



SARTELL CITY COUNCIL AGENDA

Monday, October 24, 2016

Sartell City Hall

6:00 P.M.

-
- 1. PLEDGE OF ALLEGIANCE**
 - 2. AGENDA REVIEW AND ADOPTION**
 - 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*
 - 4. SPECIAL PRESENTATIONS**
 - a. Mark Bragelman – Liberty Bank Minnesota
 - 5. APPROVAL OF CITY COUNCIL MINUTES**
 - a. October 10, 2016 - Regular Meeting
 - 6. CONSENT AGENDA**
 - a. Approval of voucher payments
 - b. Approval of City funds toward ULI on AIM site
 - c. Approval of City easement
 - d. Authorizing Acceptance of Donated Property
 - e. Authorizing Fire Relief Increase
 - f. Calling Public Hearing on Fee Schedule Ordinance & Financial Management Plan Update
 - g. Approval of Annexation Petition – Torborg
 - 7. PUBLIC HEARINGS**
 - a. Preliminary Plat, Conditional Use Permit – Savanna Oaks Third Addition
-Final Plat (not subject to the public hearing)
 - b. City Code Updates
-Cemetery improvements (not subject to the public hearing)
 - 8. OLD BUSINESS**
 - a. Sartell MHP
 - b. 2017 All Funds Budget
 - 9. NEW BUSINESS**
 - 10. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**
 - 11. ADJOURN**

RESOLUTION NO. _____

RESOLUTION ACCEPTING DONATION

WHEREAS, Liberty Bank Minnesota (“Liberty”) has made numerous contributions to the Sartell community; and

WHEREAS, Liberty would like to donate \$50,000 to the Sartell Community Center project in order to enhance the project over and above the planned and budgeted improvements, with such enhancements to be made within the center or at the site, in the City’s discretion; and

WHEREAS, the City Council deems it advisable and in the best interest of the City to accept the donation as a lump sum payment and to name the multi-purpose/meeting room in honor of Liberty with a final name to be agreed upon by City staff and Liberty staff.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, that the donation from Liberty is hereby accepted by the City, and the City will recognize this generous donation with 20 year naming rights on the Community Center multi-purpose/meeting room.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24th DAY OF OCTOBER, 2016.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SEAL



**SARTELL CITY COUNCIL MEETING MINUTES
OCTOBER 10, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on October 10, 2016, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Hennes, Lynch, and Peterson

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Nate Keller, Community Development Tech; Mike Nielson, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Lynch and seconded by Peterson to approve the agenda as presented.

The following voted:

Aye Votes: Nicoll, Hennes, Lynch, Peterson

Nay Votes: None

Motion Carried.

OPEN FORUM/PUBLIC COMMENT: None

SPECIAL PRESENTATIONS: None

APPROVAL OF CITY COUNCIL MINUTES

Direction/Action

A motion was made by Peterson and seconded by Hennes to approve the minutes of September 26, 2016 as presented. The following voted:

Aye Votes: Nicoll, Hennes, Lynch, Peterson

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Acceptance of Technology Report*
- d. *Acceptance of Fire Department Report*
- e. *Approval of Voucher Payments*
- f. *Approval of Jingle Bell Special Event*
- g. *Approval of SRF Design Proposal*

- h. Approval of Interim Appointments*
- i. Resolution Appointing Election Judges for General Election*
- j. Calling Public Hearing on Preliminary Plat and Conditional Use Permit*
- k. Approval of Southwest Water Treatment Plant Septic System*

Direction/Action

A motion was made by Lynch and seconded by Peterson to approve the consent agenda. The following voted:

Aye Votes: Nicoll, Peterson, Hennes, Lynch

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

PLANNED UNIT DEVELOPMENT AGREEMENT AMENDMENT

Nate Keller, Community Development Tech, presented the request to amend the Planned Unit Development Agreement for the developments known as Sandstone Village 2 and Sandstone Village 3. The Mayor opened the public hearing. Rick Poplinski, developer for Sandstone Village 2 and 3, approached the podium and answered questions from the Council. Consensus was that Mr. Poplinski will work to make the corner lot home as consistent as possible even though it won't have alley access, but no specific requirements were imposed by Council. There being no one else wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving First Amendment to PUD Agreement for Sandstone Village 2. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Peterson and seconded by Lynch to adopt the Resolution Approving First Amendment to PUD Agreement for Sandstone Village 3. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

OLD BUSINESS: None

NEW BUSINESS

EAGLE RIDGE FINAL PLAT

Nate Keller, Community Development Tech, presented to the council the Final Plat request for Eagle Ridge Estates.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Final Plat and Development Agreement for Eagle Ridge Estates 2, with conditions. The following voted:

Aye Votes: Lynch, Hennes, Nicoll

Nay Votes: None
Abstain: Peterson
Motion Carried.

INTERIM ORDINANCE

Nate Keller, Community Development Tech, presented to the council the Interim Ordinance request establishing a moratorium temporarily prohibiting any telecommunication, wireless, and small cell/DAS, temporary tower technology. The purpose of the moratorium is to review current ordinances to determine if there is a need to amend the City's official controls and/or the Comprehensive Plan.

Direction/Action

A motion was made by Peterson and seconded by Hennes to adopt Interim Ordinance and Summary Ordinance for publication. The following voted:

Aye Votes: Peterson, Hennes, Lynch, Nicoll

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

POLICE REPORT

Jim Hughes presented to the council information regarding possible future requirements, legislation and training in regards to mental health crisis situations.

PUBLIC WORKS

John Kothenbeutel presented the public works report.

PLANNING & COMMUNITY DEVELOPMENT

Nate Keller presented the Planning and community development report.

CITY ADMINISTRATOR

Mary Degiovanni presented the City Administrator's report and clarified that staff was still working to clarify the revenue bonds referenced in Sartell Manufactured Home Park's presentation at last Council meeting would be conduit bonds or if they would potentially increase City bond rating/taxpayer risks.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Mayor Nicoll reminded the public that it is Fire Prevention Week and the Fire Department will be hosting their open house on Thursday, October 13th.

ADJOURNMENT: A motion was made by Peterson and seconded by Hennes to adjourn the meeting at 6:35 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name AAA SEWER & DRAIN CLEANING INC					
		1016PW02	30010	\$200.00	JET SEWER LINE-BLACKBERRY
Search Name AAA SEWER & DRAIN CLEANING INC				\$200.00	
Search Name ADVANCED INTEGRATED TECH					
		1016ADM02	162745434	\$21.79	PHONE SERVICE
		1016ADM02	162745434	\$358.12	PHONE SERVICE
		1016ADM02	162745434	\$143.24	PHONE SERVICE
		1016ADM02	162745434	\$1,513.99	PHONE SERVICE
		1016ADM02	162745434	\$100.53	PHONE SERVICE
		1016ADM02	162745434	\$214.86	PHONE SERVICE
		1016ADM02	162745434	\$60.83	PHONE SERVICE
		1016ADM02	162745434	\$21.79	PHONE SERVICE
		1016ADM02	162745434	\$21.79	PHONE SERVICE
		1016ADM02	162745434	\$105.54	PHONE SERVICE
Search Name ADVANCED INTEGRATED TECH				\$2,562.48	
Search Name AMERIPRIDE LINEN/APPAREL SERV					
		1016PW02	2200834182	\$47.98	TOWELS,MATS,MOPS-PLANTS
		1016PW02	2200834184	\$42.84	UNIFORMS
		1016PW02	2200834184	\$21.51	UNIFORMS
		1016PW02	2200834184	\$7.11	UNIFORMS
		1016PW02	2200834184	\$37.72	MATS,TOWELS,MOPS-MAINT
		1016PW02	2200834184	\$36.57	UNIFORMS
		1016PW02	2200834190	\$54.46	TOWELS,MATS,MOPS-PLANTS
		1016PW02	2200834200	\$48.90	TOWELS,MATS,MOPS-PLANTS
		1016PW02	2200836808	\$36.57	UNIFORMS
		1016PW02	2200836808	\$48.20	MATS,TOWELS,MOPS-MAINT
		1016PW02	2200836808	\$7.11	UNIFORMS
		1016PW02	2200836808	\$42.84	UNIFORMS
		1016PW02	2200836808	\$21.51	UNIFORMS
		1016PD02	2200836809	\$67.13	TOWELS,MATS-PD
		1016ADM02	2200836814	\$48.58	TOWELS,MATS-HALL
		1016PW02	2200839381	\$21.51	UNIFORMS
		1016PW02	2200839381	\$53.95	MATS,TOWELS,MOPS-MAINT
		1016PW02	2200839381	\$36.57	UNIFORMS
		1016PW02	2200839381	\$42.84	UNIFORMS
		1016PW02	2200839381	\$7.11	UNIFORMS
		1016ADM02	2210056585	\$65.34	MATS-ELECTIONS
Search Name AMERIPRIDE LINEN/APPAREL SERV				\$796.35	
Search Name ANDY S TOWING LLC					
		1016PD02	192557	\$65.00	TOWING-CRIMINAL FORFEITURE
		1016PD02	193454	\$85.00	TOWING-DUI FORFEITURE
Search Name ANDY S TOWING LLC				\$150.00	
Search Name ASTECH CORP					
		1016ADM02	1-02174-81	\$119,459.63	FINAL-2016 BITUMINOUS CHIP SEAL
Search Name ASTECH CORP				\$119,459.63	
Search Name AWWA-MN SECTION					
	070228	10/5/2016	1016PPD02 101916	\$180.00	WATER OP TRNG-4 EES
Search Name AWWA-MN SECTION				\$180.00	
Search Name BRIAN KLINEFELTER FOUNDATION					

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Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1016ADM02	10-2016	\$60.00	PAYROLL DEDUCTION-OCT
Search Name BRIAN KLINEFELTER FOUNDATION					
				\$60.00	
Search Name CENTRAL HYDRAULICS INC					
		1016PW02	0078557	\$1,204.60	REPAIRS-PLOWS
		1016PW02	0078619	\$354.31	REPAIRS-SWEEPER
Search Name CENTRAL HYDRAULICS INC					
				\$1,558.91	
Search Name CHARTER COMMUNICATIONS					
070315	10/17/2016	1016PPD02	835230105019832	\$97.45	INTERNET/TV-MAINT
070315	10/17/2016	1016PPD02	835230105029623	\$95.00	INTERNET-PD
Search Name CHARTER COMMUNICATIONS					
				\$192.45	
Search Name CHRISTENSEN, KYLE					
		1016ADM02	100516	\$25.00	TRNG REGISTRATION
		1016ADM02	100516	\$118.80	BLDG CODE CE
Search Name CHRISTENSEN, KYLE					
				\$143.80	
Search Name CITI LITES INC					
		1016PW02	052722	\$460.00	LOCATES-STREET LIGHTS
		1016PW02	052791	\$260.00	LOCATES-STREET LIGHTS
Search Name CITI LITES INC					
				\$720.00	
Search Name CLIMATE AIR INC					
		1016ADM02	38431	\$1,920.00	HVAC MAINT AGREEMENT-HALL
		1016PD02	38491	\$725.68	HVAC REPAIRS-PD
Search Name CLIMATE AIR INC					
				\$2,645.68	
Search Name COMDATA(COBORNS-ADMIN)					
		1016ADM02	016110	\$18.39	SUPPLIES-ELECTIONS
Search Name COMDATA(COBORNS-ADMIN)					
				\$18.39	
Search Name COMM OF MMB TREAS DIV					
		1016PD02	3RDQTR2016	\$520.00	ADMINISTRATIVE FINES
Search Name COMM OF MMB TREAS DIV					
				\$520.00	
Search Name COMMISSIONER OF TRANSPORTATION					
		1016ADM02	P00006444	\$322.34	SRTS-PREVAILING WAGE AUDIT
Search Name COMMISSIONER OF TRANSPORTATION					
				\$322.34	
Search Name COMMUNITY PARTNERSHIP					
		1016PD02	5419	\$100.00	PROG SHARING CONF-7911
Search Name COMMUNITY PARTNERSHIP					
				\$100.00	
Search Name CUSTOM SURFACING					
		1016PW02	100716	\$2,950.00	STREET REPAIRS
Search Name CUSTOM SURFACING					
				\$2,950.00	
Search Name DESIGN ELECTRIC INC					
		1016PW02	3875	\$1,089.39	REPAIRS-FLASHER
		1016PW02	3915	\$125.10	REPAIRS-FLASHER
Search Name DESIGN ELECTRIC INC					
				\$1,214.49	
Search Name EFTPS VOICE RESPONSE SYSTEM					
002961E	10/11/2016	1016PPD02	10-07-2016	\$1,435.83	10/07 EMPLOYER MEDICARE
002961E	10/11/2016	1016PPD02	10-07-2016	\$1,435.83	10/07 EMPLOYEE MEDICARE
002961E	10/11/2016	1016PPD02	10-07-2016	\$10,358.42	10/07 FED TAX W/HELD

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Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002961E	10/11/2016	1016PPD02	10-07-2016	\$3,543.37	10/07 EMPLOYEE FICA
002961E	10/11/2016	1016PPD02	10-07-2016	\$3,543.37	10/07 EMPLOYER FICA
Search Name EFTPS VOICE RESPONSE SYSTEM				\$20,316.82	
Search Name ELECTION SYSTEMS/SOFTWARE INC					
		1016ADM02	988989	\$179.21	ELECTION SUPPLIES
Search Name ELECTION SYSTEMS/SOFTWARE INC				\$179.21	
Search Name EMPOWER RETIREMENT					
002964E	10/12/2016	1016PPD02	10-07-2016	\$586.11	10/07 PR DED SEVERANCE-MOLITOR
002965E	10/12/2016	1016PPD02	10-07-2016	\$2,610.29	10/07 PAYROLL DEDUCTION
002966E	10/12/2016	1016PPD02	10-07-2016	\$1,866.28	10/07 PAYROLL DEDUCTION
002966E	10/12/2016	1016PPD02	10-07-2016	\$184.62	10/07 ER CONTR TO PENSION-ADMIN
Search Name EMPOWER RETIREMENT				\$5,247.30	
Search Name FASTENAL COMPANY					
		1016PW02	MNSAU163637	\$50.58	SHOP TOOLS
		1016PW02	MNSAU163733	\$23.07	REPAIRS-SIGNS
		1016PW02	MNSAU163769	\$5.45	SHOP SUPPLIES
		1016PW02	MNSAU163957	\$53.32	SUPPLIES-STREETS
Search Name FASTENAL COMPANY				\$132.42	
Search Name FERGUSON WATERWORKS #2516					
		1016PW02	WL001241	\$359.43	METER-CO RD 1 ROUNDABOUT
Search Name FERGUSON WATERWORKS #2516				\$359.43	
Search Name GATR OF SAUK RAPIDS					
		1016PW02	01P188897	\$57.66	REPAIRS-PLOWS
		1016PD02	01P189775	\$26.64	REPAIRS-SQUADS
Search Name GATR OF SAUK RAPIDS				\$84.30	
Search Name GRANITE PEST CONTROL SERVICES					
		1016PD02	75337	\$119.00	PEST CONTROL-PD
Search Name GRANITE PEST CONTROL SERVICES				\$119.00	
Search Name HEALTHPARTNERS					
		1016ADM02	68569050	\$5,700.53	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$811.99	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$1,081.60	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$647.60	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$2,036.57	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$698.27	COBRA
		1016ADM02	68569050	\$600.87	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$12,634.82	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$1,707.96	HEALTH/DENTAL INSURANCE-NOV
		1016ADM02	68569050	\$4,450.93	EE CONTR TO INS
Search Name HEALTHPARTNERS				\$30,371.14	
Search Name HEATER RENTAL SERVICES LLC					
		1016PW02	8651	\$500.00	COMPRESSOR RENTAL
Search Name HEATER RENTAL SERVICES LLC				\$500.00	
Search Name HOVLAND INC					
070231	10/10/2016	1016PPD02	4-02174-510	\$11,331.22	SAFE ROUTES TO SCHOOL
Search Name HOVLAND INC				\$11,331.22	

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Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name INTERSTATE ALL BATTERY CTR					
		1016FD02	1922301004768	\$28.50	BATTERIES-FD
		1016PD02	1922301004785	\$127.15	BATTERIES-PD
		1016PW02	1922301004789	\$117.55	REPAIRS-BACKHOE
		1016PW02	1922301004823	\$257.40	BATTERIES-VEHICLE
		1016PW02	1922301004860	\$74.22	REPAIRS-PARKS VEHICLE
		1016FD02	1922301004861	\$77.70	BATTERIES-FD PACKS
		1016PW02	1922399001176	\$246.20	REPAIRS-LOADER
Search Name INTERSTATE ALL BATTERY CTR				<u>\$928.72</u>	
Search Name KELLER, NATE					
		1016ADM02	101316	\$26.89	MILEAGE-RALAG MTG
Search Name KELLER, NATE				<u>\$26.89</u>	
Search Name KRIS ENGINEERING INC					
		1016PW02	27366	\$2,828.48	BLADES-PLOWS
Search Name KRIS ENGINEERING INC				<u>\$2,828.48</u>	
Search Name L & R DISTRIBUTING LLC					
		1016PW02	LR1503	\$68.13	MARKERS
		1016PW02	LR1503	\$68.12	MARKERS
Search Name L & R DISTRIBUTING LLC				<u>\$136.25</u>	
Search Name LAW ENFORCEMENT LABOR SERV INC					
		1016PD02	10-2016	\$784.00	UNION DUES-OCT
Search Name LAW ENFORCEMENT LABOR SERV INC				<u>\$784.00</u>	
Search Name LESTER, JOHN					
		1016PD02	093016	\$20.90	EXP-TACTICAL NARC DEBRIEFING
Search Name LESTER, JOHN				<u>\$20.90</u>	
Search Name LMC INSURANCE TRUST					
		1016PD02	1552	\$1,000.00	CLAIM DEDUCTIBLE
Search Name LMC INSURANCE TRUST				<u>\$1,000.00</u>	
Search Name LOCATORS & SUPPLIES INC					
		1016PW02	0250066-IN	\$298.86	WINTER GLOVES-MAINT
		1016PW02	0250320-IN	\$12.99	WINTER GLOVES-MAINT
Search Name LOCATORS & SUPPLIES INC				<u>\$311.85</u>	
Search Name MACQUEEN EQUIPMENT INC					
		1016PW02	P00285	-\$1,551.15	REPAIRS-SWEEPERS
		1016PW02	P01672	\$454.10	REPAIRS-SWEEPERS
		1016PW02	P01777	\$623.83	REPAIRS-SWEEPERS
		1016PW02	P01859	\$551.17	REPAIRS-SWEEPERS
Search Name MACQUEEN EQUIPMENT INC				<u>\$77.95</u>	
Search Name MARCO INC					
		1016PD02	315433631	\$392.07	COPIER/PRINTERS-PD
Search Name MARCO INC				<u>\$392.07</u>	
Search Name MID MN CODE ENFORCEMENT INC					
		1016ADM02	SEP-16	\$3,825.00	BLDG INSPECTIONS-SEPT
Search Name MID MN CODE ENFORCEMENT INC				<u>\$3,825.00</u>	
Search Name MIMBACH FLEET SUPPLY					

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Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1016PW02	123058	\$7.98	PAINT-PARKS
Search Name MIMBACH FLEET SUPPLY				\$7.98	
Search Name MINNESOTA PIPE & EQUIPMENT					
		1016PW02	0364721	-\$443.61	REPAIRS-WATER DISTRIBUTION
		1016PW02	0364972	\$678.98	REPAIRS-WATER DISTRIBUTION
		1016PW02	0365017	\$296.00	REPAIRS-WATER DISTRIBUTION
		1016PW02	0365159	-\$678.98	REPAIRS-WATER DISTRIBUTION
		1016PW02	0365957	\$40.00	SUPPLIES-SEWER COLLECTION SYS
		1016PW02	0365957	\$31.08	WATER VALVE BOX LIDS
		1016PW02	0365981	\$20.14	REPAIRS-WATER DISTRIBUTION
		1016PW02	0366409	-\$16.00	SUPPLIES-SEWER COLLECTION SYS
		1016PW02	0366410	\$29.94	SUPPLIES-SEWER COLLECTION SYS
		1016PW02	0367270	\$444.00	REPAIRS-WATER DISTRIBUTION
Search Name MINNESOTA PIPE & EQUIPMENT				\$401.55	
Search Name MN BENEFIT ASSOCIATION					
		1016ADM02	483-102016	\$1,480.11	PAYROLL DEDUCTION-OCT
Search Name MN BENEFIT ASSOCIATION				\$1,480.11	
Search Name MN DEPT OF HEALTH					
		1016PW02	C--10822	\$23.00	WTR OPERATOR CERT-JENDRO
Search Name MN DEPT OF HEALTH				\$23.00	
Search Name MN DEPT OF HEALTH-WELL MNGMT					
		1016PW02	517289	\$50.00	MAINTENANCE PERMIT
		1016PW02	517290	\$50.00	MAINTENANCE PERMIT
		1016PW02	517292	\$50.00	MAINTENANCE PERMIT
Search Name MN DEPT OF HEALTH-WELL MNGMT				\$150.00	
Search Name MN DEPT OF LABOR & INDUSTRY					
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$111.36	ELEC SURCHGS
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$82.32	MECH SURCHGS
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$48.63	SAC SURCHGS
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$114.43	PLBG SURCHGS
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$432.00	BLDG SURCHG-COMM CNTR
002968E	10/13/2016	1016PPD02	3RDQTR2016	\$5,035.38	BLDG SURCHGS
		1016PW02	ABR0149035I	\$20.00	BOILER REGISTRATION
		1016PW02	ABR0149036I	\$10.00	BOILER REGISTRATION
		1016PW02	ABR0149044I	\$10.00	BOILER REGISTRATION
		1016PW02	ABR0149052I	\$10.00	BOILER REGISTRATION
		1016ADM02	ABR0149614I	\$10.00	BOILER REGISTRATION
Search Name MN DEPT OF LABOR & INDUSTRY				\$5,884.12	
Search Name MN DEPT OF REVENUE					
002962E	10/11/2016	1016PPD02	10-07-2016	\$4,235.30	10/07 STATE TAX W/HELD
Search Name MN DEPT OF REVENUE				\$4,235.30	
Search Name MN DEPT OF REVENUE-SALES/USE					
002963E	10/11/2016	1016PPD02	09-2016	\$966.00	SALES TAX PAYABLE-SEPT
002963E	10/11/2016	1016PPD02	09-2016	\$97.00	SALES TAX PAYABLE-SEPT
Search Name MN DEPT OF REVENUE-SALES/USE				\$1,063.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		1016ADM02	10-2016	\$1,095.00	UNION DUES-OCT

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name MN TEAMSTERS-PUBLIC & LAW ENF				\$1,095.00	
Search Name MOLITOR EXCAVATING INC					
	1016PW02	122-16		\$2,775.00	STORM SEWER REPAIRS
	1016PW02	175-16		\$3,295.00	STORM SEWER REPAIRS
	1016PW02	192-16		\$11,735.00	STORM SEWER REPAIRS
	1016PW02	198-16		\$2,655.00	STORM SEWER REPAIRS
	1016PW02	200-16		\$3,325.00	STORM SEWER REPAIRS
Search Name MOLITOR EXCAVATING INC				\$23,785.00	
Search Name MVTL LABORATORIES INC					
	1016PW02	832023		\$1,460.50	TESTING-DEZURIK
	1016PW02	832795		\$184.15	TESTING
Search Name MVTL LABORATORIES INC				\$1,644.65	
Search Name NFPA					
	1016FD02	6780062Y		\$455.48	FIRE PREVENTION SUPPLIES
Search Name NFPA				\$455.48	
Search Name OFFICE DEPOT INC					
	1016ADM02	867916887001		\$24.99	COUNCIL IPAD SUPPLIES
	1016PW02	867916972001		\$59.18	OFFICE SUPPLIES-WATER
	1016ADM02	869862452001		\$39.99	COUNCIL IPAD SUPPLIES
	1016FD02	869862685001		\$27.99	OFFICE SUPPLIES-FD
	1016ADM02	869862685001		\$111.96	OFFICE SUPPLIES
	1016ADM02	869862686001		\$6.99	COUNCIL IPAD SUPPLIES
Search Name OFFICE DEPOT INC				\$271.10	
Search Name OXYGEN SERVICE COMPANY					
	1016PD02	03356117		\$48.79	CYLINDER RENTAL
	1016PD02	07985887		\$22.69	MEDICAL OXYGEN-PD
	1016PD02	08017618		\$40.62	MEDICAL OXYGEN-PD
Search Name OXYGEN SERVICE COMPANY				\$112.10	
Search Name PETERSON, MELANIE					
	1016ADM02	1452/2121		\$25.00	OVERCHG-2ND COMPOST STICKER
Search Name PETERSON, MELANIE				\$25.00	
Search Name PROFESSIONAL OFFICE SERV INC					
	1016ADM02	00254378		\$8.75	POSIBILL VIEW ONLY
	1016ADM02	00254378		\$8.75	POSIBILL VIEW ONLY
	1016ADM02	002549272		\$1,778.05	UTILITY BILLS
	1016ADM02	002549272		\$1,778.05	UTILITY BILLS
Search Name PROFESSIONAL OFFICE SERV INC				\$3,573.60	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002960E	10/11/2016	1016PPD02	10-07-2016	\$4,320.83	10/07 EMPLOYER PERA
002960E	10/11/2016	1016PPD02	10-07-2016	\$7,217.50	10/07 EMPLOYER PERA
002960E	10/11/2016	1016PPD02	10-07-2016	\$3,744.75	10/07 EMPLOYEE PERA
002960E	10/11/2016	1016PPD02	10-07-2016	\$4,811.69	10/07 EMPLOYEE PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				\$20,094.77	
Search Name R L LARSON EXCAVATING INC					
	1016PW02	1-2174-900		\$67,220.00	MAIN LIFT STATION FORCEMAIN CONNE
Search Name R L LARSON EXCAVATING INC				\$67,220.00	

CITY OF SARTELL
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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name RDO EQUIPMENT CO					
		1016PW02	P03863	\$33.28	REPAIRS-LOADER
Search Name RDO EQUIPMENT CO				\$33.28	
Search Name RINKE-NOONAN					
		1016ADM02	260864	\$127.50	AIM/VERSO SITE
		1016ADM02	260865	\$1,546.50	AIR ROAD CONDMENATION
		1016ADM02	260866	\$500.14	JANSKI CONDEMANTION
Search Name RINKE-NOONAN				\$2,174.14	
Search Name ROYAL TIRE INC					
		1016PW02	405-595127	\$493.72	TIRES-STREETS
		1016PD02	405-595127	\$984.14	TIRES-SQUAD
Search Name ROYAL TIRE INC				\$1,477.86	
Search Name SAM S CLUB					
070229	10/7/2016	1016PPD02	2016-2017	\$315.00	MEMBERSHIP
Search Name SAM S CLUB				\$315.00	
Search Name SANITATION SERVICES LLC					
		1016PW02	7122	\$53.00	RESTROOM RENTAL
		1016PW02	7122	\$496.00	RESTROOM RENTAL
Search Name SANITATION SERVICES LLC				\$549.00	
Search Name SARTELL HARDWARE HANK					
		1016PW02	116565	\$33.95	STREET SIGNS
		1016PW02	116575	\$5.99	STREET SIGNS
		1016ADM02	116749	\$1.30	HINGES-HALL
		1016PW02	117270	\$16.98	STREET REPAIRS
		1016PW02	117319	\$56.10	WATER SAMPLING
		1016PW02	117951	\$0.36	HARDWARE
		1016PW02	79564	\$0.98	POOL
		1016PD02	79937	\$6.49	PD BLDG
		1016PW02	80136	\$47.62	WATER SAMPLING
		1016PW02	80617	\$8.15	SPRINKLER REPAIRS
		1016PW02	80646	\$16.99	SPRINKLER REPAIRS
		1016PW02	80650	\$2.99	SPRINKLER REPAIRS
		1016PW02	80672	\$98.97	PICNIC TABLE REPAIRS
		1016PD02	80978	\$9.49	SUPPLIES-PD
		1016PW02	81071	\$9.99	TRUCK MAINTENANCE
		1016PW02	81155	\$43.57	HEATER,FAN-TOWERS
Search Name SARTELL HARDWARE HANK				\$359.92	
Search Name SARTELL NEWSLEADER					
070310	10/12/2016	1016PPD02	38597	\$189.00	RESOURCE GUIDE AD
070230	10/10/2016	1016PPD02	38702	\$141.12	ORD 16-12
070314	10/17/2016	1016PPD02	38760	\$194.04	ORD 2016-13
070314	10/17/2016	1016PPD02	38760	\$79.38	PHN-SAVANAH OAKS
Search Name SARTELL NEWSLEADER				\$603.54	
Search Name SARTELL ST STEPHEN EDUC FOUND					
		1016ADM02	10-2016	\$40.00	PAYROLL DEDUCTION-OCT
Search Name SARTELL ST STEPHEN EDUC FOUND				\$40.00	
Search Name SATTLER JR, JAMES R					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1016FD02	100816	\$50.00	FF ANNIVERSARY
Search Name SATTLER JR, JAMES R				\$50.00	
Search Name SAUK RAPIDS, CITY OF					
		1016PD02	3RDQTR2016	\$4,368.38	SHARE-GANG STRIKE FORCE OFFICER
Search Name SAUK RAPIDS, CITY OF				\$4,368.38	
Search Name SEE CLICK FIX INC					
		1016ADM02	2015-749	\$833.33	SOFTWARE SUPPORT
Search Name SEE CLICK FIX INC				\$833.33	
Search Name ST CLOUD AREA CONVENTION/VISIT					
		1016ADM02	09-2016	\$3,655.60	LODGING TAX-SEPT
Search Name ST CLOUD AREA CONVENTION/VISIT				\$3,655.60	
Search Name STANTEC CONSULTING SERV INC					
		1016ADM02	1108612	\$1,500.00	GIS SERVICES
Search Name STANTEC CONSULTING SERV INC				\$1,500.00	
Search Name STAPLES BUSINESS ADVANTAGE					
		1016ADM02	8041269434	\$96.99	TYPEWRITER
Search Name STAPLES BUSINESS ADVANTAGE				\$96.99	
Search Name STEARNS CNTY SHERIFFS DEPARTME					
		1016PD02	SD16-209	\$739.44	13 MDT UNITS-3RD QTR
Search Name STEARNS CNTY SHERIFFS DEPARTME				\$739.44	
Search Name STEARNS ELECTRIC ASSOCIATION					
070312	10/12/2016	1016PPD02	10191700	\$286.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	10191800	\$323.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	10248200	\$20.00	CIVIL DEFENSE
070312	10/12/2016	1016PPD02	10441600	\$153.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	10459401	\$125.72	POOL-ELEC
070312	10/12/2016	1016PPD02	10461600	\$26.77	COMPOST SITE-ELEC
070312	10/12/2016	1016PPD02	10491600	\$58.28	STREET LIGHTS
070312	10/12/2016	1016PPD02	10545000	\$24.90	STREET LIGHTS
070312	10/12/2016	1016PPD02	10545100	\$33.38	STREET LIGHTS
070312	10/12/2016	1016PPD02	10545200	\$18.44	STREET LIGHTS
070312	10/12/2016	1016PPD02	10545300	\$23.42	STREET LIGHTS
070312	10/12/2016	1016PPD02	10545400	\$13.46	STREET LIGHTS
070312	10/12/2016	1016PPD02	10628400	\$24.83	CIVIL DEFENSE
070312	10/12/2016	1016PPD02	10648700	\$42.81	STREET LIGHTS
070312	10/12/2016	1016PPD02	10690800	\$105.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	10690900	\$75.42	STREET LIGHTS
070312	10/12/2016	1016PPD02	10691000	\$90.80	STREET LIGHTS
070312	10/12/2016	1016PPD02	10691100	\$45.70	STREET LIGHTS
070312	10/12/2016	1016PPD02	10710600	\$107.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	10878900	\$2,776.00	PLANT-ELEC
070312	10/12/2016	1016PPD02	10900900	\$64.00	STREET LIGHTS
070312	10/12/2016	1016PPD02	11244800	\$1,544.66	WELLS 15&16
070312	10/12/2016	1016PPD02	12324100	\$24.90	STREET LIGHTS
070312	10/12/2016	1016PPD02	5463910	\$76.24	LIFT STATION
070312	10/12/2016	1016PPD02	6401510	\$1,616.21	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				\$7,699.94	
Search Name STRUFFERT, DALE E.					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1016PD02	10126	\$17.16	KEYS
		1016PD02	10126	\$101.28	MEALS-PD INTERVIEWS
Search Name STRUFFERT, DALE E.				\$118.44	
Search Name TECH SALES CO					
		1016PW02	321049	\$81.00	SAMPLING SUPPLIES
Search Name TECH SALES CO				\$81.00	
Search Name THEIS, CATHY					
		1016PD02	21-2016	\$47.50	PROF SERV-PD
Search Name THEIS, CATHY				\$47.50	
Search Name TOTAL ADMIN SERVICES CORP					
002967E	10/12/2016	1016PPD02	10-07-2016	\$2,069.30	10/07 HSA FLEX CONTR
002967E	10/12/2016	1016PPD02	10-07-2016	\$98.07	10/07 MED FLEX CONTR
002967E	10/12/2016	1016PPD02	10-07-2016	\$444.60	10/07 DAYCARE FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				\$2,611.97	
Search Name TRAUT WELLS INC					
		1016PW02	291077	\$92.00	TESTING
		1016PW02	291350	\$46.00	TESTING
		1016PW02	291359	\$46.00	TESTING
		1016PW02	291768	\$46.00	TESTING
Search Name TRAUT WELLS INC				\$230.00	
Search Name TRI COUNTY HUMANE SOCIETY					
		1016PW02	3RDQTR2016	\$700.00	IMPOUND FEES
Search Name TRI COUNTY HUMANE SOCIETY				\$700.00	
Search Name UNITED WAY OF CENTRAL MN					
		1016ADM02	10-2016	\$30.00	PAYROLL DEDUCTION-OCT
Search Name UNITED WAY OF CENTRAL MN				\$30.00	
Search Name US BANK (CREDIT CARD)					
		1016ADM02	1627	\$85.00	BLDG CODE REG-KYLE
		1016ADM02	1627	\$300.00	MNAPA REGIS-KELLER
		1016PW02	2011	\$160.00	REGIS-FALL EXPO
		1016PW02	2011	\$134.74	MAG LED-JET VAC
		1016PW02	2011	\$440.14	ACUATOR-PARKS
		1016PW02	2011	\$88.59	SHOP SUPPLIES
		1016ADM02	2111	\$24.00	SURVEY MONKEY
		1016ADM02	2111	\$375.80	IPAD-MAINT
		1016ADM02	2111	\$44.45	MTG MEALS
		1016ADM02	2111	\$5.00	TRANSFER BIG FILES
		1016ADM02	2111	\$38.38	PD SUPPLIES
		1016ADM02	2111	\$1.00	BEACON SITE
		1016ADM02	2111	-\$25.81	IPAD-MAINT
		1016PD02	7173	\$60.00	SAFE KIDS WORLDWIDE
		1016PD02	7173	\$34.50	REAL TIME TRANSLATION
		1016PD02	7173	\$25.00	TLO TRANSUNION
		1016PD02	7173	\$39.96	PD SUPPLIES
		1016PD02	7173	\$12.00	SC TIMES SUBSC
		1016PD02	7173	\$625.00	BCA TRAINING EDUC
		1016PD02	7173	\$13.50	REAL TIME TRANSLATION
Search Name US BANK (CREDIT CARD)				\$2,481.25	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name VERIZON WIRELESS					
070316	10/17/2016	1016PPD02	9772885687	\$35.01	PHONE SERVICE-UTILITIES
070316	10/17/2016	1016PPD02	9772885687	\$35.01	PHONE SERVICE-UTILITIES
070316	10/17/2016	1016PPD02	9772885687	\$48.26	PHONE SERVICE-POOLS
070316	10/17/2016	1016PPD02	9772885687	\$690.18	PHONE SERVICE-PD
070316	10/17/2016	1016PPD02	9773161224	\$10.02	PCRS READER BOARD
				<u>\$818.48</u>	
Search Name VERIZON WIRELESS					
Search Name WACOSA					
		1016ADM02	00027334	\$220.66	HALL CLEANING-SEPT
				<u>\$220.66</u>	
Search Name WACOSA					
Search Name WEINBERGER, STANLEY J JR					
		1016ADM02	2016-6	\$1,500.00	LEGAL SERVICES
				<u>\$1,500.00</u>	
Search Name WEINBERGER, STANLEY J JR					
Search Name WEX BANK					
002969E	10/17/2016	1016PPD02	47200807	\$10.99	FUEL CARDS
				<u>\$10.99</u>	
Search Name WEX BANK					
Search Name WSB & ASSOCIATES INC					
		1016ADM02	10-02174-810	\$318.75	2016 SEAL COAT
		1016ADM02	1-03399-070	\$544.50	2016 MSA SERVICES
		1016ADM02	1-03399-140	\$423.50	KUEPERS APT SITE PLAN REVIEW
		1016ADM02	11-02174-130	\$820.00	PC CENTRAL PARK SURVEY
		1016ADM02	11-02174-600	\$1,515.75	PKG LOT DESIGN-CENTRAL PARK&PC RE
		1016ADM02	11-02174-760	\$427.00	PROVIDENCE ESCROW
		1016ADM02	20-02174-570	\$3,640.00	PC ROAD RESURFACE-2ND ST S TO 15T
		1016ADM02	2-03399-040	\$1,018.00	FERCHE SW 35
		1016ADM02	2-03399-050	\$647.00	SANDSTONE VILLAGE PLAT 3
		1016ADM02	2-03399-060	\$964.50	PINELAKES 3 PLAT
		1016ADM02	2-03399-080	\$15,965.25	19TH ST S STREET/UTIL IMP
		1016ADM02	3-02174-750	\$85.00	COMM CTR STREET/UTIL EVAL
		1016ADM02	3-03399-030	\$776.50	HERITAGE PLACE TOWNHOMES PHASE 4
		1016ADM02	4-02174-900	\$39.50	MAIN LIFT STATION FORCEMAIN
		1016ADM02	4-02174-970	\$2,217.50	SW WTP SEPTIC TANK REPLACEMENT
		1016ADM02	4-03399-010	\$4,699.75	SAFE ROUTES TO SCHOOL CONST
		1016ADM02	6-02174-890	\$3,030.25	VAL SMITH TENNIS COURT REPLACEME
		1016ADM02	6-02174-950	\$1,124.92	19TH AVE&21ST ST N PAVEMENT REHAB
		1016ADM02	7-02174-731	\$1,493.50	2016 GENERAL SERVICES
		1016ADM02	7-02174-731	\$1,011.75	2016 GENERAL SERVICES
		1016ADM02	7-02174-731	\$660.50	2016 GENERAL SERVICES
		1016ADM02	8-02174-850	\$352.37	SS RIVER CROSSING
		1016ADM02	8-02174-850	\$352.38	SS RIVER CROSSING
		1016ADM02	9-02174-820	\$4,342.50	CR1-HERITAGE DR&LESUK DR UTIL
		1016ADM02	9-02174-870	\$10,516.50	4TH AVE S STREET/UTILITIES
				<u>\$56,987.17</u>	
Search Name WSB & ASSOCIATES INC					
Search Name XCEL ENERGY					
070311	10/12/2016	1016PPD02	518465848	\$9,997.20	ELEC-PLANTS
070311	10/12/2016	1016PPD02	518465848	\$55.83	WELCOME SIGNS
070311	10/12/2016	1016PPD02	518465848	\$1,093.00	ELEC-HALL
070311	10/12/2016	1016PPD02	518465848	\$50.49	GAS-HALL
070311	10/12/2016	1016PPD02	518465848	\$512.20	ELEC-FIRE

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
070311	10/12/2016	1016PPD02	518465848	\$66.33	GAS-FIRE
070311	10/12/2016	1016PPD02	518465848	\$123.66	CIVIL DEFENSE
070311	10/12/2016	1016PPD02	518465848	\$1,320.88	ELEC-MAINT
070311	10/12/2016	1016PPD02	518465848	\$138.36	GAS-MAINT
070311	10/12/2016	1016PPD02	518465848	\$931.30	ELEC-PD
070311	10/12/2016	1016PPD02	518465848	\$919.91	TRAFFIC SIGNS/FLASH LIGHTS
070311	10/12/2016	1016PPD02	518465848	\$213.25	RINKS
070311	10/12/2016	1016PPD02	518465848	\$162.00	PARKS
070311	10/12/2016	1016PPD02	518465848	\$276.21	DISTRIBUTION
070311	10/12/2016	1016PPD02	518465848	\$2,139.79	WELLS/PUMPS
070311	10/12/2016	1016PPD02	518465848	\$5,008.73	LIFT STATIONS/FLOW METERS
070311	10/12/2016	1016PPD02	518465848	\$560.42	GAS-PLANT
070311	10/12/2016	1016PPD02	518465848	\$362.65	GAS-PD
070311	10/12/2016	1016PPD02	518465848	\$393.35	PCRS READER BOARD
070311	10/12/2016	1016PPD02	518465848	\$567.29	STREET LIGHTS
070313	10/12/2016	1016PPD02	519341187	\$9,936.79	STREET LIGHTS
Search Name XCEL ENERGY				\$34,829.64	
				\$469,452.75	

CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this _____ day of _____, 2016

Mayor _____ Attest: Administrator _____

FUND Descr	Dr/Cr Amt
GENERAL	\$270,884.37
DUI FORFEITURE FUND	\$85.00
BEAUTIFICATION	\$459.20
FORFEITURE	\$65.00
LODGING TAX	\$3,655.60
SEWER CAPACITY	\$48.63
PARK DISTRICT 6	\$3,030.25
PUBLIC IMPROVEMENT REVOLVING	\$7,410.17
TECHNOLOGY FUND	\$833.33
STREET FUND	\$32,637.31
PINECONE ROAD 2015 PROJECT	\$3,640.00
4TH/50TH CAPITAL PROJECT	\$12,690.64
COMMUNITY CENTER PROJECT	\$517.00
WATER FUND	\$31,052.83
SEWER FUND	\$77,453.42
STORMWATER FUND	\$24,990.00
	<hr/>
	\$469,452.75

**SARTELL
CITY COUNCIL**

**AGENDA
COVER MEMO**

Originating Department Planning Department	Meeting Date: October 24, 2016	Agenda Item No. 6b
Agenda Section: Consent	Item: Approval of City Funds Toward ULI on the AIM Site	

STAFF RECOMMENDATION:

Staff recommends approving (up to) \$1500 for professional consulting services offered by the Urban Land Institute.

BACKGROUND:

As you may recall, a Moratorium was enacted which also formed a task force to study future land use(s) and regulatory controls for all 12 properties. In particular, the task force was commissioned to provide recommendations on the repurposing of the former paper mill property.

Due to the complexity of the paper mill property, the appointed task force members are requesting the assistance from ULI to obtain outside professional insight to offer an unbiased recommendation on the highest/best land use, along with practical redevelopment options for that property. Specifically, ULI will be exploring the following questions:

1. Given the site constraints and market conditions, what is an appropriate land use designation for the property?
2. How can the City and the Property owner maximize the redevelopment potential of the site?
3. Does the current state of the property (recently demolished with existing footings/foundations still in place) affect the redevelopment potential?
4. Will this site be of interest to a state or national market? What is the best way of attracting attention to this opportunity?

The costs associated with this service is \$10,000. The Initiative Foundation has granted the City \$7000 and Benton County has also committed \$1500 towards this consulting service. We have also reached out to AIM Development and other economic development partners who may also contribute towards funding the \$1500 gap.

BUDGET/FISCAL IMPACT: The 2017 Community Development draft budget had allocated \$15,000 for special studies. Half of the payment for services is due at the time of finalizing the contract. The second half of the payment would need to be paid upon the completion of the final report which would likely be submitted to the City in late 2016 or early 2017.

ATTACHMENTS:

1. Accepted ULI/TEP Application

ACTION REQUESTED: Consent agenda approval serves as approval of spending up to \$1500 for consulting services. If the item is removed from Consent, separate motion is requested approving the funding.

Technical Assistance Panel

HOST ORGANIZATION APPLICATION FORM

Aubrey.Austin@uli.org

(612) 338-1332.

DATE OF APPLICATION: September 22, 2016

LEAD APPLICANT ORGANIZATION: City of Sartell

CONTACT PERSON: Anita Rasmussen

TITLE/ROLE: Community Development Director/Assist. City Administrator

ADDRESS: 125 Pinecone Road North, Sartell MN 56377

TELEPHONE NUMBER: 320.258.7306

EMAIL: Anita@sartellmn.com

Please attach the following required documents to this application:

1. COVER LETTER

Briefly state the need for a Technical Assistance Panel (TAP), including how the proposed TAP meets ULI Minnesota's Selection Criteria (below).

2. STUDY AREA SYNOPSIS

Define the study area and provide a one to two-page description including background information, previous development efforts and their outcomes, and current or future plans and activities (both public and private).

3. SCOPE OF WORK

Provide three to four well-defined, answerable questions your organization would like the TAP panel to address for the study area.

4. DOCUMENTED LEADERSHIP SUPPORT

Provide a letter from the municipality in support of the TAP process, agreement with the criteria outlined in this application, and the program fee (as determined by ULI MN based upon the agreed scope of work). Letters of support from local businesses, property owners, and/or community-based organizations are encouraged but are not required.

SELECTION CRITERIA

- Strong local leadership capacity
- A clearly defined scope of work, and three to four well-articulated questions to be addressed during the session
- A clearly defined geographic boundary (a neighborhood, district, corridor, site, etc.)
- Transferability to other communities in the region



September 30, 2016

Aubrey Austin
ULI Minnesota
Sent Via Email – Aubrey.Austin@uli.org

Dear Ms. Austin:

It's with great excitement that I'm sharing with you how a project in Sartell fits the selection criteria needed in requesting assistance from the Urban Land Institute of Minnesota as part of the Technical Assistance Panel program. The City of Sartell is embarking on a land use and redevelopment study for a 38 acre demolished paper mill property located in the heart of our community and along the Mississippi River. The impact of how the City decides to convert this property or how to adjust the regulatory controls is immense due to the high visibility and the general affection for a property that was once the home to hundreds of mill workers for over a century. The property is part of Sartell's history but has the great potential for future opportunities.

In the subsequent pages, you will begin to understand why our project fits the selection criteria needed to ensure our project is considered including a resolution of support by the Sartell City Council applying for the ULI TAP, four clearly defined questions we wish to have the panel explore, a clearly defined 68 acre former mill property and the transferability of the knowledge gained from reviewing the redevelopment potential on a former industrial site along the Mississippi River.

We look forward to working with the ULI TEP on this incredibly important project for Sartell and central Minnesota. Should you have any questions, please do not hesitate to contact me at anita@sartellmn.com or 320.258.7306.

Sincerely,



Anita Rasmussen, AICP
Community Development Director/Assistant City Administrator

Study Area Historical Synopsis

An explosion and fire at the Verso Paper Mill in Sartell, MN on Memorial Day 2012 commenced a massive 5-day fire response event supported by 92 fire departments from across the State. One employee perished in the explosion, and four others were injured. Governor Dayton and Congressional leaders visited the site on multiple occasions during and following the emergency response event.

On August 2, 2013, Verso CEO David Paterson, met with Governor Dayton, Legislative Representatives for Sartell and the Sartell Mayor to convey the corporation's decision to forgo rebuild efforts and to cease permanently operation of the mill in Sartell. He further indicated that efforts to expedite the sale of all assets of the mill in Sartell would commence immediately.

Job Impact as a result of the Mill closure: 260 at the time of explosion plus 175 jobs permanently laid off six months earlier (5th largest employer in Sartell); @700 jobs impacted in the timbering industry in northern MN.

Tax Impact of the Mill closure: + \$1.1 million in annual property taxes, Sartell and Benton County's largest individual taxpayer

Utility Impact of the Mill closure: \$150,000+ in annual water & sewer utility revenues, Sartell's largest utility customer

Verso announced on January 29, 2013, that all assets of the mill in Sartell would be sold to AIM Development (USA) LLC whose corporate headquarters is in Quebec, Canada. AIM acquired the assets on or about March 8, 2013, for \$12.5 million (\$11.56 million for the plant, \$940K for the landfill site). AIM's expressed interest in the acquisition was to salvage out & demolish all but two buildings down to ground level and then flip the properties for resale.

Demolition at the former paper mill plant site started in August 2013 and is now nearly complete. The current owner, AIM, has indicated an intent to sell all of its holdings associated with the mill property but has declined to continue any redevelopment planning processes or remove the significant footings and foundations which were once part of the 750,000 square foot paper mill.

Study Area Synopsis

The property, also located in Benton County, is approximately 38 acres in size and consists of Heavy Industrial zoned property along a +1/2 mile reach of the Mississippi River. The Draft Future Plan Use Land Use Plan guides the 38 acres for light industrial/office and warehouse. In addition, there's approximately 15 acres of land zoned for B-2 General Business (currently containing an office complex) and parking lot. Land Use Plan guides this site for commercial.

Also adjacent to the site and directly on the Mississippi River, there is a hydroelectric facility owned and operated by Eagle Creek Energy. Eagle Creek maintains an access easement to their facility through the former mill property. There is also a very active BNSF Active Rail Line, which

bisects the industrially zoned areas and the commercially zoned areas. Properties to the east of the former Mill include single family residential (older). The property to the south of former Mill is zoned light industrial and consists of a manufacturing facility which is currently vacant.

As part of the demolition and interim use permit process, the City required AIM Development to be part of the MPCA's VIC program. Through their analysis, the environmental status concluded that the extent and magnitude of the Identified Release (arsenic and SVOCs in soil, cadmium, and lead in groundwater) had been defined and the contamination doesn't pose a risk to human health or the environment, given the current property use (vacant). Given the current property use (vacant) there is no need for removal or remediation.

In addition to the VIC program requirement, the City also required the property owner complete a redevelopment planning process which was initiated in the winter of 2013. Some concept plans, market studies, and general analysis had been performed as a result. However, in early 2014, AIM Development postponed further review and any further planning efforts until after the environmental review was completed.

In the Spring of 2016, there was increasing concerns that the City's official controls relating to the comprehensive plan (2003 and draft 2016), and that the subdivision and zoning ordinance may not adequately address the specific permitted/accessory/interim and conditional uses allowed on I2 properties, including the former paper mill, along with the appropriate standards in relationship to setbacks, height, building materials, screening and other site regulations may be outdated

As a result, the City Council appointed a task force consisting of property owners, Sartell citizens, representatives from the City's Commissions and Council, the development community and other governmental partners to convene a study which will create a vision for the I2 properties along the River, in particular, those properties which are vacant, to determine appropriate land uses (may include master planning), review ordinance standards to determine if there is a need to amend the City's official controls or its comprehensive plan. Also, the City enacted a moratorium (interim ordinance) which essentially halts any new development from occurring on the identified heavy industrial properties, including the former Mill property, to ensure the planning process can proceed without risk.

The moratorium applies to any new uses occupying the I-2 properties, platting, construction, erection, placement, reconstruction, enlargement, or expansion of any new development, not previously approved by the City of Sartell. During the period of the moratorium, applications for zoning permits, site plans, rezonings, land use amendments, preliminary plat, final plat and other permits and approvals related to development shall not be accepted by the City; neither Staff, the Planning Commission nor the City Council shall consider or grant approval of any application for such work shall be issued. The task force had their first official monthly meeting in August of 2016.

Scope of Work

The City of Sartell, along with the appointed Task Force members are requesting the assistance from ULI to obtain some insight, exchange ideas and offer a recommendation on the practical and highest/best land use by evaluating the former paper mill property.

Specifically, The City would like the following questions to be explored:

1. Given the site constraints and market conditions, what is an appropriate land use designation for the property?
2. How can the City and the Property owner maximize the redevelopment potential of the site?
3. Does the current state of the property (recently demolished with existing footings/foundations still in place) affect the redevelopment potential?
4. Will this site be of interest to a state or national market? What is the best way of attracting attention to this opportunity?

RESOLUTION 64-16

**RESOLUTION SUPPORTING THE APPLICATION TO THE URBAN LAND
INSTITUTE ADVISORY SERVICES**

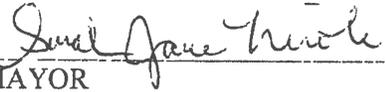
BE IT RESOLVED that the City of Sartell will act as legal sponsor in the application for advisory services offered by the Urban Land Institute of Minnesota and that Mary Degiovanni City Administrator (and/or assigns) is hereby authorized to complete the application to the Urban Land Institute for Technical Assistance Panel advisory services on behalf of the City of Sartell.

BE IT FURTHER RESOLVED that the Technical Assistance Panel is intended to provide unbiased, interdisciplinary panel of volunteer real estate professionals who will assist in the City and the I2 Task Force in evaluating the land use for the former Paper Mill property, along with all other I2 properties and all I2 regulatory ordinances and policies.

BE IT FURTHER RESOLVED that the City has submitted a grant request to the Initiative Foundation of Central Minnesota to assist in covering the \$15,000 (up to) cost associated with the technical assistance provided by the Urban Land Institute.

NOW, THEREFORE BE IT RESOLVED that the City Administrator be hereby authorized to submit an application for technical services execute such agreements as are necessary.

**ADOPTED BY THE SARTELL CITY COUNCIL THIS 11th DAY OF
July, 2016**


MAYOR

ATTEST:


Administrator-Clerk-Treasurer

SEAL

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Engineering	Meeting Date: October 24, 2016	Agenda Item No. 6c
Agenda Section: Consent	Item: Community Center Utility Easement	
<p>RECOMMENDATION: Approval of attached utility easement.</p> <p>BACKGROUND: The Minnesota Department of Health requires a City Easement to document the location of our sewer line servicing the Community Center.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: Recommended Easement</p>		

UTILITY EASEMENT

SARTELL COMMUNITY CENTER

City of Sartell, Grantors, FOR VALUABLE CONSIDERATION, the receipt of which is hereby acknowledged, hereby convey and warrant to the City of Sartell, grantee, for sanitary sewer and watermain purposes for the Community Center, together with the unrestricted right to improve the same, free and clear of all encumbrances, the following described real estate in Stearns County, Minnesota:

A 50.00 foot permanent easement for utility purposes over, under, and across that part of Lot 1, Block 1, COMMUNITY CENTER, as is on file and of record in the office of the Stearns County Recorder, Stearns County, Minnesota.

The centerline of said easement is described as follows: Commencing at the most westerly corner of said COMMUNITY CENTER; thence North 42 degrees 57 minutes 48 seconds East, assumed bearing along the northeasterly line thereof, 144.83 feet; thence continuing along said northeasterly line and a tangential curve, concave to the northwest, 66.39 feet, having a radius of 467.00 feet, and a central angle of 08 degrees 08 minutes 43 seconds; thence South 47 degrees 02 minutes 15 seconds East, not tangent to last described curve, 78.68 feet to a line drawn parallel with and 12.00 feet southeasterly of the northwesterly line of said Lot 1 to the point of beginning of said centerline to be described; thence continue South 47 degrees 02 minutes 15 seconds East, 166.51 feet; thence North 90 degrees 00 minutes 00 seconds East, 185.37 feet; thence North 30 degrees 00 minutes 00 seconds East, 258.17 feet; thence North 90 degrees 00 minutes 00 seconds East, 55.68 feet and there terminating.

The sidelines of said easement are to be prolonged or shortened to end on said 12.00 foot parallel line.

And said grantor, for himself, his heirs, executors and assigns, does covenant never to cut, damage, destroy or remove any tree or shrub or other natural growth upon the hereinbefore described premises for the continuance of this easement, and does hereby grant and convey to the grantee all grasses, shrubs, trees and natural growth now existing on said lands or that may be hereafter planted or grown thereon.

And said grantor, for himself, his heirs, executors and assigns, does hereby release the grantee its successors and assigns, from all claims for any and all damages resulting to the lands through and across which the parcel of land hereby conveyed is located by reason of the location, grading, construction, maintenance, and use of a public highway over and upon and the removal of materials from the premises hereby conveyed and from the uses incident thereto, and the grantee shall have the right to use and remove all earth and other materials lying within the parcel of land hereby conveyed.

Sarah Jane Nicoll, Mayor

STATE OF MINNESOTA

County of _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by Sarah Jane Nicoll, Mayor of the City of Sartell, Grantor.

Notary Public

Date commission expires: _____

THIS INSTRUMENT WAS DRAFTED BY:
WSB & Associates, Inc.
4140 Thielman Lane, Suite 204
St. Cloud, MN 56301

(RETURN INSTRUMENT TO DRAFTEE)

City of Sartell – Utility Easement
Community Center

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration & Engineering	Meeting Date: October 24, 2016	Agenda Item No. 6d
Agenda Section: Consent Agenda	Item: Acceptance of Donated Property	
<p>RECOMMENDATION: Staff recommends acceptance of property donation.</p> <p>BACKGROUND: The Katterhagens contacted City staff to inquire about City interest in land they wish to donate. Upon review by the City, we believe the parcel could be utilized for stormwater retention and treatment as part of your East Side street reconstruction project. If the property is for any reason determined not to be needed at the time plans for that street project are finalized, you can decide to sell the property.</p> <p>BUDGET/FISCAL IMPACT: The City will have minor closing costs as part of this transaction such as title work, etc. The City taxes for 2016 are \$92.59 on this vacant parcel and combined taxes for the parcel are \$354, so the taxing jurisdictions will not be losing significant revenue if the City takes over ownership.</p> <p>ATTACHMENTS: Map of parcel location and recommended Resolution.</p> <p>COUNCIL ACTION REQUESTED: Approval of your consent agenda approves the attached Resolution Authorizing Acceptance. If item is pulled from consent agenda, a separate motion is requested adopting Resolution Authorizing Acceptance of Donated Real Property.</p>		

KATTERHAGEN PARCEL

October 18, 2016



0 95 190 Feet



City of Sartell

Map Powered by DataLink
from WSB & Associates

RESOLUTION NO. _____
RESOLUTION AUTHORIZING THE ACCEPTANCE OF
DONATED REAL PROPERTY

WHEREAS, Linus and Barbara Katterhagen wish to donate property identified as Parcel No. 18.00164.00 to the City of Sartell; and

WHEREAS, the City has an interest in acquiring such property for public purposes, subject to satisfactory evidence of good and marketable title to such property;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SARTELL AS FOLLOWS:

1. That the donation of the real property described herein is authorized and accepted, subject to the City Attorney's review and verification that the donors have marketable title to such property.
2. That the Mayor and City Administrator are hereby authorized to sign documents necessary to close on the donation of the property and that such closing is anticipated to occur on or before December 31, 2016 and that the City will cover standard buyer closing costs, title work, etc.
3. That the City will cooperate in paperwork necessary to acknowledge any donation resulting from this donation at no cost to the City.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24th DAY OF OCTOBER, 2016.

MAYOR

CITY ADMINISTRATOR

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: October 24, 2016	Agenda Item No. 6e
Agenda Section: Consent	Item: Fire Relief Benefit	
<p>RECOMMENDATION: Approval of the attached Resolution.</p> <p>PREVIOUS COUNCIL ACTION: The Council last approved an increase in December of 2015.</p> <p>BACKGROUND: The Fire Relief Association Board (Councilmember Lynch and City Administrator are members) reviews Fire Relief financials and projections to determine appropriate firefighter pension amounts. The main sources of revenue for relief associations are fire state aids (which come from the 2% State tax on property insurance premiums), and investment earnings, but the City also budgets a contribution each year (\$10,600 is budgeted for 2017). The Sartell firefighters have also contributed to their own Association fund through fundraisers.</p> <p>The reason the City reviews requests for increases is that the City is required to contribute to make up shortfalls (if they occur) in the pension fund. However, that is also why an annual audit is done projecting surpluses and deficits, and increases are considered only when projections show a surplus. Sartell has never had to fund any shortfall in firefighter pension, and their projections remain healthy.</p> <p>The firefighter's pension is paid out as a lump sum upon retirement, and it is based upon number of years of service. Current per year of service amount is \$3,312 and amount requested effective 1/1/17 is \$3,442.</p> <p>BUDGET/FISCAL IMPACT: The recommendation will be made based on financials that do not project an impact to the City's budget. However, the City always assumes some financial risk in being required to fund shortfalls if the fund does not meet projections, which is why we are always fairly conservative in our recommendations for increase.</p> <p>ATTACHMENTS: Resolution Authorizing Increase.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the Resolution. If item is removed from Consent, separate motion is requested approving Resolution.</p>		

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING INCREASE IN RETIREMENT
BENEFITS FOR THE SARTELL FIRE DEPARTMENT RELIEF ASSOCIATION**

WHEREAS, the Sartell Fire Department Relief Association has held their annual meeting as required in the By-laws of the Association; and

WHEREAS, the audit of the Relief Association's finances and projections regarding its pension fund have been completed by the Relief's auditor; and

WHEREAS, upon vote of the Board of Directors of the Relief Association, it was agreed to increase the pension benefits to the members of the Fire Department to \$3,442 effective January 1, 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the council finds that sufficient funds are available to authorize the requested increase and the Sartell Fire Department Relief Association should be allowed an increase in retirement benefits from \$3,312 per year to \$3,442 per year effective January 1, 2017.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24TH DAY OF OCTOBER, 2016.

Mayor

ATTEST:

Administrator

**CITY OF SARTELL
NOTICE OF PUBLIC HEARING**

**2017 FEE SCHEDULE and
FINANCIAL MANAGEMENT/CAPITAL PLAN UPDATES**

NOTICE IS HEREBY GIVEN that the Sartell City Council will hold a public hearing in the council chambers on Monday, the 28th day of November, 2016, at 6:00 p.m., or as soon thereafter as the matter may be heard, to consider an Ordinance Adopting 2017 Fee Schedule and an update of the City's Financial Management Plan, including capital plans. Copies of the proposed Ordinance and Financial Management Plan are available for public inspection at the Sartell City Hall during regular business hours.

All interested persons are invited to attend the hearing to voice their opinion. Written comments will also be accepted until the date of the hearing.

Mary Degiovanni
City Administrator

Publish: November 4, 2016

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: October 24, 2016	Agenda Item No. 6g
Agenda Section: Consent	Item: Annexation of Property - Petition	

RECOMMENDATION:

Approve the resolution allowing for the annexation of certain property from LeSauk Township with conditions.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

NA

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Tim Torborg is requesting the approval to annex two properties located along County Road 120 from LeSauk Township to the City of Sartell. The purpose for annexation is to develop the properties. This annexation is subject to conditions as follows:

1. That the future land use plan designates the property as medium density residential 0-10 units per acre in an environmentally sensitive area and will have to be rezoned accordingly upon development.
2. Said properties are being annexed to the City of Sartell under zoning classification of AG.
3. That silt fencing and vegetative cover (or other appropriate BMP's) be implemented around and on top of the large dirt pile (and maintained) prior to the submission of the petition to the Minnesota Boundry Adjustment Unit.
4. That the dirt pile may not increase in size or scope without the benefit of going through the appropriate land, use approvals.

BUDGET/FISCAL IMPACT:

NA

ATTACHMENTS:

1. Resolution and location map(s)

ACTION REQUESTED:

Consent agenda approval serves as approval of the resolution. If the item is removed from Consent, a separate motion is requested approving the resolution.

RESOLUTION NO.

**RESOLUTION ACCEPTING PETITION AND APPROVING ANNEXATION
UNDER OA-276 SARTELL/LESAUK TOWNSHIP
PARCEL #17.09728.0000 and 17.09728.0002**

WHEREAS, the city of Sartell and the Town of LeSauk are parties to a orderly annexation agreement by the Municipal Boundary Adjustment Unit as OA-276 and as amended; and

WHEREAS, In OA-276 and as amended, the Town and the City mutually stated that the agreement set forth all the conditions for annexation of the area designated for orderly annexation and that no consideration by the Municipal Boundary Adjustments Unit is necessary. The Municipal Boundary Adjustments Unit may review and comment, but shall, within thirty (30) days order annexation in accordance with the terms and conditions of this agreement; and

WHEREAS, a complete petition for annexation was filed by the city of Sartell; with the Community Development Director on October 17, 2016; and

WHEREAS, the petition was signed by 100% of the affected property owners; and

WHEREAS, the petition was presented to the city council for their review at a regular meeting held on October 24, 2016; and

WHEREAS, the quantity of land embraced within the area described in the petition and bounded herein is not in excess of 200 acres of land, no part of which is included within the limits of any other incorporated city; and

WHEREAS, a public hearing is not required to be held by the city because 100% of the property owners of the land to be annexed signed the petition; and

WHEREAS, the land described in the petition does abut upon the present city limits thereof and is included in an existing orderly annexation agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA: That the city council hereby determines that the annexation will be in the best interest of the city and of the territory affected; that the territory described herein does abut upon the city limits and is now urban or suburban in character; and that none of said territory is now included within the limits of any incorporated city.

BE IT ALSO RESOLVED: That the Town and the City mutually state that the joint resolution and agreement sets forth all the conditions for annexation of the area designated herein for orderly annexation and that no consideration by the Municipal Boundary Adjustments is necessary. The Municipal Boundary Adjustments may review and comment, but shall, within thirty (30) days order annexation in accordance with the terms and conditions of this agreement.

BE IT FURTHER RESOLVED: That the city of Sartell will act as the Local Governmental Unit, for purposes of administering environmental reviews, in addition to local subdivision and zoning regulations, upon such time as the annexation is reviewed by the

Municipal Boundary Adjustments. No official applications will be reviewed by the City Council until the annexation correspondence from the Municipal Boundary Adjustments has been received by the Stearns County Auditor.

BE IT FURTHER RESOLVED: That the future land use plan designates the property as medium density residential 0-10 units per acre in an environmentally sensitive area and will have to be rezoned accordingly upon development.

BE IT FURTHER RESOLVED: That the following described property is hereby annexed to the City of Sartell, Minnesota, the same as if it had originally been made a part thereof:

See Exhibit A

BE IT FURTHER RESOLVED: That the following described property is hereby annexed to the City of Sartell, Minnesota with the following conditions:

1. Said properties are being annexed to the City of Sartell under zoning classification of AG.
2. That silt fencing and vegetative cover (or other appropriate BMP's) be implemented around and on top of the large dirt pile (and maintained) prior to the submission of the petition to the Minnesota Boundry Adjustment Unit.
3. That the dirt pile may not increase in size or scope without the benefit of going through the appropriate land use approvals.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24th DAY OF OCTOBER, 2016.

Mayor

ATTEST:

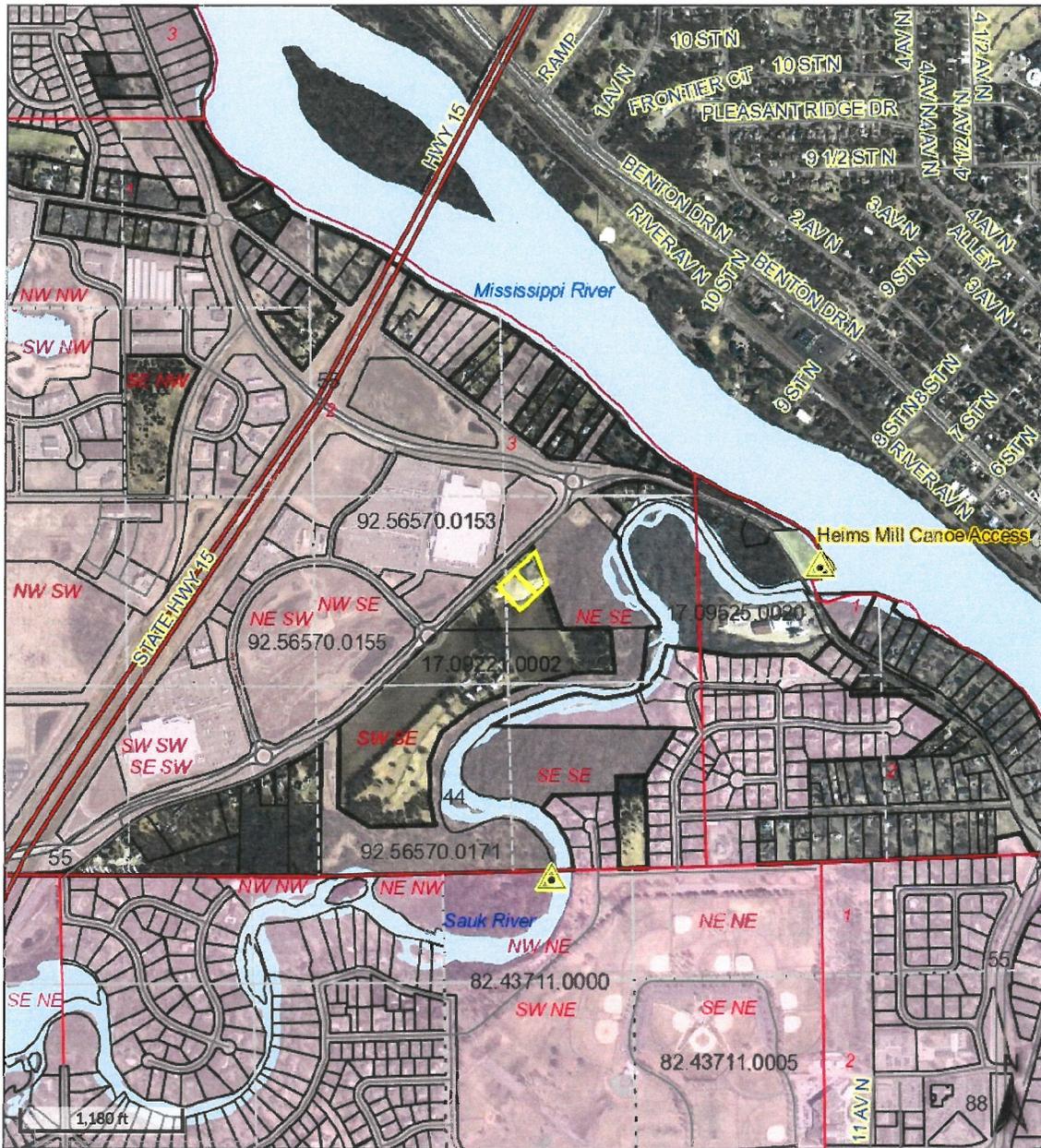
Administrator

SEAL

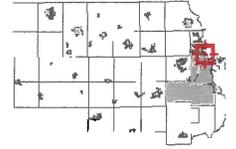
Exhibit A

Lot 1, Block 1 Westra Estates

Lot 2, Block 1 Westra Estates



Overview



Legend

-  Parcels
- Additions**
-  A
-  M
-  T
- Parcel ID Labels
-  Sections
- Quarter-Quarter Sections
-  Active Rail Line
-  Unincorporated Cities
-  Minor Civil Division - Township
-  Water Access
-  Airport
-  Cemetery
-  Parks
-  Lakes
-  Streams and River
- Major Roads**
-  Interstate Hwy
-  US Hwy
-  State Hwy
-  County Hwy
-  Roads

This map is made available on an "as is" basis, without express or implied warranty of any sort including, specifically, any implied warranties of fitness for a particular purpose, warranties of merchantability or warranties relating to the accuracy or completeness of the database(s).

Date created: 10/19/2016
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SARTELL CITY COUNCIL

AGENDA COVER MEMO

Originating Department Planning Department	Meeting Date: October 24, 2016	Agenda Item No. 7a
Agenda Section: Public Hearing	Item: Savanna Oaks Third Addition - Preliminary Plat, Final Plat, Conditional Use Permit	

RECOMMENDATION:

Approve Savanna Oaks Third Addition Preliminary Plat and Final Plat, along with Conditional Use Permit with conditions as specified in the resolutions.

COMMISSION RECOMMENDATION:

The Planning Commission recommended approval of the preliminary plat, final plat and conditional use permit with conditions as specified in the resolutions.

Fitzthum asked how other communities are dealing with solar gardens, i.e., have there been any problems since a number have been approved in the past year. Rasmussen stated that she has not heard of any issues. There was discussion regarding the spacing and size of vegetation proposed. Legatt referenced an informational meeting which she did not receive notice until after the meeting had occurred but knows the primary concern from residents in the area was to ensure that the garden would not be an eyesore. Rasmussen explained that the informational meeting was a courtesy meeting and feedback had been taken to resolve the issues. That the solar garden was reduced in size, residential development was added back into the development, and that significant landscaping would be required around the entire development. Orman said he favors gardens over individuals having panels on private property. Warzecha asked about the wetland.

BACKGROUND:

Applicant Information: Minnesota Solar LLC, along with Dorn Fischer
 Existing Zoning: R-1
 Draft Future Land Use: Low-Density Residential
 Requested Plan: Re-plat a previously approved single family development into one outlot (which will accommodate future single-family homes) and a lot which would contain a 3 MW solar garden through a conditional use permit.

Site Area: 42 Acres
 Location: West of Pinecone Road, North of 35th Street North.
 End of 60 day Extension: October 25, 2016

Conditional Use Permit

Minnesota Solar LLC is requesting the ability to operate a 25 year 3 MW solar garden on 21 acres. The solar garden is allowed through a conditional use permit (permitted use with reasonable conditions) as determined by section 10-5c-3 (service structures intended to serve families in the surrounding areas, and similar structures). The CUP will ONLY apply to Lot 1, Block 1 (20 acres). If there were a desire to grow the garden, the applicant would have to revise the preliminary plat and conditional use permit.

No permanent structures or buildings are proposed within the subject area. The solar garden is comprised of rows of racks which provide structure to the fixed-tilt solar array. The array does not exceed 11 feet in height. The garden will be required to comply with all stormwater requirements.

A significant landscaping plan has been provided which will ensure adequate year-round screening from all sides of the garden. The plan includes evergreen trees and bushes. Trees which are located within the setback areas will be preserved and also be used as screening.

1. That per the decommissioning plan, the owner/operator shall remove the equipment and facilities at the end of the project life or after their useful life. The owner or operator shall decommission the solar panels in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for the removal of all structures and foundations, all electrical transmission components, the restoration of soil and vegetation and a soundly-based plan ensuring financial resources will be available to decommission the site fully. The disposal of structures and/or foundations shall meet the requirements of all local, state and federal ordinances and laws. A decommissioning fund will be established to ensure the plan will be carried out. The City will require a copy of the LOC as part of the permit.
2. That the solar garden be limited to a maximum output of 3 MW and that the site will not exceed the area as indicated in the proposed plat (lot 1, block 1).
3. That all new on-site power and communication lines are running between the banks of the solar panels, buildings shall be buried underground on premise. All power and communication lines running to the site shall also be buried underground. The City Council may consider an exception through an amendment to the conditional use permit in instances where shallow bedrock, water courses or other elements of the natural landscape interfere with the ability to bury lines.
4. The solar garden and units shall be compliance with all building, State Electric, Plumbing and Energy Codes.
5. All security and equipment buildings on the site of the solar garden shall be permitted uses accessory to the solar garden.
6. Screening as indicated in the plan (natural screening) is required and approved as proposed. Any deviation which results in fewer plants will be required to go through the public hearing and review process.
7. A 7-foot fence will be allowed only in conjunction with the landscaping. No barbwire of any kind will be allowed. The landscaping must be on the property line side of the fence.
8. Setbacks Required – Front (Pinecone Road) 40'; side 100'; rear – 90.'

Preliminary Plat

Lot Information:

1 Lot – 21 Acres

1 Outlot – 20 Acres (see ghost plat for future layout)

Pinecone Road Dedication – at least 50' from centerline is required for roadway dedication.

Setbacks Required – Front (Pinecone Road) 40'; side 100'; rear – 90.'

Improvements:

- No public roadways or trails/sidewalks are proposed.
- The park dedication formula will be based on a commercial rate for lot 1, block 1 and payable at the time of final plat.

Conditions of Preliminary Plat Approval Include:

1. Clearly state dedicated ROW (must be 50 feet from centerline) along Pinecone Road. As drawn, the existing/additional ROW required is not dedicated.
2. Clearly indicate setbacks on the preliminary plat for the solar garden. Setbacks are measured from the property line and from dedicated ROW (not as currently drawn).
3. Outlot A is subject to further review by means of a new preliminary plat at a future date. The review of the ghost plat is not an indication of approval. Outlot A will be subject to future development fees including parkland dedication and utility. No building or zoning permits will be issued on the outlot.
4. The 3 MW solar garden conditional use permit is approved.

Final Plat

1 Lot – 21 Acres

1 Outlot – 20 Acres (see ghost plat for future layout)

Pinecone Road Dedication – at least 50' from centerline is required for roadway dedication.

Setbacks Required – Front (Pinecone Road) 40'; side 100'; rear – 90.'

Conditions of approval include:

1. Park dedication in the amount of \$67,509.29 submitted at the time of plat recording.
2. This development is subject to trunk storm, water, and sewer fees as dictated in the Development Agreement. The outlots will be subject to future trunk fees and dedication requirements.
3. Clearly state dedicated ROW (must be 50 feet from centerline) along Pinecone Road. As drawn, the existing/additional ROW required is not dedicated.
4. The 3 MW solar garden conditional use permit is approved
5. Subject to engineering, building and fire comments.
6. Payment of \$18,761.05 (assessment).

BUDGET/FISCAL IMPACT:

There are not budget/fiscal impacts. All improvements as outlined in the Final Plat Development Agreement are the sole responsibility of the Applicant.

ATTACHMENTS:

1. Project location map
2. Resolution approving the findings of fact supporting the conditional use request
3. Resolution approving the conditional use permit
4. Preliminary plat
5. Resolution approving the preliminary plat with conditions
6. Final Plat
7. Development Agreement
8. Resolution approving the final plat and development agreement

ACTION REQUESTED:

Motion to approve:

1. Resolution approving the findings of fact supporting the Conditional Use Permit
2. Resolution approving the Conditional Use Permit
3. Resolution approving the preliminary plat with conditions.
4. Resolution approving the final plat and development agreement for Savanna Oaks Third Addition with conditions.



Memorandum

To: Anita Rasmussen
Community Development Director
City of Sartell

From: Chris Sonmor

Cc: Mike Nielson

Date: September 19th, 2016

Re: Savanna Oaks Third Addition/Minnesota Solar CSG 21
WSB Project No. 03399-013

WSB & Associates has completed our review of the Savanna Oaks Third Addition plat and plans for the Minnesota Solar CSG 21 located in Sartell, Minnesota. We have generated the following comments from our review:

1. The area of the solar panels should be treated as impervious area for the water quality calculations per the Minnesota Stormwater Manual. The drainage report should be updated to reflect this and the stormwater basin volume will have to be increased. The information in the Minnesota Stormwater Manual for determining runoff on solar projects can be found at the link below:
http://stormwater.pca.state.mn.us/index.php/Stormwater_management_for_solar_projects_and_determining_compliance_with_the_NPDES_construction_stormwater_permit
2. With the proposed site being larger than 1 acre, a NPDES Construction Stormwater Permit will be required. With that, an erosion control plan and SWPPP will need to be prepared.
3. The applicant should attempt to leave as many of the existing trees as possible along the south side of the property to provide additional screening.
4. Runoff from the proposed access road should be diverted to the proposed stormwater basin.
5. The existing stormwater basin on Outlot A will have to be analyzed for both water quality and rate control when Outlot A is platted.
6. Though the depression located on the north side of the site is not listed as a wetland on the National Wetland Inventory (NWI) maps, further investigation should be done to determine that it is not a wetland. A wetland delineation may be necessary to confirm that it is or is not a wetland.
7. The drainage areas in the drainage plan should be labeled to match those in the HydroCAD calculations. Please label the drainage figures in the drainage study and re-submit.
8. Show the contours for the proposed grading.

Please have the applicant address the above items and re-submit. If you have any questions, don't hesitate to call.

Councilmember _____ introduced the following resolution and moved for its adoption:

Resolution # _____

A RESOLUTION ADOPTING FINDINGS OF FACT RELATING TO A REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE A PRIVATELY OWNED SOLAR GARDEN (SERVICE STRUCTURE)

WHEREAS, Minnesota Solar LLC, along with Dorn Fischer., has properly applied for a conditional use permit to operate a solar garden on the property(s) described as follows:

Exhibit A

“Subject Property”

WHEREAS, the Planning Commission met on October 3, 2016, and reviewed the request for a conditional use permit.

WHEREAS, The City Council conducted the public hearing on October 24, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. That Minnesota Solar LLC, along with Dorn Fischer., hereinafter referred to as “Applicant,” properly applied for a conditional use permit to allow for operations of a privately owned solar garden (service structure).
2. That the applicant appeared before the Sartell City Council for a public hearing pursuant to City Code, and that said public hearing was properly advertised, and the minutes are hereby incorporated as part of these findings by reference.
3. That Minnesota Solar LLC, along with Dorn Fischer is developing a solar garden project in conjunction with the State of Minnesota Solar Garden Program. In 2013, the State of Minnesota established the Solar Garden program allowing developers to develop, permit, own and operate solar projects with the ability to sell the solar electricity directly to customers. The project connects to Xcel’s distribution grid, and Xcel delivers the power to customers, and whereby Minnesota Solar LLC or their agent bills the customer for the electricity they purchase.
4. That the Subject Property is in the City of Sartell and is located on one parcel totaling 21 acres.

5. This district allows through conditional use permit approval of service structures, public or private designed and used to serve the uses in the surrounding area such as power substations, and similar structures and uses (10-7A-3).
6. That it has been determined that a 3 MW Solar Garden is considered a power substation or similar use and, therefore, can be considered a conditional use.
7. As required under Sartell Ordinance 10-7A-3, that the proposed service area of the Solar Garden consists of Stearns County and those Counties also surrounding Stearns County.
8. That the total area of the solar panels within the 21-acre acres and will consist of three 1 MW Solar Gardens. Final layout is subject to Xcel approval and under administrative approval by the City.
9. Based on the review of the DNR's PWI, there are no public watercourses within the project area.
10. That the conditional use *will not* be injurious to the use and enjoyment of other property owners in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the immediate vicinity and is generally compatible with the existing neighborhood due to the setbacks required for this use on the properties. Furthermore, the solar panels will not exceed 11 feet at full tilt and embedded within the exciting established berm thereby ensuring that the panels are substantially screened from adjacent property owners.
11. That the establishment of the conditional use *will not* impede the normal and orderly development and improvement of surrounding property for uses, predominate in the area, due to the fact that additional housing is being proposed on the remainder of the property. The Solar Garden is an appropriate "interim" use for the subject property.
12. Those adequate utilities, drainage, and other necessary facilities *will* been provided. The site is committed to maintaining permanent perennial vegetation under the panels that will facilitate the management of stormwater control and minimize erosion and sedimentation.
13. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance and control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result. The generation of electricity from photovoltaic solar panels is safe and effective. According the U.S. Department of Energy, few power-generating technologies have as little environmental impact as photovoltaic solar panels.
14. That the proposed use *is* in compliance with the Land Use Plan adopted by the City.

The motion for the adoption of the foregoing resolution was duly seconded by Council member , and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

, and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the 24th day of October 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator

Council member
its adoption:

introduced the following resolution and moved for

RESOLUTION # _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE PURPOSES OF OPERATING PRIVATELY OWNED SOLAR GARDEN (SERVICE STRUCTURE)

WHEREAS, Minnesota Solar LLC, along with Dorn Fischer., has properly applied for a conditional use permit to operate a solar garden on the property(s) described as follows:

Exhibit A

“Subject Property”

WHEREAS, the Planning Commission met on October 3, 2016, and reviewed the request for a conditional use permit.

WHEREAS, The City Council conducted the public hearing on October 24, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Finding of Fact, a conditional use permit (“Permit”) to allow for a 3MW solar garden on R-1, Single Family zoned property within the Subject Property is hereby granted.
2. That per the decommissioning plan submitted by the applicant, the owner/operator shall remove the equipment and facilities at the end of the project life or after their useful life. The owner or operator shall decommission the solar panels in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for the removal of all structures and foundations, all electrical transmission components, the restoration of soil and vegetation and a soundly-based plan ensuring financial resources will be available to decommission the site fully. The disposal of structures and/or foundations shall meet the requirements of all local, state and federal ordinances and laws.
3. That the solar garden be limited to a maximum output of 3 MW and that the site will not exceed 21 acres in size.
4. That per the decommissioning plan, the owner/operator shall remove the equipment and facilities at the end of the project life or after their useful life. The owner or operator shall decommission the solar panels in the event they are not in use for twelve (12) consecutive months. The plan shall include provisions for the removal of all structures and foundations,

all electrical transmission components, the restoration of soil and vegetation and a soundly-based plan ensuring financial resources will be available to decommission the site fully. The disposal of structures and/or foundations shall meet the requirements of all local, state and federal ordinances and laws. A decommissioning fund will be established to ensure the plan will be carried out. The City will require a copy of the LOC as part of the permit.

5. That the solar garden be limited to a maximum output of 3 MW and that the site will not exceed the area as indicated in the proposed plat (lot 1, block 1).
6. That all new on-site power and communication lines are running between the banks of the solar panels, buildings shall be buried underground on premise. All power and communication lines running to the site shall also be buried underground. The City Council may consider an exception through an amendment to the conditional use permit in instances where shallow bedrock, water courses or other elements of the natural landscape interfere with the ability to bury lines.
7. The solar garden and units shall be compliance with all building, State Electric, Plumbing and Energy Codes.
8. All security and equipment buildings on the site of the solar garden shall be permitted uses accessory to the solar garden.
9. Screening as indicated in the plan (natural screening) is required and approved as proposed. Any deviation which results in fewer plants will be required to go through the public hearing and review process. Additional vegetation may be required if it is determined that the planted materials do not adequately screen the fence and solar panels.
10. A 7-foot fence will be allowed only in conjunction with the landscaping. No barbwire of any kind will be allowed. The landscaping must be on the property line side of the fence.
11. Setbacks Required – Front (Pinecone Road) 40'; side 100'; rear – 90.'
12. The Conditional Use Permit upon written notice being provided by the City to the Permittee but without further action by the Planning Commission or City Council, shall expire if the permit holder fails to initiate such conditional use permit and fulfill each and every condition attached thereto within (2) years from the date of its authorization, or if the use is discontinued for a continuous twelve (12) month period, unless a petition for an extension of time in which to complete or utilize the use that has been granted by the Council. Such an extension shall be requested in writing and filed with the City at least thirty (30) days before the expiration date of the original conditional use permit. The request for extension shall state facts showing a good faith attempt to complete or utilize the use permitted in the conditional use permit. Such petition shall be presented to the Planning Commission for a recommendation to the Council and acted upon by the Council.
13. Revocation: The City Council shall revoke a Conditional use permit when it determines that the terms and conditions of the permit as issued are no longer being complied with. A

certified copy of an order of the City revoking a Conditional use permit shall be filed with the County Recorder for recording.

14. The City Administrator and/or his/her designee shall have the right to inspect the premises for compliance and safety purposes annually or at any time upon reasonable request.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the 24th day of October, 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator

Councilmember _____ introduced the following resolution and moved for its adoption

**RESOLUTION NO.
RESOLUTION APPROVING THE PRELIMINARY
PLAT OF SAVANNA OAKS THIRD ADDITION**

WHEREAS, the proposed plat has been reviewed by the city engineer; and

WHEREAS, the Planning Commission has reviewed the proposed plat at their October 3, 2016, meeting; and

WHEREAS, after proper notice was given and a public hearing was held on October 24, 2016, at which time all persons present wishing to be heard regarding the matter were given an opportunity to be heard.

WHEREAS, the conditions of approval include:

1. Clearly state dedicated ROW (must be 50 feet from centerline) along Pinecone Road. As drawn, the existing/additional ROW required is not dedicated.
2. Clearly indicate setbacks on the preliminary plat for the solar garden. Setbacks are measured from the property line and from dedicated ROW (not as currently drawn).
3. Outlot A is subject to further review by means of a new preliminary plat at a future date. The review of the ghost plat is not an indication of approval. Outlot A will be subject to future development fees including parkland dedication and utility. No building or zoning permits will be issued on the outlot.
4. The 3 MW solar garden conditional use permit is approved.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the ___ day of _____, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SARTELL, MINNESOTA: That the preliminary plat of Savanna Oaks Third Addition as described as follows be approved:

See Exhibit A

ADOPTED BY THE SARTELL CITY COUNCIL THIS _____ DAY OF _____, 2016.

Mayor

ATTEST:

Administrator

SEAL

Council member
for its adoption:

introduced the following resolution and moved

RESOLUTION NO

**RESOLUTION APPROVING FINAL PLAT, AND DEVELOPMENT AGREEMENT
SAVANNA OAKS THIRD ADDITION**

WHEREAS, a public hearing was held on the preliminary plat of Savanna Oaks Third Addition on October 24, 2016 at which time all persons wishing to be heard regarding the matter were given an opportunity to be heard; and

WHEREAS, the council adopted a resolution approving the final plat with the following conditions:

1. Park dedication in the amount of \$ 67,509.29 submitted at the time of plat recording.
2. This development is subject to trunk storm, water, and sewer fees as dictated in the Development Agreement. The outlots will be subject to future trunk fees and dedication requirements.
3. Clearly state dedicated ROW (must be 50 feet from centerline) along Pinecone Road. As drawn, the existing/additional ROW required is not dedicated.
4. The 3 MW solar garden conditional use permit is approved
5. Subject to engineering, building and fire comments.
6. Payment of \$18,761.05 (assessment).

WHEREAS, a final plat for Savanna Oaks Third Addition has been submitted which indicates that no significant changes within that portion of the preliminary plat, is included in the final plat.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SARTELL, MINNESOTA: That the final plat and Development Agreement for Savanna Oaks Third Addition be approved:

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24^h DAY OF OCTOBER, 2016

Mayor

ATTEST:

Administrator

SEAL

PLAT

Recording. The Developer will record the Plat and this Development Agreement with the County at Developer's expense prior to award of the construction contract for the Improvements or within one hundred and eighty (180) days of Final Plat approval and will forward confirmation of the recording of the documents to the City. In the event that technical or clerical revisions are needed in this document or if for any reason the County Recorder deems the Development Agreement unrecordable, the Developer will cooperate with the City in the execution or amendment of any revised Development Agreement. If, for any reason, the Plat is not recorded by the County, Developer agrees to hold the City harmless for any costs incurred. It is expressly understood that Developer will have no claim for breach of this Agreement in the event the Plat is not recordable or revisions are required in the Plat. If the Plat is not recorded prior to the assignment of assessments, the Developer shall be responsible for all costs incurred in the dividing of assessments at a later date.

Monuments. The Developer will install Plat monuments within one year after recording the Plat. No building permit will be issued for a lot in the Plat until the lot monuments have been installed and certified by a registered land surveyor. Monuments will need to be relocated and/or replaced if they become buried or removed during the excavation/development of the property.

Permits. Upon execution of this Agreement, the Developer and other necessary parties shall promptly apply for all permits, approvals, licenses or other documents from any and all necessary governmental agencies (including but not limited to the City, Benton/Stearns County, the Pollution Control Agency, the Department of Health and the Department of Natural Resources) so as to enable the Improvements shown in the Plans as herein contemplated. The Developer shall use its best efforts to obtain the same as soon as reasonably possible.

IMPROVEMENTS

Private Utilities. All private utilities (e.g. electric, telephone, cable and gas) must be installed within a common area at the Developer's expense. Developer is responsible for contacting utility companies for service to the Development Property. Developer is also responsible for any cost incurred in the installation of such utilities.

Street Lights. It is the responsibility of the Developer to include a street lighting plan prepared by the City's street lighting utility company in the Plans submitted for City approval and, upon approval, to have the street lights installed (by the contractor or utility company approved by the City in the City's sole discretion) at the Developer's expense. The Developer is required to utilize the City approved street light standards unless the Developer receives prior City approval to vary the light standards.

Hard Surfaced Driveways. Hard surfaced driveways and concrete aprons are a requirement for each residential lot in the Plat and must be installed prior to the Certificate of Occupancy being issued or as soon thereafter as possible, weather permitting.

City Approval. The City reserves the right to delay the bituminous wear paving if conditions warrant the delay. All work will be subject to the inspection and approval of the City and/or a duly authorized engineer of the City. Any unacceptable work will be corrected at the sole cost and expense of the Developer, to the satisfaction and approval of the City.

Right to Proceed. Within the Plat, the Developer may not grade or otherwise disturb the earth, remove trees, construct sewer lines, water lines, streets, utilities, public or private improvements, or any buildings until all the following conditions have been satisfied: (a) this Agreement has been fully executed by both parties and filed with the County, and (b) the City has issued a letter that all conditions required to commence the Improvements have been satisfied and that the Developer may proceed.

ADDITIONAL CONDITIONS OF APPROVAL

The Developer shall also comply with the following conditions:

- A.** That the Developer will be required to obtain a NPDES Phase II (Construction Site) permit from the MPCA.
- B.** That all comments by the City engineering, police, and/or fire departments attached hereto as **Exhibit B** must be resolved to the satisfaction of the City to be evidenced by written notice to proceed issued by the City.

DEDICATION

Developer will dedicate to the City, after their completion, all water and sewer mains, lift stations, water hydrants, storm sewer mains, storm sewer, stormwater ponds, pedestrian trails, roadways, street lights, sidewalks, and other structures located in the right-of-ways in the Plat shown in the Plans. Developer will provide to the City any and all necessary easements and/or dedications or deeding to ensure that the City has the ability to maintain, repair, replace or modify the roadways, trails, sewer and water mains, storm sewers, holding and sedimentation ponds and other public improvements located in the Plat.

PONDS AND STORMWATER PIPES

Cleaning of Ponds. At such time as the City determines that construction on the Subject Property has been sufficiently completed so as not to cause significant erosion which will contaminate the holding ponds servicing the Subject Property, the Developer will clean/dredge all holding ponds and storm water pipes on the Subject Property. In the event the ponds require cleaning/dredging prior to the completion of all such construction, the City may request that the Developer complete more than one cleaning of the holding ponds. Developer is responsible for all permits relating to cleaning and dredging of ponds and pipes, including permits required by the Department of Natural Resources and the Army Corps of Engineers.

Buffer Area Adjacent to Ponds. All ponds servicing the Subject Property, whether such ponds are located on City owned property, easements running in favor of the City, or on private property, must maintain a minimum of an 8' natural buffer from the high water mark. Notwithstanding the above, one access to each pond may be required by the City in a location determined by the City in its sole discretion.

EROSION AND LANDSCAPING

Erosion Control. The Developer will be responsible for the implementation and maintenance of development-wide erosion control measures. The Developer is hereby required to make application for a MPCA General Storm Water Permit for Construction Activity, Form #MNR 100001. This permit and its associated requirements shall remain in effect until **all** building sites within the Subdivision have been developed. The Developer will also comply with any erosion control method ordered by the City for the prevention of damage to adjacent property and the control of surface water runoff. As the development progresses, the City may impose additional erosion control requirements if, in the opinion of the City Engineer, such requirements are necessary to retain soil and prevent siltation of streams, ponds, lakes, or other adjacent properties, or of City utility systems. The Developer will comply with the erosion control plans and with any such additional instruction it receives from the City. The Developer shall properly clear any soil, earth or debris on City owned property, or public right of way resulting from construction work by the Developer or Builder, its agents or assigns. Failure to clean the site within 7 days will result in the City hiring out or performing the clean up and billing the Developer and its assigns the cost plus 15%. The Developer will cause to be performed to the City Engineer's satisfaction all finish grading, and will establish turf in all swales and ditches and will maintain said grading, swales, and ditches until the Improvements are completed and accepted by the City. All rear yard drainage swales will be final graded and restored with erosion control fabric. All areas disturbed by excavation and backfilling operations will be reseeded immediately after the completion of the work in that area. Seed will be rye grass or other fast growing seed to provide a temporary ground cover as rapidly as possible. All seeded areas will be mulched and disc anchored as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion. All swales and other drainage measures required by the Plans, grading plan, engineering reports and/or soil erosion control plan, as contained herein or as required by the City, shall not be disrupted, changed, or not maintained such that the swale or other drainage measures no longer function according to the original design. The City shall have the right at any time to enter upon the Subject Property so as to ensure surface water drainage as originally designed. The Developer agrees to reimburse the City for any costs incurred by the City as a result of such corrective action.

Hold Harmless Agreement. The Developer acknowledges that its failure to control erosion may cause flooding and/or damage to adjoining property owners. In such event, the Developer agrees to hold the City harmless and indemnify the City from claims of all third parties of the Developer for flooding and/or damages arising out of such failure. Further, in the event the City undertakes any corrective actions to prevent or minimize any such flooding and/or damage, the Developer agrees to hold the City harmless and indemnify the City from claims of

all third parties for damages arising out of said corrective action by the City, and agrees to reimburse the City for all out of pocket expenses incurred by the City arising out of the corrective action including, but not limited to any costs necessary to re-landscape disrupted soils located with the Plat.

Lot Maintenance. The Developer will maintain all lots and outlots in the Plat free of litter and debris. The Developer will mow all grass and weeds in excess of 10 inches in height on vacant lots and boulevards. Cut trees, tree stumps, or construction debris will be removed from the Plat. Burying or burning of trees or construction debris is not permitted on site.

CITY FEES

Area Charges. Trunk charges are to be paid prior to the recording of the final plat (based on 914,760 square feet or 21 acres).

Water Trunk - \$53,466

Sanitary Sewer Trunk - \$53,466

Storm Trunk – \$91,476

Assessment - \$18,761.05

Park Fees. The developer shall deposit \$67,509.29 in park fees in lieu of dedication prior to the recording of the final plat.

Future Fees. Outlots A, will be subject to future trunk and park fees.

SAC/WAC. The Developer acknowledges that sewer and water access charges will be payable at then current rates at the time building permits are pulled for construction on the Property. Developer agrees to make buyers and/or future tenants of the Property aware that such charges will be payable at any time permits are required, including initial building shell construction and at future tenant improvement build-out.

MISCELLANEOUS

Representations. The Developer represents that the Plat complies with all city, county, state, and federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances, and environmental regulations and permits thereto related. If the City determines that the Plat does not comply, the City may refuse to allow construction or development work in the Plat until compliance is achieved.

Assignment. This Development Agreement cannot be assigned or transferred without the written consent of the City. A breach of the terms of this Agreement by the Developer, including the unauthorized assignment or transfer of the Agreement, will be grounds for denial of the issuance of any building permit.

Waivers. The rights of the City under this Agreement are in addition to any other rights under statute, ordinance or any other agreement. The action or inaction of the City will not constitute a waiver or amendment under the provisions of this Agreement. To be binding,

amendments or waivers will be in writing, signed by the parties and approved by the City Council. The City's failure to promptly take legal action to enforce this Agreement will not be a waiver or release. There is no intent to benefit any third parties and third parties will have no recourse against the City under this Agreement.

Reimbursement. The Developer will reimburse the City for all costs incurred by the City in the defense or enforcement of this Agreement, or any portion thereof, including court cost and reasonable engineering and attorneys' fees.

License to Enter Land. The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the Subject Property to perform all work and/or inspections deemed appropriate by the City during the development of the Subject Property.

Violation of This Agreement. If the Developer fails to perform any of the terms of this Agreement in the manner required by the City, the City shall be entitled to recover, from the Developer or the issuer of Developer's financial guarantee, the full amount of any and all financial guarantees. Breach of any of the terms of this Development Agreement by the Developer shall also be grounds for denial of Building or Occupancy Permits for buildings in the Plat.

Agreement Binding. The terms and provision hereof shall be binding upon, and inure to the benefit of the heirs, representatives, successors and assigns of the parties hereto and shall be binding upon all future owners of all or any part of the Subject Property and shall be deemed covenants running with the land.

Indemnification. The Developer will have no claim against the City and its officers and employees for damages sustained or costs incurred resulting from plat approval and development. The City and its officers, agents and employees will not be personally liable or responsible in any manner to the Developer, contractor or subcontractors, suppliers, laborers, or to any other person or persons whomsoever, for any claims, demands, damages, actions, or causes of action of any kind or character whatsoever arising out of or by reason of the execution of this Agreement, or the design, performance, and completion of the work and the improvements to be provided by Developer pursuant to this Agreement. The Developer will hold the City harmless from claims by third parties, including but not limited to other property owners, contractors, subcontractors and suppliers, for damages sustained or costs incurred resulting from plat approval and the development of the Property. The Developer agrees to indemnify, defend and hold harmless the City, its agents and employees from any claim, demand, suit, action or other proceeding whatsoever by any person for any loss or damage to property or any injury to or death of any person resulting from any actions by the Developer, or its agents or contractors.

Insurance. Until all of Developer's obligations under this Agreement are fulfilled, the Developer will provide and maintain public liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise. Limits for bodily injury or death will not be less than \$500,000 for one person and \$1,500,000 for each

occurrence. Limits for property damage will not be less than \$500,000 for each occurrence. The City will be named as an additional named insured on said policy and the policy shall provide that it may not be cancelled without 30 day prior written notice to the City. The Developer will file a copy of the insurance coverage with the City upon execution of this Agreement. The insurance policy obtained by the Developer is subject to City approval. In the event that the City is held liable to a third party by a court of competent jurisdiction for damages and the insurance obtained by Developer for any reason fails to cover the City, the Developer will be liable under this Agreement for any and all costs incurred or damages claimed against the City.

Incorporation by Reference. All plans, special provisions, proposals, specifications and contracts for the Improvements to be made pursuant to this Agreement shall be and hereby are made a part of this Agreement by reference as fully as if set forth herein in full.

Invalidity of Any Section. If any portion, section, subsection, sentence, clause, paragraph or phase of this Agreement is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not effect or void any of the other provisions of this Agreement.

DEFAULT ON AGREEMENT

Events of Default. The following shall be “Events of Default” under this Agreement and the term “events of default” shall mean, whenever it is used in this Agreement (unless the context otherwise provides) any one or more of the following events:

- A. Failure by the Developer to observe and substantially perform any covenant, condition, obligation, or agreement on its part to be observed or performed hereunder, including providing security or renewal of security as provided in this Agreement.
- B. If the Developer shall admit in writing its inability to pay its debts, generally as they become due, or shall file a petition in bankruptcy, or shall make an assignment for the benefit of its creditors, or shall consent to the appointment of a receiver of itself or of the whole or any substantial part of the Subject Property.
- C. If the Developer does not pay the assessments due on the property.

If the Developer fails to cure the Event of Default within ten (10) days of the date of notice sent to Developer by regular first class U.S. mail, Developer agrees that the City is hereby granted the right and privilege to declare any amounts expended by the City then due and payable as liquidated damages in full, and the City may immediately bring legal action against the Developer to collect such sums expended by the City; the Developer shall be personally responsible for payment of such sums; in addition, the City shall have a lien against the Subject Property. In addition to any other remedy provided in this Agreement, and without waiver of any such right, the City may avail itself of any or all of the following remedies:

1. Halt all Plat development work and construction of Improvements.
2. Refuse to issue building permits or occupancy permits as to any parcel until such time as the Event of Default is cured.
3. Apply to a court of competent jurisdiction to enjoin continuation of the Event of Default.

4. Terminate this Agreement by written notice to the Developer.

Addresses. The address of the Developer for the purposes of this Development Agreement is:

The address of the City for the purposes of this Development Agreement is:

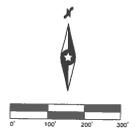
City of Sartell
125 Pine Cone Road North
PO Box 140
Sartell, MN 56377

**EXHIBIT A
LEGAL DESCRIPTION**

EXHIBIT B

CITY DEPARTMENT COMMENTS

1. Park dedication in the amount of <\$ 67,509.29 > submitted at the time of plat recording.
2. This development is subject to trunk storm, water, and sewer fees as dictated in the Development Agreement. The outlots will be subject to future trunk fees and dedication requirements.
3. Clearly state dedicated ROW (must be 50 feet from centerline) along Pinecone Road. As drawn, the existing/additional ROW required is not dedicated.
4. The 3 MW solar garden conditional use permit is approved
5. Subject to engineering, building and fire comments.
6. Payment of \$18,761.05 (assessment) prior to the recording of the plat.
7. Setbacks for the solar garden - Front (Pinecone Road) 40'; side 100'; rear – 90'



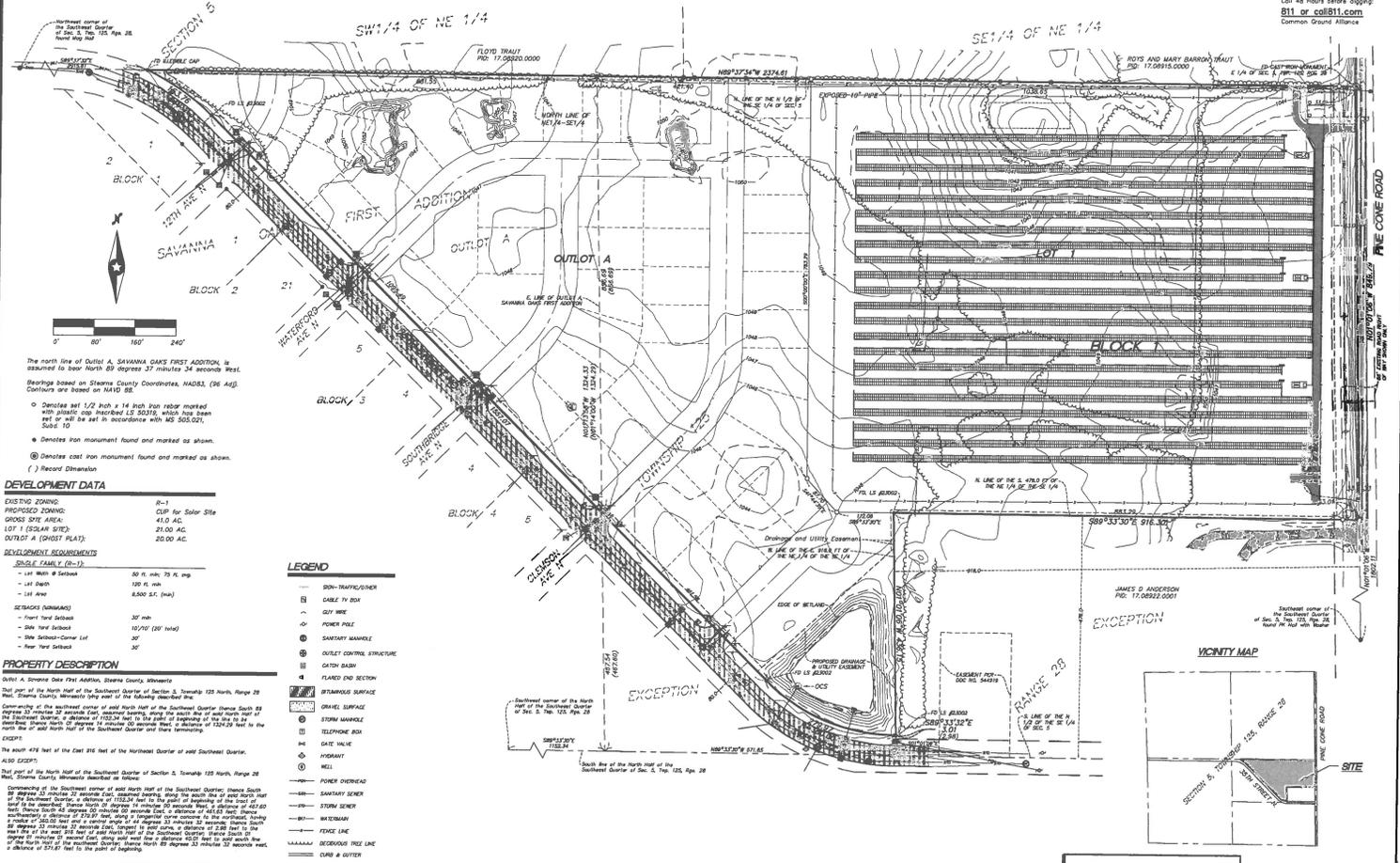
Westwood
 2200 Broadway, Suite 200, Minneapolis, MN 55411
 Phone: (612) 339-8800
 Fax: (612) 339-8801
 www.westwoodpro.com

Surveyor	_____
Date	11/12/15
Client	Minnesota Solar, LLC
Address	_____
Block	_____
Section	_____
County	_____
State	_____

Prepared for:
Minnesota Solar, LLC
 Minneapolis, MN

B.R. Sartell
 Surveyor
 State of Minnesota

Date: 11/12/15
 Sheet: 2 OF 2
 ALTA/ACSM
 Land Title Survey



The north line of Outlot A, SAVANNA OAKS FIRST ADDITION, is obtained to show North 89 degrees 27 minutes 24 seconds West. Bearings based on Stearns County Coordinates, NAD83, (96 AD). Contours are based on NAD 83.

① Denotes nail 1/2" dia. x 18" long iron rebar marked with plastic cap inscribed LS 50370, which has been set in accordance with MS 503.007, Subd 10.

② Denotes iron monument found and marked as shown.

③ Denotes cast iron monument found and marked as shown.

() Record Dimension

DEVELOPMENT DATA

EXISTING ZONING: R-1
 PROPOSED ZONING: CUP for Solar Site
 CDDSD ZONE AREA: 44.00 AC.
 LOT 1 (SOLAR SITE): 21.00 AC.
 OUTLOT A (DISSET PLAT): 20.00 AC.

DEVELOPMENT REQUIREMENTS

- SINGLE FAMILY (R-1)**
- Lot Width @ Setback: 50 ft. min; 75 ft. imp.
 - Lot Depth: 150 ft. min.
 - Lot Area: 8,500 sq. ft. (min)
- SETBACKS (ADDITIONS)**
- Front Yard Setback: 30' min.
 - Side Yard Setback: 10' (10' min)
 - Side Setback-Corner Lot: 30'
 - Rear Yard Setback: 30'

PROPERTY DESCRIPTION

Outlot A, Savanna Oaks First Addition, Stearns County, Minnesota
 That part of the South Half of the Southwest Quarter of Section 5, Township 123 North, Range 28 West, Stearns County, Minnesota that is the following described:

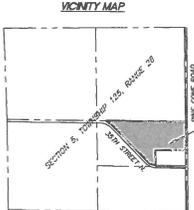
Commence at the southeast corner of said North Half of the Southwest Quarter (thence South 89 degrees 27 minutes 24 seconds West, 112.24 feet to the point of beginning of the east half of the Southwest Quarter of Section 5, Township 123 North, Range 28 West, Stearns County, Minnesota; thence North 89 degrees 27 minutes 24 seconds West, a distance of 132.25 feet to the north line of said North Half of the Southwest Quarter and from thence northerly.

EXCEPT:

The south 47.8 feet of the East 816 feet of the Northeast Quarter of said Southwest Quarter.

LEGEND

- BORN-TRAFFIC/OWNER
- GASETY PIPES
- GAS LINE
- POWER POLE
- SANITARY MANHOLE
- OUTLET CONTROL STRUCTURE
- GATCH BASIN
- PLANNED END SECTION
- OBTAINABLE SURFACE
- GRAVEL SURFACE
- STONE SURFACE
- TELEPHONE BOX
- GATE VALVE
- HYDRANT
- WELL
- POWER OVERHEAD
- SANITARY SEWER
- STORM SEWER
- WATERMAIN
- FENCE LINE
- DECIDUOUS TREE LINE
- CURB & GUTTER



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 Fax: (612) 339-4471
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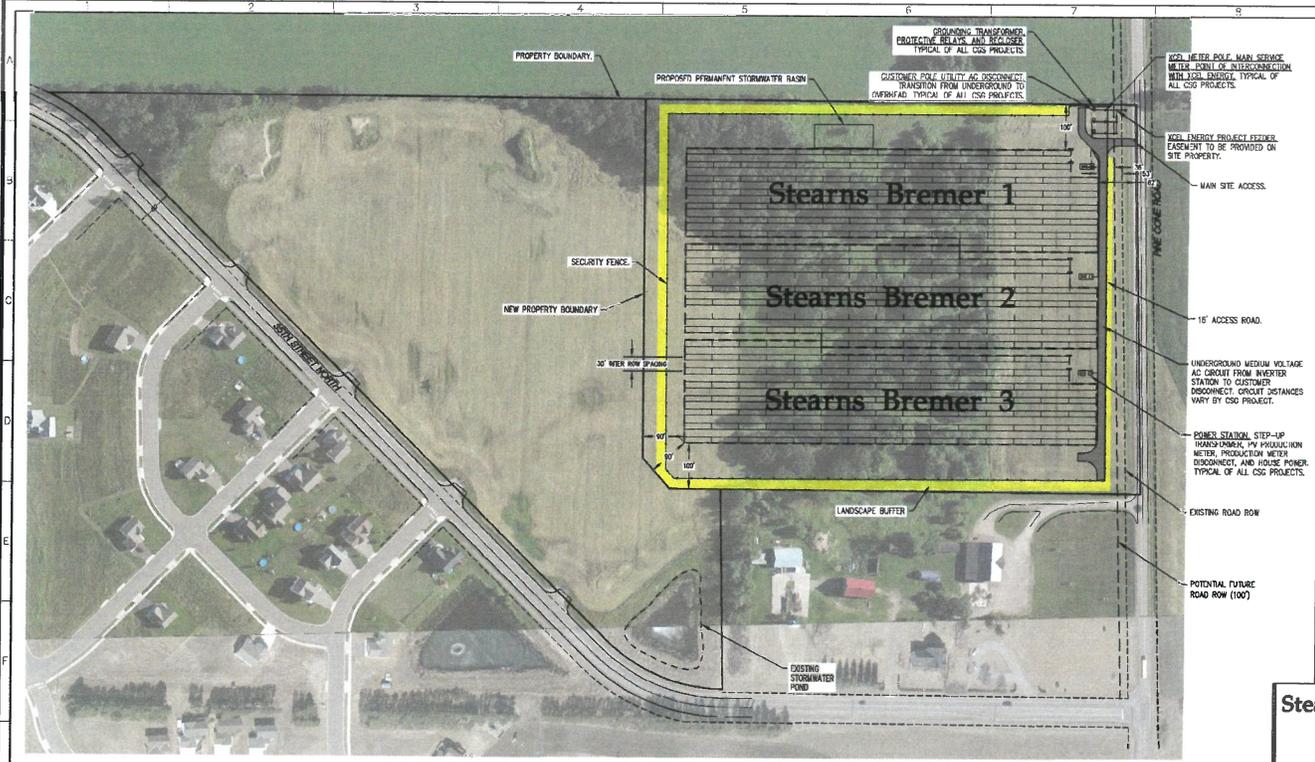
I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.
 Title: PE
 Date: 08-27-16 License No. 00339

Proposed for:	Client:	Drawn:
Minnesota Solar, LLC	TSJ	TSJ
Minneapolis, Minnesota	TSJ	TSJ

Minnesota Solar, LLC
 Minneapolis, Minnesota

Savanna Oaks Third Addition
 Savanna, Minnesota

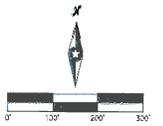
Preliminary
 Plat



Westwood
 Professional Services, Inc.
 Phone: 612-835-0110 188 Exchange Drive
 Fax: 612-835-0111 188 Exchange Drive
 Cell: 612-835-0112 188 Exchange Drive
 WestwoodProfessionalServices.com

Designed	2014
Checked	2014
Drawn	2014
Revised/Drawn by/Date	
Reviewed	
Approved	

Prepared for:
MINNESOTA SOLAR CSG XI, LLC
 4380 IDG Center
 88 South 8th St
 Minneapolis, MN 55402



Stearns Bremer

- NOTES**
1. ARRAY BLOCK IS 1.32 MWdc, 1.0 MWac
 2. ARRAY BLOCK IS 3,888 MODULES (108 RACKS)
 3. ARRAY TILT ANGLE IS 30 DEGREES
 4. ARRAY INTER-ROW SPACING IS 30 FT.
 5. REFER TO SINGLE LINE DIAGRAM FOR DETAILS.
 6. INSTALLATION TO COMPLY WITH NEC 2014 ARTICLE 690 AND ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES OR REGULATIONS.
 7. EQUIPMENT SHALL BE LABELED PER NEC 690 AND XCEL ENERGY REGULATIONS.
 8. 15' ACCESS ROADS SHALL BE DESIGNED TO ACCOMMODATE ALL CONSTRUCTION, OPERATIONS, MAINTENANCE, AND UTILITY TRAFFIC THROUGHOUT THE SITE.

