



**SARTELL CITY COUNCIL MEETING MINUTES
JANUARY 14, 2019**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on January 14, 2019, in the Council Chambers of Sartell City Hall. Mayor Fitzthum called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Fitzthum, Council Members: Chisum, Anadel, Elness, and Kolb

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator, Anita Archambeau, Community Development Director; Jon Halter, City Engineer; April, Ryan, City Engineer, John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Heidi Ostlie, Finance Director; Rebecca Wicklund, Recording Secretary and Ted Venske, Videographer.

OATHS OF OFFICE

Brady Anadel, Tim Elness, Jeff Kolb and Ryan Fitzthum took oaths of office.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Chisum and seconded by Anadel to approve the agenda as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Anadel, Elness, Kolb

Nay Votes: None

Motion Carried.

OPEN FORUM

Paulette Levasseur presented celebratory cupcakes to the Council and staff to welcome the new Council and recognized the one year anniversary of the Sartell Community Center and the success of the Center and the many events hosted at the Sartell Senior Center over the past year.

SPECIAL PRESENTATIONS

EHLERS AND ASSOCIATES – SALE OF BONDS

Stacie Kvilvang, Ehlers and Associates, presented the results of the sale of bonds funding the Public Safety Building, East Side Street Project and Fire Department Truck.

Direction/Action

A motion was made by Elness and seconded by Anadel to approve the Resolution Approving the Sale of Bonds, Series 2019A. The following voted:

Aye Votes: Fitzthum, Chisum, Anadel, Elness, Kolb

Nay Votes: None
Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

December 10, 2018 Regular Meeting
January 7, 2019 Special Meeting

Direction/Action

A motion was made by Chisum and seconded by Fitzthum to approve the December 10, 2018 minutes as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Elness and seconded by Kolb to approve the January 7, 2019 minutes as presented. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 76189-76437 and Electronic Payments 3786E-3819E
- d. Acceptance of Fire Department Report
- e. Approval of Utility SCADA Updates
- f. Approval of Resolution Appointing Fire Officers
- g. Approval of Joint Powers Agreement for Legal Services
- h. Approval of 2019 Meeting Schedule
- i. Approval of Change Orders
- j. Approval of Temporary On-Sale Liquor License – St. Francis Xavier Church and School
- k. Approval of MN Dept of Health Grant & Well Sealing Quote
- l. Acceptance of Donations
- m. Acceptance of Retirement Resignation and Authorize Hiring Processes
- n. Award of Public Safety Facility bids
- o. Calling Special Council Meeting on February 4, 2019 for Council orientation

Fitzthum removed Item F and Chisum removed Item G for further discussion.

Direction/Action

A motion was made by Kolb seconded by Andel to approve the consent agenda items A-E and H-O. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

Fitzthum wanted to abstain from the vote in regards to item F since he is appointed as a fire officer by the Resolution.

Direction/Action

A motion was made by Chisum and seconded by Kolb to approve item F. The following voted:

Aye Votes: Chisum, Andel, Elness, Kolb

Nay Votes: None

Abstain: Fitzthum

Motion Carried.

Chisum would like to see more clarification regarding certain paragraphs in the contract. Mary will check with the Attorney's office for further clarification and bring back to Council for approval.

Direction/Action

A motion was made by Chisum and seconded by Elness to table item G on the consent agenda until further clarification is received from the attorney's office. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

OLD BUSINESS

CELEBRATION ALLEYS

Engineer Ryan presented an update on the Celebration Alley project and estimated that proposed assessments will not change much from initial estimates.

Direction/Action

A motion was made by Chisum and seconded by Andel to adopt the Resolution Approving Revised Plans and Specification and Ordering Advertisement for Bids. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

NEW BUSINESS

2019 CITY COMMISSIONS AND VACANCIES

Mary reviewed the vacancies on the commissions and the rationale behind combining the Park Commission and Planning Commission into one commission, which was received favorably by both commissions and is recommended this evening.

Direction/Action

A motion was made by Elness and seconded by Kolb to take applications for remaining vacancies and approve the Resolution Making Commission Appointments. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

2019 ANNUAL APPOINTMENTS

The Council discussed annual appointment and designations and agreed by consensus on the various assignments.

Direction/Action

A motion was made by Chisum and seconded by Kolb to approve the Resolution Making Certain Appointments for 2019. The following voted:

Aye Votes: Fitzthum, Chisum, Andel, Elness, Kolb

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

Police Department: Hughes presented the monthly report.

Public Works: Kothenbeutel presented the monthly report.

City Engineer: Halter presented the monthly report and highlighted the main construction projects for this upcoming construction season.

Community Development: Archambeau presented the monthly report.

Administration/Finance: Ostlie presented the monthly report.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Chisum, Elness and Kolb welcomed Andel to the Council.

Fitzthum welcomed all the new council members and recognized Aki Rebeck, a Sartell student who won the League of Minnesota Cities Mayor for a Day Essay Contest.

ADJOURN

A motion was made by Chisum and seconded by Andel to adjourn the meeting at 6:50 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Ryan Fitzthum, Mayor