

**AGENDA**

***Sartell City Council Special Meeting  
Monday, April 25, 2016  
Sartell City Hall  
5:00 P.M.***

---

1. Landscaping Designs (with members of Council appointed committee)
2. Adjourn

**REMINDER: SPECIAL MEETING WITH LANDSCAPING COMMITTEE AT 5:00 PM**

**AGENDA**

**SARTELL CITY COUNCIL**

**Monday, April 25, 2016**

**Sartell City Hall**

**6:00 P.M.**

.....

- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*
- 4. SPECIAL PRESENTATIONS**
  - a. KDV – Audit Presentation
- 5. APPROVAL OF CITY COUNCIL MINUTES**
  - a. April 11, 2016 - Regular Meeting
- 6. CONSENT AGENDA**
  - a. Approval of voucher payments
  - b. Approval of Landfill Reporting Proposals
  - c. Approval of Purchase of Traffic Counter Unit using Tech Funds
  - d. Approve Apple Road Closure
  - e. Calling Public Hearing on Interim Use Permit
  - f. Approval of Noise Exemption
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**
- 10. CLOSED SESSION:** Consideration of purchase agreement terms to purchase and sell real property (discussions to be held in closed session in conference room, after which the meeting will be re-opened for possible approval action consideration) on following properties:
  - a. 4<sup>th</sup> Avenue Right of Way Acquisitions
  - b. Heritage/Community Center Land Exchange
- 11. ADJOURN**

**CITY COUNCIL MEETING MINUTES  
APRIL 11, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 11, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson  
COUNCIL ABSENT: None  
STAFF PRESENT: Mary Degiovanni, City Administrator  
Anita Rasmussen, Community Development Director  
Brad Borders, Public Works Director  
Mike Nielson, City Engineer  
Judy Molitor, Recording Secretary  
Jim Hughes, Police Chief

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

**OPEN FORUM/ PUBLIC COMMENT**

Joe Perske, 509 10<sup>th</sup> Street North, talked about the location of the community center and asked the Council to work with the School District and reconsider the location of the community center after the school bond issue is passed.

Tammy Kruzel with the "What Would Bri Do Foundation" gave an update on donations raised for the Angel of Hope statue to be placed in the Lake Francis area. The statue has been ordered and could be placed by the end of June. It is Kruzel's hope that the statue will benefit the whole community, especially those who have lost children.

**SPECIAL PRESENTATIONS**

a. Oath of Office – Police Officer Bethany Dahlstrom

Chief Hughes administered the Oath of Office to new officer, Bethany Dahlstrom. On behalf of the City, Mayor Nicoll welcomed Bethany.

b. Dennis Molitor – Sartell Mill History at Veterans Park

Dennis Molitor, 923 Park View Lane, worked for the Sartell Paper Mill for 38 years and presented a proposal for some of the history of the Mill to be placed at Veterans Park. Dennis is proposing approximately 8 informational signs to be displayed along the fence line at the park

with paper mill history information on them. He will bring a final design to the Council at a later date. Consensus of the Council favored the project.

c. Eric Altena – DNR Fish and Wildlife re the Little Rock Lake Drawdown Project

Eric Altena presented a power point and explained the proposed drawdown project for Little Rock Lake and the impact on Sartell. The impacts, advantages and disadvantages of the drawdown process were explained.

d. Jodi Teich, Stearns County Engineer re CR1/Heritage/LeSauk Project

Stearns County Engineer Jodi Teich gave a brief overview of the project and the City approvals needed.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON ADOPTING RESOLUTION 19-2016 APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING RESOLUTION 20-2016 RELATING TO PARKING RESTRICTIONS ON COUNTY STATE AID HIGHWAY 1 FROM 770 FEET NORTH OF HERITAGE DRIVE TO 560 FEET SOUTH OF TRUNK HIGHWAY 15 WITHIN THE LIMITS OF SARTELL. THE MOTION CARRIED UNANIMOUSLY.**

e. Chris Byrd, Benton County Engineer re silent crossing

Chris Byrd reviewed the process of making a silent train crossing happen at Benton County 55 and explained the payment arrangements made by the various parties, including the City of Sartell. Since that time another approval is needed to make this silent crossing happen or the cost could increase by an additional \$93,000. Consensus of the Council was to wait for that approval so we cost is certain before proceeding.

**APPROVAL OF CITY COUNCIL MINUTES:**

- a. March 14, 2016 – Regular Meeting

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF MARCH 14, 2016 REGULAR MEETING AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.**

**CONSENT AGENDA**

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Acceptance of Fire Department Report
- e. Approval of voucher payments
- f. Calling Special Meeting on April 25<sup>th</sup> at 5 pm
- g. Approval of Budgeted Utility Upgrades
- h. Approval of Budgeted Native Planting Maintenance Contracts
- i. Approval of Budgeted Election Equipment

~~j. Approval of Koshiol/Val Smith Park Survey Proposal~~

Mayor Nicoll removed item j for separate discussion.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS a-i. THE MOTION CARRIED UNANIMOUSLY.**

j. Approval of Koshiol/Val Smith Park Survey Proposal

Mayor Nicoll verified that the boundaries of the park will be clearly marked and Engineer Nielson confirmed they would be.

**A MOTION WAS MADE BY MAYOR NICOLL AND SECONDED BY COUNCIL MEMBER HENNES APPROVING CONSENT AGENDA ITEM j. THE MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS**

**OLD BUSINESS**

a. County Road 1 Sewer Bypass Option

City Engineer Nielson talked about the bypass option to provide a backup pipe from the main lift station to the Heim Bridge at a cost not to exceed \$90,000.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE MAIN LIFT STATION FORCEMAIN IMPROVEMENTS AT A COST NOT TO EXCEED \$90,000. THE MOTION CARRIED UNANIMOUSLY.**

b. 4<sup>th</sup>/50<sup>th</sup> Avenue Project Environmental Assessment

City Engineer Nielson overviewed a power point presentation and requested approval of the Environmental Assessment re-evaluation for 50<sup>th</sup>/4<sup>th</sup> Avenue extension.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE 4<sup>TH</sup>/50<sup>TH</sup> AVENUE PROJECT ENVIRONMENTAL ASSESSMENT. THE MOTION CARRIED UNANIMOUSLY.**

c. Val Smith Court Improvements

City Engineer Nielson explained the suggestions for improvements at Val Smith Park. The City will be seeking quotes to replace the tennis courts with four or six pickle ball courts and resurfacing the basketball court.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE IMPROVEMENTS TO VAL SMITH PARK TO INCLUDE 6 PICKLE BALL COURT OPTION. THE MOTION CARRIED UNANIMOUSLY.**

## **NEW BUSINESS**

### **a. 19<sup>th</sup> Avenue and 21<sup>st</sup> Street Repairs**

City Engineer Nielson explained both projects. The 19<sup>th</sup> Avenue project is slated for more thorough upgrades after 2020, but both the street and trail have sections in need of short term repairs to get us through until then. Mr. Nielson explained the patching suggested for 19<sup>th</sup> Avenue.

Mr. Nielson also explained the 21<sup>st</sup> Street North repairs needed. Because this street borders LeSauk Township, the Town board has offered to pay \$20,000 towards these repairs. The total estimate is approximately \$45,000.

