



**SARTELL CITY COUNCIL MEETING MINUTES
MAY 13, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on May 13, 2019, in the Council Chambers of Sartell City Hall. Mayor Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum, Council Members: Chisum, Andel, Elness, and Kolb

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator, Anita Archambeau, Community Development Director; Heidi Ostlie, Finance Director; Jon Halter, City Engineer; April Ryan, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Nate Keller, City Planner; Rebecca Wicklund, Recording Secretary and Ted Venske, Videographer.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

An Amended Agenda was presented with an addition to Consent Agenda Item M: Approval of Agreement & Release.

Direction/Action

A motion was made by Chisum and seconded by Kolb to approve the agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

OPEN FORUM

Debra Kellerman, 924 Oak Pond Court expressed concerns regarding her frozen water line issue at her home.

Carol Degiovanni, 928 Oak Pond Court stated that she also had a frozen water line this past year.

Sara Magee, 916 Oak Pond Court stated that she had frozen water pipes in 2014.

Elaine Hanson, 920 Oak Pond Court had frozen water pipes while they were away on vacation in 2014.

SPECIAL PRESENTATIONS

Deputy Chief Recognition/Swearing In and National Police Week Proclamation

Chief Hughes thanked Deputy Chief Struffert for his years of service. Deputy Struffert has been with the Sartell Police Department for 29 years and will retire at the end of this month. Chief Hughes reviewed some highlights of Deputy Chief Struffert's career.

Sergeant Wayne Schreiner was sworn in as the new Deputy Chief and welcomed by Council and staff.

Mayor Fitzthum read the Proclamation for National Police Week 2019.

Direction/Action

A motion was made by Chisum and seconded by Elness to approve the Resolution recognizing National Police Week 2019. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

April 22, 2019 – Regular Meeting

Direction/Action

A motion was made by Elness and seconded by Andel to approve the minutes of the April 22, 2019 Regular Meeting as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 77170-77294 and Electronic Payments 3948E-3979E
- d. Acceptance of Fire Department Report
- e. Approval of 2019-2020 Insurance Renewal
- f. Acceptance of Resignations and Authorize Hiring Processes
- g. Acceptance of Donations
- h. Calling Special Council Meeting on Tuesday, May 28th at 6:00 pm
- i. Appointment of Police Officer
- j. Approval of County Project
- k. Approval of East Side Change Order
- l. Approval of On-Sale Wine and Strong Beer Liquor License
- m. Approval of Agreement and Release

Chisum removed items F, J and L for further discussion.

Direction/Action

A motion was made by Andel and seconded by Chisum to approve the consent agenda without items f, j and l as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Chisum had questions regarding consent item F which were discussed with City Administrator and fellow Council members.

Direction/Action

A motion was made by Chisum and seconded by Kolb to approve consent agenda item F as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Chisum received information from Chief Hughes regarding item J on the purpose of this County project.

Direction/Action

A motion was made by Chisum and seconded by Kolb to approve consent agenda item J as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Chisum questioned the need for strong beer at these baseball games.

Direction/Action

A motion was made by Kolb and seconded by Andel to approve the consent agenda as presented. The following voted:

Aye Votes: Fitzthum, Andel, Elness, Kolb

Nay Votes: Chisum

Motion Carried.

PUBLIC HEARINGS

MINNESOTA INVESTMENT FUND GRANT SUBMITTAL

Archambeau presented the request to approve the resolution supporting the submission of a Manufacturing Investment Fund Application in connection with Toppan-Merrill's expansion project. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Chisum and seconded by Elness to approve the Application to the Minnesota Investment Fund. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

REZONING, PRELIMINARY PLAT FOR PUBLIC SAFETY ADDITION & FINAL PLAT APPROVAL

Archambeau presented the request for the Rezoning of the Public Safety Addition to an R-1 zoning designation. She also presented the preliminary plat for approval. Archambeau stated that the final plat is consistent with the preliminary plat and proceeded for approval of the final plat. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Elness and seconded by Kolb to approve the Findings of Fact relating to the rezoning from Agricultural to R-1 Single Family Residential. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Chisum and seconded by Andel to approve the Ordinance approving Rezoning from Agricultural to R-1. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Kolb and seconded by Elness approving the Preliminary Plat of Sartell Public Safety Addition. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Chisum and seconded by Andel to approve the Final Plat of the Sartell Public Safety Addition. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

OLD BUSINESS**WATAB PARK**

City Planner Keller and pool consultant Nick Nowacki presented the Council with an overview of the Watab Park improvement project, including playground add-ons and options regarding the pool area at Watab Park.

The Council feedback to staff approved the winning playground design with the addition of replacing the swing set at a cost of \$6,100. They also recommend a budget of \$175,000 for the splash pad where the wading pool currently sits and would like staff to use a similar process to gather input on amenities from citizens and kids as was used for the playground design public input.

NEW BUSINESS**REFUSE HAULING RESOLUTION**

Degiovanni presented the resolution setting the number of refuse haulers licenses to three (3) but grandfathering in current four (4) haulers.

Direction/Action

A motion was made by Andel and seconded by Elness to approve the resolution setting the number of licenses. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

Public Safety Department: Hughes presented the monthly report.

Public Works: Kothenbeutel presented the monthly report and recognized the many groups that assisted with spring cleanup this year including Boy Scout Troop 11, the Sartell Lions Club and all of the Adopt a Street Cleanup groups.

Engineering: Halter presented the month report and added that Braun will start testing on the roundabout by Walgreens.

Community Development: Archambeau presented the monthly report.

Finance: Ostlie presented the monthly report.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Elness asked if there was Council support for staff to look at purchasing a black sign for city and community events to see if it would be cost effective to own rather than renting. Council agreed with this request.

Fitzthum noted the Mary Lou Westra birthday celebration and 4th grade city hall visit. He stated that it's always great to see the School and City collaborating and the firefighter recruitment approved this evening was another good example.

ADJOURN

A motion was made by Kolb and seconded by Elness to adjourn the meeting at 7:34p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Ryan Fitzthum, Mayor