



**SARTELL CITY COUNCIL MEETING MINUTES
SEPTEMBER 11, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on September 11, 2017, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Chisum, Lynch, Fitzthum, and Peterson

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Jon Halter, City Engineer; Anita Archambeau, Community Development Director; Jim Sattler, Fire Chief; Jim Hughes, Police Chief; John Kothenbeutel, Public Works Director; April Ryan, City Engineer; and Rebecca Wicklund, Recording Secretary.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Fitzthum and seconded by Peterson to adopt the amended agenda as presented. The following voted:

Aye Votes: Nicoll, Chisum, Fitzthum, Lynch, Peterson

Nay Votes: None

Motion Carried.

OPEN FORUM

Lisa Braun, Director of RSVP, overviewed how RSVP benefit Sartell and requested a contribution increase.

SPECIAL PRESENTATIONS

ST. CLOUD ORTHOPEDIC ASSOCIATES – COMMUNITY CENTER DONATION

Degiovanni announced that St. Cloud Orthopedic Associates has pledged \$50,000 over 10 years to sponsor the Sartell Community Center KidZone and will receive naming rights for their sponsorship.

Direction/Action

A motion was made by Lynch and seconded by Chisum to adopt the Resolution Accepting Donation from St. Cloud Orthopedic Associates. The following voted:

Aye Votes: Nicoll, Chisum, Fitzthum, Lynch, Peterson

Nay Votes: None

Motion Carried.

POLICE DEPARTMENT AND FIRE DEPARTMENT LIFESAVING AWARDS

Police Chief Hughes and Fire Chief Sattler presented the Lifesaving Awards to Firefighter Dennis Ertl, Firefighter Adam Imholte, Police Officer Curt Grosz, Madison DeMarais, Abigail Trelfa, and Police Officer Jacob Walters.

APPROVAL OF CITY COUNCIL MINUTES

Direction/Action

A motion was made by Chisum and seconded by Fitzthum to approve the August 14, 2017 meeting minutes. The following voted:

Aye Votes: Nicoll, Fitzthum, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Approval of Voucher Payments*
- d. *Acceptance of Fire Department Report*
- e. *Approval of Overlay Bid award and Braun proposal – 2017 overlays*
- f. *Approval of Banking Resolutions*
- g. *Approval of CR 29 and East Side Streets Braun Proposal*
- h. *Approval of Sanitary Sewer Comp Plan Update Proposal*
- i. *Approval of Revised Feasibility Report for CR 29 Project*
- j. *Call Public Hearing to extend Moratorium*
- k. *Setting Annual Budget Hearing for 6:00 pm on December 11, 2017*

Chisum requested to remove item C for more discussion.

Direction/Action

A motion was made by Chisum and seconded by Fitzthum to approve the consent agenda items A-K, without item C. The following voted:

Aye Votes: Nicoll, Lynch, Chisum, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

Chisum asked for clarification regarding a voucher payment to All Star Trophy and Awards and whether the City could contribute toward this payment for the Mill Memorial. Staff confirmed Council had approved City funding toward any financial gap in the project but there is no gap currently.

Direction/Action

A motion was made by Chisum and seconded by Lynch to approve the consent agenda item C.

The following voted:

Aye Votes: Nicoll, Lynch, Chisum, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

PUBLIC HEARINGS

COUNTRY MANOR BONDS

The public hearing was opened; there being no one wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Lynch and seconded by Chisum to approve the Resolution Authorizing the Issuance of Bonds. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

DELINQUENT ACCOUNTS

The public hearing was opened; there being no one wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Fitzthum and seconded by Peterson to approve the Resolution Adopting Assessment of Delinquent Accounts. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

COUNTY ROAD 29 PROJECT

Engineer Halter overviewed the proposed County Road 29 Project. The public hearing was opened.

Mike Ives, 973 NE 4th St, Grand Rapids, MN testified that he is an owner of Evergreen Village. Mr. Ives stated that his proposed assessment is \$71,500.00 and he questioned the benefit to the property.

Engineer Halter stated that new infrastructure does benefit properties because failure of these essential services is a real concern. There being no one else wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Fitzthum and seconded by Lynch to approve the Resolution Ordering Improvements and Preparation of Plans. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

VACATION OF EASEMENTS AND FINAL PLAT – KNOTTINGHAM VILLAGE PLAT 2

Archambeau presented the request for Vacation of Easements and Final Plat for Knottingham Village Plat 2. The public hearing was opened; there being no one wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Lynch and seconded by Fitzthum to approve the Resolution Vacating Easements. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

Direction/Action

A motion was made by Peterson and seconded by Fitzthum to adopt the Resolution Approving Final Plat with conditions. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

VACATION OF EASEMENTS – FERCHE SW 35 2ND ADDITION

Archambeau presented the request for a Vacation of Easements for Ferche SW 35 2nd Addition. The public hearing was opened; there being no one wishing to testify, the public hearing was closed.

Direction/Action

A motion was made by Fitzthum and seconded by Lynch to approve the Resolution Vacating Easements. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

OLD BUSINESS**PRELIMINARY 2018 BUDGET AND LEVY**

Degiovanni presented preliminary budget and levy, explained the funded priorities and the fact that Council may reduce the overall budget and levy and/or revise line items prior to final budget adoption.

Direction/Action

A motion was made by Fitzthum and seconded by Lynch to approve the Resolution Approving the Proposed 2018 General Fund Budget and Preliminary Tax Levy Collectible in 2018. The following voted:

Aye Votes: Chisum, Lynch, Nicoll, Fitzthum, Peterson

Nay Votes: None

Motion Carried.

NEW BUSINESS**FINAL PLAT – ARBOR TRAILS**

Archambeau presented the Final Plat request for Arbor Trails.

Direction/Action

A motion was made by Chisum and seconded by Lynch to adopt the Resolution Approving Final Plat and Development Agreement of Arbor Trails 2nd Addition. The following voted:

Aye Votes: Nicoll, Fitzthum, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

FINAL PLAT – FERCHE SOUTH PINECONE PLAT 10

Archambeau presented Final Plat request for Ferche South Pinecone Plat 10.

Direction/Action

A motion was made by Peterson and seconded by Nicoll to approve the Resolution Approving the Final Plat of Ferche South Pinecone Plat 10. The following voted:

Aye Votes: Nicoll, Fitzthum, Chisum, Lynch, Peterson

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

Police Department: Hughes presented his report and highlighted the success of Cookout with Cops.

Public Works: Kothenbeutel presented his monthly report.

City Engineer: Halter presented his monthly report.

Community Development: Archambeau presented her monthly report.

Administration: Degiovanni presented her monthly report.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS: Councilmember Chisum requested meeting to get updated on Community Center operations plans and spoke favorably about the new basketball court at Celebration Park.

ADJOURN

A motion was made by Lynch and seconded by Chisum to adjourn the meeting at 7:24 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor