

***AGENDA - Amended***  
**SARTELL CITY COUNCIL**  
**Monday, January 10, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. ADMINISTRATION OF OATH OF OFFICE**

- Joe Perske – Mayor
- David Peterson – City Council
- Sarah Jane Nicoll – City Council

**2. PLEDGE OF ALLEGIANCE**

**3. SPECIAL RECOGNITIONS** – Retiring Council, Board & Commission member service recognitions

**4. AGENDA REVIEW AND ADOPTION**

**5. APPROVAL OF CITY COUNCIL MINUTES**

- a. December 13, 2010 – Regular Meeting
- b. December 17, 2010 – Special Meeting
- c. December 30, 2010 – Special Meeting

**6. CONSENT AGENDA**

- a. December Building Permit Activity Report – Acceptance
- b. December Inspections Activity Report – Acceptance
- c. December Finance Directors Report – Acceptance
- d. Approval of voucher payments dated January 5, 2011
- e. Professional Development: Mayor and Council Member Nicoll to attend LMC 2011 Leadership Conference for Newly Elected Officials on January 7 & 8 in Nisswa (Mayor) and January 28 & 29 in Mankato (Nicoll)
- f. Approval of 2011 refuse hauler licenses
- g. Set annual meeting of the Economic Development Authority for 6:30 pm on Monday, March 14, 2011
- h. Approval of mandated Pay Equity Compliance Report submission
- i. First reading and approval of resolution setting a public hearing for January 24, 2011 on an ordinance amendment to the R-1 single family residential zoning district standards
- ~~j. Approval of resolutions (2) supporting the Highway Safety Improvement Program funding application for proposed intersection improvements at Scout Drive and Heritage Drive on Pinecone Road South~~
- k. Approval of proposal from Bonestroo for annual storm water pond inspection and inventory in an amount not to exceed \$11,900
- l. Approval of Primevest Financial Services authorizing resolution
- m. Approval of Depository Services resolution for governmental entities
- n. Set Sartell-Benton County Board of Review meeting for April 19, 2011 at 6:30 pm at Sartell City Hall
- o. Approval of resolution authorizing interfund loan from Public Improvement Fund to Pinecone Central Park improvements
- p. Authorize Xcel Energy to install cobra-head street lighting on the section of 50<sup>th</sup> Avenue not included in the 2011 reconstruction project

**7. NEW BUSINESS**

- a. Resolution declaring vacancy on City Council & determination of process to fill the vacancy
- b. Approval of resolution making certain official designations for 2011
- c. Schedule Council workshop for 5 – 9 pm, Monday, March 7, 2011

**8. OLD BUSINESS**

- a. Consideration of budgeted squad replacement purchases

**9. DEPARTMENT REPORTS**

**a. Police Department**

- Semi-monthly Activity Report

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

- CGMC correspondence requesting reconsideration of membership renewal for 2011
- Discussion of pending litigation involving 50<sup>th</sup> Avenue right-of-way condemnation petition (*City Council will meet in closed session with its legal counsel in Conference Room 1*)

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**11. ADJOURN**

**AGENDA - Amended**  
**SARTELL CITY COUNCIL**  
**Monday, January 24, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**~~3. SPECIAL PRESENTATION~~**

~~— Sartell St. Stephen Schools Superintendent Joe Hill, Vision 2015 Development Concept~~

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. January 10, 2011 Regular Council Meeting

**5. CONSENT AGENDA**

- a. Approval of voucher payments dated January 20, 2011
- b. Professional Development: Police Chief to attend MN Chief's of Police Executive Training Institute in St. Cloud on April 4 – 7, 2011 and Deputy Police to attend on April 6, 2011; Police Chief and Fire Marshal to attend Homeland Security and Emergency Management Conference in St. Paul on March 8 – 10, 2011; Ass't Public Works Director and Utility System Operator to attend MRWA Water & Wastewater conference in St. Cloud on March 1 – 3, 2011.
- c. Approval of county road maintenance agreement renewal with Benton County
- d. Approval of recommended fund transfers dated 1-24-11
- e. Approval of authorizing resolution and joint powers agreement facilitating electronic complaint processing for the Sartell Police Department
- f. Approval of change order #3 for Southwest Water Treatment Plant

**6. PUBLIC HEARINGS**

- a. R-1 Single Family Residential zoning ordinance amendments
  - Ordinance amending Chapter 5, Article C, R-1 Single Family Residence District & Ordinance Summary

**7. OLD BUSINESS**

- a. Review applications for Council vacancy & schedule interviews
- b. Authorize Xce Energy to instal cobra head street lighting on the portion of 50<sup>th</sup> Avenue not included in the 2011 reconstruction project (carried over from 1-10-11 agenda)

**8. NEW BUSINESS**

- a. Consideration of proposal to host a Farmers Market at Pinecone Regional Park
- b. Joint Resolution of Central MN Cities on 2011 legislative priorities of common interest
- c. Resolution requesting an advance payment on our eligible MSA funding

**9. DEPARTMENT REPORTS**

- a. **Police Department**
  - Memorandum
- b. **Public Work**
- c. **City Engineer**
  - Semi-Monthly Memorandum
- d. **Planning & Community Development Director**
  - Semi-Monthly Memorandum
- e. **City Administrator**

**10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**11. ADJOURN**

**CITY OF SARTELL SPECIAL MEETING**  
**SARTELL CITY HALL CONFERENCE ROOM**

**TUESDAY, FEBRUARY 1, 2011**  
**6:00 P.M.**

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- 1 - Agenda Review and Adoption
- 2 - Council vacancy applicant interviews
  - Robin Oehrlein
  - Patrick Jacobson Schulte
  - Sandra Cordie
  - Mike Chisum
  - Joel Ohman
- 3 - Appointment selection
- 4 - Adjourn

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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***AGENDA - Amended***  
**SARTELL CITY COUNCIL**  
**Monday, February 14, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. ADMINISTRATION OF OATH OF OFFICE**

- Sandra Cordie – City Council vacancy

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA REVIEW AND ADOPTION**

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. January 24, 2011 – Regular Meeting
- b. February 1, 2011 – Special Meeting

**5. CONSENT AGENDA**

- a. January Building Permit Activity Report – Acceptance
- b. January Inspections Activity Report – Acceptance
- c. January Finance Directors Report – Acceptance
- d. Park Commission minutes for January 26, 2011 - Acceptance
- e. Approval of voucher payments dated February 9, 2011
- f. Professional Development: Council Member Cordie to attend LMC Newly Elected Officials conference in Brooklyn Center on February 25 & 26, 2011; City Administrator, Planning Director, Police Chief, Deputy Police Chief, Public Works Director and Ass't. Public Works Director to attend LMC Loss Control workshop on April 26, 2011 at St. Cloud Civic Center; City Administrator and Council Member Nicoll to attend Legislative Conference for Cities, Counties, Schools & Townships in St. Paul on March 23 – 24, 2011; Fire Marshal and Assistant Fire Chief Dingmann to attend MN 2011 Fire Investigation Conference on March 23 – 25, 2011 in St. Cloud.
- g. Set special meeting for departmental annual report presentations for 5 – 6:30 pm, Monday, March 14, 2011
- h. Approval of three year renewal contract with Earth Science Associates for environmental monitoring and reporting at the former Grede landfill property
- i. Designation of Mayor and Administrator to represent the City of Sartell in the St. Cloud Times Economic Development forum on Wednesday, February 16, 2011 from 3:30 – 5 pm
- j. Registration for St. Cloud Area Day at the Capitol event on March 15, 2011 from 4:30 – 7 pm at the St. Paul Hotel
- k. Approval of joint powers agreement with the Bureau of Criminal Apprehension for provision of breath tester instrument equipment
- l. Approval of budgeted trade out of two mower/snow removal units
- m. Approval of waiver of minimum usage charge for utility bills for the transition to a combined meter reading card and utility bill system
- n. Approval of fund transfers as recommended in Finance Director's memorandum of 2-14-11
- o. Set Board of Review (Stearns) for 6:00 p.m. on Wednesday, April 6, 2011

**6. NEW BUSINESS**

- a. Site plan for First United Methodist Church
- b. Consideration of Joint Planning Commission vacancy

**7. OLD BUSINESS**

- a. Consideration of Regional Sustainability Framework Plan

**8. DEPARTMENT REPORTS**

**a. Police Department**

- Semi-monthly Activity Report

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum
- Request from Stearns County for City recommendation on request for speed study on Town Line Road

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**

**AGENDA - Amended**

**CITY OF SARTELL COUNCIL WORKSHOP**

**SARTELL CITY HALL CONFERENCE ROOM**

**TUESDAY, FEBRUARY 22, 2011**

**5:00 – 9:00 p.m.**

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1. Agenda Review & Adoption
  2. Individual introductions & sharing of proposed Council priorities for 2011
  3. Board, Commission & Committee assignments & appointments (action requested)
  4. Participation in St. Cloud Area Chamber of Commerce federal legislative trip (action requested)
  5. Financial Management Plan review
  6. Authorize Xcel Energy to install cobra head street lighting on the portion of 50<sup>th</sup> Avenue not included in the 2011 reconstruction project (carried over from 1-10-11 & 1-24-11 agendas; action requested)
  7. APO Transportation Plan – Sartell project priorities (action requested)
  8. Request from Coalition of Greater MN Cities to reconsider membership (action requested)
  9. Public/private partnership concept for Pinecone Regional Park and Stonepath Village (direction requested)
  10. Paperless agenda packet option review (requested by Council Member Peterson)
  11. Drafting of Council Goals & Priorities for 2011
  12. Miscellaneous
  13. Adjourn

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171



**AGENDA - Amended**  
**SARTELL CITY COUNCIL**  
**Monday, February 28, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. February 14, 2011 – Regular Council Meeting
  - a. February 22, 2011 – Council Workshop Meeting
4. **CONSENT AGENDA**
  - a. Approval of voucher payments dated February 23, 2011
  - b. Approval of updated job descriptions for Permit Technician, Account Clerk, Planning Associate, Administrative Secretary, Police Secretary
  - c. Approval of resolution of final acceptance & payment for CSAH 1 & CR 120 public improvement project
  - d. Approval of Financial Policies amendment to provide for new GASB compliance requirements
  - e. Professional Development: Firefighter Olmscheid to attend Basic Fire Pump Operations training on March 12 & 13, 2011 in Moorhead
5. **NEW BUSINESS**
  - a. Update on flood control preparation – Jim Hughes, Police Chief/Emergency Management Director
6. **OLD BUSINESS**
  - a. Street lighting on 50<sup>th</sup> Avenue realignment/reconstruction project (carried over from 1-10-11, 1-24-11 & 2-22-11 agendas)
7. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Semi-Monthly Memorandum
  - d. **Planning & Community Development Director**
    - Semi-Monthly Memorandum
  - e. **City Administrator**
8. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
  - Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
9. **ADJOURN**

**AGENDA**  
**SARTELL CITY COUNCIL WORKSHOP**  
*Monday, March 14, 2011*  
*Sartell City Hall Council Chambers*  
**5:00 P.M.**

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1. Agenda Review and Adoption
  
2. Presentation of 2010 Departmental Annual Reports
  - 5:00 pm      Community Development & Building Inspections
  
  - 5:25 pm      Public Works & Engineering
  
  - 5:50 pm      Police & Fire
  
  - 6:20 pm      Adjourn

**Reminder:** Department presentations of annual reports at 5:00 p.m. in Council Chamber, EDA meeting at 6:30 p.m. in Conference Room

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, March 14, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
  - a. February 28, 2011 – Regular Meeting
- 4. CONSENT AGENDA**
  - a. February Building Permit Activity Report – Acceptance
  - b. February Inspections Activity Report – Acceptance
  - c. February Finance Directors Report – Acceptance
  - d. Approval of voucher payments dated March 9, 2011
  - e. Approval of 2012 budget schedule
  - f. Approval of temporary liquor license for UCP fundraiser event at Bernicks Arena on April 7, 2011
  - g. Approval of resolution setting a public hearing for March 28, 2011 for a land use amendment from Low Density Residential to Limited Business for a 2 acre parcel on CR 29 & Benton Drive
- 5. NEW BUSINESS**
  - a. Request from Kevin Johnson to amend the 1998 mutual settlement agreement between Sartell and Sauk Rapids relating to extension of utility services by Sartell to property annexed to Sauk Rapids
- 6. OLD BUSINESS**
  - a. Site plan for Opportunity Manor
  - b. Presentation by Sartell-St. Stephen Schools Superintendent Joe Hill, Vision 2015 Development Concept
- 7. DEPARTMENT REPORTS**
  - a. Police Department**
  - b. Public Works**
    - Monthly Activity Report
  - c. City Engineer**
    - Semi-monthly Memorandum
  - d. Planning & Community Development Director**
    - Semi-monthly Memorandum
  - e. City Administrator**
- 8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**
  - Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
- 9. ADJOURN**

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, March 28, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
  - a. March 14, 2011 – Regular Council Meeting
  - a. March 14, 2011 – Special Council Meeting for presentation of department annual reports
- 4. CONSENT AGENDA**
  - a. Approval of voucher payments dated March 24, 2011
  - b. Professional Development: Administrator to attend MCMA conference in Nisswa on May 4 – 6, 2011
  - c. Approval of request from Ferche Development to use Westwood Engineering for 11<sup>th</sup> Street infrastructure design and construction observation with review by City's engineer subject to stipulated conditions and requirements
  - d. Approval of resolution changing "Pinecone Central Boulevard" to "Central Park Boulevard"
  - e. Acceptance of retirement notice from Sartell Firefighter Alan Schulte effective July 31, 2011
  - f. Approval of contract renewals with Leggette Brashears & Graham for groundwater monitoring & reporting in Northside Park
  - g. Approval of fund transfers and closures effective March 28, 2011
  - h. Approval of resolution setting public hearing for April 11, 2011 on vacation of certain utility and drainage easements in Rolling Greens addition
  - i. Approval of replacement purchase of a failed gas meter in the Fire Department
  - j. Approval of resolution establishing 2011 compensation for non-union employees
- 5. PUBLIC HEARINGS**
  - a. Request to amend Comprehensive Plan Land Use Plan from Low Density Residential to Limited Business for 1.8 acre parcel at Benton Drive & CR 29
    - Resolution approving findings of fact supporting Land Use Plan amendment
    - Ordinance approving amendment to Comprehensive Plan Land Use Plan
- 6. OLD BUSINESS**
  - a. Approval of settlement agreement terms for right-of-way acquisitions for 50<sup>th</sup> Avenue project
  - b. Consideration of skate park information and prioritization
  - c. Consideration of City Council open forum information
- 7. DEPARTMENT REPORTS**
  - a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Semi-Monthly Memorandum
  - d. **Planning & Community Development Director**
    - Semi-Monthly Memorandum
  - e. **City Administrator**
- 8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
  - Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
- 9. ADJOURN**

**AGENDA**

**COUNCIL WORKSHOP**  
**Sartell City Council**  
**Monday, April 11, 2011**  
**Sartell City Hall**  
**6:00 PM**

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1. *2010 Audit Presentation*
2. *Adjourn*

***For those requiring special assistance, please call City Hall at 253-2171***

**REMINDER:** EDA meeting at 5:30 pm & 2010 audit presentation at 6 pm in City Hall conference room.

***AGENDA - Amended***  
**SARTELL CITY COUNCIL**  
**Monday, April 11, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
  - a. March 28, 2011 – Regular Meeting
- 4. CONSENT AGENDA**
  - a. March Building Permit Activity Report – Acceptance
  - b. March Inspections Activity Report – Acceptance
  - c. March Finance Directors Report – Acceptance
  - d. Approval of voucher payments dated April 7, 2011
  - e. Approval of temporary on-sale liquor license for Rotary Club of Sartell on May 5, 2011, for fundraising event at Central MN Boys Scouts Office
  - f. Approval of resolution setting a public hearing for May 23, 2011 for the Storm Water Pollution Prevention Plan update
  - g. Approval of resolution setting a public hearing for April 25, 2011 for an interim use permit for WalMart
  - h. Approval of resolution setting a public hearing for April 25, 2011 for an interim use permits for Coborns store locations in Sartell
  - i. Approval of resolution setting a public hearings for April 25, 2011 for vacation of certain utility easements, and Conditional Use Permit PUD amendment for Oak View Pond Estates Plat Two
  - j. Set special meeting of the City Council for workshop session update from Pinecone Central Park Association on Monday, April 25, 2011 from 5:00 – 6:00 pm.
  - k. Approval of temporary on-sale liquor license for May 6, 2011 for St. Francis Xavier Church for a school fundraiser
  - l. Approval of a temporary on-sale 3.2 malt liquor license for August 20 and 21, 2011 for St. Francis Xavier Church Parish Festival
  - m. Approval of application from HopWok Eats on-sale intoxicating and Sunday liquor license for House of Pizza and Pacific Wok for June 1, 2011 to December 31, 2011
  - n. Approval of budgeted replacement of 1986 snowplow
  - o. Approval of fund transfers and closures effective
  - p. Set special joint meeting of the Council with LeSauk Town Board to discuss issues of mutual interest and concern on Monday, April 18, 2011 at ~~5:00~~ 7:00 p.m. at Sartell City Hall.
  - q. Acceptance of \$200 donation from Stearns Electric for Police Reserve program
- 5. PUBLIC HEARINGS**
  - a. Vacation of certain utility and drainage easements in Rolling Greens addition
- 6. NEW BUSINESS**
  - a. Consideration of penalty imposition for tobacco sales violation

**7. OLD BUSINESS**

- a. Request to amend Comprehensive Plan Land Use Plan from Low Density Residential to Limited Business for 1.8 acre parcel at Benton Drive & CR 29 *(public hearing conducted 3-28-11, action deferred)*
  - Resolution approving findings of fact supporting Land Use Plan amendment
  - Ordinance approving amendment to Comprehensive Plan Land Use Plan
- b. Update on excess/fragment parcels from former golf course property acquisition (requested by Mayor Perske)

**8. DEPARTMENT REPORTS**

**a. Police Department**

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports  
City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**

**AGENDA**

**COUNCIL WORKSHOP**

**Sartell City Council**

**Monday, April 25, 2011**

**Sartell City Hall**

**5:00 PM – 6:30 PM**

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1. *Capital Projects/Financial Management Plan Discussion*
2. *Adjourn*

***For those requiring special assistance, please call City Hall at 253-2171***



**AGENDA - Amended**  
**SARTELL CITY COUNCIL**  
**Monday, April 25, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. APPROVAL OF CITY COUNCIL MINUTES**

- a. April 11, 2011 – Regular Council Meeting
- b. April 11, 2011 – Special Council Workshop meeting for audit presentation
- c. April 18, 2011 – Joint meeting of City Council and LeSauk Town Board

**4. CONSENT AGENDA**

- a. Approval of voucher payments dated April 21, 2011
- b. Acceptance of Public Works Commission meeting notes for April 5, 2011
- c. Professional Development: Administrator to attend CGMC Labor & Employee Relations Seminar on June 2, 2011 in Brainerd
- d. Approval of Change Order #4 and final payment on the Southwest Water Treatment plant project
- e. Approval of native prairie maintenance contract renewals for City Hall and Centennial Park properties
- f. Approval of repair replacement of failed air conditioning condensing unit and temperature controls from Scholtes Refrigeration at the Police Station from the Building Fund
- g. Acceptance of \$1,500 donation from Central MN Community Foundation for the Police Department's DARE program
- h. Acceptance of \$250 donation from Country Manor for the Cookout with Cops event
- i. Acceptance of \$250 donation from Fraternal Order of Eagles Ladies Auxilliary 622 for the Cookout with Cops event
- j. Approval of April 25, 2011 recommended fund transfers
- k. Approval of budgeted computer replacements (5) in an amount not to exceed \$5,500
- l. Approval of resolution of support for tax credit application for Burl Oaks housing development
- m. Approval of resolution setting a public hearing for Opportunity Manor bond issuance request
- n. Approval of resolution advocating opposition to legislative proposal to rescind city well regulation authority
- o. Approval of removal of parking restrictions on the 300 block of 1<sup>st</sup> Avenue North
- p. Acceptance of retirement notices effective October 1, 2011 from Fire Fighters Dan Fitzpatrick and Eric Olmscheid

**5. PUBLIC HEARINGS**

- a. Interim use permit for WalMart
  - Resolution approving IUP for seasonal sales
  - Resolution approving findings of fact supporting IUP approval
- b. Interim use permit for Coborns Superstore – Pinecone Road and Coborns – 1<sup>st</sup> Avenue
  - Resolution approving IUP for seasonal sales – 1<sup>st</sup> Avenue location
  - Resolution approving findings of fact supporting IUP approval – 1<sup>st</sup> Avenue location
  - Resolution approving IUP for seasonal sales – Pinecone Road location
  - Resolution approving findings of fact supporting IUP approval – Pinecone Road location
- c. Vacation of certain utility easements and Conditional Use Permit PUD amendment for Oak View Pond Estates Plat Two
  - Resolution approving CUP amendment

- Resolution approving findings of fact supporting CUP amendment
- Resolution approving utility easement vacation
- Resolution approving Oak View Pond Estates 3 final plat (*related matter not subject to public hearing*)

**6. OLD BUSINESS**

- a. St. Cloud Urban Area Mississippi River Corridor Plan support
- b. Consideration of City Council open forum information

**7. DEPARTMENT REPORTS**

- a. **Police Department**
  - Memorandum
- b. **Public Work**
- c. **City Engineer**
  - Memorandum
- d. **Planning & Community Development Director**
  - Semi-Monthly Memorandum
- e. **City Administrator**

**8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**9. ADJOURN**

**REMINDER:** Council Workshop session at 5 pm in Conference Room

**AMENDED AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, May 9, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. April 6, 2011 – Stearns Board of Review Meeting
  - b. April 19, 2011 – Stearns Board of Review Meeting
  - c. April 19, 2011 – Benton Board of Review Meeting
  - d. April 25, 2011 – Council Workshop
  - e. April 25, 2011 – Regular Meeting
5. **CONSENT AGENDA**
  - a. April Building Permit Activity Report – Acceptance
  - b. April Inspections Activity Report – Acceptance
  - c. April Finance Directors Report – Acceptance
  - d. 1<sup>st</sup> Quarter 2011 Budget Report – Acceptance
  - e. April 27, 2011 Park Commission meeting notes - Acceptance
  - f. Approval of voucher payments dated May 5, 2011
  - g. Professional Development: City Administrator to attend League of MN Cities annual conference in Rochester on June 15 – 17, 2011.
  - h. Approval of insurance coverage renewals through LMCIT
  - i. Approval of special event permit for Sartell Apple Kids Duathlon on May 27, 2011
  - j. Approval of special event permit for Sartell Apple Duathlon on May 28, 2011
  - k. Approval of resolution setting public hearing for May 23, 2011, for a Land Use Amendment request (commercial to high density residential) for property located at 1-7 South 4<sup>th</sup> Avenue
  - l. Acceptance of Mike Burzette’s resignation from the Park Commission and appointment of Jim Kostreba to fill the unexpired term (12-31-11)
  - m. Approval of budgeted purchase of fleet maintenance software for the Public Works department
  - n. Approval of budgeted purchase of GPS unit for the Public Works department
  - o. Approval of Forbes Option & License
  - p. Approval of beer sales at Champion Field
6. **NEW BUSINESS**
  - a. Update on repair options for sections of 19<sup>th</sup> Avenue and 5<sup>th</sup> Avenue South
7. **OLD BUSINESS**
  - a. ~~Request to amend Comprehensive Plan Land Use Plan from Low Density Residential to Limited Business for 1.8 acre parcel at Benton Drive & CR 29~~
    - ~~Ordinance approving amendment to Comprehensive Plan Land Use Plan *(applicant request for reconsideration of Council action on 4-11-11)*~~
    - ~~Resolution approving findings of fact supporting (or denying) Land Use Plan amendment~~

