lindstrom noted the positive comments in the news regarding the police forces in the area and thanked the department for their service.

Mayor Nicoll expressed support and prayers for the department on behalf of community & Council.

PUBLIC WORKS

The Public Works monthly report was presented to the Council.

CITY ENGINEER

The Engineering monthly report was presented to the Council.

PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development monthly report was presented to the Council.

CITY ADMINISTRATOR

The City Administrator's monthly report was presented to the Council. Councilmember Braig Lindstrom asked when staff would be meeting with GRRL about the assessment plan and Degiovanni responded that would not occur until after their Board adopts a final plan.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

None Presented.

ADJOURNMENT

Direction/Action

A motion was made by Braig Lindstrom and seconded by Hennes to adjourn the meeting at 7:26 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor