

August 10, 2015

CITY COUNCIL MEETING MINUTES OF AUGUST 10, 2015

Pursuant to due call and notice thereof, a meeting of the Sartell City Council was held on August 10, 2015 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Braig-Lindstrom, Hennes, Lynch, Peterson

ABSENT: None

ALSO PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Mike Nielson, Engineer
Judy Molitor, Recording Secretary
Jim Hughes, Police Chief
Brad Borders, Public Works Director
Murray Mack, Community Center Project Architect
Bob Strack, Community Center Project Construction Manager
Lyle Mathiasen, Community Center Project Operations Consultant

CLOSED MEETING REPORT

Mayor Nicoll summarized the City Council's closed sessions with this statement:

The City Council met in closed session on July 13, 2015 to perform the annual performance evaluation of Mary Degiovanni, Sartell City Administrator. In summary, the Council consensus is that Mary does a commendable job. Her performance routinely exceeds expectations and requirements.

The City Council also met in closed session on July 28, 2015 to discuss the possible purchase of the Hansen property to add to the Sauk River Regional Park. No action is being taken by the Council at this time and the terms of a potential purchase agreement are still in negotiation.

The City Council also met in closed session at 5:30 pm on August 10, 2015, to discuss the possible sale of City owned property at 632 Riverside Ave South. No action is being taken by the Council at this time and the terms of a potential purchase agreement are still in negotiation.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS AMENDED, MOVING THE COMMUNITY CENTER DISCUSSION TO ITEM "A" UNDER OLD BUSINESS. THE MOTION CARRIED UNANIMOUSLY.

August 10, 2015

OPEN FORUM/PUBLIC COMMENT

The following comments were heard, although comments do not reflect entire statements made:

Joe Perske, 509 10th Street North, advocated for the location of the community center being in the center of the City.

Henry Smorynski, 802 3rd Street North, talked about the importance of input from the general public in the planning process and his thoughts about the community center.

Kim Pettman, community volunteer, asked the Council to give consideration to exceeding the ADA requirements in our community center.

Jan Sorell, 309 4th Avenue NE, said the Sartell Senior Connection favors the Ferche North site due to its location on Pinecone Road, accessibility, and the fact that no site can be close to everyone in our growing City. SSC is not in favor of splitting the amenities under two separate locations.

SPECIAL PRESENTATION

a. Eagle Scout Project – Anthony Lunde

Tony Lunde explained his Eagle Scout project consisting of construction of a sign with a roof overhead to be located in the Sauk River Regional Park. This sign would allow postings of a park map or other information. Labor will be donated by the Scouts and the cost of materials are approximately \$530 with the Boy Scouts soliciting donations for this project.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER PETERSON APPROVING THE CONSTRUCTION OF A SIGN FOR THE SAUK RIVER REGIONAL PARK. MEMBER BRAIG LINDSTROM EXPRESSED HER PREFERENCE THAT THE CITY CONTRIBUTE TOWARD SCOUT PROJECTS. THERE BEING NO FURTHER DISCUSSION, THE MOTION CARRIED UNANIMOUSLY.

b. Sartell Fire Department

Lucas Dingmann, member of the Sartell Fire Department, discussed options for reconditioning the air van and adding amenities to make the truck more useful during the entire year.

On behalf of the City, Mayor Nicoll commended the Fire Department for all of their hard work and suggestion for reconditioning this equipment and saving money.

August 10, 2015

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING A BUDGETED AMOUNT OF UP TO \$45,000 FOR AIR VAN RENOVATION. THE MOTION CARRIED UNANIMOUSLY.

c. Joe Schulte

Joe Schulte talked about the art projects in progress using metal from the former Paper Mill and presented the City with a metal replica of the skyline of the Paper Mill, stamped with the logos and years of operation of the mill from Watab Pulp and Paper, St. Regis, Champion International and Verso Paper Company.

On behalf of the City of Sartell, Mayor Nicoll thanked Mr. Schulte for the piece of art and the memories this piece represents.

d. Dan Dols – Pine Ridge Golf Course

Dan Dols, lessee of the Pine Ridge Golf Course, requested to defer his second lease payment to the City to the end of the lease term, and putting the money toward tiling the driving range. If Mr. Dols' request is granted, he would start the project in September.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER PETERSON APPROVING TO DEFER THE SECOND LEASE PAYMENT TO THE CITY UNTIL THE END OF THE LEASE TERM. THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CITY COUNCIL MINUTES

- a. July 13, 2015 – Regular Meeting

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. Building Permit Activity Report – Acceptance
- b. Inspections Activity Report – Acceptance
- c. Technology Report – Acceptance
- d. Fire Department Report – Acceptance
- e. Approval of voucher payments
- f. Authorize Hiring Process for Patrol Officer
- g. Approval to replace appliances at Fire Hall
- h. Approval of budgeted lift station work
- i. Approval of Resolution Awarding SRTS 2nd St Sidewalk Bid
- j. Approval of GIS Service Contract
- k. Pinecone Road Phase 1 Work Order #1

August 10, 2015

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEMS A-K. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

a. LeSauk Transportation Study and Selection of Alternative

Community Development Director Rasmussen introduced Lance Bernard from SRF Consulting Group, Inc. to present the LeSauk Transportation Study. A power point presentation outlined the feasibility of alternatives to improve traffic flow, cost alternatives, safety and operations along LeSauk Drive and Stearns County CSAH 1, north of Highway 15. Mr. Bernard explained the four alternatives for consideration and presented alternative "C" (four-legged roundabout) as the recommended choice by the Technical Advisory Team.

Mayor Nicoll opened the public hearing at 7:21 p.m. The following comments and concerns were heard, although comments do not reflect entire statement made.

Bob Strack, owner of a business in this area talked about how difficult it would be for customers to access the business on LeSauk Drive and recommends the Council consider alternative D, the five-legged roundabout.

Doug Boser, a commercial property owner in the area recommends the five-legged roundabout for future economic growth.

Glen Stocker, owner of G-Allens, talked about his business being open 18 hours a day and his clientele being mostly from Sartell, so when these customers want to leave the business with the four-legged roundabout option, they would have to go north using residential streets. Mr. Stocker said he feels this would definitely have a negative impact on his business which he has been trying to build over the last 11+ years. He suggested the five-legged roundabout could help the business in this part of the community thrive.

Chad, owner of Granite City Tire and Auto suggested the Council approve the five-legged roundabout to help businesses on LeSauk Drive.

Parker Robinson, 812 - 11th Street South, feels the businesses in this area would lose a lot with only a 4 legged roundabout.

Nathan Hansen, 311 - 12th Avenue North, prefers the five legged roundabout, rather than having motorists try finding alternate routes through residential neighborhoods after leaving the businesses.

August 10, 2015

Jerry Westhoff, 3166 Delores Drive, talked in favor of a 5-legged roundabout for the businesses and residents in the area.

Mike Beltinck, 708 Riverside Avenue South, talked about the backup traffic from Highway 15 to the intersection on LeSauk Drive with this new proposal and asked the council to make the intersection safe.

Diane Braegelman, 32827 River Oaks Lane, asked the Council to consider room for bike and pedestrian traffic with this roundabout.

Jim Vanvooren, 120 Heritage Drive, does not favor any of the suggestions made and asked the City look at other alternatives to a roundabout location.

Collette Stumpf, co-owner of G-Allen's, spoke about her concerns and dead ending traffic with few options of getting out of the business to head north.

Stefan Freeman, President and CEO of Bank Vista, spoke against routing traffic through residential developments, suggesting the City look for a better alternative. Option D for a five-legged roundabout would be the best choice.

The City received written testimony from Bank Vista and The College of St. Scholastica in favor of the five-legged roundabout.

Mayor Nicoll closed the hearing at 7:45 pm.

After Council members expressed their preference, it was the consensus of the entire Council that they prefer the five-legged roundabout for economic growth along this corridor. They would also prefer to keep the right in, right out at LeSauk at this time.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE FIVE-LEGGED ROUNDABOUT AT LE SAUK DRIVE/DEHLER DRIVE AND STEARNS CSAH 1. THE MOTION CARRIED UNANIMOUSLY.

b. Rezoning – 300 14th Avenue East

Anita Rasmussen, Community Development Director, presented the request from TDK Partnership located at 300 14th Avenue East to rezone from I-1 Light Industrial to B-2 General Business.

Mayor Nicoll opened the public hearing at 8:05 p.m. The following comments were made, although comments do not reflect entire statements made.

August 10, 2015

Steve Feneis, 615 7th Street North, representing the owners of Thomas Tool highlighted other businesses in the area and explained how the rezoning fits within the B-2 permitted uses for this area and recommended the Council approve this request.

There were no more comments, Mayor Nicoll closed the hearing at 8:08 p.m.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING RESOLUTION 71-2015 ADOPTING FINDINGS OF FACT 71-15 RELATING TO A REZONING REQUEST FROM I-1 LIGHT INDUSTRIAL TO B-2 GENERAL BUSINESS. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES ADOPTING ORDINANCE 15-12 AND SUMMARY ORDINANCE APPROVING THE REZONING OF CERTAIN PROPERTIES FROM I-1 LIGHT INDUSTRIAL TO B-2 GENERAL BUSINESS. THE MOTION CARRIED UNANIMOUSLY.

8:10 - 8:15 Council Recess

OLD BUSINESS

a. Community Center

Murray Mack presented a power point of the Heritage, Villcheck, Ferche's North and South sites, and explained some advantages/disadvantages of each site.

Consultant Bob Strack presented the Community Center Site Cost analysis for the required improvements and variables for each of the sites.

City Administrator explained land swap options if either of the Ferche sites were chosen.

Council members presented a variety of questions to consultants and staff on site comparisons.

Council member Hennes expressed his rationale for preferring the Ferche South site. This downtown concept has been in the City's plans for many years and he thinks this location benefits the community.

Council member Lynch outlined his preference for Ferche South or North. He discussed the costs impacts of the site selection as well as the fact that south Sartell is just as much a part of Sartell as any other location and many residents drive past this location every day. He also noted most of the sales tax that pays for this facility is generated in south Sartell.

August 10, 2015

Council member Peterson suggested we seek out other sites rather than these four, however of these four sites he prefers the Heritage site. He thinks the community center should be located more in the center of the city.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON TO TABLE ACTION ON THE LOCATION OF A COMMUNITY CENTER. UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON
NAY: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH
MOTION FAILED**

Council member Braig-Lindstrom expressed concerns about the south location and possibly waiting to see what the School is going to do so we do not duplicate amenities. She talked about other potential sites and that she needs more time to process a decision.

Mayor Nicoll believes the Community Center needs to be built in the best place for the entire community and she believes the Ferche South site would be the best location. She understands the desire for a central location, but available sites and costs have to be factored in. She preferred the Ferche sites for many reasons, and when weighing the pros and cons, she preferred the Ferche South location.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE FERCHE SOUTH SITE FOR A COMMUNITY CENTER. AFTER FURTHER DISCUSSION AND UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH
NAY: COUNCIL MEMBERS BRAIG LINDSTROM AND PETERSON
MOTION CARRIED**

b. Lake Francis Phase 1 Plans

City Administrator Degiovanni presented a power point of the phase 1 plans in place for Lake Francis. Degiovanni highlighted some of the planned improvements for the area such as trails, lighting, fountains and memorial area.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE CITY'S CONTRIBUTION TOWARD PLANS FOR THE LAKE FRANCIS PHASE ONE. UPON VOTE BEING TAKEN THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES, LYNCH, PETERSON
NAY: COUNCIL MEMBER BRAIG-LINDSTROM
MOTION CARRIED**

c. 2016 Budget

August 10, 2015

City Administrator Degiovanni presented the 2016 budget draft and invited Council members to ask any questions they had of the City department managers, all of whom were present at the meeting. Chief Hughes was asked to address the need for more officers on his staff.

No decision was requested this evening on the 2016 budget.

DEPARTMENT REPORTS

POLICE DEPARTMENT

Chief Hughes presented his monthly memo.

PUBLIC WORKS

Director Borders presented his monthly report.

CITY ENGINEER

Engineer Nielson presented his monthly memorandum and gave an update on the Pinecone Road project.

PLANNING & COMMUNITY DEVELOPMENT DIRECTOR

Director Rasmussen's Planning Report was in Council packets.

CITY ADMINISTRATOR

Administrator Degiovanni presented her report.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 10:48 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By

Judy Molitor
Recording Secretary

Sarah Jane Nicoll, Mayor