



**SARTELL CITY COUNCIL MEETING MINUTES
AUGUST 8, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on August 8, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, and Peterson

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Rasmussen, Community Development Director; John Kothenbeutel, Public Works Director; Mike Nielson, City Engineer; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Peterson and seconded by Lynch to approve the agenda as presented.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

OPEN FORUM/PUBLIC COMMENT: None Presented

SPECIAL PRESENTATIONS: None Presented

APPROVAL OF CITY COUNCIL MINUTES

Direction/Action

A motion was made by Hennes and seconded by Lynch to approve the minutes of July 11, 2016 as presented. The following voted:

Aye Votes: Hennes, Lynch, Nicoll

Nay Vote: Braig-Lindstrom

Abstain: Peterson

Motion Carried.

CONSENT AGENDA

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Acceptance of Technology Report*
- d. *Acceptance of Fire Department Report*
- e. *Approval of voucher payments*

- f. Acceptance of Resignations*
- g. Calling Public Hearing on Franchise Ordinances*
- h. Approval of Purchase of Public Works Equipment*
- i. Approval of Community Center bids*
- j. Approval of Recreational Facilities Proposals*
- k. Approval of CSAH 1 Agreement*
- l. Approval of Joint Powers Agreement*
- m. Cancellation of August 22nd Council Meeting*
- n. Annexation of Property*

Peterson requested to pull Items I and J for further discussion.

Direction/Action

A motion was made by Peterson and seconded by Lynch to approve the Consent Agenda without I and J. The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson

Nay Vote: Braig-Lindstrom

Motion Carried.

Consent Agenda Items 6I and 6J were discussed. Bob Strack was present and overviewed the community center additional bids under 6I. Mary Degiovanni overviewed the request for item 6J. The contract would help inventory the City fields and work with the school to provide an analysis of recreational space needs in the city. Pro-Fields, LLC would start prep work this fall for fields if the contract is accepted.

Direction/Action

A motion was made by Peterson and seconded by Hennes to approve items 6I and 6J. The following voted:

Aye: Hennes, Lynch, Nicoll, Peterson

Nay: Braig-Lindstrom

Motion Carried.

PUBLIC HEARINGS

DELINQUENT ACCOUNTS

Degiovanni presented the request to vote to adopt the unpaid accounts tax roll and certify to the 2017 tax rolls. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Adopting Assessments.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

REZONING AND PRELIMINARY PLAT – SANDSTONE VILLAGE PLAT 3

Rasmussen presented the requests related to Sandstone Village Plat 3. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing. The Planning Commission recommended approval.

Direction/Action

A motion was made by Hennes and seconded by Peterson to adopt the Resolution on Findings of Fact for Sandstone Village Plat 3.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Peterson and seconded by Lynch to adopt the Ordinance and Summary Ordinance Approving Rezoning of Sandstone Village Plat 3.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving Preliminary Plat of Sandstone Village Plat 3 with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Peterson and seconded by Hennes to adopt the Resolution Approving Final Plat of Sandstone Village Plat 3 with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

REZONING, PRELIMINARY PLAT AND VACATION OF CERTAIN EASEMENTS – BLACKBERRY RIDGE WEST

Rasmussen presented the requests related to Blackberry Ridge West. Hennes asked about difficulty of preserving mature trees. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing. The Planning Commission recommended approval.

Peterson questioned the drainage and utility easements and Braig Lindstrom expressed concern regarding yard waste impacting drainage ways. Lynch confirmed that the homes will have grinder systems and that the current utilities can handle additional homes.

Direction/Action

A motion was made by Lynch and seconded by Peterson to adopt the Resolution on Findings of Fact for Blackberry Ridge West.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Peterson and seconded by Lynch to adopt the Ordinance and Summary Ordinance Rezoning of Blackberry Ridge West.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving Preliminary Plat of Blackberry Ridge West with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Peterson and seconded by Hennes to adopt the Resolution Approving Vacation of Certain Easements of Blackberry Ridge West.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Final Plat and Development Agreement for Blackberry Ridge West with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

REZONING AND PRELIMINARY PLAT – FERCHE SOUTHWEST 35

Rasmussen presented the requests related to Ferche Southwest 35. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing and staff noted email comments from Lonnie Kornovich provided as written public comment. The Planning Commission recommended approval.

Direction/Action

A motion was made by Lynch and seconded by Hennes to adopt the Resolution on Findings of Fact for Ferche Southwest 35.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Braig-Lindstrom

Nay Vote: Peterson

Motion Carried.

