



**SARTELL CITY COUNCIL MEETING MINUTES
AUGUST 13, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on August 13, 2018, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Chisum, Peterson, Lynch and Fitzthum

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Jon Halter, City Engineer; April Ryan, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Heidi Ostlie, Finance Director; Rebecca Wicklund, Recording Secretary; and Ted Venske, Video Technician.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Lynch and seconded by Peterson to approve the agenda as presented.

The following voted:

Aye Votes: Peterson, Lynch, Chisum, Fitzthum, Nicoll

Nay Votes: None

Motion Carried.

OPEN FORUM/PUBLIC COMMENT: None

SPECIAL PRESENTATION – OATH OF OFFICE – POLICE OFFICER NATHAN FRIELER

Police Officer Nathan Frieler took the oath of office administered by Chief Hughes.

APPROVAL OF CITY COUNCIL MINUTES

July 23, 2018 Regular Meeting

Direction/Action

A motion was made by Chisum and seconded by Lynch to approve the July 23, 2018 minutes.

The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report

- c. Approval of Voucher Payments 75077-75199 and Electronic Payments 3599E-3613E
- d. Acceptance of Fire Department Report
- e. Acceptance of Donations
- f. Approval of JPA Amendment
- g. Calling Public Hearing on Interim Use Permit
- h. Acceptance of Assessment Waivers
- i. Approval of 2019 Budgeted Equipment Purchase
- j. Authorization to Exercise Option Agreement
- k. Authorization to Acquire Property for Stormwater
- l. Approval of Change Order

Direction/Action

A motion was made by Peterson and seconded by Lynch to approve the consent agenda. The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

EAST SIDE STREET RECONSTRUCTION

Engineer Ryan presented the East Side Reconstruction Project Overview. The public hearing was opened with the following testimony:

Sandy Backmann, 210 6th St NE, would like to keep her well. Degiovanni said State regulations may require hook-up with City water accessible and Engineers will look at it for recommendation.

John Shaw, 335 7th St NE, questioned his frontage calculation for assessment and Engineer Ryan stated that the totals are based on adjusted front footage, not actual frontage so that benefitting properties are assessed fairly.

Al Patton, 312 4th St NE stated that there is a designated area for street in his dead end with no street there but questioned whether he should be compensated. Staff indicated we don't retroactively pay for easement or right of way.

Denise Denio-Patton- 1434 12th Ave N, St. Cloud, owns property in the proposed area that is land locked and requested the City purchase the land or provide access. Engineers will review.

Lisa Reimann, 205 Ridge Road, wanted to know if the flooding on the alley on Ridge Road is being addressed. Engineer Ryan stated they will be looking at storm water on Ridge Road, but can't do anything about Benton Drive as it's not owned by the City. Engineer Halter stated there are ponding improvements currently being made with the County Road 29 project which may help.

John Kaiser, 205 Ridge Road, confirmed street widths being planned. He also indicated plowing being shared by Sartell and Sauk Rapids is sometimes problematic and that mapping may be incorrect since ambulances sometimes travel up their dead end road.

Lancer and Holly Naber, 807 2nd Ave NE, asked about project contractor also fix issues with their private water or sewer lines at the same time. Engineer indicated they will provide information to the neighborhood when the contractor is selected so people can make individual contact for any private work they may want done. Nabers also wondered if the park will be relocated or just removed and staff confirmed that hasn't been determined yet. They also expressed concern about widening road taking way from their front yard.

Michael Copa, 303 4th St NE and 308 4th St NE, doesn't see a need to have assessment on storm regarding 303 4th St NE as he has a system in place already.

Daryl Swenson, 606 3rd Ave NE, questioned how they would curb the area between his driveway and neighbor's and engineers replied they will work it out in final plans.

Steve Lojovich, 219 6th St NE, thanked the council for deciding to put 8% cap on the assessments. He also asked Council to consider street widths because it's a unique area with lower traffic so we shouldn't apply one standard to all situations.

Jim Zwilling, 420 5th ST NE had concerns about an area he paved himself and also questioned need for street widening.

Fred Kovall, 810 3rd Ave NE stated that widening the road will make him lose part of his driveway. Engineer Halter stated that road at that location is 32 feet wide already and wouldn't need widening. Mr. Kovall would also like stop signs reviewed to slow down traffic on 9th St NE.

Darry Swenson, 606 3rd Ave NE, wondered if the city has ever discussed using one garbage hauler and Mayor replied they had reviewed it and decided against pursuing it.

Jim Markey, 205 8th ST NE would like to see the street stay the same width.

Adam Willard, 335 6th ST NE, questioned assessment calculations and extension of 6th Street NE for development. Engineers will have further discussion with him.

Jeff Hagy, 307 Scott Drive, questioned how many drains will be installed on Scott Drive.

With no further testimony the public hearing was closed. The Mayor thanked everyone in attendance for their thoughtful comments and input. Degiovanni reported that James Kubat contacted her and could not attend the hearing but questioned his assessment calculation because he has two lots and that staff will review it further.

The Council directed Engineers to review whether some areas could be less than 32 feet wide. Council consensus was to proceed with the 8% cap on non-residential properties also.

Direction/Action

A motion was made by Peterson and seconded by Fitzthum to approve the Resolution Ordering Improvement and Preparation of Plans. The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

OLD BUSINESS

ENTRANCE SIGNAGE

Engineer Halter presented the design for the entrance sign at 35th Street North. After this one is installed so Council can see it, staff will bring back other potential entrance signage locations for Council consideration.

Direction/Action

A motion was made by Fitzthum and seconded by Chisum to approve the proposed sign at 35th Street North. The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

BID AWARD ON COUNTY DITCH 50

Engineer Ryan reviewed the bid award for County Ditch 50.

Direction/Action

A motion was made by Peterson and seconded by Fitzthum to approve the Resolution Receiving Bids and Awarding Contract on Ditch 50 Improvements of 2018. The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

NEW BUSINESS

CITY CODE UPDATES

Degiovanni presented the updates to city code in the form of one minor rental ordinance definition change and two repeals of codes staff recommends as unnecessary.

Direction/Action

A motion was made by Chisum and seconded by Lynch to adopt Ordinance Repealing Chapter 3 of Title 5 of City Code of Ordinances; Ordinance Amending Chapter 9 of Title 4 of City Code of Ordinances; and Ordinance Repealing Chapter 14 of Title 3 of City Code of Ordinances. The following voted:

Aye Votes: Peterson, Fitzthum, Lynch, Chisum, Nicoll

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

Chief Hughes presented the Police Department Report and discussed areas of concern.

Public Works Director Kothenbeutel presented the Public Works Report.

Engineer Halter presented the Engineering Report.

Community Development Director Archambeau presented the Community Development Report and noted that pond hockey is moving to Blackberry Ridge this winter.

Degiovanni and Ostlie presented the Administration and Finance report and Degiovanni noted the letter of thanks for the Public Works team's fine work on City cemetery maintenance.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Councilmember Fitzthum commented on the success of National Night Out in Sartell and the St. Cloud Orthopedics Field renovation.

ADJOURN

A motion was made by Chisum and seconded by Lynch to adjourn the meeting at 7:55. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor