

**CITY COUNCIL MEETING MINUTES  
APRIL 25, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 25, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson  
COUNCIL ABSENT: None  
STAFF PRESENT: Mary Degiovanni, City Administrator  
Anita Rasmussen, Community Development Director  
John Kothenbeutel, Assistant Public Works Director  
Judy Molitor, Recording Secretary  
Jim Hughes, Police Chief

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

**OPEN FORUM/ PUBLIC COMMENT**

No public comments were made.

**SPECIAL PRESENTATIONS**

a. KDV – Audit Presentation

Steve Wischmann, partner with KDV, the City of Sartell's audit firm, presented a power point presentation on the City's audited financial statements for 2015. Mr. Wischmann complimented the City on its financial management.

**APPROVAL OF CITY COUNCIL MINUTES:**

a. April 11, 2016 – Regular Meeting

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF APRIL 11, 2016 REGULAR MEETING. THE MOTION CARRIED UNANIMOUSLY.**

**CONSENT AGENDA**

- a. Approval of voucher payments
- b. Approval of Landfill Reporting Proposals
- c. Approval of Purchase of Traffic Counter Unit using Tech Funds
- d. Approve Apple Road Closure
- e. Calling Public Hearing on Interim Use Permit
- f. Approval of Noise Exemption

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING CONSENT AGENDA ITEMS A-F. THE MOTION CARRIED UNANIMOUSLY.**

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**

Council members gave updates on various meetings and community events.

**CLOSED SESSION:**

At 6:20 p.m. the City Council went into a closed session to consider agreement terms for the 4<sup>th</sup> Avenue South right of way and for the community center land exchange and returned to the Council Chambers at 7:32 p.m. Mayor Nicoll reported that the City Council met in closed session to discuss the acquisition of right of way for 4<sup>th</sup> Avenue South and that no action is being taken by the Council at this time and the terms of a potential acquisition are still in negotiation.

Mayor Nicoll reported that the City Council also met in closed session to discuss the exchange of property for the community center project. The Council is ready to take action on that item and they are considering a resolution outlining the proposed terms as follows:

- City conveys City's Heritage parcel and reduces \$301,000 in potential future assessments in exchange for an improved Community Center site.
- Initial estimates of this site option of almost \$600,000 in deferred assessment, fill elevation and road/utility extension costs are included at no additional cost to the City.
- The City builds 4<sup>th</sup> Avenue South at our cost and 19<sup>th</sup> Street South is extended along the entire westerly side of community center site at Four Points' cost.
- Community Center site gets platted at no cost to City; City's Heritage site gets conveyed without platting. City reserves all 4<sup>th</sup> Avenue and Roberts Road rights of way and stormwater easements from our Heritage site.
- City will use the community center site only for community center and related uses and ownership will remain in City or governmental entity.
- City will cooperate in paperwork necessary to acknowledge any donation resulting from this exchange at no cost to the City.
- Closing on or before June 1, 2016, with other standard provisions such as proration of taxes, split of closing costs, etc.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING RESOLUTION 22-2016 AUTHORIZING THE ACQUISITION AND DISPOSITION (EXCHANGE) OF PROPERTY.** Council member Peterson stated the terms of the property resolution appear to be positive, but he can't vote for it based on location and his thought that School may have co-located some facilities at Villcheck property.

**UPON VOTE BEING TAKEN THE FOLLOWING VOTED:**

**AYE: MAYOR NICOLL, COUNCIL MEMBERS: BRAIG-LINDSTROM, HENNES, LYNCH**

**NAY: COUNCIL MEMBER PETERSON**

**MOTION CARRIED**

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH TO  
ADJOURN THE MEETING AT 7:35 P.M. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By:**

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**Judy Molitor, Recording Secretary**

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**Sarah Jane Nicoll, Mayor**