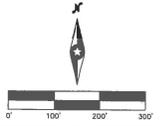
Not for Construction
 Date: 9/01/2016
 Drawing No:



Westwood
 Phone: (952) 837-8110 1888 Argonne Drive
 Fax: (952) 837-8102 1888 Argonne Drive
 Web: (952) 837-8110 www.westwood.com
 Westwood Professional Services, Inc.

Designed	WJM
Checked	MTM
Drawn	WJM
Record Drawing by/Date	
Revised	DESCRIPTION
1	
2	
3	
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5	
6	
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8	

Prepared for:
MINNESOTA SOLAR CSG 21, LLC
 4200 IDS Center
 80 South 8th St
 Minneapolis, MN 55402



**B.R. Sartell
 Community Solar
 Gardens**
 Sartell, Minnesota

Buffer Planting Schedule

KEY	QTY	COMMON/BOTANICAL NAME	SIZE	SPACING	D.C.	MATURE HEIGHT
10		Black Hills Spruce / <i>Picea glauca</i> var. <i>mariana</i>	7" HT. BB	18"-20"	O.C. TYP.	30'-40'
30		Techny Arborvitae / <i>Thuja occidentalis</i> 'Techny'	7" HT. BB	8"-20"	O.C. TYP.	12'-15'
38		Autumn Brilliance Serviceberry / <i>Amelanchier x grandiflora</i> 'Autumn Brilliance'	8" HT. BB, Q.LAMP	8"-20"	O.C. TYP.	20'-25'
34		Cardinal Dogwood / <i>Cornus sericea</i> 'Cardinal'	#5 CONT.	8"-20"	O.C. TYP.	8'-10'
35		Redwing Highbush Cranberry / <i>Vaccinium corymbosum</i> 'J.N. Selig'	#5 CONT.	8"-20"	O.C. TYP.	8'-10'

NOTE: QUANTITIES ON PLAN SUPERSEDE LIST QUANTITIES IN THE EVENT OF A DISCREPANCY.

Buffer Planting Materials

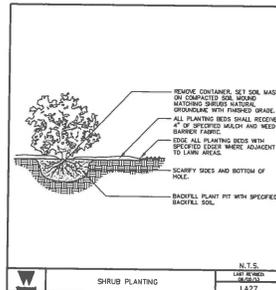
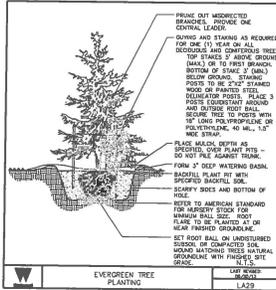


Preliminary Landscape Plan

Not for Construction
 Date: 09/07/15
 Drawing No: 1 of 2
 000729.PLPC.dwg

Planting Notes

- CONTRACTOR SHALL CONTACT OWNER "ONE CALL" (800-454-0022 OR 800-252-1168) TO VERIFY LOCATIONS OF ALL UNDERGROUND UTILITIES PRIOR TO INSTALLATION OF ANY PLANTS OR LANDSCAPE MATERIAL.
- ACTUAL LOCATION OF PLANT MATERIAL IS SUBJECT TO FIELD AND SITE CONDITIONS.
- NO PLANTING WILL BE INSTALLED UNTIL ALL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
- ALL SUBSTITUTIONS MUST BE APPROVED BY THE LANDSCAPE ARCHITECT PRIOR TO SUBMISSION OF ANY BID AND/OR QUOTE BY THE LANDSCAPE CONTRACTOR.
- CONTRACTOR SHALL PROVIDE ONE YEAR GUARANTEE OF ALL PLANT MATERIALS. THE GUARANTEE BEGINS ON THE DATE OF THE LANDSCAPE ARCHITECT'S OR OWNER'S WRITTEN ACCEPTANCE OF THE INITIAL PLANTING. REPLACEMENT PLANT MATERIAL SHALL HAVE A ONE YEAR GUARANTEE COMMENCING UPON PLANTING.
- ALL PLANTS TO BE SPECIMEN GRADE, MINNESOTA-GROWN AND/OR HARDY. SPECIMEN GRADE SHALL ADHERE TO, BUT IS NOT LIMITED BY THE FOLLOWING STANDARDS:
ALL PLANTS SHALL BE FREE FROM DISEASE, PESTS, WOUNDS, SCARS, ETC.
ALL PLANTS SHALL BE FREE FROM NOTICEABLE GAPS, HOLES OR DEFORMITIES.
ALL PLANTS SHALL BE FREE FROM BROWN OR DEAD BRANCHES.
ALL PLANTS SHALL HAVE HEAVY, HEALTHY BRANCHING AND LEAVING.
CONIFER TREES SHALL HAVE AN ESTABLISHED MAIN LEADLE AND A HEEDT TO WIDTH RATIO OF NO LESS THAN 5:3.
- PLANTS TO MEET AMERICAN STANDARDS FOR NURSERY STOCK (ANSI Z60.1-2004 OR MOST CURRENT VERSION) REQUIREMENTS FOR SIZE AND TYPE SPECIFIED.
- PLANTS TO BE INSTALLED AS PER MMLA & ANSI STANDARD PLANTING PRACTICES.
- PLANTS SHALL BE IMMEDIATELY PLANTED UPON ARRIVAL AT SITE. PROPERLY HEEL-IN MATERIALS IF NECESSARY; TEMPORARY ONLY.
- ROOM TO PLANTING, FIELD VERIFY THAT THE ROOT COLLAR/ROOT FLAIR IS LOCATED AT THE TOP OF THE BALLED & BURLAP TREE. IF THIS IS NOT THE CASE, SOIL SHALL BE REMOVED DOWN TO THE ROOT COLLAR/ROOT FLAIR. WHEN THE BALLED & BURLAP TREE IS PLANTED, THE ROOT COLLAR/ROOT FLAIR SHALL BE EVEN OR SLIGHTLY ABOVE FINISHED GRADE.
- OPEN TOP OF BURLAP ON BID MATERIALS, REMOVE POT ON POTTED PLANTS, SPLIT AND BREAK APART HEAT POTS.
- PRUNE PLANTS AS NECESSARY - PER STANDARD NURSERY PRACTICE AND TO CORRECT POOR BRANCHING OF EXISTING AND PROPOSED TREES.
- THE NEED FOR SOIL AMENDMENTS SHALL BE DETERMINED UPON SITE SOIL CONDITIONS PRIOR TO PLANTING. LANDSCAPE CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT FOR THE NEED OF ANY SOIL AMENDMENTS.
- BACKFILL SOIL AND TOPSOIL TO ADHERE TO MVDOT STANDARD SPECIFICATION 8077 (SELECT TOPSOIL BOTTOM) AND TO BE EXISTING TOP SOIL FROM SITE FREE OF ROOTS, ROCKS LARGER THAN ONE INCH, SUBSOL TERMS, AND LARGE WEEDS UNLESS SPECIFIED OTHERWISE. MINIMUM 12" DEPTH TOPSOIL FOR TREE, SHRUBS, AND PERENNIALS.
- PROVIDE MULCH FOR ALL TREE AND SHRUB PLANTINGS PER DETAIL. MULCH TO BE SHREDDED HARDWOOD AND FREE OF DELETERIOUS MATERIAL. MULCH 3" DIAMETER RING AROUND ALL TREES AND SHRUBS TO A DEPTH OF 4". KEEP MULCH OFF TRUNK.
- CONTRACTOR SHALL PROVIDE NECESSARY WATERING OF PLANT MATERIALS UNTIL THE PLANT IS FULLY ESTABLISHED OR IRRIGATION SYSTEM IS OPERATIONAL. OWNER WILL NOT PROVIDE WATER FOR CONTRACTOR.
- REPAIR, REPLACE, OR PROVIDE SOIL/SEED AS REQUIRED FOR ANY ROADWAY BOULEVARD AREAS ADJACENT TO THE SITE DISTURBED DURING CONSTRUCTION.
- REPAIR ALL DAMAGE TO PROPERTY FROM PLANTING OPERATIONS AT NO COST TO OWNER.



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 10000 W. 100TH AVE. SUITE 100
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Designer	WTW
Checker	WTW
Drawn	WTW
Revised	
Scale	AS SHOWN

Prepared for:
MINNESOTA SOLAR CSG 21, LLC
 4200 IDS Center
 80 South 8th St
 Minneapolis, MN 55402

**B.R. Sartell
 Community Solar
 Gardens**
 Sartell, Minnesota

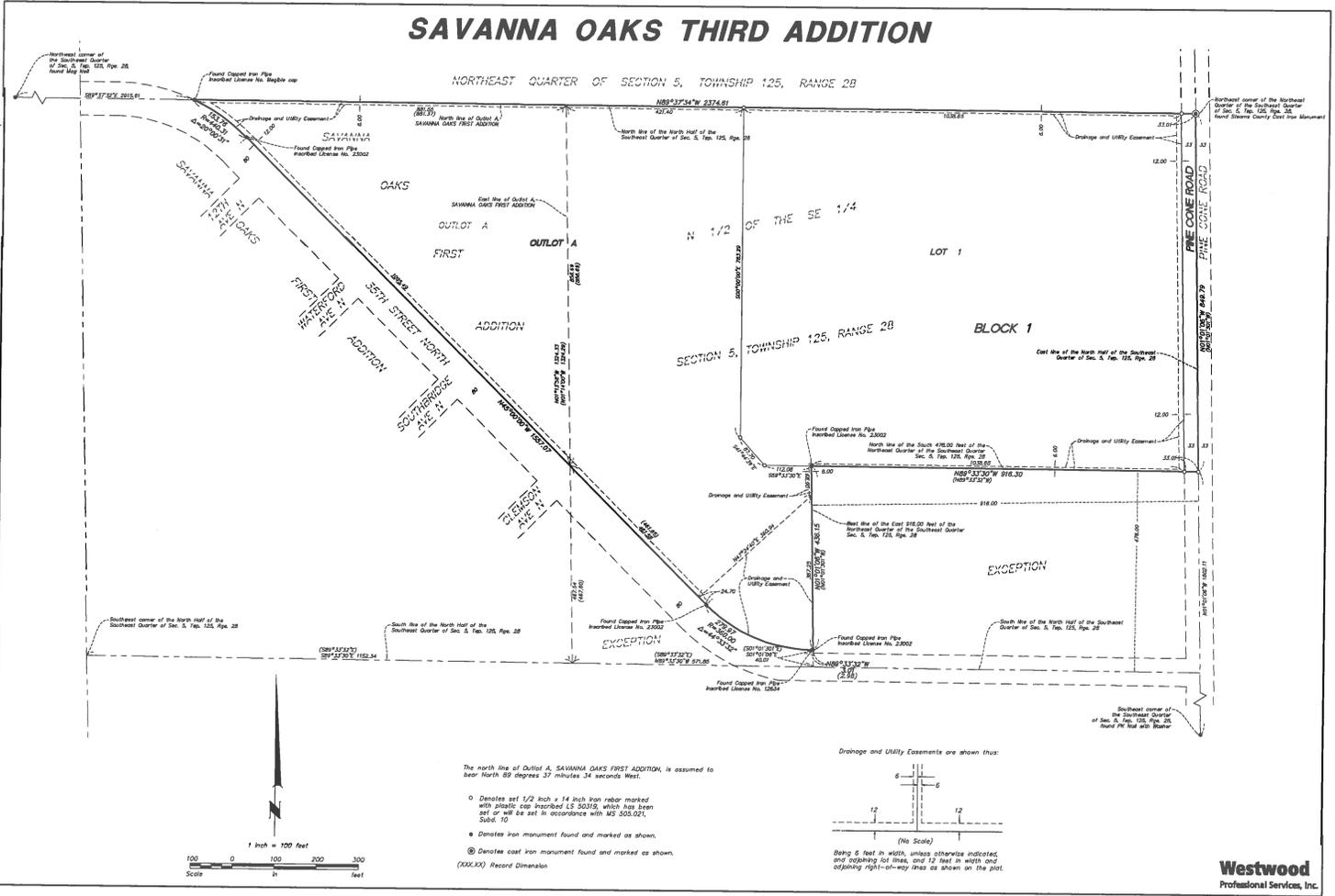
Preliminary Landscape Plan

Not for Construction

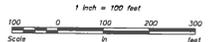
Date: 09/07/16
 Drawing No: 2 of 2
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SAVANNA OAKS THIRD ADDITION

NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 125, RANGE 28



AREA SUMMARY:
LOT 1: 800' x 848.143' 2"
OUTLOT A: 888.862' 2"



The north line of Outlot A, SAVANNA OAKS FIRST ADDITION, is assumed to bear North 89 degrees 37 minutes 34 seconds West.

- Denotes set 1/2 inch x 14 inch iron rebar marked with plastic cap inscribed LS 50319, which has been set or will be set in accordance with MS 505.021, Subd. 10
- Denotes iron monument found and marked as shown.
- ⊙ Denotes cast iron monument found and marked as shown.
- (XXXX) Record Dimension

Drainage and Utility Easements are shown thus:



Being 5 feet in width, unless otherwise indicated, and adjoining lot lines, and 12 feet in width and adjoining right-of-way lines as shown on the plat.

Westwood
Professional Services, Inc.



**CONDITIONAL USE PERMIT
APPLICATION PACKAGE**

September 14, 2016



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APPENDIX F – DRAINAGE STUDY

APPENDIX G – LANDSCAPE PLAN

COVER LETTER

September 14, 2016

TO: City of Sartell Planning Commission

RE: Application by Minnesota Solar LLC for a Conditional Use Permit to Construct and Operate a Community Solar Garden named "Sartell"

Dear Planning Commission:

Pursuant to Chapter 14 Title 10 of the Zoning Regulations of the City of Sartell (the "City"), Minnesota Solar LLC is submitting this conditional use permit ("CUP") application on the property with Parcel Identification Number 92.56502.0050.

Minnesota Solar LLC is a joint venture between two companies: United States Solar Corporation and Potentia Solar. We are a turnkey community solar developer, coordinating all project details—development, permits, finance, construction, management, insurance, maintenance, monitoring, and customer service. We strongly believe this site is perfect for a community solar garden, as it conforms to all the requirements delineated by the City for such a permit. Enclosed you will find the following information, which is proposed for three (3) contiguous community solar gardens of 1 MWac each:

- Description of site with ALTA Survey
- Site Plan with proposed conditions
- Specifications and descriptions of the equipment/installation
- Interconnection Application with Xcel Energy
- Preliminary Drainage Study
- Landscaping Proposal

Please contact us with any questions, comments, or points for clarification. We look forward to working with the City on this proposal.

Sincerely,



Michelle Matthews
Vice President of Business Development & Regulatory Affairs
T • 612.260.2230 , ext. 22

Minnesota Solar LLC

100 North 6th Street, Suite 222C
Minneapolis, Minnesota, 55403

1. SOLAR GARDEN AS A SERVICE COMPLIMENTARY TO THE NEIGHBORHOOD

A community solar garden is considered by many jurisdictions to be an essential service. Within the City's Ordinance, (Section 10-5C-3) "service structures designed and used to serve the families in the surrounding area such as electric power substations...and similar structures and uses" is permitted as a conditional use within the R-1 zoning district. This is the essence of this proposed community solar garden.

This proposed array will be a community solar garden, meaning that residents and businesses in and around Sartell who are Xcel Energy customers will be invited to subscribe to a portion of the electricity generated and receive bill credits on their retail electric bills. In this way, local residents and businesses benefit directly from the array and its renewable energy.

In general, large solar gardens need sites with substantial acreage (more than is commonly available or economic in higher-density urban areas), soils sufficient to support the equipment, access to adequate electric transmission facilities, and clear access to sunlight. In other words, a shaded commercial parcel, situated between taller buildings, isn't practicable for a solar garden. In addition, solar arrays require no water or other infrastructure improvements, allowing them to be located outside developed areas without imposing burdens on public facilities. This site contains the many characteristics needed for a commercial solar array, as noted above. We assume that the City of Sartell recognizes this limitation, and that is precisely why the Ordinance allows for service structures in a variety of zoning districts.

At the end of our solar gardens' 25-year life, we decommission our projects. In other words, we remove the solar system and return the land to the way we found it. We remove the solar panels and racking, the concrete inverter pads, and any other equipment. Because we use helical piles driven into the ground, removing the system is relatively simple and disrupts the land very little. Neighbors are left with an undisturbed field of native grasses.

With respect to this parcel of land, Minnesota Solar LLC is working in conjunction with a willing and interested landowner. He sees the potential for future residential development in this area, but it is too soon for full-on investment and development. A solar garden is, essentially, a friendly neighbor that not only provides benefits to the current neighbors but also buys time before the rest of the land is developed. It does not impede any orderly development of the neighborhood. By submitting this application in conjunction with a preliminary, ghost and final plat for residential development, we intend to ensure that the uses work in tandem. The solar garden will provide energy savings to neighbors, including residents, schools, and local municipalities.

2. SITE PLAN FOR EXISTING CONDITIONS

Minnesota Solar LLC has included an uncertified ALTA Survey in Appendix A for a detailed description of existing conditions, including existing property lines, public and private roads, existing buildings, elevation, etc.

3. SITE PLAN FOR PROPOSED CONDITIONS

This application is for an interim use permit for the construction and operation of a community solar garden on a site we call "Sartell" or "B.R. Sartell." The proposed solar garden is fully described in the sections below. We have included the preliminary site plan for the proposed community solar garden in Appendix B.

As the process of detailed engineering with Xcel Energy continues to evolve in the coming weeks, there may be changes made to ensure compliance with all parties. In addition to the enclosed site plan, we have included a

preliminary, ghost and final plat (Appendices C and D, respectively) for this property. In our discussions with the City, we learned that this site had been preliminarily platted and approved. We have proposed a new plat—one that can accommodate for the conditional use of a solar garden.

4. EXISTING AND PROPOSED BUILDINGS

In the proposed site plan for the solar garden, there are no proposed permanent structures or buildings, as the community solar garden is composed of rows of racks that provide structure to a fixed-tilt solar array configuration. These are simple, durable and non-intrusive. Between each row of solar panels, there is approximately 30 feet of green, open space, planted with pollinator-friendly vegetation.

5. CURB CUTS, DRIVEWAYS, ACCESS ROADS, PARKING SPACES, OFF-STREET LOADING, ETC.

The existence of an access road through the solar array is important for a few reasons. For one, it provides necessary access for constructing and removing the garden, as well as consistent mowing and maintenance over the years. Additionally, it provides access, if necessary, for emergency crews.

Please see the Site Plan (Appendix B) showing the details for our proposed access roads, parking spaces and off-street loading areas. Please note that during the operational phase of the solar garden, there will be approximately two parking spots on-site, within the boundaries of the perimeter fence. During construction, a temporary parking area will be created for installation crews and delivery trucks of the solar equipment (as needed for the different phases of delivery of equipment), as well as to accommodate construction and supervision personnel for proper execution of the project.

6. DRAINAGE STUDY

Minnesota Solar LLC has conducted a Preliminary Drainage Study, which we have included in Appendix F, to address this requirement of the City and provide sufficient description of the impact of the current project on the existing drainage patterns.

7. SANITARY SEWER AND WATER PLAN

A solar garden does not require sewer or water infrastructure. Therefore, we have not included these in the enclosed site plan, plat, or accompanying information.

8. SPECIFICATIONS AND DESCRIPTIONS FOR MAJOR EQUIPMENT/INSTALLATION

Minnesota Solar LLC insists on using the highest quality products, ensuring consistent performance. Our financial partners—particularly the project lender—have strict requirements that the modules and inverters deployed are from proven manufacturers with a history of operational performance. Please see enclosed Technical Data Sheets in Appendix E for all major equipment we intend to use, including solar panels, inverters and fixed ground-mount racking.

The major equipment components of a community solar garden are solar panels, inverters and racking. The proposed solar gardens are based on fixed-tilt solar racks. Fixed-tilt racks are installed with driven piles that are embedded into the ground to the appropriate depth to guarantee long-term stability and structural

soundness based on detailed structural and geotechnical analysis. In addition, The Tier 1, fixed tilt modules we use consistently have 10-year product warranties on material and workmanship, in addition to warranties related to power performance. Driven piles also facilitate decommissioning at the end of the life of the solar garden, as they do not require cement foundations.

Most importantly, we offer ongoing maintenance of all of our solar gardens. On a consistent schedule, we will be analyzing solar array performance, detecting and diagnosing any production outages, identifying and addressing underperformance issues, managing service teams and technicians, and contacting landowners and the utility.

Community solar is new to Minnesota, and we've found that many of the individuals, neighbors, and officials that hear about our projects are unsure about how they will look and feel in the community. To that end, we've provided a few examples below.

The appearance of the row of solar panels will be similar to the following images (and, it's worth noting that there is approximately 30 feet of spacing between each row of solar panels, which is planted with grasses):



Solar panels are rigid and durable structures with aluminum frames and an approximate size of 80" x 40" x 1.5". See below how they are attached to the racking system in an efficient and compact manner.



All solar panels are electrically wired to one central inverter. Inverter stations are placed on concrete pads on the site to collect all the rows of modules and to convert from DC to AC power. The output from the inverter stations is combined and fed through a transformer to step up the voltage to the distribution line voltage and connect to Xcel feeders through overhead poles. The site will be designed and installed according to Xcel, National Electric Code, and all AHJ requirements.

9. LANDSCAPING PROPOSAL

Minnesota Solar LLC has consulted with both local contractors and arborists with experience in landscape screening in the area to create a Landscape Screening plan. They have provided the exact size, quantity, planting spacing, and appropriate species of vegetation to accomplish effective screening.

In addition, Minnesota Solar LLC is committed to planting native grasses to blanket the ground beneath our solar gardens. As such, we plant a diverse mix of multiple species of low-lying, deep-rooted grasses. A recent study has shown that these native plantings reduce stormwater runoff by 23 percent for the 2-year storm (2.9 inches of rain) and 8 percent for the 100-year storm (7.8 inches of rain) (Jeffrey Broberg, "Utility & Community Solar Should Use Native Landscaping," <http://cleantechnica.com/2016/03/15/utility-and-community-solar-should-use-native-landscaping/>).

NATURAL SCREENING

We understand and appreciate that many communities would like to see landscape screening on the periphery of solar gardens developed in their area. We have confronted this head-on in other communities across the region by proposing optimal species and locations for screening our projects. The following document was referenced to determine which species of vegetation would be appropriate for the site:

- Minnesota's Native Vegetation: A Key to Natural Communities, version 1.5

Minnesota Solar LLC proposes to plant a mix of species of trees and shrubs to act as screening. Figures 1 and 2 show samples of the preferred White Cedar Evergreen and Black Hills Spruce (final selection depending on availability), as well as the deciduous dogwood bushes. We propose planting these along the outside of the fence along the northern, western, eastern and southern boundaries of the solar garden. In other words, we have proposed to screen the entire solar garden from neighboring roads and properties. Along the northern boundary, we propose to plant trees where natural vegetation doesn't already exist. Please see Appendix G for a detailed landscape plan, including the placement of each proposed species, planting methodology and height of each at the time of planting.



Figure 1: Example of White Cedar Evergreen



Figure 2: Example of Black Hills Spruce



Figure 3: Dogwood hedge examples, summer and fall

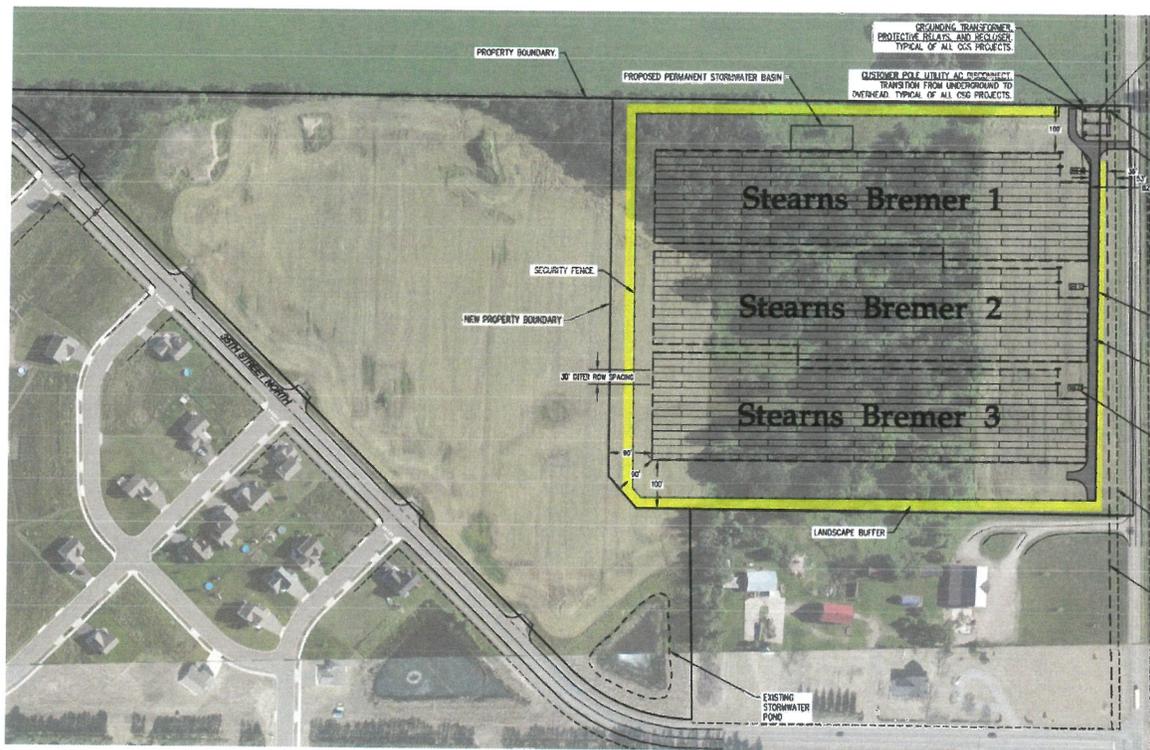
PLANTING METHODOLOGY

The evergreen trees we would propose using will be approximately 7 feet tall at planting, planted at 16 or 8 feet on center, depending on the species. Within two growing seasons, the trees will significantly screen the perimeter of the solar garden. We will add dogwood bushes and serviceberry, as called for under Section 1(A)(6) of the Ordinance. In addition, we ensure that our landscape contractors provide first-year watering, while the plants are establishing and a full year of care, maintenance, and warranty.

FENCING DETAILS

In addition to vegetative screening, our solar garden will include a fence around the entire perimeter, for security purposes. We propose a 7-foot tall chain link fence. Both the security fence and the proposed vegetative screening for this site will run the entire perimeter of the project, as depicted in yellow in the aerial image below.

We recognize that the City of Sartell calls for a maximum fence height of 4 and 6 feet in residential zones. However, Section 11 of the National Electric Safety Code, which addresses fence requirements as it relates to energy generation, dictates that a community solar garden has a 7-foot fence or a 6-foot fence with barbed wire. To address this fence height discrepancy, we have proposed vegetative screening that—at the time of planting—is the same height as the proposed fence. We expect this vegetation will almost entirely cover the perimeter fence, and the fence will still provide the required safety that is required by the National Electric Code.



10. DECOMMISSIONING PLAN

PROCEDURE FOR DECOMMISSIONING AT END OF LIFE OF THE COMMUNITY SOLAR GARDEN

The community solar garden consists of numerous recyclable materials, including glass, semiconductor material, steel, aluminum, copper, and plastics. When the project reaches the end of its operational life, which we expect to be 25 years from now, but could be in excess of 40 years, the component parts will be dismantled and recycled as described below. In addition, the decommissioning can also take place after twelve (12) months of non-operation.

At the time of decommissioning, the project components will be dismantled and removed using minimal impact construction equipment, and materials will be safely recycled or disposed. We will be responsible for all the decommissioning costs. The elements of such decommissioning will be:

- a. Obtain any permits required for the decommissioning, removal, and legal disposal of project components prior to commencement of decommissioning activities
- b. Remove and dispose all equipment components
- c. Remove all hazardous materials (if any) and transport them to be disposed of by licensed contractors at an appropriate facility, in accordance with rules and regulations
- d. If appropriate, re-grade, and re-vegetate in accordance with permits and in compliance with all applicable rules and regulations
- e. Preserve and reclaim the soils on the project site to a level of pre-project quality
- f. Reclaim soils in the access driveway and equipment pad areas by removing imported aggregate material and concrete foundations and replace with soils as needed

- g. Remove electrical conduits and backfill trenches with the native soils removed
- h. Reseed and mulch disturbed areas using a seed mix pre-approved by the city and township.

TEMPORARY EROSION CONTROL

During the decommissioning of the project, Minnesota Solar LLC will use appropriate, temporary (construction-related) erosion and sedimentation control best management practices.

EQUIPMENT REMOVAL PROCESS

The decommissioning of the project proceeds in reverse order of the installation:

1. The solar system will be disconnected from the utility power grid.
2. PV modules will be disconnected, unattached, collected, and removed.
3. Site aboveground and underground electrical interconnection and distribution cables will be removed and recycled off-site by an approved recycler.
4. PV module support racking will be removed and recycled off-site by an approved recycler.
5. PV modules support steel and support posts will be removed and recycled off-site by an approved recycler.
6. Electrical devices, including transformers and inverters, will be removed and recycled off-site by an approved recycler.
7. Concrete pads will be removed and recycled off-site by an approved recycler.
8. Fencing will be removed and recycled by an approved recycler.

The project site may be converted to other uses in accordance with applicable land use regulations at the time of decommissioning. There are no permanent changes to the site, and it can be restored to its original condition. This is one of the many great things about solar gardens. If desired, the site can return to productive farmland after the system is removed.

ESTIMATED COST OF DECOMMISSIONING

The estimated cost, salvage value, and net costs of decommissioning the project:

Demo & Restoration Cost	\$	(236,762)
Salvage Value	\$	673,117
Total Net Cost	\$	436,355

DECOMMISSIONING FUND

The purpose of the decommissioning fund is to ensure there is sufficient money available to return the project site to the appropriate condition at the end of the project's useful life or earlier, should the solar garden cease operations for a twelve-month period.

The landowner will be the designated beneficiary of the fund and will be provided a copy of the document, establishing the security before construction commences. The decommissioning fund will initially be an irrevocable standby letter of credit or escrow funds (the "Security").

If Minnesota Solar is unable or unwilling to commence decommissioning activities within a reasonable period of time, not to exceed the allotted twelve-month period, the City of Sartell will be granted access to demand payment under the Security. The Security will be in the amount of \$25,000.

Decommissioning Budget					
No.	Item	Unit	Estimated Qty	Unit Price	Total
1	Fence Removal	lf	5,040	\$ 8.00	\$ 40,320
2	Racking Frames	ea	448	\$ 220	\$ 98,560
3	Racking Posts	ea	1,820	\$ 5.50	\$ 10,010
4	Solar Modules	ea	17,920	\$ 3.25	\$ 58,240
5	Inverters	ea	4	\$ 1,200	\$ 4,800
6	Transformers	ea	4	\$ 1,000	\$ 4,000
7	Wire (copper)	lf	6,440	\$ 0.30	\$ 1,932
8	Wire (aluminum)	lf	14,000	\$ 0.30	\$ 4,200
9	Concrete Removal	sf	1,600	\$ 4.50	\$ 7,200
10	Site Restoration	ea	60	\$125	\$ 7,500
				Total Cost	\$ (236,762)
Salvage Value (Re-Sale and/or Recycle)					
No.	Item	Unit	Estimated Qty	Unit Price	Total
1	Fence Material	lb	26,460	\$0.22	\$5,821
2	Racking Frames	lb	492,800	\$0.68	\$335,104
3	Racking Posts	lb	109,200	\$0.16	\$17,472
4	Solar Modules	ea	17,920	\$16.00	\$286,720
5	Inverters	ea	4	\$5,000	\$20,000
6	Transformers	ea	4	\$2,000	\$8,000
7	Wire (copper)	lf			
8	Wire (aluminum)	lf			
				Total Value	\$673,117

11. CONCLUSION

MN Solar LLC's proposed Sartell solar garden complies with all substantive requirements of the City's ordinance. In addition, its operation can generate direct benefits for City residents and neighbors who choose to subscribe to the project. We met with neighbors to the project a few months ago, and we look forward to working with them to host a garden that fits within their vision of their neighborhood.

Q.PLUS L-G4 320-340

POLYCRYSTALLINE SOLAR MODULE

The polycrystalline solar module Q.PLUS L-G4 with power classes up to 340 W is the strongest module of its type on the market globally. Powered by 72 Q CELLS solar cells and with a size of 1.9 m² Q.PLUS L-G4 was specially designed for large solar power plants to reduce BOS costs. But there is even more to our polycrystalline modules. Only Q CELLS offers German engineering quality with our unique triple Yield Security.



LOW ELECTRICITY GENERATION COSTS

Higher yield per surface area and lower BOS costs thanks to higher power classes and an efficiency rate of up to 17.4 %.



INNOVATIVE ALL-WEATHER TECHNOLOGY

Optimal yields, whatever the weather with excellent low-light and temperature behavior.



ENDURING HIGH PERFORMANCE

Long-term yield security with Anti-PID Technology¹, Hot-Spot-Protect and Traceable Quality Tra.Q™.



LIGHT-WEIGHT QUALITY FRAME

High-tech aluminum alloy frame, certified for high snow (5400 Pa) and wind loads (2400 Pa).



A RELIABLE INVESTMENT

Inclusive 12-year product warranty and 25-year linear performance guarantee².



Q CELLS
Best polycrystalline solar module 2013
Q.PRO-G2 235
151 modules tested

THE IDEAL SOLUTION FOR:



Engineered in Germany

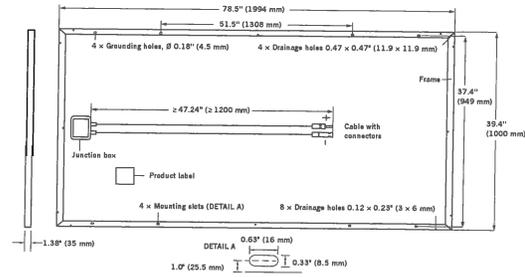
¹ APT test conditions: Cells at -1000V against grounded, with conductive metal foil covered module surface, 25 °C, 168h

² See data sheet on rear for further information.

Q CELLS

MECHANICAL SPECIFICATION

Format	78.5 in × 39.4 in × 1.38 in (including frame) (1994 mm × 1000 mm × 35 mm)
Weight	52.9 lb (24 kg)
Front Cover	0.12 in (3.2 mm) thermally pre-stressed glass with anti-reflection technology
Back Cover	Composite film
Frame	Anodised aluminum
Cell	6 × 12 solar cells
Junction box	3.35-4.13 in × 2.36-3.15 in × 0.59-0.67 in (85-105 mm × 60-80 mm × 15-17 mm), Protection class ≥ IP67, with bypass diodes
Cable	4 mm ² Solar cable; (+) ≥ 47.24 in (1200 mm), (-) ≥ 47.24 in (1200 mm)
Connector	Amphenol H4, IP68



ELECTRICAL CHARACTERISTICS

POWER CLASS		320	325	330	335	340	
MINIMUM PERFORMANCE AT STANDARD TEST CONDITIONS, STC¹ (POWER TOLERANCE +5W / -0W)							
Minimum	Power at MPP²	P_{MPP} [W]	320	325	330	335	340
	Short Circuit Current*	I_{SC} [A]	9.39	9.44	9.49	9.54	9.59
	Open Circuit Voltage*	V_{OC} [V]	46.17	46.43	46.68	46.94	47.20
	Current at MPP*	I_{MPP} [A]	8.79	8.85	8.91	8.97	9.03
	Voltage at MPP*	V_{MPP} [V]	36.39	36.70	37.02	37.33	37.63
	Efficiency²	η [%]	≥ 16.0	≥ 16.3	≥ 16.5	≥ 16.8	≥ 17.1
MINIMUM PERFORMANCE AT NORMAL OPERATING CONDITIONS, NOC³							
Minimum	Power at MPP²	P_{MPP} [W]	237.2	241.0	244.7	248.4	252.1
	Short Circuit Current*	I_{SC} [A]	7.57	7.61	7.65	7.69	7.73
	Open Circuit Voltage*	V_{OC} [V]	43.08	43.32	43.56	43.81	44.05
	Current at MPP*	I_{MPP} [A]	6.89	6.94	6.99	7.04	7.09
	Voltage at MPP*	V_{MPP} [V]	34.44	34.72	35.01	35.29	35.56

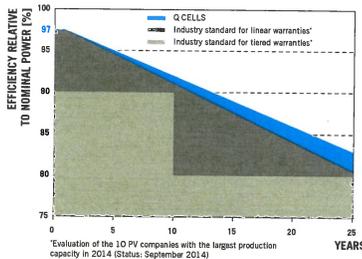
¹ 1000 W/m², 25°C, spectrum AM 1.5G

² Measurement tolerances STC ±3%; NOC ±5%

³ 800 W/m², NOCT, spectrum AM 1.5G

* typical values, actual values may differ

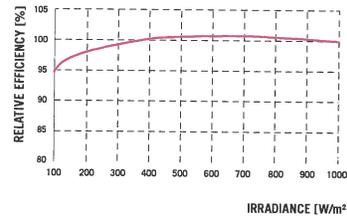
Q CELLS PERFORMANCE WARRANTY



At least 97% of nominal power during first year. Thereafter max. 0.6% degradation per year.
At least 92% of nominal power after 10 years.
At least 83% of nominal power after 25 years.

All data within measurement tolerances. Full warranties in accordance with the warranty terms of the Q CELLS sales organisation of your respective country.

PERFORMANCE AT LOW IRRADIANCE



The typical change in module efficiency at an irradiance of 200 W/m² in relation to 1000 W/m² (both at 25°C and AM 1.5G spectrum) is -1.5% (relative).

TEMPERATURE COEFFICIENTS

Temperature Coefficient of I_{SC}	α	[%/K]	+0.04	Temperature Coefficient of V_{OC}	β	[%/K]	-0.29
Temperature Coefficient of P_{MPP}	γ	[%/K]	-0.40	Normal Operating Cell Temperature	NOCT	[°F]	113 ± 5.4 (45 ± 3°C)

PROPERTIES FOR SYSTEM DESIGN

Maximum System Voltage V_{SYS}	[V]	1500 (IEC) / 1000 (UL)	Safety Class	II
Maximum Series Fuse Rating	[A DC]	15	Fire Rating	C / Type 1
Max Load (UL)²	[lbs/ft ²]	75 (3600 Pa)	Permitted module temperature on continuous duty	-40°F up to +185°F (-40°C up to +85°C)
Load Rating (UL)²	[lbs/ft ²]	33 (1600 Pa)	² see installation manual	

QUALIFICATIONS AND CERTIFICATES

IEC 61215 (Ed. 2); IEC 61730 (Ed. 1), Application class A
This data sheet complies with DIN EN 50380.



PACKAGING INFORMATION

Number of Modules per Pallet	29
Number of Pallets per 40' Container	22
Pallet Dimensions (L × W × H)	80.6 in × 44.5 in × 47.6 in (2047 × 1130 × 1208 mm)
Pallet Weight	1629 lb (739 kg)

NOTE: Installation instructions must be followed. See the installation and operating manual or contact our technical service department for further information on approved installation and use of this product.

Hanwha SolarOne U.S.A. Inc.

300 Spectrum Center Drive, Suite 1250, Irvine, CA 92618 | TEL +1 415 521 42 74 | EMAIL us.sales@hanwha-solarone.com

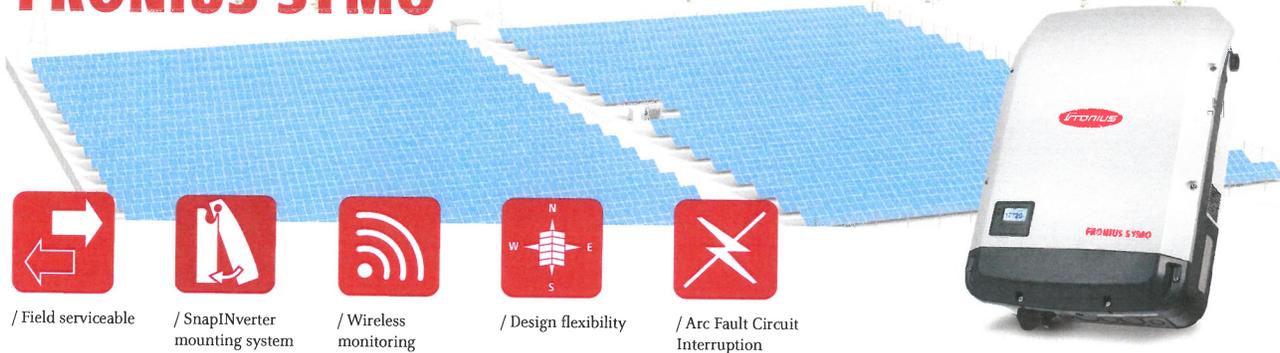


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SHIFTING THE LIMITS

FRONIUS SYMO



/ Field serviceable

/ SnapINverter mounting system

/ Wireless monitoring

/ Design flexibility

/ Arc Fault Circuit Interruption

/ Boasting power categories from 10 to 24 kW, the transformerless Fronius Symo is the ideal compact three-phase inverter for commercial applications. Its dual maximum power point tracking, high maximum system voltage, wide input voltage range and unrestricted use indoors and out, ensures maximum flexibility in PV system design. As a member of the new SnapINverter family, the Fronius Symo features the SnapINverter mounting system, allowing for secure and convenient installation and field servicing.

/ Industry-leading features now come standard with the Fronius Symo, including: arc fault protection, integrated wireless monitoring and SunSpec Modbus interfaces for seamless monitoring and datalogging via Fronius' online and mobile platform, Fronius Solar.web. This makes the Fronius Symo one of the most communicative, efficient and streamlined inverters on the market.

TECHNICAL DATA FRONIUS SYMO

GENERAL DATA	STANDARD WITH ALL SYMO MODELS
Dimensions (width x height x depth)	20.1 x 28.5 x 8.9 inches
Protection class	NEMA 4X
Night-time consumption	< 1 W
Inverter topology	Transformerless
Cooling	Controlled forced ventilation, variable fan speed
Installation	indoor and outdoor installation
Ambient operating temperature range	-40 F to 140 F (-40 to 60 C)
Permitted humidity	0 to 100% (non-condensing)
DC connection terminals	6 x DC+ and 6x DC- screw terminals for copper (solid / stranded / fine stranded) or aluminum (solid / stranded)
AC connection terminals	Screw terminals 14-6 AWG
Certificates and compliance with standards	UL 1741-2010, UL1998 (for functions: AFCI, GFDI and isolation monitoring), IEEE 1547-2003, IEEE 1547.1-2008, ANSI/IEEE C62.41, FCC Part 15 A & B, NEC Article 690, C22. 2 No. 107.1-01 (September 2001), UL1699B Issue 2-2013, CSA TIL M-07 Issue 1-2013
INTERFACES	STANDARD WITH ALL SYMO MODELS
Wireless/Ethernet/Serial	Wireless standard 802.11 b/g/n / Fronius Solar.web, SunSpec Modbus TCP, JSON / SunSpec Modbus RTU
6 inputs and 4 digital I/Os	Load management, signalling, multipurpose I/O
USB (A socket)	Datalogging and inverter update possible via USB
2 x RS422 (RJ45 socket)	Fronius Solar Net, interface protocol
Datalogger and Webservice	Included
PROTECTIVE DEVICES	STANDARD WITH ALL SYMO MODELS
Ground fault protection	N/A
DC reverse polarity protection	Internal diode
Islanding protection	Internal; in accordance with UL 1741-2005, IEEE 1547-2003 and NEC
PV arc fault detector	Internal, in accordance with UL 1699B
PV isolation monitoring interrupter	Internal; in accordance with UL 1741 Certification Requirement Decision January 2010

TECHNICAL DATA FRONIUS SYMO

WEIGHT	10.0-3 208/240	12.0-3 208/240	10.0-3 480	12.5-3 480	15.0-3 480	17.5-3 480	20.0-3 480	22.7-3 480	24.0-3 480
Weight	91.9 lbs.	91.9 lbs.	76.7 lbs.	76.7 lbs.	95.7 lbs.				

INPUT DATA	10.0-3 208/240	12.0-3 208/240	10.0-3 480	12.5-3 480	15.0-3 480	17.5-3 480	20.0-3 480	22.7-3 480	24.0-3 480	
Recommended PV power (kW)	10.20 - 10.52	12.24 - 12.63	10.20 - 10.52	12.75 - 13.15	15.30 - 15.78	17.85 - 18.42	20.40 - 21.05	23.19 - 23.92	24.48 - 25.26	
Max. usable input current (MPPT 1/MPPT 2)	25.0 A / 16.5 A				33.0 A / 25.0 A					
MPP voltage range	300 - 500 V	300 - 500 V	300 - 800 V	350 - 800 V	350 - 800 V	400 - 800 V	450 - 800 V	500 - 800 V	500 - 800 V	
Operating voltage range	200 - 600 V	200 - 600 V	200 - 1,000 V							
DC startup voltage	200 V									
Max. input voltage	600 V	600 V					1,000 V			
Nominal input voltage	208	350 V	350 V	N/A	N/A	N/A	N/A	N/A	N/A	
	240	370 V	370 V	N/A	N/A	N/A	N/A	N/A	N/A	
	480	N/A	N/A	675 V	685 V	685 V	695 V	710 V	720 V	
Admissible conductor size DC	AWG 14 to AWG 6 copper direct, AWG 6 aluminum direct, AWG 4 to AWG 2 copper or aluminum with input combiner									
Number of MPPT	2									

OUTPUT DATA	10.0-3 208/240	12.0-3 208/240	10.0-3 480	12.5-3 480	15.0-3 480	17.5-3 480	20.0-3 480	22.7-3 480	24.0-3 480	
Max. output power	208	9,995 W / VA	11,995 W / VA	N/A	N/A	N/A	N/A	N/A	N/A	
	240	9,995 W / VA	11,995 W / VA	N/A	N/A	N/A	N/A	N/A	N/A	
	480	N/A	N/A	9,995 W / VA	12,495 W / VA	14,995 W / VA	17,495 W / VA	19,995 W / VA	22,727 W / VA	
Max. efficiency	97.0 %	97.0 %	98.1 %	98.1 %	98.0 %					
CEC efficiency	208	96.5 %	96.5 %	N/A	N/A	N/A	N/A	N/A	N/A	
	240	96.5 %	96.5 %	N/A	N/A	N/A	N/A	N/A	N/A	
	480	N/A	N/A	96.5 %	96.5 %	97.0 %	97.5 %	97.0 %	97.5 %	
Admissible conductor size AC	AWG 14 - AWG 6									
Grid connection (U _{ac,t})	208/240	208/240					480 Delta + N			
Frequency (f _r)	60 Hz									
Total harmonic distortion	< 3.5 %									
Power factor (cos φ _{ac,t})	0 - 1 ind./cap.									

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WE HAVE THREE DIVISIONS AND ONE PASSION: SHIFTING THE LIMITS.

/ Whether welding technology, photovoltaics or battery charging technology - our goal is clearly defined: to be the innovation leader. With around 3,000 employees worldwide, we shift the limits of what's possible - our more than 850 active patents are testimony to this. While others progress step by step, we innovate in leaps and bounds. Just as we've always done. The responsible use of our resources forms the basis of our corporate policy. Further information about all Fronius products and our global sales partners can be found at www.fronius.com.



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pv-sales-canada@fronius.com
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Cosma International PV Racking Systems



Cosma International offers full engineering, manufacturing, and installation solutions for our global PV customers.

Customized Design Solutions

In collaboration with our customers, Cosma will design and build to meet specific project and site requirements. Regional climatic and seismic considerations are examined in detail, and we provide third party civil certification.

Complete Onsite Services

Cosma provides service throughout project timeline including design, engineering, Installation, and comprehensive project management.

A Viable Global Partner

With sales, engineering, and manufacturing infrastructure located around the globe, Cosma has the long-term viability and financial strength to create strategic partnerships in a growing solar industry.





Over 1GW installed globally and growing!

Foundation Options	Tubular Pile H / I Beam Pile C - Channel
Foundation Tolerances	8% E/W Grade E/W Position ± 50 mm / N/S position ± 50 mm ± 30 mm from nominal height $\pm 2^\circ$ from plumb
Fixed Tilt Angles	5 - 35° Other options at customer request
Current Structure Options	Modular design able to accommodate desired string size Portrait or landscape configuration to meet developer preference Single or dual post configurations available to accommodate a variety of soil types
Structure Design Standards	OBC 2010 / NBCC 2012/ IBC / ASCE-10
Cable Management	Cable management integrated into structure design Component Materials
Component Materials	Pre-coated hot-dip galvanized HSLA steel Aluminum module clamping hardware
Module Compatibility	All Brands - Framed or Thin Film
Testing / Certifications	Non-linear finite-element analysis Full scale physical validation Extensive component level testing Wind Tunnel Validation UL2703 Compliant
Grounding	Supplied with Wiley WEEB-DSK to ground modules to structure
Warranty	10 Year Workmanship / 25 Year Service Life Additional coverage options at customer request
Manufacturing	ISO Compliant World class manufacturing processes & technologies Domestic content capabilities due to access to global supply chain
Assembly Considerations	No In-field Welding No Backing Wrenches Needed Onsite Training and Support

Cosma Solar
750 Tower Drive, Mail Code 4100
Troy, MI 48098
248-631-2600
cosma-solar@cosma.com

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: October 24, 2016	Agenda Item No. 7b
Agenda Section: Public Hearings	Item: City Code Updates	
<p>RECOMMENDATION: Hold public hearing and adopt City Code update Ordinances.</p> <p>PREVIOUS COUNCIL ACTION: The Council called this public hearing at a previous meeting.</p> <p>BACKGROUND: Staff recommends updates and corrections to the City Code, specifically: Title 5, Police Regulations: Police Chief’s recommendations on changes to delete provisions better covered by PD policy or State law, to revise dog licensing dates as previously discussed, and to add background checks here instead of Title 1. Title 3, Chapter 13 Alarms: Provides for alarm fees to be set within your fee schedule ordinance so they don’t conflict. Title 7, Chapter 5 Cemetery: Entire restatement based upon League of MN Cities model, legal advice, and consistency.</p> <p>BUDGET/FISCAL IMPACT: None.</p> <p>ATTACHMENTS: Redlined Ordinance recommendations and Summary Ordinance. Complete City Code for reference is on the City’s website at http://www.sartellmn.com/city-code</p> <p>COUNCIL ACTION REQUESTED: After taking testimony at the public hearing, the request is for a motion to adopt the attached Ordinances and Summary Ordinance for publication. Staff would also like separate discussion on whether to pursue some cemetery improvements.</p>		

ORDINANCE NO.

ORDINANCE AMENDING TITLE 5 OF THE CODE OF ORDINANCES RELATING TO POLICE REGULATIONS

1. **Section 5-1-3, Subd A.5. is hereby deleted.**
2. **Section 5-1-4 is hereby deleted in its entirety.**
3. **Section 5-1-6, Subd A.2. is hereby deleted.**
4. **Section 5-1-6, Subd A.4. is hereby deleted.**
5. **Section 5-1-6, Subd B and Subd D are hereby deleted.**
6. **Section 5-2-2, Subd A.3. is hereby amended to read as follows:**
 3. *Date of Payment of License Fee.* It is the duty of the owner of a dog required to be licensed to pay the license fee on or before the 1st day of ~~June~~ **March** in each year, or upon acquiring ownership or possession of an unlicensed dog, or upon establishing residence in the City. All licenses will expire on the last day of ~~May~~ **February** of the calendar year following its issuance. If any owner does not obtain a license for his/her dog by this date, a late license fee will be added onto the regular dog license fee.
7. Chapter 5-3 is hereby added to read as follows:

5-3-1: CRIMINAL HISTORY BACKGROUND: The Police Department is authorized to do a criminal history background investigation on applications for City employment. Before the investigation is undertaken, the applicant must authorize the Police Department in writing to undertake the investigation and to release the information to the City Council, City Administrator, and other City staff as appropriate. Should the City reject the applicant's request for employment due, partially or solely, to the applicant's prior conviction of a crime, the City Administrator shall notify the applicant in writing of the following:

 - a. The grounds and reasons for the denial;
 - b. The applicable complaint and grievance procedure set forth in Minnesota Statutes Section 364.06;
 - c. The earliest date the applicant may reapply for employment; and
 - d. That all competent evidence of rehabilitation will be considered upon reapplication.
8. **Section 5-4-3 is hereby deleted in its entirety.**
9. **Section 5-7-1 is hereby amended to read as follows:**

5-7-1: **HOURS AND LOCATION RESTRICTED:** It shall be unlawful for any

person to have on the ice, or use on the ice any dark house, fish house or shelter prior to seven o'clock (7:00) P.M. of any day on that part of the Mississippi River lying between the ~~St. Regis Paper Company~~ **Eagle Creek Renewable Energy** dam and the Sartell Street bridge within the corporate limits of the City.

10. Section 5-7-3 is hereby amended to read as follows:

5-7-3: FAILURE TO LEAVE AFTER WARNING: It shall be unlawful for any person to remain on the ice at any time on that part of the Mississippi River lying between the ~~St. Regis Paper Company~~ **Eagle Creek Renewable Energy dam and the Sartell Street bridge within the corporate limits of the City after being warned by the Police Department or by an authorized representative of the ~~St. Regis Paper Company~~ **Eagle Creek Renewable Energy** to depart therefrom.**

11. This ordinance shall be effective immediately upon its passage and publication.

Adopted by the City Council of Sartell on the _____ day of October, 2016.

Mayor

ATTEST:

City Administrator

SEAL

ORDINANCE NO.

**ORDINANCE AMENDING TITLE 3 OF THE CODE OF ORDINANCES,
CHAPTER 13 RELATING TO ALARMS**

10. Section 3-13-3, is hereby amended and restated as follows:

3-13-3: **FEES, CORRECTIVE ACTION, NO RESPONSE LIST.**

For police or fire response to any false alarm, the City shall charge and collect from the alarm user such fees as established by the City Council herein.

Police: During a one-year period of time, commencing with the first response, the following police response ~~police~~ and penalty structure will apply:

- A. For response to premises, at which no other false alarm has occurred within the preceding one-year period, hereinafter referred to as a “first response,” no civil penalty shall be charged. Upon first response, notice of conditions and requirements of this chapter shall be given to the alarm user or occupant of the premises on which the false alarm occurred and upon which the alarm system is located.
- B. For a second response to premises a civil penalty **established by the City Council** ~~of \$75.00~~ shall be charged. The alarm user shall, within five working days after notice to do so, to make a written report to the Chief of Police, or his/her designee, setting forth:
 - 1. The cause for such false alarm;
 - 2. The corrective action taken;
 - 3. Whether and when such alarm has been inspected by authorized service personnel;
 - 4. Such other information as the Chief of Police, or his/her designee, may reasonably require to determine the cause of such false alarm, and any mitigating circumstances and corrective action necessary.
- C. For a third response to premises a civil penalty **established by the City Council** ~~of \$150.00~~ shall be charged.
- D. For a fourth response to premises a civil penalty **established by the City Council** ~~of \$150.00~~ shall be charged and the Police Department will inform the alarm user that **THE POLICE DEPARTMENT WILL NO LONGER RESPOND TO THEIR ALARM SYSTEM.** The “restricted response” status will last a period of 6 months from the date of the 4th response.

Fire: After the third false alarm response by the Sartell Fire Department to a premise within a one year period, any false alarm response to such premise during the same one year period shall be charged a civil penalty as established by the City Council.

2. This ordinance shall be effective immediately upon its passage and publication.
Adopted by the City Council of Sartell on the _____ day of October, 2016.

Mayor

ATTEST:

City Administrator

Ordinance No. ____
An Ordinance Amending Title 7 Chapter 5
CEMETERY

THE CITY COUNCIL OF THE CITY OF SARTELL ORDAINS:

Subdivision 1. That Chapter 5 of Title 7, of the Code of Ordinances is hereby amended and restated in its entirety to read as follows:

CHAPTER 5
CEMETERY

SECTION:

- 7-5-1: Definitions
- 7-5-2: Establishment/Continuance
- 7-5-3: Sale of Lots
- 7-5-4: Handling of Funds
- 7-5-5: Burial Permits
- 7-5-6: Interments
- 7-5-7: City Repurchase of Unused Cemetery Lot
- 7-5-8: Conduct of Persons in the Cemetery
- 7-5-9: Monuments and Markers
- 7-5-10: Foundations
- 7-5-11: Mausoleums
- 7-5-12: Decoration of Lots
- 7-5-13: Exceptions
- 7-5-14: Penalty

7-5-1: DEFINITIONS

- (a) **City.** The City of Sartell, Minnesota.
- (b) **Cemetery.** A tract of land used for burials or above-ground interment.
- (c) **Interment.** Disposition of human remains or cremains by burial or entombment.
- (d) **Mausoleum.** An external free-standing building enclosing the interment space or burial chamber of a deceased person or persons.
- (e) **Memorial.** A monument or marker.
- (f) **Monument.** A memorial of granite or other approved material that extends above the surface of the lawn.
- (g) **Marker.** A memorial of granite or other approved material that does not extend above the surface of the lawn.

7-5-2: ESTABLISHMENT/CONTINUANCE

- (a) A cemetery has been established and is continued upon land owned by the City of Sartell, Minnesota. The plat of the cemetery, as prepared by C.H. West, Civil Engineer, was placed on file in the office of the Clerk-Treasurer, and is adopted as the official plat of the cemetery, which shall be called Oak Hill Cemetery.

- (b) It is the aim of the City to make the Oak Hills Cemetery a quiet and beautiful cemetery. To preserve the appearance of the cemetery and for the mutual protection of every lot owner, the City of Sartell hereby adopts the rules and regulations within this Ordinance, and such other reasonable rules and regulations as the Council may adopt relative to the use of the cemetery. All lot owners and the use of all cemetery lots shall be subject to said rules and regulations, amendments, or alterations as may be adopted by the City from time to time.

7-5-3: SALE OF LOTS

- (a) The prices of cemetery services and lot fees shall be set at such rates as the Sartell City Council shall from time to time designate.
- (b) No lot shall be used for any purpose other than the burial of human remains.

7-5-4: HANDLING OF FUNDS

- (a) All money received from the sale of lots and other services shall be paid to the City. No receipt to any cemetery lot shall be issued, nor any cemetery service performed, until a receipt showing payment to the City of the cost thereof is exhibited to the person who issues the conveyance or performs the services.
- (b) All money received from the sale of lots and performance of services shall be placed in the cemetery fund. The fund may be used only for payment of the purchase price of grounds, or maintenance and improvements to the cemetery.
- (c) The City shall keep an account of all receipts and disbursements of money belonging to the cemetery fund.

7-5-5: BURIAL PERMITS

- (a) Before any interment, a burial permit shall be obtained from the funeral home or State Registrar of Vital Statistics.

7-5-6: INTERMENTS

- (a) Graves shall be dug by the City or its agent.
- (b) No interment may be made in the cemetery unless all laws, ordinances, rules, and regulations regarding interments have been complied with and until all lot and burial fees are paid.
- (c) Acceptable burials for one lot are:
 - One casket burial.
 - Parent and child in one casket, if lot dimensions allow.
 - Two infants in one casket, if lot dimensions allow.
 - One casket burial and one cremains burial, if depth allows.
 - Two cremains burials.
- (d) The City shall not be responsible for ground preparation, including but not limited to tree root removal, stone removal, etc. If any lot conditions make burial prohibitively expensive (granite outcroppings, etc.), the City may provide a replacement lot, in City's sole discretion.
- (e) All caskets must be encased in a permanent type burial case or vault; fiberglass vaults are prohibited.

7-5-7: CITY REPURCHASE OF UNUSED CEMETERY LOT

- (a) A lot owner may sell his or her unused lot back to the City pursuant to Minnesota Statutes.
- (b) The City may use any of its funds to repurchase lots and may hold or again sell and convey them.

7-5-8: CONDUCT OF PERSONS IN THE CEMETERY

- (a) No person may discharge any firearm within the cemetery grounds without written permission of the City. This prohibition shall not apply to authorized volleys at burial services conducted by recognized military organizations or associations of the United States of America.
- (b) No person may make any excavation without the written permission of the City.
- (c) No person may obstruct any driveway or path in the cemetery.
- (d) No person shall injure, deface, or destroy any monument, marker, stone, structure, grave, fence, flower, tree, or other thing within the cemetery.
- (e) No person may drive any vehicle at a speed exceeding ten (10) miles per hour.
- (f) No person may disturb the quiet of the cemetery by noise or improper conduct of any kind.
- (g) No motorized vehicles may enter or leave the cemetery except at the entrances provided.
- (h) No person may use the cemetery grounds or any road therein as a public thoroughfare, nor drive any vehicle through the cemetery grounds except for purposes related to the cemetery.
- (i) No child under the age of twelve (12) years of age shall be permitted within the cemetery unless accompanied by an adult.
- (j) No person may allow any animal to run at large in the cemetery
- (k) No tobacco use or alcohol is allowed other than in connection with a religious service.
- (l) No advertising or solicitation of any kind is allowed on cemetery premises.
- (m) No spreading of ashes is allowed on cemetery premises.
- (n) The cemetery will be open to visitors from sunrise to sunset. Permission to enter at other times must first be secured from the City.

7-5-9: MONUMENTS and MARKERS

- (a) All monuments and markers shall be placed as directed by the City.
- (b) No monument or marker may be placed unless the location has been approved by the City and all fees have been paid.
- (c) Monuments and markers must be constructed of granite, marble, or bronze material.
- (d) One monument or marker may be placed on a lot at the West end (or head) of the lot.
- (e) One marker may be placed on a lot at the East end (or foot) of the lot.
- (f) Veterans may be recognized with a Veterans marker provided by the U.S. Department of Veterans Affairs. Such Veterans marker shall either be used in place of a marker described in this Section or shall be incorporated into an existing monument or marker placed pursuant to this Section. All markers and monuments incorporating a Veterans marker and all Veterans markers used in place of an allowed memorial shall comply with the maximum size restrictions for markers provided in this Section.
- (g) Single lot monuments shall not exceed thirty-six inches (36") in length nor sixteen inches (16") in width, and shall not exceed forty-five inches (45") in height above the ground surface.
- (h) Double lot (or companion) monuments shall not exceed fifty inches (50") in length. Other dimensions of double monuments shall be the same as for single monuments.
- (i) Single lot markers shall consist of one piece and shall not exceed thirty-six inches (36") in length by sixteen inches (16") in width, and the height must be flush with the ground surface.
- (j) Double lot (or companion) markers shall consist of one piece and shall not exceed fifty inches (50") in length. Other dimensions of double markers shall be the same as for single markers.
- (k) Vases are permitted to be incorporated into monuments so long as they are constructed of granite, marble or bronze material and the overall monument dimensions, including any such vases, comply with the requirements of this Section.
- (l) The City is not responsible for damage done to monuments and/or markers in the cemetery.

- (m) Monuments and markers are considered the private property of the relatives of the deceased and the relatives are, therefore, responsible for their care and maintenance. City may repair or re-set monuments or markers due to settling or soils issues as needed, in City's sole discretion.

7-5-10: FOUNDATIONS

- (a) All monuments and markers shall be placed on foundations of solid masonry at a depth to be determined by the City.
- (b) Foundations shall extend three inches (3") beyond the base of all monuments and markers on each side.
- (c) The top of all foundations shall not be higher than the established grade.
- (d) The location of all foundations for monuments and/or markers shall be marked by the Public Works department, and all foundations shall be installed by the company supplying the monument or marker.
- (e) All foundations for monuments and/or markers placed after the effective date of this ordinance at the West end (head) of a grave space shall contain a hole for a plant stand in the middle of the North side of the foundation of such marker or monument. In the event that no marker or monument will be placed at the head of the grave space, then the foundation for a marker placed after the effective date of this ordinance at the East end (foot) of a grave space shall contain a hole for a plant stand in the middle of the North side of the foundation of such marker.

7-5-11: MAUSOLEUMS

- (a) Mausoleums may be placed only on cemetery lots designated by the City for such structures.

7-5-12: DECORATION OF LOTS

- (a) All flowers and plants must be contained in plant holders and, unless contained in a vase that is incorporated into a monument or marker, must be elevated at least 18" but no more than 24" from the ground. Artificial flowers may be placed in approved plant stands and must be securely fastened so that they will not fall or be blown from the container.
- (b) One single-pole metal plant stand is permitted per monument or marker, with a maximum of one single-pole plant stand per lot. All plant stands must be placed in a monument or marker foundation hole/holder if available. Plant stands not incorporated into monument/marker foundations must be placed on the north side of monuments and/or markers. The City reserves the right to relocate plant stands to comply with this requirement. The City may add holes for plant holders in each marker/monument in existence at the time of this Ordinance adoption to bring grave sites in compliance with these requirements.
- (c) The City is not responsible for damaged, lost, stolen or misplaced decorations, plants or plant stands.
- (d) Wreaths are permitted but must be mounted on plant stands.
- (e) Memorial Day: Artificial flowers, potted plants and decorations not in plant stands or vases placed on graves for Memorial Day will be allowed to remain for 1 week, by which time they must be placed in permanent stands or vases or they may be removed and discarded by City.
- (f) No person shall do any grading causing the surface of the ground to be raised above the existing height of the surrounding area.
- (g) No curbs or fences or other similar barriers shall be permitted around any individual or group of lots without prior written authorization from the City.
- (h) All decorative items, including flowers, wreaths, flags, balloons, banners, toys, ornaments, knick knacks, solar lights and lanterns, stuffed animals, wind chimes, windmills, windsocks,

birdhouses, bird feeders, and statuary not incorporated into a monument or placed in a permanent vase or plant stand, are prohibited and may be subject to immediate removal and may be discarded.

- (i) All decorations not removed by November 1 may be removed and discarded by City.
- (j) The City reserves the right to remove all flowers, plants, plant stands, trees, decorations, or other similar things without liability to the owner whenever any of these objects become unsafe, unsightly, or are deemed to be unauthorized.

7-5-13: EXCEPTIONS

- (a) Special cases may arise in which the enforcement of a rule may impose unnecessary hardship. The City hereby reserves the right to make exceptions, suspensions, or modifications of any rule or regulation. No temporary exception, suspension, or modification shall in any way be construed as a permanent change to the established rules and regulations.

7-5-14: PENALTY

- (a) Any person violating any provision of this ordinance is guilty of a misdemeanor and subject to penalty as provided in Title 1 of this Code.

Subdivision 2. That this ordinance shall be effective immediately upon its passage and publication.

Adopted by the City Council of Sartell on the _____ day of _____, 2016.

Mayor

ATTEST:

City Administrator

SEAL

ORDINANCE NO.

SUMMARY ORDINANCE AMENDING CITY CODE TITLES 5, 3 AND 7

Title 5 of the City Code of Ordinances (Police Regulations) is hereby amended to delete provisions better covered by Department policy or State law, to revise dog licensing dates, and to add background checks in this section of the Code.

Title 3, Chapter 13 Alarms: Provides for alarm fees to be set by City Council within your fee schedule ordinance.

Title 7, Chapter 5 Cemetery: Entire restatement of the City’s cemetery code including Definitions, Continuance, Sale of Lots, Handling of Funds, Burial Permits, Interments, City Repurchase of Unused Cemetery Lot, Conduct of Persons in Cemetery, Monuments and Markers, Foundations, Mausoleums, Decoration of Lots, Exceptions and Penalties.

The City Council has determined that publication of this title and summary ordinance will clearly inform the public of the intention and effect of the ordinance. The Council also directs that only the title and this summary be published. Copies of the entire text of the ordinances are available for inspection by any person at the office of the City Clerk any Monday through Friday between the hours of 7:00 a.m. and 4:30 p.m. or on the City website at www.sartellmn.com.

Adopted by the City Council of Sartell on the 24th day of October, 2016.

s/
MAYOR

ATTEST:

s/
City Administrator

SEAL

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: October 24, 2016	Agenda Item No. 8a
Agenda Section: Old Business	Item: Sartell MHP	
<p>RECOMMENDATION: Staff recommends approval of attached Resolution.</p> <p>BACKGROUND: A group of Sartell MHP residents, along with Northcountry Cooperative Foundation (NCF) representatives, provided information to the Council last month regarding interest in converting this manufactured home park to resident ownership, significant replacement of capital infrastructure, and their belief it would help stabilize the property. There have also been some residents opposed to this ownership who have also voiced that opinion in the <i>Newsleader</i> as well as to individual Council members and City staff. Although the <i>Newsleader</i> editorial indicated the Park is “scheduled to be sold and shut down”, we have heard no such plan. The presentation NCF made to the Council spelled out why they believe cooperative resident ownership, along with the capital improvements suggested, is superior to for profit ownership. Staff has not been contacted by anyone regarding shutting down or changing the nature of the manufactured home park to some other use if this tenant buy-out does not proceed.</p> <p>Staff has continued to work with NCF while also getting advice from our legal counsel and financial consultants about options and City risks. At this point, NCF is not making any request for conduit bond financing by the City and City staff and consultants do not support any other type of bond. NCF would like to seek funding assistance from a number of potential funding sources and staff recommends Council support for that funding assistance.</p> <p>BUDGET/FISCAL IMPACT: None – no City funds are being requested.</p> <p>ATTACHMENTS: Recommended Resolution</p> <p>COUNCIL ACTIONS REQUESTED: Motion to adopt support Resolution.</p>		

RESOLUTION _____

WHEREAS, Sartell Manufactured Home Park (the “Park”) has provided an affordable housing option within the City of Sartell for many years; and

WHEREAS, tenants of the Park may seek State, Federal and/or grant funding assistance to upgrade the Park and/or the Park’s infrastructure; and

WHEREAS, the City Council deems it advisable and in the best interest of the City to support such funding assistance to the Park to help the Park continue to fulfill a need for quality, affordable housing in the City;

NOW, THEREFORE, BE IT RESOLVED that the Sartell City Council supports State, Federal and grant funding assistance toward upgrades of the Park and/or the Park’s infrastructure to continue to provide a quality, affordable housing option in Sartell.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 24th DAY OF OCTOBER, 2016

MAYOR

ATTEST:

City Administrator

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: October 24, 2016	Agenda Item No. 8b
Agenda Section: Old Business	Item: 2017 All Funds Budget	
<p>BACKGROUND: The Council has adopted a preliminary general fund budget & tax levy, but in December you will also finally adopt budgets for your other funds. Other funds include both revenues and expenses for your various park district funds; special revenue funds like PD youth programs, police reserves, beautification and lodging tax funds, etc.; your debt service funds, capital funds, and your utility funds. Unlike your general fund, many of these other fund budgets can have higher expenses than revenues or higher revenues than expenses in any given year because they are multi-year funds. So for example, you contribute to a capital equipment over a period of years, and then use that funding to make a large purchase – so in that one year, your expenses will exceed revenues, but only because you have saved and planned for it.</p> <p>ATTACHMENTS: All other funds budgets.</p> <p>COUNCIL ACTION REQUESTED: Discussion only as needed - no action is requested until your December meeting.</p>		

CITY OF SARTELL

Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 211 PARK IMPROVEMENT						
DEPT 45 CULTURE & RECREATION						
R 211-45-452-33632 OTHER GRANTS - OPERATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 211-45-452-36210 INTEREST INCOME	\$20.85	\$41.39	\$28.74	\$0.00	\$0.00	
R 211-45-452-36223 MISC. RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 211-45-452-36230 CONTRIBUTIONS & DONAT	\$4,725.00	\$425.00	\$20,000.00	\$0.00	\$0.00	
R 211-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 211-45-452-36234 ROUNDUP CONTRIBUTION	\$3,030.21	\$2,877.46	\$1,373.36	\$3,000.00	\$3,000.00	
R 211-45-452-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 211-45-452-39203 TRANSFER IN	\$20,000.00	\$18,000.00	\$0.00	\$20,000.00	\$18,000.00	101
R 211-45-452-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$27,776.06	\$21,343.85	\$21,402.10	\$23,000.00	\$21,000.00	
FUND 211 PARK IMPROVEMENT	\$27,776.06	\$21,343.85	\$21,402.10	\$23,000.00	\$21,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 211 PARK IMPROVEMENT						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 211-45-452-210 SUPPLIES/MATERIAL	\$1,225.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-305 CONSULTANTS-OTHE	\$11,000.00	\$1,250.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-401 R & M - OTHER	\$669.45	\$9,635.03	\$0.00	\$0.00	\$0.00	
E 211-45-452-406 R & M - BLDG	\$107.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-413 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-436 SPECIAL PROJECTS	\$10,500.00	\$1,250.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-500 CAPITAL OUTLAY	\$0.00	\$6,425.36	\$0.00	\$19,000.00	\$19,000.00	FMP
E 211-45-452-552 CAP OUTLAY-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 211-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$23,501.45	\$18,560.39	\$0.00	\$19,000.00	\$19,000.00	
DEPT 45 CULTURE & RECREATION	\$23,501.45	\$18,560.39	\$0.00	\$19,000.00	\$19,000.00	
FUND 211 PARK IMPROVEMENT	\$23,501.45	\$18,560.39	\$0.00	\$19,000.00	\$19,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 212 YOUTH PROGRAMS						
DEPT 42 PUBLIC SAFETY						
R 212-42-421-36210 INTEREST INCOME	\$11.12	\$20.65	\$6.14	\$0.00	\$0.00	
R 212-42-421-36230 CONTRIBUTIONS & DONAT	\$7,454.56	\$7,108.00	\$4,271.33	\$8,000.00	\$6,000.00	DARE, etc
R 212-42-421-39203 TRANSFER IN	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$6,000.00	from Gen Fund
DEPT 42 PUBLIC SAFETY	<u>\$10,465.68</u>	<u>\$10,128.65</u>	<u>\$7,277.47</u>	<u>\$11,000.00</u>	<u>\$12,000.00</u>	
FUND 212 YOUTH PROGRAMS	<u>\$10,465.68</u>	<u>\$10,128.65</u>	<u>\$7,277.47</u>	<u>\$11,000.00</u>	<u>\$12,000.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 212 YOUTH PROGRAMS						
DEPT 42 PUBLIC SAFETY						
DIV 421 POLICE						
E 212-42-421-102 OVERTIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 212-42-421-104 TEMPORARY WAGES	\$2,587.51	\$1,706.27	\$1,378.14	\$2,200.00	\$2,500.00	
E 212-42-421-121 EMPLOYER CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 212-42-421-122 EMPLOYER CONTRIB	\$197.94	\$130.53	\$105.43	\$200.00	\$200.00	
E 212-42-421-170 CLOTHING ALLOWAN	\$0.00	\$0.00	\$1,781.55	\$0.00	\$0.00	
E 212-42-421-210 SUPPLIES/MATERIAL	\$7,370.03	\$7,042.58	\$2,848.32	\$7,000.00	\$7,500.00	
E 212-42-421-330 TRANSPORTATION/L	\$34.99	\$34.99	\$546.56	\$100.00	\$600.00	
E 212-42-421-340 TRAINING	\$0.00	\$500.00	\$200.00	\$500.00	\$200.00	
E 212-42-421-413 RENTALS	\$0.00	\$450.00	\$0.00	\$500.00	\$0.00	
E 212-42-421-430 MISCELLANEOUS	\$805.00	\$300.00	\$808.03	\$500.00	\$1,000.00	
E 212-42-421-434 DUES & SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 421 POLICE	\$10,995.47	\$10,164.37	\$7,668.03	\$11,000.00	\$12,000.00	
DEPT 42 PUBLIC SAFETY	\$10,995.47	\$10,164.37	\$7,668.03	\$11,000.00	\$12,000.00	
FUND 212 YOUTH PROGRAMS	\$10,995.47	\$10,164.37	\$7,668.03	\$11,000.00	\$12,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 217 POLICE RESERVES						
DEPT 42 PUBLIC SAFETY						
R 217-42-421-36210 INTEREST INCOME	\$6.03	\$15.26	\$10.32	\$0.00	\$0.00	
R 217-42-421-36230 CONTRIBUTIONS & DONAT	\$0.00	\$3,300.00	\$0.00	\$2,000.00	\$0.00	
R 217-42-421-39201 TRANSFER FROM GEN FUN	\$0.00	\$1,350.00	\$1,500.00	\$1,500.00	\$1,500.00	
R 217-42-421-39203 TRANSFER IN	\$4,917.56	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 42 PUBLIC SAFETY	<u>\$4,923.59</u>	<u>\$4,665.26</u>	<u>\$1,510.32</u>	<u>\$3,500.00</u>	<u>\$1,500.00</u>	
FUND 217 POLICE RESERVES	<u>\$4,923.59</u>	<u>\$4,665.26</u>	<u>\$1,510.32</u>	<u>\$3,500.00</u>	<u>\$1,500.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 217 POLICE RESERVES						
DEPT 42 PUBLIC SAFETY						
DIV 421 POLICE						
E 217-42-421-170 CLOTHING ALLOWAN	\$550.57	\$915.43	\$318.14	\$500.00	\$500.00	
E 217-42-421-210 SUPPLIES/MATERIAL	\$493.95	\$125.43	\$2,306.55	\$100.00	\$1,000.00	
E 217-42-421-240 SMALL TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 217-42-421-500 CAPITAL OUTLAY	\$0.00	\$2,474.30	\$0.00	\$2,500.00	\$0.00	
DIV 421 POLICE	\$1,044.52	\$3,515.16	\$2,624.69	\$3,100.00	\$1,500.00	
DEPT 42 PUBLIC SAFETY	\$1,044.52	\$3,515.16	\$2,624.69	\$3,100.00	\$1,500.00	
FUND 217 POLICE RESERVES	\$1,044.52	\$3,515.16	\$2,624.69	\$3,100.00	\$1,500.00	

CITY OF SARTELL

Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 221 BEAUTIFICATION						
DEPT 45 CULTURE & RECREATION						
R 221-45-452-34114 ESCROW FEES-LAND USE A	\$23,500.00	\$12,550.00	\$12,750.00	\$0.00	\$0.00	
R 221-45-452-36210 INTEREST INCOME	\$338.18	\$202.95	\$179.24	\$0.00	\$0.00	
R 221-45-452-36221 ADVERTISING/SIGN RENTA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-36222 TOWER RENTAL	\$134,151.80	\$145,619.21	\$111,367.46	\$136,000.00	\$145,000.00	
R 221-45-452-36230 CONTRIBUTIONS & DONAT	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	Solarlease?
R 221-45-452-36251 SHIPPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$41,000.00	\$0.00	\$0.00	
R 221-45-452-39105 CENTENNIAL HIST BOOK S	\$41.91	\$13.97	\$0.00	\$0.00	\$0.00	
R 221-45-452-39106 CENTENNIAL COOKBOOK S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39107 SALE OF CITY PINS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39108 SALE OF CITY PRINTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39109 OTHER CENTENNIAL SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39110 SALE OF CENTENNIAL POS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 221-45-452-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$158,531.89	\$158,386.13	\$165,296.70	\$136,000.00	\$165,000.00	
FUND 221 BEAUTIFICATION	\$158,531.89	\$158,386.13	\$165,296.70	\$136,000.00	\$165,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 221 BEAUTIFICATION						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 221-45-452-103 PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-104 TEMPORARY WAGES	\$14,272.53	\$22,481.51	\$25,353.88	\$26,000.00	\$31,000.00	
E 221-45-452-121 EMPLOYER CONTRIB	\$0.00	\$0.00	\$211.79	\$0.00	\$0.00	
E 221-45-452-122 EMPLOYER CONTRIB	\$1,091.86	\$1,719.82	\$1,939.37	\$2,000.00	\$2,000.00	
E 221-45-452-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-210 SUPPLIES/MATERIAL	\$2,219.00	\$9,888.22	\$17,752.05	\$10,000.00	\$20,000.00	
E 221-45-452-216 HOLIDAY DECORATI	\$805.05	\$498.97	\$265.00	\$500.00	\$500.00	
E 221-45-452-229 LANDSCAPING MATE	\$1,138.05	\$358.70	\$727.55	\$1,000.00	\$1,500.00	
E 221-45-452-240 SMALL TOOLS	\$10.99	\$0.00	\$0.00	\$500.00	\$0.00	
E 221-45-452-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-305 CONSULTANTS-OTHE	\$47,372.00	\$20,500.00	\$19,158.97	\$7,000.00	\$20,000.00	
E 221-45-452-307 SPECIAL STUDIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-320 COMMUNICATIONS/T	\$663.90	\$291.96	\$80.16	\$500.00	\$0.00	
E 221-45-452-322 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-381 UTILITY ELECTRICIT	\$2,568.09	\$2,296.80	\$1,410.48	\$2,500.00	\$0.00	
E 221-45-452-401 R & M - OTHER	\$9,366.93	\$6,715.98	\$381.75	\$5,000.00	\$0.00	
E 221-45-452-430 MISCELLANEOUS	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	
E 221-45-452-500 CAPITAL OUTLAY	\$8,125.00	\$89,692.50	\$34,353.91	\$90,000.00	\$95,000.00	FMP
E 221-45-452-552 CAP OUTLAY-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 221-45-452-720 TRANSFER OUT	\$65,000.00	\$32,464.40	\$0.00	\$20,000.00	\$0.00	
DIV 452 PARKS	\$152,633.40	\$186,908.86	\$101,684.91	\$165,000.00	\$170,000.00	
DEPT 45 CULTURE & RECREATION	\$152,633.40	\$186,908.86	\$101,684.91	\$165,000.00	\$170,000.00	
FUND 221 BEAUTIFICATION	\$152,633.40	\$186,908.86	\$101,684.91	\$165,000.00	\$170,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 223 LODGING TAX						
DEPT 46 COMMUNITY/ECON DEV						
R 223-46-465-31410 LODGING TAX	\$29,666.92	\$31,873.13	\$20,375.00	\$30,000.00	\$32,000.00	
R 223-46-465-36210 INTEREST INCOME	\$16.34	\$19.87	\$9.58	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$29,683.26	\$31,893.00	\$20,384.58	\$30,000.00	\$32,000.00	
FUND 223 LODGING TAX	\$29,683.26	\$31,893.00	\$20,384.58	\$30,000.00	\$32,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 223 LODGING TAX						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 223-46-465-305 CONSULTANTS-OTHE	\$28,183.58	\$30,279.47	\$15,655.05	\$28,500.00	\$30,000.00	DAYTA&oth
E 223-46-465-430 MISCELLANEOUS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	Summerfest
E 223-46-465-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 465 COMMUNITY DEVELOPM	\$29,183.58	\$31,279.47	\$16,655.05	\$29,500.00	\$31,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$29,183.58	\$31,279.47	\$16,655.05	\$29,500.00	\$31,000.00	
FUND 223 LODGING TAX	\$29,183.58	\$31,279.47	\$16,655.05	\$29,500.00	\$31,000.00	

CITY OF SARTELL

Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 224 ECONOMIC DEVELOPMENT FUND						
DEPT 46 COMMUNITY/ECON DEV						
R 224-46-465-31010 CURRENT AD VALOREM TA	\$22,282.33	\$22,376.51	\$11,505.83	\$22,467.00	\$22,467.00	Abatement
R 224-46-465-31020 DELINQUENT AD VALOREM	-\$162.75	\$184.44	\$21.27	\$0.00	\$0.00	
R 224-46-465-31030 MARKET VALUE CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-33405 STATE DTED GRANT-CAPIT	\$0.00	\$399,000.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-33632 OTHER GRANTS - OPERATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-34113 ADMINISTRATIVE FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-36210 INTEREST INCOME	\$78.57	\$202.65	\$694.95	\$0.00	\$0.00	
R 224-46-465-36211 INTEREST ON LOANS	\$1,540.65	\$345.38	\$0.00	\$0.00	\$0.00	TIF loans
R 224-46-465-36230 CONTRIBUTIONS & DONAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-39201 TRANSFER FROM GEN FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 224-46-465-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$399,000.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$23,738.80	\$422,108.98	\$411,222.05	\$22,467.00	\$22,467.00	
FUND 224 ECONOMIC DEVELOPMENT FUND	\$23,738.80	\$422,108.98	\$411,222.05	\$22,467.00	\$22,467.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 224 ECONOMIC DEVELOPMENT FUND						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 224-46-465-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-305 CONSULTANTS-OTHE	\$12,121.25	\$0.00	\$230.00	\$0.00	\$0.00	
E 224-46-465-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-330 TRANSPORTATION/L	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-430 MISCELLANEOUS	\$101.10	\$77.04	\$750.00	\$1,750.00	\$1,000.00	\$750 SSC
E 224-46-465-436 SPECIAL PROJECTS	\$0.00	\$400,500.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-439 CONTRIBUTIONS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 224-46-465-728 PAYMENT OF TAX AB	\$22,467.00	\$22,467.00	\$22,467.00	\$22,467.00	\$22,467.00	Abatement
DIV 465 COMMUNITY DEVELOPM	\$35,689.35	\$423,044.04	\$23,447.00	\$24,217.00	\$23,467.00	
DEPT 46 COMMUNITY/ECON DEV	\$35,689.35	\$423,044.04	\$23,447.00	\$24,217.00	\$23,467.00	
FUND 224 ECONOMIC DEVELOPMENT FU	\$35,689.35	\$423,044.04	\$23,447.00	\$24,217.00	\$23,467.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 225 SEWER CAPACITY						
DEPT 49 ENTERPRISES						
R 225-49-450-36210 INTEREST INCOME	\$48.06	\$403.41	\$844.51	\$0.00	\$0.00	
R 225-49-450-36250 MISCELLANEOUS	\$4.73	\$10.99	\$2.47	\$0.00	\$0.00	
R 225-49-450-37811 SEWER CONNECT	\$235,874.00	\$547,304.00	\$564,906.00	\$422,066.00	\$869,400.00	
R 225-49-450-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 225-49-450-39201 TRANSFER FROM GEN FUN	\$0.00	\$0.00	\$17,500.00	\$0.00	\$0.00	
R 225-49-450-39203 TRANSFER IN	\$414,017.72	\$161,028.28	\$133,303.91	\$150,000.00	\$47,500.00	TIF 5-4
DEPT 49 ENTERPRISES	\$649,944.51	\$708,746.68	\$716,556.89	\$572,066.00	\$916,900.00	
FUND 225 SEWER CAPACITY	\$649,944.51	\$708,746.68	\$716,556.89	\$572,066.00	\$916,900.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 225 SEWER CAPACITY						
DEPT 49 ENTERPRISES						
DIV 450 SEWER						
E 225-49-450-206 CONTRACTS PAYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-404 R & M- EQUIPMENT	\$72,495.42	\$81,635.31	\$0.00	\$0.00	\$0.00	
E 225-49-450-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-552 CAP OUTLAY-LAND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 225-49-450-720 TRANSFER OUT	\$605,000.00	\$605,000.00	\$600,000.00	\$590,000.00	\$690,000.00	602, 331
DIV 450 SEWER	\$677,495.42	\$686,635.31	\$600,000.00	\$590,000.00	\$690,000.00	
DEPT 49 ENTERPRISES	\$677,495.42	\$686,635.31	\$600,000.00	\$590,000.00	\$690,000.00	
FUND 225 SEWER CAPACITY	\$677,495.42	\$686,635.31	\$600,000.00	\$590,000.00	\$690,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 226 WATER CAPACITY						
DEPT 49 ENTERPRISES						
R 226-49-400-36210 INTEREST INCOME	\$943.97	\$505.47	\$996.04	\$0.00	\$0.00	
R 226-49-400-37712 WATER CONNECTION	\$293,152.00	\$683,542.00	\$705,502.00	\$524,509.00	\$1,037,988.00	
R 226-49-400-39203 TRANSFER IN	\$414,017.74	\$161,031.87	\$105,000.00	\$150,000.00	\$47,500.00	TIF 5-4
DEPT 49 ENTERPRISES	<u>\$708,113.71</u>	<u>\$845,079.34</u>	<u>\$811,498.04</u>	<u>\$674,509.00</u>	<u>\$1,085,488.00</u>	
FUND 226 WATER CAPACITY	<u>\$708,113.71</u>	<u>\$845,079.34</u>	<u>\$811,498.04</u>	<u>\$674,509.00</u>	<u>\$1,085,488.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 226 WATER CAPACITY						
DEPT 49 ENTERPRISES						
DIV 400 WATER						
E 226-49-400-206 CONTRACTS PAYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 226-49-400-720 TRANSFER OUT	\$855,000.00	\$855,000.00	\$850,000.00	\$900,000.00	\$850,000.00	319,320
DIV 400 WATER	\$855,000.00	\$855,000.00	\$850,000.00	\$900,000.00	\$850,000.00	
DEPT 49 ENTERPRISES	\$855,000.00	\$855,000.00	\$850,000.00	\$900,000.00	\$850,000.00	
FUND 226 WATER CAPACITY	\$855,000.00	\$855,000.00	\$850,000.00	\$900,000.00	\$850,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 227 PEG ACCESS FEES						
DEPT 41 GENERAL GOVERNMENT						
R 227-41-414-36210 INTEREST INCOME	\$136.63	\$268.51	\$115.76	\$0.00	\$0.00	
R 227-41-414-39103 PEG ACCESS FEES	\$33,303.75	\$31,876.50	\$21,045.00	\$35,000.00	\$32,000.00	
R 227-41-414-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 41 GENERAL GOVERNMENT	\$33,440.38	\$32,145.01	\$21,160.76	\$35,000.00	\$32,000.00	
FUND 227 PEG ACCESS FEES	\$33,440.38	\$32,145.01	\$21,160.76	\$35,000.00	\$32,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 227 PEG ACCESS FEES						
DEPT 41 GENERAL GOVERNMENT						
DIV 414 ADMINISTRATION						
E 227-41-414-240 SMALL TOOLS	\$1,034.36	\$0.00	\$0.00	\$0.00	\$0.00	
E 227-41-414-305 CONSULTANTS-OTHE	\$0.00	\$562.25	\$0.00	\$0.00	\$0.00	
E 227-41-414-320 COMMUNICATIONS/T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 227-41-414-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 227-41-414-381 UTILITY ELECTRICIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 227-41-414-404 R & M- EQUIPMENT	\$2,195.90	\$0.00	\$1,216.81	\$0.00	\$0.00	
E 227-41-414-430 MISCELLANEOUS	\$165.00	\$0.00	\$350.00	\$0.00	\$0.00	
E 227-41-414-500 CAPITAL OUTLAY	\$14,811.01	\$18,784.50	\$20,220.50	\$0.00	\$0.00	
E 227-41-414-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 414 ADMINISTRATION	\$18,206.27	\$19,346.75	\$21,787.31	\$0.00	\$0.00	
DEPT 41 GENERAL GOVERNMENT	\$18,206.27	\$19,346.75	\$21,787.31	\$0.00	\$0.00	
FUND 227 PEG ACCESS FEES	\$18,206.27	\$19,346.75	\$21,787.31	\$0.00	\$0.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 241 SALES TAX EXTENSION						
DEPT 46 COMMUNITY/ECON DEV						
R 241-46-465-31060 SALES TAX REVENUE	\$1,044,716.13	\$1,078,552.40	\$601,148.77	\$1,124,812.00	\$1,178,906.00	
R 241-46-465-36210 INTEREST INCOME	-\$285.97	\$231.07	\$333.63	\$0.00	\$0.00	
R 241-46-465-39101 SALE OR LOSS OF PROPER	\$0.00	\$42,551.90	\$0.00	\$0.00	\$0.00	
R 241-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	<u>\$1,044,430.16</u>	<u>\$1,121,335.37</u>	<u>\$601,482.40</u>	<u>\$1,124,812.00</u>	<u>\$1,178,906.00</u>	
FUND 241 SALES TAX EXTENSION	<u>\$1,044,430.16</u>	<u>\$1,121,335.37</u>	<u>\$601,482.40</u>	<u>\$1,124,812.00</u>	<u>\$1,178,906.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 241 SALES TAX EXTENSION						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 241-46-465-210 SUPPLIES/MATERIAL	\$0.00	\$219.21	\$0.00	\$0.00	\$0.00	
E 241-46-465-303 ENGINEERING	\$3,435.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-305 CONSULTANTS-OTHE	\$903.26	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-436 SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-500 CAPITAL OUTLAY	\$648,665.95	\$27,631.71	\$562,545.00	\$0.00	\$0.00	
E 241-46-465-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 241-46-465-720 TRANSFER OUT	\$700,000.00	\$800,000.00	\$700,000.00	\$700,000.00	\$974,500.00	DS 324 &33
DIV 465 COMMUNITY DEVELOPM	\$1,353,004.21	\$827,850.92	\$1,262,545.00	\$700,000.00	\$974,500.00	
DEPT 46 COMMUNITY/ECON DEV	\$1,353,004.21	\$827,850.92	\$1,262,545.00	\$700,000.00	\$974,500.00	
FUND 241 SALES TAX EXTENSION	\$1,353,004.21	\$827,850.92	\$1,262,545.00	\$700,000.00	\$974,500.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 250 CEMETERY FUND						
DEPT 49 ENTERPRISES						
R 250-49-441-34940 BURIAL SITE PREPERATIO	\$2,425.00	\$2,100.00	\$4,300.00	\$2,000.00	\$2,500.00	
R 250-49-441-36210 INTEREST INCOME	\$107.37	\$132.43	\$78.07	\$0.00	\$0.00	
R 250-49-441-36230 CONTRIBUTIONS & DONAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 250-49-441-36240 CEMETERY - SALE OF LOTS	\$2,750.00	\$3,000.00	\$2,150.00	\$3,000.00	\$3,000.00	
R 250-49-441-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 49 ENTERPRISES	<u>\$5,282.37</u>	<u>\$5,232.43</u>	<u>\$6,528.07</u>	<u>\$5,000.00</u>	<u>\$5,500.00</u>	
FUND 250 CEMETERY FUND	<u>\$5,282.37</u>	<u>\$5,232.43</u>	<u>\$6,528.07</u>	<u>\$5,000.00</u>	<u>\$5,500.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 250 CEMETERY FUND						
DEPT 49 ENTERPRISES						
DIV 441 CEMETERY						
E 250-49-441-210 SUPPLIES/MATERIAL	\$0.00	\$17.97	\$8.82	\$0.00	\$0.00	
E 250-49-441-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 250-49-441-408 CEMETERY MAINTEN	\$2,072.85	\$1,513.99	\$2,300.00	\$2,500.00	\$2,500.00	
E 250-49-441-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 441 CEMETERY	\$2,072.85	\$1,531.96	\$2,308.82	\$2,500.00	\$2,500.00	
DEPT 49 ENTERPRISES	\$2,072.85	\$1,531.96	\$2,308.82	\$2,500.00	\$2,500.00	
FUND 250 CEMETERY FUND	\$2,072.85	\$1,531.96	\$2,308.82	\$2,500.00	\$2,500.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 260 REGIONAL PARK FUND						
DEPT 45 CULTURE & RECREATION						
R 260-45-452-33417 OTHER GRANTS-CAPITAL	\$0.00	\$8,922.00	\$0.00	\$0.00	\$0.00	
R 260-45-452-33633 STATE GRANT - OPERATIN	\$0.00	\$100,000.00	\$0.00	\$0.00	\$0.00	
R 260-45-452-36210 INTEREST INCOME	\$196.25	-\$39.25	\$12.18	\$0.00	\$0.00	
R 260-45-452-36230 CONTRIBUTIONS & DONAT	\$0.00	\$51,860.00	\$0.00	\$0.00	\$0.00	
R 260-45-452-36231 PARKLAND FEES	\$0.00	\$2,934.00	\$8,019.60	\$25,000.00	\$10,000.00	
R 260-45-452-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 260-45-452-39203 TRANSFER IN	\$60,000.00	\$148,359.40	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	<u>\$60,196.25</u>	<u>\$312,036.15</u>	<u>\$8,031.78</u>	<u>\$25,000.00</u>	<u>\$10,000.00</u>	
FUND 260 REGIONAL PARK FUND	<u>\$60,196.25</u>	<u>\$312,036.15</u>	<u>\$8,031.78</u>	<u>\$25,000.00</u>	<u>\$10,000.00</u>	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 260 REGIONAL PARK FUND						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 260-45-452-210 SUPPLIES/MATERIAL	\$1,245.00	\$123.95	\$0.00	\$0.00	\$0.00	
E 260-45-452-303 ENGINEERING	\$3,675.00	\$14,154.75	\$0.00	\$0.00	\$0.00	
E 260-45-452-305 CONSULTANTS-OTHE	\$1,431.39	\$0.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-355 PERMITS-MISCELLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-430 MISCELLANEOUS	\$4,102.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-436 SPECIAL PROJECTS	\$0.00	\$251,860.00	\$0.00	\$0.00	\$0.00	
E 260-45-452-500 CAPITAL OUTLAY	\$30,565.80	\$43,988.62	\$0.00	\$0.00	\$5,000.00	FMP
E 260-45-452-611 INTEREST	\$1,964.49	\$511.37	\$0.00	\$0.00	\$0.00	
E 260-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$42,983.68	\$310,638.69	\$0.00	\$0.00	\$5,000.00	
DEPT 45 CULTURE & RECREATION	\$42,983.68	\$310,638.69	\$0.00	\$0.00	\$5,000.00	
FUND 260 REGIONAL PARK FUND	\$42,983.68	\$310,638.69	\$0.00	\$0.00	\$5,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 261 PARK DISTRICT 1						
DEPT 45 CULTURE & RECREATION						
R 261-45-452-33422 STATE GRANTS - CAPITAL	\$1,016,981.69	\$7,699.09	\$23,413.70	\$0.00	\$0.00	
R 261-45-452-36210 INTEREST INCOME	\$421.02	\$406.60	\$343.46	\$0.00	\$0.00	
R 261-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$17,212.80	\$0.00	\$0.00	
R 261-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 261-45-452-39410 REFUNDS AND REIMBURSE	\$2,086.15	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	<u>\$1,019,488.86</u>	<u>\$8,105.69</u>	<u>\$40,969.96</u>	<u>\$0.00</u>	<u>\$0.00</u>	
FUND 261 PARK DISTRICT 1	\$1,019,488.86	\$8,105.69	\$40,969.96	\$0.00	\$0.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 261 PARK DISTRICT 1						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 261-45-452-210 SUPPLIES/MATERIAL	\$1,343.13	\$0.00	\$0.00	\$0.00	\$0.00	
E 261-45-452-240 SMALL TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 261-45-452-303 ENGINEERING	\$26,972.50	\$13,920.50	\$1,250.00	\$0.00	\$0.00	
E 261-45-452-305 CONSULTANTS-OTHE	\$0.00	\$7,375.00	\$0.00	\$0.00	\$0.00	
E 261-45-452-350 PUBLICATIONS	\$437.69	\$0.00	\$0.00	\$0.00	\$0.00	
E 261-45-452-500 CAPITAL OUTLAY	\$1,038,379.29	\$1,472.50	\$17,069.20	\$165,000.00	\$165,000.00	Lake Francis
E 261-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$1,067,132.61	\$22,768.00	\$18,319.20	\$165,000.00	\$165,000.00	
DEPT 45 CULTURE & RECREATION	\$1,067,132.61	\$22,768.00	\$18,319.20	\$165,000.00	\$165,000.00	
FUND 261 PARK DISTRICT 1	\$1,067,132.61	\$22,768.00	\$18,319.20	\$165,000.00	\$165,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 262 PARK DISTRICT 2						
DEPT 45 CULTURE & RECREATION						
R 262-45-452-36210 INTEREST INCOME	\$246.79	\$365.26	\$235.84	\$0.00	\$0.00	
R 262-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$782.40	\$0.00	\$0.00	
R 262-45-452-39101 SALE OR LOSS OF PROPER	\$0.00	\$42,551.90	\$0.00	\$0.00	\$0.00	
R 262-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	<u>\$246.79</u>	<u>\$42,917.16</u>	<u>\$1,018.24</u>	<u>\$0.00</u>	<u>\$0.00</u>	
FUND 262 PARK DISTRICT 2	\$246.79	\$42,917.16	\$1,018.24	\$0.00	\$0.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 262 PARK DISTRICT 2						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 262-45-452-210 SUPPLIES/MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 262-45-452-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 262-45-452-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	Watab Park
E 262-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	
DEPT 45 CULTURE & RECREATION	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	
FUND 262 PARK DISTRICT 2	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 263 PARK DISTRICT 3						
DEPT 45 CULTURE & RECREATION						
R 263-45-452-36210 INTEREST INCOME	\$129.79	\$145.24	\$98.58	\$0.00	\$0.00	
R 263-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$14,083.20	\$100,000.00	\$0.00	
R 263-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$129.79	\$145.24	\$14,181.78	\$100,000.00	\$0.00	
FUND 263 PARK DISTRICT 3	\$129.79	\$145.24	\$14,181.78	\$100,000.00	\$0.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 263 PARK DISTRICT 3						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 263-45-452-210 SUPPLIES/MATERIAL	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 263-45-452-229 LANDSCAPING MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 263-45-452-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 263-45-452-413 RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 263-45-452-500 CAPITAL OUTLAY	\$2,633.33	\$0.00	\$100,000.00	\$125,000.00	\$0.00	
E 263-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$3,173.33	\$0.00	\$100,000.00	\$125,000.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$3,173.33	\$0.00	\$100,000.00	\$125,000.00	\$0.00	
FUND 263 PARK DISTRICT 3	\$3,173.33	\$0.00	\$100,000.00	\$125,000.00	\$0.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 264 PARK DISTRICT 4						
DEPT 45 CULTURE & RECREATION						
R 264-45-452-36210 INTEREST INCOME	\$5.02	\$32.05	\$30.64	\$0.00	\$0.00	
R 264-45-452-36231 PARKLAND FEES	\$0.00	\$13,692.00	\$0.00	\$0.00	\$0.00	
R 264-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$5.02	\$13,724.05	\$30.64	\$0.00	\$0.00	
FUND 264 PARK DISTRICT 4	\$5.02	\$13,724.05	\$30.64	\$0.00	\$0.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 264 PARK DISTRICT 4						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 264-45-452-500 CAPITAL OUTLAY	\$1,316.67	\$0.00	\$0.00	\$10,000.00	\$10,000.00	Wilds?
E 264-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$1,316.67	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
DEPT 45 CULTURE & RECREATION	\$1,316.67	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
FUND 264 PARK DISTRICT 4	\$1,316.67	\$0.00	\$0.00	\$10,000.00	\$10,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 265 PARK DISTRICT 5						
DEPT 45 CULTURE & RECREATION						
R 265-45-452-36210 INTEREST INCOME	\$155.27	\$179.12	\$92.53	\$0.00	\$0.00	
R 265-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 265-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$155.27	\$179.12	\$92.53	\$0.00	\$0.00	
FUND 265 PARK DISTRICT 5	\$155.27	\$179.12	\$92.53	\$0.00	\$0.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 265 PARK DISTRICT 5						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 265-45-452-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 265-45-452-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 265-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
FUND 265 PARK DISTRICT 5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 266 PARK DISTRICT 6						
DEPT 45 CULTURE & RECREATION						
R 266-45-452-36210 INTEREST INCOME	\$239.89	\$267.37	\$127.75	\$0.00	\$0.00	
R 266-45-452-36231 PARKLAND FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 266-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$239.89	\$267.37	\$127.75	\$0.00	\$0.00	
FUND 266 PARK DISTRICT 6	\$239.89	\$267.37	\$127.75	\$0.00	\$0.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 266 PARK DISTRICT 6						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 266-45-452-303 ENGINEERING	\$0.00	\$0.00	\$8,864.75	\$0.00	\$0.00	
E 266-45-452-500 CAPITAL OUTLAY	\$0.00	\$6,439.00	\$0.00	\$50,000.00	\$0.00	
E 266-45-452-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$0.00	\$6,439.00	\$8,864.75	\$50,000.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$0.00	\$6,439.00	\$8,864.75	\$50,000.00	\$0.00	
FUND 266 PARK DISTRICT 6	\$0.00	\$6,439.00	\$8,864.75	\$50,000.00	\$0.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 267 RECREATIONAL FIELD FUND						
DEPT 45 CULTURE & RECREATION						
R 267-45-452-36210 INTEREST INCOME	\$6.30	\$33.89	\$35.89	\$0.00	\$0.00	
R 267-45-452-36220 PARK RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 267-45-452-36223 MISC. RENTAL	\$15,000.00	\$10,000.00	\$12,500.00	\$25,000.00	\$25,750.00	Lease
R 267-45-452-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 267-45-452-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	<u>\$15,006.30</u>	<u>\$10,033.89</u>	<u>\$12,535.89</u>	<u>\$25,000.00</u>	<u>\$25,750.00</u>	
FUND 267 RECREATIONAL FIELD FUND	<u>\$15,006.30</u>	<u>\$10,033.89</u>	<u>\$12,535.89</u>	<u>\$25,000.00</u>	<u>\$25,750.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 267 RECREATIONAL FIELD FUND						
DEPT 45 CULTURE & RECREATION						
DIV 452 PARKS						
E 267-45-452-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$22,000.00	\$0.00	\$0.00	
E 267-45-452-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-355 PERMITS-MISCELLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-360 COMP LIAB INSURAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-381 UTILITY ELECTRICIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-383 UTILITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-406 R & M - BLDG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 267-45-452-720 TRANSFER OUT	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 452 PARKS	\$15,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	
DEPT 45 CULTURE & RECREATION	\$15,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	
FUND 267 RECREATIONAL FIELD FUND	\$15,000.00	\$0.00	\$22,000.00	\$0.00	\$0.00	

CITY OF SARTELL

Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 402 PUBLIC IMPROVEMENT REVOLVING						
DEPT 46 COMMUNITY/ECON DEV						
R 402-46-465-33406 STATE DOT GRANT - CAPIT	\$0.00	\$0.00	\$1,616,435.19	\$0.00	\$0.00	
R 402-46-465-33417 OTHER GRANTS-CAPITAL	\$143,356.00	\$251,644.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-33419 MUNICIPAL STATE AID-CO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-34114 ESCROW FEES-LAND USE A	\$41,000.00	\$60,500.00	\$85,000.00	\$0.00	\$0.00	
R 402-46-465-36101 SPECIAL ASSESSMENTS	\$156,032.05	\$26,109.92	\$8,920.65	\$20,000.00	\$16,000.00	
R 402-46-465-36105 DEVELOPER CONTRACT PA	\$0.00	\$17,246.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-36210 INTEREST INCOME	\$3,500.03	\$3,257.27	\$4,152.77	\$0.00	\$0.00	
R 402-46-465-36211 INTEREST ON LOANS	\$1,964.49	\$511.37	\$0.00	\$0.00	\$0.00	
R 402-46-465-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 402-46-465-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$345,852.57	\$359,268.56	\$1,714,508.61	\$20,000.00	\$16,000.00	
FUND 402 PUBLIC IMPROVEMENT REVOLVING	\$345,852.57	\$359,268.56	\$1,714,508.61	\$20,000.00	\$16,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 402 PUBLIC IMPROVEMENT REVOLVING						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 402-46-465-206 CONTRACTS PAYMEN	\$4,955.80	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-303 ENGINEERING	\$7,341.75	\$60,312.00	\$131,701.75	\$0.00	\$0.00	
E 402-46-465-305 CONSULTANTS-OTHE	\$36.75	\$34,070.00	\$12,100.00	\$42,000.00	\$0.00	
E 402-46-465-308 LEGAL	\$6,752.20	\$3,873.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-351 RECORDING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-355 PERMITS-MISCELLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-430 MISCELLANEOUS	\$228.50	\$201.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-436 SPECIAL PROJECTS	\$212,296.31	\$191,323.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-500 CAPITAL OUTLAY	\$15,000.00	\$24,534.00	\$0.00	\$0.00	\$1,616,000.00	4th Ave?
E 402-46-465-510 ACQUISITION COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-515 JUDGEMENTS & LOSS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-525 REFUND & REIMBURS	\$25,500.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-551 CAP OUTLAY-IMPROV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 402-46-465-720 TRANSFER OUT	\$51,494.75	\$350,000.00	\$275,000.00	\$275,000.00	\$60,000.00	Fund 414
DIV 465 COMMUNITY DEVELOPM	\$323,606.06	\$664,313.00	\$418,801.75	\$317,000.00	\$1,676,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$323,606.06	\$664,313.00	\$418,801.75	\$317,000.00	\$1,676,000.00	
FUND 402 PUBLIC IMPROVEMENT REVO	\$323,606.06	\$664,313.00	\$418,801.75	\$317,000.00	\$1,676,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 405 MSA STREET MAINTENANCE						
DEPT 43 PUBLIC WORKS						
R 405-43-431-33418 MUNICIPAL STATE AID-MAI	\$24,555.00	\$34,593.00	\$27,585.00	\$24,500.00	\$28,000.00	
R 405-43-431-36210 INTEREST INCOME	\$258.74	\$363.56	\$220.19	\$0.00	\$0.00	
DEPT 43 PUBLIC WORKS	<u>\$24,813.74</u>	<u>\$34,956.56</u>	<u>\$27,805.19</u>	<u>\$24,500.00</u>	<u>\$28,000.00</u>	
FUND 405 MSA STREET MAINTENANCE	<u>\$24,813.74</u>	<u>\$34,956.56</u>	<u>\$27,805.19</u>	<u>\$24,500.00</u>	<u>\$28,000.00</u>	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 405 MSA STREET MAINTENANCE						
DEPT 43 PUBLIC WORKS						
DIV 431 STREETS & ROADWAYS						
E 405-43-431-303 ENGINEERING	\$12,666.62	\$6,267.25	\$0.00	\$10,000.00	\$10,000.00	+bridge ins
E 405-43-431-407 REPAIR-SEALCOAT/R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 431 STREETS & ROADWAYS	\$12,666.62	\$6,267.25	\$0.00	\$10,000.00	\$10,000.00	
DEPT 43 PUBLIC WORKS	\$12,666.62	\$6,267.25	\$0.00	\$10,000.00	\$10,000.00	
FUND 405 MSA STREET MAINTENANCE	\$12,666.62	\$6,267.25	\$0.00	\$10,000.00	\$10,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 410 BUILDING FUND						
DEPT 48 CAPITAL PROJECTS						
R 410-48-350-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-31020 DELINQUENT AD VALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-31030 MARKET VALUE CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-36210 INTEREST INCOME	-\$19.42	-\$28.49	\$0.00	\$0.00	\$0.00	
R 410-48-350-36230 CONTRIBUTIONS & DONAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 410-48-350-39203 TRANSFER IN	\$160,000.00	\$150,000.00	\$175,000.00	\$175,000.00	\$150,000.00	101
R 410-48-350-39410 REFUNDS AND REIMBURSE	\$0.00	\$4,202.00	\$0.00	\$0.00	\$0.00	
DEPT 48 CAPITAL PROJECTS	\$159,980.58	\$154,173.51	\$175,000.00	\$175,000.00	\$150,000.00	
FUND 410 BUILDING FUND	\$159,980.58	\$154,173.51	\$175,000.00	\$175,000.00	\$150,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 410 BUILDING FUND						
DEPT 48 CAPITAL PROJECTS						
DIV 463 OTHER FINANCIAL USES						
E 410-48-463-206 CONTRACTS PAYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-210 SUPPLIES/MATERIAL	\$1,019.17	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-240 SMALL TOOLS	\$3,713.97	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-305 CONSULTANTS-OTHE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-351 RECORDING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-406 R & M - BLDG	\$16,636.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-500 CAPITAL OUTLAY	\$24,990.87	\$0.00	\$0.00	\$0.00	\$2,000.00	FMP
E 410-48-463-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 410-48-463-720 TRANSFER OUT	\$150,000.00	\$150,000.00	\$145,000.00	\$145,000.00	\$145,000.00	DS 330
DIV 463 OTHER FINANCIAL USES	\$196,860.01	\$150,000.00	\$145,000.00	\$145,000.00	\$147,000.00	
DEPT 48 CAPITAL PROJECTS	\$196,860.01	\$150,000.00	\$145,000.00	\$145,000.00	\$147,000.00	
FUND 410 BUILDING FUND	\$196,860.01	\$150,000.00	\$145,000.00	\$145,000.00	\$147,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 412 PD EQUIPMENT FUND						
DEPT 42 PUBLIC SAFETY						
R 412-42-421-33417 OTHER GRANTS-CAPITAL	\$9,750.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 412-42-421-33632 OTHER GRANTS - OPERATI	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	
R 412-42-421-35104 ADMINISTRATIVE FINES	\$240.00	\$640.00	\$820.00	\$0.00	\$0.00	
R 412-42-421-36210 INTEREST INCOME	\$4.41	\$75.29	\$4.81	\$0.00	\$0.00	
R 412-42-421-36230 CONTRIBUTIONS & DONAT	\$4,320.00	\$4,000.00	\$1,500.00	\$0.00	\$0.00	
R 412-42-421-36250 MISCELLANEOUS	\$0.00	\$53.00	\$0.00	\$0.00	\$0.00	
R 412-42-421-39101 SALE OR LOSS OF PROPER	\$12,550.00	\$11,499.25	\$0.00	\$0.00	\$0.00	
R 412-42-421-39201 TRANSFER FROM GEN FUN	\$60,000.00	\$100,000.00	\$0.00	\$0.00	\$155,000.00	
R 412-42-421-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 42 PUBLIC SAFETY	\$86,864.41	\$116,267.54	\$2,824.81	\$0.00	\$155,000.00	
FUND 412 PD EQUIPMENT FUND	\$86,864.41	\$116,267.54	\$2,824.81	\$0.00	\$155,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 412 PD EQUIPMENT FUND						
DEPT 42 PUBLIC SAFETY						
DIV 421 POLICE						
E 412-42-421-210 SUPPLIES/MATERIAL	\$1,120.86	\$1,099.45	\$646.28	\$0.00	\$0.00	
E 412-42-421-240 SMALL TOOLS	\$399.00	\$1,601.47	\$0.00	\$0.00	\$0.00	
E 412-42-421-401 R & M - OTHER	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	
E 412-42-421-415 LEASES- VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 412-42-421-430 MISCELLANEOUS	\$55.00	\$50.00	\$1,050.00	\$0.00	\$0.00	
E 412-42-421-500 CAPITAL OUTLAY	\$106,320.94	\$71,179.50	\$50,615.14	\$55,500.00	\$120,000.00	FMP
E 412-42-421-720 TRANSFER OUT	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 421 POLICE	\$108,445.80	\$75,430.42	\$52,311.42	\$55,500.00	\$120,000.00	
DEPT 42 PUBLIC SAFETY	\$108,445.80	\$75,430.42	\$52,311.42	\$55,500.00	\$120,000.00	
FUND 412 PD EQUIPMENT FUND	\$108,445.80	\$75,430.42	\$52,311.42	\$55,500.00	\$120,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 413 FD EQUIPMENT FUND						
DEPT 42 PUBLIC SAFETY						
R 413-42-422-33150 FEDERAL CAPITAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 413-42-422-33417 OTHER GRANTS-CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 413-42-422-33422 STATE GRANTS - CAPITAL	\$0.00	\$0.00	\$7,876.84	\$0.00	\$0.00	
R 413-42-422-33631 TOWNSHIP FIRE AGREEME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 413-42-422-36210 INTEREST INCOME	\$403.41	\$354.69	\$131.36	\$0.00	\$0.00	
R 413-42-422-36223 MISC. RENTAL	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	
R 413-42-422-36230 CONTRIBUTIONS & DONAT	\$6,940.00	\$225.00	\$50.00	\$0.00	\$0.00	
R 413-42-422-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 413-42-422-39101 SALE OR LOSS OF PROPER	\$0.00	\$30.27	\$0.00	\$0.00	\$0.00	
R 413-42-422-39201 TRANSFER FROM GEN FUN	\$30,000.00	\$50,000.00	\$60,000.00	\$60,000.00	\$70,000.00	
R 413-42-422-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 42 PUBLIC SAFETY	\$37,493.41	\$50,909.96	\$68,058.20	\$60,000.00	\$70,000.00	
FUND 413 FD EQUIPMENT FUND	\$37,493.41	\$50,909.96	\$68,058.20	\$60,000.00	\$70,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 413 FD EQUIPMENT FUND						
DEPT 42 PUBLIC SAFETY						
DIV 422 FIRE						
E 413-42-422-203 SOFTWARE/SUPPORT	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 413-42-422-240 SMALL TOOLS	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	
E 413-42-422-406 R & M - BLDG	\$0.00	\$0.00	\$890.86	\$0.00	\$0.00	
E 413-42-422-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 413-42-422-500 CAPITAL OUTLAY	\$36,096.36	\$20,205.65	\$45,963.28	\$10,000.00	\$37,000.00	FMP
E 413-42-422-550 CAP OUTLAY-EQUIP	\$17,042.44	\$13,915.65	\$0.00	\$0.00	\$0.00	
E 413-42-422-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 422 FIRE	\$53,788.80	\$36,621.30	\$46,854.14	\$10,000.00	\$37,000.00	
DEPT 42 PUBLIC SAFETY	\$53,788.80	\$36,621.30	\$46,854.14	\$10,000.00	\$37,000.00	
FUND 413 FD EQUIPMENT FUND	\$53,788.80	\$36,621.30	\$46,854.14	\$10,000.00	\$37,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 414 PW EQUIPMENT FUND						
DEPT 43 PUBLIC WORKS						
R 414-43-434-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 414-43-434-31030 MARKET VALUE CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 414-43-434-33417 OTHER GRANTS-CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 414-43-434-36210 INTEREST INCOME	\$439.93	-\$30.77	\$0.00	\$0.00	\$0.00	
R 414-43-434-36230 CONTRIBUTIONS & DONAT	\$0.00	\$1,500.00	\$500.00	\$0.00	\$0.00	
R 414-43-434-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 414-43-434-39101 SALE OR LOSS OF PROPER	\$0.00	\$12,528.02	\$800.00	\$0.00	\$0.00	
R 414-43-434-39201 TRANSFER FROM GEN FUN	\$200,000.00	\$230,000.00	\$250,000.00	\$250,000.00	\$250,000.00	
R 414-43-434-39203 TRANSFER IN	\$500.00	\$0.00	\$0.00	\$0.00	\$60,000.00	PIR
R 414-43-434-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 43 PUBLIC WORKS	\$200,939.93	\$243,997.25	\$251,300.00	\$250,000.00	\$310,000.00	
FUND 414 PW EQUIPMENT FUND	\$200,939.93	\$243,997.25	\$251,300.00	\$250,000.00	\$310,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 414 PW EQUIPMENT FUND						
DEPT 43 PUBLIC WORKS						
DIV 434 MAINTENANCE						
E 414-43-434-206 CONTRACTS PAYMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 414-43-434-240 SMALL TOOLS	\$1,285.65	\$220.58	\$0.00	\$0.00	\$0.00	
E 414-43-434-404 R & M- EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 414-43-434-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 414-43-434-500 CAPITAL OUTLAY	\$136,571.46	\$490,828.71	\$53,139.39	\$198,500.00	\$318,000.00	FMP
E 414-43-434-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 414-43-434-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 434 MAINTENANCE	\$137,857.11	\$491,049.29	\$53,139.39	\$198,500.00	\$318,000.00	
DEPT 43 PUBLIC WORKS	\$137,857.11	\$491,049.29	\$53,139.39	\$198,500.00	\$318,000.00	
FUND 414 PW EQUIPMENT FUND	\$137,857.11	\$491,049.29	\$53,139.39	\$198,500.00	\$318,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 415 TECHNOLOGY FUND						
DEPT 41 GENERAL GOVERNMENT						
R 415-41-350-33417 OTHER GRANTS-CAPITAL	\$0.00	\$0.00	\$10,008.50	\$0.00	\$0.00	
R 415-41-350-36210 INTEREST INCOME	-\$50.93	\$76.93	\$10.06	\$0.00	\$0.00	
R 415-41-350-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 415-41-350-39201 TRANSFER FROM GEN FUN	\$35,000.00	\$55,000.00	\$60,000.00	\$60,000.00	\$50,000.00	
R 415-41-350-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 41 GENERAL GOVERNMENT	\$34,949.07	\$55,076.93	\$70,018.56	\$60,000.00	\$50,000.00	
FUND 415 TECHNOLOGY FUND	\$34,949.07	\$55,076.93	\$70,018.56	\$60,000.00	\$50,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 415 TECHNOLOGY FUND						
DEPT 41 GENERAL GOVERNMENT						
DIV 350 GENERAL GOVERNMENT						
E 415-41-350-203 SOFTWARE/SUPPORT	\$32,266.50	\$664.94	\$0.00	\$0.00	\$0.00	
E 415-41-350-210 SUPPLIES/MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 415-41-350-240 SMALL TOOLS	\$3,124.70	\$3,149.52	\$393.01	\$0.00	\$0.00	
E 415-41-350-305 CONSULTANTS-OTHE	\$2,780.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 415-41-350-340 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 415-41-350-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 415-41-350-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$61,125.60	\$76,100.00	\$40,000.00	FMP
E 415-41-350-550 CAP OUTLAY-EQUIP	\$40,548.76	\$5,979.33	\$0.00	\$0.00	\$0.00	
DIV 350 GENERAL GOVERNMENT	\$78,719.96	\$9,793.79	\$61,518.61	\$76,100.00	\$40,000.00	
DEPT 41 GENERAL GOVERNMENT	\$78,719.96	\$9,793.79	\$61,518.61	\$76,100.00	\$40,000.00	
FUND 415 TECHNOLOGY FUND	\$78,719.96	\$9,793.79	\$61,518.61	\$76,100.00	\$40,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 416 EMERGENCY MANAGEMENT FUND						
DEPT 42 PUBLIC SAFETY						
R 416-42-425-36210 INTEREST INCOME	-\$0.47	\$10.81	\$2.84	\$0.00	\$0.00	
R 416-42-425-36250 MISCELLANEOUS	\$0.00	\$0.00	\$8,075.00	\$0.00	\$0.00	
R 416-42-425-39201 TRANSFER FROM GEN FUN	\$5,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$8,000.00	
DEPT 42 PUBLIC SAFETY	\$4,999.53	\$6,010.81	\$15,077.84	\$7,000.00	\$8,000.00	
FUND 416 EMERGENCY MANAGEMENT FUND	\$4,999.53	\$6,010.81	\$15,077.84	\$7,000.00	\$8,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 416 EMERGENCY MANAGEMENT FUND						
DEPT 42 PUBLIC SAFETY						
DIV 425 EMERGENCY MANAGEMENT						
E 416-42-425-401 R & M - OTHER	\$0.00	\$0.00	\$925.75	\$0.00	\$0.00	
E 416-42-425-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$18,170.00	\$12,000.00	\$0.00	FMP
E 416-42-425-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 425 EMERGENCY MANAGEME	\$0.00	\$0.00	\$19,095.75	\$12,000.00	\$0.00	
DEPT 42 PUBLIC SAFETY	\$0.00	\$0.00	\$19,095.75	\$12,000.00	\$0.00	
FUND 416 EMERGENCY MANAGEMENT F	\$0.00	\$0.00	\$19,095.75	\$12,000.00	\$0.00	

