

February 10, 2014

COUNCIL MEETING

MINUTES OF FEBRUARY 10, 2014

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on February 10, 2014 in the Council Chambers of Sartell City Hall. Mayor Perske called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor Perske, Council members: Braig-Lindstrom, Hennes, Nicoll and Peterson  
ABSENT: None  
ALSO PRESENT: Mary Degiovanni, City Administrator  
Anita Rasmussen, Community Development Director  
Brad Borders, Public Works Director  
Jim Hughes, Police Chief  
Claude Dingmann, Asst. Fire Chief  
Mike Nielson, Engineer  
Judy Molitor, Recording Secretary

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS AMENDED. THE MOTION CARRIED UNANIMOUSLY.**

OPEN FORUM/PUBLIC COMMENT

None Given

APPROVAL OF CITY COUNCIL MINUTES

- a. January 27, 2014 Special Meeting
- b. January 27, 2014 Regular Meeting

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER NICOLL APPROVING THE MINUTES AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

CONSENT AGENDA

- a. *January Building Permit Activity Report - Acceptance*
- b. *January Inspections Activity Report – Acceptance*
- c. *Approval of voucher payments*
- d. *Acceptance of Donations*
- e. *Calling Special Council Meeting at 5 pm on March 10, 2014*
- f. *Resolution for Cetera IS Account*
- g. *Approve transfer of remaining Centennial items to Sartell Senior Connection (including staff clarification of more prints being included than originally estimated)*
- h. *Approval of federal recreational trail program equipment grant application resolution*
- i. *Approval to purchase two budgeted Police Department laptop computers and two ballistic shields*

February 10, 2014

**A MOTION WAS MADE BY COUNCIL MEMBER NICOLL AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS A – I. THE MOTION CARRIED UNANIMOUSLY.**

**OLD BUSINESS**

**a. Sartell Epic Center (Section 34 & 35) AUAR and Mitigation Plan Update**

Consultant Mr. John Shardlow of Stantac explained the reason for the AUAR and mitigation plan update is required by Minnesota rules to ensure that the development and mitigation plan has been implemented and that any development currently constructed is less than or equal to what was studied under the assumptions of the adopted AUAR. All of the applicable and required permits have been issued and all of the required and applicable action steps in the Mitigation Plan have been implemented. After the review of the AUAR and Mitigation Plan update by the City Council, the plan is published in the EQB for 30 days for public comment. The City Council will review the comments received and the final plan update after the comment period is complete.

**Approve AUAR and Mitigation Plan Update for Publication**

**A MOTION WAS MADE BY COUNCIL MEMBER NICOLL AND SECONDED BY BRAIG-LINDSTROM APPROVING THE AUAR AND MITIGATION PLAN UPDATE FOR PUBLICATION. THE MOTION CARRIED UNANIMOUSLY.**

**b. Consideration of 2014 Area Cities Legislative Priorities**

**A MOTION WAS MADE BY COUNCIL MEMBER NICOLL ADOPTING THE LIST OF AREA CITIES LEGISLATIVE PRIORITIES WITH THE REMOVAL OF ITEM #17 “TRAFFIC ENFORCEMENT CAMERAS” AND CAPITAL INVESTMENTS #2 “ST. JOSEPH COMMUNITY CENTER”. THE MOTION WAS SECONDED BY MEMBER PETERSON.**

Council members asked Police Chief Hughes for his opinion on traffic enforcement cameras. Hughes talked about the down side to cameras is that any ticket would go to the vehicle owner, not the driver.

The following comments were made:

- Member Nicoll talked about advice from Representative O’Driscoll to narrow the list for accomplishment. She stated she is opposed to inclusion of the North Star priority.
- Member Braig Lindstrom noted the Legislative Priorities gives each City the ability to decide if they want traffic cameras or not.
- Member Peterson supported moving forward with the list as presented with the deletions as suggested.
- Mayor Perske feels the cameras could help in some cases.

**UPON VOTE BEING TAKEN, THE MOTION PASSED 5-0**

**DEPARTMENT REPORTS**

February 10, 2014

**a. POLICE DEPARTMENT**

Chief Hughes presented his department's report.

**A MOTION WAS MADE BY COUNCIL MEMBER NICOLL AND SECONDED BY MEMBER HENNES ACCEPTING THE POLICE DEPARTMENT REPORT. THE MOTION CARRIED UNANIMOUSLY.**

**b. FIRE DEPARTMENT**

Assistant Fire Chief Dingmann presented the monthly report from the Fire Department and particularly thanked the Council for the recently approved new lockers for the department.

**c. PUBLIC WORKS**

Director Borders presented his monthly report and advised the council on the seven home water line freeze ups in the City due to the extremely cold weather.

Council member Hennes complimented the Public Works Department on the good job by the department of clearing out fire hydrants and pushing snow back at intersections and roundabouts. Hennes also mentioned he favors the grant application for a new trail groomer, especially with the new park coming on-line soon.

Council member Braig-Lindstrom talked about the option of winterizing the new concession building for increased use by residents year round rather than only 3 months of use. City Administrator Degiovanni said without specific Council instruction to expand the plan to include warming house or heated space, it will be a seasonal building only and portable toilets will be available year round in the park.

**d. CITY ENGINEER**

City Engineer Nielson presented his monthly memo.

**e. PLANNING & COMMUNITY DEVELOPMENT DIRECTOR**

Director Rasmussen presented her memorandum.

**f. CITY ADMINISTRATOR**

City Administrator Degiovanni presented her monthly report.

**CITY COUNCIL UPDATE**

Council member Hennes noted that he attended an APO advisory group meeting where he presented the group with our updated trail plan and discussed how to connect the trail system to other communities.

Mayor Perske thanked the Public Works department for all their extra efforts on cleaning up areas around hydrants and intersections. Perske noted the upcoming showcase event at the Middle School on February 22<sup>nd</sup>, 9 am – 1 pm. as well as the Chamber Meeting tomorrow.

February 10, 2014

Council member Braig-Lindstrom noted the upcoming Art Fair at St. Francis Church on Sunday February 16<sup>th</sup>, the radio broadcast of "Sartell Says" and upcoming Apple Duathlon.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER NICOLL AND SECONDED BY MEMBER BRAIG-LINDSTROM TO ADJOURN THE MEETING AT 7:37 p.m. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By**

---

**Judy Molitor**  
**Recording Secretary**

---

**Joe Perske**  
**Mayor**