



## SARTELL CITY COUNCIL MEETING

**MINUTES OF FEBRUARY 25, 2019**

**SPECIAL MEETING**

Pursuant to due call and notice thereof, a special meeting was held on February 25, 2019 at Sartell City Hall. The meeting commenced at 7:40 PM.

COUNCIL PRESENT: Mayor Fitzthum, Council members Chisum, Andel, Elness and Kolb  
COUNCIL ABSENT: None  
OTHERS PRESENT: Jim Hughes, Police Chief  
Mary Degiovanni, City Administrator  
Jon Halter, City Engineer  
Jim Sattler, Fire Chief  
John Kothenbeutel, Public Works Director

### **PUBLIC WORKS AND PUBLIC SAFETY ORIENTATION**

Director Kothenbeutel, Chief Hughes and Chief Sattler overviewed their Departments and responded to Council questions about their departmental issues and operations.

Council discussion including but not limited to:

- Consensus that legislative authorization for food & beverage tax could be sought so we don't lose the opportunity although Council will still seek business input before making any decisions on implementation
- Consensus that East Side streets project should include replacement of water meters to allow drive by readings but staff should make clear existing water funds are covering the meter costs and not charges to East Side properties
- Snow removal and garbage containers were discussed and staff will continue to review options
- No consensus on front office glass and staff will continue to look at options
- Public safety and public works adequately staffed but public works sees building maintenance position as a short term need and Fire Department needs administrative help which will be coming through Admin and PD
- Eventually more staffing needed as volunteer fire department can't keep up with the administrative work needed.
- PD has a staffing plan already submitted for financial management plan
- Look at using certain metrics or ration to determine when to add officers.
- Both PD and FD looking at recruitment videos to find more qualified people and Fire Explorer program potential was raised

**ADJOURNMENT**

The Mayor adjourned the meeting at 9:22 pm.

Minutes By:

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Mary Degiovanni, City Administrator

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Ryan Fitzthum, Mayor