



**SARTELL CITY COUNCIL MEETING MINUTES  
MARCH 11, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on March 11, 2019, in the Council Chambers of Sartell City Hall. Mayor Fitzthum called the meeting to order at 6:00 p.m.

**COUNCIL PRESENT:** Mayor Fitzthum, Council Members: Chisum, Andel, Elness, and Kolb

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Mary Degiovanni, City Administrator, Anita Archambeau, Community Development Director; Jon Halter, City Engineer; April Ryan, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary and Ted Venske, Videographer.

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**Direction/Action**

A motion was made by Kolb and seconded by Chisum to approve the agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**OPEN FORUM**

John Burnett a resident of Sartell and Den Leader for the Boy Scouts thinks that both sides of the Sauk River Regional Park need to be preserved and accessible. He would volunteer the Boy Scouts to help with brush cleanup and potential Eagle Scout projects.

Steve Hennes spoke in support of building the pedestrian bridge to connect the additional acreage of the Sauk River Regional Park.

Peter Wilson of 1108 Celebration Dr would like the council to do a study on 5G Cell Towers. He would also like to be appointed as a Citizen Representative to the League of MN Cities, he also opposes any items regarding Agenda 21.

**APPROVAL OF CITY COUNCIL MINUTES**

February 25, 2019 4:30 Special Meeting

February 25, 2019 Regular Meeting

February 25, 2019 6:30 Special Meeting

**Direction/Action**

A motion was made by Chisum and seconded by Elness to approve the Special and Regular Meeting minutes as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**CONSENT AGENDA**

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 76745-76839 and Electronic Payments 3873E-3895E
- d. Acceptance of Fire Department Report
- e. Calling Annual EDA Meeting at 5:30 pm on April 22, 2019
- f. Approval of Appointment to Fill Sergeant Vacancy
- g. Acceptance of Donations
- h. Canceling March 25<sup>th</sup> Regular Council Meeting
- i. Approval of SEH Proposal on St. Cloud's 25th Ave project
- j. Approval of Special Event Permit – Apple Duathlon
- k. Approval of Val Smith Parking Lot Change Order & Final Payment
- l. Approval of Wellness Initiative Funding Match
- m. Approval of Police Department ICAC Resolution & JPA
- n. Approval of Commission & Board Appointments

**Direction/Action**

A motion was made by Elness and seconded by Kolb to approve the consent agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**PUBLIC HEARING****RIGHT OF WAY ORDINANCE**

Archambeau presented the right of way ordinance amendment. The Mayor opened the public hearing and, there being no one wishing to speak, the public hearing was closed.

**Direction/Action**

A motion was made by Chisum and seconded by Andel to approve the Ordinance and Summary Ordinance Amending Title 7 of the City Code Concerning Rights of Way. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**OLD BUSINESS**

**SAFE ROUTE TO SCHOOLS AND RELATED STREETS PROJECT**

Engineer Halter presented the project details and Council discussed pedestrian crossings and decided to keep the alternate in the bid process to see where final numbers come in before deciding whether to include the additional work.

**Direction/Action**

A motion was made by Kolb and seconded by Chisum to approve the Resolution Approving Plans and Specifications and Ordering Advertisement for Bids. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**EAST SIDE STREETS**

Engineer Halter recapped the bids for the East Side project, stating that they came in about 13% over the estimate. Halter doesn't feel that re-bidding is an option as they got five bids all within a pretty tight price range. He recommended bid award to C & L Excavating as the low bidder.

**Direction/Action**

A motion was made by Chisum and seconded by Andel to approve the Resolution Awarding Contract, the engineering and soil agreements, and water meter replacements for the East Side Reconstruction Improvements of 2019. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**FLOOD MITIGATION STUDY FOR COUNTY ROAD 1 PROJECT**

Engineer Ryan presented the scope of the flood mitigation study. Costs will be shared with DeZurik, Stearns County and the City of Sartell.

**Direction/Action**

A motion was made by Andel and seconded by Elness to approve the agreement with SEH. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**NEW BUSINESS****APPROVAL OF FINAL PLAT OF ARBOR TRAILS 3**

Archambeau presented the Final Plat of Arbor Trails 3 which would include 43 single family homes with regular R-1 setbacks.

**Direction/Action**

A motion was made by Elness and seconded by Chisum to approve the Final Plat and Development Agreement of Arbor Trails 3. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

**DEPARTMENT REPORTS**

Police Department: Hughes presented the monthly report.

Public Works: Kothenbeutel presented the monthly report.

City Engineer: Halter presented the monthly report.

Community Development: Archambeau presented the monthly report.

Finance: Degiovanni presented the monthly report.

**CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS**

Chisum and Kolb thanked the public works department for their continued work on snow removal.

**ADJOURN**

A motion was made by Chisum and seconded by Kolb to adjourn the meeting at 7:07 p.m. The motion carried unanimously.

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Rebecca Wicklund, Recording Secretary

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Ryan Fitzthum, Mayor