



**SARTELL CITY COUNCIL MEETING MINUTES  
APRIL 9, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 9, 2018, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

**COUNCIL PRESENT:** Mayor Nicoll, Council Members: Chisum, Peterson, Lynch and Fitzthum

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Jon Halter, City Engineer; April Ryan, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Jim Sattler, Fire Chief; Heidi Ostlie, Finance Director; and Rebecca Wicklund, Recording Secretary.

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**Direction/Action**

A motion was made by Lynch and seconded by Chisum to approve the agenda as presented. The following voted:

Aye Votes: Nicoll, Peterson, Lynch, Chisum, Fitzthum

Nay Votes: None

Motion Carried.

**SPECIAL PRESENTATIONS:** BerganKDV – Audit Presentation

Steve Wischmann with BerganKDV presented the 2017 Audit Highlights and commended Ostlie for her work on the City's financials.

**Direction/Action**

A motion was made by Peterson and seconded by Fitzthum to accept the 2017 audit report. The following voted:

Aye Votes: Nicoll, Peterson, Lynch, Chisum, Fitzthum

Nay Votes: None

Motion Carried.

**APPROVAL OF CITY COUNCIL MINUTES**

March 22, 2018 Special Joint Meeting

March 26, 2018 Regular Meeting

**Direction/Action**

A motion was made by Chisum and seconded by Lynch to approve the March 22, 2018 and March 26, 2018 minutes as presented. The following voted:

Aye Votes: Nicoll, Peterson, Fitzthum, Lynch, Chisum  
 Nay Votes: None  
 Motion Carried.

## **CONSENT AGENDA**

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 74177-74299 and Electronic Payments 3466E-3490E
- d. Acceptance of Commission Resignation & Affirming Appointments
- e. Calling public hearing on General Code (Zoning) and Planned Landscape amendments
- f. Calling public hearing to vacate Drainage and Utility easements (Sandstone Village)
- g. Approval of Apple Duathlon Road Closure
- h. Approval of 4<sup>th</sup> Avenue South Change Orders
- i. Approval of Professional Service Agreements for Public Safety Facility
- j. Appointment of CSO and Patrol Officer
- k. Approval of Resolution Designating Polling Places for 2018 Primary and General Election
- l. Approval of Renewal of On-Sale 3.2% Liquor License

### **Direction/Action**

A motion was made by Fitzthum and seconded by Peterson to approve the consent agenda items a-l as presented. The following voted:

Aye Votes: Nicoll, Peterson, Fitzthum, Lynch, Chisum  
 Nay Votes: None  
 Motion Carried.

## **OLD BUSINESS**

### **WATAB PARK**

Degiovanni asked for Council discussion and direction on whether to proceed to get proposal on consulting services for the pool or poolhouse, or more information on the other potential improvements that may not need actual consultant proposals. Mayor Nicoll asked about alternative softer surface materials for underneath playground equipment and Council consensus was for staff to bring back information on that option, as well as VersaCourt quote and consulting proposal for pool and poolhouse upgrades.

### **BOND SALE RESOLUTIONS**

Degiovanni overviewed the bond resolutions and that Council has reviewed the financial management plan tax impacts that incorporate these bonds. Ostlie responded to Council questions about projected tax base growth in the financial management plan needing to be monitored for annual spending and budget decisions by Council. Jason Aarsvold from Ehlers confirmed that they had studied our bond rating factors and see no negative impact on the City's rating from this planned issuance.

### **Direction/Action**

A motion was made by Chisum and seconded by Fitzthum to approve the Resolution Providing for the Sale of \$18,710,000 General Obligation Bonds Series 2018A, the Resolution Providing for the Sale of \$7,855,000 General Obligation Refunding Bonds Series 2018B, and the Resolution

Providing for the Sale of \$3,525,000 General Obligation Improvement Refunding Bonds, Series 2018C. The following voted:

Aye Votes: Nicoll, Peterson, Fitzthum, Lynch, Chisum

Nay Votes: None

Motion Carried.

## **NEW BUSINESS**

### **PREPAYMENT OF 2009E BONDS**

Ostlie explained that the City has enough funds to prepay this bond off ahead of schedule to achieve interest savings.

#### **Direction/Action**

A motion was made by Fitzthum and seconded by Chisum to approve the Resolution Authorizing the Call of the Outstanding General Obligation Improvement Bonds, Series 2009E. The following voted:

Aye Votes: Nicoll, Peterson, Fitzthum, Lynch, Chisum

Nay Votes: None

Motion Carried.

## **ANNUAL REPORTS**

Chief Hughes presented the Police Department's annual report.

Chief Sattler presented the Fire Department's annual report and responded to Council questions.

Public Works Director and City Engineer presented their annual report.

Archambeau presented the Community Development/Building Department annual report.

## **CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS**

There were no updates.

## **ADJOURN**

A motion was made by Fitzthum and seconded by Lynch to adjourn the meeting at 6:46 p.m. The motion carried unanimously.

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Rebecca Wicklund, Recording Secretary

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Sarah Jane Nicoll, Mayor