

**SARTELL CITY COUNCIL  
SPECIAL MEETING**

**MINUTES OF OCTOBER 4, 2017**

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Pursuant to due call and notice thereof, a special meeting was held on October 4, 2017 at Sartell City Hall. Mayor Nicoll called the meeting to order at 5:45 p.m.

**COUNCIL PRESENT:** Sarah Jane Nicoll, Pat Lynch, Mike Chisum, Ryan Fitzthum, David Peterson

**ALSO PRESENT:** Anita Archambeau, Community Development Director; Heidi Tumberg, Finance Director; Jon Halter, City Engineer; John Kothenbeutel, Public Works Director; and Mary Degiovanni, City Administrator

**AGENDA REVIEW AND ADOPTION**

A motion was made by Lynch and seconded by Fitzthum to adopt the agenda as presented. The motion carried unanimously.

**CITY GOALS AND FINANCIAL MANAGEMENT PLAN**

Council reviewed Financial Management Plan and discussed any changes or additional goals that should be incorporated, including:

- Adding public works loaders in 2018 and 2020.
- Public works building expansion included in 2020 projects.
- Staff confirmed some east side streets may be overlays but most are full reconstructs; some utilities may have been replaced in previous years but not as part of an assessment project so property owners will be treated fairly and consistently with regard to assessments. Staff also confirmed curb and gutter is necessary but costs (and assessments) are reduced by Council's previous direction to keep at 32' road (36' is standard width) and no sidewalks.
- Staff will bring back Wilds Park plan that adds Versa Court to replace the basketball court but reverts the tennis courts to green space using Park District 4 funds. Council consensus was that tennis courts are not sustainable in neighborhood parks and that the City and School combined have ample tennis courts in the community with more being constructed soon at the new high school.
- Staff will bring back improvement plan and budget for potential Huntington Park improvements in 2018 using Park District 1 funds.
- Staff will bring back a quote to remove Northside tennis courts and retaining wall and convert that to a greenspace that works with winter sliding hill as well.
- Staff will pursue options with Winkelman for new shelter at current location in Watab Park using Val Smith model, updated playground cost estimates, and cost estimate to replace current courts with one tennis and two pickleball courts. The wading pool and poolhouse (using Celebration poolhouse model) also need replacement at some point soon. Staff will check into options for prepayment of future park dedication fees to see how much that could generate if developers are willing to consider it.

- There was discussion about potential uses for the remaining State funding allocated to Sauk River Park, but Council would like more time to consider options before pursuing additional improvements and/or land acquisition.
- Council consensus was in favor of the public safety facility committee’s work to date on the construction of a new facility at a potential new location. Financial management plan now includes costs for land acquisition, facility construction and platform truck in combined debt service. Staff will pursue land options on 15 acres for Council consideration.
- Consensus was that West Side street reconstructions should remain top priority after completion of East Side street reconstructions. Definitive year for those will depend on City debt loads at the time East Side is completed and advice from financial advisors on when to incur additional debt.
- Other streets after West Side should be listed for prioritization even if they aren’t year certain. Robert’s Road extensions and 13<sup>th</sup> Ave North/27<sup>th</sup> Street North extensions should be considered “development driven.” Engineers will maintain overlay priorities map and anytime we have a major project come in below funding amount, Council can determine whether to use the excess on priority overlay projects in those years.

**ADJOURN**

Upon motion made by Lynch and seconded by Chisum, the Mayor adjourned the meeting at 8:04 p.m.

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Mary Degiovanni, City Administrator

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Sarah Jane Nicoll, Mayor