



**SARTELL CITY COUNCIL MEETING MINUTES  
APRIL 8, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 8, 2019, in the Council Chambers of Sartell City Hall. Mayor Fitzthum called the meeting to order at 6:00 p.m.

**COUNCIL PRESENT:** Mayor Fitzthum, Council Members: Chisum, Andel, Elness, and Kolb

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Mary Degiovanni, City Administrator, Anita Archambeau, Community Development Director; Heidi Ostlie, Finance Director; Jon Halter, City Engineer; April Ryan, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Jim Sattler, Fire Chief; Rebecca Wicklund, Recording Secretary and Ted Venske, Videographer.

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**Direction/Action**

A motion was made by Chisum and seconded by Kolb to approve the agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**OPEN FORUM**

Phil Ringstrom thanked the City staff for all of their work. He also discussed floodplains and the Sauk River Regional Park.

**SPECIAL PRESENTATIONS**

**LIFE SAVING AND MERITORIOUS SERVICE AWARDS**

Chief Hughes presented Reserve Sergeant Todd Ackerman with a Meritorious Service Award for his years of service with the Sartell Reserve Program. He was nominated by Sergeant Kelly Mader.

Officers Batterberry and Frieler received the Life Saving Award after responding to a medical emergency in December.

Officers Lundquist and Lane along with staff from Sartell/St. Stephen Early Childhood Center including Lori Traut, Heidi Schmidt, Karen Atkinson, Kris O'Brien and Diane Amundsen also received Life Saving Awards.

## APPROVAL OF CITY COUNCIL MINUTES

February 12, 2019 - Special Meeting  
March 11, 2019 – 5:30 Special Meeting  
March 11, 2019 – Regular Meeting  
March 11, 2019 – 6:30 Special Meeting  
March 12, 2019 - Special Meeting  
April 1, 2019 – Special Joint Meeting

### **Direction/Action**

A motion was made by Chisum and seconded by Elness to approve the Special and Regular Meeting Minutes listed above as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

## CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 76840-77049 and Electronic Payments 3896-3932
- d. Approval of Equipment Purchases
- e. Approval of Resolution Appointing Commission Members
- f. Calling Public Hearing on Vacation of Easements
- g. Approval of Subdivision Compliance Resolution
- h. Approval of Reengineered Proposal
- i. Approval of PCPA Annual Maintenance Agreement
- j. Approval of Post-Issuance Compliance Policy Update
- k. Approval of City Hall Space Reconfiguration
- l. Approval of Fire Dept Monthly Report

### **Direction/Action**

A motion was made by Kolb and seconded by Andel to approve the consent agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

## NEW BUSINESS

### **SARTELL YOUTH RECREATION CENTER (BERNICK'S ARENA) UPDATE**

Chad Ritter, President of the Sartell Youth Recreation Center updated the Council on the status of Bernick's Arena and their proposed expansion. They requested the City authorize conveyance of the Community Center Gym naming rights toward the proposed future arena expansion. Council members asked about costs to enclose the potential second sheet of ice but those numbers weren't yet available.

**Direction/Action**

A motion was made by Chisum and seconded by Andel to authorize conveyance of Community Center gym naming rights with final agreement to be approved by City legal counsel. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**DEPARTMENT REPORTS**

Public Safety Department: Fire Department Annual Report and Police Department Annual Report were presented.

Public Works and Engineering: Public Works and Engineering Annual Report was presented.

Planning and Community Development: Planning and Community Development Annual Report was presented.

Finance: Monthly Report was presented. The Annual Report consists of audited financial statements which will be presented at the next meeting.

**CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS**

Mayor acknowledged the Hockeyville community effort and the recent craft show at Bernick's Arena.

**ADJOURN**

A motion was made by Elness and seconded by Kolb to adjourn the meeting at 6:49 p.m. The motion carried unanimously.

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Rebecca Wicklund, Recording Secretary

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Ryan Fitzthum, Mayor