**8. DEPARTMENT REPORTS**

**a. Police Department**

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**

**AGENDA**

**COUNCIL WORKSHOP**

**Sartell City Council**

**Monday, May 23, 2011**

**Sartell City Hall**

**5:00 PM – 7:00 PM**

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1. *Discussion with City Attorney (deferred from 10/25/10 and 5/9/11)*
  - a. *Eminent Domain (requested by Council Member Peterson)*
  - b. *Council Rules of Order, Code of Conduct*
  - c. *Land Use Planning/Zoning Questions*
  - d. *Other*
2. *Adjourn*

***For those requiring special assistance, please call City Hall at 253-2171***

**AGENDA - Amended  
SARTELL CITY COUNCIL  
Monday, May 23, 2011  
Sartell City Hall  
7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **SPECIAL PRESENTATION – SummerFest 2011 (Jason Mathiasen)**
4. **OPEN FORUM/PUBLIC COMMENT (up to 5 pre-registered speakers allowed for up to 2 minutes each)**
5. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. May 9, 2011 – Regular Council Meeting
  - b. May 9, 2011 – Council Workshop meeting
6. **CONSENT AGENDA**
  - a. Approval of voucher payments dated May 18, 2011
  - b. Acceptance of Public Works Commission meeting notes for May 4, 2011
  - c. Professional Development: Council Member Nicoll to attend LMC Annual conference in Rochester on June 15 – 17, 2011
  - d. Acceptance of \$1,395 in donations for National Child Safety Council safety materials for the Police Department
  - e. Approval of special event permit & temporary liquor license for Sartell Area Chamber of Commerce Rock N Block Party on August 20, 2011
  - f. Approval of special event permit for Sartell Lions Club 5k and 1k run on June 4, 2011
  - g. Approval of special event permit for DeZurik APCO-Willamette race event on June 4, 2011
  - h. Approval of special event permit for 5K run/walk, parade and street dance for SummerFest on June 10 & 11, 2011
  - i. Approval of amended Sartell Fire Department Policies & Procedures
  - j. Approval of budgeted computer purchases for Water Treatment plants
  - k. Approval of MN DNR Rural Fire Department grant application submission for 4 pagers
  - l. Schedule special EDA meeting and Council Financial Management Plan update workshop for 5 – 7 pm, Monday, June 13, 2011.
  - m. Resolution forgiving interfund loan from Water Fund to Sewer Fund
  - n. Approval of early payoff of golf course acquisition bond
7. **PUBLIC HEARINGS**
  - a. Request from Puchalla Property for Land Use Plan amendment from commercial to high density residential on 2.3 acre area west of Sartell Street West & 4<sup>th</sup> Avenue South
    - Resolution approving land use plan amendment from commercial to high density residential
  - b. SWPPP
    - Resolution approving 2011 Stormwater Pollution Prevention Plan
  - c. Issuance of bonds for Opportunity Manor project
    - Resolution authorizing issuance of Educational Facility revenue note for Opportunity Manor project

8. **OLD BUSINESS**
  - a. Council direction regarding public ice rink hours and skatepark/pod equipment
  - b. Authorization to execute a joint powers agreement facilitating multi-city sealcoat bid solicitation through the City of Sartell
  
9. **NEW BUSINESS**
  - a. APO/Transportation Alliance Fly In trip to DC
  
10. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Memorandum
    - Authorization to proceed with pavement replacement and drainage corrections to 19<sup>th</sup> Avenue at an estimated cost of \$60,000
  - d. **Planning & Community Development Director**
    - Semi-Monthly Memorandum
  - e. **City Administrator**
  
11. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
  - Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
  - RSVP for Area Cities meeting on Tuesday, May 31, 2011 in St. Joseph
  
12. **ADJOURN**

**REMINDER:** Council Workshop session at 5 pm & EDA meeting at 6:30 am in City Hall Conference Room.

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, June 13, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. May 23, 2011 – Council Workshop
  - b. May 23, 2011 – Regular Meeting
5. **CONSENT AGENDA**
  - a. May Building Permit Activity Report – Acceptance
  - b. May Inspections Activity Report – Acceptance
  - c. May Finance Directors Report – Acceptance
  - d. May 25, 2011 Park Commission meeting notes - Acceptance
  - e. Approval of voucher payments dated June 9, 2011
  - f. Professional Development: City Administrator to attend CGMC Summer conference in Grand Rapids on August 4 & 5.
  - g. Acceptance of \$400 in donations for child safety brochures and safety literature
  - h. Approval of budgeted purchase of 2 replacement squad car laptop computers
  - i. Approval of Fire Hall door repairs at an estimated \$3,000 with a 60/40 cost share between City and Township
  - j. Approval of special event permit for Adult & Pediatric Urology 5K run/walk and Car Show event on September 17, 2011
  - k. Approval of special event permit for St. Francis Xavier Church 5K run/walk event on August 19, 2011
  - l. First reading and approval of resolution setting a public hearing for June 27, 2011 for a request to rezone from B2 to R3
  - m. Approval of fund transfers and closures effective 5/31/11
  - n. Approval of Rotary Park grant related agreements for shoreland and rain garden improvements on behalf of Rotary Club
6. **OLD BUSINESS**
  - a. Reconsideration of land use plan amendment request for 208 – 1<sup>st</sup> Street NE (Requested by Council Member Cordie)
    - Resolution approving amendment to the future land use map regarding certain properties from single family residential to commercial
7. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Monthly Activity Report
  - b. **Public Works**
    - Monthly Activity Report
  - c. **City Engineer**



- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

- Semi-monthly Memorandum

**8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**9. ADJOURN**

**AGENDA - Revised**  
**SARTELL CITY COUNCIL**  
**Monday, June 27, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT (up to 5 pre-registered speakers allowed for up to 2 minutes each)**
  - *Amy Braig Lindstrom – Market Monday report*
  - *Kevin Baker Tiffany Meadows*
4. **SPECIAL PRESENTATION – Update on “Beyond the Yellow Ribbon” program by Lt. Adam Kedrowski, Program Coordinator, MN National Guard**
5. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. June 13, 2011 – Regular Council Meeting
  - b. June 13, 2011 – Council Workshop meeting
6. **CONSENT AGENDA**
  - a. Approval of voucher payments dated June 23, 2011
  - b. Professional Development: Public Works Director to attend MN Wastewater Operators Association conference in Grand Rapids on July 26 – 29, 2011
  - c. Approval of resolution adopting performance and output measures as provided for in the State of MN’s Council on Local Results and Innovation
  - d. Approval of resolution accepting product donations from Pan-O-Gold Baking Co., Sam’s Club, Hardware Hank, and cash donations from various businesses
  - e. Approval of supplemental agreement #2 for 50<sup>th</sup> Avenue reconstruction providing for additional soils correction funded with MSA funds
  - f. Approval of budgeted purchase of 10 voting booths for the addition of a 7<sup>th</sup> precinct
  - g. Approval of option and license agreement with Arnold & Feve Thom per prior Council action
  - h. Approval of Ordinance amending Chapter 5 of the Code of Ordinances relating to how Council business is conducted
  - i. Approval of resolution establishing simplified Rules of Order for the Sartell City Council
  - j. Approval of resolution amending Personnel Handbook and Guidelines
  - k. Approval of resolution authorizing increase in retirement benefits for the Sartell Fire Department Relief Association
7. **PUBLIC HEARINGS**
  - a. Request from Puchalla Property for rezoning on 2.3 acre area west of Sartell Street West & 4<sup>th</sup> Avenue South
    - Ordinance approving rezoning
    - Resolution approving findings of fact supporting rezoning action
8. **OLD BUSINESS**
  - a. Land use plan amendment request for 208 – 1<sup>st</sup> Street NE
    - Resolution approving amendment to the future land use map regarding certain properties from single family residential to commercial (Motion to approve was tabled at the June 13, 2011 meeting)
  - b. Park Commission recommendation on skate park equipment investment

- c. Property owner request to have property removed from the orderly annexation agreement between the City of Sartell and LeSauk Township (Lodemeier property)
- 9. NEW BUSINESS**
- a. Approval of resolution declaring temporary vacancy on the City Council & Determination of process for temporary appointment for announced temporary vacancy on Council
- 10. DEPARTMENT REPORTS**
- a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Memorandum
  - d. **Planning & Community Development Director**
  - e. **City Administrator**
    - Memorandum
- 11. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
- Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
- 12. ADJOURN**

**REMINDER:** Council Budget Workshop session at 5 pm in City Hall Conference Room.

***AGENDA - amended***  
**SARTELL CITY COUNCIL**  
**Monday, July 11, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. June 27, 2011 – Regular Meeting
5. **CONSENT AGENDA**
  - a. June Building Permit Activity Report – Acceptance
  - b. June Inspections Activity Report – Acceptance
  - c. June Finance Directors Report – Acceptance
  - d. June 15, 2011 Park Commission meeting notes - Acceptance
  - e. Approval of voucher payments dated July 7, 2011
  - f. Professional Development: Public Works Director and Park Maintenance Worker to attend 2011 Community Forestry Workshop in Brainerd on August 18, 2011
  - g. Approval of resolution amending City of Sartell personnel handbook and guidelines
  - h. Approval of Resolution establishing simplified rules of order for the Sartell City Council
  - i. First reading and approval of resolution setting a public hearing for July 25, 2011 on amendment of the flood control ordinance
  - j. Approval of resolution setting a public hearing for July 25, 2011 for proposed preliminary plat of Emerald Court development
  - k. Approval of Summary Ordinance Relating to How Council Business is Conducted (this summary version is for publication purposes only - full Ordinance was approved on 6/27/11)
6. **OLD BUSINESS**
  - a. Consideration of sea coat bids
  - b. Report from Planning Director regarding Farmer's Market site signage
  - c. Report from City Engineer on wetland drainage issues
7. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Monthly Activity Report
  - b. **Public Works**
    - Monthly Activity Report
  - c. **City Engineer**
    - Semi-monthly Memorandum
  - d. **Planning & Community Development Director**
    - Semi-monthly Memorandum
  - e.

**f. City Administrator**

- Semi-monthly Memorandum

**8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**9. ADJOURN**

**AGENDA**  
**SARTELL CITY COUNCIL**  
Monday, July 25, 2011  
Sartell City Hall  
7:00 P.M.

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** (*up to 5 pre-registered speakers allowed for up to 2 minutes each*)
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. July 11, 2011 – Regular Council Meeting
  - b. July 11, 2011 – Council Workshop meeting
5. **CONSENT AGENDA**
  - a. Approval of voucher payments dated July 21, 2011
  - b. Public Works Commission meeting minutes of July 13, 2011 - Acceptance
  - c. Professional Development: Park Maintenance employee to attend Pesticide Applicator Recertification workshop in St. Cloud on October 14, 2011; Mayor Perske to attend CGMC Summer Conference on August 4 – 5, 2011 in Grand Rapids.
  - d. First reading and set public hearing for August 8, 2011 for signage regulation ordinance amendments for farmer's market events
  - e. Set special City Council meeting for August 8, 2011, immediately following adjournment of the regular meeting on August 8, 2011 for declaration and appointment to fill temporary vacancy on the Council
  - f. Approval of recommended fund transfers effective July 1, 2011
  - g. Approval of resolution accepting donations from various businesses for National Child Safety program
  - h. Approval of extension of existing contractual services contract with Bolton & Menk Engineering as third party engineer in storm sewer pipe mediation efforts
  - i. Approval of resolution supporting a grant application to the US DOT for Air Service Development Grant to help enhance air service at the St. Cloud Regional Airport
6. **PUBLIC HEARINGS**
  - a. Amendments to Flood Control Ordinance
    - Ordinance approving amendments to the Flood Control Ordinance
  - b. Emerald Court Preliminary Plat
    - Resolution approving the preliminary plat of Emerald Court
    - Resolution approving final plat and development agreement for Emerald Court (**related action not subject to public hearing**)
    - Site plan of Emerald Court (**related action not subject to public hearing**)
7. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Memorandum
  - d. **Planning & Community Development Director**
    - Memorandum
  - e. **City Administrator**

- Memorandum
- 8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
- Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
- 9. ADJOURN**

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, August 8, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
  - Doug Blaine
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. July 25, 2011 – Regular Meeting
  - b. July 25, 2011 – Council Budget Workshop
- 5. CONSENT AGENDA**
  - a. July Building Permit Activity Report – Acceptance
  - b. July Inspections Activity Report – Acceptance
  - c. July Finance Directors Report – Acceptance
  - d. July 27, 2011 Park Commission meeting notes - Acceptance
  - e. Approval of voucher payments dated July 28, 2011
  - f. Professional Development: Police Chief and Fire Marshal to attend the fall conference of the Association of Minnesota Emergency Managers (AMEM)
  - g. Approval of resolution setting public hearing and first reading of rezoning ordinance for Benton Corner development for August 22, 2011
  - h. Approval of resolution setting public hearing for preliminary plat for Benton Corner for Aug 22, 2011
  - i. Approval of special event permit for event on August 27, 2011 Sartell Volleyball Fundraiser, Blue Line
  - j. Approval of resolution accepting \$250 donation for safety brochures for Police Department
  - k. Approval of \$1,000 economic development fund donation for regional air service grant request by City of St. Cloud
  - l. Set special meeting of Government Center and joint meeting of City Council and LeSauk Town Board for 7 pm on Monday, September 19, 2011
  - m. Approval of low quote for installation of additional catch basin to improve drainage in Huntington Addition development
- 6. PUBLIC HEARINGS**
  - a. Ordinance establishing sign regulations for Farmer's Market events
    - Ordinance amending City Code of Ordinances Chapter 11, Title 10, Section 10(O) Signs, Farmers Market
- 7. DEPARTMENT REPORTS**
  - a. Police Department**
    - Monthly Activity Report
  - b. Public Works**
    - Monthly Activity Report
  - c. City Engineer**
    - Semi-monthly Memorandum



**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

**8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**9. ADJOURN**

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, August 22, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OATH OF OFFICE – Dennis Molitor**
4. **OPEN FORUM/PUBLIC COMMENT (up to 5 pre-registered speakers allowed for up to 2 minutes each)**
5. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. August 8, 2011: – Regular Council Meeting
  - b. August 8, 2011: Special Council Meeting
6. **CONSENT AGENDA**
  - a. Approval of voucher payments dated August 18, 2011
  - b. Public Works Commission meeting minutes of August 10, 2011 - Acceptance
  - c. Professional Development: Fire Chief and Assistant Fire Chiefs to attend Fire Chiefs conference in St. Cloud in October; Planning Director & Planning Associate to attend APA MN State Planning Conference in St. Cloud on 9-28 to 9-30-11; Public Works Director to attend AWWA conference in Duluth on 9-28 to 9-30-11; Planning Director to attend Sensible Land Use Coalition seminar on 8-31-11 in Brooklyn Park.
  - d. Approval of amended resolution making certain appointments for 2011
  - e. Approval of 4 conditional firefighter appointments
  - f. Approval of special event permit for Casting for the Cure event on 9-10-11 at Blue Line
  - g. Approval of resolution setting public hearing for 9-12-11 on proposed drainage & utility easement vacation in Stone Brook Estates 2
  - h. Approval of resolution setting a public hearing for 10-12-11 on a modification to the development program for Development District No. 5 and establishment of TIF District No. 5-4.
  - i. Approval of resolution setting a public hearing for 9-12-11 for delinquent accounts
  - j. Approval of supplemental agreement #3 for 50<sup>th</sup> Avenue reconstruction project
  - k. Approval to solicit quotes for fall construction for repair of a section of 5<sup>th</sup> Avenue South
  - l. Approval of amended joint powers agreement for the Central MN Drug and Gang Task Force
  - m. Approval of Sartell/LeSauk Retired Engine Co #844 proposal to restore playground fire truck artifact as a memorial honoring those that have served on the Sartell Fire Department subject to recommended site standard stipulations
7. **PUBLIC HEARINGS**
  - a. Rezoning for Benton Corner development site
    - Ordinance rezoning property from R-1 Residential to B-1 Commercial
    - Resolution approving findings of fact approving rezoning of Benton Corner site
  - b. Preliminary Plat – Benton Corner
    - Resolution approving preliminary plat of Benton Corner
    - Resolution approving final plat and development agreement for Benton Corner (*related action not subject to public hearing*)

**8. OLD BUSINESS**

- a. 2012 preliminary levy and budget
  - Resolution setting public hearing for levy & budget adoption approval for 12-12-11
  - Resolution approving 2012 preliminary levy & budget
- b. Approval of plans and specifications and authorizing bid letting for 60" storm sewer repair

**9. DEPARTMENT REPORTS**

- a. **Police Department**
  - Memorandum
- b. **Public Work**
- c. **City Engineer**
  - Memorandum
- d. **Planning & Community Development Director**
  - Memorandum
- e. **City Administrator**
  - Memorandum

**10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**11. ADJOURN**

**SARTELL CITY COUNCIL COMMITTEE OF THE WHOLE MEETING**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, SEPTEMBER 12, 2011**  
**Immediately following adjournment of**  
**7:00 p.m. regular City Council meeting**

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- 1 - Agenda Review and Adoption
- 2 - Review intersection plans proposed by Stearns County for County Road 120 & 50<sup>th</sup> Avenue
- 3 - Review interchange plan improvements and financing proposed by MN DOT
- 4 - 2012 legislative priorities review
- 5 - Labor agreement negotiations review (closed session)
- 6 - Regional compost site planning (requested by Cordie)
- 7 - MN Data Practices Act (requested by Mayor Perske)
- 8 - Adjourn

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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**REMINDER:** Council Committee of the Whole meeting/workshop session immediately following adjournment of the regular Council meeting.

**AGENDA - Amended**  
**SARTELL CITY COUNCIL**  
**Monday, September 12, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. August 22, 2011 – Regular Meeting
  - b. August 22, 2011 – Council Workshop – Financial Management Plan
- 5. CONSENT AGENDA**
  - a. August Building Permit Activity Report – Acceptance
  - b. August Inspections Activity Report – Acceptance
  - c. August Finance Directors Report – Acceptance
  - d. August 24, 2011 Park Commission meeting notes Acceptance
  - e. Approval of voucher payments dated September 8, 2011
  - f. Professional Development: Utility employees (3) to attend Central District Water Operators School at SJU on October 19, 2011; Utility System Operator to attend Aquatic Facility Operator Workshop in Cold Spring on October 20 & 21, 2011; Assistant Public Works Director to attend 2011 MN Fall Maintenance Expo in St. Cloud on October 5 & 6, 2011
  - g. Approval of addendum to legal services contract with Jan Petersen for labor negotiation services
  - h. Approval of conditional offer of appointment to Todd Grundhoefer as firefighter
  - i. Approval of resolution setting a public hearing for 10-24-11 to consider approval of proposed approving TH 15 & CSAH 120 interchange layout
  - j. Approval of classification and two pending forfeiture sales through Stearns County
  - k. Approval of low quote for budgeted road striping of sealed coated streets
- 6. PUBLIC HEARINGS**
  - a. Vacation of drainage & utility easements between Lots 1 & 2, Block 1, Stonebrook Estates II
    - Resolution approving vacation of drainage & utility easements between Lots 1 & 2, Block 1, Stonebrook Estates II
  - b. Delinquent Accounts
    - Resolution adopting assessments of delinquent accounts
- 7. OLD BUSINESS**
  - a. Consideration of repair quotes for 5<sup>th</sup> Avenue
- 8. NEW BUSINESS**
  - a. Consideration of fee quote for preparation of plans for erosion control measures on Watab Creek
  - b. Consideration of Watab Park well house demolition & relocation of electrical utilities

**9. DEPARTMENT REPORTS**

**a. Police Department**

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

- Semi-monthly Memorandum

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**11. ADJOURN**

**AGENDA - Amended**  
**SARTELL CITY COUNCIL**  
**Monday, September 26, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** (*up to 5 pre-registered speakers allowed for up to 2 minutes each*)
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. September 12, 2011 – Regular Council Meeting
  - b. September 12, 2011 – Special Council Meeting – Committee of the Whole
  - c. September 19, 2011 – Special Joint Meeting of City Council & LeSauk Town Board
5. **CONSENT AGENDA**
  - a. Approval of voucher payments dated September 21, 2011
  - b. Approval of special event permit for an outdoor event at the House of Pizza on October 15, 2011 from 3 to 11:30 pm
  - c. Approval of resolution setting a public hearing for October 10, 2011, on proposed grant applications to the DNR for Park Legacy Grant funds and Local Trail Connections Grant funds
  - d. Approval of resolution setting a public hearing for October 10, 2011, and first reading of an ordinance amendment to Chapter 1, Title 2, Joint Planning Commission provisions
  - e. Approval of setting a public hearing for October 24, 2010, on proposed amendments to the Municipal Subsidies Policy
  - f. Approval of resolution setting a public hearing for November 14, 2011, for amendment to District 5 and establishment of TIF District 5 – 4
  - g. Approval of budgeted building lighting conversion in the Public Maintenance building
  - h. Approval of contract for services with KLM for preparation of plans and specifications for budgeted north water tower reconditioning
  - i. Accept donation of two concrete park benches from Mark Haus for Meadowlake Park
  - j. Approval to initiate hiring process to fill the Police Sergeant position vacancy
  - k. Approval of temporary on-sale liquor license for St. Francis Xavier Church on November 19, 2011
6. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Department Report
  - b. **Public Work**
  - c. **City Engineer**
    - Memorandum
  - d. **Planning & Community Development Director**
    - Memorandum
  - e. **City Administrator**
7. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
  - Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
8. **ADJOURN**

**SARTELL CITY COUNCIL COMMITTEE OF THE WHOLE MEETING**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, OCTOBER 10, 2011**

**Immediately following adjournment of  
7:00 p.m. regular City Council meeting**

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- 1 - Agenda Review and Adoption
- 2 - Tiffany Meadows private drive snow removal
- 3 - Ditch & riverbank restoration updates
- 4 - Prioritization of street lighting installations
- 5 - School District referendum information – Superintendent Joe Hill
- 6 - Adjourn

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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**REMINDER:** 6 p.m. dedication ceremony at Fire Hall and Council Committee of the Whole meeting/workshop session immediately following adjournment of the regular Council meeting.