CITY OF SARTELL

Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 417 STREET FUND						
DEPT 43 PUBLIC WORKS						
R 417-43-431-32185 CABLE FRANCHISE LICENS	\$0.00	\$0.00	\$0.00	\$0.00	\$220,000.00	
R 417-43-431-32186 UTILITY FRANCHISE LICEN	\$0.00	\$0.00	\$0.00	\$0.00	\$330,000.00	
R 417-43-431-33406 STATE DOT GRANT - CAPIT	\$0.00	\$192,000.00	\$60,871.00	\$0.00	\$0.00	
R 417-43-431-36101 SPECIAL ASSESSMENTS	\$375,000.00	\$22,392.81	\$18,867.05	\$0.00	\$0.00	
R 417-43-431-36210 INTEREST INCOME	\$1,239.17	\$1,529.29	\$1,127.63	\$0.00	\$0.00	
R 417-43-431-36230 CONTRIBUTIONS & DONAT	\$7,075.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 417-43-431-36250 MISCELLANEOUS	\$0.00	\$330.00	\$0.00	\$0.00	\$0.00	
R 417-43-431-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 417-43-431-39201 TRANSFER FROM GEN FUN	\$400,000.00	\$450,000.00	\$150,000.00	\$150,000.00	\$0.00	
R 417-43-431-39203 TRANSFER IN	\$0.00	\$50,000.00	\$100,000.00	\$100,000.00	\$0.00	
R 417-43-431-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 43 PUBLIC WORKS	\$783,314.17	\$716,252.10	\$330,865.68	\$250,000.00	\$550,000.00	
FUND 417 STREET FUND	\$783,314.17	\$716,252.10	\$330,865.68	\$250,000.00	\$550,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 417 STREET FUND						
DEPT 43 PUBLIC WORKS						
DIV 431 STREETS & ROADWAYS						
E 417-43-431-206 CONTRACTS PAYMEN	\$0.00	\$4,964.91	\$12,177.03	\$0.00	\$0.00	
E 417-43-431-210 SUPPLIES/MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 417-43-431-303 ENGINEERING	\$170,760.00	\$110,182.89	\$65,795.75	\$0.00	\$0.00	
E 417-43-431-305 CONSULTANTS-OTHE	\$5,800.00	\$9,535.25	\$25,441.20	\$0.00	\$0.00	
E 417-43-431-307 SPECIAL STUDIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 417-43-431-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 417-43-431-350 PUBLICATIONS	\$0.00	\$2,367.76	\$2,001.74	\$0.00	\$0.00	
E 417-43-431-407 REPAIR-SEALCOAT/R	\$29,713.39	\$0.00	\$0.00	\$0.00	\$0.00	
E 417-43-431-430 MISCELLANEOUS	\$0.00	\$150.00	\$46.00	\$0.00	\$0.00	
E 417-43-431-436 SPECIAL PROJECTS	\$3,102.79	\$0.00	\$0.00	\$0.00	\$0.00	
E 417-43-431-500 CAPITAL OUTLAY	\$515,742.44	\$20,789.64	\$5,943.33	\$262,000.00	\$219,500.00	FMP
E 417-43-431-551 CAP OUTLAY-IMPROV	\$0.00	\$0.00	\$262,543.41	\$0.00	\$0.00	
E 417-43-431-720 TRANSFER OUT	\$462,000.00	\$425,000.00	\$425,000.00	\$375,000.00	\$310,000.00	334&329
DIV 431 STREETS & ROADWAYS	\$1,187,118.62	\$572,990.45	\$798,948.46	\$637,000.00	\$529,500.00	
DEPT 43 PUBLIC WORKS	\$1,187,118.62	\$572,990.45	\$798,948.46	\$637,000.00	\$529,500.00	
FUND 417 STREET FUND	\$1,187,118.62	\$572,990.45	\$798,948.46	\$637,000.00	\$529,500.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 429 4TH/50TH CAPITAL PROJECT						
DEPT 46 COMMUNITY/ECON DEV						
R 429-46-465-33406 STATE DOT GRANT - CAPIT	\$0.00	\$0.00	\$7,393.60	\$0.00	\$0.00	
R 429-46-465-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 429-46-465-36210 INTEREST INCOME	\$0.00	-\$111.22	-\$323.55	\$0.00	\$0.00	
R 429-46-465-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 429-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000,000.00	
R 429-46-465-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	-\$111.22	\$7,070.05	\$0.00	\$3,000,000.00	
FUND 429 4TH/50TH CAPITAL PROJECT	\$0.00	-\$111.22	\$7,070.05	\$0.00	\$3,000,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 429 4TH/50TH CAPITAL PROJECT						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 429-46-465-303 ENGINEERING	\$0.00	\$93,437.00	\$105,195.11	\$300,000.00	\$500,000.00	
E 429-46-465-305 CONSULTANTS-OTHE	\$0.00	\$21,100.00	\$0.00	\$0.00	\$0.00	
E 429-46-465-308 LEGAL	\$0.00	\$11,995.00	\$10,777.10	\$20,000.00	\$0.00	
E 429-46-465-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 429-46-465-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 429-46-465-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$32,346.00	\$200,000.00	\$3,000,000.00	ROW?
E 429-46-465-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 465 COMMUNITY DEVELOPM	\$0.00	\$126,532.00	\$148,318.21	\$520,000.00	\$3,500,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	\$126,532.00	\$148,318.21	\$520,000.00	\$3,500,000.00	
FUND 429 4TH/50TH CAPITAL PROJECT	\$0.00	\$126,532.00	\$148,318.21	\$520,000.00	\$3,500,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 430 COMMUNITY CENTER PROJECT						
DEPT 46 COMMUNITY/ECON DEV						
R 430-46-465-36210 INTEREST INCOME	\$0.00	\$0.00	-\$561.84	\$0.00	\$0.00	
R 430-46-465-36230 CONTRIBUTIONS & DONAT	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	
R 430-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 430-46-465-39310 BOND PROCEEDS	\$0.00	\$0.00	\$9,950,000.00	\$0.00	\$0.00	
R 430-46-465-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$373,527.05	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	\$0.00	;10,327,965.21	\$0.00	\$0.00	
FUND 430 COMMUNITY CENTER PROJECT	\$0.00	\$0.00	;10,327,965.21	\$0.00	\$0.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 430 COMMUNITY CENTER PROJECT						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 430-46-465-303 ENGINEERING	\$0.00	\$1,836.00	\$1,684.00	\$0.00	\$10,000.00	
E 430-46-465-305 CONSULTANTS-OTHE	\$0.00	\$56,433.63	\$778,003.35	\$0.00	\$700,000.00	
E 430-46-465-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 430-46-465-350 PUBLICATIONS	\$0.00	\$0.00	\$485.10	\$0.00	\$0.00	
E 430-46-465-360 COMP LIAB INSURAN	\$0.00	\$0.00	\$8,935.00	\$0.00	\$0.00	
E 430-46-465-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$197,331.87	\$0.00	\$8,000,000.00	
E 430-46-465-621 COST OF ISSUANCE	\$0.00	\$0.00	\$134,297.92	\$0.00	\$0.00	
DIV 465 COMMUNITY DEVELOPM	\$0.00	\$58,269.63	\$1,120,737.24	\$0.00	\$8,710,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	\$58,269.63	\$1,120,737.24	\$0.00	\$8,710,000.00	
FUND 430 COMMUNITY CENTER PROJEC	\$0.00	\$58,269.63	\$1,120,737.24	\$0.00	\$8,710,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 431 TOWN SQUARE/ANGEL OF HOPE						
DEPT 46 COMMUNITY/ECON DEV						
R 431-46-465-36210 INTEREST INCOME	\$0.00	\$0.00	\$0.75	\$0.00	\$0.00	
R 431-46-465-36230 CONTRIBUTIONS & DONAT	\$0.00	\$0.00	\$1,050.00	\$0.00	\$0.00	
R 431-46-465-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 431-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$165,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	\$0.00	\$1,050.75	\$0.00	\$165,000.00	
FUND 431 TOWN SQUARE/ANGEL OF HOPE	\$0.00	\$0.00	\$1,050.75	\$0.00	\$165,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 431 TOWN SQUARE/ANGEL OF HOPE						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 431-46-465-203 SOFTWARE/SUPPORT	\$0.00	\$0.00	\$54.22	\$0.00	\$0.00	
E 431-46-465-210 SUPPLIES/MATERIAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 431-46-465-229 LANDSCAPING MATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 431-46-465-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 431-46-465-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 431-46-465-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$165,000.00	
E 431-46-465-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 465 COMMUNITY DEVELOPM	\$0.00	\$0.00	\$54.22	\$0.00	\$165,000.00	
DEPT 46 COMMUNITY/ECON DEV	\$0.00	\$0.00	\$54.22	\$0.00	\$165,000.00	
FUND 431 TOWN SQUARE/ANGEL OF HO	\$0.00	\$0.00	\$54.22	\$0.00	\$165,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 441 TIF DISTRICT 5-2 (PHEASANT)						
DEPT 46 COMMUNITY/ECON DEV						
R 441-46-465-31050 TAX INCREMENTS	\$24,070.15	\$24,693.33	\$11,547.15	\$24,500.00	\$24,500.00	
R 441-46-465-36210 INTEREST INCOME	\$26.72	\$40.81	\$24.11	\$0.00	\$0.00	
R 441-46-465-39201 TRANSFER FROM GEN FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	<u>\$24,096.87</u>	<u>\$24,734.14</u>	<u>\$11,571.26</u>	<u>\$24,500.00</u>	<u>\$24,500.00</u>	
DEPT 48 CAPITAL PROJECTS						
R 441-48-380-36103 DEVELOPER AGREEMENT E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 48 CAPITAL PROJECTS	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	
FUND 441 TIF DISTRICT 5-2 (PHEASANT)	<u>\$24,096.87</u>	<u>\$24,734.14</u>	<u>\$11,571.26</u>	<u>\$24,500.00</u>	<u>\$24,500.00</u>	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 441 TIF DISTRICT 5-2 (PHEASANT)						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 441-46-465-305 CONSULTANTS-OTHE	\$495.41	\$542.50	\$690.41	\$700.00	\$700.00	TIF Reports
E 441-46-465-310 AUDITING	\$300.00	\$300.00	\$300.00	\$300.00	\$400.00	
E 441-46-465-350 PUBLICATIONS	\$66.64	\$0.00	\$70.56	\$80.00	\$80.00	
E 441-46-465-430 MISCELLANEOUS	\$0.00	\$100.00	\$0.00	\$300.00	\$300.00	TIF Admin
E 441-46-465-605 PAY-AS-YOU-GO NOT	\$21,663.13	\$22,223.99	\$10,392.44	\$22,500.00	\$22,500.00	
DIV 465 COMMUNITY DEVELOPM	\$22,525.18	\$23,166.49	\$11,453.41	\$23,880.00	\$23,980.00	
DEPT 46 COMMUNITY/ECON DEV	\$22,525.18	\$23,166.49	\$11,453.41	\$23,880.00	\$23,980.00	
FUND 441 TIF DISTRICT 5-2 (PHEASANT)	\$22,525.18	\$23,166.49	\$11,453.41	\$23,880.00	\$23,980.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 444 TIF DISTRICT 5-4 (REKER)						
DEPT 46 COMMUNITY/ECON DEV						
R 444-46-465-31050 TAX INCREMENTS	\$92,261.63	\$95,472.39	\$50,893.23	\$94,000.00	\$98,000.00	
R 444-46-465-36210 INTEREST INCOME	\$3.25	\$53.73	\$18.08	\$0.00	\$0.00	
R 444-46-465-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 444-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$92,264.88	\$95,526.12	\$50,911.31	\$94,000.00	\$98,000.00	
FUND 444 TIF DISTRICT 5-4 (REKER)	\$92,264.88	\$95,526.12	\$50,911.31	\$94,000.00	\$98,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 444 TIF DISTRICT 5-4 (REKER)						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 444-46-465-305 CONSULTANTS-OTHE	\$495.42	\$542.50	\$690.41	\$700.00	\$700.00	TIF Reports
E 444-46-465-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 444-46-465-310 AUDITING	\$300.00	\$300.00	\$300.00	\$300.00	\$400.00	
E 444-46-465-350 PUBLICATIONS	\$66.64	\$0.00	\$70.56	\$80.00	\$80.00	
E 444-46-465-351 RECORDING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 444-46-465-430 MISCELLANEOUS	\$0.00	\$100.00	\$0.00	\$300.00	\$300.00	TIF Admin
E 444-46-465-605 PAY-AS-YOU-GO NOT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 444-46-465-611 INTEREST	\$1,540.65	\$345.38	\$0.00	\$1,600.00	\$1,600.00	
E 444-46-465-720 TRANSFER OUT	\$83,035.46	\$85,925.15	\$45,803.91	\$90,000.00	\$95,000.00	SAC & WAC
DIV 465 COMMUNITY DEVELOPM	\$85,438.17	\$87,213.03	\$46,864.88	\$92,980.00	\$98,080.00	
DEPT 46 COMMUNITY/ECON DEV	\$85,438.17	\$87,213.03	\$46,864.88	\$92,980.00	\$98,080.00	
FUND 444 TIF DISTRICT 5-4 (REKER)	\$85,438.17	\$87,213.03	\$46,864.88	\$92,980.00	\$98,080.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 445 TIF DISTRICT 5-5 (BURL OAKS)						
DEPT 46 COMMUNITY/ECON DEV						
R 445-46-465-31050 TAX INCREMENTS	\$28,728.88	\$29,523.93	\$14,524.26	\$29,000.00	\$29,000.00	
R 445-46-465-36210 INTEREST INCOME	-\$0.39	\$7.55	\$7.72	\$0.00	\$0.00	
R 445-46-465-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 445-46-465-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 46 COMMUNITY/ECON DEV	\$28,728.49	\$29,531.48	\$14,531.98	\$29,000.00	\$29,000.00	
FUND 445 TIF DISTRICT 5-5 (BURL OAKS)	\$28,728.49	\$29,531.48	\$14,531.98	\$29,000.00	\$29,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 445 TIF DISTRICT 5-5 (BURL OAKS)						
DEPT 46 COMMUNITY/ECON DEV						
DIV 465 COMMUNITY DEVELOPMENT						
E 445-46-465-305 CONSULTANTS-OTHE	\$495.42	\$542.50	\$690.43	\$700.00	\$700.00	TIF Reports
E 445-46-465-308 LEGAL	\$997.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 445-46-465-310 AUDITING	\$300.00	\$300.00	\$300.00	\$300.00	\$400.00	
E 445-46-465-350 PUBLICATIONS	\$66.64	\$0.00	\$70.56	\$80.00	\$80.00	
E 445-46-465-430 MISCELLANEOUS	\$0.00	\$100.00	\$0.00	\$300.00	\$300.00	TIF Admin
E 445-46-465-605 PAY-AS-YOU-GO NOT	\$25,855.99	\$26,571.53	\$13,071.83	\$27,000.00	\$27,000.00	
E 445-46-465-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 445-46-465-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 465 COMMUNITY DEVELOPM	\$27,715.05	\$27,514.03	\$14,132.82	\$28,380.00	\$28,480.00	
DEPT 46 COMMUNITY/ECON DEV	\$27,715.05	\$27,514.03	\$14,132.82	\$28,380.00	\$28,480.00	
FUND 445 TIF DISTRICT 5-5 (BURL OAK)	\$27,715.05	\$27,514.03	\$14,132.82	\$28,380.00	\$28,480.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 601 WATER FUND						
DEPT 49 ENTERPRISES						
R 601-49-400-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-31020 DELINQUENT AD VALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-31910 PENALTIES AND INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-32150 WATER CONTRACTOR LICE	\$1,760.00	\$2,125.00	\$1,875.00	\$2,000.00	\$2,000.00	
R 601-49-400-33150 FEDERAL CAPITAL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-33632 OTHER GRANTS - OPERATI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-36210 INTEREST INCOME	\$3,112.45	\$4,339.73	\$2,419.30	\$0.00	\$3,000.00	
R 601-49-400-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-36260 CONTRIBUTED REVENUE	\$65,026.00	\$102,073.03	\$0.00	\$0.00	\$0.00	
R 601-49-400-37710 WATER SALES	\$1,534,752.94	\$1,568,166.88	\$743,574.94	\$1,800,000.00	\$1,800,000.00	
R 601-49-400-37711 WATER METER SALE	\$32,841.41	\$24,761.56	\$36,563.74	\$25,000.00	\$35,000.00	
R 601-49-400-37713 WATER TURN ON	\$2,105.01	\$1,599.25	\$1,550.00	\$2,000.00	\$2,000.00	
R 601-49-400-37715 OTHER WATER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-37716 WELLHEAD PROTECTION F	\$26,351.44	\$6.01	\$2.48	\$26,000.00	\$0.00	
R 601-49-400-37760 WATER SALES LATE PENAL	\$23,160.28	\$27,238.75	\$12,257.35	\$20,000.00	\$20,000.00	
R 601-49-400-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 601-49-400-39410 REFUNDS AND REIMBURSE	\$11,995.59	\$0.00	\$66.94	\$0.00	\$0.00	
R 601-49-414-34109 LBG ADMIN REIMBURSEME	\$35,615.89	\$40,331.57	\$17,020.79	\$35,000.00	\$35,000.00	
DEPT 49 ENTERPRISES	<u>\$1,736,721.01</u>	<u>\$1,770,641.78</u>	<u>\$815,330.54</u>	<u>\$1,910,000.00</u>	<u>\$1,897,000.00</u>	
FUND 601 WATER FUND	<u>\$1,736,721.01</u>	<u>\$1,770,641.78</u>	<u>\$815,330.54</u>	<u>\$1,910,000.00</u>	<u>\$1,897,000.00</u>	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 601 WATER FUND						
DEPT 49 ENTERPRISES						
DIV 414 ADMINISTRATION						
E 601-49-414-101 REGULAR WAGES & S	\$23,049.02	\$24,277.60	\$19,852.24	\$24,750.00	\$35,500.00	
E 601-49-414-102 OVERTIME WAGES	\$268.98	\$641.15	\$214.16	\$500.00	\$500.00	
E 601-49-414-121 EMPLOYER CONTRIB	\$1,659.46	\$7,630.87	\$1,504.98	\$1,950.00	\$2,700.00	
E 601-49-414-122 EMPLOYER CONTRIB	\$1,562.84	\$1,813.44	\$1,409.94	\$1,950.00	\$2,800.00	
E 601-49-414-130 EMPLOYEE BENEFIT-I	\$5,684.15	\$5,662.27	\$5,664.43	\$6,000.00	\$10,000.00	
E 601-49-414-135 MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-414-150 WORKERS COMPENS	\$213.11	\$213.31	\$178.50	\$250.00	\$300.00	
E 601-49-414-170 CLOTHING ALLOWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-414-200 OFFICE SUPPLIES	\$195.27	\$67.48	\$139.94	\$500.00	\$500.00	
E 601-49-414-202 BANK & WIRE FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-414-203 SOFTWARE/SUPPORT	\$15,686.78	\$17,638.05	\$11,179.01	\$17,000.00	\$18,000.00	
E 601-49-414-240 SMALL TOOLS	\$0.00	\$195.00	\$0.00	\$300.00	\$500.00	
E 601-49-414-305 CONSULTANTS-OTHE	\$5,925.23	\$6,227.71	\$2,271.95	\$7,000.00	\$7,000.00	Locates
E 601-49-414-310 AUDITING	\$3,003.97	\$2,900.00	\$3,100.00	\$3,100.00	\$3,100.00	
E 601-49-414-311 LBG ADMIN FEES	\$32,310.50	\$40,391.06	\$18,084.53	\$35,000.00	\$35,000.00	Pass thru
E 601-49-414-320 COMMUNICATIONS/T	\$189.83	\$114.65	\$39.04	\$200.00	\$200.00	
E 601-49-414-322 POSTAGE	\$20.00	\$50.00	\$113.44	\$0.00	\$200.00	
E 601-49-414-330 TRANSPORTATION/L	\$183.40	\$151.16	\$0.00	\$200.00	\$500.00	
E 601-49-414-340 TRAINING	\$0.00	\$20.00	\$0.00	\$0.00	\$500.00	
E 601-49-414-354 PRINTING AND BINDI	\$10,410.96	\$12,354.68	\$5,343.40	\$12,000.00	\$13,000.00	
E 601-49-414-360 COMP LIAB INSURAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-414-401 R & M - OTHER	\$60.00	\$0.00	\$0.00	\$100.00	\$0.00	
E 601-49-414-413 RENTALS	\$300.00	\$225.00	\$225.00	\$350.00	\$250.00	post meter/
E 601-49-414-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	
E 601-49-414-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-414-729 TRANSFER OUT - TO	\$31,328.00	\$32,112.00	\$0.00	\$32,914.00	\$33,737.00	Share of oth
DIV 414 ADMINISTRATION	\$132,051.50	\$152,685.43	\$69,320.56	\$144,164.00	\$164,287.00	
DIV 493 WATER DEPARTMENT						
E 601-49-493-101 REGULAR WAGES & S	\$207,010.76	\$264,689.46	\$194,867.30	\$283,133.00	\$280,000.00	
E 601-49-493-102 OVERTIME WAGES	\$0.00	\$574.74	\$64.78	\$5,000.00	\$5,000.00	
E 601-49-493-112 ON CALL WAGES	\$6,450.30	\$6,759.12	\$4,345.16	\$7,500.00	\$7,500.00	
E 601-49-493-121 EMPLOYER CONTRIB	\$15,090.87	\$17,677.19	\$14,964.63	\$22,912.00	\$22,000.00	
E 601-49-493-122 EMPLOYER CONTRIB	\$15,188.29	\$20,154.41	\$14,317.68	\$22,650.00	\$22,500.00	
E 601-49-493-130 EMPLOYEE BENEFIT-I	\$41,047.12	\$63,859.83	\$55,937.28	\$70,600.00	\$58,000.00	
E 601-49-493-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-493-150 WORKERS COMPENS	\$10,573.10	\$11,955.47	\$11,093.00	\$13,000.00	\$12,000.00	
E 601-49-493-170 CLOTHING ALLOWAN	\$1,546.44	\$3,395.22	\$2,079.73	\$3,500.00	\$4,000.00	
E 601-49-493-200 OFFICE SUPPLIES	\$497.46	\$928.44	\$294.87	\$1,500.00	\$1,000.00	
E 601-49-493-210 SUPPLIES/MATERIAL	\$4,556.86	\$6,694.50	\$3,600.41	\$9,000.00	\$8,000.00	
E 601-49-493-211 SAFETY SUPPLIES/OS	\$0.00	\$799.65	\$0.00	\$1,000.00	\$1,000.00	
E 601-49-493-212 FUELS	\$7,901.47	\$8,111.85	\$1,133.79	\$9,000.00	\$9,000.00	
E 601-49-493-214 SUPPLIES - ANTHRAC	\$97,695.07	\$121,995.21	\$82,404.00	\$115,000.00	\$120,000.00	
E 601-49-493-227 SUPPLIES/METERS	\$34,068.45	\$48,101.91	\$45,987.99	\$35,000.00	\$50,000.00	
E 601-49-493-240 SMALL TOOLS	\$1,803.10	\$1,081.86	\$1,617.92	\$1,500.00	\$2,000.00	
E 601-49-493-303 ENGINEERING	\$30,888.54	\$16,237.09	\$21,741.62	\$15,000.00	\$20,000.00	
E 601-49-493-305 CONSULTANTS-OTHE	\$2,188.96	\$7,213.85	\$609.85	\$5,000.00	\$5,000.00	wellheadpro
E 601-49-493-314 WATER TESTING	\$3,649.99	\$4,138.00	\$3,018.00	\$4,000.00	\$4,500.00	
E 601-49-493-320 COMMUNICATIONS/T	\$9,554.00	\$9,774.67	\$7,127.83	\$11,000.00	\$11,000.00	
E 601-49-493-330 TRANSPORTATION/L	\$1,070.33	\$456.31	\$320.13	\$1,500.00	\$1,500.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
E 601-49-493-340 TRAINING	\$1,164.50	\$1,535.00	\$1,175.00	\$2,000.00	\$2,000.00	
E 601-49-493-350 PUBLICATIONS	\$0.00	\$785.28	\$804.88	\$1,000.00	\$1,000.00	
E 601-49-493-355 PERMITS-MISCELLAN	\$13,046.63	\$10,558.22	\$9,903.64	\$14,500.00	\$14,500.00	
E 601-49-493-360 COMP LIAB INSURAN	\$14,035.09	\$11,382.68	\$16,545.00	\$18,000.00	\$17,000.00	
E 601-49-493-381 UTILITY ELECTRICIT	\$0.00	\$0.00	-\$688.00	\$0.00	\$0.00	
E 601-49-493-382 UTILITY GAS - WATE	\$23,892.67	\$16,143.53	\$8,313.78	\$24,000.00	\$24,000.00	
E 601-49-493-383 UTILITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 601-49-493-384 REFUSE	\$1,782.43	\$1,323.26	\$1,375.29	\$2,000.00	\$2,000.00	
E 601-49-493-387 UTIL ELEC-WATER PL	\$123,021.98	\$112,907.64	\$76,239.34	\$130,000.00	\$120,000.00	
E 601-49-493-388 UTIL ELEC-WELLS	\$32,258.26	\$40,242.02	\$22,019.67	\$35,000.00	\$40,000.00	
E 601-49-493-389 UTIL ELEC-TOWERS	\$1,171.52	\$2,137.28	\$3,581.09	\$2,000.00	\$4,000.00	
E 601-49-493-401 R & M - OTHER	\$5,122.08	\$3,889.60	\$2,460.00	\$5,000.00	\$5,000.00	
E 601-49-493-404 R & M- EQUIPMENT	\$1,923.81	\$1,769.77	\$465.14	\$8,000.00	\$8,000.00	
E 601-49-493-405 R & M - VEHICLES	\$4,731.38	\$1,575.96	\$2,940.28	\$4,500.00	\$4,500.00	
E 601-49-493-406 R & M - BLDG	\$1,594.97	\$1,790.36	\$1,819.93	\$3,000.00	\$3,000.00	
E 601-49-493-410 R & M-WATER PLANT	\$38,074.56	\$21,894.54	\$19,078.53	\$25,000.00	\$25,000.00	
E 601-49-493-411 R & M-POWER&PUMP	\$7,777.80	\$10,841.00	\$1,644.63	\$30,000.00	\$30,000.00	well rehab
E 601-49-493-412 R & M-DISTRIBUTIO	\$14,609.38	\$12,542.30	\$24,632.69	\$14,000.00	\$20,000.00	
E 601-49-493-413 RENTALS	\$40.00	\$75.00	\$0.00	\$200.00	\$200.00	
E 601-49-493-430 MISCELLANEOUS	\$103.00	\$116.00	\$63.00	\$1,000.00	\$1,000.00	
E 601-49-493-434 DUES & SUBSCRIPTI	\$183.00	\$687.00	\$250.00	\$750.00	\$750.00	
E 601-49-493-445 DEPRECIATION	\$923,813.73	\$923,331.07	\$0.00	\$0.00	\$115,241.00	
E 601-49-493-500 CAPITAL OUTLAY	\$28,717.79	\$29,927.38	\$52,095.61	\$60,000.00	\$10,000.00	
E 601-49-493-515 JUDGEMENTS & LOSS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	
E 601-49-493-720 TRANSFER OUT	\$586,522.00	\$641,522.00	\$641,522.00	\$641,522.00	\$641,522.00	320,25,28,3
DIV 493 WATER DEPARTMENT	\$2,315,367.69	\$2,461,575.67	\$1,351,767.47	\$1,659,267.00	\$1,732,713.00	
DEPT 49 ENTERPRISES	\$2,447,419.19	\$2,614,261.10	\$1,421,088.03	\$1,803,431.00	\$1,897,000.00	
FUND 601 WATER FUND	\$2,447,419.19	\$2,614,261.10	\$1,421,088.03	\$1,803,431.00	\$1,897,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 602 SEWER FUND						
DEPT 49 ENTERPRISES						
R 602-49-450-32151 SEWER CONTRACTOR LICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49-450-32287 OTHER PERMITS	\$0.00	\$100.00	\$1,600.00	\$0.00	\$0.00	
R 602-49-450-35103 OTHER FINES	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	
R 602-49-450-36210 INTEREST INCOME	\$1,497.84	\$1,276.67	\$260.54	\$0.00	\$1,000.00	
R 602-49-450-36260 CONTRIBUTED REVENUE	\$161,334.00	\$16,921.00	\$0.00	\$0.00	\$0.00	
R 602-49-450-37810 SEWER CHARGES	\$1,763,130.39	\$1,854,150.03	\$970,989.13	\$1,900,000.00	\$2,000,000.00	
R 602-49-450-37812 OTHER SEWER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49-450-37860 SEWER CHARGES LATE PE	\$18,521.43	\$23,008.22	\$11,210.56	\$20,000.00	\$20,000.00	
R 602-49-450-39203 TRANSFER IN	\$450,000.00	\$450,000.00	\$450,000.00	\$440,000.00	\$540,000.00	SAC for PFA
R 602-49-450-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 602-49-450-39410 REFUNDS AND REIMBURSE	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 49 ENTERPRISES	\$2,395,183.66	\$2,345,455.92	\$1,434,160.23	\$2,360,000.00	\$2,561,000.00	
FUND 602 SEWER FUND	\$2,395,183.66	\$2,345,455.92	\$1,434,160.23	\$2,360,000.00	\$2,561,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 602 SEWER FUND						
DEPT 49 ENTERPRISES						
DIV 414 ADMINISTRATION						
E 602-49-414-101 REGULAR WAGES & S	\$22,988.00	\$24,277.60	\$18,080.40	\$24,750.00	\$35,500.00	
E 602-49-414-102 OVERTIME WAGES	\$268.95	\$641.10	\$214.13	\$500.00	\$500.00	
E 602-49-414-121 EMPLOYER CONTRIB	\$1,659.45	\$3,731.84	\$1,372.09	\$1,950.00	\$2,700.00	
E 602-49-414-122 EMPLOYER CONTRIB	\$1,623.72	\$1,813.33	\$1,293.40	\$1,950.00	\$2,800.00	
E 602-49-414-130 EMPLOYEE BENEFIT-I	\$5,328.55	\$5,655.55	\$4,039.49	\$6,000.00	\$10,000.00	
E 602-49-414-150 WORKERS COMPENS	\$213.11	\$213.31	\$178.50	\$250.00	\$300.00	
E 602-49-414-170 CLOTHING ALLOWAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-414-200 OFFICE SUPPLIES	\$14.99	\$0.00	\$0.00	\$0.00	\$500.00	
E 602-49-414-202 BANK & WIRE FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-414-203 SOFTWARE/SUPPORT	\$14,541.45	\$16,409.36	\$10,883.78	\$16,000.00	\$18,000.00	
E 602-49-414-240 SMALL TOOLS	\$0.00	\$195.00	\$0.00	\$200.00	\$200.00	
E 602-49-414-305 CONSULTANTS-OTHE	\$3.97	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-414-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-414-310 AUDITING	\$2,900.00	\$2,900.00	\$3,100.00	\$3,100.00	\$3,100.00	
E 602-49-414-320 COMMUNICATIONS/T	\$104.81	\$114.58	\$39.03	\$200.00	\$200.00	
E 602-49-414-322 POSTAGE	\$20.00	\$0.00	\$0.00	\$50.00	\$50.00	
E 602-49-414-330 TRANSPORTATION/L	\$25.76	\$60.38	\$0.00	\$500.00	\$100.00	
E 602-49-414-340 TRAINING	\$0.00	\$0.00	\$0.00	\$500.00	\$100.00	
E 602-49-414-354 PRINTING AND BINDI	\$10,360.93	\$12,354.63	\$5,318.40	\$12,000.00	\$13,000.00	
E 602-49-414-360 COMP LIAB INSURAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-414-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	
E 602-49-414-413 RENTALS	\$300.00	\$225.00	\$225.00	\$350.00	\$250.00	post meter/
E 602-49-414-430 MISCELLANEOUS	\$20.00	\$0.00	\$0.00	\$100.00	\$0.00	
E 602-49-414-729 TRANSFER OUT - TO	\$31,328.00	\$32,112.00	\$0.00	\$32,914.00	\$33,737.00	Share of oth
DIV 414 ADMINISTRATION	\$91,701.69	\$100,703.68	\$44,744.22	\$101,514.00	\$121,037.00	
DIV 496 SEWER MAINTENANCE						
E 602-49-496-101 REGULAR WAGES & S	\$79,188.20	\$67,194.60	\$56,496.18	\$105,000.00	\$100,000.00	
E 602-49-496-102 OVERTIME WAGES	\$323.56	\$0.00	\$0.00	\$500.00	\$3,000.00	
E 602-49-496-104 TEMPORARY WAGES	\$2,886.63	\$3,933.00	\$6,045.00	\$6,800.00	\$7,500.00	
E 602-49-496-112 ON CALL WAGES	\$6,450.22	\$6,759.04	\$4,345.11	\$6,700.00	\$6,700.00	
E 602-49-496-121 EMPLOYER CONTRIB	\$6,102.87	\$5,761.76	\$4,372.80	\$8,800.00	\$8,500.00	
E 602-49-496-122 EMPLOYER CONTRIB	\$6,425.94	\$5,958.92	\$4,549.31	\$9,165.00	\$9,000.00	
E 602-49-496-130 EMPLOYEE BENEFIT-I	\$9,982.02	\$12,263.33	\$9,424.98	\$17,450.00	\$20,000.00	
E 602-49-496-135 MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-150 WORKERS COMPENS	\$4,743.14	\$4,479.83	\$4,975.00	\$5,500.00	\$5,500.00	
E 602-49-496-170 CLOTHING ALLOWAN	\$234.62	\$975.51	\$573.12	\$850.00	\$1,000.00	
E 602-49-496-210 SUPPLIES/MATERIAL	\$49,712.45	\$51,951.82	\$39,005.94	\$80,000.00	\$60,000.00	bioxide
E 602-49-496-212 FUELS	\$3,973.10	\$3,958.42	\$191.70	\$4,000.00	\$4,500.00	
E 602-49-496-240 SMALL TOOLS	\$687.42	\$764.66	\$0.00	\$1,000.00	\$1,000.00	
E 602-49-496-303 ENGINEERING	\$24,143.09	\$13,806.06	\$20,811.09	\$16,000.00	\$20,000.00	
E 602-49-496-305 CONSULTANTS-OTHE	\$5,038.75	\$6,407.35	\$2,361.41	\$5,000.00	\$5,000.00	
E 602-49-496-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-320 COMMUNICATIONS/T	\$3,816.58	\$3,377.03	\$2,414.63	\$4,000.00	\$4,000.00	
E 602-49-496-330 TRANSPORTATION/L	\$385.01	\$0.00	\$0.00	\$1,000.00	\$1,000.00	
E 602-49-496-340 TRAINING	\$712.50	\$450.00	\$0.00	\$1,000.00	\$1,000.00	
E 602-49-496-350 PUBLICATIONS	\$74.97	\$0.00	\$0.00	\$500.00	\$100.00	
E 602-49-496-355 PERMITS-MISCELLAN	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	
E 602-49-496-360 COMP LIAB INSURAN	\$20,833.86	\$19,405.10	\$22,978.00	\$26,000.00	\$26,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
E 602-49-496-381 UTILITY ELECTRICIT	\$39,787.19	\$37,662.44	\$26,051.70	\$45,000.00	\$40,000.00	
E 602-49-496-383 UTILITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-401 R & M - OTHER	\$120,134.45	\$9,908.04	\$230,717.17	\$75,000.00	\$100,000.00	Manholes et
E 602-49-496-404 R & M- EQUIPMENT	\$44,660.93	\$3,945.10	\$416,365.19	\$200,000.00	\$10,000.00	SC bonds
E 602-49-496-405 R & M - VEHICLES	\$283.71	\$2,672.35	\$900.78	\$4,000.00	\$3,000.00	
E 602-49-496-406 R & M - BLDG	\$0.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	
E 602-49-496-413 RENTALS	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-415 LEASES- VEHICLES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-496-430 MISCELLANEOUS	\$23.00	\$279.00	\$315.28	\$500.00	\$500.00	
E 602-49-496-434 DUES & SUBSCRIPTI	\$0.00	\$25.00	\$0.00	\$500.00	\$100.00	
E 602-49-496-500 CAPITAL OUTLAY	\$37,019.18	\$26,486.99	\$20,303.32	\$50,000.00	\$50,000.00	LS #9
E 602-49-496-515 JUDGEMENTS & LOSS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	
E 602-49-496-611 INTEREST	\$237,164.88	\$235,659.88	\$0.00	\$250,000.00	\$250,000.00	
E 602-49-496-720 TRANSFER OUT	\$260,000.00	\$250,000.00	\$255,000.00	\$255,000.00	\$355,000.00	320,25,26,3
E 602-49-496-729 TRANSFER OUT - TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 496 SEWER MAINTENANCE	\$964,788.27	\$774,410.23	\$1,128,197.71	\$1,182,265.00	\$1,093,650.00	
DIV 497 SEWER DISPOSAL						
E 602-49-497-315 TREATMENT	\$605,170.38	\$639,568.95	\$371,144.69	\$610,000.00	\$640,000.00	
E 602-49-497-355 PERMITS-MISCELLAN	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	
E 602-49-497-416 LEASES-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-497-430 MISCELLANEOUS	-\$1,559.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-497-445 DEPRECIATION	\$606,210.72	\$951,581.25	\$0.00	\$0.00	\$706,313.00	
E 602-49-497-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 602-49-497-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	PFA-WWTP
E 602-49-497-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	PFA-WWTP
DIV 497 SEWER DISPOSAL	\$1,209,822.10	\$1,591,250.20	\$371,144.69	\$610,000.00	\$1,346,313.00	
DEPT 49 ENTERPRISES	\$2,266,312.06	\$2,466,364.11	\$1,544,086.62	\$1,893,779.00	\$2,561,000.00	
