

New Council Orientation – Session 1  
Thursday, January 4, 2007, 6 – 8 p.m.

- 6:00 – 6:15 p.m. Patti Gartland, City Administrator  
Organizational Chart  
Personnel Policy & Labor Agreements  
Code of Ordinances  
Communication between Policy Markers and Administration – mail box, email, phone
- 6:15 – 6:45 p.m. Jan Petersen, City Attorney - Civil  
Statutory City: weak mayor-council, plan A  
Roberts Rules of Order  
Open Meeting Law  
Government Data Practices  
Ordinances & Resolutions  
Legal Services Roles: Criminal prosecution & division of civil responsibilities with F & H
- 6:45 – 7:15 p.m. Anita Rasmussen, Planning & Community Development Director  
Comprehensive Plan  
Zoning Code  
Subdivision Code including Park Dedication  
Environmental Reviews  
Land Use Application Process  
Joint Planning Commission  
Orderly Annexation Agreements  
Economic Development  
St. Cloud Joint Planning District Plan  
Life Cycle Housing Joint Powers Agreement
- 7:15 – 7:35 Mary Degiovanni, Finance Director  
Budget & Expenditures  
Assessments
- 7:35 – 7:45 Peggy Schupp, Deputy Clerk  
Licensing and permits  
Utility billing process  
Elections
- 7:45 – 8:00 Patti  
Intergovernmental Relationships  
Area Cities  
Counties  
School Districts  
Townships  
Professional & Legislative memberships & priorities
- 2007 Initiatives: web site update  
on-staffing inspection services  
recodification – code of ordinances  
Centennial Celebration

Reminder: Group photo at 6:45 p.m.

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, January 8, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. ADMINISTRATION OF OATH OF OFFICE**

City Council: Steve Hennes, David Peterson, and Pat Lynch  
Mayor: Tim O'Driscoll

**3. SPECIAL PRESENTATION:** Former Mayor Bob Pogatshnik

**4. AGENDA REVIEW AND ADOPTION**

**5. APPROVAL OF CITY COUNCIL MINUTES**

- a. December 11, 2006 – Regular Meeting

**6. CONSENT AGENDA**

- a. December Building Inspectors Report – Acceptance
- b. December Fire Marshal/Code Official Report - Acceptance
- c. December Finance Directors Report – Acceptance
- d. Quarterly City Assessor's Report - Acceptance
- e. December 6, 2006, Public Work Commission Notes - Approval
- f. Approval of 2007 refuse hauler licenses
- g. Set annual meeting of the Economic Development Authority for March 12, 2007 at 6:00 p.m.
- h. Set joint meeting of City Council and Joint Planning Commission relating to an Alternative Urban Area Review for 6:30 p.m. on January 16, 2007 at the Boy Scouts of Central MN community meeting room on Scout Drive
- i. Set annual Sartell-LeSauk Government Center, Inc. meeting for Monday, January 29, 2007, at 7 p.m.
- j. First reading and approval of resolution setting public hearing for January 22, 2007, on an ordinance rezoning residentially developed property from I-1 Light Industrial to R-1 Single Family (Lot 2, Block 1, Outlot B of Meadowlake)
- k. Set public hearing for February 26, 2007, for Part 2 of the Wellhead Protection Plan
- l. Approval of budgeted computer hardware and software, 800 MHz radio system upgrade purchases, and digital recorders included in the 2007 Capital Improvement Plan
- m. Approval of resolution renaming 65<sup>th</sup> Avenue to 19<sup>th</sup> Avenue South
- n. Approval of resolution ordering preparation of feasibility report for sewer reconstruction from the 4<sup>th</sup> Avenue lagoon site to Riverside Avenue
- o. Approval of resolution accepting feasibility report for the 2007 Capital Improvements project and setting public hearing for January 22, 2007
- p. Approval of engineering service fees and rates for 2007
- q. Approval of authorizing resolutions for US Bank, UBS, Bank Vista, Miller Johnson Steichen & Kinnard, and Smith Barney.

7. **PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
  - a. 2<sup>nd</sup> Street South/CSAH 133 reconstruction public improvements
    - Resolution ordering improvements and directing preparation of plans and specifications for 2<sup>nd</sup> Street South/CSAH 133 reconstruction
8. **OLD BUSINESS**
  - a. Newport Plat 2 utility and drainage easement vacation request (**REQUESTED ACTION: approve a motion to retable the request to January 22, 2007, as requested by the applicant**)
  - b. Winners Sports Bar & Grill liquor license
  - c. Comprehensive Sanitary Sewer Plan Update
  - d. Comprehensive Water Supply and Distribution Plan Update
9. **NEW BUSINESS**
  - a. Oak Ridge Commons townhomes site plan
10. **DEPARTMENT REPORTS**
  - a. **Police Department**
    - Monthly Activity Report
  - b. **Public Works**
    - Monthly Activity Report
  - c. **City Engineer**
    - Bi-Monthly Memorandum
  - d. **Planning & Community Development Director**
    - Monthly Memorandum
    - Selection of City Council representative for Environmental Assessment advisory committee for 50<sup>th</sup> Avenue South and Roberts Road
  - e. **City Administrator**
    - Professional Development: Public Works Director to attend APWA North American Snow Conference in St. Paul on April 22 – 25, 2007.
11. **CITY COUNCIL UPDATE - MISCELLANEOUS BUSINESS**
  - a. 2007 Council Appointments and Designations
  - b. Schedule City Council retreat for Saturday, February 10, 2007, from 9 a.m. – 4 p.m. & discuss agenda
  - c. Identify potential meeting dates for a joint meeting with the Sartell-St. Stephen School Board
12. **PAY ALL VOUCHERS**
13. **ADJOURN**

**For those requiring special assistance, please call City Hall at 253-2171**

**Special Meeting of the Sartell City Council**

**Wednesday, January 17, 2007**

**4:30 – 7:00 p.m.**

**Best Western Kelly Inn in St. Paul, MN**

Members of the Sartell City Council will be attending a legislative reception coordinated by the St. Cloud Area Chamber of Commerce. Information about the City of Sartell and legislative issues of concern to the City will be discussed with legislators that choose to attend this reception.

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
Monday, January 22, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION**
  - a. 2007 Centennial Apple Duathlon update
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. January 8, 2007 – Regular Meeting
- 5. CONSENT AGENDA**
  - a. Approval of Public Works Commission notes for January 9, 2007
  - b. Appointment of Centennial Celebration Coordinating Committee member Dave Lindbloom as Vice Chair
  - c. Approval of cooperative construction agreement with City of St. Cloud for the Pine Cone Road South project
  - d. Approval of Safe Routes to School 2007 grant application
  - e. Set special joint meeting of the City Council and Sartell-St. Stephen School Board for 7 p.m., Thursday, March 22, 2007.
  - f. Approval for budgeted expenditure for painting and floor covering for the East Water Plant of \$17,712
  - g. Approval for budgeted installation of transducers for East Water Plant of \$8,150
  - h. Approval to purchase budgeted pickup truck for the Public Works Department
  - i. Resolution approving fund transfers
  - j. First reading and setting public hearing for February 12, 2007, on an interim ordinance extending a moratorium on plat approval for certain properties in Section 27, 28 and 33 for the completion of a transportation study and plan development for the subject area
  - k. Approval of resolution ordering preparation of a feasibility report on trunk water main from 27<sup>th</sup> Street North to The Wilds subdivision
  - l. Approval of a resolution accepting and approving a petition for annexation from Stuart Swenson for property located at 257 Pine Cone Road South
  - m. Approval of budgeted purchase of permitting and point of sale software from Banyon
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
  - a. Rezoning from I-1 Light Industrial to R-1 Single Family (Lot 2, Outlot B, Meadowlake)
    - Resolution adopting findings of fact for approval of the rezoning
    - Ordinance approving the rezoning
  - b. 2007 Capital Improvements project
    - Resolution ordering improvement and preparation of plans and specifications
- 7. OLD BUSINESS**
  - a. Newport Plat 2 utility and drainage easement vacation request (**Action postponed from January 8, 2007 agenda at request of applicant**)

- b. Recommendation for appointment of Planning Associate
- c. Recommendation for appointment of Fire Marshal/Code Official

## **8. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Activity Report
- Approval to purchase 2 budgeted laptop squad computers (1 new, 1 replacement)

### **b. Public Works**

### **c. City Engineer**

- Bi-Monthly Memorandum

### **d. Planning & Community Development Director**

- Bi-Monthly Memorandum

### **e. City Administrator**

- Professional Development: Parks Maintenance Worker to attend seminar on Pest Management – A Focus on Insects Plus on March 15<sup>th</sup> in Rogers; Police Chief and Deputy Police Chief to attend 2007 MN Chief's of Police Executive Training Institute at St. Cloud Civic Center on April 16-19, 2007; Chief Building Official to attend ICC Upper Great Plans Region III Educational Institute in Brooklyn Park on Feb. 8 & 9, 2007.
- Legislative Issues for Central MN Cities

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. PAYMENT OF VOUCHERS**

## **11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AGENDA - Amended**

**SARTELL CITY COUNCIL**  
**Monday, February 12, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. SPECIAL PRESENTATION**

- a. Appointment and reappointment recommendations of certain officer positions in the Fire Department
  - Reappointment of Ken Heim to three year term as Fire Chief
  - Appointment of Bill Sieben to three year term as a Fire Captain

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. January 16, 2007 – Special Meeting with Joint Planning Commission
- b. January 22, 2007 – Regular Meeting

**5. CONSENT AGENDA**

- a. Approval of Public Works Commission notes for January 24, 2007
- b. January Building Inspectors Report - Acceptance
- c. January Fire Marshal/Code Official Report – Acceptance
- d. January Finance Directors Report - Acceptance
- e. Approval of resolution endorsing St. Cloud metropolitan area federal fiscal year 2008 transportation appropriations priorities
- f. Approval of donation for park bench in memory of Shirley Scheil
- g. Approval of budgeted purchase of tractor/ditchmower with Beautification Funds
- h. Approval of a resolution accepting and approving a petition for annexation from Mitch Rengel for property located at 10 – 8<sup>th</sup> Avenue South
- i. Approval of resolution approving wetland conservation act permit for Tiffany Meadows Wetland Bank
- j. Approval of resolution setting public hearing for February 26, 2007, for an application for Natural and Scenic DNR Grant monies
- k. Approval of resolution authorizing application to the DNR for a Local Trail Connection Grant for the Huntington Park trail and Connecticut Avenue trail projects
- l. Approval of WSB contract amendment of West Metro Corridor environmental assessment study
- m. Approval of 2007 annual groundwater monitoring and reporting contracts for Sartell Landfill/Verso Paper site and Sartell wastewater lagoon/SPX site with Leggette, Brashears & Graham, Inc.
- n. Approval to purchase aerial photography and LIDAR for stormwater plan update and environmental assessment study preparation
- o. Approval of resolution ordering preparation of a feasibility report for Pine Cone Road North Improvements north of 15<sup>th</sup> Street North (proposed 2008 project)
- p. Authorization to proceed with Comprehensive Storm Water Management Plan update
- q. Approval of resolution ordering preparation of a feasibility reports for addition of sidewalk/trail along Connecticut Avenue between CR134 and 23<sup>rd</sup> Street South and along CSAH 29 from 5<sup>th</sup> to 14<sup>th</sup> Avenue East

- r. Approval of authorizing resolution for Schluchter Investment Advisors/First Allied Securities
- s. Approval to purchase two budgeted replacement desk top computers for the Police Department
- t. Set Board of Review/Stearns meeting for 6:30 p.m., Tuesday, May 1, 2007
- u. Set Board of Review/Benton meeting for 6:30 p.m., Tuesday, April 10, 2007

**6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**

- a. Interim ordinance extending a moratorium on plat approval for certain properties in Section 27, 28 and 33 for completion of a transportation study and plan development for the subject area
  - Interim ordinance extending a moratorium on plat approval for certain properties for the completion of a transportation study and plan development for the area

**7. OLD BUSINESS**

- a. Recommendation for appointment of Park Maintenance employee

**8. NEW BUSINESS**

- a. ~~Parks, Natural Open Space and Trail System work plan (Rescheduled to 2/26/07)~~

**9. DEPARTMENT REPORTS**

**a. Police Department**

- Bi-Monthly Activity Report

**b. Public Works**

- Monthly Memorandum

**c. City Engineer**

- Bi-Monthly Memorandum

**d. Planning & Community Development Director**

- Bi-Monthly Memorandum

**e. City Administrator**

- Professional Development: Firefighter Harrison to attend MN State Fire School on Strategy & Tactics in Brainerd on April 14-15, 2007; Fire Captain Sieben to attend Fire Officer 1 course at St. Cloud Technical College; three Public Works Dept. employees to attend one day session of MN Spring Maintenance Training Expo 2007 at St. Cloud Civic Center on April 10, 2007; Public Utility employee to attend one session of conference on Innovative Approaches to Wastewater Operational Programs in St. Cloud on February 20, 2007; Planning Director and Planning Associate to attend Government Training Services community planning programs on March 16, April 11, May 2, May 3 (St. Paul), and June 13, 2007 in Little Falls ; Fire Marshal & Police Chief to attend 2007 Governor's Homeland Security and Emergency Management conference on March 13 -15, 2007 in Brooklyn Park.
- Exempt employee compensation adjustments for 2007

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- February 28<sup>th</sup> trivia night event
- Schedule Council workshops and retreat as special meetings

**11. PAYMENT OF VOUCHERS**

**12. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
Monday, February 26, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION**
  - a. Recognition of service to Economic Development Commission for Jim Mullenbach
  - b. ~~Historical marker dedication for DeZurik property (Rescheduled to 4-23-07)~~
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. February 12, 2007 – Regular Meeting
- 5. CONSENT AGENDA**
  - a. Approval of development agreement and order preparation of plans and specifications for petitioned extension of 14<sup>th</sup> Avenue East
  - b. Approval of resolution ordering improvements and directing preparation of plans and specifications for Westside Trunk Water Main
  - c. Schedule special meeting for City Council retreat on Friday, May 4, 2007, from 3 p.m. – 9 p.m. at Sartell City Hall Conference Room.
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
  - a. Application for DNR Natural and Scenic Grant monies
    - Resolution authorizing the application to the DNR Regional Park Grant Program (Lindsey Lake Recreation)
    - Resolution authorizing the application to the DNR Regional Park Grant Program (Bakers Lake Recreation)
    - Resolution authorizing the application to the DNR Regional Park Grant Program (1<sup>st</sup> Street South Recreation)
    - Resolution authorizing the application to the DNR Natural Scenic Grant Program (Lindsey Lake Conservation)
    - Resolution authorizing the application to the DNR Natural Scenic Grant Program (Bakers Lake Conservation)
  - b. Wellhead Protection Plan phase 2
- 7. OLD BUSINESS**
  - a. Presentation of Parks, Natural Open Space and Trail System work plan as recommended by the Park Commission
- 8. NEW BUSINESS**
  - a. Presentation on utility bridge maintenance options
- 9. DEPARTMENT REPORTS**
  - a. Police Department

- Bi-Monthly Activity Report
- b. Public Works**
  - Maintenance Activity Report
- c. City Engineer**
  - Bi-Monthly Memorandum
- d. Planning & Community Development Director**
  - Bi-Monthly Memorandum
  - Schedule special meeting with Economic Development Commission for 7 a.m., Tuesday, March 20, 2007
- e. City Administrator**
  - Professional Development: Chief Building Official to attend March 2007 Seminar for 2006 International Building Code on March 13 – 14, 2007, in Maplewood, MN; Planning & Community Development Director to attend SCSU seminar on Understanding and Dismantling Racism on April 10, 2007; Ass't. Public Works Director & Utility Operator to attend National Swimming Pool Foundation's CPO course in St. Cloud on March 14 – 15; two Utility Operators to attend MN Rural Water Association Annual Water & Wastewater Technical Conference on March 6 – 8 at St. Cloud Civic Center.

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**11. PAYMENT OF VOUCHERS**

**12. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**CITY OF SARTELL  
SPECIAL MEETING  
CITY COUNCIL  
WEDNESDAY, FEBRUARY 28, 2007  
7:30 – 9 a.m.**

**St. Cloud Hospital Conference Center/Oak Room  
1406 Sixth Avenue North, St. Cloud, MN**

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**Sartell City Council Members have been invited by  
CentraCare Health System officials to attend and participate  
in a small group presentation and dialogue meeting regarding  
health care issues in Central MN.**

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The previously posted special meeting for 6 – 8:30 p.m. has been cancelled as participation in the Area Cities Trivia event at the Rox Bar will be strictly a social event.

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Reminder: EDA meeting at 6 p.m.

**AGENDA**

**SARTELL CITY COUNCIL  
Monday, March 12, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – historic marker dedication for Watab Paper Company**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. February 26, 2007 – Regular Meeting
- 5. CONSENT AGENDA**
  - a. Approval of Public Works Commission notes for February 28, 2007
  - b. February Building Inspectors Report - Acceptance
  - c. February Fire Marshal/Code Official Report – Acceptance
  - d. February Finance Directors Report - Acceptance
  - e. Approval of resolution approving plans & specifications and authorizing bid letting for 2007 capital improvements project
  - f. Approval of resolution approving feasibility report and ordering preparation of plans and specifications for sewer reconstruction from lagoon at 4<sup>th</sup> Avenue South to Riverside Avenue
  - g. Approval of resolution approving plans and specifications and authorizing bid letting for Regional Medical Arts Campus 2
  - h. Approval of 2007 annual groundwater monitoring and reporting contracts for Sartell Landfill/Verso Paper site and Sartell wastewater lagoon/SPX site with Leggette, Brashears & Graham, Inc. (from 2-12-07 agenda)
  - i. Approval of resolution approving CIC No 85 Sartell Medical Arts Campus (Amendment)
  - j. Set public hearing for March 26, 2007 for Rengel Watab River preliminary plat
  - k. Approval of revised scope of services cost agreement with Bonestroo (DSU) for AUAR preparation
- 6. OLD BUSINESS**
  - a. Feasibility report for sidewalk/trail improvements on CSAH 29 & Connecticut Ave  
-Approval of Resolution Receiving Feasibility and Setting Public Hearing
  - b. Feasibility report for Magnolia Place Pond Reconstruction  
-Approval of Resolution Receiving Feasibility and Setting Public Hearing
  - c. Resolution suggesting street name options CR 120/CR 134 from CR 1 to CR 4
- 7. NEW BUSINESS**
  - a. Final plat and development agreement for Sundance Estates Plat 4  
-Resolution approving Final Plat and Development Agreement
  - b. Final plat and development agreement for AIE 2<sup>nd</sup> Addition  
-Resolution approving Final Plat and Development Agreement  
-Approval of Resolution Ordering Preparation of Feasibility Report
  - c. Site plan for Interventional Pain and Physical Medicine Clinic

## **8. DEPARTMENT REPORTS**

### **a. Emergency Services (Police & Fire) Department**

- Bi-Monthly Activity Report for Police Department
- Presentation of 2006 Annual Report for Fire Department
- Presentation of 2006 Annual Report for Police Department

### **b. Finance Department**

- Presentation of 2006 Annual Report for Finance Department

### **c. Public Works Department**

- Monthly Memorandum
- Presentation of 2006 Annual Report for Public Works & Engineering
- Report on collaborative service arrangements with Bernicks Arena

### **d. City Engineering**

- Bi-Monthly Memorandum

### **e. Planning & Community Development**

- Presentation of 2006 Lifecycle Housing Report
- Presentation of 2007 Economic Development Plan
- Presentation of 2006 Annual Report for Planning and Community Development
- Bi-Monthly Memorandum

### **f. Building Inspections**

- Building Department Activity

### **g. City Administrator**

- Professional Development: Deputy Police Chief Struffert to attend FBI Law Enforcement Executive Development Seminar, May 13 – 18<sup>th</sup>, 2007; Investigator Broda and Fire Marshal Rieland to attend 2007 Fire Investigation Conference March 28-30 in St. Cloud; Approval for two police officers to attend the Annual Conference on Crime Victims on May 30 – June 1 in Brainerd.

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. PAYMENT OF VOUCHERS**

## **11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**CITY OF SARTELL  
SPECIAL MEETING**

**LOCAL OPTION SALES TAX EXPENDITURE PLANNING  
WORKSHOP #1**

**SARTELL CITY HALL CONFERENCE ROOM**

**TUESDAY, MARCH 20, 2007  
6:00 – 7:30 p.m.**

- 
1. Agenda review and adoption
  2. Review of background information on local option sales tax collections, expenditures, projected revenues and public input
  3. Other
  4. Adjourn

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY HALL AT 253-2171

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## AGENDA

**SARTELL CITY COUNCIL**  
**Monday, March 26, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. SPECIAL PRESENTATIONS**

- Historic marker dedication for the Weyer/Fasen Round Barn
- John Tasto, Program Coordinator for the Whitney Senior Center

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. March 12, 2007 – Regular Meeting

**5. CONSENT AGENDA**

- a. Approval of Public Works Commission notes for March 14, 2007
- b. Schedule special city council meeting for audit review for 6 p.m. on Monday, April 23, 2007
- c. Schedule special city council meeting for 6 p.m., Monday, April 9, 2007, to meet jointly with the Park Commission
- d. Approval to accept donation of three preliminary breath test devices for the Police Department from Stearns County Chapter of Mothers Against Drunk Driving
- e. Approval to accept donation of six personal flotation vests from Stearns Manufacturing for the Police Department
- f. Approval of resolution setting a public hearing for April 9, 2007, for a conditional use permit amendment for a patio addition at Partners Pub – Great River Bowl.
- g. Approval of budgeted purchase/trade-ins of three lawn mowers for parks maintenance
- h. Approval of resolution approving plans and specifications and authorizing bid letting for Westside Trunk Water Main project
- i. Approval of resolution setting public hearing for April 9, 2007, for proposed sewer reconstruction from Lagoon effluent at 4<sup>th</sup> Avenue South to Riverside Avenue
- j. Approval of CC Ludwig award nomination to the League of MN Cities

**6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**

- a. Rengel Watab River preliminary plat and natural resource development plan
  - Resolution approving the preliminary plat and natural resource development plan
  - Resolution approving the final plat and development agreement (***related action but not subject to public hearing***)
- b. Proposed sidewalk/trail improvements along CR 29 from 5<sup>th</sup> Avenue to 11<sup>th</sup> Avenue East
  - Resolution ordering improvements and preparation of plans and specifications
- c. Magnolia Place Pond reconstruction
  - Resolution ordering improvements and preparation of plans and specifications

**7. OLD BUSINESS**

- a. 2007 liquor license for Winners Sports Bar and Grill (action on motion to approve 2007 liquor license renewal postponed at January 8, 2007 Council meeting)

## **8. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Activity Report

### **b. Public Works**

- Maintenance Activity Report

### **c. City Engineer**

- Bi-Monthly Memorandum

### **d. Planning & Community Development Director**

- Bi-Monthly Memorandum

### **e. City Administrator**

- Professional Development: Public Works Director, Ass't. Public Works Director, Police Chief and City Administrator to attend LMC Loss Control Workshop on April 12, 2007 at St. Cloud Civic Center; three administrative staff to attend Banyon Data Systems User Group conference on May 16, 2007 in Burnsville; three Public Utilities staff to attend Spring Collection System Workshop on April 18, 2007 in St. Cloud.

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. PAYMENT OF VOUCHERS**

## **11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

## CITY OF SARTELL SPECIAL MEETING

### LOCAL OPTION SALES TAX EXPENDITURE PLANNING WORKSHOP #2

#### SARTELL CITY HALL CONFERENCE ROOM

TUESDAY, MARCH 27, 2007

6:00 – 8:00 p.m.

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#### Local Option Sales Tax Project Brainstorming

- 1 - Land Acquisitions – referendum question #2 authorizing up to \$ 5 million
- 2 - Athletic & Recreational Parks & Trails Improvements – referendum question #3 authorizing up to 6 million
- 3 - Workshop #3 Agenda Review (Tuesday, 4/3/07, 6 – 8 p.m.): Project brainstorming for referendum question 4 (community resource facilities – up to \$3 million) and referendum question 5 (regional roadways – up to \$10 million)
- 4 - Retreat Agenda Discussion (Friday, 5/4/07, 3 – 9 p.m.)
  - \* Sales tax expenditure prioritization plan
  - \* Role of City boards and commission in implementing sales tax funded projects
  - \* Public communication enhancement planning (e.g. cable casting council meetings, webpage update, community information sign replacement, council email accounts, government access channel programming)
  - \* Regional cooperation enhancement opportunities
  - \* Downtown Sartell visioning
  - \* School District partnership enhancement opportunities
- 5 - Adjourn

**CITY OF SARTELL SPECIAL MEETING**

**LOCAL OPTION SALES TAX EXPENDITURE PLANNING WORKSHOP #3**

**SARTELL CITY HALL CONFERENCE ROOM**

**TUESDAY, APRIL 3, 2007**

**6:00 – 8:00 p.m.**

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Legislative update from Representative Dan Severson

Local Option Sales Tax Project Brainstorming

- 1 - Community Resource Facilities – referendum questions #4 authorizing up to \$3 million
- 2 - Regional Roadways – referendum question #5 authorizing up to \$10 million
- 3 - Retreat Agenda Discussion (Friday, 5/4/07, 3 – 9 p.m.)
  - \* Sales tax expenditure prioritization plan
  - \* Role of City boards and commission in implementing sales tax funded projects
  - \* Public communication enhancement planning (e.g. cable casting council meetings, webpage update, community information sign replacement, council email accounts, government access channel programming)
  - \* Regional cooperation enhancement opportunities
  - \* Downtown Sartell visioning
  - \* School District partnership enhancement opportunities
- 4 - Schedule an additional sales tax planning workshop?
- 5 - Building inspections services update
- 6 - Adjourn

Reminder: Centennial Coordinating Committee meeting at 4:30; joint meeting with Park Commission at 6 p.m.

**AGENDA -Amended**

**SARTELL CITY COUNCIL**  
**Monday, April 9, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
  - a. March 20, 2007 – Special Meeting – Sales Tax Planning Workshop #1
  - b. March 20, 2007 – Special Meeting with Economic Development Commission
  - c. March 27, 2007 – Special Meeting – Sales Tax Planning Workshop #2
  - d. March 26, 2007 – Regular Meeting
- 4. CONSENT AGENDA**
  - a. Approval of Public Works Commission notes for April 2, 2007
  - b. March Building Inspectors Report - Acceptance
  - c. March Fire Marshal/Code Official Report – Acceptance
  - d. March Finance Directors Report - Acceptance
  - e. Acceptance of Commercial Equipment Direct Assistance Program award of an ArcGIS package from the Department of Homeland Security for the Police Dept.
  - f. Acceptance of a Valspar paint grant from MN Beautiful/Picture It Painted for the cemetery fence
  - g. Set special joint meeting of the City Council and Joint Planning Commission for 6 p.m. on Monday, April 30, 2007
  - h. Approval of renewal application for optional liquor 2 a.m. for Winners Bar and Grill
  - i. Approval of resolution amending the Municipal State Aid street designation for the City of Sartell
  - j. Approval of resolution reaffirming the City of Sartell’s intent to implement the 50<sup>th</sup> Avenue/County Road 134 realignment improvements as provided for in the West Metro Corridor plan as a short to midterm improvement (2003-2013)
  - k. Acceptance of \$100 donation from VFW Rapids Post 6992 for Police Department bike rodeo
  - l. Acceptance of \$2,000 donation from Central MN Community Foundation for the Police Department DARE program
  - m. Approval of resolution approving plans and specifications and authorizing bid letting for 2007 2<sup>nd</sup> Street South reconstruction project
  - n. Approval of resolution approving plans and specifications and authorizing bid letting for CR 29 pathways project
  - o. Approval of resolution declaring cost to be assessed and setting assessment hearing for April 23, 2007 for Capital Improvement Projects
  - p. Approval of resolution declaring cost to be assessed and setting assessment hearing for ~~April 23~~May 14, 2007 for Magnolia Pond reconstruction project
- 5. PUBLIC HEARINGS**

- a. Conditional use permit request for outdoor patio addition at Partners Pub – Great River Bowl
  - Resolution approving findings of fact supporting approval of conditional use permit
  - Resolution approving the requested conditional use permit for an outdoor patio at Partners Pub – Great River Bowl
- b. Sewer reconstruction from lagoon at 4<sup>th</sup> Avenue South to Riverside Avenue  
**(Requested Action: reschedule public hearing for April 23, 2007)**

## **6. OLD BUSINESS**

- a. Recommendation for scrubber equipment purchase for Liftstation #1
- b. Proposal for conversion of life cycle housing homes to community land trust homes

## **7. NEW BUSINESS**

- a. Consideration of uniform proposal for Fire Department personnel
- b. Feasibility report for AIE 2<sup>nd</sup> Addition (2007 23<sup>rd</sup> Street South) and Connecticut Avenue Pathways and Street Lighting
  - Resolution receiving feasibility report and setting public hearing for April 23, 2007 for 2007 23<sup>rd</sup> Street South improvements
  - Resolution receiving feasibility report and setting public for April 23, 2007 for Connecticut Avenue Pathways and Street Lighting improvements

## **8. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Activity Report
- Consideration of appointments to fill 2 Police Officer position vacancies

### **b. Public Works Department**

- Monthly Memorandum

### **c. City Engineering**

- Bi-Monthly Memorandum
- Presentation on roundabouts

### **d. Planning & Community Development**

- Bi-Monthly Memorandum

### **e. City Administrator**

- Professional Development: Firefighter Giles attendance at MN State Fire School training in Brainerd on April 14 – 15, 2007; registrations for Council, Commission and Staff attendance at Demographics Seminar at Mulligans Event Center on April 19, 2007; Fire Marshal/Code Official and Building Official attendance at April 25, 2007 seminar in St. Cloud on Construction Codes and seminar on 2007 Manufactured Structures on April 19, 2007 in St. Cloud; Planning Associate to attend seminar on Raising Local Funds to Protect MN Land and Water on April 20, 2007 in Rogers.
- Centennial Coordinating Committee budget and events update
- Regional Human Rights exploratory initiative update
- Building Inspection Services update

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. PAYMENT OF VOUCHERS**

## 11. ADJOURN

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AGENDA**

**AUDIT WORKSHOP  
Sartell City Council  
Monday, April 23, 2007  
Sartell City Hall  
5:30 PM**

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1. *Agenda Review and Adoption*
2. *2006 Audit Review*
3. *MTC Update*
4. *Adjourn*

***For those requiring special assistance, please call City Hall at 253-2171***

Reminder: 5:30 p.m. audit review & MTC board update

**AGENDA**

**SARTELL CITY COUNCIL**  
**Monday, April 23, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. SPECIAL PRESENTATIONS**
  - Historic marker dedication for DeZurik Water Controls
  - Sartell Historical Society initiative – Paul Brenhaug
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. April 3, 2007 – Special Meeting – Sales Tax Planning Workshop #3
  - b. April 9, 2007 – Regular Meeting
- 5. CONSENT AGENDA**
  - a. Set public hearing for May 29, 2007, for NPDES/Storm Water Pollution Prevention Plan report
  - b. Set public hearing for May 14, 2007, on an ordinance to prohibit outdoor solid fuel heating devices
  - c. Approval of resolution accepting and approving annexation petition from Curt Olson for property located at 1391 Riverside Avenue North
  - d. Approval of refuse collection license application from Chad Bueckers/Affordable Disposal.
  - e. Approval of fund transfer to the DUI Forfeiture fund for purchase of building inspections vehicle
  - f. Approval of resolution approving plans and specifications and authorizing bid letting for 15<sup>th</sup> Street North and Pine Cone Road North pathways
  - g. Approval of resolution setting a final assessment hearing for May 14, 2007 for 2007 2<sup>nd</sup> Street South Reconstruction project
  - h. Approval of resolution setting a final assessment hearing for May 14, 2007 for County Road 29 Pathways project
  - i. Acceptance of donation of a bicycle and helmets from the St. Cloud Optimists Club for use in the Police Department's Bicycle Rodeo event
  - j. Approval of site lease agreement with Clearwire for 3 antennae on North Water tower.
  - k. Approval of change order to Leggette, Brashears & Graham contract for groundwater monitoring services at the SPX/City of Sartell landfill site for MPCA permit renewal
  - l. Approval of resolution ordering preparation of report on improvement of the backwash infiltration pond at the east water treatment plant.
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:00 p.m. or as soon thereafter as provided for in the course of the agenda.**
  - a. Public improvement hearing for lagoon effluent pipe reconstruction at 4<sup>th</sup> Avenue South to Riverside Avenue
    - Resolution ordering improvements and directing preparation of plans and specifications for lagoon effluent pipe reconstruction
  - b. Assessment hearing for 2007 Capital Improvements Projects (Green Acres area)
    - Resolution adopting assessment for 2007 Capital Improvements Project

- c. 2007 23<sup>rd</sup> Street South improvements and Connecticut Avenue pathways and street lighting improvements
  - Resolution ordering improvements and directing preparation of plans and specifications for 2007 23<sup>rd</sup> Street South improvement and Connecticut Avenue pathways and street lighting improvements
  - Resolution approving plans and specification and authorizing bid letting for the 2007 23<sup>rd</sup> Street South improvement and Connecticut Avenue pathways and street lighting improvements

## **7. OLD BUSINESS**

- a. Recommendation for appointment of Training Officer for the Fire Department
- b. Recommendation for appointment of Firefighter for the Fire Department
- c. Update on brush rig replacement purchase for the Fire Department

## **8. DEPARTMENT REPORTS**

- a. **Police Department**
  - Bi-Monthly Activity Report
- b. **Public Works**
  - Street sign banners
  - Concrete quotes for Liftstation #1 scrubber equipment pad
- c. **City Engineer**
  - Bi-Monthly Memorandum
  - Consideration of bids for 2007 Capital Improvements Project
  - Consideration of bids for Regional Medical Arts Campus 2
  - Utility bridge update
- d. **Planning & Community Development Director**
  - Bi-Monthly Memorandum
- e. **City Administrator**
  - Professional Development: Chief Building Official and Utility Services Coordinator to attend Real Life Application of the MN Plumbing Code workshop in Anoka on April 26, 2007; City Administrator and Council Member Lynch and Hennes to attend LMC Annual Conference in Duluth on June 27-29, 2007.
  - Regional Aquatics Exploratory Committee

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. PAYMENT OF VOUCHERS**

## **11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

Reminder: Centennial Coordinating Committee meeting at 4:30 p.m., Board of Review – Stearns County continuation meeting at 6:30 p.m.

**AGENDA**

**SARTELL CITY COUNCIL**  
**Monday, May 14, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OATH OF OFFICE – Patrol Officers Jarod Cooper and John Lester**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. April 10, 2007 – Board of Equalization/Benton meeting
  - b. April 23, 2007 – Special Meeting – Audit Workshop
  - c. April 23, 2007 – City Council meeting
  - d. April 30, 2007 – Special Joint Meeting with Planning Commission - AUAR
- 5. CONSENT AGENDA**
  - a. Approval of Public Works Commission notes for April 25, 2007
  - b. April Building Inspectors Report - Acceptance
  - c. April Fire Marshal/Code Official Report – Acceptance
  - d. April Finance Directors Report - Acceptance
  - e. Approval of budgeted Fire Department grass rig replacement purchase
  - f. Approval of resolution endorsing the MnDOT TH 15 Transportation Study
  - g. Approval of purchase of budgeted fencing and replacement sign for Val Smith Park
  - h. Approval of noise exemption permit for Summerfest event at Great River Bowl on June 9, 2007
  - i. Approval of 2007-2008 assessment services contract
  - j. Approval of resolution approving plans and specifications and authorizing bid letting for Lagoon Effluent Pipe Reconstruction Project
  - k. Approval of resolution ordering preparation of feasibility report for 2008 Capital Improvement Projects
  - l. Approval of change order #1 for Eagle Ridge Estates public improvements contract
  - m. Approval of change order #1 for Oak Ridge Commons public improvements contract
  - n. Approval of change order #2 for Sandstone Village public improvements contract
  - o. Approval to impose penalties in accordance with ordinance provisions for tobacco and/or liquor compliance check failures at Country Store and Sundance Shell
  - p. Approval of block party petition for a portion of 8<sup>th</sup> Street North from 19<sup>th</sup> Avenue to Grizzly Lane on June 1, 2007 from 5 – 9 p.m.
  - q. Approval of resolution authorizing execution of agreement of a safe and sober grant with the MN Department of Public Safety and the Sartell Police Department
  - r. Approval to purchase budgeted Firehouse database software for the Fire Department
  - s. Approval to purchase budgeted Quick Voice software for the Police Department
  - t. Approval of resolution accepting an agreement for historical and cultural evaluation for the Robert’s Road Environmental Assessment

## **6. PUBLIC HEARINGS**

- a. Ordinance prohibiting outdoor solid fuel heating devices
  - Ordinance adding to Chapter 4 of the City Code of Ordinances concerning prohibition of outdoor solid fuel heating devices
- b. 2007 23<sup>rd</sup> Street South improvements and Connecticut Avenue pathways and street lighting improvements (*public hearing continued from April 23, 2007*)
  - Resolution ordering improvements and directing preparation of plans and specifications for 2007 23<sup>rd</sup> Street South improvement and Connecticut Avenue pathways and street lighting improvements
  - Resolution approving plans and specification and authorizing bid letting for the 2007 23<sup>rd</sup> Street South improvement and Connecticut Avenue pathways and street lighting improvements
  - Resolution setting final assessment hearing for June 11, 2007 for the 2007 23<sup>rd</sup> Street South improvement and Connecticut Avenue pathways and street lighting improvements
- c. Assessment hearing for 2007 – 2<sup>nd</sup> Street South Reconstruction project
  - Resolution approving final assessments for 2007 – 2<sup>nd</sup> Street South Reconstruction project
- d. Assessment hearing for County 29 Pathways project
  - Resolution approving final assessments for County Road 29 Pathways project
- e. Assessment hearing for Magnolia Pond reconstruction
  - Resolution approving final assessments for Magnolia Pond reconstruction

## **7. OLD BUSINESS**

- a. Consideration of resolution ordering preparation of feasibility study for Sartell Street Bridge/utility bridge reconstruction
- b. Consideration of amending the order for preparation of a feasibility study to include Pine Cone Road from Heritage Drive to 15<sup>th</sup> Street North

## **8. NEW BUSINESS**

- a. Sartell Supportive Housing development
  - Site plan approval
  - Consideration of ordering preparation of feasibility report for sidewalk improvements on the south side of 2<sup>nd</sup> Street South from Pine Cone Road to Sundance Road
- b. Consideration of on-sale wine and 3.2% liquor license for Rockin Ribs

## **9. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Activity Report

### **b. Public Works Department**

- Monthly Memorandum
- Consideration of quotes for wiring, mechanical and sound cover for Liftstation #1

### **c. City Engineering**

- Bi-Monthly Memorandum
- Consideration of bids for the 2<sup>nd</sup> Street South Reconstruction improvements
- Consideration of bids for the County Road 29 Pathways improvements
- Consideration of bids for the Westside Trunk Water Main improvements

### **d. Planning & Community Development**

- Bi-Monthly Memorandum

**e. City Administrator**

- Professional Development: City Administrator to attend International City Managers Association annual conference in Pittsburgh, PA, on October 7 – 10, 2007; Ass't. Public Works Director to attend MN AWWA Waterworks Operator School on June 6 – 8, 2007 in Deerwood, MN.

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Centennial Coordinating Committee update
- MTC Board appointment (July 2007 – June 2010)
- Cable Casting options for Council Meetings
- 2007 planning retreat for capital investments
  - \* review of meeting notes & rankings of investment options from retreat
  - \* review of “next steps” and process/timing going forward

**11. PAYMENT OF VOUCHERS**

**12. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

Reminder: Area Cities meeting from 5 – 7 pm in Waite Park

**AGENDA**

**SARTELL CITY COUNCIL**

**Tuesday, May 29, 2007**

**Sartell City Hall**

**7:30 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. APPROVAL OF CITY COUNCIL MINUTES**

- a. May 1, 2007 – Sartell (Stearns County) Board of Equalization Meeting
- b. May 14, 2007 – Regular Meeting
- c. May 14, 2007 – Sartell (Stearns County) Board of Equalization Meeting

**4. CONSENT AGENDA**

- a. Approval of Public Works Commission notes for May 16, 2007
- b. Approval of low quote for budgeted installation of irrigation at Oak Hill Cemetery
- c. Approval to advertise for bids on budgeted 2007 seal coat project
- d. Set reading and public hearing for July 9, 2007 for International Building Code ordinance
- e. Set reading and public hearing for July 9, 2007 for Fee Ordinance amendment
- f. Acceptance of \$50 donation for the PAL program from Dean & Katherine Taylor
- g. Approval of plans and specifications and authorizing bid letting for 2007 – 2<sup>nd</sup> Street South Extension/CSAH 133
- h. Approval of resolution relating to parking restrictions on CSAH 133 from 12<sup>th</sup> Avenue South to Theisen Road

**5. PUBLIC HEARINGS – hearings are scheduled for 7:30 p.m. or as soon thereafter as provided for in the course of the agenda.**

- a. NPDES Report & Stormwater Pollution Prevention Plan
  - Resolution approving the 2006 NPDES report and 2007 Stormwater Pollution Prevention Plan (SWPPP)

**6. NEW BUSINESS**

- a. Review of LMC insurance policy renewals

**7. OLD BUSINESS**

- a. Street lighting improvements for 23<sup>rd</sup> Street South (***action postponed from May 14, 2007 meeting***)
- b. Alternative Urban Area Review (AUAR)
  - Resolution approving findings of fact relating to the Section 34 and 35 Final AUAR and Mitigation Plan
  - Set public hearing for June 11, 2007, for Zoning Map Amendment for Environmentally Sensitive Areas

**8. DEPARTMENT REPORTS**

**a. Police Department**

**b. Public Works**

**c. City Engineer**

- Bi-Monthly Memorandum

**d. Planning & Community Development Director**

- Bi-Monthly Memorandum

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**10. PAYMENT OF VOUCHERS**

**11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**Joint Meeting of the Sartell City Council and Sartell-  
St. Stephen School Board**

**Monday, June 4, 2007**

**7:00 p.m.**

**School District Administrative Offices  
212 Third Avenue North**

1. Introductions
2. Joint Purchasing Opportunities – assessment of existing gas purchasing arrangement & other opportunities for collective cost savings and collaboration
3. School Liaison Police Officer Program – Is this a worthwhile program?
4. Exploration of Year-round Recreation Programming
5. Second High School and Athletic Fields
6. Champion Ball Field – long term interests of School District
7. High School Parking Situation
8. Other

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
Monday, June 11, 2007  
Sartell City Hall  
7:00 P.M.**

.....

1. PLEDGE OF ALLEGIANCE
2. AGENDA REVIEW AND ADOPTION
3. SPECIAL PRESENTATION - Lifesaving award presentation by Police Chief Jim Hughes to Patrol Officers Kelly Mader and Jason Thompson
4. APPROVAL OF CITY COUNCIL MINUTES
  - a. May 29, 2007 – City Council meeting
5. CONSENT AGENDA
  - a. May Building Inspectors Report - Acceptance
  - b. May Fire Marshal/Code Official Report – Acceptance
  - c. May Finance Directors Report - Acceptance
  - d. Set public hearing for June 25, 2007, for a side yard setback variance request for 625 West Sartell Street
  - e. Approval of resolution authorizing funding to the Central MN Water Education Alliance
  - f. Approval of resolution authorizing the application to the MN Department of Finance Capital Bonding Request Program for Land Acquisition for Parkland
  - g. Acceptance of perennial plant donations to the Police Department from an auto crash victim
  - h. Approval of General Fund transfers effective April 30, 2007
  - i. Approval of low quotes from EFA for budgeted purchase of playground equipment for Huntington Park and Lion's Park
  - j. Approval of low quote from Landscape Alternatives of Shafer, MN for purchase and delivery of native plants for rain gardens for the 2007 Capital Improvements project.
  - k. Approval of quote from Rosewood Nursery for purchase, delivery and storage of non-native garden variety plants for rain gardens for the 2007 Capital Improvements project.
6. PUBLIC HEARINGS
  - a. Zoning Ordinance for map amendment for Environmentally Sensitive Areas
    - Ordinance amending the zoning map to incorporate the mapping of identified natural resource features for the regulation of ESA
  - b. Final assessment hearing for Connecticut Avenue Pathways and Street Lighting improvements
    - Resolution adopting assessment for 2007 23<sup>rd</sup> Street South Improvements – Sidewalk & Street Lighting
    - Resolution receiving bids and awarding contract on 2007 23<sup>rd</sup> Street South project (***Related matter not subject to public hearing***)
    - Street Lighting agreement with Connexus Energy (***Related matter not subject to public hearing***)

- c. Final assessment hearing for 2007 Lagoon Effluent Pipe Reconstruction project
  - Resolution adopting assessment for 2007 Lagoon Effluent Reconstruction project
  - Resolution receiving bids and awarding contract on 2007 Lagoon Effluent Pipe Reconstruction project (***Related matter not subject to public hearing***)

## **7. OLD BUSINESS**

- a. Consideration of Life Cycle Housing Joint Powers Agreement termination
- b. Approval of consultant services proposal for Town Center site planning for downtown Sartell
- c. Consideration of purchase agreement for future water plant expansion property acquisition (formerly located on agenda under item 9e)
- d. Professional services contract with Applied Ecological Services, Inc and Reimbursement Agreement with Sartell Partners Inc.

## **8. NEW BUSINESS**

- a. Request from Sartell Muskies Baseball organization for Trobec's to cater food and liquor for sale at the June 17, 2007, game at Champion Field

## **9. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Activity Report

### **b. Public Works Department**

- Monthly Memorandum

### **c. City Engineering**

- Bi-Monthly Memorandum

### **d. Planning & Community Development**

### **e. City Administrator**

- Professional Development: Planning Commissioner Beutel, Planning Director & Planning Associate to attend Conservation Based Development in MN workshop on June 28, 2007, at St. John's University.

## **10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **11. PAYMENT OF VOUCHERS**

## **12. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AMENDED AGENDA**

**CITY OF SARTELL SPECIAL MEETING**

**CAPITAL INVESTMENT PLANNING WORKSHOP**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, JUNE 25, 2007**

**5:00 – 6:30 p.m.**

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- 1 - Local emergency proclamation reauthorization
- 2 - Land Acquisitions (sales tax = up to \$5 million)
- 3 - Transportation Improvements (sales tax = up to \$10 million)
- 4 - Community Resource Facilities (sales tax = up to \$3 million)
- 5 - Town Square Plan
- 6 - Adjourn

**Reminder: 5 – 6:30 pm Capital Investment Planning Workshop**

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
MONDAY, JUNE 25, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – Historical marker dedication for the Sartell Elementary School/District Administration Offices building**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. June 11, 2007 – Regular Meeting
  - b. June 4, 2007 – Special Joint Meeting with District 748 School Board
- 5. CONSENT AGENDA**
  - a. Approval of Voucher Payments dated June 20, 2007
  - b. Approval of Public Works Commission notes for June 13, 2007
  - c. Approval of resolution to the St. Cloud Area Planning Organization classify 50<sup>th</sup> Avenue as a constrained roadway in the Area Transportation Plan
  - d. Approval of appointment of Kellan Hemmesch as Secretary/Treasurer officer in the Fire Department for the period ending December 31, 2008
  - e. Set special meeting to conduct Park Commission applicant interviews for 4 pm on Monday, July 9, 2007
  - f. Professional Development approvals: Public Works Director to attend MN Wastewater Operators Association annual conference July 24 – 27, 2007 in Willmar.
  - g. Approval of appointment of EDC members Chris Hauck and Tom Minor to the St. Cloud Area Economic Development Partnership's Northstar Phase II Committee
  - h. Approval of 2008 Budget Process schedule
  - i. Approval of resolution approving a premises permit application for Sartell Lions/Blue Line Bar & Grill
  - j. Approval of resolution approving a premises permit application for Sartell Lions/G-Allen's
  - k. Approval or resolution accepting and approving petition for annexation of 45 acre Glen Lauer parcel adjacent to CR 4
- 6. PUBLIC HEARINGS – hearings are scheduled for 7:30 p.m. or as soon thereafter as provided for in the course of the agenda.**
  - a. Setback variance request from Lucas T. Schafer for 625 West Sartell Street
    - Resolution adopting findings of fact supporting/denying a request for a variance to the minimum corner side yard setback requirement for construction of a garage
    - Resolution approving a 12 foot variance to the minimum corner side yard setback for construction of a garage
- 7. OLD BUSINESS**
  - a. Request to allow catered food & liquor sales at additional Sartell Muskie games at Northside Park
  - b. Discussion of additional information desired regarding potential locally funded regional office for the State Dept. of Human Rights

- c. Resolution receiving feasibility report and setting public hearing for July 9, 2007 for the 2<sup>nd</sup> Street South Sundance Sidewalk improvements project
- d. Consideration of sealcoat bids

**8. NEW BUSINESS**

- a. Request to amend animal control ordinance regulations to allow pot belly pigs as pets in the City.
- b. Purchase of six – 800 MHz radios for Public Works Department

**9. DEPARTMENT REPORTS**

**a. Police Department**

**b. Public Works**

**c. City Engineer**

- Bi-Monthly Memorandum

**d. Planning & Community Development Director**

- Bi-Monthly Memorandum

**e. City Administrator**

-

**10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Employment Agreement with City Administrator

**11. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**CITY OF SARTELL SPECIAL MEETING**  
**PARK COMMISSION INTERVIEWS**  
**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, JULY 9, 2007**  
**4:00 – 7:00 p.m.**

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- 1 - Agenda Review and Adoption
- 2 - Park Commission Interviews
- 3 - Adjourn

Anita Rasmussen  
Planning and Community Development  
Director

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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Reminder: 4:00 p.m. meeting to conduct Park Commission applicant interviews

**AMENDED AGENDA**

**SARTELL CITY COUNCIL**  
**Monday, July 9, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

- 
- 1. PLEDGE OF ALLEGIANCE**
  - 2. AGENDA REVIEW AND ADOPTION**
  - 3. APPROVAL OF CITY COUNCIL MINUTES**
    - a. June 25, 2007 – City Council meeting
    - b. June 25, 2007 – Special Capital Investments Planning Workshop
  - 4. CONSENT AGENDA**
    - a. June Building Inspectors Report - Acceptance
    - b. June Fire Marshal/Code Official Report – Acceptance
    - c. June Finance Directors Report - Acceptance
    - d. Approval of voucher payments
    - e. Approval of change order #1 for the Regional Medical Arts Campus II project
    - f. Approval of change order #1 for the 2007 Capital Improvements project
    - g. Approval to proceed with platting and certificate of survey preparation for properties being acquired by the City
    - h. Set budget workshop meetings for 4:30 pm, July 23, 2007 and 5:00 pm, August 27, 2007
    - i. Set capital investment planning workshop meeting for 6:00 pm, July 30, 2007
    - j. Approval of City Hall as a temporary postal location, Sunday, October 7, 2007
  - 5. OLD BUSINESS**
    - a. Appointment to Park Commission
    - b. Consideration of repair and upgrades to Liftstation #8
  - 6. NEW BUSINESS**
    - a. Final plat and development agreement for Keeneland Village Plat Two
      - Resolution approving final plat and development agreement – Keeneland Village Plat 2
  - 7. DEPARTMENT REPORTS**
    - a. Police Department**
      - Bi-Monthly Activity Report
    - b. Public Works Department**
    - c. City Engineering**
      - Bi-Monthly Memorandum
    - d. Planning & Community Development**
      - Bi-Monthly Memorandum

e. City Administrator

8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

9. ADJOURN

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AGENDA**

**CITY OF SARTELL SPECIAL MEETING**

**CONTINUATION OF**

**CAPITAL INVESTMENT PLANNING WORKSHOP**

**SARTELL CITY HALL CONFERENCE ROOM**

**MONDAY, JULY 16, 2007**

**6:00 p.m.**

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1. AGENDA REVIEW AND ADOPTION
2. CONTINUE CAPITAL INVESTMENT PLANNING WORKSHOP  
FROM JUNE 25, 2007
  - Community Resource Facilities (sales tax = up to \$3 million)
  - Town Square Plan
  - Other: determine next steps for sales tax expenditure planning
3. MISCELLANEOUS
4. ADJOURN

**AGENDA**

**SARTELL CITY COUNCIL  
MONDAY, JULY 23, 2007  
Sartell City Hall  
7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. SPECIAL PRESENTATION**

- Historical marker dedication for Oak Hill Cemetery
- Creation of Advisory Cemetery Board

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. July 9, 2007 – Regular Meeting
- b. July 16, 2007 – Capital Investment Planning Workshop

**5. CONSENT AGENDA**

- a. Approval of Voucher Payments dated July 19, 2007
- b. Approval of Public Works Commission notes for June 27, 2007 and July 11, 2007
- c. Approval of change order #1 for Westside Trunk Water Main project
- d. Set special joint meeting with Sauk Rapids Town Board for 6 p.m. on Monday, September 10, 2007, for train whistle safety study review and discussion
- e. First reading and set public hearing for August 27, 2007, for building code, fire code and fee ordinance amendments
- f. Approval of closure of 4<sup>th</sup> Ave. No. from 1 St. No. to Brookwood Lane on Saturday, August 18, 2007 for St. Francis Xavier Fall Festival waterball event
- g. Approval of temporary on-sale 3.2 percent malt liquor license for St. Francis Xavier Fall Festival event on August 18 and 19, 2007
- h. Approval of professional development registrations: Police Chief and Fire Marshal to attend Association of MN Emergency Managers fall training conference in Brainerd on September 16 – 19, 2007

**6. OLD BUSINESS**

- a. Consideration of request for refund of liquor license fees for Rockin Ribs establishment
- b. Consideration of bids for 15<sup>th</sup> Street North and Pine Cone Road pathway project
- c. Consideration of recommendation for city tag line
- d. Discussion of cable broadcast protocol

**7. NEW BUSINESS**

- a. Mississippi riverbank stabilization project
- b. Assessment policy amendments

**8. DEPARTMENT REPORTS**

**a. Police Department**

- Bi-Monthly Memorandum
- Penalty provisions for liquor license violations

**b. Public Works**  
- Bi-Monthly Memorandum

**c. City Engineer**  
- Bi-Monthly Memorandum

**d. Planning & Community Development Director**  
- Bi-Monthly Memorandum

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**10. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
Monday, August 13, 2007  
Sartell City Hall  
7:00 P.M.**

.....

**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. APPROVAL OF CITY COUNCIL MINUTES**

- a. July 23, 2007 – City Council meeting
- b. July 23, 2007 – Special Meeting – 2008 Budget Workshop
- c. August 1, 2007 – Special Meeting – 2008 Budget Workshop

**4. CONSENT AGENDA**

- a. July Building Inspectors Report - Acceptance
- b. July Fire Marshal/Code Official Report – Acceptance
- c. July Finance Directors Report – Acceptance
- d. July 25, 2007, Public Works Commission meeting notes - Acceptance
- e. Approval of voucher payments
- f. Approval of professional development registrations: Planning Director and Planning Associate to attend MnAPA Conference in Rochester, MN, on September 26-28, 2007; Public Works Director to attend Tree Inspector Recertification Workshop in Waseca, MN on September 17, 2007; Public Works Director to attend Mn AWWA conference in Duluth on September 19 – 21, 2007; Deputy Clerk to attend Municipal Clerks and Finance Officers Assoc. Region III meeting on August 30, 2007, in Benson, MN; Fire Chief and Ass't. Fire Chief to attend MN State Fire Chiefs Association annual conference in Rochester on October 18 – 20, 2007
- g. Approval of street closure for block party on August 18, 2007
- h. First reading and set public hearings for August 27, 2007, for rezoning request and preliminary plat approval for Avalon 6
- ~~i. Set public hearing for August 27, 2007, for walkway easement vacation request for The Wilds~~
- j. Approval of street name change from County Road 134 to County Road 120
- k. Approval of change order for paving of driveway entrance to Huntington Park & water tower using Utility Funds and Park Dedication
- l. Approval of professional services contract for supplemental inspection services with Steve Hagman of Mid State Inspections
- m. Approval of low quote for budgeted street repairs
- n. Acceptance of \$50 donation for Fire Department grass rig
- o. Approval of resolution accepting feasibility report for 2<sup>nd</sup> Street South Sundance Sidewalk project and setting public hearing for August 27, 2007
- p. Approval of low quote for budgeted purchase of car accident safety stands for the Fire Department

**5. OLD BUSINESS**

- a. Consideration of purchase agreement for utility/park related land acquisition
- b. Consideration of change order for seeding versus sodding in the 2007 Capital Improvement project area

- c. Schedule Council workshop for regional corridor street design, street lighting design and presentation on Southwest Water Treatment Plant preliminary design report

**6. NEW BUSINESS**

- a. Heritage Place Villas
  - Site plan approval
  - Authorize preparation of plans and specifications subject to receipt of development agreement for privately financed public improvements
- b. Keeneland Village
  - Site plan approval
  - Authorize preparation of feasibility report subject to receipt of development agreement & security, and recording of final plat for publicly financed public improvements
- c. Presentation of feasibility report and set public hearing for August 27, 2007, for Connecticut Avenue sidewalk additions
- d. Request for liquor license fee refund from Thomas LeGassa formerly dba The Bank

**7. DEPARTMENT REPORTS**

- a. **Police Department**
  - Bi-Monthly Activity Report
- b. **Public Works Department**
  - Monthly Memorandum
- c. **City Engineering**
  - Bi-Monthly Memorandum
- d. **Planning & Community Development**
  - Bi-Monthly Memorandum
- e. **City Administrator**

**8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**9. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

Reminder: 5:00 – 6:30 pm 2008 Budget Workshop in Conference Room

**AGENDA**

**SARTELL CITY COUNCIL  
MONDAY, AUGUST 27, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION**
  - Donation of round barn painting from Mike Larson
  - Appreciation plaque for service on Park Board to Bruce Johnson
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. August 13, 2007 – Regular Meeting
- 5. CONSENT AGENDA**
  - a. Approval of Voucher Payments dated August 23, 2007
  - b. Approval of professional development registrations: 4 Public Works Department employees to attend 2007 MN Fall Maintenance Expo on October 3-4, 2007 in Stillwater; 2 Firefighters to attend Fire School in Duluth on September 21 – 23, 2007.
  - c. Approval of resolution receiving bids and awarding contract on 2<sup>nd</sup> Street South/CSAH 133 extension and acceptance of street lighting quote
  - d. Approval of agreement to loan out Fire Engine 24 to flood impacted communities in need and to authorize the selling of Fire Engine 24
  - e. Acceptance of \$2,900 donation to the Police Department's DARE program
  - f. Approval of mutual aid agreement with Waite Park for use of inspection and planning personnel and equipment
  - g. Approval of recommendation to remove Public Works Department employee off of probationary status to regular employment status
  - h. Approval of change order #1 for reimbursable expenses for the 2<sup>nd</sup> Street South reconstruction project
  - i. Approval of change order #1 for corrosive lining and construction fencing for the Lagoon Effluent Pipe Reconstruction project
  - j. Schedule special meeting for 6:15 pm on September 24, 2007, for presentation by CGMC representatives on legislative issues
  - k. First reading and set public hearing for September 24, 2007, for ordinance adopting the MN State Fire Code
  - l. Approval of resolution approving a premises permit application for Central MN Sexual Assault Center/Holiday Station
  - m. Approval of resolution approving a premises permit application for Central MN Sexual Assault Center/Little Dukes
  - n. Approval of resolution setting the final assessment hearing for the Regional Medical Arts Campus 2 project for September 24, 2007
  - o. Approval of resolution setting the final assessment hearing for 2<sup>nd</sup> Street South/CSAH 133 extension project for September 24, 2007
  - p. Approval of resolution setting the final assessment hearing for 23<sup>rd</sup> Street South project for September 24, 2007

- q. Approval of contract for traffic analysis services with WSB and reimbursement agreement with Sartell Partners
- r. Approval to expend up to \$3,500 to repave 400' of 1<sup>st</sup> Street South
- s. Approval of utility and access easement for riverbank restoration work behind the River Boat Depot

## 6. PUBLIC HEARINGS

- a. Avalon 6 rezoning
  - Resolution approving findings of fact supporting approval of a rezoning request from R-1 Single Family Residential to R-5 PUD in Avalon 6
  - Ordinance approving a rezoning request from R-1 Single Family Residential to R-5 PUD in Avalon 6
  - Avalon 6 revised preliminary plat, final plat and development agreement (***related action but not subject to public hearing***)
- b. Connecticut Avenue sidewalk improvement north of Dehler Street
  - Resolution ordering improvements and directing preparation of plans and specifications for Connecticut Avenue sidewalk north of Abbott Northwestern Court
  - Approval of change order to Regional Medical Arts project public improvement contract
- c. 2<sup>nd</sup> Street South Sundance sidewalk project
  - Resolution ordering improvements and directing preparation of plans and specifications for 2<sup>nd</sup> Street South Sundance sidewalk
- d. Utility easement vacation – Shay property
  - Resolution vacating a portion of a utility easement
- e. MN State Building Code adoption
  - Ordinance adopting the MN State Building Code
- f. Amendment of Fee Schedule Ordinance for development related actions
  - Ordinance amending the City's Fee Schedule ordinance

## 7. OLD BUSINESS

- a. Consideration of response from State Human Rights Commissioner to questions regarding the concept of a locally funded State Regional Human Rights office
- b. Presentation of Master Plan Concepts for Regional Parks

## 8. DEPARTMENT REPORTS

- a. **Police Department**
  - Bi-Monthly Memorandum
- b. **Public Works**
- c. **City Engineer**
  - Bi-Monthly Memorandum
- d. **Planning & Community Development Director**
  - Bi-Monthly Memorandum
- e. **City Administrator**

## 9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

## 10. ADJOURN

**CITY OF SARTELL WORKSHOP MEETING**  
**JOINT MEETING OF PUBLIC WORKS COMMISSION**  
**AND SARTELL CITY COUNCIL**

**SARTELL CITY HALL**

**WEDNESDAY, AUGUST 29, 2007**  
**5:00 p.m.**

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1. Fiscal Analysis Presentation by Ehlers & Associates
2. Professional Service Contracts
3. Roadway Corridor Design Options
4. Street Lighting Design Options and RFP Response
5. Utility Undergrounding Priorities
6. Water Treatment Plant Capacity and Design Options
7. Adjourn

**For those requiring special assistance, please call City Hall at  
253-2171**

**CITY OF SARTELL WORKSHOP MEETING**

**JOINT MEETING OF PARKS COMMISSION  
AND SARTELL CITY COUNCIL**

**SARTELL CITY HALL**

**TUESDAY, SEPTEMBER 4, 2007**

**7:00 p.m.**

- 
1. Introductions
  2. Sartell/St. Stephen Community Education and High School Athletics Update
  3. Bonestroo's Presentation on Regional Park Master Plans
  4. Discussion on Regional Park Master Plans
  5. Adjourn

**For those requiring special assistance, please call City Hall at  
253-2171**

**REMINDER: 5:45 pm proclamation presentation for Adult Day Services week  
6 pm joint meeting with Sauk Rapids Township - Rail Road Quiet Zone Study**

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
Monday, September 10, 2007  
Sartell City Hall  
7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. APPROVAL OF CITY COUNCIL MINUTES**

- a. August 27, 2007 – City Council meeting
- b. August 27, 2007 – Special Meeting – 2008 Budget Workshop
- c. August 29, 2007 – Special Meeting with Public Works Commission

**4. CONSENT AGENDA**

- a. August Building Inspectors Report - Acceptance
- b. August Fire Marshal/Code Official Report – Acceptance
- c. August Finance Directors Report – Acceptance
- d. Approval of voucher payments dated September 6, 2007
- e. Resolution adopting collector roadway design plan
- f. Approval of resolution setting hearing date for September 24, 2007, on Assessment of Delinquent Accounts
- g. Approval of resolution providing for the sale of \$8,010,000 GO Improvement Bonds, Series 2007A
- h. Resolution setting dates for truth-in-taxation initial and continuation public hearings for December 3, 2007 at 6 pm and December 10, 2007 at 7 pm, respectively
- i. Acceptance of \$200 donation from Apple Duathlon for the Police Reserve Program
- j. Acceptance of \$200 donation from Apple Duathlon for the Public Works Department
- ~~k. Approval of resolution setting the final assessment hearing for the Sundance Sidewalk Improvements project for September 24, 2007~~
- l. Approval of resolution authorizing preparation of plans and specifications for the 6 MGD Southwest Water Treatment Plant
- m. Approval of resolution authorizing preparation of plans and specifications for Southwest Well Construction for the Southwest Water Treatment Plant
- n. Approval of resolution authorizing preparation of a feasibility report on the Trunk Watermain connection for the new Southwest Water Treatment Plant
- o. Approval of plans and specifications and authorizing bid letting for the 14<sup>th</sup> Avenue East Improvements project for 2008
- p. Approval of resolution approving Wetland Conservation Act permit for 2<sup>nd</sup> Street South/CSAH 133 project

**5. OLD BUSINESS**

- a. Resolution setting 2008 preliminary property tax levy
- b. Approval consideration of recommended regional park master plans for
  - Northside Park
  - Watab Park

- Val Smith Park
- c. Resolution ordering feasibility study for development of athletic field improvements at Pine Cone Regional Park
- d. Appointment to City Facilities Construction Committee
- e. Resolution cancelling order for improvements for 2<sup>nd</sup> Street South Sundance sidewalk

**6. NEW BUSINESS**

- a. Amended site plan for Celebration Lutheran Church
- b. Sign ordinance amendment request from Turco Construction
- c. Schedule special Council meeting date for Capital Investments Planning Workshop

**7. DEPARTMENT REPORTS**

**a. Police Department**

- Bi-Monthly Activity Report

**b. Public Works Department**

- Monthly Memorandum

**c. City Engineering**

- Bi-Monthly Memorandum

**d. Planning & Community Development**

- Bi-Monthly Memorandum

**e. City Administrator**

**8. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**9. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

## **AGENDA**

### **CITY OF SARTELL SPECIAL MEETING**

### **CAPITAL INVESTMENT PLANNING WORKSHOP**

### **SARTELL CITY HALL CONFERENCE ROOM**

**THURSDAY, SEPTEMBER 20, 2007**

**6:30 p.m.**

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1. AGENDA REVIEW AND ADOPTION
  
2. CONTINUATION OF CAPITAL INVESTMENT PLANNING WORKSHOP FROM JULY 16, 2007
  - Updated information on potential high priority projects
  - Updated local option sales tax revenue projections
    - Proposed outcome: Council agreement on a budget amount for the total estimated sales tax revenue collections through 2018
  - Discuss options for allocations of sales tax revenues by referendum category
    - Proposed outcome: Council agreement on allocations of the total budget amount for sales tax revenue collections through 2018 by referendum category
      - Consideration of a staff recommendation
      - Consideration of opportunities for other sources of funding
        - Property owner assessments (immediate & future potential)
        - Bonding (GO property tax, sales tax revenue)
        - Grants (federal, state, other)
        - Park dedication and in-lieu payments
        - Fundraising & in-kind contributions

- Identification of Next Step(s):
  - Discussion of high priority project opportunities (e.g. opportunities to leverage other funding sources, degree of being readily achievable)
  - Proposed Outcome: Determine preliminary prioritization high priority project opportunities

### 3. MISCELLANEOUS

### 4. ADJOURN

FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171

Reminder: 6:15 pm presentation by CGMC in City Hall Conference Room

**AGENDA - amended**

**SARTELL CITY COUNCIL  
MONDAY, SEPTEMBER 24, 2007  
Sartell City Hall  
7:00 P.M.**

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**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. SPECIAL PRESENTATION**

- Historical marker dedication for Northern Pacific Coal Docks & Hobo Junction
- Sale of 2007 \$8,010,000 General Obligation Improvement Bonds

**4. APPROVAL OF CITY COUNCIL MINUTES**

- a. September 4, 2007 – Special City Council & Park Commission Joint Meeting
- b. September 10, 2007 - Regular Meeting
- c. September 10, 2007 – Special City Council & Sauk Rapids Town Board Meeting

**5. CONSENT AGENDA**

- a. Approval of Voucher Payments dated September 20, 2007
- b. Approval of Public Works Commission meeting notes from September 12, 2007
- c. Approval of professional development registrations: Chief Building Official and Fire Marshal to attend MN Construction Codes & Licensing Fall Seminar on October 30, 2007 in Maplewood and November 21, 2007 in St. Cloud; Chief Building Official to attend Association of MN Building Officials seminar on November 27 – 28, 2007 in Maplewood; three Utility Department employees to attend Central District Water Operator Training seminar at St. John's University on October 17, 2007.
- d. Approval of mutual aid agreement amendment to add St. Augusta Fire Department
- e. Approval of Project Cooperation Agreement for Mississippi River Bank Stabilization project with the US Army Corp of Engineers
- f. Set special budget workshop meeting for November 12, 2007 at 5:00 pm
- g. First reading and set public hearing for ordinance adopting 2008 fee schedule for November 12, 2007
- h. Set public hearing for 2008-2012 Five-Year Capital Improvement Plan for November 12, 2007
- i. Approval of response time waiver for an existing firefighter
- j. Acceptance of two emergency vehicle light bars from the Office of Traffic Safety Safe & Sober program
- k. Approval to purchase replacement plow for 1-ton truck with budgeted 2007 Public Works Department equipment funds
- l. Approval of budgeted holiday light purchases with beautification funds
- m. Acceptance of firefighter retirement notice effective February 28, 2008, for Dennis Molitor

**6. PUBLIC HEARINGS**

- a. 2006 MN State Fire Code
  - Ordinance adopting 2006 MN State Fire Code
- b. Final assessment hearing for Regional Medical Arts Campus 2 project
  - Resolution adopting assessment for Regional Medical Arts Campus 2
- c. Final assessment hearing for 2<sup>nd</sup> Street South/CSAH 133 extension

- Resolution adopting assessment for 2<sup>nd</sup> Street South/CSAH 133 extension
- d. Final assessment hearing for 23<sup>rd</sup> Street South project
  - Resolution adopting assessment for 2007 – 23<sup>rd</sup> Street South project
- e. Assessment hearing for delinquent utility accounts
  - Resolution adopting assessment of delinquent accounts

## **7. NEW BUSINESS**

- a. Consideration of blasting permit application for property located at 706 Martin Court
- b. Heritage Place 2 final plat and development agreement
  - Resolution approving the final plat for Heritage Place 2
  - Approval of Heritage Place 2 development agreement
- c. Heritage Senior Homes site plan
- d. On-sale intoxicating liquor license, on sale 3.2 malt liquor license, and on sale wine license application from Todd Long, DFI Holdings for “The Dam” located at 111 – 2<sup>nd</sup> Street South
- e. MTC annual operations update
- f. Request to schedule joint meeting with LeSauk Town Board of Supervisors
- g. Consideration of tagline suggestions received
- h. Consideration of allocation guideline for investment of estimated \$11 million in local option sales tax revenues (continued from September 20, 2007, Council workshop)

## **8. DEPARTMENT REPORTS**

### **a. Police Department**

- Bi-Monthly Memorandum

### **b. Public Works**

### **c. City Engineer**

- Bi-Monthly Memorandum

### **d. Planning & Community Development Director**

- Bi-Monthly Memorandum

### **e. City Administrator**

## **9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## **10. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

amended  
**AGENDA**

**SARTELL CITY COUNCIL**  
**Monday, October 8, 2007**  
**Sartell City Hall**  
**7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. SPECIAL PRESENTATION – annual update from Sartell Recreation Center Association/Bernicks Arena (David Ketchum, Schmitz & Ketchum)**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. September 24, 2007 – City Council meeting
  - b. September 20, 2007 – Capital Investment Planning Workshop
- 5. CONSENT AGENDA**
  - a. September Building Inspectors Report - Acceptance
  - b. September Fire Marshal/Code Official Report – Acceptance
  - c. September Finance Directors Report – Acceptance
  - d. Acceptance of Public Works Commission meeting notes for September 26, 2007
  - e. Approval of voucher payments dated October 4, 2007
  - f. Approval of professional development registrations: Ass't. Public Works Director to attend MRWA Water Utility Management Seminar on October 30, 2007 in St. Cloud; Planning & Community Development Director to attend Visualizing Density program on October 18, 2007, in Minneapolis; City Administrator to attend CGMC conference in Alexandria on November 7-9, 2007.
  - g. Resolution accepting petition for 19<sup>th</sup> Avenue North 2008 public improvements & ordering feasibility study – Marty Reker
  - h. Approval of low quotes for construction/reconstruction and installation of three community entrance signs
  - i. Approval of low quote for budgeted road striping
  - j. Approval of resolution accepting plans and specifications and authorizing bid letting for the Southwest Water Treatment Plant Well Improvements Project
  - k. Approval of resolution receiving draft feasibility report for the 2008 Capital Improvements and setting a neighborhood information meeting for October 18, 2007 for utility and street reconstruction proposed to be completed in 2008
  - l. Acceptance of Water Treatment and Storage Site Development Study dated September 2007
  - m. Approval of resolution approving a premises permit application for MN Fishing Museum/Speedstop Sartell
  - n. Approval of an amendment to the 2008 Capital Improvements project feasibility study to incorporate a stormwater study affecting the DeZurik property
  - o. Reschedule November 12, 2007, City Council meeting and public hearings and budget workshop set for that date to November 13, 2007
  - p. Approval of a professional services contract with WSB to provide for additional traffic intersection analysis along County Road 120.
  - q. Amendment to Reimbursement Agreement with Sartell Partners

**6. OLD BUSINESS**

- a. Amendment of professional services contract to provide for additional town center design services
- b. Schedule special meeting relating to potential land acquisition purchase agreements
- c. Request from LeSauk Town Board for joint meeting
- d. Consideration of feedback on preliminary tagline selection

**7. NEW BUSINESS**

- a. Site plan for Sartell Dental Clinic
- b. Site plan for Middletown Apartments 2
- c. Scope of services agreement for feasibility study for Sartell Golf Course

**8. DEPARTMENT REPORTS**

**a. Police Department**

- Semi-Monthly Activity Report

**b. Public Works Department**

- Monthly Memorandum

**c. City Engineering**

Semi-Monthly Memorandum

**d. Planning & Community Development**

- Semi-Monthly Memorandum

**e. Finance Director**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

- Apartment standards and lighting standards (requested by Council member Peterson)

**10. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

# **AGENDA**

## **SARTELL CITY COUNCIL SPECIAL WORKSHOP MEETING October 15, 2007 6:00 P.M.**

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1. CALL TO ORDER
  2. AGENDA REVIEW AND ADOPTION
  3. DISCUSSION REGARDING FUTURE LAND ACQUISITION NEEDS AND PURCHASE AGREEMENTS
  4. DISCUSSION OF ALLOCATION OF PRE-2007 SALES TAX FUND
  5. OTHER BUSINESS
  6. ADJOURN

**FOR THOSE REQUIRING SPECIAL ASSISTANCE,  
PLEASE CALL CITY HALL AT 253-2171**

**AGENDA**

**SARTELL CITY COUNCIL  
MONDAY, OCTOBER 22, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. APPROVAL OF CITY COUNCIL MINUTES**
  - a. October 8, 2007 – Regular Meeting
  - b. October 15, 2007 – Special Meeting
- 4. CONSENT AGENDA**
  - a. Approval of Voucher Payments dated October 17, 2007
  - b. Approval of Public Works Commission meeting notes from October 10, 2007
  - c. Approval of Burn Permit for property at 2593 – 6<sup>th</sup> Street South (Florence Heim) subject to conditions identified by Fire Marshal
  - d. Approval of on-sale Sunday liquor license for DFI Holdings Ltd, dba The Dam Bar, at 111 – 2<sup>nd</sup> Street South, subject to issuance of a full service food license by Stearns County
  - e. Approval to submit Safe Routes to Schools grant applications
  - f. Approval of resolution approving decorative street lighting contract with Connexus Energy
  - g. Approval of resolution amending the preparation of feasibility report to include 9<sup>th</sup> Street East in 2008 Capital Improvement project
- 5. NEW BUSINESS**
  - a. Approval to purchase replacement skid loader as provided for in current five-year capital improvement plan
- 6. DEPARTMENT REPORTS**
  - a. Police Department**
    - Semi-Monthly Memorandum
  - b. Public Works**
  - c. City Engineer**
    - Semi-Monthly Memorandum
  - d. Planning & Community Development Director**
    - Semi-Monthly Memorandum
  - e. City Administrator**
- 7. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**
- 8. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

**Reminder: 5 pm Budget Workshop**

**AGENDA - amended**

**SARTELL CITY COUNCIL  
Tuesday, November 13, 2007  
Sartell City Hall  
7:00 P.M.**

- .....
- 1. PLEDGE OF ALLEGIANCE**
  - 2. AGENDA REVIEW AND ADOPTION**
  - 3. APPROVAL OF CITY COUNCIL MINUTES**
    - a. October 22, 2007 – City Council meeting
    - b. November 1, 2007 – Joint Meeting of Joint Planning Commission, LeSauk Town Board and Mayor O’Driscoll
  - 4. CONSENT AGENDA**
    - a. October Building Inspectors Report - Acceptance
    - b. October Fire Marshal/Code Official Report – Acceptance
    - c. October Finance Directors Report – Acceptance
    - d. Acceptance of Public Works Commission meeting notes for October 24, 2007
    - e. Approval of voucher payments dated November 7, 2007
    - f. Approval of professional development registrations: Fire Marshal/Code Official to attend 2007 MN State Fire Code Update Class on December 4 – 5, 2007, at Waite Park City Hall
    - g. Approval of November 2007 – December 2008 City Council Meeting Dates Schedule
    - h. Acceptance of Sartell-LeSauk Fire Department retirement notice from Ray Pogatshnik effective February 29, 2008 and authorizing initiation of firefighter appointment process
    - ~~i. Set public hearing for November 26, 2007, for request to amend the land use designation from commercial to low density residential for Lange property located at Sartell Street and 4<sup>th</sup> Avenue South~~
    - j. Set public hearing for November 26, 2007, for a request to rezone from Agriculture to R-1 Residential for Southwest Water Treatment Plant property located on CSAH 4
    - k. Set public hearing for November 26, 2007, for preliminary and final plat approval for Southwest Water Treatment Plant property located on CSAH 4
    - l. Set public hearing for November 26, 2007, for a building height variance for Southwest Water Treatment Plant property located on CSAH 4
    - m. Set public hearing for November 26, 2007, for conditional use permit request from Brenton Kent for Geyer Property located on Riverside Drive
    - n. Set public hearing for November 26, 2007, for utility & drainage easement vacation request for Fox Run of Avalon Village 3
    - o. Approval to move Therese Haffner, Planning Associate, from probationary employee status to regular employee status
    - p. Approval of resolution endorsing the St. Cloud Metropolitan Area Federal Fiscal Year 2009 Transportation Appropriations Priorities
    - q. Set special meeting for 5 pm, November 26, 2007, for updates from the City’s legal counsel

- r. Approval of burn permit application for proposed recreational bonfire for Sartell High School's Boy's Hockey Team on November 27, 2007, from 5:30 – 10:30 pm in Pine Cone Regional Park
- s. Approval of registration to participate in St. Cloud Area Evening at the Capitol on February 27, 2008
- t. Approval of bid for well construction at the Southwest Water Treatment Plant site
- u. Approval of resolution establishing allocation of park dedication funds
- v. First reading and set public hearing for proposed 2008 Fee Schedule Amendment relating to plan review fee for Fire alarm and Fire Suppression permits
- w. Set special Council meeting workshop for 6:30 pm on Monday, December 3, 2007