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, October 10, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** (*up to 5 pre-registered speakers allowed for up to 2 minutes each*)
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. September 26, 2011 – Regular Meeting
5. **CONSENT AGENDA**
  - a. September Building Permit Activity Report – Acceptance
  - b. September Inspections Activity Report – Acceptance
  - c. September Finance Directors Report – Acceptance
  - d. Approval of voucher payments dated October 6, 2011
  - e. Approval of resolution authorizing previously approved sale of excess golf course property to Bradley & Denise Partch
  - f. Approval of resolution amending the general fund budget for 2011
  - g. Approval of resolution setting public hearing for November 14, 2011 for 2012 fee schedule and financial management plan update
  - h. Approval of resolution setting public hearing for October 24, 2011 for preliminary plat of Grandview South
  - i. Approval of budgeted building lighting conversion in the Fire Hall building
  - j. Approval of professional services contract for electrical inspection services with Darrell Nemeth for 2012 - 2013
6. **PUBLIC HEARINGS**
  - a. DNR grant applications for Park Legacy funds and Local Trail Connections funds
    - Resolution authorizing the application to the Parks and Trails Legacy grant program (Sauk River park property)
    - Resolution authorizing the application to the Local Trail Connections grant program (Pinecone Road trail)
    - Resolution authorizing the application to the Local Trail Connections grant program (2<sup>nd</sup> Street South trail)
  - b. Ordinance amendment to Joint Planning Commission provisions (***Requested action: Conduct public hearing, table action***)
    - Ordinance amending the Code of Ordinances adding Chapter 1, Title 2, effective January 1, 2012
7. **OLD BUSINESS**
  - a. Consideration of amended site plan request for Emerald Court
8. **DEPARTMENT REPORTS**
  - a. **Police Department**

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Semi-monthly Memorandum

**e. City Administrator**

- Semi-monthly Memorandum

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**

**AGENDA**  
**Sartell City Council Workshop**  
**Monday, October 24, 2011**  
**Sartell City Hall**  
**5:00 P.M.**

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1. Agenda Review and Adoption
2. 2012 Fee Schedule and Financial Management Plan Update
3. Adjourn

***For those requiring special assistance, please call City Hall at 253-2171***

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, October 24, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT (up to 5 pre-registered speakers allowed for up to 2 minutes each)**
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. October 10, 2011 – Regular Council Meeting
  - b. October 10, 2011 – Special Council Meeting – Committee of the Whole
5. **CONSENT AGENDA**
  - a. Approval of voucher payments dated October 20, 2011
  - b. Acceptance of City Assessor's quarterly report dated October 12, 2011
  - c. Professional Development: City Administrator to attend CGMC Fall Conference in Fergus Falls on November 16 – 18, 2011.
  - d. Approval of amending resolution making certain appointments for 2011 by adding an alternate designee to the Personnel Committee
  - e. Approval of promotional appointment of Police Officer Kelly Mader to the position of Patrol Sergeant effective November 7, 2011
  - f. Approval of special event permit for St. Cloud Orthopedics for the Jingle Bell 5K on November 19, 2011
  - g. Approval of low quote for an updated appraisal for the proposed Sauk River park property acquisition as a requirement of the Legacy grant application process
  - h. Acceptance of a grant for \$3,808.46 from the Office of Justice Program Bullet Proof Vests program
  - i. Approval of resolution renaming 50<sup>th</sup> Avenue South to Leander Avenue effective with completion of planned roundabout intersection construction in 2012
6. **PUBLIC HEARINGS**
  - a. Preliminary plat of Grandview South
    - Resolution approving the preliminary plat of Grandview South
    - Related actions not subject to public hearing:**
      - Resolution approving the Wetland Conservation Act permit for Grandview South
      - Resolution approving the final plat and development agreement
      - Approval of site plan for the Grandview South development project
  - b. TH 15/CR 120 interchange layout
    - Resolution approving MnDOT final design layout for the diverging diamond interchange improvement at TH 15 & CR 120
  - c. Municipal Subsidies Policy amendments
    - Resolution approving City of Sartell Policies and Procedures relating to the use of Municipal Subsidies
7. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Memorandum
  - b. **Public Work**
  - c. **City Engineer**
    - Memorandum

- d. **Planning & Community Development Director**
    - Memorandum
  - e. **City Administrator**
    - Memorandum
8. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
- Committee/Board reports
  - City Council agenda item referrals to advisory boards and commissions
9. **ADJOURN**

**SARTELL CITY COUNCIL COMMITTEE OF THE WHOLE MEETING**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, NOVEMBER 14, 2011**  
**Immediately following adjournment of**  
**7:00 p.m. regular City Council meeting**

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- 1 - Agenda Review and Adoption
- 2 - Local cost share agreement for TH 15/CR 120 Interchange
- 3 - Update on trail repair/replacement/removal options at the Wilds park
- 4 - Discussion of personnel policy relating to city employee service as a Sartell Fire Fighter
- 5 - Discussion of proposed SAC/WAC credit criteria
- 6- Adjourn

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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**REMINDER:** 6 p.m. special closed meeting to discuss legal strategy relating to threatened litigation concerning 2001 Pinecone Road Storm Sewer Project. Council Committee of the Whole meeting/workshop session immediately following adjournment of the regular Council meeting.

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, November 14, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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1. **PLEDGE OF ALLEGIANCE**
2. **AGENDA REVIEW AND ADOPTION**
3. **OPEN FORUM/PUBLIC COMMENT** (*up to 5 pre-registered speakers allowed for up to 2 minutes each*)
  - ← Doug Blaine
4. **APPROVAL OF CITY COUNCIL MINUTES**
  - a. October 24, 2011 – Regular Meeting
  - b. October 24, 2011 – Council Workshop
5. **CONSENT AGENDA**
  - a. October Building Permit Activity Report – Acceptance
  - b. October Inspections Activity Report – Acceptance
  - c. October Finance Directors Report – Acceptance
  - d. Park Commission meeting notes of 10/26/11 - Acceptance
  - e. Approval of voucher payments dated November 9, 2011
  - f. Professional Development: Police Sgt. Schreiner to attend MN Chiefs of Police Leadership Academy at Camp Ripley on December 6 – 9, 2011; Building Official to attend building officials seminar in Vadnais Heights on December 1 – 2, 2011; Deputy Clerk to attend KDV 2011 Government Education Seminar on November 28, 2011 in St. Cloud.
  - g. Approval of resolution accepting donations for police department programs
  - h. Approval of resolution renaming 50<sup>+</sup> Avenue South to Leander Avenue effective with completion of planned roundabout intersection construction in 2012
  - i. Approval of budgeted purchase of Jaws of Life cutter equipment
  - j. Approval of budgeted purchase of replacement computer in Public Works Department
  - k. Authorize Mayor, City Administrator and legal counsel to negotiate and enter into settlement agreement in substantial conformance with tentative agreement in principle reached in confidential mediation
  - l. Approval of resolution awarding bid for the 2001 Pinecone Road Storm Sewer repair work
  - m. Approval of resolution related to city fund balances
  - n. Approval of 2012 professional services contract with Stantec/Bonestroo
6. **PUBLIC HEARINGS**
  - a. Tax Increment Financing District 5 amendment, establishment of TIF District 5 – 4 for Grandview South
    - Resolution adopting TIF district 5-4
    - Resolution authorizing execution of a development agreement (*related action not subject to public hearing*)
    - Resolution authorizing interfund loan (*related action not subject to public hearing*)
  - b. 2012 Fee Schedule and Financial Mgmt Plan update
    - Ordinance adopting 2012 fee schedule (*action to be deferred to 12-12-11 meeting*)

**7. OLD BUSINESS**

- a. Site plan for Burl Oaks townhomes
- b. Creation of City Planning Commission & modification of Joint Planning Commission
  - Joint resolution amending the Joint Powers Agreement forming a Joint Planning Board
  - Ordinance amending City Code of Ordinance to create a City Planning Commission
- c. Pinecone Central Park
  - Amendment to improvement agreement
  - Lease agreement
  - Skating and cross country ski trail provisions for 2011/2012 season (request by Council Member Nicoll to reconsider Council action on 10-24-11 establishing "no hockey" restrictions on PCR outdoor rink during open public skate time)

**8. DEPARTMENT REPORTS**

- a. **Police Department**
  - Department Memorandum
  
- b. **Public Works**
  - Monthly Activity Report
  
- c. **City Engineer**
  - Semi-monthly Memorandum
  
- d. **Planning & Community Development Director**
  - Semi-monthly Memorandum
  
- e. **City Administrator**
  - Semi-monthly Memorandum
  - Personnel Committee report

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**



**AMENDED AGENDA  
SARTELL CITY COUNCIL  
Monday, November 28, 2011  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. November 14, 2011 – Regular Council Meeting
  - b. November 14, 2011 – Special Council Meeting
  - c. November 14, 2001 – Council Committee of the Whole Meeting
  - d. November 15, 2011 – Joint Meeting of City Council and Economic Development Commission
- 5. CONSENT AGENDA**
  - a. Approval of voucher payments dated November 23, 2011
  - b. Professional Development: City Administrator to attend MN City & County Managers Association Mid-Winter Professional Development Seminar on February 10-11, 2012 in Minneapolis.
  - c. Approval of Personnel Policy amendment relating to city employee service as a city fire fighter
  - d. Approval of resolution renaming 50<sup>th</sup> Avenue South to Leander Avenue effective with completion of planned roundabout intersection construction in 2012
  - e. Approval of resolution accepting \$100 donation for specified Police Department programs
  - f. Approval of budgeted purchase of replacement 1 ton pickup truck with plow
  - g. Approval to award low bid for budgeted reconditioning of the north water tower in the amount of \$386,150
  - h. Approval of resolution setting a public hearing for ~~2-13-12~~ 1-23-12 establishing proposed tax increment financing district 5 – 5 (Burl Oaks development)
  - i. Approval of Change Order #1 for the 200' Pinecone Road Storm Sewer repair work
  - j. Approval of resolution for agency agreement with MnDOT to facilitate receipt of federal transportation funds
  - k. Approval of resolution facilitating use of advance funding of Municipal State Aid funds
  - l. Approval of resolution authorizing execution of labor agreement with Teamsters #320 for 2012-2014
  - m. Approval of final acceptance and payment on the 23<sup>rd</sup> Street South public improvement project.
- 6. OLD BUSINESS**
  - a. Authorize the City Engineer to prepare plans and specifications for sewer and water line relocations as part of MnDOT's TH 15 & CR 120 Interchange Improvement project
- 7. NEW BUSINESS**
  - a. 2012 liquor license renewals
- 8. DEPARTMENT REPORTS**
  - a. Police Department**
    - Memorandum
  - b. Public Work**
  - c. City Engineer**
    - Memorandum
  - d. Planning & Community Development Director**
    - Memorandum
  - e. City Administrator**

- Memorandum

**9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

- Committee/Board reports  
City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**

**AGENDA**  
**Sartell City Council Workshop**  
**Monday, December 5, 2011**  
**Sartell City Hall**  
**5:00 P.M.**

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1. Agenda Review and Adoption
2. Special Event Permit Request
3. 2012 Fee Schedule, Budget and Levy
4. Adjourn

***For those requiring special assistance, please call City Hall at 253-2171***

**CITY OF SARTELL SPECIAL MEETING  
City Council**

**COMMISSION INTERVIEWS**

**SARTELL CITY HALL CONFERENCE ROOM**

**WEDNESDAY, DECEMBER 7, 2011  
4:00 – 9:00 p.m.**

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- 1 - Agenda Review and Adoption
- 2 - Commission Interviews
- 3 - Adjourn

Anita Rasmussen  
Planning and Community Development  
Director

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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**SARTELL CITY COUNCIL COMMITTEE OF THE WHOLE MEETING**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, DECEMBER 12, 2011**

**Immediately following adjournment of  
7:00 p.m. regular City Council meeting**

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- 1) Agenda Review and Adoption
  - 2) Ditch 16 condition review
  - 3) Sealcoating plan review
  - 4) Review of Boards & Commissions for 2012
  - 5) Adjourn

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**FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171**

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**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, December 12, 2011**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 pre-registered speakers allowed for up to 2 minutes each)*
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. November 28, 2011 – Regular Meeting
  - b. December 5, 2011 – Budget Workshop
- 5. CONSENT AGENDA**
  - a. November Building Permit Activity Report – Acceptance
  - b. November Inspections Activity Report – Acceptance
  - c. November Finance Directors Report – Acceptance
  - d. Approval of voucher payments dated December 8, 2011
  - e. Professional Development: Utility Operator to attend MPCA Collector System Operators conference in Bloomington on 1/18-20/12; Building Official to attend annual institute for building officials in St. Paul on 1/9/12 & 1/11&12/12; Building Official and Fire Marshal to attend ICC educational institute in Chaska on Feb 7 – 10, 2012
  - f. Approval of resolution establishing 2012 pay rates for Fire Department (vote abstention by Council Member Nicoll)
  - g. Approval of 2012 City Council meeting schedule
  - h. Approval of (re)appointment Jim Illies Jr. & Bob Beumer to EDC; Lori Ellering, Corey Hanson & Bill Worzala to Planning Commission; Corey Echstrand to Park Commission
  - i. Approval of reappointment of Jim Sattler as Assistant Fire Chief and Randy Giles as Fire Captain and appointment of Lucas Dingmann as Fire Department Secretary/Treasurer for terms January 1, 2012 through December 31, 2014
  - j. Approval of resolution setting 2012 compensation rate adjustments for exempt employees
  - k. Approval of joint resolution of area cities on legislative issues of common interest or concern
  - l. Approval of resolution regarding public improvements in Oak Ridge Commons development
  - m. Approval of resolution accepting donation from Verso Paper of two used gas meters for the Fire Department and donation of skate park design services from Mike McIntyre of ASD for Pinecone Central Park
  - n. Approval of resolution authorizing various depositories for city funds
  - o. Approval of various fund transfers effective November 15, 2011
  - p. Authorization to enter into agreement with Think Creative for website redesign in an amount not to exceed \$15,000
  - q. Approval of Stantec/Bonestroo service proposal to complete mandated sedimentation pond survey
  - r. Approval of resolution of initial support for the Mississippi River trail bicycle route plan
- 6. PUBLIC HEARINGS**
  - a. 2012 levy & budget
    - Resolution adopting the final 2012 levy and budget
- 7. OLD BUSINESS**

- a. Ordinance adopting 2012 fee schedule and summary ordinance for publication (public hearing held on November 14, 2011)
- b. Blue Line liquor license renewal for 2012
- c. Cost allocation agreement for TH 15 & CR 120 interchange and CR 120 improvements
- d. Recommendation from Park Commission outdoor rink rules at Pinecone Regional Park

**8. DEPARTMENT REPORTS**

**a. Police Department**

- Department Memorandum

**b. Public Works**

- Monthly Activity Report

**c. City Engineer**

- Semi-monthly Memorandum

**d. Planning & Community Development Director**

- Update on performance measures survey outcomes

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

**10. ADJOURN**