FUND 602 SEWER FUND	\$2,266,312.06	\$2,466,364.11	\$1,544,086.62	\$1,893,779.00	\$2,561,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 603 STORMWATER FUND						
DEPT 49 ENTERPRISES						
R 603-49-850-36210 INTEREST INCOME	\$99.30	\$362.81	\$306.72	\$0.00	\$300.00	
R 603-49-850-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-49-850-36260 CONTRIBUTED REVENUE	\$29,400.00	\$442,779.52	\$0.00	\$0.00	\$0.00	
R 603-49-850-37910 STORMWATER CHARGES	\$358,301.82	\$378,841.94	\$187,017.05	\$400,000.00	\$438,000.00	
R 603-49-850-37960 STORM CHARGES LATE PE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-49-850-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-49-850-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-49-850-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 603-49-850-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 49 ENTERPRISES	\$387,801.12	\$821,984.27	\$187,323.77	\$400,000.00	\$438,300.00	
FUND 603 STORMWATER FUND	\$387,801.12	\$821,984.27	\$187,323.77	\$400,000.00	\$438,300.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 603 STORMWATER FUND						
DEPT 49 ENTERPRISES						
DIV 850 STORM UTILITY						
E 603-49-850-104 TEMPORARY WAGES	\$0.00	\$495.00	\$0.00	\$9,000.00	\$9,000.00	Seasonal MS
E 603-49-850-122 EMPLOYER CONTRIB	\$0.00	\$37.87	\$0.00	\$0.00	\$100.00	
E 603-49-850-203 SOFTWARE/SUPPORT	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00	
E 603-49-850-210 SUPPLIES/MATERIAL	\$366.05	\$0.00	\$627.27	\$1,000.00	\$1,000.00	
E 603-49-850-303 ENGINEERING	\$10,856.87	\$22,187.67	\$9,257.47	\$15,000.00	\$15,000.00	
E 603-49-850-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$43.18	\$0.00	\$0.00	
E 603-49-850-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49-850-310 AUDITING	\$2,900.00	\$2,900.00	\$3,100.00	\$3,100.00	\$3,100.00	
E 603-49-850-320 COMMUNICATIONS/T	\$279.93	\$0.00	\$0.00	\$500.00	\$0.00	
E 603-49-850-340 TRAINING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49-850-350 PUBLICATIONS	\$0.00	\$0.00	\$88.20	\$400.00	\$100.00	
E 603-49-850-355 PERMITS-MISCELLAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 603-49-850-401 R & M - OTHER	\$58,376.80	\$49,318.30	\$25,569.23	\$30,000.00	\$40,000.00	catch basins
E 603-49-850-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	
E 603-49-850-434 DUES & SUBSCRIPTI	\$2,889.00	\$4,706.00	\$3,045.00	\$5,000.00	\$5,000.00	CMWEA
E 603-49-850-445 DEPRECIATION	\$412,339.53	\$413,103.60	\$0.00	\$0.00	\$165,685.00	
E 603-49-850-500 CAPITAL OUTLAY	\$317.80	-\$2,979.95	\$71,577.00	\$0.00	\$0.00	
E 603-49-850-720 TRANSFER OUT	\$221,578.00	\$221,578.00	\$221,578.00	\$221,578.00	\$164,578.00	320,25,26
E 603-49-850-729 TRANSFER OUT - TO	\$31,328.00	\$32,112.00	\$0.00	\$32,914.00	\$33,737.00	
DIV 850 STORM UTILITY	\$741,231.98	\$743,958.49	\$335,385.35	\$318,992.00	\$438,300.00	
DEPT 49 ENTERPRISES	\$741,231.98	\$743,958.49	\$335,385.35	\$318,992.00	\$438,300.00	
FUND 603 STORMWATER FUND	\$741,231.98	\$743,958.49	\$335,385.35	\$318,992.00	\$438,300.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 319 GO WATER REV BONDS OF 2008B						
DEPT 47 DEBT SERVICE						
R 319-47-380-36210 INTEREST INCOME	\$42.29	-\$97.05	-\$77.32	\$0.00	\$0.00	
R 319-47-380-39203 TRANSFER IN	\$305,000.00	\$305,000.00	\$300,000.00	\$300,000.00	\$300,000.00	226
R 319-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$305,042.29	\$304,902.95	\$299,922.68	\$300,000.00	\$300,000.00	
FUND 319 GO WATER REV BONDS OF 2008B	\$305,042.29	\$304,902.95	\$299,922.68	\$300,000.00	\$300,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 319 GO WATER REV BONDS OF 2008B						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 319-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$175,000.00	\$175,000.00	\$185,000.00	
E 319-47-380-611 INTEREST	\$133,095.01	\$127,247.09	\$123,776.26	\$123,776.26	\$117,213.76	
E 319-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
DIV 380 OTHER FINANCIAL SOUR	\$133,545.01	\$127,697.09	\$299,226.26	\$299,226.26	\$302,663.76	
DEPT 47 DEBT SERVICE	\$133,545.01	\$127,697.09	\$299,226.26	\$299,226.26	\$302,663.76	
FUND 319 GO WATER REV BONDS OF 20	\$133,545.01	\$127,697.09	\$299,226.26	\$299,226.26	\$302,663.76	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 320 GO UTILITY REVENUE BONDS 2009A						
DEPT 47 DEBT SERVICE						
R 320-47-380-36210 INTEREST INCOME	\$84.73	-\$204.96	-\$164.12	\$0.00	\$0.00	
R 320-47-380-39203 TRANSFER IN	\$704,100.00	\$704,100.00	\$704,100.00	\$704,100.00	\$704,100.00	226,601,02,03
R 320-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$704,184.73	\$703,895.04	\$703,935.88	\$704,100.00	\$704,100.00	
FUND 320 GO UTILITY REVENUE BONDS 2009A	\$704,184.73	\$703,895.04	\$703,935.88	\$704,100.00	\$704,100.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 320 GO UTILITY REVENUE BONDS 2009A						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 320-47-380-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 320-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$450,000.00	\$450,000.00	\$470,000.00	
E 320-47-380-611 INTEREST	\$266,292.71	\$253,975.00	\$246,275.00	\$246,275.00	\$232,775.00	
E 320-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
E 320-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$266,742.71	\$254,425.00	\$696,725.00	\$696,725.00	\$703,225.00	
DEPT 47 DEBT SERVICE	\$266,742.71	\$254,425.00	\$696,725.00	\$696,725.00	\$703,225.00	
FUND 320 GO UTILITY REVENUE BONDS	\$266,742.71	\$254,425.00	\$696,725.00	\$696,725.00	\$703,225.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 321 GO CIP BONDS 2009B						
DEPT 47 DEBT SERVICE						
R 321-47-380-31010 CURRENT AD VALOREM TA	\$233,057.70	\$234,100.71	\$120,354.27	\$235,000.00	\$235,000.00	
R 321-47-380-31020 DELINQUENT AD VALOREM	-\$1,688.16	\$1,401.16	\$635.97	\$0.00	\$0.00	
R 321-47-380-31030 MARKET VALUE CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 321-47-380-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 321-47-380-36210 INTEREST INCOME	\$48.95	-\$246.46	-\$168.02	\$0.00	\$0.00	
R 321-47-380-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 321-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 321-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$231,418.49	\$235,255.41	\$120,822.22	\$235,000.00	\$235,000.00	
FUND 321 GO CIP BONDS 2009B	\$231,418.49	\$235,255.41	\$120,822.22	\$235,000.00	\$235,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 321 GO CIP BONDS 2009B						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 321-47-380-610 PRINCIPAL	\$180,000.00	\$185,000.00	\$190,000.00	\$190,000.00	\$200,000.00	
E 321-47-380-611 INTEREST	\$41,062.50	\$35,587.50	\$29,962.50	\$29,962.50	\$24,112.50	
E 321-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
E 321-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 321-47-380-622 PAYMENT TO REFUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 321-47-380-623 BOND DISCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 321-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$221,512.50	\$221,037.50	\$220,412.50	\$220,412.50	\$224,562.50	
DEPT 47 DEBT SERVICE	\$221,512.50	\$221,037.50	\$220,412.50	\$220,412.50	\$224,562.50	
FUND 321 GO CIP BONDS 2009B	\$221,512.50	\$221,037.50	\$220,412.50	\$220,412.50	\$224,562.50	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 324 GO BONDS SERIES 2009E						
DEPT 47 DEBT SERVICE						
R 324-47-380-36101 SPECIAL ASSESSMENTS	\$206,783.41	\$461,722.40	\$8,179.42	\$6,000.00	\$5,000.00	
R 324-47-380-36210 INTEREST INCOME	\$5,377.63	\$4,240.46	\$2,506.42	\$0.00	\$0.00	
R 324-47-380-39203 TRANSFER IN	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00	\$700,000.00	Fund 241
R 324-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$912,161.04	\$1,165,962.86	\$710,685.84	\$706,000.00	\$705,000.00	
FUND 324 GO BONDS SERIES 2009E	\$912,161.04	\$1,165,962.86	\$710,685.84	\$706,000.00	\$705,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 324 GO BONDS SERIES 2009E						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 324-47-380-610 PRINCIPAL	\$1,015,000.00	\$1,035,000.00	\$705,000.00	\$705,000.00	\$720,000.00	
E 324-47-380-611 INTEREST	\$155,875.00	\$125,125.00	\$97,262.50	\$97,262.50	\$72,325.00	
E 324-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$459.00	
E 324-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 324-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$1,171,325.00	\$1,160,575.00	\$802,712.50	\$802,712.50	\$792,784.00	
DEPT 47 DEBT SERVICE	\$1,171,325.00	\$1,160,575.00	\$802,712.50	\$802,712.50	\$792,784.00	
FUND 324 GO BONDS SERIES 2009E	\$1,171,325.00	\$1,160,575.00	\$802,712.50	\$802,712.50	\$792,784.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 325 2010A GO BONDS						
DEPT 47 DEBT SERVICE						
R 325-47-380-33419 MUNICIPAL STATE AID-CO	\$345,358.00	\$607,831.00	\$0.00	\$0.00	\$0.00	
R 325-47-380-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 325-47-380-36210 INTEREST INCOME	\$5,316.43	\$4,715.34	\$1,939.61	\$0.00	\$0.00	
R 325-47-380-36250 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 325-47-380-39203 TRANSFER IN	\$225,000.00	\$225,000.00	\$225,000.00	\$225,000.00	\$325,000.00	601,602,603
R 325-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$575,674.43	\$837,546.34	\$226,939.61	\$225,000.00	\$325,000.00	
FUND 325 2010A GO BONDS	\$575,674.43	\$837,546.34	\$226,939.61	\$225,000.00	\$325,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 325 2010A GO BONDS						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 325-47-380-610 PRINCIPAL	\$295,000.00	\$305,000.00	\$325,000.00	\$325,000.00	\$345,000.00	
E 325-47-380-611 INTEREST	\$152,827.50	\$146,446.25	\$138,952.50	\$138,952.50	\$130,146.25	
E 325-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
E 325-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 325-47-380-623 BOND DISCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 325-47-380-720 TRANSFER OUT	\$745,000.00	\$236,135.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$1,193,277.50	\$688,031.25	\$464,402.50	\$464,402.50	\$475,596.25	
DEPT 47 DEBT SERVICE	\$1,193,277.50	\$688,031.25	\$464,402.50	\$464,402.50	\$475,596.25	
FUND 325 2010A GO BONDS	\$1,193,277.50	\$688,031.25	\$464,402.50	\$464,402.50	\$475,596.25	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 326 2010B REFUNDING BONDS-SEWER						
DEPT 47 DEBT SERVICE						
R 326-47-380-33419 MUNICIPAL STATE AID-CO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 326-47-380-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 326-47-380-36210 INTEREST INCOME	\$86.60	-\$82.22	-\$233.87	\$0.00	\$0.00	
R 326-47-380-39203 TRANSFER IN	\$235,000.00	\$235,000.00	\$235,000.00	\$235,000.00	\$235,000.00	602,603
R 326-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 326-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 326-47-380-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$235,086.60	\$234,917.78	\$234,766.13	\$235,000.00	\$235,000.00	
FUND 326 2010B REFUNDING BONDS-SEWER	\$235,086.60	\$234,917.78	\$234,766.13	\$235,000.00	\$235,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 326 2010B REFUNDING BONDS-SEWER						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 326-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$180,000.00	\$180,000.00	\$190,000.00	
E 326-47-380-611 INTEREST	\$58,166.66	\$54,162.50	\$51,575.00	\$51,575.00	\$46,712.50	
E 326-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
E 326-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 326-47-380-622 PAYMENT TO REFUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 326-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$58,616.66	\$54,612.50	\$232,025.00	\$232,025.00	\$237,162.50	
DEPT 47 DEBT SERVICE	\$58,616.66	\$54,612.50	\$232,025.00	\$232,025.00	\$237,162.50	
FUND 326 2010B REFUNDING BONDS-SE	\$58,616.66	\$54,612.50	\$232,025.00	\$232,025.00	\$237,162.50	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 327 MSA SHARE OF FUND 326						
DEPT 47 DEBT SERVICE						
R 327-47-380-33419 MUNICIPAL STATE AID-CO	\$91,825.00	\$85,025.00	\$4,075.00	\$83,150.00	\$81,088.00	
R 327-47-380-36210 INTEREST INCOME	\$167.61	\$576.75	\$297.08	\$0.00	\$0.00	
R 327-47-380-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$91,992.61	\$85,601.75	\$4,372.08	\$83,150.00	\$81,088.00	
FUND 327 MSA SHARE OF FUND 326	\$91,992.61	\$85,601.75	\$4,372.08	\$83,150.00	\$81,088.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 327 MSA SHARE OF FUND 326						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 327-47-380-610 PRINCIPAL	\$85,000.00	\$80,000.00	\$75,000.00	\$75,000.00	\$75,000.00	
E 327-47-380-611 INTEREST	\$12,675.00	\$10,925.00	\$9,087.50	\$9,087.50	\$7,118.75	
E 327-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 327-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$97,675.00	\$90,925.00	\$84,087.50	\$84,087.50	\$82,118.75	
DEPT 47 DEBT SERVICE	\$97,675.00	\$90,925.00	\$84,087.50	\$84,087.50	\$82,118.75	
FUND 327 MSA SHARE OF FUND 326	\$97,675.00	\$90,925.00	\$84,087.50	\$84,087.50	\$82,118.75	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 328 2010B REFUNDING BONDS-WATER						
DEPT 47 DEBT SERVICE						
R 328-47-380-36210 INTEREST INCOME	\$274.14	-\$353.21	-\$507.85	\$0.00	\$0.00	
R 328-47-380-39203 TRANSFER IN	\$250,000.00	\$305,000.00	\$305,000.00	\$305,000.00	\$305,000.00	601
R 328-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 328-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 328-47-380-39410 REFUNDS AND REIMBURSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$250,274.14	\$304,646.79	\$304,492.15	\$305,000.00	\$305,000.00	
FUND 328 2010B REFUNDING BONDS-WATER	\$250,274.14	\$304,646.79	\$304,492.15	\$305,000.00	\$305,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 328 2010B REFUNDING BONDS-WATER						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 328-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$265,000.00	\$265,000.00	\$270,000.00	
E 328-47-380-611 INTEREST	\$53,716.66	\$47,937.50	\$44,137.50	\$44,137.50	\$37,112.50	
E 328-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 328-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 328-47-380-622 PAYMENT TO REFUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 328-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$53,716.66	\$47,937.50	\$309,137.50	\$309,137.50	\$307,112.50	
DEPT 47 DEBT SERVICE	\$53,716.66	\$47,937.50	\$309,137.50	\$309,137.50	\$307,112.50	
FUND 328 2010B REFUNDING BONDS-W	\$53,716.66	\$47,937.50	\$309,137.50	\$309,137.50	\$307,112.50	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 329 2012A GO BONDS-ABATEMENT						
DEPT 47 DEBT SERVICE						
R 329-47-380-36210 INTEREST INCOME	\$251.88	\$185.22	\$26.40	\$0.00	\$0.00	
R 329-47-380-39203 TRANSFER IN	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$110,000.00	417
R 329-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 329-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$125,251.88	\$125,185.22	\$125,026.40	\$125,000.00	\$110,000.00	
FUND 329 2012A GO BONDS-ABATEMENT	\$125,251.88	\$125,185.22	\$125,026.40	\$125,000.00	\$110,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 329 2012A GO BONDS-ABATEMENT						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 329-47-380-610 PRINCIPAL	\$110,000.00	\$110,000.00	\$115,000.00	\$115,000.00	\$115,000.00	
E 329-47-380-611 INTEREST	\$10,300.00	\$8,100.00	\$5,850.00	\$5,850.00	\$3,550.00	
E 329-47-380-620 FISCAL AGENT FEES	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00	
DIV 380 OTHER FINANCIAL SOUR	\$120,750.00	\$118,550.00	\$121,300.00	\$121,300.00	\$119,000.00	
DEPT 47 DEBT SERVICE	\$120,750.00	\$118,550.00	\$121,300.00	\$121,300.00	\$119,000.00	
FUND 329 2012A GO BONDS-ABATEMEN	\$120,750.00	\$118,550.00	\$121,300.00	\$121,300.00	\$119,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 330 2012A BONDS-REFUND312						
DEPT 47 DEBT SERVICE						
R 330-47-380-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 330-47-380-31020 DELINQUENT AD VALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 330-47-380-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 330-47-380-36210 INTEREST INCOME	\$234.51	\$36.06	-\$92.15	\$0.00	\$0.00	
R 330-47-380-39203 TRANSFER IN	\$106,189.38	\$150,000.00	\$145,000.00	\$145,000.00	\$145,000.00	410
R 330-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 330-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 330-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$106,423.89	\$150,036.06	\$144,907.85	\$145,000.00	\$145,000.00	
FUND 330 2012A BONDS-REFUND312	\$106,423.89	\$150,036.06	\$144,907.85	\$145,000.00	\$145,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 330 2012A BONDS-REFUND312						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 330-47-380-610 PRINCIPAL	\$0.00	\$115,000.00	\$120,000.00	\$120,000.00	\$125,000.00	
E 330-47-380-611 INTEREST	\$16,975.00	\$32,800.00	\$30,450.00	\$30,450.00	\$28,000.00	
E 330-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 330-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 330-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$16,975.00	\$147,800.00	\$150,450.00	\$150,450.00	\$153,000.00	
DEPT 47 DEBT SERVICE	\$16,975.00	\$147,800.00	\$150,450.00	\$150,450.00	\$153,000.00	
FUND 330 2012A BONDS-REFUND312	\$16,975.00	\$147,800.00	\$150,450.00	\$150,450.00	\$153,000.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 331 2012A BONDS-REFUND 315						
DEPT 47 DEBT SERVICE						
R 331-47-380-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 331-47-380-31020 DELINQUENT AD VALOREM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 331-47-380-36101 SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 331-47-380-36210 INTEREST INCOME	\$104.29	-\$141.09	-\$241.42	\$0.00	\$0.00	
R 331-47-380-39203 TRANSFER IN	\$60,457.34	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000.00	225, 602
R 331-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 331-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 331-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$60,561.63	\$174,858.91	\$174,758.58	\$175,000.00	\$175,000.00	
FUND 331 2012A BONDS-REFUND 315	\$60,561.63	\$174,858.91	\$174,758.58	\$175,000.00	\$175,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 331 2012A BONDS-REFUND 315						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 331-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$140,000.00	\$140,000.00	\$140,000.00	
E 331-47-380-611 INTEREST	\$19,734.38	\$36,993.76	\$35,368.76	\$35,369.00	\$32,569.00	
E 331-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 331-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 331-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$19,734.38	\$36,993.76	\$175,368.76	\$175,369.00	\$172,569.00	
DEPT 47 DEBT SERVICE	\$19,734.38	\$36,993.76	\$175,368.76	\$175,369.00	\$172,569.00	
FUND 331 2012A BONDS-REFUND 315	\$19,734.38	\$36,993.76	\$175,368.76	\$175,369.00	\$172,569.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 332 2012A BONDS-REFUND316						
DEPT 47 DEBT SERVICE						
R 332-47-380-31010 CURRENT AD VALOREM TA	\$296,509.70	\$314,225.65	\$161,413.16	\$315,434.00	\$0.00	
R 332-47-380-31020 DELINQUENT AD VALOREM	-\$2,544.26	\$1,880.17	\$854.01	\$0.00	\$0.00	
R 332-47-380-36101 SPECIAL ASSESSMENTS	\$858,641.84	\$65,086.32	\$35,519.24	\$40,000.00	\$16,000.00	
R 332-47-380-36210 INTEREST INCOME	\$1,891.48	\$2,933.43	\$1,552.90	\$0.00	\$0.00	
R 332-47-380-36250 MISCELLANEOUS	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	
R 332-47-380-39101 SALE OR LOSS OF PROPER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 332-47-380-39203 TRANSFER IN	\$300,699.14	\$117,000.00	\$117,000.00	\$117,000.00	\$117,000.00	601
R 332-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 332-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 332-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	<u>\$1,455,198.08</u>	<u>\$501,125.57</u>	<u>\$316,339.31</u>	<u>\$472,434.00</u>	<u>\$133,000.00</u>	
FUND 332 2012A BONDS-REFUND316	\$1,455,198.08	\$501,125.57	\$316,339.31	\$472,434.00	\$133,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 332 2012A BONDS-REFUND316						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 332-47-380-610 PRINCIPAL	\$0.00	\$605,000.00	\$620,000.00	\$620,000.00	\$640,000.00	
E 332-47-380-611 INTEREST	\$25,200.00	\$44,350.00	\$32,100.00	\$32,100.00	\$19,500.00	
E 332-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 332-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 332-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$25,200.00	\$649,350.00	\$652,100.00	\$652,100.00	\$659,500.00	
DEPT 47 DEBT SERVICE	\$25,200.00	\$649,350.00	\$652,100.00	\$652,100.00	\$659,500.00	
FUND 332 2012A BONDS-REFUND316	\$25,200.00	\$649,350.00	\$652,100.00	\$652,100.00	\$659,500.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 333 2012A BONDS-REFUND318						
DEPT 47 DEBT SERVICE						
R 333-47-380-31010 CURRENT AD VALOREM TA	\$93,170.51	\$192,412.64	\$98,925.86	\$193,152.00	\$0.00	
R 333-47-380-31020 DELINQUENT AD VALOREM	-\$1,315.70	\$1,152.27	\$522.75	\$0.00	\$0.00	
R 333-47-380-36101 SPECIAL ASSESSMENTS	\$56,423.37	\$135,531.41	\$47,830.48	\$90,000.00	\$90,000.00	
R 333-47-380-36210 INTEREST INCOME	\$439.14	\$1,821.00	\$803.07	\$0.00	\$0.00	
R 333-47-380-39203 TRANSFER IN	\$151,969.89	\$0.00	\$0.00	\$0.00	\$0.00	
R 333-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 333-47-380-39315 REFUNDING BOND ISSUAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 333-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	<u>\$300,687.21</u>	<u>\$330,917.32</u>	<u>\$148,082.16</u>	<u>\$283,152.00</u>	<u>\$90,000.00</u>	
FUND 333 2012A BONDS-REFUND318	<u>\$300,687.21</u>	<u>\$330,917.32</u>	<u>\$148,082.16</u>	<u>\$283,152.00</u>	<u>\$90,000.00</u>	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 333 2012A BONDS-REFUND318						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 333-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$245,000.00	\$245,000.00	\$250,000.00	
E 333-47-380-611 INTEREST	\$0.00	\$15,100.00	\$12,650.00	\$12,650.00	\$7,900.00	
E 333-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 333-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 333-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$0.00	\$15,100.00	\$257,650.00	\$257,650.00	\$257,900.00	
DEPT 47 DEBT SERVICE	\$0.00	\$15,100.00	\$257,650.00	\$257,650.00	\$257,900.00	
FUND 333 2012A BONDS-REFUND318	\$0.00	\$15,100.00	\$257,650.00	\$257,650.00	\$257,900.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 334 2014A BONDS						
DEPT 47 DEBT SERVICE						
R 334-47-380-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$0.00	\$0.00	\$508,586.00	
R 334-47-380-36101 SPECIAL ASSESSMENTS	\$593,022.85	\$371,547.33	\$101,403.80	\$235,000.00	\$400,000.00	forfeitures?
R 334-47-380-36210 INTEREST INCOME	\$3,731.82	\$5,229.82	\$1,590.00	\$0.00	\$0.00	
R 334-47-380-39203 TRANSFER IN	\$2,229,991.68	\$357,000.00	\$357,000.00	\$500,152.00	\$200,000.00	417
DEPT 47 DEBT SERVICE	\$2,826,746.35	\$733,777.15	\$459,993.80	\$735,152.00	\$1,108,586.00	
FUND 334 2014A BONDS	\$2,826,746.35	\$733,777.15	\$459,993.80	\$735,152.00	\$1,108,586.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 334 2014A BONDS						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 334-47-380-610 PRINCIPAL	\$0.00	\$1,120,000.00	\$1,190,000.00	\$1,190,000.00	\$1,235,000.00	
E 334-47-380-611 INTEREST	\$0.00	\$197,100.00	\$150,900.00	\$150,900.00	\$102,400.00	
E 334-47-380-620 FISCAL AGENT FEES	\$475.00	\$450.00	\$0.00	\$450.00	\$450.00	
DIV 380 OTHER FINANCIAL SOUR	\$475.00	\$1,317,550.00	\$1,340,900.00	\$1,341,350.00	\$1,337,850.00	
DEPT 47 DEBT SERVICE	\$475.00	\$1,317,550.00	\$1,340,900.00	\$1,341,350.00	\$1,337,850.00	
FUND 334 2014A BONDS	\$475.00	\$1,317,550.00	\$1,340,900.00	\$1,341,350.00	\$1,337,850.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 335 2015A BONDS						
DEPT 47 DEBT SERVICE						
R 335-47-380-31010 CURRENT AD VALOREM TA	\$0.00	\$0.00	\$227,916.27	\$445,000.00	\$445,000.00	
R 335-47-380-36210 INTEREST INCOME	\$0.00	\$557.68	\$64.15	\$0.00	\$0.00	
R 335-47-380-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 335-47-380-39310 BOND PROCEEDS	\$0.00	\$5,370,000.00	\$0.00	\$0.00	\$0.00	
R 335-47-380-39321 PREMIUMS ON BONDS SOL	\$0.00	\$104,131.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$0.00	\$5,474,688.68	\$227,980.42	\$445,000.00	\$445,000.00	
FUND 335 2015A BONDS	\$0.00	\$5,474,688.68	\$227,980.42	\$445,000.00	\$445,000.00	

CITY OF SARTELL
Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 335 2015A BONDS						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 335-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$245,000.00	
E 335-47-380-611 INTEREST	\$0.00	\$0.00	\$131,202.06	\$131,202.08	\$130,600.00	
E 335-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$450.00	\$450.00	\$450.00	
E 335-47-380-621 COST OF ISSUANCE	\$0.00	\$80,878.74	\$0.00	\$0.00	\$0.00	
E 335-47-380-720 TRANSFER OUT	\$0.00	\$5,393,809.94	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$0.00	\$5,474,688.68	\$131,652.06	\$131,652.08	\$376,050.00	
DEPT 47 DEBT SERVICE	\$0.00	\$5,474,688.68	\$131,652.06	\$131,652.08	\$376,050.00	
FUND 335 2015A BONDS	\$0.00	\$5,474,688.68	\$131,652.06	\$131,652.08	\$376,050.00	

CITY OF SARTELL
Revenue Budget Worksheet-2017

Account Descr	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 336 2016A BONDS						
DEPT 47 DEBT SERVICE						
R 336-47-380-36210 INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
R 336-47-380-39203 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	241
R 336-47-380-39310 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DEPT 47 DEBT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	
FUND 336 2016A BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	

CITY OF SARTELL

Expenditure Budget Worksheet-2017

Budget Line Items	2014 Amt	2015 Amt	2016 YTD Amt	2016 Budget	2017 Budget	Comment
FUND 336 2016A BONDS						
DEPT 47 DEBT SERVICE						
DIV 380 OTHER FINANCIAL SOURCES						
E 336-47-380-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 336-47-380-305 CONSULTANTS-OTHE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 336-47-380-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 336-47-380-350 PUBLICATIONS	\$0.00	\$0.00	\$176.40	\$0.00	\$0.00	
E 336-47-380-610 PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 336-47-380-611 INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$242,852.97	
E 336-47-380-620 FISCAL AGENT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	
E 336-47-380-621 COST OF ISSUANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
E 336-47-380-720 TRANSFER OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
DIV 380 OTHER FINANCIAL SOUR	\$0.00	\$0.00	\$176.40	\$0.00	\$243,302.97	
DEPT 47 DEBT SERVICE	\$0.00	\$0.00	\$176.40	\$0.00	\$243,302.97	
FUND 336 2016A BONDS	\$0.00	\$0.00	\$176.40	\$0.00	\$243,302.97	

October 2016

October 2016						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Sep 25	26	27	28	29	30	Oct 1
2	3 12:30pm SSC Board 6:30pm Planning Commission	4	5	6	7	8
9	10 6:00pm Council Meeting (City Hall)	11 11:30am Sartell Chamber (Waters Church)	12	13 5:00pm St. Cloud APO Exec Board (APO)	14	15
16	17	18 4:00pm MTC Board Meeting	19 9:00am S.A.L.T. (Police Station)	20	21	22
23	24 6:00pm Council Meeting (City Hall)	25	26	27 7:00pm APO Policy Board (Waite Park City Hall)	28	29
30	31	Nov 1	2	3	4	5

November 2016

November 2016

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Oct 30	31	Nov 1	2	3	4	5
6	<div data-bbox="305 764 483 821">12:30pm SSC Board</div> <div data-bbox="305 825 483 879">6:30pm Planning Commission</div>	<div data-bbox="508 764 686 821">8:00am Election Day</div> <div data-bbox="508 825 686 932">11:30am Sartell Chamber (Waters Church)</div>	9	<div data-bbox="919 764 1097 848">5:00pm St. Cloud APO Exec Board (APO)</div>	<div data-bbox="1122 764 1300 848">8:00am Veterans Day - City Hall Closed</div>	12
13	<div data-bbox="305 1083 483 1167">6:00pm Council Meeting (City Hall)</div>	<div data-bbox="508 1083 686 1167">7:00am EDC Meeting (City Hall)</div> <div data-bbox="508 1171 686 1255">4:00pm MTC Board Meeting</div>	<div data-bbox="711 1083 889 1167">9:00am S.A.L.T. (Police Station)</div>	17	18	19
20	21	22	23	<div data-bbox="919 1398 1097 1455">8:00am Thanksgiving</div>	<div data-bbox="1122 1398 1300 1455">8:00am City Hall Closed</div>	26
27	<div data-bbox="305 1717 483 1801">6:00pm Council Meeting (City Hall)</div>	29	30	Dec 1	2	3