Council member Braig-Lindstrom requested the two street projects be handled as separate motions.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE SOLICITATION OF QUOTES FOR REPAIRS OF 21<sup>ST</sup> STREET NORTH. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE SOLICITATION OF QUOTES FOR REPAIRS OF 19<sup>TH</sup> AVENUE STREET AND TRAIL. UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:**

**AYE: MAYOR NICOLL, COUNCIL MEMBERS: HENNES, LYNCH, PETERSON**

**NAY: NONE**

**ABSTAIN: MEMBER BRAIG-LINDSTROM**

**MOTION CARRIED**

### **b. Public Works Director Retirement**

Director Borders presented his retirement notice and expressed thanks to present and past Council for support over the years.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH ACCEPTING BRAD BORDER'S RETIREMENT RESIGNATION EFFECTIVE 7/29/2016, APPOINTING JOHN KOTHENBEUTEL AS THE PUBLIC WORKS DIRECTOR EFFECTIVE 7/30/2016 AT A SALARY OF \$85,000, AND AUTHORIZING PERSONNEL COMMITTEE TO FINALIZE JOB DESCRIPTION UPDATES FOR PUBLIC WORKS DIRECTOR, MAINTENANCE SUPERVISOR AND UTILITIES SUPERVISOR AND INITIATE HIRING PROCESS FOR THE SUPERVISORY POSITIONS. THE MOTION CARRIED UNANIMOUSLY.**

## **DEPARTMENT REPORTS**

### **POLICE DEPARTMENT**

Chief Hughes presented his report. Council member Peterson asked for statistics on accidents in roundabouts.

### **PUBLIC WORKS**

Director Borders presented his report. Mayor and Council members thanked Brad for his years of service.

### **CITY ENGINEER**

Engineer Nielson presented his report.

**PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR**

Director Rasmussen presented her report.

**CITY ADMINISTRATOR**

City Administrator Degiovanni presented her report.

**CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**

Council members gave updates on various meetings and community events.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By:**

---

**Judy Molitor, Recording Secretary**

---

**Sarah Jane Nicoll, Mayor**

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name Invoice	Amount	Comments
<b>Search Name ADVANCED PUBLIC SAFETY INC</b>				
	0416PD02	00004021	\$538.65	QUICK VOICE SUPPORT
<b>Search Name ADVANCED PUBLIC SAFETY INC</b>				
			\$538.65	
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>				
	0416PW02	2200770194	\$117.73	MATS,TOWELS,MOPS-MAINT
	0416PW02	2200770194	\$7.24	UNIFORMS
	0416PW02	2200770194	\$29.07	UNIFORMS
	0416PW02	2200770194	\$14.66	UNIFORMS
	0416PW02	2200770194	\$43.62	UNIFORMS
	0416PW02	2200770195	\$35.00	TOWELS,MOPS,MATS-MAINT
	0416ADM02	2200770203	\$44.69	TOWELS,MATS-HALL
	0416PW02	2200772743	\$44.90	TOWELS,MOPS,MATS-PLANTS
	0416PW02	2200772744	\$50.95	TOWELS,MOPS,MATS-PLANTS
	0416PW02	2200772745	\$45.76	TOWELS,MOPS,MATS-PLANTS
	0416PW02	2200772748	\$14.66	UNIFORMS
	0416PW02	2200772748	\$29.07	UNIFORMS
	0416PW02	2200772748	\$7.24	UNIFORMS
	0416PW02	2200772748	\$16.95	TOWELS,MOPS,MATS-MAINT
	0416PW02	2200772748	\$43.62	UNIFORMS
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>				
			\$545.16	
<b>Search Name ARNOLD S</b>				
	0416PW02	63355	\$13,800.00	MOWERS
<b>Search Name ARNOLD S</b>				
			\$13,800.00	
<b>Search Name ASPHALT &amp; CONCRETE INC</b>				
	0416PW02	59195	\$4,010.03	REPAIRS-23RD ST S
<b>Search Name ASPHALT &amp; CONCRETE INC</b>				
			\$4,010.03	
<b>Search Name BEHRENBRINKER, STEPHEN C</b>				
	0416ADM02	04-2016	\$3,381.25	ASSESSING SERV-APR
<b>Search Name BEHRENBRINKER, STEPHEN C</b>				
			\$3,381.25	
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>				
	0416PD02	151261	\$13.40	RESERVES-TAGS
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>				
			\$13.40	
<b>Search Name BRIAN KLINEFELTER FOUNDATION</b>				
	0416ADM02	04-2016	\$60.00	PAYROLL DEDUCTION-APR
<b>Search Name BRIAN KLINEFELTER FOUNDATION</b>				
			\$60.00	
<b>Search Name BROCK WHITE CO, LLC</b>				
	0416PW02	12641830-00	\$47,584.61	CRAFCO MELTER
<b>Search Name BROCK WHITE CO, LLC</b>				
			\$47,584.61	
<b>Search Name BRYAN ROCK PRODUCTS INC</b>				
	0416PW02	13786	\$803.10	ROCK-BALL DIAMONDS
<b>Search Name BRYAN ROCK PRODUCTS INC</b>				
			\$803.10	
<b>Search Name CENTRAL APPLIANCE RECYCLERS</b>				
	0416FD02	T6017	\$82.05	APPLIANCE RECYCLING-FD
<b>Search Name CENTRAL APPLIANCE RECYCLERS</b>				
			\$82.05	
<b>Search Name CENTRAL HYDRAULICS INC</b>				
	0416PW02	0074737	\$39.44	REPAIRS-SWEEPER

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name CENTRAL HYDRAULICS INC</b>				\$39.44	
<b>Search Name CHARTER COMMUNICATIONS</b>					
069136	4/14/2016	0416PPD02	835230105019832	\$97.45	TV/INTERNET-MAINT
069136	4/14/2016	0416PPD02	835230105019832	\$70.00	INTERNET-PD
<b>Search Name CHARTER COMMUNICATIONS</b>				\$167.45	
<b>Search Name CITI LITES INC</b>					
		0416PW02	050962	\$200.00	LOCATES-STREET LIGHTS
		0416PW02	051026	\$565.00	LOCATES-STREET LIGHTS
<b>Search Name CITI LITES INC</b>				\$765.00	
<b>Search Name COILS FLAGS &amp; FLAGPOLES</b>					
		0416FD02	2327	\$40.00	FD FLAG
<b>Search Name COILS FLAGS &amp; FLAGPOLES</b>				\$40.00	
<b>Search Name COLLINS BROS TOWING OF ST CLOU</b>					
		0416PD02	33021	\$60.00	TOWING-FORFEITURE
		0416PD02	34539	\$60.00	TOWING-FORFEITURE
<b>Search Name COLLINS BROS TOWING OF ST CLOU</b>				\$120.00	
<b>Search Name COMDATA(COBORNS-ADMIN)</b>					
		0416PW02	0406	\$23.76	DISTILLED WATER-PLANTS
<b>Search Name COMDATA(COBORNS-ADMIN)</b>				\$23.76	
<b>Search Name COMM OF MMB TREAS DIV</b>					
		0416PD02	01-2016	\$20.00	ADMIN FINES-1ST QTR 2016
<b>Search Name COMM OF MMB TREAS DIV</b>				\$20.00	
<b>Search Name COMPASS MINERALS AMERICA</b>					
		0416PW02	71475401	\$39,810.05	ROAD SALT
<b>Search Name COMPASS MINERALS AMERICA</b>				\$39,810.05	
<b>Search Name COOPER, JAROD</b>					
		0416PD02	033016	\$19.99	BCA CRIME SCENE TRNG
<b>Search Name COOPER, JAROD</b>				\$19.99	
<b>Search Name D ERVASTI SALES CO LLC</b>					
		0416PW02	12588	\$79.60	SUPPLIES-PCP
<b>Search Name D ERVASTI SALES CO LLC</b>				\$79.60	
<b>Search Name DAMON FARBER ASSOCIATES INC</b>					
		0416ADM02	92684-S	\$3,126.80	SARTELL BRANDING/DESIGN
<b>Search Name DAMON FARBER ASSOCIATES INC</b>				\$3,126.80	
<b>Search Name DESIGN ELECTRIC INC</b>					
		0416PW02	2591	\$436.06	REPAIRS-STREET LIGHTS
		0416PW02	2592	\$125.28	REPAIRS-STREET LIGHTS
		0416PW02	2612	\$351.95	REPAIRS-STREET LIGHTS
		0416PW02	2656	\$189.07	REPAIRS-STREET LIGHTS
<b>Search Name DESIGN ELECTRIC INC</b>				\$1,102.36	
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>					
002812E	4/12/2016	0416PPD02	04-08-2016	\$1,425.53	04/08 EMPLOYEE MEDICARE
002812E	4/12/2016	0416PPD02	04-08-2016	\$1,425.53	04/08 EMPLOYER MEDICARE
002812E	4/12/2016	0416PPD02	04-08-2016	\$10,181.00	04/08 FED TAX W/HELD
002812E	4/12/2016	0416PPD02	04-08-2016	\$3,460.85	04/08 EMPLOYEE FICA

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002812E	4/12/2016	0416PPD02	04-08-2016	\$3,460.85	04/08 EMPLOYER FICA
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>				\$19,953.76	
<b>Search Name EMERGENCY AUTOMOTIVE TECH INC</b>					
		0416PD02	AW041116-8	\$52.15	REPAIRS-SQUAD
		0416PD02	WC032816-22	\$284.02	REPAIRS-SQUADS
		0416PD02	WC040416-20	\$180.96	EQUIP-NEW SQUADS
<b>Search Name EMERGENCY AUTOMOTIVE TECH INC</b>				\$517.13	
<b>Search Name EMPOWER RETIREMENT</b>					
002810E	4/11/2016	0416PPD02	04-08-2016	\$2,756.04	04/08 PAYROLL DEDUCTION
002811E	4/11/2016	0416PPD02	04-08-2016	\$1,832.22	04/08 PAYROLL DEDUCTION
002811E	4/11/2016	0416PPD02	04-08-2016	\$184.62	04/08 EMPLOYER CONTR TO PENSION-A
<b>Search Name EMPOWER RETIREMENT</b>				\$4,772.88	
<b>Search Name FARM-RITE EQUIP OF ST CLOUD IN</b>					
		0416PW02	P13757	\$12.59	REPAIRS-BOBCAT
<b>Search Name FARM-RITE EQUIP OF ST CLOUD IN</b>				\$12.59	
<b>Search Name FASTENAL COMPANY</b>					
		0416PW02	MNSAU156376	\$754.14	SUPPLIES-PARKS
		0416PW02	MNSAU156378	\$29.99	TOOLS-PARKS
		0416PW02	MNSAU156601	\$12.26	REPAIRS-EQUIP
<b>Search Name FASTENAL COMPANY</b>				\$796.39	
<b>Search Name FIREHOUSE SOFTWARE</b>					
		0416FD02	2016	\$1,125.00	ANNUAL MAINTENANCE/SUPPORT
<b>Search Name FIREHOUSE SOFTWARE</b>				\$1,125.00	
<b>Search Name GATR OF SAUK RAPIDS</b>					
		0416FD02	01P166874	\$113.32	REPAIRS-FD#20
		0416PW02	01P167149	\$308.38	REPAIRS-LOADER
		0416PW02	01P167231	\$307.85	SHOP TOOLS
		0416PW02	01P167238	\$38.45	REPAIRS-STR EQUIP
		0416PW02	01P167284	\$223.97	REPAIRS-LOADER
		0416PW02	01P167295	\$141.69	REPAIRS-LOADER
		0416FD02	01P167615	\$409.00	REPAIRS-FD#28
<b>Search Name GATR OF SAUK RAPIDS</b>				\$1,542.66	
<b>Search Name GENERAL RENTAL CENTER</b>					
		0416FD02	1146740	\$220.00	FD-CEMENT RESURFACING
<b>Search Name GENERAL RENTAL CENTER</b>				\$220.00	
<b>Search Name GRANITE ELECTRONICS INC</b>					
		0416PD02	153001194-1	\$97.00	REPAIRS-PD OTHER
		0416FD02	153001603-2	\$194.50	REPAIRS-FD RADIO
<b>Search Name GRANITE ELECTRONICS INC</b>				\$291.50	
<b>Search Name HATLING FLINT LLC</b>					
		0416ADM02	163690-0000	\$2,500.00	VISUAL/MRKTING MATERIALS
<b>Search Name HATLING FLINT LLC</b>				\$2,500.00	
<b>Search Name HEALTHPARTNERS</b>					
		0416ADM02	65180560	\$4,602.55	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$811.99	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$2,365.74	INS-EMPLOYEE HEALTH/DENTAL

## Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416ADM02	65180560	\$305.70	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$4,533.53	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$13,086.18	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$1,081.60	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$2,036.57	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$364.70	INS-EMPLOYEE HEALTH/DENTAL
		0416ADM02	65180560	\$1,035.04	INS-EMPLOYEE HEALTH/DENTAL
<b>Search Name HEALTHPARTNERS</b>				\$30,223.60	
<b>Search Name HELENA CHEMICAL COMPANY</b>					
		0416PW02	134728697	\$4,615.39	CHEMICALS-PARKS
<b>Search Name HELENA CHEMICAL COMPANY</b>				\$4,615.39	
<b>Search Name HUGHES, JAMES J.</b>					
		0416PD02	041316	\$167.20	EMI TRNG EXPENSES
<b>Search Name HUGHES, JAMES J.</b>				\$167.20	
<b>Search Name HYDRO KLEAN LLC</b>					
		0416PW02	54659	\$2,365.50	REPAIRS-MANHOLES
<b>Search Name HYDRO KLEAN LLC</b>				\$2,365.50	
<b>Search Name INDEPENDENT SCHOOL DISTRCT 748</b>					
		0416PW02	1	\$2,640.00	FIELD PAINT
<b>Search Name INDEPENDENT SCHOOL DISTRCT 748</b>				\$2,640.00	
<b>Search Name INNOVATIVE OFFICE SOLUTIONS LL</b>					
		0416PD02	IN1132281	\$192.54	OFFICE SUPPLIES-PD
<b>Search Name INNOVATIVE OFFICE SOLUTIONS LL</b>				\$192.54	
<b>Search Name JOHNSON, RACHEL</b>					
		0416ADM02	060316	\$1.84	REIMB-TAX
		0416ADM02	060316	\$25.00	REIMB-SHELTER
<b>Search Name JOHNSON, RACHEL</b>				\$26.84	
<b>Search Name KAMTEK INDUSTRIAL SERVICE</b>					
		0416PW02	7615	\$564.50	INSPECTIONS-SHOP HOIST/CRANE
<b>Search Name KAMTEK INDUSTRIAL SERVICE</b>				\$564.50	
<b>Search Name KEEPRS INC</b>					
		0416FD02	296475-03	\$119.98	FD UNIFORMS-JOHNSON
		0416PD02	303395	\$821.62	UNIFORMS-DAHLSTROM
		0416PD02	303401	\$28.99	UNIFORMS-GROSZ
<b>Search Name KEEPRS INC</b>				\$970.59	
<b>Search Name KELLER, NATE</b>					
		0416ADM02	040416	\$26.68	MILEAGE-REGIONAL ACTIVE LIVING MT
<b>Search Name KELLER, NATE</b>				\$26.68	
<b>Search Name KUBOTA LEASING</b>					
		0416ADM02	138312	\$20,553.91	EQUIPMENT LEASE
<b>Search Name KUBOTA LEASING</b>				\$20,553.91	
<b>Search Name LAW ENFORCEMENT LABOR SERV INC</b>					
		0416PD02	04-2016	\$735.00	UNION DUES-APR
<b>Search Name LAW ENFORCEMENT LABOR SERV INC</b>				\$735.00	
<b>Search Name LOCATORS &amp; SUPPLIES INC</b>					

## Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PW02	0244409-IN	\$99.22	SUPPLIES-STREETS
		0416PW02	0244409-IN	\$88.34	SUPPLIES-WATER
		0416PW02	0244409-IN	\$161.23	SUPPLIES-PARKS
		0416PW02	0244409-IN	\$88.34	SUPPLIES-WASTEWATER
<b>Search Name LOCATORS &amp; SUPPLIES INC</b>				\$437.13	
<b>Search Name MARCO INC</b>					
		0416PD02	302674346	\$376.46	COPY MACHINE/PRINTER-PD
<b>Search Name MARCO INC</b>				\$376.46	
<b>Search Name MARTIN-MCALLISTER</b>					
		0416PD02	10368	\$900.00	PUBLIC SAFETY ASMT-NEW HIRES
<b>Search Name MARTIN-MCALLISTER</b>				\$900.00	
<b>Search Name MCIVER, NICOLE</b>					
		0416ADM02	1524 6 AVE S	\$53.39	REIMB-OVERPAY FINAL BILL
		0416ADM02	1524 6 AVE S	\$95.86	REIMB-OVERPAY FINAL BILL
<b>Search Name MCIVER, NICOLE</b>				\$149.25	
<b>Search Name MIDWAY IRON &amp; METAL</b>					
		0416PW02	309323	\$28.24	REPAIRS-PARK EQUIP
		0416PW02	309485	\$54.24	REPAIRS-PARK EQUIP
<b>Search Name MIDWAY IRON &amp; METAL</b>				\$82.48	
<b>Search Name MIKE S REPAIR, INC.</b>					
		0416PD02	49861	\$1,722.31	REPAIRS-SQUAD
<b>Search Name MIKE S REPAIR, INC.</b>				\$1,722.31	
<b>Search Name MILLS PARTS CENTER-WILLMAR</b>					
		0416PD02	3594712	\$193.57	REPAIRS-SQUADS
<b>Search Name MILLS PARTS CENTER-WILLMAR</b>				\$193.57	
<b>Search Name MIMBACH FLEET SUPPLY</b>					
		0416PW02	117010	\$76.89	SUPPLIES-DOG PARK
<b>Search Name MIMBACH FLEET SUPPLY</b>				\$76.89	
<b>Search Name MN BENEFIT ASSOCIATION</b>					
		0416ADM02	483-042016	\$1,512.41	PAYROLL DEDUCTION-APR
<b>Search Name MN BENEFIT ASSOCIATION</b>				\$1,512.41	
<b>Search Name MN BOARD OF PEACE OFFICER</b>					
		0416PD02	12410	\$90.00	POST BOARD LIC-BRODA
		0416PD02	14537	\$90.00	POST BOARD LIC-COOPER
<b>Search Name MN BOARD OF PEACE OFFICER</b>				\$180.00	
<b>Search Name MN DEPT OF LABOR &amp; INDUSTRY</b>					
		002815E	4/15/2016 0416PPD02 1STQTR2016	\$26.23	SEWER SURCHGS
		002815E	4/15/2016 0416PPD02 1STQTR2016	\$81.36	PLBG SURCHGS
		002815E	4/15/2016 0416PPD02 1STQTR2016	\$80.64	ELEC SURCHGS
		002815E	4/15/2016 0416PPD02 1STQTR2016	\$72.48	MECH SURCHGS
		002815E	4/15/2016 0416PPD02 1STQTR2016	\$2,468.27	BLDG SURCHGS
<b>Search Name MN DEPT OF LABOR &amp; INDUSTRY</b>				\$2,728.98	
<b>Search Name MN DEPT OF REVENUE</b>					
		002809E	4/9/2016 0416PPD02 04-08-2016	\$4,167.75	04/09 STATE TAX W/HELD
<b>Search Name MN DEPT OF REVENUE</b>				\$4,167.75	

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name MN DEPT OF REVENUE-SALES/USE</b>					
002814E	4/12/2016	0416PPD02	03-2016	\$258.00	SALES TAX PAYABLE-MAR
002814E	4/12/2016	0416PPD02	03-2016	\$129.00	SALES TAX PAYABLE-MAR
002814E	4/12/2016	0416PPD02	03-2016	\$646.00	SALES TAX PAYABLE-MAR
<b>Search Name MN DEPT OF REVENUE-SALES/USE</b>				\$1,033.00	
<b>Search Name MN HWY SAFETY &amp; RESEARCH CENTR</b>					
		0416PD02	629430-5029	\$396.00	FIRE/EMS VEHICLE TRNG-7940
<b>Search Name MN HWY SAFETY &amp; RESEARCH CENTR</b>				\$396.00	
<b>Search Name MN TEAMSTERS-PUBLIC &amp; LAW ENF</b>					
		0416ADM02	04-2016	\$1,156.00	UNION DUES
<b>Search Name MN TEAMSTERS-PUBLIC &amp; LAW ENF</b>				\$1,156.00	
<b>Search Name MTI DISTRIBUTING INC</b>					
		0416PW02	1056689-00	\$102.22	REPAIRS-MOWER
		0416PW02	1056702-00	\$157.48	REPAIRS-MOWER
		0416PW02	1056702-01	\$17.05	REPAIRS-MOWER
		0416PW02	1056826-00	\$346.77	REPAIRS-MOWER
		0416PW02	1056826-01	\$215.28	REPAIRS-MOWER
<b>Search Name MTI DISTRIBUTING INC</b>				\$838.80	
<b>Search Name MUSTANG SIGNS &amp; GRAPHICS</b>					
		0416FD02	17527	\$280.00	DECALS-FD TRUCKS
<b>Search Name MUSTANG SIGNS &amp; GRAPHICS</b>				\$280.00	
<b>Search Name NAPA CENTRAL MN</b>					
		0416PD02	099387	\$85.84	REPAIRS-SQUADS
<b>Search Name NAPA CENTRAL MN</b>				\$85.84	
<b>Search Name O REILLY AUTO PARTS</b>					
		0416PW02	1572-483729	\$36.38	REPAIRS-BOBCAT
		0416PW02	1572-484469	\$11.20	REPAIRS-JD GATOR
<b>Search Name O REILLY AUTO PARTS</b>				\$47.58	
<b>Search Name OFFICE DEPOT INC</b>					
069135	4/14/2016	0416PPD02	830591191001	\$15.09	SUPPLIES-HALL
069135	4/14/2016	0416PPD02	830833555001	\$20.49	SUPPLIES-MAINT
		0416ADM02	833937705-001	\$59.37	OFFICE SUPPLIES
<b>Search Name OFFICE DEPOT INC</b>				\$94.95	
<b>Search Name OXYGEN SERVICE COMPANY</b>					
		0416PD02	07960246	\$21.66	MEDICAL OXYGEN-PD
		0416PD02	07963692	\$21.66	MEDICAL OXYGEN-PD
		0416PD02	07969668	\$165.02	MEDICAL OXYGEN-PD
<b>Search Name OXYGEN SERVICE COMPANY</b>				\$208.34	
<b>Search Name PROFESSIONAL OFFICE SERV INC</b>					
		0416ADM02	002470035	\$1,724.80	JAN/FEB UTIL BILLS
		0416ADM02	002470035	\$1,724.80	JAN/FEB UTIL BILLS
<b>Search Name PROFESSIONAL OFFICE SERV INC</b>				\$3,449.60	
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>					
002808E	4/8/2016	0416PPD02	04-08-2016	\$3,792.59	04/08 EMPLOYEE PERA
002808E	4/8/2016	0416PPD02	04-08-2016	\$4,376.04	04/08 EMPLOYER PERA
002808E	4/8/2016	0416PPD02	04-08-2016	\$7,316.77	04/08 EMPLOYER PERA

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002808E	4/8/2016	0416PPD02	04-08-2016	\$4,877.85	04/08 EMPLOYEE PERA
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>				\$20,363.25	
<b>Search Name PURCHASE POWER-PITNEY BOWES</b>					
		0416ADM02	6512	\$1,005.00	POSTAGE-HALL
		0416PD02	8299	\$208.99	POSTAGE-PD
<b>Search Name PURCHASE POWER-PITNEY BOWES</b>				\$1,213.99	
<b>Search Name R L LARSON EXCAVATING INC</b>					
		0416PW02	999	\$34,379.46	FORCEMAIN REPAIR
<b>Search Name R L LARSON EXCAVATING INC</b>				\$34,379.46	
<b>Search Name RASMUSSEN, ANITA</b>					
		0416ADM02	041216	\$91.80	MILEAGE-LEGIS HEARING
<b>Search Name RASMUSSEN, ANITA</b>				\$91.80	
<b>Search Name RDO EQUIPMENT CO</b>					
		0416PW02	P96954	\$29.88	REPAIRS-LOADER
<b>Search Name RDO EQUIPMENT CO</b>				\$29.88	
<b>Search Name REINDERS INC</b>					
		0416PW02	3036649-00	\$6,395.41	CHEMICALS-PCP
		0416PW02	3036852-00	-\$6,395.41	CHEMICALS-PCP
		0416PW02	3036882-00	\$5,315.41	CHEMICALS-PCP
<b>Search Name REINDERS INC</b>				\$5,315.41	
<b>Search Name RINKE-NOONAN</b>					
		0416ADM02	253537	\$357.00	AIM ROAD CONDEMNATION
<b>Search Name RINKE-NOONAN</b>				\$357.00	
<b>Search Name SARTELL HARDWARE HANK</b>					
		0416PW02	68603	\$53.98	SUPPLIES-FD
		0416PW02	69131	\$3.98	SUPPLIES-PARKS
		0416PW02	95616	\$11.00	SUPPLIES-PARKS
		0416PW02	96228	\$3.60	SUPPLIES-SHOP
		0416PW02	96601	\$10.99	SUPPLIES-WATER
		0416PW02	96680	\$42.45	SUPPLIES-PARKS
		0416PW02	96749	\$13.85	SUPPLIES-PARKS
		0416PW02	96976	\$17.97	SUPPLIES-PARKS
<b>Search Name SARTELL HARDWARE HANK</b>				\$157.82	
<b>Search Name SARTELL ST STEPHEN EDUC FOUND</b>					
		0416ADM02	04-2016	\$40.00	PAYROLL DEDUCTION-APR
<b>Search Name SARTELL ST STEPHEN EDUC FOUND</b>				\$40.00	
<b>Search Name SARTELL SUMMERFEST</b>					
		0416ADM02	1301	\$1,000.00	SPONSORSHIP/DONATION
<b>Search Name SARTELL SUMMERFEST</b>				\$1,000.00	
<b>Search Name SAUK RAPIDS, CITY OF</b>					
		0416PD02	1ST QTR 2016	\$4,238.74	GANG STRIKE FORCE OFFICER
<b>Search Name SAUK RAPIDS, CITY OF</b>				\$4,238.74	
<b>Search Name SCHREINER,WAYNE</b>					
		0416PD02	032916	\$150.93	BACKGROUND CHECKS
<b>Search Name SCHREINER,WAYNE</b>				\$150.93	

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name SHIFT TECHNOLOGIES INC</b>					
		0416FD02	49539	\$315.00	AVG RENEWAL-FD
<b>Search Name SHIFT TECHNOLOGIES INC</b>				\$315.00	
<b>Search Name SITE ONE LANDSCAPE SUPPLY LLC</b>					
		0416PW02	75226665	\$141.39	IRRIGATION REPAIRS-PARKS
		0416PW02	75269954	\$360.27	IRRIGATION REPAIRS-PARKS
<b>Search Name SITE ONE LANDSCAPE SUPPLY LLC</b>				\$501.66	
<b>Search Name SPECTRUM SUPPLY CO.</b>					
		0416PW02	24429	\$145.35	SUPPLIES-PARKS
		0416PW02	24429	\$47.54	SUPPLIES-SHOP
		0416PW02	25442	\$18.98	SUPPLIES-PARKS
		0416PW02	25442	\$191.48	SUPPLIES-SHOP
<b>Search Name SPECTRUM SUPPLY CO.</b>				\$403.35	
<b>Search Name SPRINT</b>					
		0416PD02	852875115-104	\$34.99	IPAD-JIM
		0416PW02	852875115-104	\$34.99	IPAD-BRAD
<b>Search Name SPRINT</b>				\$69.98	
<b>Search Name ST CLOUD AREA CHAMBER OF COMM</b>					
		0416ADM02	71674	\$20.00	EVENING AT THE CAPITOL
		0416ADM02	71674	\$20.00	EVENING AT THE CAPITOL
		0416ADM02	71674	\$20.00	EVENING AT THE CAPITOL
<b>Search Name ST CLOUD AREA CHAMBER OF COMM</b>				\$60.00	
<b>Search Name ST CLOUD AREA CONVENTION/VISIT</b>					
		0416ADM02	03-2016	\$1,978.85	LODGING TAX-MAR
<b>Search Name ST CLOUD AREA CONVENTION/VISIT</b>				\$1,978.85	
<b>Search Name ST CLOUD MEDICAL GROUP PA</b>					
		0416PD02	515419/553213	\$488.00	NEW OFFICERS HIRE
<b>Search Name ST CLOUD MEDICAL GROUP PA</b>				\$488.00	
<b>Search Name ST CLOUD, CITY OF</b>					
		0416PW02	AR001203	\$51,027.38	TREATMENT-MAR
		0416PW02	AR001203	\$61,397.00	RUE PROJECT
		0416PW02	AR001203	\$15,791.00	DEBT SERV CHGS
<b>Search Name ST CLOUD, CITY OF</b>				\$128,215.38	
<b>Search Name STANTEC CONSULTING SERV INC</b>					
		0416ADM02	1033556	\$1,500.00	GIS SERVICES
<b>Search Name STANTEC CONSULTING SERV INC</b>				\$1,500.00	
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>					
		0416ADM02	8038833957	\$59.00	OFFICE SUPPLIES
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>				\$59.00	
<b>Search Name STEARNS CNTY AUDITOR-TREASURER</b>					
		0416ADM02	2016-00000051	\$1,112.50	MAINT FEES-AUTOMARKS
<b>Search Name STEARNS CNTY AUDITOR-TREASURER</b>				\$1,112.50	
<b>Search Name STEARNS CNTY SHERIFFS DEPARTME</b>					
		0416PD02	SD16-0096	\$739.44	MDT UNITS
<b>Search Name STEARNS CNTY SHERIFFS DEPARTME</b>				\$739.44	

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name STEARNS ELECTRIC ASSOCIATION</b>					
069137	4/14/2016	0416PPD02	10191700	\$317.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	10191800	\$344.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	10248200	\$20.00	CIVIL DEFENSE
069137	4/14/2016	0416PPD02	10441600	\$170.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	10459401	\$32.39	POOL
069137	4/14/2016	0416PPD02	10461600	\$23.00	COMPOST SITE
069137	4/14/2016	0416PPD02	10491600	\$48.32	STREET LIGHTS
069137	4/14/2016	0416PPD02	10545000	\$24.90	STREET LIGHTS
069137	4/14/2016	0416PPD02	10545100	\$33.38	STREET LIGHTS
069137	4/14/2016	0416PPD02	10545200	\$18.44	STREET LIGHTS
069137	4/14/2016	0416PPD02	10545300	\$23.42	STREET LIGHTS
069137	4/14/2016	0416PPD02	10545400	\$13.46	STREET LIGHTS
069137	4/14/2016	0416PPD02	10628400	\$24.88	CIVIL DEFENSE
069137	4/14/2016	0416PPD02	10648700	\$42.81	STREET LIGHTS
069137	4/14/2016	0416PPD02	10690800	\$115.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	10690900	\$80.46	STREET LIGHTS
069137	4/14/2016	0416PPD02	10691000	\$99.66	STREET LIGHTS
069137	4/14/2016	0416PPD02	10691100	\$49.38	STREET LIGHTS
069137	4/14/2016	0416PPD02	10710600	\$116.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	10878900	\$2,663.00	WATER PLANT
069137	4/14/2016	0416PPD02	10900900	\$69.00	STREET LIGHTS
069137	4/14/2016	0416PPD02	11244800	\$1,460.39	WELLS 15&16
069137	4/14/2016	0416PPD02	5463910	\$80.46	LIFT STATION
069137	4/14/2016	0416PPD02	6401510	\$1,616.21	STREET LIGHTS
<b>Search Name STEARNS ELECTRIC ASSOCIATION</b>				\$7,485.56	
<b>Search Name STRUFFERT, DALE E.</b>					
		0416PPD02	041316	\$14.08	MEALS-TRNG
<b>Search Name STRUFFERT, DALE E.</b>				\$14.08	
<b>Search Name THEIS, CATHY</b>					
		0416PPD02	08-2016	\$45.00	PROF SERV-PD
<b>Search Name THEIS, CATHY</b>				\$45.00	
<b>Search Name TOTAL ADMIN SERVICES CORP</b>					
002813E	4/12/2016	0416PPD02	04-08-2016	\$2,440.96	04/08 HSA FLEX CONTR
002813E	4/12/2016	0416PPD02	04-08-2016	\$124.99	04/08 MED FLEX CONTR
002813E	4/12/2016	0416PPD02	04-08-2016	\$543.06	04/08 DAYCARE FLEX CONTR
<b>Search Name TOTAL ADMIN SERVICES CORP</b>				\$3,109.01	
<b>Search Name TRAUT WELLS INC</b>					
069138	4/15/2016	0416PPD02	284917	\$92.00	TESTING
069138	4/15/2016	0416PPD02	285013	\$69.00	TESTING
069138	4/15/2016	0416PPD02	285107	\$92.00	TESTING
069138	4/15/2016	0416PPD02	285156	\$46.00	TESTING
		0416PW02	285789	\$92.00	TESTING
		0416PW02	286004	\$46.00	TESTING
<b>Search Name TRAUT WELLS INC</b>				\$437.00	
<b>Search Name TRI COUNTY HUMANE SOCIETY</b>					
		0416ADM02	01-2016	\$100.00	IMPOUNDING FEES
<b>Search Name TRI COUNTY HUMANE SOCIETY</b>				\$100.00	
<b>Search Name UNIQUE SOFTWARE CORPORATION</b>					

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PD02	239370	\$490.00	COMPUTER HDWE-PD
<b>Search Name UNIQUE SOFTWARE CORPORATION</b>				\$490.00	
<b>Search Name UNITED WAY OF CENTRAL MN</b>					
		0416ADM02	04-2016	\$30.00	PAYROLL DEDUCTION-APR
<b>Search Name UNITED WAY OF CENTRAL MN</b>				\$30.00	
<b>Search Name UPPER MIDWEST COMM POLICING IN</b>					
		0416PD02	1500	\$330.00	ALT DISPUTE RES TRNG-7905
<b>Search Name UPPER MIDWEST COMM POLICING IN</b>				\$330.00	
<b>Search Name US BANK (CREDIT CARD)</b>					
		0416ADM02	1627	\$85.00	MS4 TRNG-NATE
		0416ADM02	1627	\$50.00	SUPPLIES-ADMIN
		0416ADM02	1627	\$16.10	ADOBE
		0416ADM02	1627	\$260.00	TRNG-KYLE
		0416ADM02	1627	\$19.80	APA CONF-ANITA
		0416ADM02	2111	\$24.00	SURVEY MONKEY
		0416ADM02	2111	\$5.00	TRANSFERBIGFILES
		0416ADM02	2111	\$98.38	DEPT MEETING EXP
		0416ADM02	2111	\$400.00	LMC CONF REGIS-MARY
		0416ADM02	2111	\$1.90	BEACON SITE
		0416ADM02	2111	\$99.00	WEBSITE HOSTING
		0416PW02	7165	\$40.00	EMPLOYEE ANNIVERSARY
		0416PW02	7165	\$38.10	REPAIRS-MAINT
		0416PW02	7165	\$96.86	REPAIRS-PLANT
		0416PW02	7165	\$41.14	REPAIRS-FD
		0416PW02	7165	\$159.89	TOOLS-FD
		0416PW02	7165	\$127.15	RAM MOUNTS-PD
		0416PD02	7173	\$60.24	SUPPLIES-PD
		0416PD02	7173	\$9.47	CHIEFS MTG
		0416PD02	7173	\$12.00	SC TIMES
		0416PD02	7173	\$147.41	LODGING-EM TRNG
		0416PD02	7173	\$399.95	OFFICE CHAIRS-PD
		0416PD02	7173	\$26.97	FRAMES
		0416PD02	7173	\$125.20	MEALS-EM TRNG
		0416PD02	7173	\$207.52	TRNG LODGING-7914
		0416PD02	7173	\$158.89	GARMIN
		0416PD02	7173	\$56.80	1ST SHRED-PD
		0416PD02	7173	\$605.00	MN CHIEFS CONF
		0416PD02	7173	\$99.75	SUPPLIES-PD
		0416PD02	7173	\$23.80	1ST SHRED-HALL
		0416PD02	7173	\$445.00	MN CHIEFS CONF
<b>Search Name US BANK (CREDIT CARD)</b>				\$3,940.32	
<b>Search Name US BANK CM 9690</b>					
		0416ADM02	4252112	\$450.00	2010A GO IMPROVEMENT BONDS-FEES
		0416ADM02	4252113	\$450.00	2010B GO REFUNDING BONDS-FEES
<b>Search Name US BANK CM 9690</b>				\$900.00	
<b>Search Name VERIZON WIRELESS</b>					
		0416ADM02	852875115-104	\$34.99	IPAD-KYLE
		0416PW02	9762996228	\$48.34	PHONE SERV-POOLS
		0416PW02	9762996228	\$35.01	PHONE SERV-UTILITIES
		0416PD02	9762996228	\$615.48	PHONE SERV-PD

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PW02	9762996228	\$35.01	PHONE SERV-UTILITIES
		0416ADM02	9763266845	\$10.02	PCRS READER BOARD
<b>Search Name VERIZON WIRELESS</b>				<u>\$778.85</u>	
<b>Search Name WACOSA</b>					
		0416ADM02	00026920	\$324.50	HALL CLEANING-MAR
<b>Search Name WACOSA</b>				<u>\$324.50</u>	
<b>Search Name WALTERS, JACOB</b>					
		0416PD02	041416	\$19.26	TRNG EXP-ALT DISPUTE RESOLUTION
<b>Search Name WALTERS, JACOB</b>				<u>\$19.26</u>	
<b>Search Name WATER TEC LLC</b>					
		0416PW02	967	\$3,250.00	SCM EQUIPMENT-PLANT
<b>Search Name WATER TEC LLC</b>				<u>\$3,250.00</u>	
<b>Search Name WEINBERGER, STANLEY J JR</b>					
		0416ADM02	2016-3	\$1,500.00	LEGAL SERVICES
<b>Search Name WEINBERGER, STANLEY J JR</b>				<u>\$1,500.00</u>	
<b>Search Name XCEL ENERGY</b>					
		0416PW02	496515923	\$9,967.73	STREET LIGHTS
<b>Search Name XCEL ENERGY</b>				<u>\$9,967.73</u>	
<b>Search Name ZARNOTH BRUSH WORKS, INC.</b>					
		0416PW02	0159484-IN	\$1,338.05	REPAIRS-SWEEPERS
<b>Search Name ZARNOTH BRUSH WORKS, INC.</b>				<u>\$1,338.05</u>	
<b>Search Name ZIEGLER INC.</b>					
		0416PW02	SW080136366	\$548.22	REPAIRS-SKID LOADER
<b>Search Name ZIEGLER INC.</b>				<u>\$548.22</u>	
				<u>\$468,452.72</u>	

CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Mayor \_\_\_\_\_ Attest: Administrator \_\_\_\_\_

FUND Descr	Dr/Cr Amt
GENERAL	\$181,785.38
POLICE RESERVES	\$13.40
BEAUTIFICATION	\$7,965.43
FORFEITURE	\$120.00
LODGING TAX	\$2,978.85
SEWER CAPACITY	\$26.23
WATER CAPACITY	\$258.00
2010A GO BONDS	\$450.00
2010B REFUNDING BONDS-SEWER	\$450.00
PUBLIC IMPROVEMENT REVOLVING	\$2,500.00
PD EQUIPMENT FUND	\$180.96
PW EQUIPMENT FUND	\$81,938.52
TECHNOLOGY FUND	\$490.00
STREET FUND	\$3,126.80
4TH/50TH CAPITAL PROJECT	\$357.00
WATER FUND	\$16,178.82
SEWER FUND	\$168,133.33
STORMWATER FUND	\$1,500.00
	<hr/>
	\$468,452.72

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Administration &amp; Public Works</b>	Meeting Date: <b>April 25, 2016</b>	Agenda Item No. <b>6b</b>
Agenda Section: <b>Consent</b>	Item: <b>Landfill Reporting Proposals</b>	
<p><b>RECOMMENDATION:</b> Approval of 2016 attached proposals.</p> <p><b>BACKGROUND:</b> The Council has previously approved LBG for landfill monitoring and reporting services. The expense of these proposals is reimbursed by SPX and AIM.</p> <p><b>BUDGET/FISCAL IMPACT:</b> None.</p> <p><b>ATTACHMENTS:</b> Proposals for landfill monitoring.</p> <p><b>COUNCIL ACTION REQUESTED:</b> Consent agenda approval serves as approval of attached proposals. If item is removed from Consent, separate motion is requested approving proposals.</p>		

# LEGGETTE, BRASHEARS & GRAHAM, INC.

## PROFESSIONAL GROUNDWATER AND ENVIRONMENTAL ENGINEERING SERVICES

140 EAST HINKS LANE, SUITE 126  
SIOUX FALLS, SD 57104  
605-334-6000  
FAX 605-334-1850  
www.lbgweb.com

April 11, 2016

Mr. Brad Borders  
City of Sartell  
P.O. Box 140  
Sartell, MN 56377

Mr. Walter Galacki  
Director, Environmental  
SPX Corporation  
13320 Ballantyne Corporate Place  
Charlotte, NC 28277

RE: Proposal and Cost Estimate  
2016 Annual Groundwater Monitoring & Reporting  
City of Sartell & SPX Corporation - Closed  
Hazardous Waste Lagoon #3 - MND985668342  
Sartell, Minnesota

Dear Mr. Borders and Mr. Galacki:

Leggette, Brashears & Graham, Inc. (LBG) is pleased to provide this proposal and cost estimate for groundwater monitoring and reporting at the City of Sartell and SPX Corporation Closed Hazardous Waste Landfill Lagoon #3.

### **Scope of Work**

The proposed scope of work will consist of the following items:

1. obtaining groundwater elevation data from monitoring wells P-5A, P-5R, P-7, P-8A, P-8B, P-9R, P-12R, and P-13 in April and October, 2016;
2. obtaining groundwater samples from monitoring wells P-13, P-5R, P-9R, and P-12R during the April and October 2016 sampling events;

3. obtaining duplicate groundwater samples from P-5R during the April and October 2016 sampling events for Quality Assurance/Quality Control (QA/QC);
4. obtaining groundwater samples from irrigation well MW-5 during the April 2016 sampling event;
5. analyzing the groundwater samples and the duplicate samples for the presence and concentration of total organic compounds (TOC), chlorides, conductivity, total cyanide, fluoride, chemical oxygen demand (COD), total phenols, sodium, total dissolved solids (TDS), sulfate, nitrate as nitrogen, and dissolved metals;
6. collecting field measurements from the groundwater samples for pH, temperature, specific conductance, dissolved oxygen (DO), and oxygen reduction potential (ORP) during well stabilization;
7. obtaining groundwater samples from the City of Sartell monitoring wells P-5A, P-6, P-7, P-10, P-11A, PW-0, and MW-5 during the April and October 2016 sampling events and analyzing the samples for concentrations of dissolved boron;
8. if required, revising the site specific quality assurance project plan (QAPP) to incorporate laboratory analytical method changes, or other changes, to ensure that the QAPP remains current as required by the Minnesota Pollution Control Agency (MPCA);
9. preparing a semi-annual report for the April 2016 sampling event, including those items listed in Minnesota Rules Part 7035.2815, to be submitted to the Clients for review by July 1, 2016 with final submission to the MPCA by July 31, 2016;
10. preparing an annual report, including those items listed in Minnesota Rules Part 7035.2815, subpart 14, Item Q, to be submitted to the Clients for review by January 1, 2017 with final submission to the MPCA by February 1, 2017; and
11. providing environmental consulting services including, but not necessarily limited to, meetings or correspondence with regulatory agencies regarding landfill issues, analysis of any additional parameters required by the MPCA, and proper abandonment of wells as needed.

**Methodology**

The services will be performed in accordance with the methods presented in the attachment entitled METHODOLOGIES.

**Project Schedule**

LBG will perform the work in accordance with the requirements of the solid waste permit. The first sampling event will take place in late April/early May 2016.

**Cost Estimate**

Scope of work items 1 through 10 listed in this proposal will be performed and compensated for based on the attached LBG fee schedule, "General Terms and Conditions" and Contract Addendum. The estimated total cost is \$13,819.00 and is broken down below.

April Groundwater Monitoring Event	\$4,386.00
October Groundwater Monitoring Event	\$4,386.00
Reporting	\$3,922.00
Updates to Quality Assurance Project Plan	\$541.00
Project Management	\$584.00
Total	\$13,819.00

If conditions at the site require that LBG provide service beyond the scope of this proposal or in excess of the above estimates, the additional services will require additional approval and will be charged according to the attached LBG fee schedule. Scope of work item 11 listed in this proposal will be provided on a time and materials basis in addition to the cost presented above.

LBG does not own or have any vested interest in laboratory services. Without these conflicting interests, we are able to select quality companies that specialize in these services and provide competitive prices for our clients. These services are independently provided under our direction.

