

AGENDA - Amended

**SARTELL CITY COUNCIL
Monday, January 9, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATIONS**
 - a. Dennis Molitor – Park Commission
 - b. Jim Illies – Economic Development Commission
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. December 12, 2005 – Regular Meeting
 - b. December 7, 2005 – Special Meeting (Board/Commission interviews)
 - c. December 21, 2005 – Special Meeting
- 5. CONSENT AGENDA**
 - a. December Building Inspectors Report – Acceptance
 - b. December Finance Directors Report – Acceptance
 - c. December 13, 2005, Public Work Commission Notes - Approval
 - d. Approval of 2006 refuse hauler licenses
 - e. Set annual meeting of the Economic Development Authority for March 13, 2006 at 6:00 p.m.
 - f. First readings and resolutions setting public hearings for January 23, 2006, for rezoning requests to R2 & B1 for Oak Ridge Commons
 - g. Resolution setting a public hearing for January 23, 2006, for a preliminary plat for Oak Ridge Commons
 - h. Approval of Change Orders 1, 2 & 3, for the 6th Avenue South Area improvement project
 - i. Acceptance of various donations: \$750 for Oak Hill Cemetary road improvements, \$50 to Police Activities League, \$10 to Police Canine program, \$50 to Fire Department equipment fund, \$2,500 from International Paper for 6 wheeler for Fire Department
 - j. Approval for Sartell Rotary Club to use City of Sartell logo in their banner emblem
 - k. Approval of recommended Centennial tagline for use on City stationery
 - l. Approval of job description for Planning Associate and initiation of hiring process
 - m. Set Local Board of Review meeting for Benton County properties for 6:30 p.m. on Tuesday, April 11, 2006
 - n. Approval to purchase two police squads as provided for in the 2006 general fund budget
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Request from Regional Medical Arts Campus 2 to amend Comprehensive Plan land use plan from medium density residential to medical professional mix
 - Resolution approving findings of fact for land use plan amendment

- Ordinance approving land use plan amendment
- b. Request from Regional Medical Arts Campus 2 to rezone property from Agriculture to CDZ Comprehensive Design zone
 - Resolution approving findings of fact for rezoning to CDZ
 - Ordinance approving requested rezoning for Regional Medical Arts Campus
- c. Preliminary plat request for Regional Medical Arts Campus 2
 - Resolution approving preliminary plat for Regional Medical Arts Campus 2
 - Resolution approving the WCA permit for Regional Medical Arts Campus 2 (***related action but not subject to public hearing***)

7. NEW BUSINESS

- a. Final plat and development agreement for Eagle Ridge Estates
- b. Resolution declaring adequacy of petition and ordering preparation of feasibility report for Eagle Ridge development
- c. Request from Tim Torborg for 2005 SAC & WAC rate application to Pine Lake Apartments site plan approval request

8. DEPARTMENT REPORTS

a. Police Department

- Monthly Activity Report
- Recommendation for appointment to Police Sergeant
- Acceptance of a donation for car washes for Police Department squads

b. Public Works

- Monthly Activity Report

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Monthly Memorandum

e. City Administrator

- Professional Development: Ass't. Public Works Director and Utility Systems Operator to attend annual Collection Systems Operators Conference in St. Paul on Janaru 25 – 27, 2006; two police officers to attend Field Training Officer training in Andover from February 6 – 10, 2006
- Strategic Planning – phase 2
- Proposed 2006 compensation for exempt employees

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- a. 2006 Council Appointments and Designations
- b. Review of agenda format
- c. Schedule quarterly Council work review sessions
- d. Identify potential meeting dates for annual Government Center meeting

10. PAY ALL VOUCHERS

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

REMINDER: 6:30 p.m. Pictometry presentation

Amended - AGENDA

**SARTELL CITY COUNCIL
Monday, January 23, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OATH OF OFFICE FOR POLICE RESERVE OFFICERS**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. January 9, 2006 – Regular Meeting
 - b. December 13, 2006 – Strategic Planning Workshop
- 5. CONSENT AGENDA**
 - a. Approval of Public Works Commission notes for January 10, 2006
 - b. Approval of resolution amending the Personnel Handbook and Guidelines to clarify part-time benefit eligibility
 - c. Approval of a resolution ordering preparation of a feasibility report for extension of 2nd Street South
 - d. Approval of a resolution declaring adequacy of petition and ordering preparation of feasibility report for Regional Medical Arts Campus 2
 - e. Set Government Center meeting for 7 p.m. on February 7, 2006
 - f. Approval of budgeted Capital Improvement Plan technology purchases
 - g. Approval of addendum to professional services agreement for engineering services relating to flat fee billing
 - h. Approval to rehire Karen Browning as Landscape Coordinator for 2006 season
 - i. Approval to purchase budgeted Wildcat Spray Patcher through State Contract bid
 - j. Approval of a resolution setting a public hearing for February 13, 2006, for a Comprehensive Plan amendment to incorporate a future transportation south plan
 - k. First reading and set public hearing for February 13, 2006, for a proposed ordinance amendment relating to regulation of explosives
 - l. First reading and set public hearing for February 13, 2006 on an interim ordinance establishing a moratorium on certain properties pending completion of an Environmental Assessment for a portion of the proposed East-West collector corridor
 - m. Approval to ~~donate outdated laptop computer to~~ service agreement with the Central MN Chaplains Association
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Rezoning requests to B1 and R2 for Oak Ridge Commons
 - Resolution adopting findings of fact supporting (or denying) the approval of rezoning to B1 Neighborhood Commercial
 - Ordinance approving rezoning from R-1 to B-1 Neighborhood Commercial
 - Resolution adopting findings of fact supporting (or denying) the approval of rezoning to R-2 Two Family Residential
 - Ordinance approving rezoning from R-1 to R-2 Two Family Residential

- b. Oak Ridge Commons preliminary plat
 - Resolution approving the preliminary plat of Oak Ridge Commons
 - Resolution declaring adequacy of petition and ordering preparation of feasibility report for public improvements (***related action but not subject to public hearing***)

7. DEPARTMENT REPORTS

a. Police Department

- Bi-Monthly Activity Report

b. Public Works

- Set interview date for Park Commission applicants

c. City Engineer

- Bi-Monthly Memorandum
- Next phase of sewer line repair work relating to sewer line collapse
- Consideration of quotes for dive inspection for utility bridge

d. Planning & Community Development Director

- Bi-Monthly Memorandum
- Resignation of Lonny Wilde from EEPO (Environmental Taskforce) and appointment of replacements to the EEPO

e. City Administrator

- Professional Development: Deputy Clerk to attend MCFOA conference in St. Cloud on March 14 – 17, 2006; Finance Director to attend American Legal Publications seminar on health insurance on Feb. 8, 2006 in St. Cloud; three public utility department employees to attend MRWA (MN Rural Water Assoc.) technical conference in St. Cloud on March 7 – 9, 2006; Community Development Director & City Administrator to attend Central MN Bioscience Conference on Feb. 7, 2006 in St. Cloud; Councilmember Perske to attend LMC Leadership Conference on Feb. 17-18, 2006 in Bloomington; Dan Whitson to attend DARE Officer's Association training conference on Feb. 17-20, 2006 in Bemidji; Firefighter Wayne Harrison to attend 2006 MN State Fire/EMS Rescue School on March 4-5, 2006 in North Mankato
- Recommendation for Fire Marshal/Code Official appointment
- Update on scheduling phase 2 strategic planning session

8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

9. PAYMENT OF VOUCHERS

10. ADJOURN

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
JANUARY 30, 2006
5:45 PM CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. CONSIDERATION OF SPECIAL LEGAL SERVICES CONTRACT PROPOSAL**
- 3. PARK COMMISSION INTERVIEWS**
- 4. MISCELLANEOUS**
- 5. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

AGENDA

SARTELL CITY COUNCIL
Monday, February 13, 2006
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATIONS**
 - a. 2006 Apple Duathlon event update – Daryl Stevens
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. January 23, 2006 – Regular Meeting
 - b. January 30, 2006 – Special Meeting
- 5. CONSENT AGENDA**
 - a. January Building Inspectors Report – Acceptance
 - b. January Finance Directors Report – Acceptance
 - c. January 24, 2006, Public Work Commission Notes – Approval
 - d. Resolution approving a special law authorizing a one-half percent local option sales and use tax for St. Cloud area cities
 - e. Resolution rescinding application for business development public infrastructure grant program
 - f. Approval of updated Public Service Campus plan budget
 - g. Set a public hearing for February 27, 2006, on a preliminary plat for Waterside Way
 - h. Set a public hearing for February 27, 2006, on a rezoning request to R-5 PUD for Heritage Place
 - i. Set a public hearing for February 27, 2006, on a preliminary plat amendment for Heritage Place
 - j. First reading and set a public hearing for February 27, 2006, on an ordinance relating to open burning
 - k. Approval of 3-year term appointment of Bruce Johnson to Park Commission
 - l. Approval of 2006 compensation rate for landscape coordinator
 - m. Approval to purchase budgeted used air compressor unit from Ziegler for Public Works Department
 - n. Approval to purchase budgeted measuring instrument for Public Works Department
 - o. Approval of recommended fund transfers effective 12/31/05 and 1/27/06
 - p. Approval to replace laptop computer with available budgeted funds for technology upgrades
 - q. Approval to purchase workstation unit for part-time Planning Associate position
 - r. Approval of contract for services to complete natural resource inventory for the city's 5,800 acre growth corridor areas using up to \$15,500 of beautification funds
 - s. Approval of budgeted expenditure to subscribe to Automated Pawn System
 - t. Approval of resolution approving plans and specifications for CR 1 and 15th Street North public improvement project
 - u. Approval of resolution establishing St. Cloud Metropolitan Area Federal Fiscal Year 2007 transportation appropriations priorities

6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.

- a. Comprehensive Plan Amendment to incorporate future transportation south plan
 - Resolution approving Comprehensive Plan Transportation plan amendment
 - Resolution authorizing WSB and Associates to complete a project memorandum to MnDOT for Robert's Road/50th Avenue South realignment project
- b. Subdivision moratorium proposal for certain properties pending completion of transportation and environmental assessment study
 - Interim ordinance establishing a moratorium on plat approval for certain properties pending completion of transportation & environmental assessment study
- c. Ordinance relating to explosives regulations
 - Ordinance amending Title 4, Chapter 4 of the City Code concerning explosive regulations

7. NEW BUSINESS

- a. Sandstone Village final plat and development agreement
- b. Sandstone Village petition for public improvements
 - Resolution declaring adequacy of petition and order preparation of feasibility report for Sandstone Village
- c. Ferche South Plat 5 final plat
- d. Pinecone Square site plan
- e. Regional Medical Arts Campus 2 final plat and development agreement

8. DEPARTMENT REPORTS

a. Fire Department

- Firefighter appointment recommendation

b. Police Department

- Monthly Activity Report

c. Public Works

- Monthly Activity Report

d. City Engineer

- Bi-Monthly Memorandum

e. Planning & Community Development Director

- Scheduling presentation request from Regional Human Rights Taskforce

f. City Administrator

- Professional Development: Mayor to accompany APO contingency to Washington DC (2/28 – 3/1) to advocate transportation funding appropriations; Police Chief Hughes to attend Governor's 2006 Homeland Security & Emergency Management conference in Bloomington on March 7 – 8, 2006.
- 2006 legislative issues list
- CGMC request for additional voluntary contributions
- Consultant services agreement to complete a market analysis study
- Proposed amendment of 2006 compensation schedule for exempt employees

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

10. PAY ALL VOUCHERS

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

**SARTELL CITY COUNCIL
Monday, February 27, 2006
Sartell City Hall
7:00 P.M.**

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Fire Chief Ken Heim & Ken Schulte**
- 4. SPECIAL PRESENTATION – SummerFest 2006**
- 5. APPROVAL OF CITY COUNCIL MINUTES**
 - a. February 13, 2006 – Regular Meeting
- 6. CONSENT AGENDA**
 - a. Approval of Public Works Commission notes for February 14, 2006
 - b. First reading and set public hearing date for March 13, 2006, for zoning ordinance amendments to Title 10, Chapters 7 (Industrial), 9 (Site Plans), and 10 (Parking & Loading Requirements)
 - c. Approval of grant application submission to the Initiative Foundation’s Healthy Communities Partnership Program for natural resource inventory services
 - d. Set Stearns County Board of Review meeting for 6 p.m. on Wednesday, May 10, 2006
 - e. Approval to remove Rick Schmatz from probationary status
 - f. Approval of contract renewal with Leggette, Brashears & Graham, Inc. for groundwater monitoring at Northside Park
 - g. Approval to purchase the budgeted plasma metal cutter for the Public Works Department
 - h. Approval to purchase budgeted PC workstation and file server for the Fire Department
 - i. Approval of resolution ordering feasibility study for 2nd Street South from 4th Avenue to bridge and CR 78 public improvements for 2007-2008
 - j. Approval of fire works & noise exemption permit and waiver of permit fees for SummerFest 2006 and Winter Haven/New Years Eve 2006
 - k. Resolution amending the Municipal State Aid designation for the City of Sartell
 - l. Approval of change order proposals 1-4 for the Public Works building project for a net additional cost of \$3,352
- 7. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Waterside Way preliminary plat & final plat
 - Resolution approving the preliminary plat of Waterside Way
 - Resolution approving the final plat and development agreement for Waterside Way ***(related action but not subject to public hearing)***
 - b. Rezoning request to R5 PUD for Heritage Place
 - Resolution adopting findings of fact supporting (or denying) the approval of rezoning to R5 Planned Unit Development
 - Ordinance approving rezoning from CDZ to R5 Planned Unit Development

- c. Heritage Place revised preliminary plat
 - Resolution approving the revised preliminary plat of Heritage Place and preliminary Planned Unit Development agreement
 - Resolution declaring adequacy of petition and ordering preparation of feasibility report for public improvements (***related action but not subject to public hearing***)
- d. Ordinance amendments relating to open burning
 - Ordinance amending Title 4, Chapter 2, Open Burning

8. OLD BUSINESS

- a. Ferche South Plat 5 final plat (***tabled from February 13, 2006 meeting***)
 - Resolution approving Ferche South Plat 5 final plat
- b. Pinecone Square site plan (***tabled from February 13, 2006 meeting***)

9. NEW BUSINESS

- a. Liquor license transfer request for Blue Line Sports Bar & Grill

10. DEPARTMENT REPORTS

a. Police Department

b. Public Works

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Bi-Monthly Memorandum
- Recommendation for part-time Planning Associate position appointment

e. City Administrator

- Professional Development: Three (3) Public Works Department employees to attend the 2006 MN Spring Maintenance Training Expo at the St. Cloud Civic Center on April 11 – 12, 2006; Ass't. Public Works Director to attend Road Salt Symposium at the St. Cloud Kelly Inn on April 5, 2006; Two (2) firefighters to attend Alexandria State Fire School on April 22 & 23, 2006.
- Update on development and environmental review process information for the 97 acre TH 15 property
- Confirmation or rescheduling of Council Workshop scheduled for March 27, 2006
- Local Option Sales Tax survey proposal from SCSU Survey Institute

11. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

12. PAYMENT OF VOUCHERS

13. ADJOURN

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171

AGENDA - Amended

**SARTELL CITY COUNCIL
Monday, March 13, 2006
Sartell City Hall
7:00 P.M.**

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. February 27, 2006 – Regular Meeting
- 4. CONSENT AGENDA**
 - a. February Building Inspectors Report – Acceptance
 - b. February Fire Marshal/Code Official Report - Acceptance
 - c. February 28, 2006, Public Work Commission Notes – Approval
 - d. Approval of 2005 Life Cycle Housing Report – Approval
 - e. Equipment Building Salvage Agreement (East Water Tower) - Approval
 - f. Approval of Prairie Burning Quotes and Maintenance Contracts
 - g. Ordering Feasibility Report on Cemetery Road
 - h. Approval of Fund Transfers
 - i. Resolution Approving Premises Permit for St. Stephen American Legion #221 at Twin Rivers Conoco
 - j. Resolution Approving 15 Day Extension to Response Period - EAW Citizen Petition
 - k. Resolution Providing for the Sale of \$5,120,000 GO Bonds, Series 2006A
 - l. Approval of Resolution Accepting Feasibility Report and Ordering Plans and Specifications – Eagle Ridge Estates
 - m. Approval of Plans and Specifications – Madison Crossing 2
 - n. Approval to purchase sewer televising camera
 - o. Approval of 800 MHZ radio programming professional services agreement
 - p. Approval of Quit Claim Deed to International Paper to complete a 1984 and 1996 action relating to vacation of former Benton Drive property
- 5. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Zoning Ordinance Amendments to Title 10, Chapters 7 (Industrial Districts), 9 (Site Plans), and 10 (Parking and Loading Requirements)
 - Ordinance repealing all ordinances previously in effect and adopting new provisions pertaining to Title 10, Chapters 7 (Industrial Districts), 9 (Site Plans), and 10 (Parking and Loading Requirements)
- 6. OLD BUSINESS**
 - a. BioScience Initiative Resolution
- 7. NEW BUSINESS**
 - a. Oak Ridge Commons final plat and development agreement

- Resolution approving final plat and development agreement
- b. Regional Medical Arts Campus 2 revised final plat and development agreement
- Resolution approving the final plat and development agreement

8. DEPARTMENT REPORTS

a. Building Inspection Services & Assessing

- 2005 Annual Report

b. Fire Department

- 2005 Annual Report

c. Police Department

- 2005 Annual Report
- Monthly Activity Report

d. Finance Department

- 2005 Annual Report

e. Public Works

- 2005 Engineer/Public Works Annual Report
- Monthly Activity Report

f. City Engineer

- Bi-Monthly Memorandum

g. Planning & Community Development Director

- 2005 Annual Report
- Bi-Monthly Memorandum

h. City Administrator

- Professional Development: Police Chief Hughes to attend MN Chiefs of Police 2006 Executive Training Institute

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

10. PAY ALL VOUCHERS

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended

**SARTELL CITY COUNCIL
Monday, March 27, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Mark Sakry, Regional Human Rights Task Force (15 min.)**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. March 13, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. March 14, 2006, Public Works Commission Notes – Approval
 - b. Approval of Request for Proposals to provide assessing services
 - c. Schedule special meeting for April 25, 2006, 5:30 p.m. for Area Cities Meeting for Wastewater Treatment Plant Expansion Planning
 - d. Set public hearing for April 10, 2006, for CUP amendment request for Dancing Ponds
 - e. Resolution approving the Wetland Conservation Act permit for the Pine Cone Regional Park Trail project
 - f. Appointment of 2006 compost site supervisors
 - g. Approval of expenditure for river rock style flower planter for Veterans Park using International Paper grant funds and Beautification Funds
 - h. Resolution accepting the feasibility report and ordering the preparation of plans and specifications for Sandstone Village
 - i. Resolution accepting the feasibility report and ordering the preparation of plans and specifications for Oak Ridge Commons
 - j. Removal of parking restrictions on portions of 2 ½ Street, 2nd Street and 3rd Avenues North
 - k. Resolution supporting an application to CURA Community Assistantship Program to facilitate internship services for the natural resource inventory being undertaken in the Sartell area
 - l. Set public hearing for April 10, 2006, for fee schedule ordinance amendment
 - m. Approval of fund transfer effective March 1, 2006
 - n. Resolution approving and authorizing execution and delivery of a quit claim deed (related to IP transaction approved 3-13-06)
 - o. Resolution approving annexation of certain property within the Dancing Ponds development/Florence Heim property
 - p. Resolution setting a public hearing for April 10, 2006, for a interim use permit application for a seasonal outdoor sales area at Coborn's Superstore

6. OLD BUSINESS

- a. Waterside Way preliminary plat & final plat (*request from February 27, 2006 meeting has been revised; public comment will be accepted*)
 - Resolution approving findings of fact denying requested preliminary plat
 - Resolution approving the preliminary plat of Waterside Way
 - Resolution approving findings of fact denying requested final plat
 - Resolution approving the final plat and development agreement for Waterside Way
- b. Resolution Adopting Findings of Fact Relating to the citizen petition for an environmental assessment worksheet

7. NEW BUSINESS

- a. Sale of 2006 bonds and debt limit policy discussion
 - Resolution providing for the issuance and sale of \$5,120,000 general obligation bonds
- b. Resolution approving a purchase agreement for proposed property purchase for future public park and open space

8. DEPARTMENT REPORTS

a. Police Department

- Monthly Activity Report
- Recommendation for Police Officer positions appointment

b. Public Works

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Bi-Monthly Memorandum

e. City Administrator

- Professional Development: City Administrator to attend League of MN Cities State of the Cities Conference in St. Paul on March 30, 2006; City Administrator to attend MN City Manager Association annual conference in Brainerd on May 10 – 12, 2006; City Administrator, Public Works Director, Ass't. Public Works Director, Police Chief, Deputy Police Chief & Police Sergeant to attend League of MN Cities Loss Control Workshop sessions on April 13, 2006, St. Cloud Civic Center; Planning Commissioners Tom Buetel and Robin Froelich to attend GTS Beyond the Basic Land Use Planning Workshop in Little Falls on April 26, 2006; Planning Associate Carla Chapman to attend GTS Land Use Planning Workshops on April 12, April 26, and June 21, 2006, in St. Paul and Little Falls; Firefighter Randy Giles to attend MN State Fire/EMS/Rescue School in Rochester on April 1 & 2, 2006.
- Community sign replacement status report

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

10. PAY ALL VOUCHERS

11. ADJOURN

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
APRIL 3, 2006
5:00 PM
CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. PROPOSED CHANGE TO PURCHASE
AGREEMENT TERMS PREVIOUSLY APPROVED**
- 3. MISCELLANEOUS**
- 4. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

AGENDA - amended

**SARTELL CITY COUNCIL
Monday, April 10, 2006
Sartell City Hall
7:00 P.M.**

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. March 27, 2006 – Regular Meeting
- b. April 3, 2006 – Special Meeting

4. CONSENT AGENDA

- a. March Building Inspectors Report – Acceptance
- b. March Fire Marshal/Code Official Report – Acceptance
- c. March Finance Directors Report - Acceptance
- d. Joint powers agreement to provide gang strike force officer staffing and support
- e. Temporary on-sale liquor license for St. Francis Xavier Church for the Spring Fling event on May 6, 2006
- f. Temporary on-sale 3.2 malt liquor license for St. Francis Xavier Church for the Fall Festival on August 19 – 20, 2006
- g. Approval plans and specifications for Parks Edge Estates
- h. Resolution approving plans and specifications and ordering advertisement for bids for Sandstone Village public improvements
- i. Resolution approving plans and specifications and ordering advertisement for bids for Eagle Ridge public improvements
- j. Resolution ordering improvements and directing preparation of plans and specifications for Regional Medical Arts Campus 2
- ~~k. Resolution ordering improvements and directing preparation of plans and specifications for Sartell Cemetery improvements~~
- l. Set public hearing for April 24, 2006, for ordinance to amend Cable Television Franchise Ordinance
- m. Budgeted trade-in of two John Deere mowers for the Parks department
- n. Purchase of new park signs for Celebration Park, Pine Cone Regional Park, Geoffrey Park and replacement sign for Watab Park.
- o. Acceptance of \$2,000 donation from Central MN Community Foundation for the DARE program
- p. Approval to apply for a \$3,000 grant from Target Corporation for Police Reserve program
- q. Approval of transportation study south budget increase
- r. Approval of arbitrage compliance services contract with Ehlers and Associates
- s. Approval to submit a grant application to FEMA for approximately \$80,000 for new air paks for the Fire Department

5. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Conditional Use Permit amendment for Dancing Ponds
 - Resolution approving findings of fact to approve (or deny) the requested Conditional Use Permit amendment for Dancing Ponds
 - Resolution approving the amended Conditional Use Permit for Dancing Ponds
 - Final plat and development agreement for Dancing Ponds (**related action but not subject to public hearing**)
 - b. Interim Use Permit for seasonal outdoor sales at Coborn’s Superstore
 - Resolution approving the interim use permit for Coborn’s Superstore (**Requested Action: open public hearing and continue to May 10, 2006**)
 - c. Ordinance amending the 2006 fee schedule
 - Ordinance amending the City’s fee schedule ordinance
6. **OLD BUSINESS**
 - a. Charter Communication – cable franchise agreement transition process informational presentation by Tucker Carlson
7. **NEW BUSINESS**
 - a. Middletown apartments site plan
 - b. Heritage Place final plat and development agreement
 - c. ~~Approval to allow WAC charge to be paid as an assessment for certain properties~~
 - d. Consideration of request to pre-pay future public improvement assessments
8. **DEPARTMENT REPORTS**
 - a. **Police Department**
 - Monthly Activity Report
 - b. **Public Works**
 - Monthly Activity Report
 - c. **City Engineer**
 - Bi-Monthly Memorandum
 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum
 - e. **City Administrator**
 - Professional Development: Utility Maintenance employee to attend Pool School for outdoor pool operator licensing
 - Update on sales tax survey preparation
9. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
10. **PAY ALL VOUCHERS**
11. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

REMINDER: Audit presentation at 6 p.m.

AGENDA

**SARTELL CITY COUNCIL
Monday, April 24, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL RECOGNITION & PRESENTATION – Jim Illies Sr. service award**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. April 10, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. April 11, 2006, Public Works Commission Notes – Approval
 - b. Resolution receiving the preliminary report and calling a public hearing for May 8, 2006, for the 2006 Street Improvement Projects
 - c. Resolution approving a premises permit application for St. Stephen American Legion #221 at Twin Rivers Conoco
 - d. Approval to purchase budgeted flower planter replacements for Pine Cone Road median and bridge approach locations
 - e. Approval of budgeted crackseal quote for portions of Pine Cone Road & other roadway sections
 - f. Resolution approving the updated feasibility report City Hall/Pine Cone Regional Park Trails improvements project
 - g. Resolution receiving bids and awarding contract for City Hall/Pine Cone Regional Park Trails improvements project
 - h. Resolution approving the plans and specifications and ordering advertisement for bids for Oak Ridge Commons public improvements
 - i. Approval to submit state grant application for \$1,000 for liquor compliance checks
 - j. Approval to submit Safe & Sober grant application for \$10,000
 - k. Approval to purchase 2 additional tasers with criminal forfeiture funds
 - l. Resolution authorizing a grant application submission for polling place accessibility improvements
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Interim Use Permit for outdoor seasonal product sales at the Coborn’s Superstore
 - Resolution approving interim use permit
 - b. Ordinance amending Cable Television Franchise Ordinance to attain consistency with approved Franchise Transfer Agreement
 - Ordinance for first amendment to Cable Television Franchise Ordinances

7. DEPARTMENT REPORTS

a. Police Department

- Monthly Activity Report

b. Public Works

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Bi-Monthly Memorandum

e. City Administrator

- Professional Development: Mayor & City Administrator to attend League of MN Cities annual conference in St. Cloud on June 28 – 30, 2006.
- Sales Tax Survey Update

8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

9. PAY ALL VOUCHERS

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Revised

**SARTELL CITY COUNCIL
Monday, May 8, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. ADMINISTER OATH OF OFFICE TO PATROL OFFICERS ROB LYON AND JILL LEUHMANN**
- 3. PRESENTATION OF MN CHIEF'S OF POLICE ASSOCIATION MERITORIOUS SERVICE AWARD TO PATROL OFFICER DAN WHITSON**
- 4. AGENDA REVIEW AND ADOPTION**
- 5. APPROVAL OF CITY COUNCIL MINUTES**
 - a. April 24, 2006 – Regular Meeting
 - b. April 24, 2005 – Special Meeting – Review of 2005 Audit
 - c. April 11, 2006 – Sartell/Benton County Board of Equalization Meeting
- 6. CONSENT AGENDA**
 - a. April Building Inspectors Report – Acceptance
 - b. April Fire Marshal/Code Official Report – Acceptance
 - c. April Finance Directors Report – Acceptance
 - d. Approve Public Works Commission meeting notes for April 25, 2006
 - e. Set public hearing for preliminary plat for Creekside for May 22, 2006
 - f. First reading and set public hearing for amendments to Title 2, Chapter 4 of the Code of Ordinances concerning the Board of Health for May 22, 2006
 - g. Set public hearing for 2006 Storm Water Pollution Prevention Plan report on June 12, 2006
 - h. Approval to purchase new benches for Watab Pool area using \$2,500 donation from Sartell Jaycees
 - i. Approval to purchase backstop, ag-lime and bases for Val Smith Park ballfield using up to \$6,500 of park dedication funds and donated labor from the Sartell Baseball Association
 - j. Approval of a joint resolution approving the detachment of a parcel of property previously annexed in error
 - k. Approval of a noise exemption permit for Sartell-St. Stephen High School for an outdoor movie event on May 22, 2006
 - l. Approval of resolution supporting the HUD financial assistance application from National Handicap Housing Institute and letter of commitment for certain fee reductions for a proposed affordable housing facility for qualifying adults with physical disabilities
 - m. First readings and set a public hearing for proposed amendments to the right-of-way ordinance and fee schedule ordinance for May 22, 2006
 - n. Acceptance of \$500 donation from Rotary and expenditure of up to \$1,200 for landscape improvements for Public Services campus identification improvements

7. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.

- a. 2006 Street Improvement Projects
 - 5th Street North reconstruction from 7th Avenue North to Riverside Avenue
 - o Resolution ordering improvements and preparing of plans and specifications
 - 7th Avenue North reconstruction from 3rd to 5th Streets North
 - o Resolution ordering improvements and preparing of plans and specifications
 - 5th Avenue North reconstruction from 9th to 10th Streets North
 - o Resolution ordering improvements and preparing of plans and specifications
 - 5th Avenue North overlay and reconstruction from 2 ½ St. No. to Brookwood Lane
 - o Resolution ordering improvements and preparing of plans and specifications
 - 4th Avenue North reconstruction from 1st to 2 ½ Street North
 - o Resolution ordering improvements and preparing of plans and specifications
 - 4th Street North reconstruction from 1st Avenue North to Riverside Avenue
 - o Resolution ordering improvements and preparing of plans and specifications
 - Ridge Road reconstruction from West Highview Drive to 400 feet SW of High Drive
 - o Resolution ordering improvements and preparing of plans and specifications

8. OLD BUSINESS

- a. Consideration of Assessor Services proposals
- b. Professional Services Proposal for AUAR Preparation
- c. Payment of Costs/Reimbursement Agreement

9. NEW BUSINESS

- a. Site Plan approval for Wurm Dental Office
- b. Amendment recommendation to the Life Cycle Housing Joint Powers Agreement
- c. Life Cycle Housing policy amendments as provided for in the amended Life Cycle Housing Joint Powers Agreement

10. DEPARTMENT REPORTS

- a. **Police Department**
 - Monthly Activity Report
- b. **Public Works**
 - Monthly Activity Report
- c. **City Engineer**
 - Bi-Monthly Memorandum
- d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum
- e. **City Administrator**
 - Professional Development: Utility Systems Operator (Bemboom) to attend Central Water Operators School from June 6 – 9 in Deerwood; Planning Director to attend URL presentation on Conservation Development in Bloomington on June 12, 2006.
 - Centennial Celebration update – display of commemorative quilt donation
 - Community entrance identification monument design service proposals
 - Discussion of draft sales tax survey questions

11. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

12. PAY ALL VOUCHERS

13. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
FRIDAY, MAY 19, 2006
7:00 – 8:30 AM
CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. REVIEW DRAFT SURVEY QUESTIONS WITH
SCSU SURVEY INSTITUTE**
- 3. MISCELLANEOUS**
- 4. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

Reminder: 5:00 p.m. Public Works building tour
6:30 p.m. Board of Review – Stearns County continuation meeting

AGENDA - Amended

**SARTELL CITY COUNCIL
Monday, May 22, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
 - 2. AGENDA REVIEW AND ADOPTION**
 - 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. May 8, 2006 – Regular Meeting
 - 4. CONSENT AGENDA**
 - a. Approval of Public Works Commission meeting notes of May 10, 2006
 - b. Approval of notice of intent to apply for a NPDES permit (new permit required for all MS4 classified cities)
 - c. Approval of resolution receiving bids and awarding contract for Eagle Ridge Estates public improvements
 - d. Approval of resolution receiving bids and awarding contract for 15th Street/Riverside Avenue North public improvements
 - e. Approval of DSU scope of services proposal for AUAR preparation for Sartell Partners property on TH 15
 - f. Approval of Payment of Costs/Reimbursement Agreement for AUAR preparation for Sartell Partners property on TH 15
 - g. Approval of professional design services proposal from GLT Architects for community entrance signage
 - h. Approval to distribute Request for Proposals for environmental review processes for East/West Collector (Robert’s Road) and 4th Avenue/50th Avenue realignment
 - i. Approval of fund transfer from Capital Projects fund to Building Fund for public works building construction
 - j. Approval of resolution approving a premises permit renewal application for the Optimist Club of St. Cloud
 - k. Approval of Public Works building project change order for soil correction work on 4th Avenue South
 - l. Approval of appointment to part-time data entry position
 - m. Approval of low quote from Century Fence to install fencing at park property on Riverside Avenue
 - n. Approval to purchase playground equipment and park design services for Fox Run park and Geoffrey Park from Northwoods Landscape & Recreation

5. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Preliminary plat for Creekside
 - Resolution approving preliminary plat and PUD agreement for Creekside
 - Resolution approving WCA permit for Creekside (***Related action not subject to public hearing***)
 - b. Code of Ordinance amendment to Title 2, Chapter 4 – Board of Health
 - Ordinance amendment
 - c. Right-of-Way ordinance amendments
 - Ordinance amendment
 - d. 2006 Fee Schedule amendments
 - Ordinance amendment

6. **DEPARTMENT REPORTS**
 - a. **Police Department**

 - b. **Public Works**

 - c. **City Engineer**
 - Bi-Monthly Memorandum
 - Sandstone Village Improvements – consideration of bids

 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum
 - Consideration of quotes for history book publishing

 - e. **City Administrator**
 - Professional Development: Patrol Officer Miller to attend national Drug Recognition Expert Conference in Kansas City, MO on June 14 – 16, 2006
 - Schedule Council workshop to develop strategic initiatives & work plan priorities for 2006/2007

7. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

8. **PAY ALL VOUCHERS**

9. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

Reminder: 4:00 p.m. Council 2 year work plan workshop

AGENDA

**SARTELL CITY COUNCIL
Monday, June 12, 2006
Sartell City Hall
7:00 P.M.**

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. May 10, 2006 – Special Meeting (Board of Equalization – Stearns)
- b. May 19, 2006 – Special Meeting (Sales Tax Survey)
- c. May 22, 2006 – Regular Meeting
- d. May 22, 2006 – Special Meeting (Board of Equalization – Stearns)
- e. June 2, 2006 – Special Meeting (Sales Tax Survey)

4. CONSENT AGENDA

- a. May Building Inspectors Report – Acceptance
- b. May Fire Marshal/Code Official Report – Acceptance
- c. May Finance Directors Report – Acceptance
- d. Approve Public Works Commission meeting notes for May 31, 2006
- e. First reading and set public hearing for amendments to Title 10, Chapter 22 of the Zoning Ordinance (Environmentally Sensitive Areas) for June 26, 2006
- f. Approval of insurance renewals through League of MN Cities Insurance Trust
- g. Approval of sales tax survey questions
- h. Approval of resolution approving Sartell's share of interceptor sewer line collapse repairs
- i. Approval of agreement for the prepayment of future special assessments
- j. Approval of resolution accepting petition for annexation of 32674 River Vista Lane
- k. Approval of excavator quote to connect newly acquired park property structure to municipal water service
- l. Approval of budgeted furniture purchases and communication system installation for the Public Works facilities
- m. Approval of noise exemption permit and temporary on-sale liquor license for Opportunity Manor fundraising & block party event on July 8, 2006 in the Opportunity Manor parking lot
- n. Approval of temporary on-sale liquor license for the Girl Scouts Land of Lakes Council for Garden Art Crawl event on July 29, 2006 in the rear yard of 1420 Eagle's Nest Court
- o. Approval of resolution receiving bids and awarding contract for Oak Ridge Commons public improvements
- p. Approval of resolution receiving preliminary report and calling public hearing on 2nd Street South extension improvements
- q. Approval of resolution ordering improvements and directing preparation of plans and specifications for Dancing Ponds improvements contingent upon receipt of signed development agreements and letters of credit

- r. Approval of resolution ordering improvements and directing preparation of plans and specifications for Heritage Place improvements
- s. Approval of resolution ordering preparation of report on improvements to Pine Cone Road North and 15th Street North trail improvements
- t. Approval of reimbursement agreement with Stearns County for 15th Street North & County Road 1 improvements
- u. Approval of budgeted street repair quotes
- v. Acceptance of \$750 donation for cemetery improvements
- w. Approval of a resolution setting a public hearing for June 26, 2006, on a conditional use permit amendment for Ferche 6

5. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.

- a. 2006 Storm Water Pollution Prevention Plan report
 - Resolution approving the 2005 NPDES report and 2006 Stormwater Pollution Prevention Plan (SWPPP)

6. OLD BUSINESS

- a. Right-of-Way ordinance amendments
 - Ordinance amending Title 7 of the City Code concerning rights of way
- b. 2006 fee schedule ordinance amendments
 - Ordinance amending the City's fee schedule ordinance

7. NEW BUSINESS

- a. McDonald's expansion site plan
- b. Sartell Middle School concession stand site plan
- c. Sierra Cove final plat & development agreement
- d. Pine Lakes View Apartment site plan
 - Resolution approving findings of fact to deny the requested site plan approval

8. DEPARTMENT REPORTS

- a. Police Department**
 - Monthly Activity Report
- b. Public Works**
 - Monthly Activity Report
- c. City Engineer**
 - Bi-Monthly Memorandum
 - 15th Street/CSAH 1 project update
- d. Planning & Community Development Director**
 - Bi-Monthly Memorandum
 - Update on Regional Human Rights Task Force
 - Centennial Celebration – memorabilia update
- e. City Administrator**
 - Professional Development: City Administrator to attend ICMA conference Sept. 9 – 13, 2006, in San Antonio, TX
 - Legislative Commission appointment request
 - Public Facilities campus sign structure

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

10. PAY ALL VOUCHERS

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

SARTELL CITY COUNCIL
Monday, June 26, 2006
Sartell City Hall
7:00 P.M.

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Lions Park Development Update**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. June 12, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. Approval of Public Works Commission meeting notes of June 13, 2006
 - b. Approval of schedule of 2007 budget meetings
 - c. Approval to special joint meeting with the City Council for a market study presentation for 4 – 6 p.m. on Thursday, July 13, 2006
 - d. Approval of resolution approving petitioned annexation of 32675 River Vista Lane
 - e. Approval of budgeted purchase and installation of radios and access card security system for the new public works building
 - f. Approval of Huntington water tower antennae lease agreement with T-Mobile
 - g. Acceptance of SCORE grant from Benton County and approval to purchase recycled benches and garbage receptacles for Val Smith and East Side Kiddie parks
 - h. Approval of resolution accepting annexation petition for the 38.5 Schefers property located south of CR 133 and east of CR 4
 - i. Approval of resolution setting a public hearing for July 10, 2006, on an interim use permit request for Coborns North for temporary, outdoor seasonal product sales
 - j. Approval of first reading and resolution setting a public hearing for July 24, 2006, on amending the Zoning Map to incorporate mapping for the natural resource inventory for regulation of environmentally sensitive areas
 - k. Approval to submit an application for federal grant assistance from the Safe Routes to Schools grant program
 - l. Acceptance of a \$10,000 Safe and Sober program grant
 - m. Approval of plans and specifications for Waterside Way
 - n. Approval of a resolution approving plans and specifications and authorizing setting a bid date for the 2006 Capital Improvements, Phase 1
 - o. Approval of a resolution approving plans and specifications and authorizing setting a bid date for the 2006 Capital Improvements, Phase 2
 - p. Approval of a resolution approving plans and specifications and authorizing setting a bid date for Heritage Place Improvements
 - q. Approval of a block party in the cul-de-sac of Scott Drive on July 8, 2006
 - r. Approval of a resolution denying wetland conservation act permit for Tiffany Meadows – Wetland Bank application
 - s. Approval of amended contract for professional services for AUAR completion

6. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Zoning Ordinance Amendments to Title 10, Chapter 22 (Environmentally Sensitive Areas) – ***Requested Action: Following receipt of testimony, close the public hearing and defer action to July 24, 2006 meeting***
 - Ordinance amending Title 10, Chapter 22 of the Zoning Ordinance
 - Natural Resource Inventory of environmentally sensitive areas mapping
 - b. Conditional Use Permit amendment for Ferche 6
 - Resolution approving findings of fact supporting approval of the CUP amendment
 - Resolution approving the CUP amendment

7. **OLD BUSINESS**
 - a. Sartell Middle School concession stand site plan (tabled from June 12, 2006)

8. **NEW BUSINESS**
 - a. Resolution approving the final plat of Ferche 6
 - b. Resolution approving the final plat and development agreement for Ferche 7
 - c. Centennial Coordinating Committee recommendations
 - history book publishing
 - post card production
 - original commissioned oil painting and print production
 - preliminary budget

9. **DEPARTMENT REPORTS**
 - a. **Police Department**
 - Bi-Monthly Memorandum

 - b. **Public Works**

 - c. **City Engineer**
 - Bi-Monthly Memorandum

 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum

 - e. **City Administrator**
 - Professional Development: City Administrator to attend CGMC conference in Red Wing on August 2 – 4, 2006; Public Works Director to attend MN Wastewater Operators Association Annual Conference in Grand Rapids on July 25 – 28, 2006.
 - Personnel Committee recommendation on Teamster and LELS labor agreements for 2007 – 2009

10. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

11. **PAY ALL VOUCHERS**

12. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

Reminder: 5:00 p.m. Council 2 year work plan workshop

AGENDA

**SARTELL CITY COUNCIL
Monday, July 10, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – CentraCare/St. Cloud Hospital Triathlon Event**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. June 26, 2006 – Regular Meeting
 - b. June 12, 2006 – Special Meeting – Work Plan workshop
- 5. CONSENT AGENDA**
 - a. June Building Inspectors Report – Acceptance
 - b. June Fire Marshal/Code Official Report – Acceptance
 - c. June Finance Directors Report – Acceptance
 - d. Resolution declaring a vacancy on the City Council for the City of Sartell
 - e. Approval of a resolution authorizing the use of a petty cash fund for the Sartell Police Department youth programs
 - f. Approval of a revised agreement with Feneis Enterprises, Inc. for community events sign structure construction and operation
 - g. Approval of a resolution setting a public hearing for July 24, 2006, on two variance requests for Blackberry Ridge residential development
 - h. Approval of a resolution approving Common Interest Community No. 85 Sartell Medical Arts Campus
 - i. Acceptance of a \$960 grant for alcohol enforcement compliance checks
 - j. Approval of a resolution approving annexation of the 38.5 acre Schefers property located south of CR 133 and east of CR 4
 - k. Approval of agreement for donation of artwork for Centennial
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Interim Use Permit for seasonal outdoor sales at Coborn’s North
-Resolution approving interim use permit
 - b. Proposed public improvements for the westerly and southerly extension of 2nd Street South/CSAH 133
- Resolution Ordering Improvements and Directing Preparation of Plans and Specifications
- 7. OLD BUSINESS**
 - a. 15th Street North sidewalk/pathway feasibility report

8. NEW BUSINESS

- a. Approval of a resolution amending the assessment policy relating to deferred assessments and sidewalk/trail assessments
- b. Site plan approval for Pine Lakes Office
- c. Site plan approval for Perkins

9. DEPARTMENT REPORTS

a. Police Department

- Monthly Activity Report

b. Public Works

c. City Engineer

- Bi-Monthly Memorandum
- Resolutions Declaring Cost to be Assessed and Calling for Public Hearings on Assessments for 2006 Capital Improvements (Phase 1 and Phase 2)

d. Planning & Community Development Director

- LeSauk Township Variance and Conditional Use Permit Correspondence

e. City Administrator

- Professional Development:
- Discussion of interim appointment for Council vacancy

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

11. PAY ALL VOUCHERS

12. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

**BUDGET WORKSHOP
Sartell City Council
Monday, July 24, 2006
Sartell City Hall
4:00 – 6:30 P.M.**

1. *Agenda Review and Adoption*
2. *Proposed 2006 Budget*
 - A. *Community Development/Inspections (4:00-4:30)*
 - B. *Police (4:30-4:50)*
 - C. *Fire (4:50-5:10)*
 - D. *Public Works (5:10-5:30)*
 - E. *Administration (5:30-5:50)*
3. *Zipsort Proposal (5:50-6:10)*
4. *Contracts for Service (6:10-6:30)*
5. *Adjourn*

For those requiring special assistance, please call City Hall at 253-2171

Reminder: 4 p.m. budget workshop

AGENDA

**SARTELL CITY COUNCIL
Monday, July 24, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Sartell Youth Recreation Center annual report on Bernicks Arena operation**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. July 10, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. Approval of Public Works Commission meeting notes of June 27, 2006 & July 11, 2006
 - b. Schedule special meeting of the City Council to meet jointly with Joint Planning Commission, Park Commission, & Economic Development Commission on Monday, July 31, 2006, at 6 p.m. for SCSU survey results presentation
 - c. Approval of resolution approving agency agreement for 50th Avenue realignment environmental study
 - d. Approval of resolution approving agency agreement for Robert's Road/East-West Collector environmental study
 - e. Approval of plans & specifications for Sierra Cove public improvements
 - f. Approval of plans & specifications for 23rd Street South public improvements
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Zoning Ordinance amendments to Title 10, Chapter 22 (Environmentally Sensitive Areas natural resource inventory mapping)
 - Ordinance amending Title 10, Chapter 22 of the Zoning Ordinance (tabled from June 26, 2006 meeting)
 - Ordinance amending Title 10, Chapter 22 of the Zoning Ordinance - Natural Resource Inventory of environmentally sensitive areas mapping
 - b. Variance requests for front yard setback for two lots in Blackberry Ridge residential development
 - Resolution approving findings of fact supporting approval of the variance request for Lot 1, Block 4, Blackberry Ridge Estates
 - Resolution approving the variance request for Lot 1, Block 4, Blackberry Ridge Estates
 - Resolution approving findings of fact supporting approval of the variance request for Lot 16, Block 4, Blackberry Ridge Estates
 - Resolution approving the variance request for Lot 16, Block 4, Blackberry Ridge Estates

7. OLD BUSINESS

- a. Change orders for Public Works building

8. NEW BUSINESS

- a. Consideration of liquor license reinstatement for Thomas J. LeGassa dba The Bank (resolution)

9. DEPARTMENT REPORTS

a. Police Department

- Bi-Monthly Memorandum
- Benton County Fair contract for services

b. Public Works

- Monthly Memorandum

c. City Engineer

- Bi-Monthly Memorandum
- Consideration of bids
 - o Resolution receiving bids and awarding contract for 2006 Capital Improvements – Phase I
 - o Resolution receiving bids and awarding contract for 2006 Capital Improvements – Phase 2
 - o Resolution receiving bids and awarding contract for Heritage Place public improvements

d. Planning & Community Development Director

- Bi-Monthly Memorandum

e. City Administrator

- Professional Development: Community Services Officer to attend MN Crime Prevention Association annual conference in St. Cloud on August 16 – 17, 2006; Fire Marshal/Code Office & Police Chief to attend Annual Association of MN Emergency Managers conference at Breezy Point on September 17 – 20, 2006.
- Interim appointment for Council vacancy

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

11. PAY ALL VOUCHERS

12. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

SPECIAL MEETING AGENDA
Sartell City Council, Joint Planning
Commission, Park Commission and Economic
Development Commission

Monday, July 31, 2006 at 6:00 PM

Sartell City Hall Council Chambers

1. Agenda review & approval
2. Sales Tax Survey Results - SCSU Presentation
3. Discussion and Input by Council and Commissions
4. Adjourn Joint Meeting and convene Council Meeting
5. Oath of Office - Tom Beutel
6. Council Discussion of Sales Tax Ballot Questions
7. Adjourn Council Meeting

Patti Gartland
City Administrator

FOR THOSE REQUIRING SPECIAL ASSISTANCE
PLEASE CALL CITY HALL 253-2171

Reminder: 5:00 p.m. Sales Tax Referendum Workshop

AGENDA

**SARTELL CITY COUNCIL
Monday, August 14, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Update from St. Cloud Area Economic Development Partnership**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. July 13, 2006 – Special Joint Meeting – Market Study presentation
 - b. July 24, 2006 – Regular Meeting
 - c. July 24, 2006 – Special Meeting – Budget workshop
 - d. July 31, 2006 – Special Meeting – Local Sales Tax Referendum workshop
- 5. CONSENT AGENDA**
 - a. July Building Inspectors Report – Acceptance
 - b. July Fire Marshal/Code Official Report – Acceptance
 - c. July Finance Directors Report – Acceptance
 - d. Public Works Commission meeting notes for July 25, 2006 - Acceptance
 - e. Set special meetings for local sales tax referendum drafting workshops for 6:30 p.m., Monday, August 21, 2006; 5:30 p.m., Wednesday, August 30, 2006; and 6:30 p.m., Tuesday, September 5, 2006
 - f. Acceptance of a \$500 donation to the Police Reserve program and \$500 for street safety cones from Apple Duathlon
 - g. Approval to close a portion of 4th Avenue North between 1st Street North and Brookwood Lane for a Fire Department event during the St. Francis Fall Festival on August 19, 2006 from 5:30 – 8:30 p.m.
 - h. Approval of a block party on a portion of Bechtold Drive and 3rd Street North on August 26, 2006 from 3:30 – 10 p.m.
 - i. Approval to order replacement squad as provided for in 5 year capital improvement plan and proposed 2007 budget
 - j. Authorization to solicit quotes/proposals for well exploration services
 - k. Acceptance of Fire Marshal/Code Official resignation and authorization to initiate hiring process for replacement
 - l. Approval of resolution ordering preparation of report on certain 2007 public improvements
 - m. Approval of resolution setting public hearing for September 11, 2006, on assessments for Riverside Avenue and 15th Street North public improvements
 - n. Approval of resolution appointing election judges for primary election on September 12, 2006
 - o. Approval of agreement for legal services for AUAR on 97 acre TH 15 property
 - p. Approval of cemetery improvements (bituminous road, new water lines and retaining wall with flower boxes at 2/12 Street entrance)

- q. Approval of street light installation quotes for 5th Street North from Pine Cone Road to 9th Avenue North and two lights on 6th Avenue South
 - r. Approval of electrical service installation at Compost site
 - s. Approval of quote for tennis court repair at Northside Park
 - t. Approval of budgeted replacement generator purchase for the Police Department
 - u. Approval of printing reorder for 500 Centennial cookbooks
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
- a. Assessment hearing for 2006 capital improvements – phase I
 - Resolution adopting assessments for 2006 capital improvements – phase 1
- 7. OLD BUSINESS**
- a. Ordinance adopting Title 10, Chapter 22 of the Zoning Ordinance (tabled from June 26, 2006 meeting)
 - b. Ordinance amending Title 10 of the Zoning Ordinance to incorporate the mapping of identified Natural Resource features for the regulation of environmentally sensitive areas (tabled from July 24, 2006)
 - c. Consideration of Regional Human Rights Task Force recommendation
- 8. NEW BUSINESS**
- a. Site plan for Pine Cone Cottages Phase II
- 9. DEPARTMENT REPORTS**
- a. Police Department**
 - Monthly Activity Report
 - Canine program report
 - b. Public Works**
 - Monthly Activity Report
 - Street striping quotes
 - Purchase of used line striper equipment
 - Street sealcoating quotes
 - c. City Engineer**
 - Bi-Monthly Memorandum
 - 15th Street North pathways - neighborhood meeting update
 - d. Planning & Community Development Director**
 - Bi-Monthly Memorandum
 - e. City Administrator**
 - Professional Development: Fire Chief & Ass't. Fire Chief to attend State Fire Chief's conference in Duluth from October 19 – 21, 2006; Public Works Director to attend AWWA conference in Duluth from September 20 – 22, 2006
- 10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
- 11. PAY ALL VOUCHERS**
- 12. ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
MONDAY, AUGUST 21, 2006
6:30 p.m.
CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. RESOLUTION SETTING PUBLIC HEARING FOR
SEPTEMBER 11, 2006, FOR ASSESSMENTS FOR
2006 CAPITAL IMPROVEMENTS PHASE 2**
- 3. SALES TAX REFERENDUM WORKSHOP**
- 4. MISCELLANEOUS**
- 5. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

Reminder: 4 p.m. budget workshop

Amended - AGENDA

**SARTELL CITY COUNCIL
Monday, August 28, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. August 14, 2006 – Regular Meeting
 - b. August 14, 2006 – Special Meeting/Sales Tax Referendum Workshop
 - c. August 21, 2006 – Special Meeting/Sales Tax Referendum Workshop
- 4. CONSENT AGENDA**
 - a. Approval of Public Works Commission meeting notes of August 15, 2006
 - b. Acceptance of \$125 donation from Pacific Wok for the City Parks Department
 - c. Approval of framing quote for 10 Centennial prints
 - d. Approval of Centennial history book publication quote from Sentinel Printing for 1,500 books
 - e. Approval of resolution accepting annexation petition for 71.38 acre Glen Laurer property on County Road 4 north of Sandstone Village
 - f. Approval of civil fines in accordance with City Ordinance for violations of liquor license and tobacco license violations from alcohol and tobacco compliance check failures
 - g. Approval of resolution setting an assessment hearing for September 25, 2006, for Eagle Ridge improvements
 - h. Approval of a resolution setting an assessment hearing for September 25, 2006, for Sandstone Village improvements
 - i. Approval of a resolution setting an assessment hearing for September 25, 2006, for Heritage Place improvements
 - j. Approval of a resolution setting an assessment hearing for September 25, 2006, for Oak Ridge Commons improvements
 - k. Approval to purchase budgeted portable radios for Public Works Department
 - l. Approval of TIF Assignment by Granite City Moving & Storage
- 5. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
- 6. OLD BUSINESS**
 - a. 15th Street North pathway project
 - b. Assessment policy relating to sidewalk and trail repair and maintenance
- Resolution adopting amended assessment policy
- 7. NEW BUSINESS**
 - a. Final plat approval for Sartell City Centre

- Resolution approving final plat of Sartell City Centre
- b. Site plan approval for Sartell City Centre
- c. BWK study proposal for utility treatment and conveyance planning

8. DEPARTMENT REPORTS

a. Police Department

- Bi-Monthly Memorandum
- 7th Street North/High School parking review

b. Public Works

- Monthly Memorandum

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Bi-Monthly Memorandum

e. City Administrator

- Professional Development: Deputy Police Chief to attend Property Room Management seminar in Maple Grove on October 24 – 25, 2006; Public Works Director to attend tree school on September 20, 2006 in Staples.

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

11. PAY ALL VOUCHERS

12. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
WEDNESDAY, AUGUST 30, 2006
5:30 p.m.
CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. RESOLUTION ACCEPTING AND APPROVING A
PETITIONED ANNEXATION REQUEST**
- 3. SALES TAX REFERENDUM WORKSHOP**
- 4. MISCELLANEOUS**
- 5. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
TUESDAY, SEPTEMBER 5, 2006
6:30 p.m.
CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. SALES TAX REFERENDUM WORKSHOP**
- 3. MISCELLANEOUS**
- 4. ADJOURN**

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
DECEMBER 5, 2006
5:00 PM. CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. PARK COMMISSION INTERVIEWS**
- 3. PLANNING COMMISSION INTERVIEWS**
- 4. MISCELLANEOUS**
- 5. ADJOURN**

Anita Rasmussen
Planning and Community Development
Director

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

AGENDA - Amended

**SARTELL CITY COUNCIL
Monday, September 11, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. PRESENTATION BY POLICE CHIEF HUGHES OF CITIZEN COMMENDATION TO SANDY WOLTER**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. August 28, 2006 – Regular Meeting
 - b. August 28, 2006 – Special Meeting – 2007 Budget workshop
 - c. August 30, 2006 – Special Meeting – Local Sales Tax Referendum workshop
 - d. September 5, 2006 – Special Meeting – Local Sales Tax Referendum workshop
- 5. CONSENT AGENDA**
 - a. August Building Inspectors Report – Acceptance
 - b. August Fire Marshal/Code Official Report – Acceptance
 - c. August Finance Directors Report – Acceptance
 - d. Approval of resolution approving petitioned annexation of Glen Lauer property
 - e. Approval of ESA scientist appointments
 - f. Approval of resolution approving proposed 2007 general fund budget and preliminary tax levy collectible in 2007
 - g. Approval of resolution setting the truth-in-taxation hearing date for 6 p.m., December 4, 2006 and the continuation hearing for 7 p.m. on December 11, 2006.
 - h. First reading and setting public hearing for September 25, 2006, on Sewer Use Code amendments
 - i. Approval to set a public hearing for November 13, 2006 on the 2007 – 2011 Capital Improvement Plan and 2007 Fee Schedule
 - j. Approval of low quote for budgeted Police Station emergency generator gas piping
 - k. Approval of resolution approving premises permit renewal application for G Allen's Restaurant & Sports Bar/Gymnastics Booster Club of St. Cloud
 - l. Acceptance of snowmobile trailer donation from Dave Kuefler for Police Department
 - m. Approval of low quote for southwest area well exploration services for test drilling
 - n. Approval of resolution ordering improvements and directing preparation of plans and specifications for 32808 River Oaks Lane
 - o. Approval of resolution placing ½ percent sales and use tax continuation questions on the 2007 general election ballot
 - p. Resolution Accepting and Approving a Petitioned Annexation Request – Bernard Williams
 - q. Preliminary Approval for Block Party in 900 Block of 5th Avenue East on Sept 16th from Noon-10 PM (contingent upon neighbor signatures)

6. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Assessment hearing for 2006 capital improvements – phase 2
 - Resolution adopting assessments for 2006 capital improvements – phase 2
 - b. Assessment hearing for Riverside Avenue North/15th Street North improvements
 - Resolution adopting assessments for Riverside Avenue North/15th Street North improvements

7. **OLD BUSINESS**
 - a. Consultant selection for environmental assessment for east-west collector and 50th Avenue corridors

8. **NEW BUSINESS**
 - a. Resolution approving final plat and development agreement for Madison Crossing 3
 - b. Site Plan – Prairie Meadow Apartments
 - c. Site Plan - Sandstone Village townhomes

9. **DEPARTMENT REPORTS**
 - a. **Police Department**
 - Monthly Activity Report

 - b. **Public Works**
 - Monthly Activity Report

 - c. **City Engineer**
 - Bi-Monthly Memorandum

 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum

 - e. **City Administrator**

10. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

11. **PAY ALL VOUCHERS**

12. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

SARTELL CITY COUNCIL
Monday, September 25, 2006
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. September 11, 2006 – Regular Meeting
- 4. CONSENT AGENDA**
 - a. Approval to purchase an 800 MHz radio for the Fire Marshal position
 - b. Approval of resolution approving a premises permit renewal application for Great River Bowl/Sartell Youth Hockey
 - c. Approval of resolution approving a premises permit renewal application for River Boat Depot/Sartell Youth Hockey
 - d. Approval of resolution approving a premises permit renewal application for Blue Line Bar & Grill/Sartell Youth Hockey
 - e. Approval of resolution appointing election judges for General Election of November 7, 2006
 - f. Approval of resolution setting public hearing for October 9, 2006, for easement vacation in Regional Medical Arts Campus
 - g. Approval of resolution authorizing the joint application for the formation of BioScience zone
 - h. Approval of Chief Building Official job description and classification and initiation of the hiring process
 - i. Approval to purchase trailer for paint striping equipment installation
 - j. Approval to apply for \$7,000 DNR grant for Fire Department turnout gear
 - k. Approval of resolution approving a \$10,000 Safe & Sober program grant agreement
 - l. Approval to apply for a Homeland Security grant for GIS software
- 5. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Special assessments for Eagle Ridge Estates
 - Resolution adopting assessment for Eagle Ridge Estates
 - b. Special assessment for Sandstone Village
 - Resolution adopting assessment for Sandstone Village
 - c. Special assessment for Oak Ridge Commons
 - Resolution adopting assessment for Sandstone Village
 - d. Special assessment for Heritage Place Phase I
 - Resolution adopting assessment for Heritage Place Phase I
 - e. Ordinance adopting amended Sewer Use Code
 - Ordinance amending Sewer Use Code

6. DEPARTMENT REPORTS

a. Police Department

- Bi-Monthly Memorandum
- Emergency alert siren installation plan and request to purchase one siren for installation in 2006

b. Public Works

- Monthly Memorandum
- Benton Drive South street lighting

c. City Engineer

- Bi-Monthly Memorandum
- Liftstation #1 update

d. Planning & Community Development Director

- Bi-Monthly Memorandum
- Recommendation from Centennial History Book Subcommittee on modification to publication order

e. City Administrator

- Professional Development: 4 Public Works department employees to attend MN Maintenance Fall Expo in St. Cloud; Planning Director to attend Troubled Waters Ahead/Balancing Environmental Protection with Economic Development seminar in Roseville on October 5th; one firefighter to attend ice rescuer and train-the-trainer training in St. Cloud on December 16.

7. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

8. PAY ALL VOUCHERS

9. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Revised

**SARTELL CITY COUNCIL
Monday, October 9, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION TO MARY LEWANDOWSKI FOR SERVICE ON SARTELL CITY COUNCIL**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. September 25, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. September Building Inspectors Report – Acceptance
 - b. September Fire Marshal/Code Official Report – Acceptance
 - c. September Finance Directors Report – Acceptance
 - d. Quarterly City Assessor's Report - Acceptance
 - e. Public Works Commission meeting notes – Acceptance
 - f. Approval of resolution authorizing the local sales and use tax exemptions provided for in identified bioscience zones
 - g. Approval of resolution setting a public hearing for October 23, 2006, for conditional use permit amendment for land use changes for Silvercrest Senior Campus
 - h. Approval of resolution adopting assessment for Oak Ridge Commons (tabled from September 25, 2006 meeting)
 - i. Approval of expenditure of PEG revenue for extension of electric service to serve the new community events sign location on Pine Cone Road South
 - j. Approval of bid and expenditure of beautification funds for flag pole and lighting for the new city public services campus sign & landscape improvement at 4th and 2nd Street South
 - k. Approval to renew membership and participation in the MN Cities Stormwater Coalition and designating Public Works Director as the City's representative
 - l. Approval for installation of security pass card system in the Police Department evidence room using criminal forfeiture funds
 - m. Approval of lap top computer replacements and a hydrogen sulfide instrument for Water and Sewer operations from budgeted utility department funds
 - n. Approval of budgeted pool cover for Celebration wading pool
 - o. Approval of resolution authorizing increase in retirement benefits for the Sartell Fire Department Relief Association
 - p. Approval of resolution providing for sale of General Obligation Improvement Bonds, Series 2006B
 - q. Approval of qualified assessment deferral application
 - r. Approval of fund transfer recommendations from Finance Director effective 9/1/06

6. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Drainage & utility easement vacation for Regional Medical Arts Campus
 - Resolution vacating a portion of the drainage and utility easement in Regional Medical Arts Campus
7. **OLD BUSINESS**
 - a. Centennial Coordinating Committee update
 - b. Centennial History Book
 - Status report from Mayor and staff
 - Request from Rip Sartell and Willy Weinand to address the Council
 - Consideration of publication order
8. **NEW BUSINESS**
 - a. Site plan approval for Heritage Place apartment development
 - b. ~~Presentation of comprehensive update/rewrite of Fire Department policy and procedures (rescheduled to October 25, 2006)~~
9. **DEPARTMENT REPORTS**
 - a. **Police Department**
 - Monthly Activity Report
 - Consideration of siren pole quotes
 - b. **Public Works**
 - Monthly Activity Report
 - c. **City Engineer**
 - Bi-Monthly Memorandum
 - Consideration of change order quotes for River Vista improvement project
 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum
 - e. **City Administrator**
 - Professional Development: 3 utility employees to attend AWWA water operator training at St. John's University on October 18, 2006; Public Works Director to attend MPWA Fall Conference and Workshop on November 15-17, 2006; Ass't. Public Works Director to attend MPWA Workshop on November 15, 2006; City Administrator to attend CGMC Fall Conference in Alexandria on November 8 – 10, 2006
 - Sales Tax Information campaign update
10. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
11. **PAY ALL VOUCHERS**
12. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

SARTELL CITY COUNCIL
Monday, October 23, 2006
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. Presentation by Ehlers and Associates on 2006 Bond Sale**
 - Resolution providing for the issuance and sale of general obligation improvement bonds series 2006B
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 9, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. Acceptance of Public Works Commission notes for October 10, 2006
 - b. Approval of 2007 legal service contract with Flaherty & Hood
 - c. Approval of joint powers agreement amendment with St. Cloud for civil legal services beginning 2007
 - d. Approval of resolution adopting amended assessment 2006 Capital Improvements Phase 2 for property at 400 Ridge Road
 - e. Approval of job description and grade level changes for the Fire Marshal/Code Official position
 - f. Approval of resolution to set public hearing for November 13, 2006, on a request to vacate utility and drainage easements in Newport Plat 2
 - g. Approval of certificate of correction for Ferche South Pinecone Plat 6
 - h. First readings and approval to set public hearings for November 27, 2006, for liquor ordinance amendments and amendments to the fee schedule ordinance pertaining to liquor
 - i. Approval of special meeting for budget workshop for 4:30 p.m. on Monday, November 13, 2006
 - j. Approval of resolution accepting and approval annexation petition for 1380 Riverside Avenue North (Linda Spanier property)
 - k. Approval of resolution accepting preliminary report and ordering plans and specifications for Lift Station #8 removal
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Silvercrest Senior Campus Conditional Use Permit amendment request
 - Resolution approving findings of fact for approval of a conditional use permit amendment
 - Resolution approving an amendment to the Silvercrest Senior Campus conditional use permit

7. OLD BUSINESS

- a. Alternative Urban Areawide Review (AUAR)
 - Resolution authorizing the AUAR with development scenarios 1a, 1b, and 2
 - Joint resolution with LeSauk Township establishing Responsible Governing Unit (RGU) for an Alternative Urban Areawide Review (AUAR) on certain properties
 - Amendment of contract for services for expanded AUAR scope

8. NEW BUSINESS

- a. Site plan amendment for Pine Cone Square

9. DEPARTMENT REPORTS

a. Police Department

b. Public Works

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

e. City Administrator

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

11. PAY ALL VOUCHERS

12. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

BUDGET WORKSHOP
Sartell City Council
Monday, November 13, 2006
Sartell City Hall
4:30 – 6:30 P.M.

1. *Agenda Review and Adoption*
2. *Proposed 2006 Budget & TNT Hearing*
3. *2007 Fee Schedule*
4. *2007-2011 Capital Improvement Plan*
5. *2007 Service Contracts*
6. *Adjourn*

For those requiring special assistance, please call City Hall at 253-2171

REMINDER: Budget workshop from 4:30 – 6:30 p.m.

AGENDA

**SARTELL CITY COUNCIL
Monday, November 13, 2006
Sartell City Hall
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION BY MISSISSIPPI RIVER RENAISSANCE GROUP ON ENVIRONMENTAL INVENTORY PROJECT**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 23, 2006 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. October Building Inspectors Report – Acceptance
 - b. October Fire Marshal/Code Official Report – Acceptance
 - c. October Finance Directors Report – Acceptance
 - d. Public Works Commission meeting notes for October 24, 2006 – Acceptance
 - e. Approval of CIC plat for Winkelman
 - f. Approval of a resolution supporting the St. Cloud Area Wastewater Treatment Facility 2006 Facilities Plan completed by Black & Veatch Corporation
 - g. Approval of a resolution approving a partnership agreement with State of MN for the provision of oil used in street maintenance operations
 - h. Approval of the expenditure of Beautification Funds for purchase of holiday lights
 - i. Approval of low quote for budgeted installation of shower facilities at the Public Utilities building
 - j. Approval of resolution ordering the feasibility study for Magnolia pond restoration
 - k. Canvass 2006 General Election results
 - l. Approval of payment to City of St. Cloud for video production services
 - m. Approval of schedule of City Council meetings for November 2006 – December 2007
 - n. Approval of resolution accepting and approving annexation petition for Molly Renslow property at 1326 Riverside Avenue No.
 - o. Approval to purchase four additional self watering flower planters with funds raised by the Sartell Garden Club Art and Garden Crawl event
 - p. Approval to purchase color printer from available budgeted contingency funds
 - q. Approval to set public hearing for November 27, 2006, for an ordinance adopting a sales and use tax for the City of Sartell (pertains to extension of local option sales tax as approved by voters in the November 7, 2006 general election)

6. **PUBLIC HEARINGS** – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.
 - a. Newport Plat 2 utility and drainage easement vacation request (*Requested Action: Open public hearing and continue to December 11, 2006*)
 - b. Five-year Capital Improvement Plan for 2007 – 2011 (*Requested Action: conduct public hearing, defer approval consideration to December 11, 2006*)
 - c. 2007 fee schedule
 - Ordinance amending the City's fee schedule ordinance (*Requested Action: conduct public hearing, defer approval consideration to December 11, 2006*)

7. **NEW BUSINESS**
 - a. Sartell Elder Housing site plan

8. **DEPARTMENT REPORTS**
 - a. **Police Department**
 - Monthly Activity Report
 - Presentation of proposed protocol for traffic related complaints

 - b. **Public Works**
 - Monthly Activity Report

 - c. **City Engineer**
 - Bi-Monthly Memorandum

 - d. **Planning & Community Development Director**
 - Bi-Monthly Memorandum

 - e. **City Administrator**
 - Information meeting for LeSauk Township residents on November 16

9. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

10. **PAY ALL VOUCHERS**

11. **ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

SARTELL CITY COUNCIL
Monday, November 27, 2006
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. November 13, 2006 – Regular Meeting
 - b. November 13, 2006 – Special Meeting – Budget Workshop
- 4. CONSENT AGENDA**
 - a. Acceptance of Public Works Commission notes for November 14, 2006
 - b. Set public hearing for December 11, 2006, for a land use plan amendment for Ferche 600
 - c. Set public hearing for December 11, 2006, for easement vacation request for Blackberry Ridge
 - d. Approval of contract for Centennial Summer Fest street dance music services
 - e. Approval to purchase 2006 budgeted utility truck, box and crane unit
 - f. Approval of resolution approving plans and specifications and authorizing bid letting for the Liftstation #8 removal project
 - g. Approval of 2007 public improvement assessment rates
 - h. Approval of amended Financial Policies and Procedures
- 5. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. Ordinance to extend local option sales tax as approved by voters in the 2006 General Election
 - Ordinance adopting a sales and use tax for the City of Sartell
 - b. Ordinance amendments regulating liquor and setting fees for liquor licenses
 - Ordinance regulating the possession, sale and consumption of intoxicating and 3.2 percent malt liquor
 - Ordinance amending the City fee schedule
- 6. NEW BUSINESS**
 - a. Consideration of liquor license renewal applications
- 7. DEPARTMENT REPORTS**
 - a. Police Department**
 - Bi-Monthly Memorandum
 - b. Public Works**
 - c. City Engineer**
 - Bi-Monthly Memorandum

d. Planning & Community Development Director
- Bi-Monthly Memorandum

e. City Administrator

8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

9. PAY ALL VOUCHERS

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA

SARTELL CITY COUNCIL – SPECIAL MEETING
Monday, December 4, 2006
Sartell City Hall
6:00 P.M.

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1. PLEDGE OF ALLEGIANCE
2. AGENDA REVIEW AND ADOPTION
3. PUBLIC HEARINGS
 - a. Truth in Taxation – 2007 Budget and Tax Levy (*requested action: continue the hearing if needed, or close and announce date for adoption hearing December 11, 2006 meeting*)
4. SARTELL CENTENNIAL
5. OTHER BUSINESS
6. ADJOURN

Patti Gartland
City Administrator

FOR THOSE REQUIRING SPECIAL ASSISTANCE,
PLEASE CALL CITY HALL AT 253-2171

**CITY OF SARTELL
SPECIAL MEETING
CITY COUNCIL
DECEMBER 4, 2006
6:30 PM. CITY HALL CONFERENCE ROOM**

- 1. AGENDA REVIEW AND ADOPTION**
- 2. ECONOMIC DEVELOPMENT COMMISSION
INTERVIEWS**
- 3. MISCELLANEOUS**
- 4. ADJOURN**

Anita Rasmussen
Planning and Community Development
Director

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

REMINDER: Retirement reception for Mayor Bob from 4:00 – 7:00 p.m.

AGENDA

**SARTELL CITY COUNCIL
Monday, December 11, 2006
Sartell City Hall
7:00 P.M.**

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1. PLEDGE OF ALLEGIANCE

2. SPECIAL RECOGNITIONS

- **Interim appointment service to the City of Sartell: Council Member Tom Beutel**
- **4 years of service to the City of Sartell: Council Member Paul Orndorff**
- **32 years of service to the City of Sartell: Mayor Bob Pogatshnik**

3. AGENDA REVIEW AND ADOPTION

4. APPROVAL OF CITY COUNCIL MINUTES

- a. November 27, 2006 – Regular Meeting
- b. December 4, 2006 – Special Meeting – Truth-in-Taxation Hearing
- c. December 4, 2006 – Special Meeting – board and commission interviews
- d. December 5, 2006 – Special Meeting – board and commission interviews

5. CONSENT AGENDA

- a. November Building Inspectors Report – Acceptance
- b. November Fire Marshal/Code Official Report – Acceptance
- c. November Finance Directors Report – Acceptance
- d. Approval of amended Central MN Sales Tax Collection and Distribution Joint Powers Agreement for local option sales tax
- e. Approval of contribution to four-city Central MN Stormwater Education Committee for education and outreach compliance requirements for NPDES program
- f. Approval of Maintenance Worker-Parks job description amendments
- g. Approval to participate in St. Cloud Area Evening at the Capital event
- h. Approval of resolution approving the 2nd Street South feasibility report and setting a public hearing for January 8, 2007
- i. Approval of change order #1 for the 2006 Capital Improvements
- j. Approval of resolution approving the 15th Street North and Pine Cone Road sidewalk and trail plans and authorization to solicit bids
- k. Approval of alternate employee health insurance plan offering
- l. Approval of amendment to Municipal Subsidy policy to adjust wage level requirements
- m. Approval to apply for FEMA grant for air packs
- n. Approval of amended City Council meeting schedule for 2007

6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.

- a. Newport Plat 2 utility and drainage easement vacation request (***Continue from November 13, 2006***)
 - Resolution approving utility and drainage easement vacation for Newport Plat 2

- b. Blackberry Ridge Plat 4 utility and drainage easement vacation request
 - Resolution approving utility and drainage easement vacation for Blackberry Ridge Plat 4
 - Final plat (*related action but not subject to public hearing*)
- c. Land use plan amendment request for Ferche 600

7. OLD BUSINESS

- a. Liquor license application for Winners (***tabled from November 27, 2006 agenda***)
- b. Ordinance amendments regulating liquor and setting fees for liquor licenses (***tabled from November 27, 2006 agenda***)
- c. Fire Department Policy and Procedures
- d. Train crossing quiet zone study proposal from SEH
- e. Subsequent hearing for 2007 levy adoption (***hearing closed, carried forward from December 4, 2006 agenda***)
 - Resolution adopting 2007 levy
 - Resolution adopting 2007 budget
 - Resolution establishing 2007 pay rates for Fire Department
 - Resolution adopting 2007 – 2011 Capital Improvement Plan (***Carried forward from November 13, 2006 agenda***)
 - Ordinance adopting 2007 fee schedule (***Carried forward from November 13, 2006 agenda***)

8. NEW BUSINESS

- a. Comprehensive Sanitary Sewer Plan and Water Supply and Distribution Plan updates

9. DEPARTMENT REPORTS

a. Police Department

- Monthly Activity Report
- Request to initiate hiring process for 2 police officers
- Request to approve low quote contract for construction of workstations as provided for in 2007 budget

b. Public Works

- Monthly Activity Report
- Request to initiate hiring process for Maintenance Worker-Parks

c. City Engineer

- Bi-Monthly Memorandum

d. Planning & Community Development Director

- Bi-Monthly Memorandum
- Request to initiate hiring process for Planning Associate
- Appointments to the Joint Planning Commission, Park Board, and Economic Development Commission

e. City Administrator

- Professional Development: CGMC Legislative Action Day registration for January 10, 2007; LMC Newly Elected Officials Workshop registration for Steve Hennes, Pat Lynch & David Peterson on January 26 & 27 in St. Louis Park; Ass't Public Works Director and Public Utility department employee attendance at 2007 Wastewater Collection System Operator's Conference in Bloomington on January 17 – 19, 2007.
- Chief Building Official candidate selection recommendation

- Fire Marshal/Code Official job description amendment and re-initiation of hiring process
- Council board and commission assignments

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

11. PAY ALL VOUCHERS

12. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171