A motion was made by Hennes and seconded by Lynch to adopt the Ordinance and Summary Ordinance Approving Rezoning of Ferche Southwest 35.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

A motion was made by Lynch and seconded by Hennes to adopt the Resolution Approving Preliminary Plat and PUD Agreement on Ferche Southwest 35 with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Braig-Lindstrom

Nay Vote: Peterson

Motion Carried.

A motion was made by Hennes and seconded by Lynch to adopt the Resolution Approving Final Plat and Development Agreement of Ferche Southwest 35 with conditions

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Braig-Lindstrom

Nay Vote: Peterson

Motion Carried.

TEMPORARY FAMILY HEALTH CARE DWELLINGS

Rasmussen explained the new legislation regarding Temporary Family Health Care Dwellings. The Planning Commission and staff recommends that the City of Sartell opt out at this time so that City staff will have more time to review the new standards regarding this new legislation. The Mayor opened the public hearing. There being no one wishing to speak, the Mayor closed the public hearing.

Direction/Action

A motion was made by Hennes and seconded by Nicoll to adopt the Ordinance Opting Out of Requirements.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

OLD BUSINESS

SOLAR SUBSCRIPTION AGREEMENT

Rasmussen presented the request for approval to sign a Solar Subscription agreement. The agreement would include a 25 year term, a yearly 1% Escalator at \$.122 per kWh and subscribing to 260 kW of capacity.

Direction/Action

A motion was made by Braig-Lindstrom and seconded by Peterson to approve the agreement with the presented terms.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

PINECONE REGIONAL PARK

Chad Ritter presented a request by the Sartell Recreation Center Association to get approval for parking lot improvements at Pinecone Regional Park. The group is actively pursuing getting funding for a covered outdoor sheet of ice, but is asking the City to fund the parking lot improvements as designed by the City's Engineer. Council members confirmed with the City Engineer that water runoff would not be increased off the site because of the stormwater holding designed into the project. Mr. Ritter also

confirmed that the parking lot improvements would be beneficial even if a second sheet of ice is not added to the site. Staff confirmed the project construction manager, Winkelman, would have a contract with the Association and that the City funding request sought is \$562,545 from sales tax funds (with another \$31,550 discretionarily approved as a contingency amount), \$100,000 from Park District 3 and \$67,605 from Stormwater Fund.

Direction/Action

A motion was made by Peterson and seconded by Braig-Lindstrom to approve the Lease Amendment, Agreement, and Purchase Wetland Credits with any revisions that may be recommended by the City Attorney.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

NEW BUSINESS

FINAL PLAT – PINE LAKES 3

Rasmussen presented Final Plat request for Pine Lakes Plat 3. The developer would like to use their private engineer to design the improvements conditioned upon City Engineer's review and approval of plans, and the City Inspectors are inspecting the improvements. The Planning Commission recommended approval.

Direction/Action

A motion was made by Hennes and seconded by Peterson to approve the Final Plat and Development Agreement for Pine Lakes Plat 3 with conditions.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

LAND SALE

Rasmussen presented the request to sell .37 acres of land off of 2nd Street South to Qwik Trip for \$35,000. The Planning Commission confirmed the sale's compliance with the Comprehensive Plan.

Direction/Action

A motion was made by Lynch and seconded by Braig-Lindstrom to approve the Resolution Authorizing Sale.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

LIQUOR LICENSE VIOLATIONS

The Council reviewed the current Liquor License Violations.

Direction/Action

A motion was made by Braig-Lindstrom and seconded by Lynch to impose a \$500 penalty on the businesses with the liquor license violations.

The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

DEPARTMENT REPORTS

POLICE DEPARTMENT

The Police Department monthly report was presented to the Council and Police Chief Hughes added that they had their biggest National Night Out with 22 parties. Cookout with the Cops is set for August 25, 2016 from 11a.m. to 1 p.m. at St. Francis Xavier Church.

PUBLIC WORKS

The Public Works monthly report was presented to the Council and Kothenbeutel responded to various Council comments.

CITY ENGINEER

The Engineering monthly report was presented to the Council and Nielson noted that another Safe Routes to School project is scheduled for 2018, and there was not enough right of way to add a turn lane to 4th Avenue when doing that sidewalk project.

PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development monthly report was presented to the Council and Rasmussen responded to questions about the revolving loan fund and a Sartell sign by the Hwy 15 interchange.

CITY ADMINISTRATOR

The City Administrator's monthly report was presented to the Council and confirmed Hennes was the only Council member unable to attend the special meeting on August 12th.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

None Presented.

ADJOURNMENT

Direction/Action

A motion was made by Lynch and seconded by Braig-Lindstrom to adjourn the meeting at 7:24 p.m. The following voted:

Aye Votes: Hennes, Lynch, Nicoll, Peterson, Braig-Lindstrom

Nay Vote: None

Motion Carried.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor