



**SARTELL CITY COUNCIL MEETING MINUTES
FEBRUARY 26, 2018**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on February 26, 2018, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Chisum, Lynch, Peterson and Fitzthum

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Jon Halter, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Heidi Ostlie, Finance Director; April Ryan, City Engineer; Rebecca Wicklund, Recording Secretary; Ted Venske, Video Technician.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Councilmember Peterson requested additional Old Business item of budget workshops.

Direction/Action

A motion was made by Peterson and seconded by Chisum to approve the agenda as amended. The following voted:

Aye Votes: Nicoll, Chisum, Fitzthum, Lynch, Peterson

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

A motion was made by Lynch to approve the February 12, 2018 regular meeting minutes as presented. A motion was made by Councilmember Peterson to amend the motion to approval of revised minutes with the addition of his rationale for his vote on the Pinecone Road North Improvements. Peterson's motion was seconded by Chisum. Councilmembers discussed the amended motion and concerns were expressed about including one Member's rationale and not others. Point was made that meeting videos are available online for those who aren't able to attend or watch the meeting live so interested persons can see the entire discussion and all Members' decision making. Some Council members concerned that memorializing one Council member's voting rationale is incomplete and unfair to other Members. The Mayor called the vote on the motion to approve minutes as revised. The following voting:

Aye: Peterson, Chisum

Nay: Fitzthum, Lynch, Nicoll

Motion Failed

The Mayor returned to the motion originally made by Lynch to approve the minutes as presented. Lynch's motion was seconded by Fitzthum. The following voted:

Aye: Fitzthum, Nicoll, Lynch

Nay: Peterson, Chisum

Motion Carried

CONSENT AGENDA

- a. Approval of Voucher Payments 73932-74007 and Electronic Payments 3425E-3428E
- b. Approval of Fund Transfers
- c. Approval of County Road 29 Engineering and Testing Proposals

Councilmember Peterson removed item B for further discussion.

Direction/Action

A motion was made by Lynch and seconded by Fitzthum to approve consent agenda items A and C.

The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

Councilmember Peterson asked for clarification on the transfer and staff confirmed it was a budgeted transfer that the City makes annually.

Direction/Action

A motion was made by Peterson and seconded by Chisum to approve the consent agenda item B.

The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

WELLHEAD PROTECTION PLAN

Karen Voz with the MN Department of Health and Marilyn Bayerl with Bayerl Water Resources presented the Part 2 Well Head Protection Plan and responded to Council questions about the Plan. The Mayor opened the public hearing. There being no one wishing to testify, the Mayor closed the public hearing.

Direction/Action

A motion was made by Peterson and seconded by Lynch to approve the Resolution adopting Part Two of the Wellhead Protection Plan. The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

STREET RECONSTRUCTION PLAN

Degiovanni presented the recommended Resolution regarding the Street Reconstruction Plan and explained the City has a broader street plan but tonight's Plan was specifically with regard to the Pinecone Road North project for which we would be using Street Reconstruction bonds. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Fitzthum and seconded by Lynch to approve the Resolution Adopting a Street Reconstruction and Overlay Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds. The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

CAPITAL IMPROVEMENT PLAN

Degiovanni overviewed the recommended Resolution for Capital Improvement bonds that would allow for City borrowing over a period of years to fund the Public Safety Facility, Public Works expansion, and some building energy saving improvements the Council may consider in the near future. It was noted the dollar maximum in the documents exceeds the amount the City actually plans to borrow and that this item is just part of the City's overall Capital Improvement Plan (within the City's Financial Management Plan). The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Fitzthum and seconded by Chisum to approve the Resolution Giving Preliminary Approval to the Issuance of General Obligation Capital Improvement Plan Bonds in an Amount Not to Exceed \$17,500,000 and Adopting the City of Sartell, Minnesota, Capital Improvement Plan for the Years 2018 through 2022. The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

OLD BUSINESS**WATAB PARK IMPROVEMENTS**

Archambeau presented the proposed Watab Park improvements and confirmed tonight's action approved submission of the grant application for the improvements but did not authorize proceeding with improvements even if the grant is not successful.

Direction/Action

A motion was made by Lynch and seconded by Peterson to approve the Resolution supporting the grant application. The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

BUDGET WORKSHOP DISCUSSION

Councilmember Peterson expressed interest in having Council workshops beginning in July and monthly through the end of the year. Council discussed pros and cons of workshops and the benefits to keeping discussion at televised meetings. Council consensus was to hold a budget workshop this summer but that other workshops would be held as determined necessary and not on a regular monthly basis.

NEW BUSINESS**FINAL PLAT – LAKEVIEW ESTATES**

Archambeau presented the final plat request for Lakeview Estates and responded to Council questions.

Direction/Action

A motion was made by Peterson and seconded by Lynch to adopt the Resolution approving the Final Plat and Development Agreement for Lakeview Estates. The following voted:

Aye Votes: Fitzthum, Nicoll, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Councilmember Peterson updated the Council that anticipated APO funding for 19th Ave. South had been formally approved.

ADJOURN

A motion was made by Fitzthum and seconded by Chisum to adjourn the meeting at 6:55 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor