

AGENDA

**Sartell City Council Special Meeting
Monday, February 23, 2015
Sartell City Hall
5:00 P.M.**

1. *Agenda Review and Adoption*
2. *Financial Management Plan Update*
3. *Adjourn*

AGENDA
SARTELL CITY COUNCIL
Monday, February 23, 2015
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. OPEN FORUM/PUBLIC COMMENT *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*

4. SPECIAL PRESENTATIONS

- a. Mark Osendorf and Joe Klein, Xcel Energy – Pinecone Road utility undergrounding

5. APPROVAL OF CITY COUNCIL MINUTES

- a. February 9, 2015 – Special Meeting
- b. February 9, 2015 - Regular Meeting

6. CONSENT AGENDA

- a. Approval of voucher payments
- b. Approval of Resolution Supporting Bonding Request
- c. Acceptance of Committee resignation and approval of revised Annual Appointments Resolution
- d. Approval of Fund Transfers
- e. Approval of Joint Resolution among area cities
- f. Approval of Resolution Appointing Fire Officer
- g. Calling Public Hearing on Rezoning and Preliminary Plat
- h. Approval of Street Maintenance Worker Appointment
- i. Approval of Revised Resolution Authorizing TAP Grant Application
- j. Accept EDC Resignation and Approval of New Appointment
- k. Approval of YMCA Agreement
- l. Approval of Mayor’s Travel to Washington DC
- m. Acceptance of Donation

7. OLD BUSINESS

- a. Selection of Architect for Community Center project
- b. Pinecone Road Improvements

8. NEW BUSINESS

9. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

10. ADJOURN

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 4a
Agenda Section: Special Presentations	Item: Xcel Energy – Pinecone Road Undergrounding	
<p>PREVIOUS COUNCIL ACTION: The Council previously asked staff to research undergrounding of overhead utility lines along Pinecone Road.</p> <p>BACKGROUND: Staff has had discussions with Xcel Energy and wanted the Council to have direct discussion with Xcel reps on the issue. Undergrounding work would likely be completed as a separate project from the City’s road improvement project and, based on the size and scope of the potential undergrounding work, it may only make sense to complete any potential undergrounding project in phases over a longer period of years. The Council has a number of impacts and options to consider as you decide how to proceed on the undergrounding work and so the first step is this informational discussion with Xcel reps.</p> <p>BUDGET/FISCAL IMPACT: The majority of the cost will be paid through a fee added to Xcel energy customers in Sartell. However, there will also be costs for electric lines to be undergrounded to private residences and businesses, and also costs from other utilities who have added their overhead lines to the Xcel poles. Cost estimates for those are not yet available but would likely need to come from City funding sources.</p> <p>ATTACHMENTS: None.</p> <p>COUNCIL ACTION REQUESTED: Informational presentation and question and answer session for Council and Xcel reps. Direction to staff on how to proceed could come after the presentation or Council can take more time to consider and add to a future agenda for discussion and direction to staff.</p>		

SARTELL CITY COUNCIL MEETING

MINUTES OF FEBRUARY 9, 2015

SPECIAL MEETING

Pursuant to due call and notice thereof, a special meeting was held on February 9, 2015 at Sartell City Hall. The meeting commenced at 5:00 PM.

COUNCIL PRESENT: Mayor Nicoll, Council members Braig Lindstrom, Peterson, Hennes and Lynch.

COUNCIL ABSENT: None

OTHERS PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Comm Dev Director/Asst. City Admin

AGENDA

A motion was made by Braig Lindstrom and seconded by Hennes to adopt the agenda as presented. The motion carried unanimously.

ARCHITECT INTERVIEWS

GLT Architects and HMA Architects each provided the Council with their approach to designing a Sartell community center. Council consensus was to bring this back to next Council meeting so they all have more time to think about it.

CONSTRUCTION MANAGERS

Council consensus was to schedule interviews with all five construction management firms.

REFUSE HAULING

Attorney Stan Weinberger reviewed the legislative requirements for considering a single hauler system. Don Williamson from West Central Sanitation, Mike Donnelly from Waste Management, and Adrian Miller and Bruce Thomas from Republic were in attendance and were invited to address the Council on the issue from the haulers' perspective. Refuse haulers stressed working with them to address any concerns about the current system rather than eliminating choices for residents.

- Council member Hennes mentioned the idea of further limiting the number of haulers but grandfathering in current license holders like the Council had previously done.
- Council member Braig Lindstrom appreciated the ideas presented by the haulers, but also said her perspective may be unique because in her neighborhood the trucks use the alley and so she feels they have higher impacts on that infrastructure and cause more public safety concerns than they might in other areas of the community.
- Council member Peterson would like to see staff work with the haulers to bring back ideas for Council consideration. His biggest concern is protecting our roadways, particularly cul de sacs that might be more easily damaged by truck traffic.
- Council member Lynch felt public safety and roadway impacts should not be targeted to refuse hauling rather than all of the other factors and all of the other roadway users,

from heavy trucks to young drivers who text while driving. He could live with a lower number of haulers by attrition but isn't sure it is necessary.

- Mayor Nicoll could also live with the reduction as long as current license holders were grandfathered in. She understands the road concerns but there is no proof that fewer haulers will actually impact that. She has never heard of a safety incident involving a Sartell refuse hauler, but if trucks are speeding or operating unsafely we should address it through our Police Department and the refuse haulers. Nicoll suggests staff work with the haulers on suggestions for Council consideration.
- Council member Hennes suggested one thing to look at could be moving collection to front rather than back yards in areas where alleys are vulnerable or create a public safety concern. Another option would be to limit collection to one side or the other of the alleys.
- Council member Braig Lindstrom suggested possibly limiting the number of collection days in the Celebration neighborhood would make sense based on their particular demographics and alley configuration. She also suggested we use our pavement management system to identify more vulnerable road conditions which haulers could treat differently.

A motion was made by Nicoll and seconded by Hennes for the City Administrator work with the hauler to develop policies for Council consideration. The motion carried unanimously.

ADJOURNMENT

Upon motion made by Council member Peterson and seconded by Council member Hennes, the Mayor adjourned the meeting at 6:42 pm.

Minutes By:

Mary Degiovanni, City Administrator

Sarah Jane Nicoll, Mayor

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CITY COUNCIL MEETING
MINUTES OF FEBRUARY 9, 2015

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on February 9, 2015 in the Council Chambers of Sartell City Hall. Mayor Nicoll called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Braig-Lindstrom, Hennes, Lynch and Peterson
ABSENT: None
ALSO PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Jim Hughes, Police Chief
Brad Borders, Public Works Director
Mike Nielson, Engineer
Judy Molitor, Recording Secretary

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/PUBLIC COMMENT

Mayor Nicoll explained the protocol for the Open Forum and explained that no Council action will be taken.

Erica Frey, 651 Brianna Drive, introduced herself as the newest member of Sartell Senior Connection and said she believes they need a permanent space and that the community center should be on every City Council agenda until it becomes reality.

Bill Morgan, 834 Village Avenue, retired SCSU professor, asked the Council to consider a senior center with history room set aside to display artifacts from Sartell.

Bill Smoley, 9 Oak Hill Court, has lived in Sartell over 60 years and thanked the Council for their consideration of a needed community center. He also talked about the memories of all the events which took place in the past community center with hopes this new center could host many more events.

APPROVAL OF CITY COUNCIL MINUTES

- a. January 26, 2015 – Regular Meeting

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY BRAIG LINDSTROM APPROVING THE MINUTES AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. January Building Permit Activity Report – Acceptance

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- b. January Inspections Activity Report – Acceptance
- c. January Technology Report – Acceptance
- d. Approval of voucher payments
- e. Approval of budgeted Fire equipment expenditures
- f. Approval of budgeted Public Works equipment expenditures
- g. Approval of Resolution Accepting Donations
- h. Approval of Fund Transfer

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEMS A-H. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

a. Conditional Use Permit – 5 Riverside Avenue South

Community Development Director Rasmussen presented the request from Fouquette Auto, Inc., 5 Riverside Avenue, to utilize a portion of their property as a used car dealership. Rasmussen reviewed the eight conditions for approval suggested by staff and the Planning Commission.

Mayor Nicoll opened the public hearing at 7:15 p.m. No comments were heard or written comments received, the hearing was closed.

A MOTION WAS MADE BY BRAIG LINDSTROM APPROVING RESOLUTION 11-2015 ADOPTING FINDINGS OF FACT RELATING TO A REQUEST FOR A CONDITIONAL USE PERMIT FOR THE PURPOSE OF HAVING A VEHICLE SALES DEALERSHIP. THE MOTION WAS SECONDED BY MEMBER PETERSON. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING RESOLUTION 12-2015 , ISSUANCE OF A CONDITIONAL USE PERMIT FOR THE PURPOSE OF HAVING A VEHICLE SALES DEALERSHIP, PROVIDED THE REQUIREMENTS OF THE FINDINGS OF FACT ARE MET. THE MOTION CARRIED UNANIMOUSLY.

b. Ordinance Amending Tobacco Use Code

Chief Hughes presented the draft ordinance amending the Tobacco use code and highlighted the suggested language changes as well as changes by State statute. His request is that the Council hear the public but take no action tonight.

Mayor Nicoll opened the public hearing at 7:30. The following comments were made although comments do not reflect entire statement made:

Brian Laudenbach, owner of Super America on Pinecone and 2nd Street, as well as the station at Twin Rivers Ct., asked the Council not to adopt this ordinance. He believes these changes will severely impact store sales and hurt their business. He suggested the retail industry meet with the Police Chief to work through the changes for the ordinance.

Deb Iten, 814 9th Street South, St. Cloud, has smoked for years and with the help of e-cigarettes is now smoke free for four years. If the City ordinance bans the sampling process, this could discourage people from trying e-cigarettes. Common goal is to get people off cigarettes and the vapor e-cigarettes is the safest and best alternative.

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Nathan Tykwinski, 1455 East Hwy 23, St. Cloud, representing Coborn's, expressed concern about prohibiting the sale of \$2 "loosies", which are a huge part of their sales. He also believes this ordinance change will severely impact retailers in Sartell and offered to work with Chief Hughes to help adopt new terminology for the ordinance.

Dawn Moen, 1306 10th Avenue North, Sartell, believes this ordinance is a step in the right direction to help prevent the use of tobacco for youth, since the flavored e-cigarettes target young people. She suggested the Council support this ordinance and strengthen the language further.

Mark Fritz, 202 Waite Avenue South, St. Cloud, owner of The E-Cig Emporium talked about the retailers where e-cigarettes are sold and their competitive market. He agrees with the need to regulate tobacco sales, but the e-cigarettes help move people away from the traditional cigarettes and help them quit smoking. He suggested the City get more information before adopting this ordinance.

Bennie McWilliams, 129 16th Street Court, Sauk Rapids, manager of the E-Cigarette Lounge in Waite Park, talked about most of their clients being senior citizens who want to quit smoking regular cigarettes and the vapor e-cigarette is the alternative for them. He gave a brief summary of how sales work in their business and believes there should be more education on e-cigarettes with zero nicotine.

Nathan Lahr, 1012 4th Avenue North, Sauk Rapids, spoke about the E-Cig Emporium and believes that no one has a problem there with the e-cigarette vapors. E-Cig Emporium cards youth to be sure they are in compliance. Not allowing sampling would limit the sales and hurt their business. This is an alternative to nicotine cigarettes and has helped him quit smoking.

Danessa Sandmann, formerly of 674 Brianna Drive, Sartell, representing CentraCare's "Crave the Change" program, supports the ordinance as suggested and particularly with regard to sampling restrictions. All tobacco retailers should be held to the same compliance standards regarding health and cleanliness, especially since some e-cigarette tips can be re-used in the sampling process. Also, compliance to prevent these products from getting into the hands of youth is necessary.

Alicia Bawman, 1406 6th Avenue North, St. Cloud, representing CentraCare, talked about health issues and supports the Ordinance. She stated that the sampling provisions will not impact any current business in Sartell. Samples of e-cigarettes and novel cigars which appeal to youth particularly with the flavors available were shown to the Council. The e-cigarette harmful vapors are not regulated by the FDA, therefore regulating the sales and child proof packages are necessary for public health and safety. She suggested to work together for safety of youth.

Cap O'Rourke, 5816 10th Avenue South, Minneapolis, representing IVRM (Independent Vapor Retailers of Minnesota), talked about the current "sampling" language in the ordinance and urged the Council not to pass the ordinance since the wording in the ordinance could hinder future vapor businesses from locating in Sartell. He talked about the cost of some of the e-cigarette products as well as health studies that have proven e-cigarettes help people quit smoking. He agrees that we need to prevent e-cigarettes and like products from getting into the hands of our youth.

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Dr. Schmitz from CentraCare talked about his job in counseling people who are trying to quit smoking. He stated that evidence is limited as to e-cigarettes helping to reduce tobacco use and he believes the best practice is to limit the e-cigarettes just like any other tobacco product.

Tom Murray, Brainerd, MN said he used e-cigarettes to quit smoking, and would support that sampling e-cigarettes be allowed. He stated that the vapors from e-cigarettes are not harmful and are the same as the fog used at concerts or like events.

Brian Beck, 927 SE 12th Street, Brainerd, has managed a shop selling e-cigarettes and suggested more research be done by the City since there are two sides to every argument. Ingredients found in some food products are more harmful than in e-cigarettes. Flavorings appeal to young as well as old and they are not targeting the young users.

Bill Burnett, 3600 West St. Germain Street, St. Cloud, not opposed to e-cigarette shops. He smoked for 20+ years, and went to an e-cigarette shop to help him quit. He believes the flavoring helps people quit smoking, however believes it is a good thing to regulate and keep away from children.

No more comments were heard and Mayor Nicoll closed the hearing at 8:23 pm. Mayor Nicoll thanked the members of the public who came to voice their concerns and reviewed the suggested changes to the ordinance:

- Sale of “loosies” \$2 minimum
- Smoke shop signage
- Sampling in a shop
- Setting standards on tips for e-cigarettes
- 2,000 foot limit of sales to nearest retailer.

Council members echoed consensus of the Mayor’s summary of the issues and agreed we should be less restrictive on those issues and referred the issue back to Chief Hughes and the City Attorney for further review and recommendation.

c. Ordinance Amending Fee Schedule

City Administrator Degiovanni presented and explained the changes requested to the fee schedule regarding rink rentals. Mayor Nicoll opened the public hearing at 8:36 pm, no comments or written documents were received and the hearing was closed.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING ORDINANCE 15-01, AMENDING THE FEE SCHEDULE. THE MOTION CARRIED UNANIMOUSLY.

d. Ordinance Adopting Sales and Use Tax

City Administrator Degiovanni presented the ordinance adopting Sales and Use Tax. Degiovanni explained that the ordinance is almost identical to what was adopted after the 2006 sales tax vote, but it provides for the extension of sales tax approved from the November 2014 election.

Mayor Nicoll opened the public hearing at 8:38 pm, no comments or written documents were received and the hearing was closed.

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A MOTION WAS MADE BY COUNCIL MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING ORDINANCE AND SUMMARY ORDINANCE 15-02 ADOPTING SALES AND USE TAX. THE MOTION CARRIED UNANIMOUSLY.

DEPARTMENT REPORTS

a. Police Department

Chief Hughes presented his monthly report and added congratulations to Officers Lyon and Lundquist for their successful completion of D.A.R.E. classes.

b. Fire Department

The Fire Department monthly report was included in the packet.

c. Public Works

Director Borders presented his monthly report.

d. City Engineer

Engineer Nielson presented his monthly report and updated the Council on the State Aid allocation for 2015.

e. Planning & Community Development Director

Director Rasmussen presented her monthly report.

f. City Administrator

Administrator Degiovanni presented her monthly report.

CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH TO ADJOURN THE MEETING AT 8:50 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By

Judy Molitor
Recording Secretary

Sarah Jane Nicoll
Mayor

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
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		1214ADM05	2210039475	-\$40.00	MATS,TOWELS,MOPS-MAINT
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				\$30.10	
Search Name CENTRAL MCGOWAN, INC.					
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		0215PW02	00844076	-\$3.60	WELDING LENS
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Vendor Transactions-Agenda Packet

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		0215PD02	444131	\$24.42	PD TRAINING
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		0215PW02	AW012915-3	\$170.00	REPAIRS-PCR SHELTER
		0215FD02	AW012915-3A	\$1,361.84	HIGH DOME LITES-FD
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Vendor Transactions-Agenda Packet

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		0215FD02	3393	\$570.65	NEW BOAT EQUIPMENT
		0215FD02	3423	\$81.83	REPAIRS-SCBA
		0215FD02	3428	\$1,660.00	FLOW TESTING-SCBA
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		0215PW02	MNSAU140202	\$112.76	PICNIC TABLE CONSTRUCTION
		0215PW02	MNSAU140334	\$35.72	SHOP TOOLS
Search Name FASTENAL COMPANY				\$148.48	
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		0215ADM02	3	\$1,000.00	MILL ART PROJECT
Search Name FAY, JOSHUA M				\$1,000.00	
Search Name FERGUSON WATERWORKS #2516					
		0215PW02	0123880	\$4,147.37	METERS
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Search Name FLAHERTY & HOOD PA					
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Search Name FOKKEN, KYLE					
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		0215PW02	01P112372	\$16.71	REPAIRS-WATER VEHICLES
		0215PW02	01P112392	\$119.42	REPAIRS-WATER VEHICLES
		0215PW02	01P112645	\$159.42	REPAIRS-DUMP TRUCK
		0215PW02	01P113597	\$33.49	REPAIRS-PATCHER
Search Name GATR OF SAUK RAPIDS				\$378.00	
Search Name GILLUND ENTERPRISES					
		0215PW02	802787	\$52.07	FUEL INJ CLEANER

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0215PW02	802787	\$52.07	FUEL INJ CLEANER
		0215PW02	802787	\$52.07	FUEL INJ CLEANER
		0215FD02	802787	\$52.07	FUEL INJ CLEANER
		0215PW02	802787	\$52.07	FUEL INJ CLEANER
		0215PD02	802787	\$52.07	FUEL INJ CLEANER
Search Name GILLUND ENTERPRISES				\$312.42	
Search Name HAWKINS WTR TREATMENT GRP INC					
		0215PW02	3694654	\$679.00	CHEMICALS-PLANTS
		0215PW02	3694655	\$679.00	CHEMICALS-PLANTS
		0215PW02	3694742	\$9,526.82	CHEMICALS-PLANTS
		0215PW02	3694743	\$1,828.83	CHEMICALS-PLANTS
Search Name HAWKINS WTR TREATMENT GRP INC				\$12,713.65	
Search Name HEALTHPARTNERS					
		0215ADM02	56133996-MAR	\$872.90	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$11,233.95	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$285.58	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$3,551.22	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$763.87	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$718.96	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$2,524.68	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$4,107.28	EMPLOYEE CONTR TO INS
		0215ADM02	56133996-MAR	\$2,846.51	EMPLOYEE HEALTH INS
		0215ADM02	56133996-MAR	\$476.93	EMPLOYEE HEALTH INS
Search Name HEALTHPARTNERS				\$27,381.88	
Search Name HERC U LIFT					
		0215PW02	S0054063	\$22,950.00	FORKLIFT
Search Name HERC U LIFT				\$22,950.00	
Search Name HOLLENKAMP, JILL					
		0215ADM02	020615	\$188.60	MILEAGE-ICC CLASSES
Search Name HOLLENKAMP, JILL				\$188.60	
Search Name ICC					
		0215ADM02	INV05135547	\$1,152.78	INSPECTION CODE BOOKS
Search Name ICC				\$1,152.78	
Search Name INDEPENDENT SCHOOL DISTRCT 748					
		0215PW02	01-2015	\$2,966.96	FUELS-MAINT
		0215PD02	01-2015	\$2,448.94	FUELS-PD
		0215FD02	01-2015	\$126.98	FUELS-FD
		0215ADM02	01-2015	\$155.14	FUELS-INSPECTIONS
Search Name INDEPENDENT SCHOOL DISTRCT 748				\$5,698.02	
Search Name ING INSTITUTIONAL PLAN SERV LL					
002447E	2/2/2015	0215PPD02	01-30-2015	\$2,467.89	01/30 PAYROLL DEDUCTION
002447E	2/2/2015	0215PPD02	01-30-2015	\$2,414.42	SEVERANCE-MILLER
002446E	2/2/2015	0215PPD02	01-30-2015	\$2,139.13	01/30 PAYROLL DEDUCTION
002446E	2/2/2015	0215PPD02	01-30-2015	\$184.62	EMPLOYER CONTR TO PENSION-ADMIN
002465E	2/17/2015	0215PPD02	02-13-2015DCP	\$184.62	02/13 EMPLOYER CONTR TO PENSION-A
002465E	2/17/2015	0215PPD02	02-13-2015DCP	\$2,139.13	02/13 PAYROLL DEDUCTION
002466E	2/17/2015	0215PPD02	02-13-2015HSCP	\$2,469.82	02/13 PAYROLL DEDUCTION
Search Name ING INSTITUTIONAL PLAN SERV LL				\$11,999.63	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name JEUB, HEIDI					
		0215ADM02	01-2015	\$665.00	MILL ART PROJECT
		0215ADM02	5	\$1,000.00	MILL ART PROJECT
				\$1,665.00	
Search Name JEUB, HEIDI					
Search Name JOHN HENRY FOSTER MN INC					
		0215PW02	10165898-00	\$1,014.01	REPAIRS-PLANT
				\$1,014.01	
Search Name JOHN HENRY FOSTER MN INC					
Search Name KAMTEK INDUSTRIAL SERVICE					
		0215PW02	7237	\$564.50	REPAIRS-MAINT GARAGE
				\$564.50	
Search Name KAMTEK INDUSTRIAL SERVICE					
Search Name KEEPRS INC					
		0215PD02	267453-01	\$345.02	UNIFORMS-NEW HIRE
				\$345.02	
Search Name KEEPRS INC					
Search Name KLM ENGINEERING INC					
		1214ADM05	1572-422128	\$4,300.00	ANTENNA INSP SERV-VERIZON EAST TO
				\$4,300.00	
Search Name KLM ENGINEERING INC					
Search Name LAW ENFORCEMENT LABOR SERV INC					
		0215PD02	02-2015	\$612.00	UNION DUES-FEB
				\$612.00	
Search Name LAW ENFORCEMENT LABOR SERV INC					
Search Name LAWSON PRODUCTS INC					
		0215PW02	8303051698	\$169.24	REPAIR-PLOWS
				\$169.24	
Search Name LAWSON PRODUCTS INC					
Search Name LEAGUE OF MN CITIES					
		0215ADM02	192384	\$760.00	2014 STORMWATER COALITION
		0215ADM02	212999	\$760.00	2015 STORMWATER COALITION
				\$1,520.00	
Search Name LEAGUE OF MN CITIES					
Search Name LMC INSURANCE TRUST					
		0215PD02	C0020988	\$1,000.00	CLAIM DEDUCTIBLE-PD
				\$1,000.00	
Search Name LMC INSURANCE TRUST					
Search Name LYON, ROBBY L.					
		0215PD02	2	\$250.27	EXPENSES-DARE TRAINING
				\$250.27	
Search Name LYON, ROBBY L.					
Search Name MARCO INC					
		0215FD02	272641861	\$92.00	COPY MACHINE-FD
		0215ADM02	272641861	\$433.00	COPY MACHINE-HALL
		0215PD02	272689738	\$362.88	COPY MACHINE-PD
				\$887.88	
Search Name MARCO INC					
Search Name MARNANTELI S					
066618	2/9/2015	0215PPD02	02-09-15	\$46.00	CC WORKSHOP MEALS
				\$46.00	
Search Name MARNANTELI S					
Search Name MARUDAS PRINT SERVICES					
		0215ADM02	371266	\$106.50	BUSINESS CARDS-KELLER,RASMUSSEN
		0215PD02	371267	\$345.15	ENVELOPES,LETTERHEAD-PD
				\$451.65	
Search Name MARUDAS PRINT SERVICES					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name MINCO TECHNOLOGY CENTER					
		0215PD02	369676	\$179.00	DOCKING STATION-PD
Search Name MINCO TECHNOLOGY CENTER					
				\$179.00	
Search Name MN BENEFIT ASSOCIATION					
		0215ADM02	483-022015	\$1,601.19	PAYROLL DEDUCTION-FEB
Search Name MN BENEFIT ASSOCIATION					
				\$1,601.19	
Search Name MN CHAPTER IAAI					
		0215FD02	2015	\$260.00	FIRE INVESTIGATION-LYON
		0215ADM02	2015	\$260.00	FIRE INVESTIGATION-RIELAND
		0215FD02	2015	\$25.00	2015 MEMBERSHIP-DINGMANN
Search Name MN CHAPTER IAAI					
				\$545.00	
Search Name MN DEPT OF HEALTH					
		0215ADM02	2014/2015-3	\$7,010.00	SAFE WATER ACT
Search Name MN DEPT OF HEALTH					
				\$7,010.00	
Search Name MN DEPT OF REVENUE					
002450E	2/2/2015	0215PPD02	01-30-2015	\$130.00	01/30 WAGE LEVY
002448E	2/2/2015	0215PPD02	01-30-2015	\$3,941.44	01/30 STATE TAX W/HELD
002449E	2/2/2015	0215PPD02	01-30-2015	\$191.25	01/30 STATE TAX W/HELD
002463E	2/17/2015	0215PPD02	02-13-2015	\$3,714.88	02/13 STATE TAX W/HELD
002464E	2/17/2015	0215PPD02	02-13-2015	\$130.00	02/13 WAGE LEVY
Search Name MN DEPT OF REVENUE					
				\$8,107.57	
Search Name MN DEPT OF REVENUE-SALES/USE					
002454E	2/6/2015	0215PPD02	01-2015	\$1,013.00	SALES TAX PAYABLE-JAN
002454E	2/6/2015	0215PPD02	01-2015	\$82.00	SALES TAX PAYABLE-JAN
Search Name MN DEPT OF REVENUE-SALES/USE					
				\$1,095.00	
Search Name MN DNR ECO-WATERS					
066619	2/10/2015	0215PPD02	1979-3180 (2014	\$9,660.00	MUNICIPAL WATERWORKS
Search Name MN DNR ECO-WATERS					
				\$9,660.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		0215ADM02	02-2015	\$914.00	UNION DUES-FEB
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
				\$914.00	
Search Name NORTHERN STAR THERAPY LTD					
		0215FD02	9985-110917	\$70.00	PREScreen-FF JOHNSON
Search Name NORTHERN STAR THERAPY LTD					
				\$70.00	
Search Name NORTHLIGHTCOLOR					
		0215PW02	267930	\$585.02	COMPOST STICKERS
Search Name NORTHLIGHTCOLOR					
				\$585.02	
Search Name O REILLY AUTO PARTS					
		0215PD02	1572-422128	-\$98.07	REPAIRS-SQUAD
		0215PW02	1572-428646	\$85.09	REPAIRS-WW VEHICLE
		0215PW02	1572-428841	\$2.99	SW PLANT
		0215PW02	1572-429345	\$3.19	SW PLANT
Search Name O REILLY AUTO PARTS					
				-\$6.80	
Search Name OFFICE DEPOT INC					
		0215FD02	615 REG1 4222 1	\$74.03	OFFICE SUPPLIES-FD

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0215PD02	749252923-001	\$99.99	HARD DRIVE-PD
		0215PW02	751687905-001	\$69.99	WI FI POWER-MAINT
		0215PW02	754260852-001	\$65.99	OFFICE SUPPLIES-MAINT
Search Name OFFICE DEPOT INC				\$310.00	
Search Name OXYGEN SERVICE COMPANY					
		0215PW02	07852428	\$1,593.00	HORIZONTAL BANDSAW
		0215PW02	07852578	\$44.24	PROPANE-FORK LIFT
		0215PW02	07853334	\$61.20	SHOP SUPPLIES
		0215PD02	07853334	\$20.20	MEDICAL OXYGEN-PD
		0215PD02	07853518	\$20.20	MEDICAL OXYGEN-PD
		0215PW02	07853518	\$150.75	SUPPLIES-SHOP
		0215PW02	07854607	\$309.54	WELDING SUPPLIES
Search Name OXYGEN SERVICE COMPANY				\$2,199.13	
Search Name PITNEY BOWES					
		0215ADM02	3012854-FB15	\$389.82	LEASE-POSTAGE METER
Search Name PITNEY BOWES				\$389.82	
Search Name PROFESSIONAL OFFICE SERV INC					
		0215ADM02	002282385	\$8.75	POSIBILL VIEW
		0215ADM02	002282385	\$8.75	POSIBILL VIEW
		0215ADM02	002286170	\$1,688.43	UTILITY BILLS
		0215ADM02	002286170	\$1,688.42	UTILITY BILLS
Search Name PROFESSIONAL OFFICE SERV INC				\$3,394.35	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002444E	2/2/2015	0215PPD02	01-30-2015	\$96.26	01/30 EMPLOYEE PERA
002445E	2/2/2015	0215PPD02	01-30-2015	\$3,358.08	01/30 EMPLOYEE PERA
002445E	2/2/2015	0215PPD02	01-30-2015	\$6,532.55	01/30 EMPLOYER PERA
002445E	2/2/2015	0215PPD02	01-30-2015	\$3,874.69	01/30 EMPLOYER PERA
002445E	2/2/2015	0215PPD02	01-30-2015	\$4,355.05	01/30 EMPLOYEE PERA
002444E	2/2/2015	0215PPD02	01-30-2015	\$96.26	01/30 EMPLOYER PERA
002468E	2/17/2015	0215PPD02	02-13-2015	\$6,349.97	02/13 EMPLOYER PERA
002468E	2/17/2015	0215PPD02	02-13-2015	\$3,966.48	02/13 EMPLOYER PERA
002468E	2/17/2015	0215PPD02	02-13-2015	\$4,233.31	02/13 EMPLOYEE PERA
002468E	2/17/2015	0215PPD02	02-13-2015	\$3,437.62	02/13 EMPLOYEE PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				\$36,300.27	
Search Name PUMP & METER SERVICE INC					
		0215PW02	23000-2442450	\$117.08	REPAIRS-MAINT EQUIP
Search Name PUMP & METER SERVICE INC				\$117.08	
Search Name PURCHASE POWER-PITNEY BOWES					
		0215PD02	8299	\$417.98	POSTAGE-PD
Search Name PURCHASE POWER-PITNEY BOWES				\$417.98	
Search Name RAPIDS ELECTRIC LLC					
		0215ADM02	6	\$925.00	VAL SMITH PARK SHELTER
Search Name RAPIDS ELECTRIC LLC				\$925.00	
Search Name RDO EQUIPMENT CO					
		0215PW02	W13231	\$5,764.34	REPAIRS-LOADER
Search Name RDO EQUIPMENT CO				\$5,764.34	
Search Name ROYAL TIRE INC					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0215PD02	405-592293	\$992.44	REPAIRS-SQUADS
Search Name ROYAL TIRE INC				\$992.44	
Search Name S & T OFFICE PRODUCTS INC					
		0215PD02	01QU3561	\$192.43	OFFICE SUPPLIES-PD
Search Name S & T OFFICE PRODUCTS INC				\$192.43	
Search Name SARTELL HARDWARE HANK					
		0215PW02	44636	\$2.99	SUPPLIES-WATER
		0215PW02	44757	\$20.22	SUPPLIES-WATER
		0215PW02	45029	\$109.99	SUMP PUMP-TOWER
		0215PW02	58816	\$4.99	SUPPLIES-SIGNS
		0215PW02	59545	\$19.99	PROPANE-PATCHER
		0215FD02	59689	\$39.46	SUPPLIES-FD
		0215PW02	59710	\$18.99	PAINT-MAINT ROOM
		0215PW02	59710	\$11.98	SKI GROOMER
		0215PW02	60072	\$24.99	WATER DISTRIBUTION
Search Name SARTELL HARDWARE HANK				\$253.60	
Search Name SARTELL NEWSLEADER					
066620	2/10/2015	0215PPD02	36080	\$194.04	SPRING RESOURCE GUIDE
066621	2/13/2015	0215PPD02	36108	\$265.83	ORD 15-01 & 15-02
Search Name SARTELL NEWSLEADER				\$459.87	
Search Name SCHULTE, JOE					
		0215ADM02	3	\$1,000.00	MILL ART PROJECT
Search Name SCHULTE, JOE				\$1,000.00	
Search Name SHIFT TECHNOLOGIES INC					
		0215PW02	48081	\$130.00	NETWORKING SERV-MAINT
Search Name SHIFT TECHNOLOGIES INC				\$130.00	
Search Name SIMONSON LUMBER COMPANY					
		0215FD02	190890	\$104.43	REPAIRS-FD WARM STORAGE
Search Name SIMONSON LUMBER COMPANY				\$104.43	
Search Name ST CLOUD MEDICAL GROUP PA					
		0215PD02	546433	\$73.00	PHYSICAL-PD WALTERS
Search Name ST CLOUD MEDICAL GROUP PA				\$73.00	
Search Name ST CLOUD TIMES					
		0215PW02	0003928293	\$705.60	EMPLOYMENT AD-MAINT
		0215PD02	0003928293	\$894.72	EMPLOYMENT AD-PD
Search Name ST CLOUD TIMES				\$1,600.32	
Search Name STAPLES BUSINESS ADVANTAGE					
		0215PW02	8033112475	\$62.39	OFFICE SUPPLIES-MAINT
Search Name STAPLES BUSINESS ADVANTAGE				\$62.39	
Search Name STATE OF MN/MN STATE PATROL					
		0215PW02	2015	\$24.00	INSPECTION DECALS
Search Name STATE OF MN/MN STATE PATROL				\$24.00	
Search Name STEARNS CNTY AUDITOR-TREASURER					
		1214ADM05	2015-00000048	\$945.50	2014 ELECTIONS CHARGEBACKS
		0215ADM02	2015-00000106	\$1,112.50	2015 EQUIP MAINTENANCE

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name STEARNS CNTY AUDITOR-TREASURER				\$2,058.00	
Search Name STEARNS CNTY HWY DEPARTMENT					
		0215ADM02	103-15	\$90.00	PLANT REVIEW-ARBOR TRAILS
Search Name STEARNS CNTY HWY DEPARTMENT				\$90.00	
Search Name STEARNS ELECTRIC ASSOCIATION					
		0215PW02	10191700	\$414.00	STREET LIGHTS
		0215PW02	10191800	\$344.00	STREET LIGHTS
		0215PW02	10248200	\$20.00	CIVIL DEFENSE
		0215PW02	10441600	\$187.00	STREET LIGHTS
		0215PW02	10459401	\$37.69	POOL
		0215PW02	10461600	\$31.92	COMPOST SITE
		0215PW02	10491600	\$48.32	STREET LIGHTS
		0215PW02	10545000	\$24.90	STREET LIGHTS
		0215PW02	10545100	\$33.38	STREET LIGHTS
		0215PW02	10545200	\$18.44	STREET LIGHTS
		0215PW02	10545300	\$23.42	STREET LIGHTS
		0215PW02	10545400	\$13.46	STREET LIGHTS
		0215PW02	10628400	\$24.82	CIVIL DEFENSE
		0215PW02	10648700	\$42.81	STREET LIGHTS
		0215PW02	10690800	\$132.00	STREET LIGHTS
		0215PW02	10690900	\$94.93	STREET LIGHTS
		0215PW02	10691000	\$107.79	STREET LIGHTS
		0215PW02	10691100	\$54.70	STREET LIGHTS
		0215PW02	10710600	\$135.00	STREET LIGHTS
		0215PW02	10878900	\$2,808.00	ELEC-PLANT
		0215PW02	10900900	\$86.00	STREET LIGHTS
		0215PW02	11244800	\$1,465.08	WELLS 15&16
		0215PW02	5463910	\$80.94	LIFT STATION
		0215PW02	6401510	\$1,615.61	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				\$7,844.21	
Search Name THE STANDARD					
		0215ADM02	160-155531-1MAR	\$214.44	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$69.60	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$111.28	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$484.67	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$594.09	EMPLOYEE CONTR TO INS
		0215ADM02	160-155531-1MAR	\$1,728.39	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$75.41	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$172.75	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$144.84	EMPLOYEE DENTAL INS
		0215ADM02	160-155531-1MAR	\$365.09	EMPLOYEE DENTAL INS
Search Name THE STANDARD				\$3,960.56	
Search Name THEIS, CATHY					
		0215PD02	04-2015	\$127.50	PROF SERV-PD
Search Name THEIS, CATHY				\$127.50	
Search Name TOTAL ADMIN SERVICES CORP					
002451E	2/3/2015	0215PPD02	01-30-2015	\$185.18	01/30 DAYCARE FLEX CONTR
002451E	2/3/2015	0215PPD02	01-30-2015	\$144.41	01/30 MED FLEX CONTR
002451E	2/3/2015	0215PPD02	01-30-2015	\$2,168.63	01/30 HSA FLEX CONTR
002467E	2/17/2015	0215PPD02	02-13-2015	\$185.18	02/13 DAYCARE FLEX CONTR

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002467E	2/17/2015	0215PPD02	02-13-2015	\$2,168.63	02/13 HSA FLEX CONTR
002467E	2/17/2015	0215PPD02	02-13-2015	\$144.41	02/13 MED FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				\$4,996.44	
Search Name TRAUT WELLS INC					
		0215PW02	274923	\$80.00	TESTING
		0215PW02	275019	\$80.00	TESTING
		0215PW02	275201	\$46.00	TESTING
Search Name TRAUT WELLS INC				\$206.00	
Search Name UNIFORMS UNLIMITED					
		0215PD02	237710	\$536.15	CARTRIDGES-PD
Search Name UNIFORMS UNLIMITED				\$536.15	
Search Name US BANK (CREDIT CARD)					
		0215ADM02	2111	\$1.00	BEACON SITE
		0215ADM02	2111	\$198.00	GO TO MY PC
		0215ADM02	2111	\$15.26	TOWN SQUARE MTG
		0215ADM02	2111	\$15.53	GOALS MTG
		0215ADM02	2111	\$24.00	SURVEY MONKEY
		0215ADM02	2111	\$18.16	TOWNSQUARE MTG
		0215ADM02	2111	\$49.00	WORKSHOP MEALS
		0215ADM02	2111	\$5.00	TRANSFER BIG FILES
		0215ADM02	2111	\$14.95	CITY ADMINS MTG
		0215ADM02	2111	\$664.94	PDF SOFTWARE
		0215PW02	7165	\$187.00	AWWA MEMBERSHIP
		0215PW02	7165	\$101.90	REPAIRS-SHOP TOOLS
		0215PW02	7165	\$25.00	BOILER LIC-BORDERS
		0215PW02	7165	\$250.00	MN RURAL WATER MEMBERSHIP
		0215PD02	7173	\$253.75	WALL MOUNT NOTEBOOK ARM
		0215PD02	7173	\$404.48	DARE TRNG-7910
		0215PD02	7173	\$75.58	GPS
		0215PD02	7173	\$150.00	MILLER GIFT
		0215PD02	7173	\$130.00	AMEM DUES-HUGHES
		0215PD02	7173	\$46.80	FIRST SHRED
		0215PD02	7173	\$34.00	OFFICE SUPPLIES
		0215PD02	7173	\$225.00	7911 TRNG-MN JOA
		0215PD02	7173	\$175.40	FIRST SHRED
		0215PD02	7173	\$35.00	CHIEFS OF POLICE TRNG-7903
		0215PD02	7173	\$29.24	EMPLOYEE AWARDS
		0215PD02	7173	\$79.00	OFFICER AWARDS
Search Name US BANK (CREDIT CARD)				\$3,207.99	
Search Name VERIZON WIRELESS					
066623	2/13/2015	0215PPD02	9739787856	\$35.01	PHONE SERVICE
066623	2/13/2015	0215PPD02	9739787856	\$47.90	PHONE SERVICE
066623	2/13/2015	0215PPD02	9739787856	\$510.38	PHONE SERVICE
066623	2/13/2015	0215PPD02	9739787856	\$35.01	PHONE SERVICE
		0215ADM02	9740062236	\$25.02	PCRS SIGN-CONNECTION CARD
Search Name VERIZON WIRELESS				\$653.32	
Search Name WACOSA					
		0215ADM02	00026005	\$193.52	HALL CLEANING-JAN
Search Name WACOSA				\$193.52	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name WEINBERGER, STANLEY J JR					
		0215ADM02	2015-2	\$1,500.00	LEGAL SERVICES
Search Name WEINBERGER, STANLEY J JR				\$1,500.00	
Search Name WEX BANK					
		0215PD02	39772768	\$12.00	FUEL CARDS-PD
Search Name WEX BANK				\$12.00	
Search Name WORKMED MIDWEST PA					
		0215FD02	1818AB	\$516.00	PHYSICAL-FF JOHNSON
Search Name WORKMED MIDWEST PA				\$516.00	
Search Name XCEL ENERGY					
		0215PW02	444208922	\$8,952.38	STREET LIGHTS
		0215PW02	445109760	\$683.07	STREET LIGHTS
Search Name XCEL ENERGY				\$9,635.45	
Search Name ZLATIC, CHRISTOPHER					
		0215ADM02	3	\$1,000.00	MILL ART PROJECT
Search Name ZLATIC, CHRISTOPHER				\$1,000.00	
Search Name ZWILLING, JASON					
		0215PW02	2	\$286.00	STUMP GRINDING-PARKS
		0215ADM02	2	\$198.00	STUMP GRINDING-HALL
Search Name ZWILLING, JASON				\$484.00	
				\$303,593.26	

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this _____ day of _____, 2015

Mayor _____ Attest: Administrator _____

FUND Descr	Dr/Cr Amt
GENERAL	\$186,392.59
SPECIAL INITIATIVES	\$5,665.00
BEAUTIFICATION	\$4,325.02
SALES TAX EXTENSION	\$925.00
PUBLIC IMPROVEMENT REVOLVING	\$2,385.00
FD EQUIPMENT FUND	\$1,220.65
PW EQUIPMENT FUND	\$50,505.09
TECHNOLOGY FUND	\$664.94
WATER FUND	\$47,482.46
SEWER FUND	\$2,507.51
STORMWATER FUND	\$1,520.00
	<hr/>
	\$303,593.26

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: February 23, 2015	Agenda Item No. 6b
Agenda Section: Consent	Item: Resolution Supporting Bonding Request	

RECOMMENDATION:

Approval of requested Council action below.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

The City is requesting \$4 million in state funding to complete the construction of a regional roadway corridor known as 4th/50th Avenue South and 23rd Street South within Sartell/Central Minnesota. The project is broken into four phases (in no particular order of priority). If appropriated, the City Council will need to determine the priority of the phases. The rationale for the request includes:

- Consistency with local and regional roadway plans including the West Metro Corridor Study, Sartell Comprehensive Plan and the St Cloud Area Planning Organization's Transportation Plan; The West Metro Corridor Plan was approved further to facilitate a north-south corridor alternative west of Highway 15 as an improvement. The Plan is a regional initiative that was formally approved by the impacted jurisdictions of Stearns County, City of St. Cloud and Sartell.
- Creates system linkages by creating an additional north/south corridor from Sartell into St. Cloud east of Pinecone Road, which currently does not exist; The alignment and expansion provides better emergency response time by fire, paramedic, police and public works; The proposed roadway segment will create a more direct route and be beneficial towards improving the response time to the southern portions of the city of Sartell from the Fire Hall/Police Station located at the intersection of County Road 133 and 4th Avenue South. Safety improvements will be as a result of the decrease in emergency vehicle response time.
- Meets projected capacity and transportation demands and relieves transportation pressure on County Road 1 and Trunk Highway 15;

- Provides economic development and redevelopment opportunities, which help, offset the tax base removal because of the shuttering/demolition of the \$25 million paper mill, which will be complete in 2015.
- The improvements will include pedestrian/bicycle paths, which will increase public safety by removing pedestrians and bicyclists from the roadway shoulders to a separate off-street path. The typical section for the proposed roadway will include a 10-foot bituminous trail along the length of the corridor to ensure bicycle and pedestrian transportation needs are being met.
- Depending on the routing system developed by the Metro Transit Commission, this corridor may also provide alternatives in the transportation of people in a more effective and efficient route between the Sartell medical and the future town square area.

BUDGET/FISCAL IMPACT:

The total anticipated corridor project cost is \$10,171,000. The City's share is projected to be \$5,153,399. In the draft financial management plan, the City has designated a draft allocation of \$4 Million for 50th/4th Avenue in 2017/2018 and \$1,322 Million for 23rd Street South in 2016. Those numbers would be consistent with the expected match required for bonding requests. In addition to the \$4 million bonding request, the City has been awarded federal HPP and STP funds (\$470,001 construction dollars and \$547,600 ROW acquisition dollars) for this regional roadway segment.

ATTACHMENTS:

1. Project Description
2. Map of Phases

ACTION REQUESTED:

Consent agenda approval serves as approval of the resolution as presented. If the item is removed from Consent, separate motion is requested.

Project Basics

Government that is submitting the request:

City of Sartell

Project title:

2015 Capital Bonding Request for Transportation Funding – Fourth/50th Avenue (Leander Ave), 23rd Street South.

Project location:

City of Sartell, Stearns County

Project Contact Person: (name, phone number and email address)

Anita Rasmussen, Community Development Director/Assit. City Administrator
anita@sartellmn.com 320.258.7306

Project Description

Brief project description:

This request is for \$4 million in state funding to complete the construction of a regional roadway corridor known as 4th/50th Avenue South and 23rd Street South within Sartell/Central Minnesota.

Brief Project rationale:

- Consistency with local and regional roadway plans including the West Metro Corridor Study, Sartell Comprehensive Plan and the St Cloud Area Planning Organization's Transportation Plan; The West Metro Corridor Plan was approved further to facilitate a north-south corridor alternative west of Highway 15 as an improvement. The Plan is a regional initiative that was formally approved by the impacted jurisdictions of Stearns County, City of St. Cloud and Sartell.
- Creates system linkages by creating an additional north/south corridor from Sartell into St. Cloud east of Pinecone Road, which currently does not exist; The alignment and expansion provides better emergency response time by fire, paramedic, police and public works; The proposed roadway segment will create a more direct route and be beneficial towards improving the response time to the southern portions of the city of Sartell from the Fire Hall/Police Station located at the intersection of County Road 133 and 4th Avenue South. Safety improvements will be as a result of the decrease in emergency vehicle response time.
- Meets projected capacity and transportation demands and relieves transportation pressure on County Road 1 and Trunk Highway 15;
- Provides economic development and redevelopment opportunities, which help, offset the tax base removal because of the shuttering/demolition of the \$25 million paper mill, which will be complete in 2015.
- The improvements will include pedestrian/bicycle paths, which will increase public safety by removing pedestrians and bicyclists from the roadway shoulders to a separate off-street path. The typical section for the proposed roadway will include a 10-foot bituminous trail along the length of the corridor to ensure bicycle and pedestrian transportation needs are being met.

- Depending on the routing system developed by the Metro Transit Commission, this corridor may also provide alternatives in the transportation of people in a more effective and efficient route.

Project Financing

The following table describing the total amount of financial resources needed and the proposed uses of funds requested.

Sources of Funds	For 2014	For 2015-2018	Total
State GO Bonds Requested	NA	4,000,000	4,000,000
Funds Already Committed			
State Funds	0.00	0.00	0.00
City Funds	400,000	0.00	411,000
Local Funds(private)	0.00	0.00	0.00
Federal	0.00	1,017,601	1,017,601
Pending Contributions			
City Funds		4,710,000	4,742,399
County Funds	0.00	0.00	0.00
Local Funds (private)	0.00	0.00	0.00
Federal	0.00	0.00	0.00
TOTAL			10,171,000

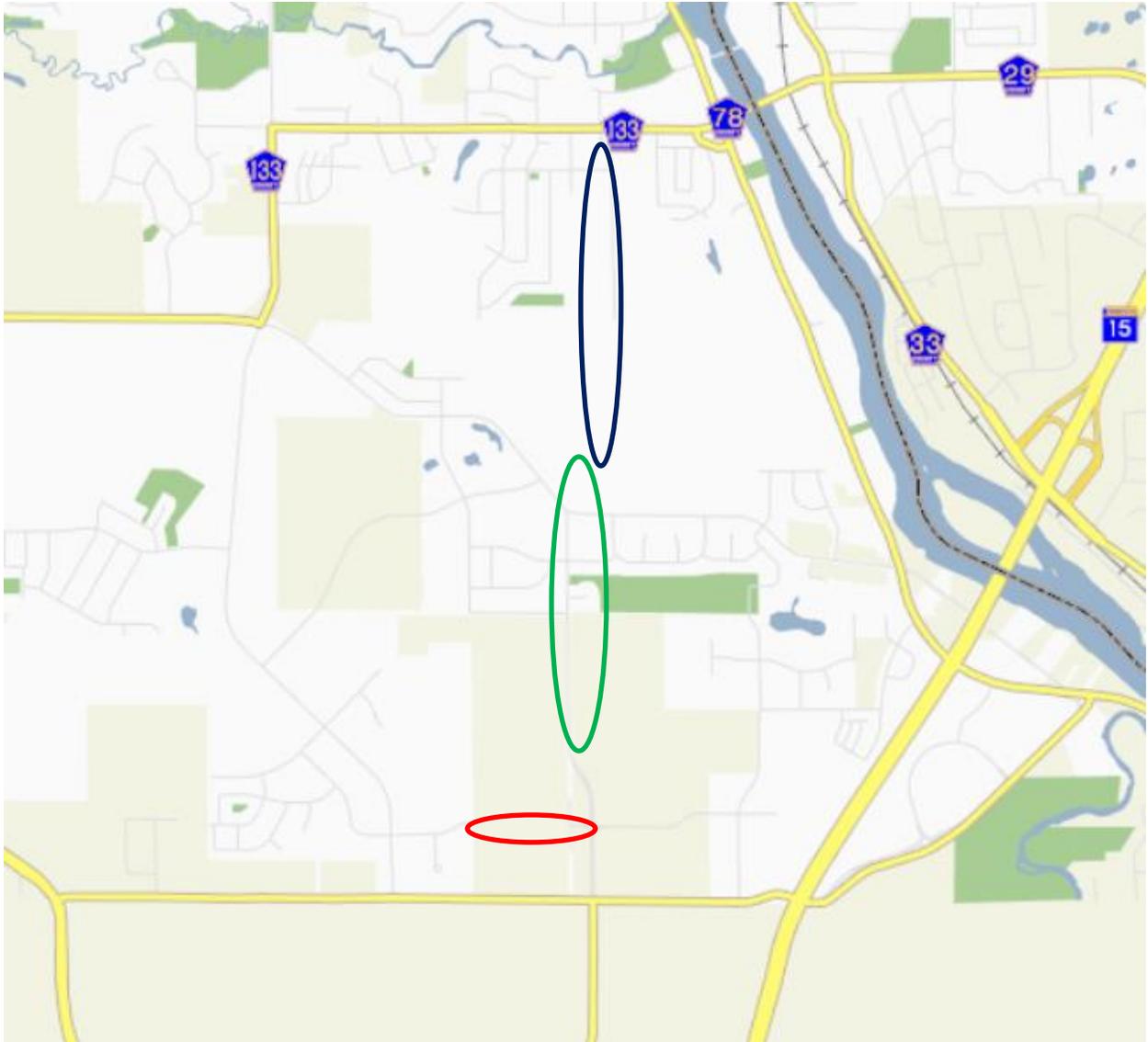
Other Project Information

Project schedule:

Environmental Document Complete	2009/2015
Construction Plan(s) Prepared	2015
Right of Way Acquired	2014/2015
Construction Start	2016
Estimated Project Duration	18 Months

Project Support:

- St. Cloud APO
- Stearns County
- Gold Cross
- Hub on 15



Phase A – 23rd Street South

Phase B – 50th (23rd St. S to Heritage)

Phase C – 50th (Heritage to 2nd Street S)

Phase A

Uses of Funds 23 rd Street South	For 2014	For 2015	Total
Land Acquisition		50,000	50,000
Design/Construction		1,322,000	1,322,000
TOTAL			1,372,000

Phase B

Uses of Funds 50 th (23 rd Street S to Heritage Dr)	For 2014	For 2015	For 2016	Total
Land Acquisition		578,233		578,233
Design/Construction			3,033,000	3,033,000
TOTAL				3,611,233

Phase C

Uses of Funds 50 th (Heritage Dr. to 2nd S.)	For 2014	For 2015	For 2016	Total
Land Acquisition	411,000	976,707		1,387,767
Design/Construction			3,800,000	3,800,000
TOTAL				5,187,767

TOTAL				10,171,000

**RESOLUTION ADVOCATING SUPPORT FOR 2015 BONDING REQUEST FOR
4TH/50TH AVENUE SOUTH AND 23RD STREET**

WHEREAS, the Central Minnesota-St. Cloud area, through the St. Cloud Area Planning Organization, has a strong history of collaboration and coordination amongst its local units of government to facilitate well planned communities and regional transportation systems in the most cost-effective and responsible manner possible; and

WHEREAS, the City of Sartell and the St. Cloud Area Planning Organization has identified the 4th/50th Avenue South and 23rd Street South corridor as a high priority regional roadway corridor; and

WHEREAS, consistency with local and regional roadway plans including the West Metro Corridor Study, Sartell Comprehensive Plan and the St Cloud Area Planning Organization's Transportation Plan; The West Metro Corridor Plan was approved further to facilitate a north-south corridor alternative west of Highway 15 as an improvement is a regional goal. The Plan is a regional initiative that was formally approved by the impacted jurisdictions of Stearns County, City of St. Cloud and Sartell; and

WHEREAS, the construction of this regional roadway creates system linkages by creating an additional north/south corridor from Sartell into St. Cloud east of Pinecone Road, which currently does not exist; The alignment and expansion provides better emergency response time by fire, paramedic, police and public works; The proposed roadway segment will create a more direct route and be beneficial towards improving the response time to the southern portions of the city of Sartell from the Fire Hall/Police Station located at the intersection of County Road 133 and 4th Avenue South. Safety improvements will be as a result of the decrease in emergency vehicle response time; and

WHEREAS, combined with a significant local contribution in portions of the project and the awarding of some federal funding, additional funds are needed to complete this roadway in an area that has been identified as a rapidly growing and urbanizing area; and

WHEREAS, the City of Sartell estimates the total cost of this regional transportation project at \$10,171,000; and

NOW THEREFORE BE IT RESOLVED, by the Council of Sartell, Minnesota, that the Council supports the submission of the 2015 Budget Bonding request in the amount of \$4 Million to complete the 4th/50th Avenue South and 23rd Street South regional transportation project.

Adopted this 23rd day of February, 2015, by the Council for the City of Sartell.

Mayor

City Administrator

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 6c
Agenda Section: Consent	Item: Acceptance of resignation and approval of revised Annual Appointments Resolution	
<p>RECOMMENDATION: Acceptance of Personnel Committee Resignation and approval of amended Annual Appointments Resolution.</p> <p>PREVIOUS COUNCIL ACTION: Adoption of Annual Appointments Resolution which is now proposed for revisions.</p> <p>BACKGROUND: Because the Personnel Committee most often meets during business hours, Council member Peterson has asked to resign from that committee assignment and Council member Lynch has agreed to be appointed in his place. In addition, we would like to add another official appointment due to legislative changes which now provide for more flexibility in the City representatives to the Fire Relief Association so it is no longer required to be the Mayor and can instead be a Council representative. Because of the fewer committee assignments to Council member Lynch, staff also recommends his appointment to this assignment.</p> <p>BUDGET/FISCAL IMPACT: No budget impacts.</p> <p>ATTACHMENTS: Proposed Amended Annual Appointments Resolution.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as resignation acceptance and approval of the attached Resolution. If item is removed from Consent, separate motion is requested accepting resignation and approving Resolution.</p>		

RESOLUTION NO. _____
AMENDED RESOLUTION MAKING CERTAIN APPOINTMENTS FOR 2015

**BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SARTELL
HEREBY MAKES THE FOLLOWING APPOINTMENTS FOR THE YEAR 2015:**

Designations

Acting Mayor: Council member Peterson; Alternate Acting Mayor: Council member Hennes

City Forester: Public Works Director

Weed Inspector: Mayor (alternate: Public Works Director)

Official Newspaper: Sartell Newsleader or St. Cloud Times

Website Bid Publications: the City of Sartell's website - www.sartellmn.com

Depository: U.S. Bank, Wells Fargo, Bremer Bank, Liberty Savings Bank, Bank Vista, LMC 4M Fund/PMA Financial Network, Cetera IS, Sentry Bank, Falcon National Bank, Great River Federal Credit Union, Plaza Park Bank, Citizens Community Federal, DMB Community Bank, TD Ameritrade, Ehlers Investment Partners, and St. Cloud Federal Credit Union.

Authority to make Electronic Funds Transfers (EFT): Mayor, City Administrator, Deputy Clerk and/or Finance Director

City Board, Commission, Task Force, Committee and Subcommittee Appointments

Sartell Economic Development Commission: Mayor Nicoll and Council member Hennes;
Community Development Director

City-School Collaborative Planning Committee: Mayor Nicoll, Council member Braig Lindstrom, City Administrator; Alternate Council member Hennes

Personnel Committee: City Administrator, Mayor Nicoll and Council member ~~Peterson~~ Lynch

City Facilities Construction Committee: Will be appointed as needed

SALT (Senior and Law Enforcement Together): Mayor Nicoll; alternate Council member Braig Lindstrom; Police Chief

Sartell LeSauk Joint Planning Commission: Mayor Nicoll, Council members Hennes and Peterson

Non-City Board, Commission, Committee and Task Force Appointments

Sartell Senior Connection: Council member Braig Lindstrom

Area Planning Organization (APO): Council members Peterson and Lynch, and Mayor Nicoll; Alternate Council member Hennes; Executive Board: Mayor Nicoll; Alternate Council member Peterson

APO Technical Advisory Committee (TAC): Voting Representative – City Engineer; Alternate: Community Development Director

Greater St. Cloud Development Corporation Board of Advisors: Mayor Nicoll; alternate: Council member Lynch

Sartell Chamber of Commerce – voting representative: Mayor Nicoll, 1st alternate – Council member Braig Lindstrom, 2nd alternate – City Administrator

Regional Human Rights Board: Council members Braig Lindstrom and Hennes

Tri-Rec Board Representatives: Council members Peterson and Braig Lindstrom and Public Works Director

St. Cloud Area Wastewater Advisory Committee: City Administrator and City Engineer

St. Cloud Area Joint Planning District Board: Council member Peterson, (alternate – Council member Braig Lindstrom); Community Development Director

Metropolitan Transit Commission: Council member Braig Lindstrom

Sartell Recreation Center Association Board of Directors: Council member Peterson

Pinecone Central Park Association Board of Directors: Mayor Nicoll

Community Education Advisory Board: Public Works Director

Sartell Fire Relief Association: Fire Chief, City Administrator and Council member Lynch.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF FEBRUARY, 2015.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 6d
Agenda Section: Consent	Item: Fund Transfers	
<p>RECOMMENDATION: Staff recommends approval of the following fund transfers effective December 31, 2014:</p> <ul style="list-style-type: none">• \$37,000 from Street Fund 417 to General Fund 101 for 2014 sealcoat projects.• \$50,000 from PIR Fund 402 to General Fund 101. <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the recommendations. If item is removed from Consent, separate motion is requested approving fund transfers.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 6e
Agenda Section: Consent	Item: Joint Resolution of Area Cities	
<p>RECOMMENDATION: Approval of the attached joint resolution of area cities.</p> <p>PREVIOUS COUNCIL ACTION: The Council reviewed the draft Resolution in January and had no changes to recommend to other area cities.</p> <p>BACKGROUND: The area cities annually agree upon a list of legislative priorities. To better clarify primary issues we'd like our legislators focused on, this year's list has been divided between Legislative Proposals we actually want advocated and "General Policy Statements" that we can all agree upon.</p> <p>The draft priorities were circulated among all City Councils for consideration and the attached draft is redlined to show the only changes requested among the cities.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: Joint Resolution of the area cities.</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the attached Resolution. If item is removed from Consent, separate motion is requested approving Resolution.</p>		

2015
**Joint Resolution of the Central MN Cities of St. Cloud, Sartell,
Sauk Rapids, Waite Park, St. Joseph, and St. Augusta**
**Advocating Support for Certain Proposals and Policy Statements of
Common Interest to the Central Minnesota Region**

WHEREAS, the Central Minnesota-St. Cloud area has a strong history of collaboration and coordination amongst its local units of government to facilitate well planned communities that are provided municipal services in the most cost-effective and environmentally responsible manner possible; and

WHEREAS, to better assist our State legislative leaders, we have collectively identified certain legislative proposals and general policy statements that are of specific impact and interest to our communities to enable them to respond in a manner that strengthens the partnership between our local units of government and the State in fostering the continuation and enhancement of socially, economically and culturally vibrant cities.

NOW, THEREFORE BE IT RESOLVED, by the Councils for the cities of St. Cloud, Sartell, Sauk Rapids, Waite Park, St. Joseph, and St. Augusta, Minnesota that the following legislative proposals and legislative policy statements are of common interest or concern to the Central Minnesota Region and therefore we officially support and advocate for the following actions of the MN State Legislature:

LEGISLATIVE PROPOSALS:

1. **Commercial Air Service:** APPROPRIATE funds to provide ~~minimum revenue guarantees for airlines~~ an economic development fund to re-establish local air service at the St. Cloud Regional Airport.
2. **Sales Tax Exemption for all public purchases:** SUPPORT legislation that would clarify the local government sales tax exemption approved in 2013 to define exemption for all purchases made by local units of government, whether by a private business on behalf of a local government (public capital projects) or by the municipality itself.
3. **Regional Collaboration:** APPROPRIATE FUNDS and CREATE A PROGRAM to encourage locally initiated regional efforts of local government jurisdictions to encourage these types of efforts.

GENERAL POLICY STATEMENTS:

1. **Publication Requirements:** SUPPORT legislation that would allow municipalities to utilize alternative publication methods for legal notices.
2. **Tax Exempt Credit Program:** SUPPORT legislation to assist Cities with disproportionately high amounts of government and/or nonprofit business properties such as Colleges, Universities, and Hospitals.
3. **Amendment to MN Statute 429.** SUPPORT legislation to modify MN Statute 429 requiring assessing 20% of the cost to utilize bonding without referendum and adding language to provide a meaningful method to determine benefit from replacing failing underground infrastructure.

4. **North Star Commuter Rail:** SUPPORT extension of North Star Commuter Rail service northward to the St. Cloud area in a manner that serves the needs of public, business and commercial travels, that is highly expandable, and is priced affordably to optimize use.
5. **Street Improvement District Authority:** SUPPORT legislation that would give municipalities the authority to establish street improvement districts to collect fees from property owners within a district to fund municipal street maintenance, construction, reconstruction, and facility upgrades.
6. **Local Government Aid:** SUPPORT legislation that reduces pressure on the property tax system and equalizes property tax bases by reviewing LGA appropriations. Consider increasing LGA levels and providing for the annual inflation adjustment.
7. **Levy Limits:** SUPPORT facilitating local accountability by allowing local authorities to formulate and adopt budgets without state restrictions.
8. **State Mandate Relief:** SUPPORT legislation that reduces or eliminates unfunded and/or onerous mandates to local governments (e.g. personnel related mandates such as binding arbitration, lack of State funding for State retirement plan, aggregate value requirements for insurance benefits, and pay equity; MPCA fees; storm water fees). No additional mandates should be enacted unless the legislature or agency imposing the requirements provides a permanent stable revenue source for the mandate.

SUPPORT legislation that sunsets all unfunded mandates so that they may be evaluated for necessity and verification of nexus.

9. **State Fee Increases:** SUPPORT measures that preclude State agencies and operations from shifting funding reductions and/or cost increases on to municipalities in the form of fee increases.
10. **Eminent Domain:** SUPPORT modifications to the 2006 Eminent Domain statute to remove recently added attorney fees and cost penalty provisions in actions involving public infrastructure improvements in order to restore a fair balance between the rights of private landowners and the interests of the public.
- ~~11. **Land Use Reform & Annexation:** SUPPORT legislation that better protects the environment, reduces green gas emissions, reduces the cost to deliver municipal services, and protects the interests of cities in annexation statutes.~~
12. **Administrative Authority:** SUPPORT the expansion of authority of Statutory and Home Rule Charter cities ability to impose and collect administrative penalties to include enforcement and traffic infractions.
13. **Private Well Installation:** SUPPORT retention of local control of private water well installations. SUPPORT current law that authorizes cities to protect public health and safety through local controls regulating or prohibiting private wells being placed within municipal water utility service boundaries and would oppose any changes to law to remove that authority.

14. **Government Data Practices Act:** AUTHOR & SUPPORT amendments to the GDPA that enables email addresses provided to facilitate on-line invoicing, bill payment, application processing, public information alerts or similar.

Adopted by the Cities of St. Cloud, Sartell, Sauk Rapids, Waite Park, St. Joseph, and St. Augusta prior to the 2015 Legislative Session.

Mayor Dave Kleis

Mayor Sarah Jane Nicoll

Mayor Brad Gunderson

Mayor Rick Miller

Mayor Rick Schultz

Mayor Bob Kroll

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration & Fire Dept	Meeting Date: February 23, 2015	Agenda Item No. 6f
Agenda Section: Consent	Item: Resolution Appointing Fire Officer	
<p>RECOMMENDATION: Staff recommends approval of the attached Resolution.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: Fire Department scoring committee ranked application resulting in this recommendation.</p> <p>BUDGET/FISCAL IMPACT: None.</p> <p>ATTACHMENTS: Recommended Resolution.</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the attached Resolution. If item is removed from Consent, separate motion is requested approving the Resolution Making Fire Officer Appointment.</p>		

RESOLUTION NO. _____

RESOLUTION MAKING FIRE OFFICER APPOINTMENT

WHEREAS, the following are the current Fire Officers and terms:

<u>Office</u>	<u>Name</u>	<u>Term Expires</u>
Chief	Ken Heim	12-31-15
Asst Chief	Claude Dingmann	12-31-16
Asst Chief	Jim Sattler	12-31-17
Captain	Jerry Raymond	12-31-16
Captain	Bill Sieben	12-31-15
Captain	Wayne Harrison	12-31-17
Secretary Treasurer	Lucas Dingmann	12-31-17
Training Officer	Vacant	12-31-15
Safety Officer	Ryan Fitzthum	12-31-16

and **WHEREAS**, the policies and procedures of the Sartell Fire Department have been followed and a recommendation has been made to the Council as to how to fill the expiring Officer terms;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, that the following appointment is hereby made to fill the vacant training officer position:

Training Officer	Ben Kockler	12-31-15
------------------	-------------	----------

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF FEBRUARY, 2015.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: February 23, 2015	Agenda Item No. 6g
Agenda Section: Consent	Item: Calling Public Hearing for a Preliminary Plat and Rezoning(s)	

RECOMMENDATION:

Call a public hearing for March 9, 2015 to obtain input on a rezoning (r-3 to R-1) on Arbor Trails and lots 1-7, Block 5 Sandstone Village and preliminary plat permit request for a single family home development (Arbor Trails).

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

RST Land, owner of the property located east of County Road 4 and formally a portion of Sandstone Village has requested the approval of a rezoning of property from R-3 (multifamily) to R-1 (single family) along with a preliminary plat to facilitate a 63 single family lot development.

In addition, the rezoning request will include 7 existing single family lots within Sandstone Village (their current zoning designation is R-3 as well).

BUDGET/FISCAL IMPACT:

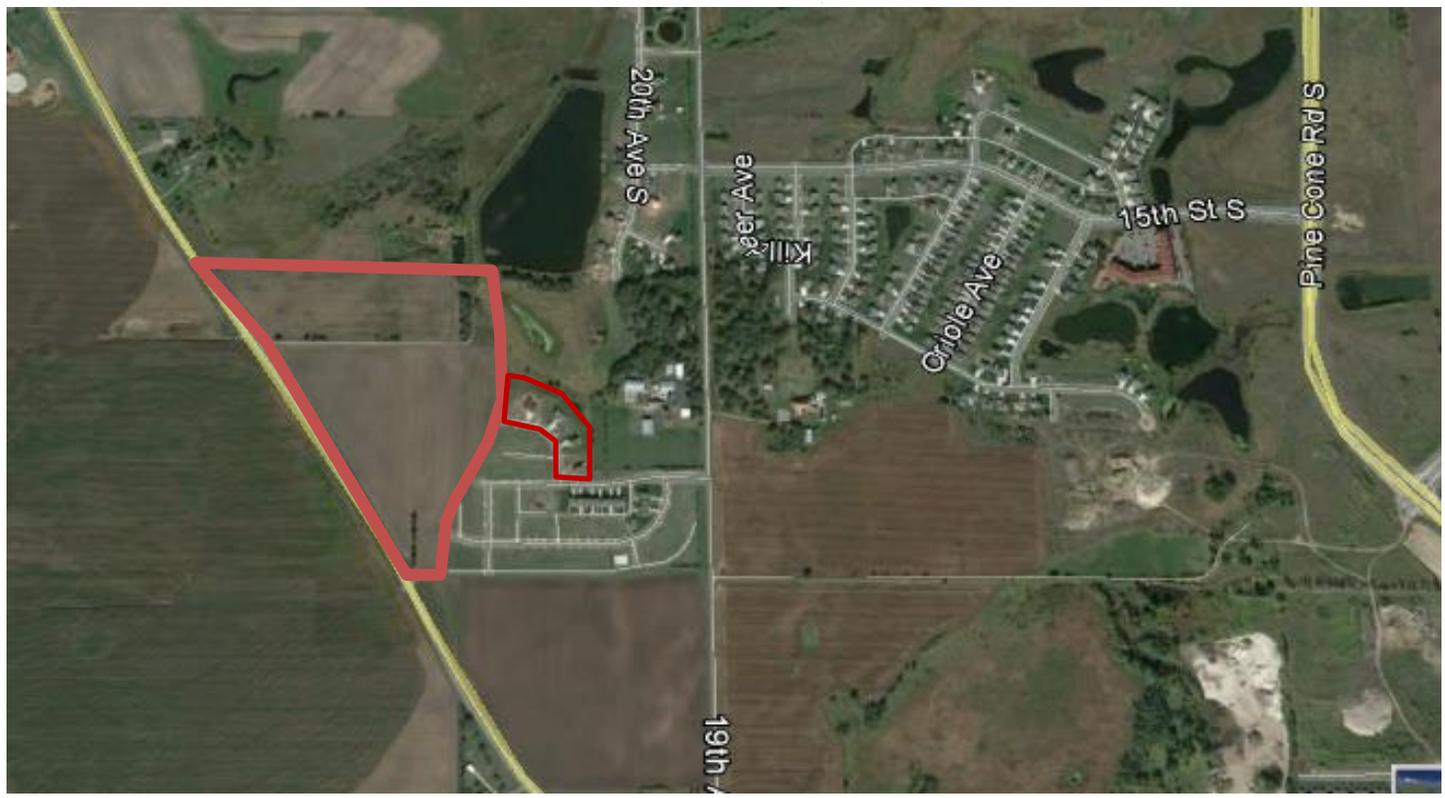
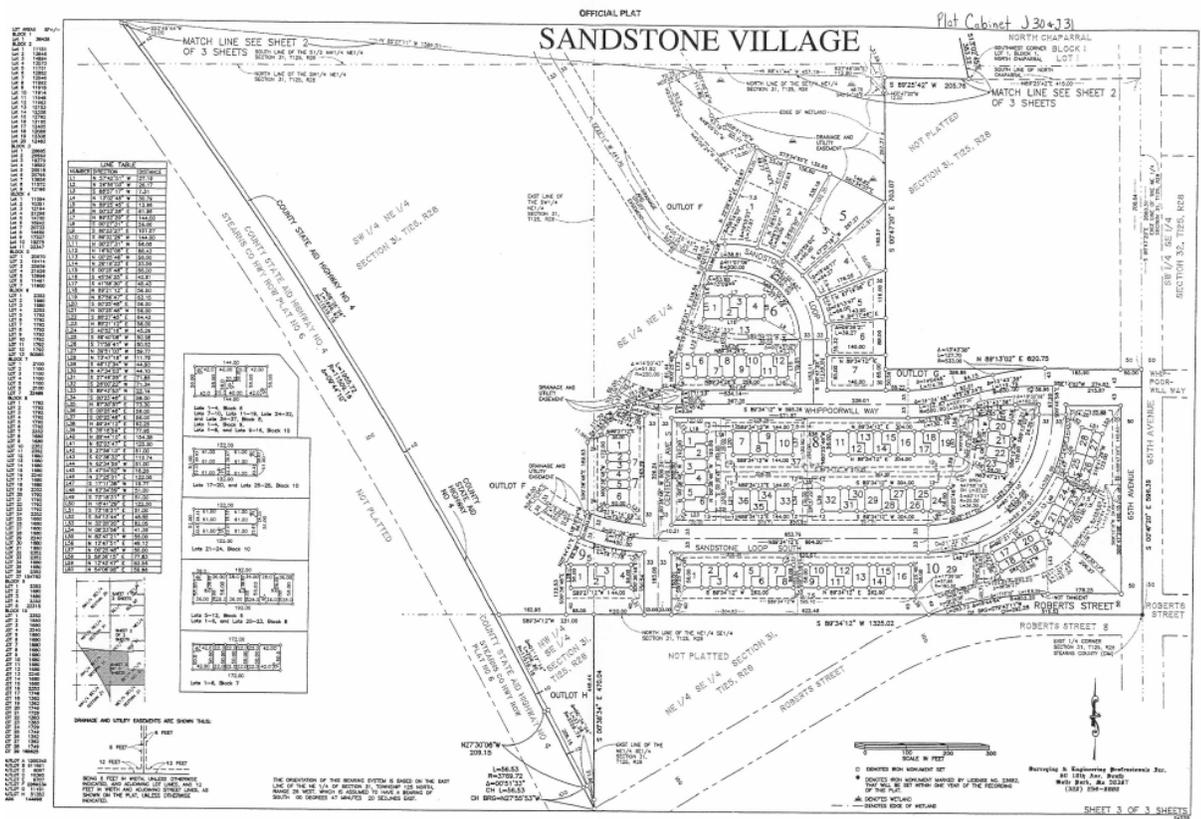
NA

ATTACHMENTS:

1. Site map prepared by the City
2. Resolution

ACTION REQUESTED:

Consent agenda approval calls the public hearings. If item is removed from Consent, separate motion is requested calling public hearings.



RESOLUTION NO.

**RESOLUTION SETTING PUBLIC HEARING ON
THE PRELIMINARY PLAT OF ARBOR TRAILS
AND REZONING OF ARBOR TRAILS AND LOTS 1-7, BLOCK 5 SANDSTONE
VILLAGE
(FORMALLY A PORTION OF SANDSTONE VILLAGE)**

WHEREAS, a preliminary plat and rezoning request has been filed with the City for Arbor Trails by RST Land of St. Cloud, owner and applicant, along with the request to rezone ; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SARTELL, MINNESOTA: That as required by the Sartell Subdivision and Zoning Ordinance, the council will consider approving the rezoning of Arbor Trails and lots 1-7, Block 5 Sandstone Village the and preliminary plat of Arbor Trails, after a public hearing has been held. Such hearing will be held on Monday, March 9, 2015, at 7:00 P.M., or as soon thereafter as the matter may be heard.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF FEBRUARY 2015.

Mayor

ATTEST:

Administrator

SEAL

CERTIFICATION

I, Mary Degiovanni, Administrator of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Sartell at a regular meeting held on the 23rd day of February, 2015.

Mary Degiovanni
Administrator
City of Sartell, Minnesota

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Public Works	Meeting Date: February 23, 2015	Agenda Item No. 6h
Agenda Section: Consent	Item: Maintenance Worker	
<p>STAFF RECOMMENDATION: Approval of recommended maintenance worker to fill budgeted position, subject to successful completion of pre-hiring steps.</p> <p>BACKGROUND: Your public works department has a thorough approach to filling positions, with posted and advertised notice, initial application screenings using an objective pointing system specific to the job skills desired, an interview process with various members of the department, and a second interview of finalists.</p> <p>BUDGET/FISCAL IMPACT: None – this hire fills a budgeted position.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval on this hire, subject to final pre-hiring tests. If item is removed from Consent, separate motion is requested approving hire subject to final pre-hiring tests.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning and Engineering Department	Meeting Date: February 23rd, 2014	Agenda Item No. 6i
Agenda Section: Consent	Item: Updated Transportation Alternative Program (TAP) Grant costs and Resolution	

RECOMMENDATION:

Recommend approval for the estimated engineering costs associated with the TAP grant.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

Approved resolution authorizing the Transportation Alternatives Project (TAP) Grant Program in December 2014.

BACKGROUND:

Currently, the city of Sartell has submitted a Transportation Alternatives Program grant request. Included in the grant request was the estimated engineering costs. Engineering costs are not an eligible expense for the TAP grant. It is expected if the city receives funding for the TAP grant it will not include engineering costs.

Staff is requesting City Council to sign a new resolution authorizing approval of the estimated revised local costs with the non-eligible engineering costs included. The additional local cost is an estimated increase of \$47,600 in expenses to the city for fiscal year 2019. All costs are dependent on receiving grant funding through the TAP program. Grant awards will be announced in April 2015.

1. **Previous local costs were: \$61,694.05**
2. **An additional \$47,600 is needed for local costs**
3. **New total local costs are: \$109,294.05**
4. **Total project costs are: \$308,470.25**
5. **New local match is: \$49,794.05 (20% match)**
6. **Total eligible cost is: \$199,176.20**

BUDGET/FISCAL IMPACT:

None as of right now. If awarded the full grant the total local costs are estimated at \$109,294.05.

ATTACHMENTS:

1. Project Descriptions
2. Project Map
3. Resolution

COUNCIL ACTION REQUESTED:

Approve the estimated additional expenses for the TAP grant request.

TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

PROJECT DESCRIPTIONS AND COST ESTIMATES

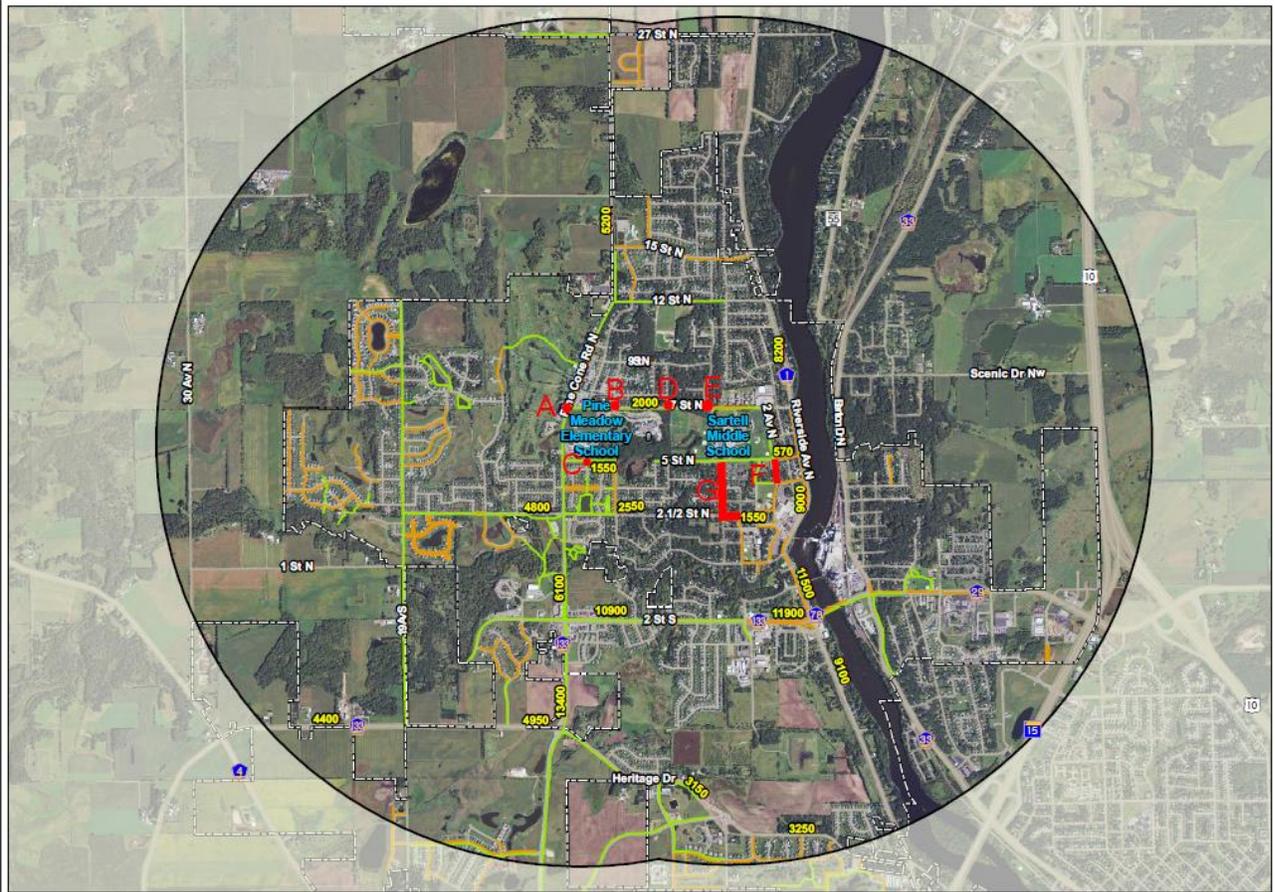
Project	Location	Description/Improvements	Project estimates (including Engineer costs)	Engineer Costs (rounded to nearest one hundred)
A	Pinecone Rd. and 7 th St N	Upgrade flashing beacon to user-activated rectangular rapid flash beacon – for increased driver visibility and pedestrian safety	\$32,573	\$4,200
B	7 th St N and 9 th Ave N	Construct a sidewalk ramp and landing intersection (current crossing leads to grass and curb)	\$11,531.63	\$2,300
C	5 th St N	Upgrade crosswalk across 5 th St N to standard width and install advance school warning signs	\$10,393.13	\$2,100
D	7 th St N and 7 th Ave N	Add landing and corner sidewalk with curb ramps and relocate marked crosswalk to west side of intersection	\$40,281.63	\$8,100
E	7 th St N and 5 th Ave N	Add landing and corner sidewalk with curb ramps	\$67,372.75	\$13,500
F	2 nd Ave N from 5 th St N to 4 th St N	Fill and complete sidewalk gap	\$36,984	\$7,400
G	5 th St N to 2 1/2 St N. 2 1/2 St N to 4 th Ave N	Fill and complete sidewalk gap	\$109,333.38	\$21,900
TOTAL PROJECT COST			\$308,470.25	
TOTAL ENGINEER EXPENSES				\$59,500

TOTAL LOCAL COSTS: \$109,294.05

PREVIOUS LOCAL COSTS: \$61,694.05

INCREASE OF: \$47,600

***ALL COSTS ARE DEPENDENT ON RECEIVING GRANT FUNDING FROM TAP GRANT REQUEST**



Safe Routes to School
Pine Meadow Elementary and Sartell Middle School
City of Sartell, MN

-  2 Mile Buffer From School Sites
-  City Boundary
-  Trails and Paths
-  Sidewalks
-  2550 2009 MnDOT Traffic Counts



Path: K:\02174-000\GIS\Mapa\8678.mxd Date: 3/27/2013

RESOLUTION _____

RESOLUTION AUTHORIZING THE APPLICATION TO THE TRANSPORTATION ALTERNATIVES PROJECTS GRANT PROGRAM

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from the Federal Highway Administration; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MNDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer, and

WHEREAS: City of Sartell is the sponsoring agency for the Transportation Alternatives project identified as 7th St N and 5th St N infrastructure improvements.

THEREFORE BE IT RESOLVED THAT the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned Transportation Alternatives project.

BE IT FURTHER RESOLVED that the city of Sartell agrees to act as sponsoring agency for a “Transportation Alternatives” project identified as _7th St N and 5th St N infrastructure improvements and has reviewed and approved the revised local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulation and that the city of Sartell is hereby authorized to act as agent on behalf of this sponsoring agency.

Certification

I hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted by City of Sartell on this 23rd day of February 2015.

MAYOR

ATTEST:

City Administrator

SEAL

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: February 23, 2015	Agenda Item No. 6j
Agenda Section: Consent	Item: Resolution Making Certain Commission Appointments	

RECOMMENDATION:

Adopt resolution making certain commission appointments.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

Due to a recent resignation, there is a vacancy of a 3 year term on the Economic Development Commission. As in previous years, the Council had elected to designate the most recent appointment to a longer term and appoint a candidate that had been interviewed in the most recent rounds of interviews for the shorter term. Staff has confirmed interest by the potential new candidate in serving on the EDC.

BACKGROUND:

The purpose of the resolution is to ratify the new appointments as follows:

EDC	Chad Zimmerman	12-31-15 (1 year term – confirmed interest)
EDC	Dawn Loberg	12-31-17 (1 to 3 year term - unconfirmed interest)

BUDGET/FISCAL IMPACT:

NA

ATTACHMENTS:

1. Resolution Making Certain Commission Appointments

ACTION REQUESTED:

Consent agenda approval serves as approval of the attached Resolution. If item is removed from Consent, separate motion is requested to approve attached Resolution.

RESOLUTION NO. _____

RESOLUTION MAKING CERTAIN COMMISSION APPOINTMENTS

WHEREAS, the following are the current Planning and Economic Development Commission members and terms:

<u>Office</u>	<u>Name</u>	<u>Term Expires</u>
PC	Ryan Fitzthum	12-31-15
PC	Gary Ormann	12-31-15
PC	Glen Persen	12-31-16
PC	Dawn Moen	12-31-16
PC	Anna Gruber	12-31-17
EDC	Mike Schoenecker	12-31-15
EDC	Bruce Stainbrook	12-31-15
EDC	Julie Whitney	12-31-15
EDC	<u>Chad Zimmerman</u>	12-31-15
EDC	Heladio Zavala	12-31-16
EDC	Brian Dauer	12-31-16
EDC	Jim Illies Jr	12-31-17
EDC	<u>Dawn Loberg</u>	12-31-17

And;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, that the following appointment and revised appointment are hereby made to fill the Economic Development Commission expiring or vacated as of 2.23.15 to the identified term:

EDC	Chad Zimmerman	12-31-15
EDC	Dawn Loberg	12-31-17

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF FEBRUARY 2015.

MAYOR

ATTEST:

CITY ADMINISTRATOR

Office Use Only:
Interview Date: _____



APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS

I am making application for appointment to:*

Economic Development Commission

Name Chad Zimmerman
Address 617 19th Ave N
Telephone (Home) 288 9149 (Work) 267 7221
Email CHAD.ZIMMERMAN@SARTELL.COM

Presently Employed at: _____

State the reason(s) for seeking appointment to the above selected commission:

SEE ATTACHED

Provide knowledge or training related to economic development, marketing or other useful skills that you have that may be useful to the commission:

SEE ATTACHED

What experience, knowledge and training would you bring that would demonstrate an understanding of long range economic development (visioning):

SEE ATTACHED

Commission meetings are held in the evening once, twice, and sometimes more often, per month and/or during the day. Do you foresee any problem making a commitment to attend required meetings on a regular basis? NO

Please feel free to attach any relevant materials to your application.

Date 11/26/14 Signature A.C.J.

I'm seeking appointment to the Economic Development Commission because I want to serve the citizens of Sartell. I feel with my unique background and talents, I can be an asset to both the Commission and City Council members.

I would like to help continue the gold standard of living we are accustomed to in the city of Sartell and make improvements where possible. Sartell is an amazing place to raise a family. We have wonderful neighbors, schools and businesses.

It would be exciting to serve on a Commission where you can be directly involved with making recommendations that will help foster and create a healthy economy. With the new businesses that have already moved into the city over the last several years, and the new technology available, the future looks very bright for the city of Sartell.

I believe my background in communications and marketing make me a very viable candidate for the Commission. I have over 20 years experience in media / marketing alone. As the owner of my own management company, I handled artist development for national recording artists like Jordan Knight and Danny Wood from New Kids on the Block. I was able to secure them contracts globally for touring and product placement.

The projects I worked on had sales of over \$1Million. I have 2 gold singles and 1 platinum album to my credit (Gold is sales of over 500,000 and Platinum is sales of over 1 Million).

As the Operations Manager for six radio stations that serve Central Minnesota, I'm tasked with continuously expanding our reach (audience), implementing the latest technologies and making sure each individual brand reaches both its financial and ratings goals. We are constantly moving the brands forward and exceeding expectations.

Townsquare Media has continuously and tirelessly led the industry when it comes to digital platforms and live events. Being a part of that team, and known what it takes to see both short and long term growth to fruition, helps me understand what it takes to be both a visionary and trendsetter. We set goals, and we achieve them, bottom line.

If appointed to the Commission, the city can expect to get total commitment and follow through on everything that's asked of me in that role.

I've attached various references. These may not apply directly to the appointment I'm seeking but give you an idea of the way I conduct myself both privately and professionally.

Office Use Only:
Interview Date: _____

Sartell

APPLICATION FOR APPOINTMENT TO CITY COMMISSIONS

I am making application for appointment to:*

Economic Development Commission
Name Bill Fabney
Address 120 Cheval Drive Sartell, MN 56379
Telephone (Home) 320-333-5183 (Work) _____
Email bill.fabney@gmail.com
Presently Employed at: Retired

State the reason(s) for seeking appointment to the above selected commission:
To encourage development of high technology jobs in manufacturing and medical
To improve transportation mobility and safety

Provide knowledge or training related to economic development, marketing or other useful skills that you have that may be useful to the commission:
Employed 5 years at St. Cloud Area Economic Development Partnership
Construction and Sales Manager for Brown-Boveri Turbomachinery in St. Cloud

What experience, knowledge and training would you bring that would demonstrate an understanding of long range economic development (visioning):
Employment with Shingora Builders as Director of Business Development
Civil Engineering Degree
Former Supervisor - Coleraine Township

Commission meetings are held in the evening once, twice, and sometimes more often, per month and/or during the day. Do you foresee any problem making a commitment to attend required meetings on a regular basis? No

Please feel free to attach any relevant materials to your application.

Date 12/12/14 Signature Bill Fabney

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 6k
Agenda Section: Consent	Item: YMCA Agreement	
<p>RECOMMENDATION: Approval of YMCA two year Agreement.</p> <p>PREVIOUS COUNCIL ACTION: Council approved the 2014 YMCA agreement for wading pool operations. Your grant consultant then obtained grant funding for the purchase of two AED units – one for each pool.</p> <p>BACKGROUND: In 2014, the Council approved a contract with the YMCA for your wading pool operations with a total price that was very close to what the City was already paying directly for managing the pools ourselves. That meant the City saved substantial staff time with the YMCA doing all of the application/interview/hiring process, timesheets/payroll processing, scheduling and managing throughout the season – those are savings that don't show up in a budget column but are hours of management level work saved and able to be devoted to other City work. We were happy with the results in 2014, and now the YMCA has proposed a two year contract which eliminates any City risk for “additional lifeguards” by agreeing to absorb those costs as well. The only price increase is a direct result of the minimum wage laws going into effect in 2015 and 2016, which the City would have to absorb if you went back to hiring your own lifeguards as well.</p> <p>BUDGET/FISCAL IMPACT: None – the City would face the same 2015/2016 cost increases due to minimum wage changes.</p> <p>ATTACHMENTS: Proposed YMCA Contract.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the two year YMCA Agreement. If item is removed from Consent, separate motion is requested approving YMCA Agreement.</p>		



FOR YOUTH
DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL
RESPONSIBILITY

AGREEMENT TO PROVIDE LIFEGUARD SERVICES

This Agreement has been entered into as of February 17, 2015 by and between the City of Sartell, Minnesota ("City") and the St. Cloud Area Family YMCA (hereinafter "YMCA").

Recitals:

A. The City operates two municipal wading pools, the Celebration Wading Pool and the Watab Wading Pool, and wishes to engage a YMCA contractor to provide lifeguard services on its behalf at the wading pools during 2015.

B. YMCA is willing to provide its services on the City's behalf upon the terms and conditions set forth below. YMCA expressly acknowledges that for these services YMCA will be acting as an independent contractor, and not as an employee, for all purposes, including payment of Social Security, withholding and other taxes provided for under the Internal Revenue Code.

NOW, THEREFORE, in consideration of the mutual covenants contained below and other good and valuable consideration, the parties agree as follows:

1. **Service.** During the Term the City agrees to retain YMCA as an independent contractor and YMCA agrees to act in such capacity upon the terms and conditions set forth below. YMCA acknowledges that YMCA is solely an independent contractor, that it and the lifeguards it employs to provide services hereunder are not employees of the City and are not entitled to any employment rights or benefits from the City. Because of YMCA's independent contractor status no tax withholding shall be made from the payments to YMCA, provided that the City may make such withholding from the payments to YMCA if it shall be so instructed by the Internal Revenue Service or state taxing authorities or if the City shall deem such withholding to be required. The parties agree that with respect to YMCA's duties, the means and manner of the performance of those duties shall be at the sole discretion of YMCA and further agree that YMCA shall, consistent with the days and hours the wading pools are generally scheduled by City to be open, set the hours of work and schedule YMCA's lifeguards to perform the work free of any direction or involvement by City.

2. **Duties.** During the term of this Agreement, YMCA shall use YMCA's best efforts to perform the services specifically requested by City in providing at least one certified lifeguard trained in CPR, FA and AED (or more if attendance ratios from time to time require the presence of additional lifeguard(s)) at each wading pool, Monday through Sunday, 11:30 a.m. to 7:30 p.m. each day during the days the wading pools are scheduled to be open. In addition, YMCA will provide light cleaning services for the

pool areas and restrooms using materials and supplies provided by the City. During the time YMCA is contracted to perform the services hereunder, YMCA will pay all expenses in connection with YMCA's hiring, placement and supervision of its lifeguards under the terms and conditions of this Agreement. YMCA shall be free as an independent contractor to contract with others at YMCA's sole risk and responsibility to assist YMCA with carrying out the duties set forth herein; provided that at all times YMCA shall remain primarily responsible to the City for the proper performance of such duties. City shall provide at each wading pool an AED, cleaning supplies and equipment, suitable working spaces for guarding including a chair with an umbrella and restrooms with running water. In addition, City shall be responsible for the specific maintenance of the wading pools and shall be solely responsible for pool chemistry, testing chemicals and the thorough (deep) cleaning of the pools and pool facilities.

3. **Term.** The term of this Agreement shall be for the 2015 and 2016 wading pool seasons. The 2015 season will begin May 25, 2015 and end on September 7, 2015. The 2016 season will begin on May 29, 2016 and end on September 5, 2016. During the Term of this Agreement the City and YMCA agree that the independent contractor relationship evidenced by this Agreement may be terminated by the City or YMCA for any reason upon thirty (30) days prior written notice to the other.