**5. PUBLIC HEARINGS**

- a. 2008 – 2012 Capital Improvement Plan
- b. 2008 Fee Schedule

**6. OLD BUSINESS**

- a. Report on 2008 Capital Improvements neighborhood information meeting and request to set public hearing for November 26, 2007
  - Resolution receiving preliminary report and calling public hearing on 2008 Capital Improvements Project
- b. Review of Pine Cone Regional Park feasibility report and recommendation from Park Commission

**7. NEW BUSINESS**

- a. Wine and 3.2 liquor license application for Cork's Grill and Wine Bar
- b. Site plan approval for Kornovich 48-unit Memory Unit development
- c. Site plan approval for Schnieder Orthodontics
- d. Recommendation from Public Works Commission on Remote Meter Reading
- e. Recommendation from Public Works Commission on RFP for refuse services

**8. DEPARTMENT REPORTS**

- a. Police Department**
  - Semi-Monthly Activity Report
- b. Public Works Department**
  - Monthly Memorandum
- c. City Engineering**
  - Semi-Monthly Memorandum
- d. Planning & Community Development**
  - Semi-Monthly Memorandum
- e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**10. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

Reminder: 5 pm workshop session for legal counsel updates

**AGENDA - Amended**

**SARTELL CITY COUNCIL  
MONDAY, NOVEMBER 26, 2007  
Sartell City Hall  
7:00 P.M.**

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1. PLEDGE OF ALLEGIANCE
2. SPECIAL PRESENTATIONS – Take Heart Awards and Lifesaving Awards to Sartell Police Officer Kelly Mader, Sartell Fire Marshal Butch Rieland, Dr. Thomas Schrup of St. Joseph, and St. Cloud Police Officer Jeff Lester for a CPR save at Gold’s Gym in Sartell on October 17, 2007
3. AGENDA REVIEW AND ADOPTION
4. APPROVAL OF CITY COUNCIL MINUTES
  - a. November 13, 2007 – Regular Meeting
  - b. November 13, 2007 – Special Meeting City Council Workshop
5. CONSENT AGENDA
  - a. Approval of Voucher Payments dated November 21, 2007
  - b. Approval of Public Works Commission meeting notes from November 14, 2007
  - c. Approval of rental agreement for city-owned property at 232 Riverside Avenue South
  - d. Acceptance of donation from Stearns Electric for purchase of flower planters for Pine Cone Road South
  - e. First reading and set public hearing for December 10, 2007 for land use plan amendment and rezoning requests from TDK Partnership-Oak Pond Investors
6. PUBLIC HEARINGS
  - a. Utility and drainage easement vacation request for Fox Run of Avalon Village Plat 3
    - Resolution
  - b. 2008 Capital Improvement Project (Brookwood Lane area)
    - Resolution ordering improvements and directing preparation of plans and specifications for 2008 Capital Improvements
  - c. Conditional Use Permit request from Brenton Kent for car dealership at 805 Riverside Avenue South (former Geyer Rental property)
    - Resolution approving conditional use permit for used car sales dealership
  - d. Rezoning request from Agricultural to R-1 Single Family Residential, building height variance and preliminary plat for South West Water Plant property on CSAH 4
    - Resolution approving findings of fact supporting rezoning
    - Ordinance approving rezoning
    - Resolution approving findings of fact supporting building height variance
    - Resolution approving building height variance
    - Resolution approving preliminary plat
    - Final plat and site plan (***related action not subject to public hearing***)
7. NEW BUSINESS
  - a. 2008 renewal liquor license applications
  - b. Recommendation from Public Works Commission too request Municipal State Aid advance funding for Pine Cone Road from 15<sup>th</sup> to 27<sup>th</sup> Avenues North

**8. DEPARTMENT REPORTS**

**a. Police Department**

- Semi-Monthly Memorandum

**b. Public Works**

**c. City Engineer**

- Semi-Monthly Memorandum

**d. Planning & Community Development Director**

- Semi-Monthly Memorandum
- Commission member term expirations

**e. City Administrator**

**9. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

**10. ADJOURN**

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*

*Please bring the 3-ring Feasibility Study (Pinecone road, Robert's and 50<sup>th</sup> Ave) binder dated November 2007 to the meeting*

**AGENDA**  
**CITY OF SARTELL COUNCIL WORKSHOP**  
**SARTELL CITY HALL CONFERENCE ROOM**  
**MONDAY, DECEMBER 3, 2007**  
**6:30 p.m.**

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**1. AGENDA REVIEW AND ADOPTION**

**2. CONTINUATION OF CAPITAL INVESTMENT PLANNING WORKSHOP**

- TRANSPORTATION:
  - Pine Cone Road North feasibility report
  - Roberts Road feasibility report
  - 50<sup>th</sup> Avenue feasibility report
  - Transportation Area Assessments
  - Transportation amenity infrastructure standards
- LAND ACQUISITION NEGOTIATIONS:
  - Eastside Water Treatment Plant
  - Sartell Golf Course – feasibility study
  - Dehler property
    - Land acquisition
    - EDT findings
      - Resolution approving the findings of fact relating to the Environmentally Sensitive Areas Evaluation
    - Conservation easement
    - County Road 120 feasibility
      - Amendment to Reimbursement Agreement for Professional Services – Sartell Partners
      - Cooperative Construction Agreement between Stearns County and the City of Sartell
      - Resolution ordering preparation of report on improvement County Road 120 and County Road 1

**3. PERSONNEL COMMITTEE REPORT**

- Pay Equity compliance update
- Process review for 2008 pay range adjustments
- Review of merit compensation system for exempt employees

**4. MISCELLANEOUS**

- 2008 Engineering Contract
- Southwest Water Main Feasibility Study
  - Resolution ordering improvements and directing preparation of plans and specifications – Southwest Trunk Watermain

**5. ADJOURN**

**CITY OF SARTELL  
SPECIAL MEETING  
CITY COUNCIL  
DECEMBER 6, 2007  
5:00 PM. CITY HALL CONFERENCE ROOM**

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- 1. AGENDA REVIEW AND ADOPTION**
- 2. PARK COMMISSION INTERVIEWS**
- 3. PLANNING COMMISSION INTERVIEWS**
- 4. ECONOMIC DEVELOPMENT COMMISSION  
INTERVIEWS**
- 5. MISCELLANEOUS**
- 6. ADJOURN**

Anita Rasmussen  
Planning and Community Development  
Director

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FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CONTACT CITY  
HALL AT 253-2171

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**AGENDA - amended**

**SARTELL CITY COUNCIL  
Monday, December 10, 2007  
Sartell City Hall  
7:00 P.M.**

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- 1. PLEDGE OF ALLEGIANCE**
- 2. CENTENNIAL PLAQUE PRESENTATION – Dave Ebnet, Stearns History Museum**
- 3. AGENDA REVIEW AND ADOPTION**
- 4. APPROVAL OF CITY COUNCIL MINUTES**
  - a. November 26, 2007 – City Council meeting
  - b. December 3, 2007 – Truth-in-Taxation Meeting
  - c. December 3, 2007 – Capital Investment Planning Workshop
- 5. CONSENT AGENDA**
  - a. November Building Inspectors Report - Acceptance
  - b. November Fire Marshal/Code Official Report – Acceptance
  - c. November Finance Directors Report – Acceptance
  - d. Acceptance of Public Works Commission meeting notes for November 28, 2007
  - e. Approval of voucher payments dated December 6, 2007
  - f. Approval of professional development registrations: Planning Associate to attend EDAM conference in Bloomington on January 16 – 17, 2008.
  - g. Resolution approving feasibility report and ordering preparation of plans and specifications for Pine Cone Road North from 15<sup>th</sup> to 27<sup>th</sup> Street improvements
  - h. Resolution approving feasibility report and ordering preparation of plans and specifications for Robert Road from CSAH 4 to Pine Cone Road improvements
  - i. Approval of conservation easement as mitigation satisfaction for Sartell Partner property development
  - j. Approval of 2008 professional services contract with Bonestroo
  - k. Approval to fund 50% of soil borings and appraisal for the Sartell Golf Course property and to procure an appraisal of the 68 acre Dehler property
  - l. Approval of legal services proposal from Gordon Hansmeier of Rajkowski Hansmeier Ltd. relating to construction contract dispute
  - m. Set annual Government Center meeting for January 16, 2008 at 7 pm
  - n. Appointment of Claude Dingmann as Assistant Fire Chief for a three year term commencing January 1, 2008
  - o. Approval of resolution authorizing increase in retirement benefit for the Sartell-LeSauk Fire Department Relief Association
  - p. Approval of three year term appointments to Park Commission, EDC and Joint Planning Commission effective January 1, 2008
  - q. Acceptance of \$2,000 DNR grant for Fire Department turnout gear
  - r. First reading and set public hearing for land use amendment request for Lange property
  - s. Approval of pavement testing quote for Heritage Drive and Pine Cone Road
  - t. Reappointment of Planning Associate to Benton County Economic Development Commission for a two year term effective January 1, 2008
  - u. Approval of animal impounding contract with Tri-County Humane Society for 2008
  - v. Approval of budgeted purchase of street banners

- w. Set public hearing for January 14, 2008, for utility and drainage easement vacation request for Blackberry Ridge 4
- x. Approval of resolution accepting feasibility study, ordering preparation of plans and specifications and setting public hearing for January 28, 2008, for DeZurik stormwater system improvements
- y. Approval of resolution approving a premises permit renewal application for the Dam Bar/Rice Lions Club
- z. Acceptance of \$115,235 FEMA grant for SCBA equipment for the Fire Dept

## **6. PUBLIC HEARINGS**

- a. Oak Pond Investors land use plan amendment and rezoning request
- b. 2008 Fee Schedule Ordinance – plan review fee for Fire alarm and suppression permits (ordinance adoption action to occur as part of item 7c below)
- c. Building height variance for South West Water Treatment Plant (*continuation of hearing from November 26, 2007*)
  - Resolution approving findings of fact supporting building height variance
  - Resolution approving building height variance
  - Site plan approval (*related action but not subject to public hearing*)

## **7. OLD BUSINESS**

- a. 2008 budget and levy
  - Resolution approving 2008 budget and property tax levy
  - Approval to order budgeted street sweeper
  - Approval to order budgeted squad replacements
  - Resolution setting 2008 Fire Department pay rates
- b. 2008 – 2012 capital improvement plan
- c. 2008 Fee Schedule ordinance
- d. Consideration of purchase agreement for land to facilitate future East Water Treatment plant expansion and right-of-way for 9<sup>th</sup> Street East

## **8. NEW BUSINESS**

- a. Site plan for Kornovich apartments
- b. Speed bump installation on 1<sup>st</sup> Street South adjacent to Pine Cone Regional Park (requested by Council Member Peterson)

## **9. DEPARTMENT REPORTS**

- a. **Police Department**
  - Semi-Monthly Activity Report
- b. **Public Works Department**
  - Monthly Memorandum
- c. **City Engineering**
  - Semi-Monthly Memorandum
- d. **Planning & Community Development**
  - Semi-Monthly Memorandum
- e. **City Administrator**

## **10. CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

## 11. ADJOURN

*FOR THOSE REQUIRING SPECIAL ASSISTANCE, PLEASE CALL CITY HALL AT 253-2171*