



**SARTELL CITY COUNCIL MEETING MINUTES
NOVEMBER 13, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on November 13, 2017, in the Council Chambers of Sartell City Hall. Acting Mayor Pat Lynch called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Acting Mayor Lynch, Council members: Chisum, Fitzthum, and Peterson

COUNCIL ABSENT: Mayor Nicoll

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Jim Hughes, Police Chief; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; Heidi Tumberg, Finance Director and Rebecca Wicklund, Recording Secretary.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Peterson and seconded by Fitzthum to adopt the agenda as presented.

The following voted:

Aye Votes: Chisum, Fitzthum, Lynch, Peterson

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

Direction/Action

A motion was made by Fitzthum and seconded by Chisum to approve the October 23, 2017 meeting minutes. The following voted:

Aye Votes: Fitzthum, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Approval of Voucher Payments 73053-73204 and Electronic Payments 3301E-3320E
- d. Approval of Stipulation Agreement
- e. Acceptance of Fire Department Report
- f. Approval of Utilities Department Appointment
- g. Approval of 4th Ave. South Change Order & Supplemental Agreements
- h. Approval of an Amendment to the Orderly Annexation Agreement

Direction/Action

A motion was made by Chisum and seconded by Peterson to approve the consent agenda. The following voted:

Aye Votes: Lynch, Chisum, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

OLD BUSINESS**2018 ALL FUNDS BUDGET**

Degiovanni and Council discussed the 2018 non-general fund budgets which reflect City's debt service obligations and financial management plans, but no action was requested this evening.

AREA CITIES LEGISLATIVE PRIORITIES

Degiovanni outlined the area cities legislative priorities and was looking for Council decision on individual items as well as the complete list so she could let neighboring cities know.

While Sartell does not concur with this lengthy list being an effective tool or representing the region's top priorities, we recognize that our neighbors continue to want to use this tool and we want to participate in good faith.

Discussion regarding the items listed was made by the Council.

Direction/Action

A motion was made by Peterson and seconded by Chisum to approve the Area Cities Legislative Priorities as presented. The following voted:

Aye Votes: Peterson, Ryan

Nay Votes: Chisum, Lynch

Motion Failed

Direction/Action

A motion was made by Lynch to remove item 14 relating to Traffic Enforcement. The motion was seconded by Fitzthum. The following voted:

Aye Votes: Lynch, Chisum, Fitzthum

Nay Votes: Peterson

Motion Carried.

Direction/Action

A motion was made by Lynch to remove item 6 relating to the Northstar Rail. The motion failed due to lack of 2nd.

Direction/Action

A motion was made by Chisum and seconded by Peterson to approve Area Cities Legislative Priorities with item 14 removed. The following voted:

Aye Votes: Chisum, Fitzthum, Peterson

Nay Votes: Lynch

Motion Carried.

DEPARTMENT REPORTS

Police Department: Hughes presented his report and commend the work by CSO Jordan Miller for putting together Halloween Bags for the officers to distribute to the kids on Halloween night and for putting together a fall coloring contest for area kids.

Public Works: Kothenbeutel presented his monthly report.

City Engineer: Ryan presented the monthly report and updated Council on the GIS Mapping Software, Lift station #1, 4th Ave S. construction, and Daybreak lighting.

Community Development: Archambeau presented her monthly report.

Administration/Finance: Degiovanni presented the monthly report.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Council gave updates on various meetings and events.

ADJOURN

A motion was made by Fitzthum and seconded by Chisum to adjourn the meeting at 6:41 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Pat Lynch, Acting Mayor