

**Grading/Drainage Plans  
Review  
APPLICATION**

125 Pine Cone Road North  
SARTELL, MN 56377  
PHONE: 320-253-2171  
FAX: 320-253-3337  
[www.sartellmn.com](http://www.sartellmn.com)



DATE RECEIVED \_\_\_\_\_

\_\_\_\_\_ **Grading/Drainage Plans Review - FEE - \$500 base + \$10 per lot**  
\* Fee covers the cost for any new or revised grading and/or drainage plans

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**APPLICANT** \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**FEE OWNER** \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_\_

PROJECT/DEVELOPMENT NAME \_\_\_\_\_

PROJECT LOCATION \_\_\_\_\_

PROPERTY IDENTIFICATION NUMBER (PIN) \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY (attach a separate document if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*SARTELL recommends that you discuss your proposal with the adjacent property owners before a formal application is made. Any conflicts you can resolve ahead of time will make it easier and faster for the City to process your applications.*

**GRADING/DRAINAGE PLANS MUST SHOW THE FOLLOWING:**

- Existing contours at two (2) foot intervals
- Proposed grade elevations at two (2) foot intervals
- Drainage Plan, including the configuration of drainage areas and calculations
- Spot elevations
- Surface water ponding and treatment areas
- Erosion control measures
- Wetland replacement plan (when applicable)
- Soil borings
- Drainage calculations for 2, 10, and 100 year storm events
- Delineated wetland boundary, to include Ordinary High Water Level of any lakes or DNR waters
- Date of plan preparation and dates of any subsequent revisions
- Drainage arrows must be clearly marked on plan and show specific direction of drainage on site

This application must be signed by all owners of the subject property or an explanation given why this is not the case.

We, the undersigned, have read and understand the above.

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Signature of  
Applicant

Date

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Signature of Owner (s)

Date

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