

CITY OF SARTELL SPECIAL MEETING

COMMISSION INTERVIEWS

SARTELL CITY HALL CONFERENCE ROOM

TUESDAY, JANUARY 5, 2010

6:00 – 8:00 p.m.

-
- 1 - Agenda Review and Adoption
 - 2 - Commission Interviews
 - 3 - Adjourn

Anita Rasmussen
Planning and Community Development
Director

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, January 11, 2010
Sartell City Hall
7:00 P.M.

1. **PLEDGE OF ALLEGIANCE**
2. **a. SPECIAL PRESENTATION – Sartell American Legion presentation of commemorative flags for display at City Hall**

b. SPECIAL RECOGNITIONS – Retiring Board & Commission member service recognitions
3. **AGENDA REVIEW AND ADOPTION**
4. **APPROVAL OF CITY COUNCIL MINUTES**
 - a. December 14, 2000 – Regular Meeting
 - b. December 14, 2009 – Council Workshop
 - c. December 21, 2009 – Special Meeting
 - d. January 5, 2010 – Special Meeting
5. **CONSENT AGENDA**
 - a. December Building Inspectors Report – Acceptance
 - b. December Fire Marshal/Code Official Report - Acceptance
 - c. December Finance Directors Report – Acceptance
 - d. Approval of voucher payments dated January 7, 2010
 - e. Approval of professional development registrations: Planning Associate to attend EDAM Winter conference in on January 21 – 22, 2010 in Minneapolis.
 - f. Approval of 2010 refuse hauler licenses
 - g. Set annual meeting of the Economic Development Authority for 6:30 pm on Monday, March 8, 2010
 - h. Approval of resolution relating to 2010 compensation for non-union employees
 - i. Approval of resolution relating to 2010 Fire Department pay rates
 - j. Acceptance of donation of compensation proceeds for Joint Planning Commission service in 2009
 - k. Approval of purchase of two replacement vehicles for the Police Department
 - l. Approval of resolution amending terms of interfund loan from Water fund to Sewer fund
 - m. Approval of fund transfers effective December 30, 2009
 - n. Approval of resolution approving plans and specifications and authorizing bid letting for Heritage West public improvements
 - o. Approval of proposal for completion of mandated pond sedimentation survey work for 2010 by Bonestroo in a budgeted amount not to exceed \$11,000
 - p. Approval of registration to participate in St. Cloud Area Evening at the Capitol on Feb. 17, 2010
 - q. Approval of budgeted purchase of 3 laptop replacement computers for the Police Department
6. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
 - a. 23rd Street South public improvement project

- Resolution ordering preparation of plans and specifications and ordering improvements for 23rd Street South and modification of 50th Avenue South public improvements
- b. Zoning Ordinance Amendment relating to Joint Planning Commission and Economic Development Commission
 - Ordinance amending Title 2 of the Code of Ordinances – Chapters 1 and 6, Joint Planning Commission and Economic Development Commission

7. OLD BUSINESS

- a. Annexation petitions from River Vista Lane
 - Resolution accepting and approving 5 annexation petitions from River Vista Lane
- b. Winners liquor license – imposition of penalty for alcohol compliance check failure

8. NEW BUSINESS

- a. ~~Final plat and development agreement for Pine Lakes Plat 2~~
- b. Resolution making certain annual appointments and designations

9. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-Monthly Memorandum

d. Planning & Community Development Director

- Semi-Monthly Memorandum

e. City Administrator

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, January 25, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. COUNCIL MEMBER DAVID PETERSON'S RETURN FROM MILITARY DEPLOYMENT AND RETURN TO CITY COUNCIL

- Resolution removing the temporary office holder and restoring the original office holder on the City Council for the City of Sartell (packet page 1)

3. AGENDA REVIEW AND ADOPTION

4. APPROVAL OF CITY COUNCIL MINUTES

- a. January 6, 2010– Council Workshop (packet page 3)
- b. January 11, 2010 – Regular Council Meeting (packet page 5)

5. CONSENT AGENDA

- a. Approval of voucher payments dated January 21, 2010 (packet page 11)
- b. Approval of professional development registrations: Public Works Director and Utility System Operator to attend MN Rural Water Association Water and Wastewater Technical Conference in St. Cloud on March 2 – 4, 2010; Utility Operator to attend Wastewater Operational Problems conference in St. Cloud on February 23, 2010.
- c. Approval of deferred and budgeted technology upgrades using up \$4,000 of Technology Fund monies, up to \$15,000 PEG Fund monies and up to \$3,000 from Water Utility Fund monies (packet page 21)
- d. Approval of quote to install safety modification to the fire truck pump system (packet page 23)
- e. Acceptance of \$3,600 MN Board of Firefighting Training and Education grant
- f. Approval of deferred and budgeted replacement vehicle purchases for the Public Works Department (packet page 25)

6. OLD BUSINESS

- a. 23rd Street South public improvement project (packet page 27)
 - Resolution ordering preparation of plans and specifications and ordering improvements for 23rd Street South and modification of 50th Avenue South public improvements (***laid over from January 11, 2010 meeting***)
 - Resolution providing for sale of bonds

7. NEW BUSINESS

- a. Final plat and development agreement for Pine Lakes Plat 2 (packet page 57)
 - Resolution approving final plat and final development agreement for Pine Lakes Plat 2
- b. Resolution calling for a public hearing for February 22, 2010 on the issuance of revenue bonds to finance a health care project (Country Manor) under MN Statutes 469.152 to 469.1651 (packet page 79)

8. DEPARTMENT REPORTS

- a. Police Department

b. Public Works

c. City Engineer

- Semi-Monthly Memorandum (packet page 83)

d. Planning & Community Development Director

- Semi-Monthly Memorandum (packet page 85)

e. City Administrator

- Agenda Notes (packet page 87)

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports
- Resolution making certain appointments and designations for 2010 (packet page 91)

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

Tuesday, February 2, 2010
4:00 p.m. to 6:00 p.m.
Sartell City hall

Sartell City Staff, Sartell City Council and Sartell Park Commission
Athletic Fields Listening Session Meeting

Council Chambers
4:00 Sartell/St. Stephen Community Education
4:15 Sartell Athletics
4:45 Sartell Area Youth Hockey Association

Conference Room
5:10 Central Minnesota Youth Soccer Association
5:25 Open
5:45 Sartell Baseball Association

Open Discussion

AGENDA
SARTELL CITY COUNCIL
Monday, February 8, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. SPECIAL RECOGNITIONS – Retiring Economic Development Commission member service recognitions (Greg Campbell & Mark Kuhl)**
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. January 25, 2010 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. January Building Inspectors Report – Acceptance
 - b. January Fire Marshal/Code Official Report - Acceptance
 - c. January Finance Directors Report – Acceptance
 - d. Assessor's Quarterly Report – Acceptance
 - e. January 28, 2010 Park Commission meeting notes - Acceptance
 - f. Approval of voucher payments dated February 3, 2010
 - g. Approval of professional development registrations: Deputy Clerk to attend MN City Clerks & Finance Officers Association conference in St. Cloud on March 17 – 19, 2010; Utility System Maintenance employee to attend MN Rural Water Association Water and Wastewater Technical Conference in St. Cloud on March 2 – 4, 2010; Police Chief and Deputy Police Chief to attend 2010 MN Chiefs of Police Executive Training Institute April 12 – 15, 2010 at St. Cloud Civic Center
 - h. Approval of conditional offers of appointment as firefighters to Steven Luitjens and Kristine Brugh effective July 5, 2010
 - i. Approval of request to Stearns County Board to include signalization of 50th Avenue and CR 120 as part of the 2010 intersection reconstruction and realignment
 - j. Approval of request to Benton County for new speed study for Benton Drive from CR 29 to Ridge Road
 - k. Reschedule Council Workshop for Tuesday, March 2nd, from 5 – 7 pm in City Hall Council Chambers
 - l. Approval of technology system repairs and replacements for the Police Department using Forfeiture funds
- 6. OLD BUSINESS**
 - a. Resolutions providing for sale of bonds
 - b. Presentation by Sartell Rotary Club for proposed Mississippi River park adoption and improvement plan
 - c. Consideration of new meter standard for new and replacement residential meters to facilitate future conversion to automated meter reading
- 7. NEW BUSINESS**
 - a. Stormwater pond ordinance provisions
- 8. DEPARTMENT REPORTS**
 - a. **Police Department**

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-Monthly Memorandum

d. Planning & Community Development Director

- Semi-Monthly Memorandum

e. City Administrator

- Agenda Notes

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, February 22, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. COUNCIL MEMBER DAVID PETERSON'S RETURN FROM MILITARY DEPLOYMENT AND RETURN TO CITY COUNCIL**
 - Flag presentation ceremony
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. February 8, 2010 – Regular Council Meeting
- 5. CONSENT AGENDA**
 - a. Approval of voucher payments dated February 17, 2010
 - b. Approval of cable broadcasting equipment upgrades
 - c. Approval of budgeted mower and cab purchase
 - d. Approval of temporary on sale liquor license permit for United Cerebral Palsy of Central MN on April 8, 2010, at Bernick's Arena by Blue Line Sports Bar and Grill
 - e. Approval of professional development registrations: Building Official to attend March 2010 Seminar by the Association of Minnesota Building Officials March 16-17, 2010 in Vadnais Heights; Fire Marshal to attend the NFSA seminar on May 11-12, 2010 in Maple Grove.
 - f. Approval of Amended Joint Powers Agreement for Legal Services 2010
 - g. Resolution endorsing St. Cloud Metropolitan Area Federal Fiscal Year 2011 Transportation Appropriations Priorities
- 6. PUBLIC HEARINGS**
 - a. Issuance of revenue bonds to finance a health care project (Country Manor) under MN Statutes 469.152 to 469.1651
 - Resolution Reciting a Proposal for a Health Care Facilities Project and Giving Preliminary Approval (Country Manor Campus Project)
- 7. DEPARTMENT REPORTS**
 - a. Police Department**
 - b. Public Works**
 - c. City Engineer**
 - Semi-Monthly Memorandum
 - d. Planning & Community Development Director**
 - Semi-Monthly Memorandum
 - e. City Administrator**
- 8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**

- Committee/Board reports

9. ADJOURN

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AGENDA

COUNCIL WORKSHOP

SARTELL CITY COUNCIL

TUESDAY, MARCH 2, 2010

SARTELL CITY HALL

5:00 P.M. – 7 P.M.

- 1. 2010 BUDTET UPDATE**

- 2. CONTINUATION OF PARK CAPITAL PLANNING**

- 3. OTHER/MISC**

- 4. ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

REMINDER: EDA meeting at 6:30 pm.

AGENDA
SARTELL CITY COUNCIL
Monday, March 8, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. February 22, 2010 – Regular Meeting
 - b. March 2, 2010 – Council Workshop
- 4. CONSENT AGENDA**
 - a. February Building Permit Activity Report – Acceptance
 - b. February Inspections Activity Report - Acceptance
 - c. February Finance Directors Report – Acceptance
 - d. February 25, 2010 Park Commission meeting notes - Acceptance
 - e. Approval of voucher payments dated March 3, 2010
 - f. Approval of professional development registrations: City Administrator to attend LMC Legislative conference on March 24-25, 2010 in St. Paul; Fire Marshal and Police Department Investigator to attend 2010 Fire Investigation Conference in St. Cloud on March 24 – 26, 2010; City Administrator, Police Chief, Deputy Police Chief, Public Works Director, Ass't. Public Works Director & Fire Chief to attend LMC Loss Control Workshop in St. Cloud on April 27, 2010.
 - g. Approval of fund transfers as recommended in Finance Director memorandum dated March 8, 2010
 - h. Set Benton and Stearns Board of Review meetings for 2:30 pm and 6:00 pm respectively on April 14, 2010 in Sartell City Hall
- 5. DEPARTMENT REPORTS**
 - a. Police Department**
 - Semi-monthly Activity Report
 - b. Public Works**
 - Monthly Activity Report
 - c. City Engineer**
 - Semi-Monthly Memorandum
 - d. Planning & Community Development Director**
 - e. City Administrator**
 - Agenda Notes
 - Updates on Park Capital Investment Planning
- 6. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
 - Committee/Board reports
- 7. ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, March 22, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE
2. SPECIAL RECOGNITIONS & PRESENTATIONS
 - Paul Orndorff, Interim Service on City Council
 - 2010 Apple Kids, Apple Duathlon Race update
3. AGENDA REVIEW AND ADOPTION
4. APPROVAL OF CITY COUNCIL MINUTES
 - a. March 8, 2010 – Regular Council Meeting
5. CONSENT AGENDA
 - a. Approval of voucher payments dated March 16, 2010
 - b. Approval of Public Works Commission meeting notes of March 10, 2010
 - c. Approval of professional development registrations: City Administrator to attend annual MN City & County Managers Conference on May 5 – 7, 2010, in Nisswa.
 - d. Approval of resolution agreeing to the St. Cloud APO's requested local match to attain \$364,000 of federal STP funding from FY 2014/2015 for the "50th Avenue Realignment" project
 - e. Approval of quote for repaving Veterans Park parking lot and acceptance of donation from Sartell Legion to fund \$4,000 (@ 2/3's) of the cost
 - f. Set special meeting for audit presentation for 6:00 pm on Monday, April 12, 2010
 - g. Approval of special event permit for the Apple Kids bike/run event on May, 28, 2010 from 5 – 8 pm
 - h. Approval of resolution supporting the vision for the future of the Mississippi River
 - i. Approval of contract renewals with Leggette Brashears & Graham for groundwater monitoring & reporting in Northside Park
 - j. Approval of temporary on-sale intoxicating liquor license for Sartell Rotary Club event at Boy Scouts of Central MN facility on April 22, 2010 as a fundraiser to benefit Sartell Rotary Riverside Park improvements
6. OLD BUSINESS
 - a. Resolution authorizing the issuance of Health Care Revenue Bonds to finance a project under MS 469.152 – 469.1651 (Country Manor project)
 - b. Consideration of bids and resolution awarding bid for Heritage Drive reconstruction
 - c. Approval of **negotiated Collective Bargaining Agreement with Teamsters Local 320 for January 1, 2010 – December 31, 2011**
 - d. Resolution approving 2010 compensation for non-union employees
 - e. **Review of roadway corridor options evaluated as part of the development and adoption of a Master Park Plan for the city-owned park property acquisition for future athletic park development**
7. DEPARTMENT REPORTS
 - a. Annual Reports for 2008
 - Police
 - Fire

- Public Works and Engineering
- Community Development (Planning & Inspections)

b. Police Department

c. Public Works

d. City Engineer

- Semi-Monthly Memorandum

e. Planning & Community Development Director

- Semi-Monthly Memorandum
- Natural Resource/Eagle Habitat Fund review & update

f. City Administrator

- Park capital improvement project planning updates

8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports

9. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - REVISED
SARTELL CITY COUNCIL
Monday, April 12, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. SPECIAL PRESENTATION** – donation for Veterans Park parking lot improvements from Sartell Legion Club
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. March 22, 2010 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. March Building Permit Activity Report – Acceptance
 - b. March Inspections Activity Report - Acceptance
 - c. March Finance Directors Report – Acceptance
 - d. March 24, 2010 Park Commission meeting notes - Acceptance
 - e. Approval of voucher payments dated April 7, 2010
 - f. Approval of professional development registrations: City Administrator to attend LMC Annual conference in St. Cloud on June 23 – 25, 2010; Ass't. Public Works Director to attend Central Water Operators Association conference in Deerwood, MN on June 9-11, 2010; City Administrator to attend CGMC Labor & Employee Relations seminar in New Ulm on May 27, 2010.
 - g. Approval of resolution setting public hearing on NPDES Phase 2 Permit and Stormwater Pollution Prevention Plan for May 24, 2010.
 - h. Approval of purchase of used M100 election tabulator
 - i. Approval of 2010 public improvement assessment rates (continuation of 2009 rates)
 - j. Approval of expenditure of general park funds for riverbank restoration and erosion control at Veterans Park
 - k. Approval of resolution approving plans and specifications and authorizing bid letting for 23rd Street South public improvements
 - l. Approval of prairie maintenance services contract for City Hall & Celebration Park
 - m. Acceptance of \$1,500 donation to DARE from Central MN Community Foundation DARE House fund
 - n. Approval of fund transfers per Finance Director's April 12, 2010 memorandum
- 6. NEW BUSINESS**
 - a. Consideration of land transaction and expansion concept plan for Great River Bowl and authorizing the City Engineer to prepare plats accordingly
- 7. OLD BUSINESS**
 - a. Athletic park name recommendation from Park Commission
 - b. Recommendation to proceed with ordering preparation of feasibility study for various roadway and related public improvements at the City's athletic park property
 - c. Recommendation to proceed with platting the City's athletic park property
 - d. Consideration of \$1.175 million estimate from Xcel Energy to underground utility lines on West Heritage and a connecting portion of Pinecone Road

8. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-Monthly Memorandum

d. Planning & Community Development Director

- Semi-Monthly Memorandum

e. City Administrator

- Agenda Notes

9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports

10. ADJOURN

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AGENDA

COUNCIL WORKSHOP
Sartell City Council
Tuesday, April 13, 2010
Sartell City Hall
4:30 P.M. – 6:30 P.M.

1. *2009 Audit Overview & 2009 Finance Department Annual Report (4:30-5:00 PM)*
2. *Continuation of Park Capital Planning (5:00 – 6:30 PM)*
3. *Adjourn*

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, April 26, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. April 12, 2010 – Regular Council Meeting
- b. April 13, 2010 – Council Workshop
- c. April 14, 2010 – Benton Board of Review Meeting
- d. April 14, 2010 – Stearns Board of Review Meeting

4. CONSENT AGENDA

- a. Approval of voucher payments dated April 21, 2010
- b. Approval of resolution declaring cost to be assessed and setting assessment hearing for 2010 west Heritage Drive public improvements for May 24, 2010
- c. Acceptance of an energy grant from Stearns Cooperative Electric for \$25,147 for the new water treatment plant
- d. Approval of Assessing Contract renewal for 2010 to 2013 at the current per parcel rate with Stephen Behrenbrinker, CAE, SAMA
- e. Approval of resolution authorizing acquisition of right-of-way for 50th Avenue South improvements
- f. Acceptance of \$150 donation from Stearns Cooperative Electric for \$150 for the Police Reserve program
- g. Acceptance of 2010 first quarter budget report
- h. Approval of amendment #1 to professional services agreement with Bolton & Menk for TH 15 storm sewer investigation
- i. Acceptance of a memorial park bench donation at Linear Park by Lindblom family
- j. Approval of resolutions setting public hearings for May 10, 2010, for preliminary plat, drainage & utility easement vacation, front yard & side yard variance requests for Great River Bowl project

5. OLD BUSINESS

- a. Review of Val Smith Park Master Plan

6. DEPARTMENT REPORTS

- a. Police Department**
- b. Public Works**
- c. City Engineer**
 - Semi-Monthly Memorandum
- d. Planning & Community Development Director**
 - Semi-Monthly Memorandum
- e. City Administrator**

7. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

Committee/Board reports

8. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, May 10, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. SPECIAL PRESENTATION** – update from MTC
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. April 26, 2010 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. April Building Permit Activity Report – Acceptance
 - b. April Inspections Activity Report - Acceptance
 - c. April Finance Directors Report – Acceptance
 - d. April 28, 2010 Park Commission meeting notes - Acceptance
 - e. Approval of voucher payments dated May 5, 2010
 - f. Approval of Fire Department’s recommended acquisition of the Safe House training and public education equipment currently owned by the Central MN Mutual Aid Association
 - g. Acceptance of fishing pier donation from Sartell Rotary Club for Sartell Riverside Park
 - h. Approval of completion of site survey & field topography at Northside Park/Champion Field
 - i. Approval of insurance policy renewals through the League of MN Cities Insurance Trust
 - j. Acceptance of multiple donations for acquisition of supplies from the Child Safety Council
 - k. Approval of special event permit for Apple Duathlon race event on May 29, 2010
 - l. Approval of special event permit for Sartell Lions Club race event on May 15, 2010
- 6. PUBLIC HEARINGS**
 - a. Front Yard and Side Yard setback variances – Great River Bowl expansion
 - Resolution approving findings of fact supporting approval (or denial) of front yard setback variance
 - Resolution approving front yard setback variance
 - Resolution approving findings of fact supporting approval of (or denial) side yard setback variance
 - Resolution approving side yard setback variance
 - b. Drainage & Utility easement vacations – Great River Bowl expansion
 - Resolution approving partial drainage & utility easement vacation
 - c. Preliminary plat – Great River Bowl and City Public Services campus
 - Resolution approving preliminary plat for GRB Two
 - Resolution approving final plat for GRB Two (related action not subject to public hearing)
 - Site plan for GRB expansion (related action not subject to public hearing)
 - Approval of ingress/egress easement for emergency response vehicles (related action not subject to public hearing)
 - Approval of ingress/egress easement from Sartell-LeSauk Government Center parcel (Lot 3, Block 1, Great River Bowl Two) to 4th Avenue South (related action not subject to public hearing)
- 7. OLD BUSINESS**

- a. Resolution approving Epic Center 2nd Addition final plat
- b. Tobacco license violations

8. NEW BUSINESS

- a. Legal services contract with Jan Petersen
- b. Athletic Sign Plan Approval for Sartell /St. Stephen School District

9. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-Monthly Memorandum

d. Planning & Community Development Director

- Semi-Monthly Memorandum

e. City Administrator

10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports
- Park Commission liaison appointment (action deferred from April 28, 2010 meeting)

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, May 24, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. SPECIAL PRESENTATION – 2010 SummerFest update**
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. May 10, 2010 – Regular Council Meeting
- 5. CONSENT AGENDA**
 - a. Approval of voucher payments dated May 19, 2010
 - b. Approval of special event permits for Mayor’s 5K race, parade, street dance & fireworks events for SummerFest celebration on June 10 – 12, 2010
 - c. Approval of 2011 budget process and schedule
 - d. First reading and set public hearing for June 14, 2010 for a zoning ordinance amendment regulating temporary political signs as modified in State law
 - e. Approval of resolution authorizing execution of agreement for the C.R.A.S.H. public safety project
 - f. Approval to continue SAC & WAC rate freeze for single family residential development through 12-31-10
 - g. Approval to continue allowing the sale of catered beer at Northside Park for the Sartell Muskies 2010 game season subject to receipt of certificate of insurance and current caterers license
 - h. Approval of resolution certifying appraisals for acquisition of right-of-way for 50th Avenue improvement project
 - i. Acceptance of \$250 donation from Fraternal Order of Eagles Ladies Auxiliary #622 for Cookout with Cops
- 6. PUBLIC HEARINGS**
 - a. Assessment for 2010 west Heritage Drive public improvements
 - Resolution adopting assessments for 2010 west Heritage Drive improvements
 - b. 2010 Stormwater Pollution Prevention Plan
 - Resolution approving the 2010 Stormwater Pollution Prevention Plan
- 7. OLD BUSINESS**
 - a. Bid award for 23rd Street South public improvements
 - Resolution receiving bids and awarding contract on 2010 – 23rd Street South improvement project
 - b. Sartell Partners development agreement amendment
 - c. Pinecone Central Park Improvements
 - Update from development planning & fundraising group (Gordy Meyer)
 - Preliminary engineering report – resolution approving engineering report and ordering preparation of plans and specifications
 - d. Review of Public Works Commission job description (requested by Council member Perske)
- 8. NEW BUSINESS**
 - a. 2010 – 2012 Strategic Economic Development Plan
- 9. DEPARTMENT REPORTS**
 - a. **Police Department**
 - b. **Public Works**

- Riverbank restoration update
- c. City Engineer**
- Semi-Monthly Memorandum
- d. Planning & Community Development Director**
- Semi-Monthly Memorandum
- e. City Administrator**

10. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, June 14, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. May 24, 2010 – Regular Meeting

4. CONSENT AGENDA

- a. May Building Permit Activity Report – Acceptance
- b. May Inspections Activity Report - Acceptance
- c. May Finance Directors Report – Acceptance
- d. May 26, 2010 Park Commission meeting notes - Acceptance
- e. Approval of voucher payments dated June 10, 2010
- f. Authorize solicitation of sealcoat bids for 2010 completion
- g. Approval of purchase of replacement computer for Fire Department
- h. Approval of resolution setting a public hearing for June 28, 2010, for an interim use permit request for patio restaurant with alcohol service for Little Fiesta Mexican Restaurant
- i. Approval of low quote for North water tower maintenance services
- j. Acceptance of donations from Country Manor, Pan-O-Gold Baking Company, and Sanitation Service for the Cookout with Cops event
- k. Acceptance of Chader Voice Technology product/service donation from Jim Hughes
- l. Approval of Oral Interview Committee's recommendation for conditional offer of appointment of Keven McCalister and Troy Hoekstra as firefighters effective July 1, 2010 and approval of alternates and 12 month eligibility list for future vacancies
- m. Professional Development registrations: Council Member Perske to attend League of MN Cities annual conference & pre-conference workshop on June 23 – 25, 2010 at the St. Cloud Civic Center
- n. Approval of resolution accepting and approving petitioned annexation of property owned by Karen McCurdy at 32642 River Vista Lane

5. PUBLIC HEARINGS

- a. Ordinance amending political sign regulations to comply with revised State law
 - Ordinance amending Chapter 11, Title 10, Section 10(l) of the Zoning Ordinance, Signs – Temporary Political Signs

6. OLD BUSINESS

- a. Assessments for West Heritage Drive public improvement – staff updates
- b. Champion Field improvements – staff updates

7. NEW BUSINESS

- a. Site plan approval for Pro Source at CR 29 and 14th Avenue East
- b. Minor amendment to Planned Unit Development for Epic Center plat
- c. Request from former operators of PJ's pub for refund of a portion of the non-refundable 2010 liquor license fee

8. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-Monthly Memorandum

d. Planning & Community Development Director

e. City Administrator

9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports
- RSVP for Area Leadership Summit on June 29, 2010 in Sauk Rapids

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, June 28, 2010
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. June 14, 2010 – Regular Council Meeting
- b. June 16, 2010 – Council Workshop – Financial Management Plan

4. CONSENT AGENDA

- a. Approval of voucher payments dated June 23, 2010
- b. Acceptance of Public Works Commission meeting notes for June 9, 2010
- c. Professional Development: Public Works Director to attend MN Wastewater Operators Association conference in Grand Rapids on July 27 – 30, 2010.
- d. Approval of resolution setting a public hearing for August 9, 2010, for TIF District No. 5 – 4
- e. Approval of temporary street closure for block party event on July 17, 2010 on Cypress Circle
- f. ~~Approval to purchase playground equipment for Rolling Meadows East, Creekview Preserve and Pine Tree Pond parks~~
- g. Approval of resolution appointing election judges for primary election of August 10, 2010
- h. Approval of outdoor event and street closure and temporary on-sale liquor license for the Sartell Chamber of Commerce Rock and Block party on August 21, 2010
- i. Approval of GLT quote for Champion Field services

5. PUBLIC HEARINGS

- a. Interim Use Permit request for patio restaurant and liquor service at Little Fiesta
 - Resolution adopting findings of fact relating to a request for an Interim Use Permit to Little Fiesta Mexican Restaurant for outdoor patio dining with liquor service
 - Resolution approving Interim Use Permit

6. OLD BUSINESS

- a. Pinecone Central Park improvements
 - Update from development planning & fundraising group (Gordy Meyer)
 - Resolution approving plans and specs for roadway, trail & parking lot improvements and authorizing bid
- b. Minor PUD Amendment to Epic Center Plat (request by Council Member Peterson to reconsider prior action)

7. NEW BUSINESS

- a. Little Fiesta Mexican Restaurant liquor license – imposition of penalty for alcohol compliance check failure
- b. Approval to purchase playground equipment for Rolling Meadows East, Creekview Preserve and Pine Tree Pond parks (moved from consent agenda)
- c. Approval of Benton County Community Garden Fund grant agreement (\$1,000) for establishment of a community garden in the Benton County portion of the city

8. DEPARTMENT REPORTS

- a. **Police Department**
- b. **Public Works**
- c. **City Engineer**
 - Semi-Monthly Memorandum

d. Planning & Community Development Director

- Semi-Monthly Memorandum

e. City Administrator

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- MTC Commissioner representative appointment for July 1, 2010 – June 30, 2013
- Committee/Board reports

10. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, July 12, 2010
Sartell City Hall
7:00 P.M.

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Sartell-LeSauk Retired Engine Company No. 844 (Dennis Molitor)**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
 - a. June 28, 2010 – Regular Meeting
- 5. CONSENT AGENDA**
 - a. June Building Permit Activity Report – Acceptance
 - b. June Inspections Activity Report - Acceptance
 - c. June Finance Directors Report – Acceptance
 - d. Approval of voucher payments dated July 8, 2010
 - e. Professional Development: Deputy Clerk to attend MN Clerks & Finance Officers Association Regional Meeting in Paynesville on July 27, 2010; City Administrator to attend Coalition of Greater MN Cities conference in Winona on August 18 – 20, 2010; City Administrator and Planning Director to attend SCAEDP site visit to Dubuque, IA on July 15 & 16, 2010.
 - f. Approval of temporary on sale 3.2% malt liquor license for St. Francis Xavier Church Fall Festival event on August 14 & 15, 2010
 - g. Approval of budgeted bike/pedestrian trail sealcoat quote from ASTECH Corp.
 - h. Set public hearing for August 9, 2010 for proposed amendments to the City's policies and procedures relating to the use of municipal subsidies
 - i. Approval of low bid from Caldwell Asphalt for sealcoating of Wilds neighborhood streets and south Pinecone Road in the amount of \$1.01 and \$1.02 per sq yd (under budget)
 - j. Approval of contract for post closure compliance inspection, monitoring and reporting on the former Grede landfill property via the current service provider, Earth Science Associates, Inc. in an amount not to exceed \$9,945 (\$15,000 budgeted)
- 6. DEPARTMENT REPORTS**
 - a. Police Department**
 - Semi-monthly Activity Report
 - b. Public Works**
 - Monthly Activity Report
 - c. City Engineer**
 - Semi-monthly Memorandum
 - d. Planning & Community Development Director**
 - Semi-monthly Memorandum
 - e. City Administrator**
- 7. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**
 - Committee/Board reports

8. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, July 26, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. July 12, 2010 – Regular Council Meeting
 - b. July 12, 2010 – Council Workshop – 2011 Budget
- 4. CONSENT AGENDA**
 - a. Approval of voucher payments dated July 21, 2010
 - b. Approval of Park Board meeting notes for June 23, 2010
 - c. Professional Development: Public Works Director and Park Maintenance employee to attend 2010 Tree Inspector Recertification workshop in Brainerd on September 2, 2010; Building Official and Fire Marshal to attend Sprinkler System Hydraulics training on September 15, 2010 in Shakopee, MN.
 - d. Approval of final acceptance and payment on the Roberts Road and 7th Avenue South public improvement project
- 5. OLD BUSINESS**
 - a. Champion Field Improvements
 - Improvement Agreement
 - Lease Agreement
 - Public improvement quotes
- 6. DEPARTMENT REPORTS**
 - a. Police Department**
 - b. Public Works**
 - Monthly Memorandum
 - c. City Engineer**
 - Semi-Monthly Memorandum
 - d. Planning & Community Development Director**
 - Semi-Monthly Memorandum
 - e. City Administrator**
- 7. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
 - Committee/Board reports
- 8. ADJOURN**

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, August 9, 2010
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. SPECIAL PRESENTATION

- a. Police Chief Hughes presentation of life saving awards

4. APPROVAL OF CITY COUNCIL MINUTES

- a. July 26, 2010 – Regular Meeting

5. CONSENT AGENDA

- a. July Building Permit Activity Report – Acceptance
- b. July Inspections Activity Report - Acceptance
- c. July Finance Directors Report – Acceptance
- d. Approval of voucher payments dated August 3, 2010
- e. Professional Development: Police Chief to attend 20th Annual National Conference on Domestic Violence in Washington DC on October 27 – 31, 2010 (100% outside funded); Police Chief and Fire Marshal to attend Association of MN Emergency Managers fall conference at in Breezy Point, MN on September 19-22, 2010.
- f. Approval of resolution closing the Central MN Community Foundation “Sartell Beautification Fund”
- g. Approval of purchase of ski trail grooming equipment using available Beautification Fund monies
- h. Approval of resolution calling hearing for August 23, 2010 on delinquent accounts
- i. Approval of resolution approving plans and specifications and authorizing bid solicitation for 50th Avenue from CR 120 to approximately 23rd Street South
- j. Approval of park shelter fee waiver for Sartell High School Boys Soccer team on September 18, 2010
- k. Approval of resolution supporting grant application to help enhance commercial air service at the St. Cloud Regional Airport

6. PUBLIC HEARINGS

- a. Resolution adopting amended municipal subsidies policies
- b. Heritage Place Tax Increment Financing Plan
 - Resolution approving Heritage Place TIF Plan and Development Program amendment
 - Resolution approving Heritage Place Development Agreement (*related action, not subject to public hearing*)
 - Resolution approving interfund loan (*related action, not subject to public hearing*)

7. OLD BUSINESS

- a. Pinecone Central Park Improvements
 - Update from development planning & fundraising group (Gordy Meyer)
 - Update on Pinecone Central Park preliminary improvement agreement & presentation of bids received for construction of Central Park Blvd, trail & parking lot (*action to be deferred to August 23rd meeting*)

- ~~— Resolution accepting and awarding bid for construction of Central Park Blvd, trail & parking lot~~
- b. Off-sale intoxicating liquor license for Sam's Club and off-sale 3.2% liquor license for WalMart at Epic Center

8. NEW BUSINESS

- a. Site plan for Taco Johns and a future restaurant building at Epic Center
- b. Tree spade equipment purchase

9. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-monthly Memorandum

d. Planning & Community Development Director

- Semi-monthly Memorandum

e. City Administrator

- Request from Sartell-LeSauk Retired Engine Company No. 844 (Dennis Molitor) for a Council representative for proposed historic display project

10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports

11. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, August 23, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. August 9, 2010 – Regular Council Meeting
 - b. August 11, 2010 – Council Workshop – 2011 Budget
- 4. CONSENT AGENDA**
 - a. Approval of voucher payments dated August 19, 2010
 - b. Professional Development: Planning Director to attend MN Development Conference in St. Paul on September 29 & 30, 2010; Planning Director and Planning Associate to attend MN APA conference in Mankato on September 22 – 24, 2010
 - c. Approval of Fire Training grant award of \$9,400
 - d. Approval of resolution setting the date and time for public testimony on the proposed 2011 budget for December 13, 2010 at 7 p.m.
 - e. Approval of special event permit for Northcrest Athletic Association for a 10K & 5K run/walk event on Saturday, September 19, 2010 between 9 am & 11 a.m.
 - f. Approval of special event permit for Casting for a Cure at Pinecone Regional Park on September 11, 2010 from 4 – 9 pm subject to stipulated conditions
 - g. Approval of fund transfers as recommended by Finance Director dated August 23, 2010
 - h. Approval to solicit bids for the budgeted maintenance repairs for the North Water Tower
- 5. PUBLIC HEARINGS**
 - a. Delinquent Accounts
- 6. OLD BUSINESS**
 - a. Pinecone Central Park Improvements
 - Update from development planning & fundraising group (Gordy Meyer)
 - Pinecone Central Park preliminary improvement agreement
 - Resolution accepting and awarding bid for construction of Central Park Boulevard, trail & parking lot
 - b. Resolution adopting the preliminary levy and budget for 2011
 - c. Issues/Questions from Council Members Perske & Peterson
- 7. DEPARTMENT REPORTS**
 - a. Police Department**
 - b. Public Work**
 - c. City Engineer**
 - Semi-Monthly Memorandum
 - d. Planning & Community Development Director**
 - Semi-Monthly Memorandum
 - e. City Administrator**
- 8. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
 - Committee/Board reports
- 9. ADJOURN**

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, September 13, 2010
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. August 23, 2010 – Regular Meeting

4. CONSENT AGENDA

- a. August Building Permit Activity Report – Acceptance
- b. August Inspections Activity Report - Acceptance
- c. August Finance Directors Report – Acceptance
- d. August 25, 2010 Park Commission meeting notes - Acceptance
- e. Approval of voucher payments dated September 8, 2010
- f. Professional Development: Fire Chief & Asst Fire Chief Dingmann to attend MN State Fire Chiefs Association conference in Rochester on October 21-23, 2010; three Public Works Dept employees to attend MN Fall Maintenance Expo in St. Cloud on October 6 – 7, 2010; three Public Utilities Dept employees to attend AWWA Water Operators Training at SJU on October 20, 2010; City Administrator to attend LMC Regional meeting in Walker, MN on September 30, 2010.
- g. Approval of a new resolution approving TIF Development Agreement with Kornovich Development Company, Inc. versus the prior agreement with Legends at Heritage Place
- h. Approval of resolution appointing election judges for general election for November 2, 2010
- i. Approval of SHIP grant/professional service agreement from Stearns County for \$5,071 to create and expand the community garden facility at the North Water plant property
- j. Acceptance of \$3,300 donation for Fire Department equipment and \$2,500 for Police Department equipment and \$1,500 for Parks Department equipment from Sam’s Club
- k. Approval of low quote for tennis court resurfacing at Northside Park using available Park General Fund monies

5. OLD BUSINESS

- a. Pinecone Central Park
 - Review of draft preliminary plat and determination of parcels to be offered for resale
- ~~b. Heritage Drive West improvement assessments – Ferche~~
- c. Consideration of bids for budgeted North Water Tower maintenance

6. NEW BUSINESS

- a. Site plan for a medical facility at Regional Medical Arts Campus 2

7. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-monthly Memorandum

d. Planning & Community Development Director

- Semi-monthly Memorandum

e. City Administrator

- Schedule CGMC presentation and legislative update

8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

9. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA - amended
SARTELL CITY COUNCIL
Monday, September 27, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. September 13, 2010 – Regular Council Meeting
- b. September 8, 2010 – Special Joint Meeting of City Council and LeSaukTown Board

4. CONSENT AGENDA

- a. Approval of voucher payments dated September 22, 2010
- b. Acceptance of quarterly assessment report from City Assessor
- c. Professional Development: Account Clerk to attend LMCIT Office Ergonomics workshop in Monticello on October 7, 2010
- d. Acceptance of donation of handicap accessible picnic tables, benches, bench swing, litter receptacles and bike racks from Sartell Rotary Club for Rotary Riverside Park
- e. Approval of resolution advocating support for Northstar Phase 2 extension from Big Lake to St. Cloud
- f. Approval of resolution setting public hearing for October 11, 2010 for proposed vacation of drainage and utility easements common to Lot 1, Block 1 and Outlot A of Meadowlake Plat 5
- g. Approval of resolution setting public hearing for October 11, 2010 for preliminary plat of Pinecone Central Park
- h. Approval of the expenditure of grant proceeds from Sam's Club to Public Works Department for a trailer to transport trail grooming equipment
- i. Approval of resolutions decertifying Tax Increment Financing Districts 3-9 and 3-10
- j. Approval of resolution of agreement with MnDOT providing for federal funding participation with advance of construction of 50th Avenue

5. OLD BUSINESS

- a. Pinecone Central Park Improvements
 - Update from development planning & fundraising group (Gordy Meyer)
 - Pinecone Central Park preliminary improvement agreement
 - Resolution accepting and awarding bid for construction of Central Park Boulevard, trail & parking lot
 - Approval of amendment to lease agreement for Pine Ridge Golf Course regarding use and relocation of storage buildings
 - Approval of Twins Fields for Kids 2010 Grant Agreement for \$5,000 for ballfield construction at Pinecone Central Park

6. DEPARTMENT REPORTS

- a. **Police Department**
- b. **Public Work**
- c. **City Engineer**
 - Semi-Monthly Memorandum
- d. **Planning & Community Development Director**
- e. **City Administrator**

7. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

8. ADJOURN

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, October 11, 2010
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. September 27, 2010 – Regular Meeting

4. CONSENT AGENDA

- a. September Building Permit Activity Report – Acceptance
- b. September Inspections Activity Report - Acceptance
- c. September Finance Directors Report – Acceptance
- d. September 22, 2010 Park Commission meeting notes - Acceptance
- e. Approval of voucher payments dated October 7, 2010
- f. Professional Development: Building Official and Fire Marshal to attend ICC Architectural Applications of IBC & Fire Protection Design Alternatives seminars on December 2-3, 2010 and November 30 to December 1, 2010 respectively in Vadnais Heights; Building Official to attend Energy Code Review seminar on November 4, 2010 in Plymouth; Public Works Director to attend APWA workshop & conference on November 17-19, 2010 in Brooklyn Center; Utility Systems Operator to attend MRWA Winterizing Your Water System seminar on October 27, 2010 in St. Cloud; Public Works Director to attend MN’s Best Practices for Traffic Sign Maintenance & Management workshop on November 4, 2010 in Arden Hills; City Administrator to attend fall conference of CGMC on November 10 – 12, 2010 in Alexandria.
- g. First reading and set public hearing for October 25, 2010 on an ordinance amending Chapters 4, General Penalty, and Chapter 5, Mayor and City Council, in the Code of Ordinances
- h. Approval of release of letter of credit on Eagle Ridge development subject to verification of payment of 2nd half 2010 assessments
- i. Approval of resolution approving WACA permit for Pinecone Central Park property
- j. Approval of expenditure of budgeted street sign funding for installation of 14 Yellow Ribbon Community name plates on city name plate and population signs
- k. Approval of amended resolution adopting assessments for 2010 West Heritage Drive improvements
- l. Approval of resolution adopting final assessment roll for recently annexed properties on River Vista Lane
- m. Approval of special event permit for St. Cloud Orthopedics Toys for Tots 5K run on November 20, 2010 as recommended by Sartell Police Department
- n. Approval of Change Order #1 for Heritage Drive Improvements for installation of necessary draintile
- o. Approval of corrected final payment for Roberts Road improvements totaling \$7,600 payable to project subcontract JR Ferche, Inc.
- p. Reschedule the Council Budget Workshop from October 19, 2010 to November 9, 2010 at 5:00 p.m.

5. PUBLIC HEARINGS

- a. Vacation of drainage and utility easements common to Lot 1, Block 1 and Outlot A of Meadowlake Plat 5
 - Resolution approving vacation of certain drainage and utility easements in Meadowlake Plat 5
 - Easement agreement providing for new drainage and utility easements in Meadowlake Plat 5
- b. Preliminary plat of Pinecone Central Park
 - Resolution approving preliminary plat of Pinecone Central Park
 - Resolution approving final plat of Pinecone Central Park (related action not subject to public hearing)

6. NEW BUSINESS

- a. ~~Epic Center site plan~~ — Frugal Burger

7. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-monthly Memorandum

d. Planning & Community Development Director

- Semi-monthly Memorandum

e. City Administrator

8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

9. ADJOURN

For those requiring special assistance, please call City Hall at 253-2171

AGENDA
SARTELL CITY COUNCIL
Monday, October 25, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 11, 2010 – Regular Council Meeting
- 4. CONSENT AGENDA**
 - a. Approval of voucher payments dated October 20, 2010
 - b. Approval of resolutions calling for prepayment of two City bond issues resulting in interest payment savings
 - c. Approval of resolution setting public hearing for November 22, 2010 on fee schedule ordinance and Financial Management Plan update
 - d. Approval of fund transfers recommended by Finance Director of October 25, 2010
 - e. Approval of amendment to TIF Development Agreement with Kornovich Development Company, Inc. to modify construction start and completion deadlines
 - f. Approval of resolution appointing Public Works Director for independent oversight to consultant engineer as required for federal funding for 50th Avenue reconstruction project
- 5. PUBLIC HEARINGS**
 - a. Code of Ordinance Amendments to Chapters 4, General Penalty, and 5, Mayor and City Council
 - Ordinance amending Chapters 4 and 5 of the Code of Ordinances by updating existing language to conform with current law for general penalty provisions and adjust compensation amounts for elected officials
 - Ordinance amending Chapter 5 of the Code of Ordinances pertaining to how Council business is conducted (*recommended action – defer consideration indefinitely*)
- 6. OLD BUSINESS**
 - a. Regional Sustainability Framework Plan
- 7. NEW BUSINESS**
 - a. Site plan for Frugal Burger restaurant at Epic Center
- 8. DEPARTMENT REPORTS**
 - a. **Police Department**
 - b. **Public Work**
 - c. **City Engineer**
 - Semi-Monthly Memorandum
 - d. **Planning & Community Development Director**
 - Semi-Monthly Memorandum
 - e. **City Administrator**
- 9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
 - Committee/Board reports
 - City Council agenda item referrals to advisory boards and commissions
- 10. ADJOURN**

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, November 8, 2010
Sartell City Hall
7:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 25, 2010 – Regular Meeting
- 4. CONSENT AGENDA**
 - a. October Building Permit Activity Report – Acceptance
 - b. October Inspections Activity Report – Acceptance
 - c. October Finance Directors Report – Acceptance
 - d. October 27, 2010 Park Commission meeting notes – Acceptance
 - e. Approval of voucher payments dated November 4, 2010
 - f. Approval of resolution canvassing the November 2, 2010 general election returns and declaring results
 - g. Acceptance of \$10,000 grant from MN Dept. of Health toward completion of phase 1 implementation of Source Water Protection Plan for the City
 - h. Approval of resolution setting a public hearing for November 22, 2010 for Cougar Place preliminary plat
 - i. Approval of low quote for rehabilitation of lift station #7
 - ~~j. First reading & set public hearing for November 22, 2010 on amendments to Title 7, Public Ways & Property, Chapter 3, Parks, and Title 7 Public Ways and Property~~
- 5. NEW BUSINESS**
 - a. Excavation & civil engineering plan – Pinecone Central Park/North
 - b. Final plat & development agreement – Sierra Cove Plat 2
 - c. Resolution authorizing sale of excess land (former sewage lagoon parcel) to Dave Guggenberger
- 6. DEPARTMENT REPORTS**
 - a. Police Department**
 - Semi-monthly Activity Report
 - b. Public Works**
 - Monthly Activity Report
 - c. City Engineer**
 - Semi-monthly Memorandum
 - d. Planning & Community Development Director**
 - Semi-monthly Memorandum
 - Board & Commission term expirations
 - e. City Administrator**
- 7. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**
 - Committee/Board reports
 - City Council agenda item referrals to advisory boards and commissions
- 8. ADJOURN**

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, November 22, 2010
Sartell City Hall
7:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. November 8, 2010 – Regular Council Meeting
- b. November 9, 2010 – City Council Budget Workshop

4. CONSENT AGENDA

- a. Approval of voucher payments dated November 17, 2010
- b. First reading & set public hearing for December 13, 2010 on amendments to Title 7, Chapter 3, Parks
- c. First reading & set public hearing for December 13, 2010 on amendment to Title 8, Utility Code Provisions
- d. Reappointment of Claude Dingmann as Assistant Fire Chief, Bill Weihs as Safety Officer & Jerry Raymond as Fire Captain for the Sartell Fire Department with terms effective January 1, 2011 to December 31, 2013
- e. Acceptance of retirement notice from Fire Fighter Dave Golden effective April 1, 2011
- f. Reschedule time frame for December 6 budget workshop to 5:30 – 7:30 pm
- g. Approval of special burn permit requested by Wes Fenlason for storm damaged trees at Blackberry Ridge Golf Course
- h. Approval to purchase replacement recorder & dvd burner for televising Council meeting using PEG funds
- i. Approval of cancellation of digital sign contract
- j. Approval of fund transfers effective November 15, 2010
- k. Approval of resolution setting a public hearing for December 13, 2010 for Cougar Place preliminary plat
- l. Approval of December 2010 – December 2011 Council meeting schedule
- m. Acceptance of donation for installation of 4 water spickets at Oak Hill Cemetery
- n. Resolution adopting Ferche Assessment for 2010 West Heritage Drive improvements

5. PUBLIC HEARINGS

- a. 2011 Fee Schedule Ordinance
- b. Capital Improvement Plan update

6. OLD BUSINESS

- ~~a. Lease agreement – Pinecone Central Park Athletic Facilities~~
- b. Sale of excess property from former golf course acquisition
 - Resolution stipulating terms & providing for sale of excess property
- ~~c. Resolution awarding low bid for 50th Avenue reconstruction project~~

7. NEW BUSINESS

- a. 2011 liquor license renewals

8. DEPARTMENT REPORTS

- a. **Police Department**
 - Memorandum
- b. **Public Work**
- c. **City Engineer**
 - Semi-Monthly Memorandum
- d. **Planning & Community Development Director**

- Semi-Monthly Memorandum
- Schedule board and commission appointment interviews

e. City Administrator

- Area Cities meeting
- Authorization to participate in mediation with Bonestroo, Ferche Excavation & ADS Pipe in an effort to reach resolution regarding the 60" storm sewer pipe collapse

9. CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

10. ADJOURN

CITY OF SARTELL SPECIAL MEETING

COMMISSION INTERVIEWS

SARTELL CITY HALL CONFERENCE ROOM

TUESDAY, DECEMBER 1, 2009

4:00 – 9:00 p.m.

- 1 - Agenda Review and Adoption
- 2 - Commission Interviews
- 3 - Adjourn

Anita Rasmussen
Planning and Community Development
Director

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

AGENDA - Amended
SARTELL CITY COUNCIL
Monday, December 13, 2010
Sartell City Hall
7:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. APPROVAL OF CITY COUNCIL MINUTES

- a. November 22, 2010 – Regular Meeting
- b. December 6, 2010 – Budget Workshop meeting
- c. December 7, 2010 – Commission applicant interviews
- d. December 9, 2010 – Commission applicant interviews

4. CONSENT AGENDA

- a. November Building Permit Activity Report – Acceptance
- b. November Inspections Activity Report – Acceptance
- c. November Finance Directors Report – Acceptance
- d. Approval of voucher payments dated December 8, 2010
- e. Professional Development: Utility Systems Coordinator to attend Collection System Operators Conference in Brooklyn Park January 26 – 28, 2011; Building Official to attend Building Officials Institute on January 12 & 13, 2011 at the U of M campus; Building Official & Fire Marshal to attend 2011 ICC Region III Institute in Brooklyn Park on February 7 – 11, 2011.
- f. Approval of change order #1 for PCP project
- g. Approval of lease agreement for Pinecone Central Park Athletic Facilities
- h. Approval of resolution setting rates for advertising sign & newsletter
- i. Approval of 2011 legal and engineering services contracts
- j. Approval of memorandums of understanding with collective bargaining groups for 2011 health insurance benefits
- k. Approval of low quote for sprinkler system installation at the fire station
- l. Approval of resolution adopting 2011 Fire Department pay schedule
- m. Approval of Community Garden policies

5. PUBLIC HEARINGS

- a. Cougar Place preliminary plat
 - Resolution approving preliminary plat
 - ~~Petition for improvements~~
 - Final plat and development agreement
- b. Water/Sewer ordinance
 - Ordinance amending Title 8, Utility provisions and official summary of amending ordinance
- c. Parks ordinance
 - Ordinance amending Chapter 3, Parks and official summary of amending ordinance
 - Park Useage Policy
- d. 2011 Levy & Budget
 - Resolution adopting final budget and levy for 2011

6. OLD BUSINESS

- a. 2011 fee schedule ordinance
- b. Resolution awarding low bid for 50th Avenue reconstruction project

7. NEW BUSINESS

For those requiring special assistance, please contact City Hall at 320-253-2171

- a. Liquor license renewals for 2011 for Blue Line, Little Fiesta, & G-Allens

8. DEPARTMENT REPORTS

a. Police Department

- Semi-monthly Activity Report

b. Public Works

- Monthly Activity Report

c. City Engineer

- Semi-monthly Memorandum

d. Planning & Community Development Director

- Semi-monthly Memorandum
- Board & Commission appointments (EDC, Joint Planning Commission & Park Commission)

e. City Administrator

- Schedule special meeting to consider tentative agreement with LELS #208

9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

- Committee/Board reports
- City Council agenda item referrals to advisory boards and commissions

10. ADJOURN

CITY OF SARTELL SPECIAL MEETING
SARTELL CITY HALL CONFERENCE ROOM

FRIDAY, DECEMBER 17, 2010
7:00 a.m.

- 1 - Agenda Review and Adoption
- 2 - Approval of voucher payments dated December 16, 2010
- 3- Approval of 2010 – 2011 Collective Bargaining Agreement with LELS #208
- 4 - Adjourn

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171

CITY OF SARTELL SPECIAL MEETING
SARTELL CITY HALL CONFERENCE ROOM

THURSDAY, DECEMBER 30, 2010
7:30 a.m.

1. Agenda Review and Adoption
2. Consideration of Subordination Agreement
3. Adjourn

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY
HALL AT 253-2171
