



**SARTELL CITY COUNCIL MEETING MINUTES  
OCTOBER 10, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on October 10, 2016, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

**COUNCIL PRESENT:** Mayor Nicoll, Council Members: Hennes, Lynch, and Peterson

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Mary Degiovanni, City Administrator; Nate Keller, Community Development Tech; Mike Nielson, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary.

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**Direction/Action**

A motion was made by Lynch and seconded by Peterson to approve the agenda as presented.

The following voted:

Aye Votes: Nicoll, Hennes, Lynch, Peterson

Nay Votes: None

Motion Carried.

**OPEN FORUM/PUBLIC COMMENT:** None

**SPECIAL PRESENTATIONS:** None

**APPROVAL OF CITY COUNCIL MINUTES**

**Direction/Action**

A motion was made by Peterson and seconded by Hennes to approve the minutes of September 26, 2016 as presented. The following voted:

Aye Votes: Nicoll, Hennes, Lynch, Peterson

Nay Votes: None

Motion Carried.

**CONSENT AGENDA**

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Acceptance of Technology Report*
- d. *Acceptance of Fire Department Report*
- e. *Approval of Voucher Payments*
- f. *Approval of Jingle Bell Special Event*
- g. *Approval of SRF Design Proposal*

- h. Approval of Interim Appointments*
- i. Resolution Appointing Election Judges for General Election*
- j. Calling Public Hearing on Preliminary Plat and Conditional Use Permit*
- k. Approval of Southwest Water Treatment Plant Septic System*

**Direction/Action**

A motion was made by Lynch and seconded by Peterson to approve the consent agenda. The following voted:

Aye Votes: Nicoll, Peterson, Hennes, Lynch

Nay Votes: None

Motion Carried.

**PUBLIC HEARINGS**

**PLANNED UNIT DEVELOPMENT AGREEMENT AMENDMENT**

Nate Keller, Community Development Tech, presented the request to amend the Planned Unit Development Agreement for the developments known as Sandstone Village 2 and Sandstone Village 3. The Mayor opened the public hearing. Rick Poplinski, developer for Sandstone Village 2 and 3, approached the podium and answered questions from the Council. Consensus was that Mr. Poplinski will work to make the corner lot home as consistent as possible even though it won't have alley access, but no specific requirements were imposed by Council. There being no one else wishing to testify, the public hearing was closed.

**Direction/Action**

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving First Amendment to PUD Agreement for Sandstone Village 2. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

**Direction/Action**

A motion was made by Peterson and seconded by Lynch to adopt the Resolution Approving First Amendment to PUD Agreement for Sandstone Village 3. The following voted:

Aye Votes: Nicoll, Lynch, Hennes, Peterson

Nay Votes: None

Motion Carried.

**OLD BUSINESS:** None

**NEW BUSINESS**

**EAGLE RIDGE FINAL PLAT**

Nate Keller, Community Development Tech, presented to the council the Final Plat request for Eagle Ridge Estates.

**Direction/Action**

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Final Plat and Development Agreement for Eagle Ridge Estates 2, with conditions. The following voted:

Aye Votes: Lynch, Hennes, Nicoll

Nay Votes: None  
Abstain: Peterson  
Motion Carried.

### **INTERIM ORDINANCE**

Nate Keller, Community Development Tech, presented to the council the Interim Ordinance request establishing a moratorium temporarily prohibiting any telecommunication, wireless, and small cell/DAS, temporary tower technology. The purpose of the moratorium is to review current ordinances to determine if there is a need to amend the City's official controls and/or the Comprehensive Plan.

#### **Direction/Action**

A motion was made by Peterson and seconded by Hennes to adopt Interim Ordinance and Summary Ordinance for publication. The following voted:

Aye Votes: Peterson, Hennes, Lynch, Nicoll

Nay Votes: None

Motion Carried.

### **DEPARTMENT REPORTS**

#### **POLICE REPORT**

Jim Hughes presented to the council information regarding possible future requirements, legislation and training in regards to mental health crisis situations.

#### **PUBLIC WORKS**

John Kothenbeutel presented the public works report.

#### **PLANNING & COMMUNITY DEVELOPMENT**

Nate Keller presented the Planning and community development report.

#### **CITY ADMINISTRATOR**

Mary Degiovanni presented the City Administrator's report and clarified that staff was still working to clarify the revenue bonds referenced in Sartell Manufactured Home Park's presentation at last Council meeting would be conduit bonds or if they would potentially increase City bond rating/taxpayer risks.

#### **CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS**

Mayor Nicoll reminded the public that it is Fire Prevention Week and the Fire Department will be hosting their open house on Thursday, October 13<sup>th</sup>.

**ADJOURNMENT:** A motion was made by Peterson and seconded by Hennes to adjourn the meeting at 6:35 p.m. The motion carried unanimously.

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Rebecca Wicklund, Recording Secretary

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Sarah Jane Nicoll, Mayor