Upon termination of this Agreement, City and YMCA shall be under no further obligation to the other except City shall be obligated to pay all earned but unpaid payments to the date of termination thereof. This Agreement may also terminate at any time upon the mutual consent of City and YMCA in writing.

4. **Payments.** YMCA's primary compensation hereunder shall be paid as more particularly set forth on Exhibit "A - Payment Structure", attached hereto. YMCA will periodically invoice City for work performed. The invoice shall be payable within fifteen (15) days following delivery to City.

YMCA agrees that YMCA will purchase and pay for any medical insurance, life insurance, workers' compensation, disability coverage, and/or any other insurance or fringe benefits YMCA wishes to have or is required to have at limits which are in accordance with YMCA's needs.

It is the intent of the City and YMCA that the compensation paid to YMCA for the performance of YMCA's duties under this Agreement shall be the sole and exclusive form of compensation paid to YMCA by the City and the City shall not be liable to YMCA for the payment of any benefits or the reimbursement of any expenses, except as expressly agreed to in writing by the City.

5. **Representations of YMCA; Indemnification.** YMCA represents and warrants to City that YMCA is under no restriction concerning YMCA's ability to fully and actively provide the services contemplated under this Agreement. Further, YMCA agrees to fully indemnify and hold City, its licensees, employees, owners, officers, customers, affiliates and agents harmless from and against any and all claims, demands, causes of action and liability, including the payment of attorneys fees, to the extent the services performed or to be

performed by YMCA under this Agreement are determined to have been performed in a negligent manner, (a "Claim").

YMCA may elect to defend any Claim (an "Election to Defend") with counsel of its own choosing, reasonably acceptable to City, so long as within thirty (30) days after receipt of notice of the Claim, YMCA notifies City in writing that YMCA will, subject to the limitations of this Paragraph 5, indemnify City from and against any Losses City may incur relating to or arising out of the Claim, it being understood that City shall, following prior written notice to YMCA, take any and all action reasonably necessary with respect to such Claim until YMCA assumes defense of the Claim hereunder..

6. City Indemnification of YMCA. City agrees to indemnify YMCA from and against any other claims, including, but not limited to, third party claims that arise out of the use of City's wading pools by its residents and guests whether the claim arises out of the condition of the pools or the general provision of services rendered by the YMCA that are not otherwise subject to indemnification by the YMCA hereunder. After receipt of any assertion of any losses by any third party (a "Third Party Claim") that might give rise to any losses for which indemnification may be sought pursuant to the preceding sentence. YMCA will promptly give written notice to City of such Third Party Claim (a "Notice of Third Party Claim"), stating the (i) nature, basis and facts giving rise to such Third Party Claim, and (ii) the amount of losses or the estimated amount thereof to the extent known and feasible. Such Notice of Third Party Claim will be accompanied by copies of all available documentation with respect to such Third Party Claim.

The City may elect to defend any Third Party Claim (an "Election to Defend") with counsel of its own choosing, reasonably acceptable to YMCA, so long as within thirty (30) days after receipt of notice of the Third Party Claim, the City notifies YMCA in writing that the City will, subject to the limitations of this Paragraph 6, indemnify YMCA from and against any Losses YMCA may incur relating to or arising out of the Third-Party Claim, it being understood that YMCA shall, following prior written notice to City, take any and all action reasonably necessary with respect to such Third Party Claim until City assumes defense of the Third Party Claim hereunder.

7. Insurance. Each party agrees to maintain with a commercial carrier general liability insurance coverage, at the party's cost, covering claims against themselves and the other party arising out of the performance or failure to perform the services contemplated under this Agreement in an amount of not less than one million dollars (\$1,000,000). Each Party, to the extent possible, shall list the other Party as an additional insured under their applicable insurance policies. Notwithstanding anything in this Agreement to the contrary, YMCA and City hereby waive all rights of subrogation which either has or which may arise hereafter against the other for any loss or damage to person or property or loss of business by any cause whatsoever for which either party is entitled to be reimbursed as a result of insurance coverage for any loss suffered by it; provided, however, that the foregoing waivers of subrogation do not invalidate any policy

of insurance of the parties hereto now or hereafter issued, it being stipulated by the parties hereto that such waiver shall not apply in any case which would result in the invalidation of any such policy of insurance. Each party shall notify the other if such party's insurance would be so invalidated.

Each party shall, upon request, provide a certificate of insurance evidencing the insurance coverage required pursuant to this Section and requiring the insurer to give at least thirty (30) days prior written notice of termination or of a material to the insurance coverage.

8. **Prohibition against Assignment.** On behalf of YMCA and its, officers, employees, successors, assigns, and any other person or persons claiming under YMCA by virtue of this Agreement, YMCA agrees that this Agreement and the rights, interests and benefits hereunder are personal to YMCA and cannot be assigned, transferred, pledged, or hypothecated, in any way and shall not be subject to execution, attachment or similar process without the prior written consent of the City, which consent may be granted or not by the City in the exercise of its sole discretion.

9. **Separability.** If any provision, paragraph or subparagraph of this Agreement is adjudged by any court of law to be void or unenforceable in whole or in part, this adjudication shall not be deemed to affect the validity of the remainder of the Agreement, including any other provision, paragraph or subparagraph. Each provision, paragraph and subparagraph of this Agreement is declared to be separable from every other provision, paragraph and subparagraph and constitutes a separate and distinct covenant.

10. **Rights and Obligations Upon Termination.** Upon the termination of this Agreement for any reason YMCA shall be entitled only to accrued compensation earned prior to the effective date of the termination of this Agreement. Upon termination of this Agreement for any reason YMCA shall immediately return to the City all of the City's property in YMCA's possession or under YMCA's control.

11. **Modification.** No change or modification of this Agreement shall be valid unless in writing and signed by the City and YMCA. No waiver of any provision of this Agreement shall be valid unless in writing and signed by the person or party to be charged.

12. **Binding effect.** This Agreement shall be binding upon and inure to the benefit of the City and YMCA and their respective successors, assigns, heirs, legal representatives, executors, and administrators.

13. **Compliance with Laws.** YMCA agrees to comply with all applicable federal, state, county and local laws, ordinances, regulations and codes in the performance of YMCA's obligations under this Agreement. YMCA further agrees to hold harmless and indemnify the City or the appropriate affiliate of the City against any

loss or damage, including reasonable attorney's fees that may be sustained by reason of the failure of the YMCA to comply with any laws, ordinances, regulations and codes.

14. **Notices.** All notices, requests, demands and other communications under this Agreement shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the party to whom notice is to be given, or on the day after transmittal is sent by fax number given below or on the third day after mailing if mailed to the party to whom notice is to be given, by first class mail, registered or certified, postage prepaid, and properly addressed as follows:

To YMCA at: 1530 Northway Drive, St. Cloud, MN 56303
Telephone: 320-253-2664
E-mail: greg@scymca.org

To City at: 125 Pinecone Road North, Sartell, MN 56377
Telephone: 320-253-2171
E-mail: mary@sartellmn.com

or to such other addresses as the person to whom such notice is addressed shall have last designated by notice to the other.

15. **Complete understanding.** This Agreement constitutes the entire Agreement between the parties and contains all of the agreements between the parties with respect to the subject matter hereof. This Agreement supersedes any and all other agreements, whether oral or in writing, between the parties with respect to the subject matter hereof.

16. **Governing Law.** This Agreement shall be subject to and governed by the laws of the State of Minnesota, irrespective of the fact that a party is or may become a resident of a different state.

17. **Headings.** The headings in this Agreement are inserted for convenience only and are not to be considered in construction of the provisions hereof.

ST. CLOUD AREA FAMILY YMCA

By: _____

Dated: _____

Its: _____

CITY OF SARTELL, MINNESOTA

By: _____

Dated: _____

Its: _____

EXHIBIT A
PAYMENT STRUCTURE
2015

The annual fee for the services is \$18,089.24. If any additional lifeguards are required to be present due to high utilization at a wading pool, no additional fee will be added and the St Cloud Area Family YMCA will just supply the guards that are needed.

The fixed monthly amount due will be invoiced in advance on the 1st of each month (June, July, August) at the rate of six thousand, twenty nine and 75/100 dollars (\$6,029.75) per invoice and if not sooner paid shall be due on the 15th of each month.

EXHIBIT A
PAYMENT STRUCTURE
2016

The annual fee for the services is \$19,143.55. If any additional lifeguards are required to be present due to high utilization at a wading pool, no additional fee will be added and the St Cloud Area Family YMCA will just supply the guards that are needed.

The fixed monthly amount due will be invoiced in advance on the 1st of each month (June, July, August) at the rate of six thousand, three hundred and eighty one and 18/100 dollars (\$6,381.18) per invoice and if not sooner paid shall be due on the 15th of each month.

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 61
Agenda Section: Consent	Item: Approval of Mayor's travel to Washington DC	
<p>RECOMMENDATION: Approval of Mayor's trip to Washington DC.</p> <p>PREVIOUS COUNCIL ACTION: The Council has historically authorized travel to Washington DC by the Mayor as our representative to the APO and other organizations.</p> <p>BACKGROUND: The Mayor has the unique opportunity to lobby on behalf of two organizations to which Sartell belongs – the Mississippi River Cities and Towns Initiative and the APO – at a March trip planned by each organization. There is a line item in your budget for travel/lodging expenses which will be utilized for this trip and this has been supported by Sartell in the past and is budgeted again in 2015.</p> <p>BUDGET/FISCAL IMPACT: No budget impacts.</p> <p>ATTACHMENTS: None.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the planned trip. If item is removed from Consent, separate motion is requested approving the Mayor's trip to Washington DC.</p>		

RESOLUTION NO. _____

RESOLUTION ACCEPTING DONATIONS

WHEREAS, the City Council deems it advisable and in the best interest of the City to accept the following donation:

\$1,000 for the police department GREAT program from Liberty Savings Bank

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, that the above donations are hereby accepted by the City, and the following conditions, if any, are placed on the use of the gifts: None

ADOPTED BY THE SARTELL CITY COUNCIL THIS 23rd DAY OF FEBRUARY, 2015.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SEAL

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: February 23, 2015	Agenda Item No. 7a
Agenda Section: Old Business	Item: Architect Selection	
<p>PREVIOUS COUNCIL ACTION: The Council interviewed GLT Architects and HMA Architects.</p> <p>BACKGROUND: The Community Center timeline provides for selection of a project consulting team as first steps in the process. They will work with the Council through a planning process resulting in whatever final decisions you end up making regarding timing, budget, and components for a community center. The City's project architect will work with the School District's architect to ensure we are working together to meet community needs and not duplicating space or resources. The City-School collaborative planning committee (Mayor Nicoll and Council member Braig Lindstrom serve on that committee) will also meet regularly during the process.</p> <p>BUDGET/FISCAL IMPACT: Sales tax fund will be utilized toward planning and construction of this project.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTION REQUESTED: Motion to enter into Contract with selected Architect for community center project.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration, Planning, Public Works, Police & Engineering	Meeting Date: February 23, 2015	Agenda Item No. 7b
Agenda Section: Old Business	Item: Pinecone Road	
<p>PREVIOUS COUNCIL ACTION: The Council has reviewed and discussed the entire stretch of Pinecone Road to determine how to best prioritize improvements but no final decisions have been made yet.</p> <p>BACKGROUND: Staff and engineering consultants have looked at past and current data, as well as future projections related to the entire stretch of Pinecone Road to help develop a recommendation for improvements. The City has a number of priorities for Pinecone Road, but those priorities need to be coordinated with other road construction schedules and your own funding availability. A few major factors to consider with the 2015 project phasing:</p> <ul style="list-style-type: none">▪ Stearns County will be doing work on County Road 1 in 2016, sending more traffic onto Pinecone Road that year.▪ Sartell doesn't start collecting the sales tax extension funds until 2019, but you have MSA and street funds available toward interim debt payments, as well as Stearns County future reimbursement toward a significant share of the 2nd Street South roundabout, and potential grant funding toward the Scout Drive roundabout. <p>BUDGET/FISCAL IMPACT: Staff's recommended phase 1 work will utilize MSA, future Stearns County reimbursement, and sales tax extension dollars from the 50% transportation voter approval.</p> <p>ATTACHMENTS: None – informational update presentation will be provided by staff at your Council meeting.</p> <p>COUNCIL ACTION REQUESTED: Discussion and staff direction only.</p>		



February 2015

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 12:30 pm SSC Bd Mtg @ SSC Ctr. 6:30 PM PLANNING COMMISSION	3	4	5	6	7
8	9 5 PM SPEC COUNCIL MTG 7 PM COUNCIL MTG.	10 11:30 CHAMBER @ The WATERS CHURCH	11	12 5 pm APO Exec Bd	13	14 
15	16 PRESIDENTS' DAY CITY HALL CLOSED	17 4 P.M MTC BD 7 PM CITY/TOWN MTG AT CITY HALL	18 9 AM SALT @ PD	19	20	21
22	23 5pm SPECIAL COUNCIL MEETING 7 PM CITY COUNCIL	24 5-7 pm St. Cloud Area Chamber at the Capital	25 5:30 PM Special Council Meeting	26 7 pm APO Policy Bd	27	28

Sartell

March 2015

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 12:30 p.m. SSC Bd Mtg. @ SSC Ctr. 6:30 PC MTG	3	4	5	6	7
8	9 6:30 EDA MTG 7 PM CITY COUNCIL	10 11:30 -CHAMBER @ THE WATERS CHURCH	11 4-8 School Planning Committee	12 5 pm APO Exec Bd	13	14
15	16	17 7AM EDC	18 9 AM SALT @ PD 4-8 School Planning Committee	19	20	21
22	23 7 PM CITY COUNCIL	24	25	26	27	28
29	30	31 5:30 pm Area Cities Meeting @ Waite Park				