

October 12, 2015

CITY COUNCIL MEETING MINUTES OF OCTOBER 12, 2015

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on October 12, 2015 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Braig-Lindstrom, Hennes, Lynch, Peterson

ABSENT: None

ALSO PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Mike Nielson, Engineer
Dale Struffert, Deputy Police Chief
Brad Borders, Public Works Director

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER LYNCH TO ADOPT THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/PUBLIC COMMENT

I-Jung Lee of 3736 Riviera Road, Sartell talked about the importance of libraries.

Heidi Jeub, Little Falls, MN, updated the Council on the Mill Art Project.

Theresa Lau, Sartell, Minnesota spoke about the importance of libraries for herself and her son and her desire to have a branch in Sartell.

Jeff Schwiebert, Sartell School District Superintendent, spoke about the on-going working relationship between the City and School District and expressed appreciation for the continued collaboration efforts.

Holly Wieber, Sartell, Minnesota, spoke in favor of a Sartell library branch.

APPROVAL OF CITY COUNCIL MINUTES

- a. September 28, 2015 - Regular Meeting

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES AS AMENDED. THE MOTION CARRIED UNANIMOUSLY.

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CONSENT AGENDA

- a. Building Permit Activity Report – Acceptance
- b. Inspections Activity Report – Acceptance
- c. Technology Report – Acceptance
- d. Fire Department Report - Acceptance
- e. Approval of voucher payments
- f. Approval of Section 3 Plan
- g. Certification of Matching Funds
- ~~h. Approval of Charter Resolution~~
- i. Approval of transfer of cemetery lots
- j. Approval of Council Chambers A/V Upgrades
- k. Calling Public Hearing on Fee Schedule & Financial Plan
- l. Temporary Road Closure Request
- m. Calling Public Hearing on Ordinance Amendments

Council member Braig-Lindstrom removed item “h” for separate discussion.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS A-M, REMOVING ITEM H FOR SEPARATE DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda H

k. Approval of Charter Resolution

Council member Braig-Lindstrom had no comments but just wanted the item pulled for a separate vote.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEM “H”.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS: HENNES, LYNCH, PETERSON

NAY: MEMBER BRAIG-LINDSTROM

MOTION CARRIED

PUBLIC HEARINGS

a. Ordinance Amending Fee Schedule

Administrator Degiovanni overviewed the proposed fee schedule change to add separate license fees for potentially dangerous and dangerous dogs. The Mayor opened the public hearing at 6:19 pm. There being no one wishing to speak and no written testimony, the Mayor closed the public hearing at 6:19 pm. Council members asked questions regarding the new dog fees to help cover the cost of enforcing potentially dangerous and dangerous dog provisions in the City Code.

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A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER BRAIG LINDSTROM ADOPTING THE ORDINANCE AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS

a. Community Center

Nancy VanErp of Sartell Friends of the Library was invited to address the Council with regard to the group's petition. The Friends believe all of us want full and abundant lives and that we value education and a GRRL branch library is important.

City Administrator Degiovanni suggested the Council has really already expressed agreement with a couple of main petition points in the fact that we already cut square footage from the community center to remove a GRRL branch library from those plans and that the Council also already expressed interest in continued conversations with GRRL. **A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG LINDSTROM TO MOVE FORWARD WITH THE CITY ADMINISTRATOR'S RECOMMENDED COMMITTEE STRUCTURE CONSISTING OF REPS FROM THE CITY, GRRL, SARTELL SCHOOL DISTRICT AND FRIENDS OF LIBRARY. THE MOTION CARRIED UNANIMOUSLY.**

Architect Murray Mack presented the community center visuals and sought Council input before these concepts go out for public input later this month. Council members asked about walking track, capital and operational budget, and whether parking lot is of sufficient size. Member Braig Lindstrom requested the Fire Marshal confirm that the access is acceptable. Council members expressed appreciation for the work done so far and that they look forward to getting back public input on the design. Open house will be scheduled so there is more than one week's advance notice. Mack summarized the schedule to keep us on track for June groundbreaking.

b. Informational only

The Kwik Trip Inc., land use requests have been postponed to November 9, 2015

NEW BUSINESS

a. 2016 Fee Schedule & Financial Plan Update

City Administrator Degiovanni explained that this was just a discussion item which would not have public input until November 9th and no final Council adoption until December 14th. The City's membership dues in the Chamber were clarified as having met the public purpose threshold based on a Council resolution from years ago.

DEPARTMENT REPORTS

POLICE DEPARTMENT

Deputy Chief Struffert presented their monthly memorandum.

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PUBLIC WORKS

Director Borders presented his monthly report. Members Braig Lindstrom and Hennes suggested signs be added to Sauk River Regional Park that dogs must be leashed since it adjoins a no leash area in St. Cloud.

CITY ENGINEER

Engineer Nielson presented his monthly memorandum and confirmed a Wednesday night is acceptable for East Side Streets neighborhood meeting.

Council member Peterson asked about the center turn lane at 2 ½ Street North and Member Braig Lindstrom asked about the Bernick's Arena right turn lane/1st Street South entrance and the Engineer will look at both of them to see if any changes are needed.

PLANNING & COMMUNITY DEVELOPMENT DIRECTOR

Director Rasmussen presented her monthly memorandum. Council member Peterson asked about a Sartell entrance sign now that the TH 15 project has been completed and Anita will discuss with MNDOT.

CITY ADMINISTRATOR

Administrator Degiovanni presented her report.

CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By

**Mary Degiovanni
City Administrator**

**Sarah Jane Nicoll
Mayor**