**Project Team**

We anticipate that Ms. Melissa Fahy will be the Project Manager for this project. The project manager will be assisted by the balance of the St. Paul and Sioux Falls staffs.

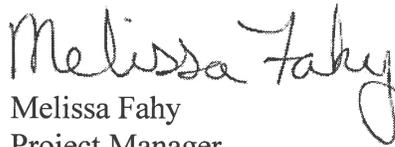
**Administration**

A Quick Start Contract form is enclosed. Before LBG begins work on this project, we require that you return a completed original copy of this form to us.

We look forward to providing professional consulting services to you. If you have any questions about this proposal, or need additional information, please contact me at (605) 334-6000.

Sincerely,

LEGGETTE, BRASHEARS & GRAHAM, INC.

  
Melissa Fahy  
Project Manager

MSF/kak

h:\data\wp\landfill\dezurik\2016 DeZurik GWMP

Enclosures

# LEGGETTE, BRASHEARS & GRAHAM, INC.

## PROFESSIONAL GROUNDWATER AND ENVIRONMENTAL ENGINEERING SERVICES

140 EAST HINKS LANE, SUITE 126  
SIOUX FALLS, SD 57104  
605-334-6000  
FAX 605-334-1850  
www.lbgweb.com

April 13, 2016

Mr. Brad Borders  
City of Sartell  
125 Pinecone Road  
Sartell, MN 56377

RE: Proposal and Cost Estimate  
2016 Semi-Annual Groundwater Monitoring  
and Reporting  
Sartell Landfill, SW-279  
Sartell, Minnesota

Dear Mr. Borders:

Leggette, Brashears & Graham, Inc. (LBG) is pleased to provide this proposal and cost estimate for the 2016 semi-annual groundwater monitoring and associated reporting for the Closed Sartell Landfill (SW-279). This proposal also includes costs associated with developing a work plan designed to provide information regarding the extent of vinyl chloride in groundwater in the vicinity of groundwater monitoring well P-6. The work plan was required by the Minnesota Pollution Control Agency (MPCA) in email correspondence dated April 13, 2016.

We appreciate the opportunity to submit this proposal and look forward to providing continuing service to you on this project.

### **Scope of Work**

The proposed scope of work will consist of the following items:

1. Obtain groundwater elevation data from monitoring wells P-4, P-5A, P-5R, P-6, P-7, P-8A, P-8B, P-9R, P-10, P-11A, P-12R, and P-13 in late April/early May (spring event) and in October (fall event) 2016.

2. Obtain groundwater samples from monitoring wells P-4, P-5A, P-5R, P-6, P-7, P-8A, P-8B, P-9R, P-10, P-11A, and MW-5 during the spring and fall monitoring events.
3. Submit the groundwater samples collected from the spring and fall monitoring events to TestAmerica Inc. in Cedar Falls, Iowa for analysis for the presence and concentration of volatile organic compounds (VOCs) from the Minnesota 465 List, alkalinity, chloride, nitrate/nitrite as nitrogen (N), ammonia, sulfate, specific conductance, total suspended solids (TSS), total dissolved solids (TDS), cation-anion balance, and dissolved metals (calcium, chromium, iron, lead, magnesium, manganese, potassium, sodium, and zinc).
4. Collect field water quality measurements for pH, temperature, specific conductance, dissolved oxygen (DO), and oxygen reduction potential (ORP) prior to sample collection.
5. Obtain field and trip blanks for Quality Assurance/Quality Control (QA/QC) during the spring and fall monitoring events and analyze the QA/QC blanks for VOCs.
6. Prepare a semi-annual report from the spring event to include those items listed in Minnesota Rules Part 7035.2815. The semi-annual report will be submitted to the Client for review by July 1, 2016 with the final report submitted to the MPCA by July 31, 2016.
7. Prepare an annual report with the results from the spring and fall monitoring events and include those items listed in Minnesota Rules Part 7035.2815, subpart 14, Item Q. The annual report will be submitted to the Client for review by January 1, 2017 with the final report submitted to the MPCA by January 31, 2017.
8. Prepare a draft Work Plan for an evaluation of the vertical and horizontal extent of vinyl chloride in groundwater in the vicinity of monitoring well P-6 (as requested by the MPCA in their email correspondence dated April 13, 2016).
9. Provide environmental consulting services that may include, but not necessarily be limited to, meetings and correspondence with regulatory agencies and client regarding landfill issues, analysis of any additional parameters required by the MPCA, and proper abandonment of wells as needed.

**Methodology**

The services will be performed in accordance with the methods presented in the attachment entitled METHODOLOGIES.

**Project Schedule**

LBG will perform the work in accordance with the requirements of the solid waste permit for the site. It is anticipated that the first semi-annual sampling event will be conducted in late April/early May 2016.

**Cost Estimate**

Scope of work items 1 through 8 in this proposal will be performed and compensated for based on the attached LBG fee schedule, "General Terms and Conditions" and Contract Addendum. The estimated total cost is \$22,638.00 and is broken down below.

Spring Sampling Event	\$8,671.00
Spring Semi-Annual Report	\$1,675.00
Fall Sampling Event	\$8,671.00
2016 Annual Groundwater Monitoring Report	\$2,512.00
Work Plan for Vinyl Chloride Investigation	\$711.00
Project Management	\$398.00
Total	\$22,638.00

If conditions at the site require that LBG provide service beyond the scope of this proposal or in excess of the above estimates, the additional services will require additional approval and will be charged according to the attached LBG fee schedule. Scope of work item 9 in this proposal will be provided on a time and materials basis in addition to the cost presented above.

LBG does not own or have any vested interest in laboratory services. Without these conflicting interests, we are able to select quality companies that specialize in these services and provide competitive prices for our clients. These services are independently provided under our direction.

### **Project Team**

We anticipate that Ms. Melissa Fahy will be the Project Manager for this project. The project manager will be assisted by the balance of the St. Paul and Sioux Falls staffs.

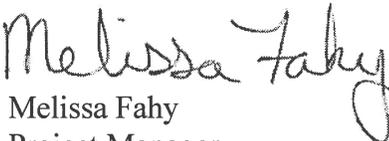
### **Administration**

A Quick Start Contract form is enclosed. Before LBG begins work on this project, we require that you return a completed original copy of this form to us.

We look forward to providing professional consulting services to you. If you have any questions about this proposal, or need additional information, please contact me at (605) 334-6000.

Sincerely,

LEGGETTE, BRASHEARS & GRAHAM, INC.

  
Melissa Fahy  
Project Manager

MSF/kak

h:\data\wp\landfill\sartell 2016 GWM proposal.

cc: Walter Galacki, SPX Corporation  
AIM Development

Enclosures

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Police Department</b>	Meeting Date: <b>April 25, 2016</b>	Agenda Item No. <b>6c</b>
Agenda Section: <b>Consent</b>	Item: <b>Traffic Counter Unit</b>	
<p><b>RECOMMENDATION:</b> Approval of purchase of attached traffic counter unit using available Tech Funds.</p> <p><b>BACKGROUND:</b> The City uses traffic counters for numerous public safety and public works decisions. Our current unit was purchased with forfeiture funds back in roughly 2005. That unit is temperature sensitive and has a strip that needs to adhere to the roadway. We will keep using that, but on a limited capacity at times when we have multiple studies that need to be done in a short period of time. It is also only usable in the summertime when the roadway is warm enough for the tape to adhere to hold down the counter/speed strip. The recommended new unit is similar to a radar unit and records speed, number and vehicle type as the current counter does, but it does not rely on a roadway strip to be used. We can put this into action any time of the year, and we can pull data from it without returning it to the PD. The Police Department obtained two quotes for a unit and recommends the attached.</p> <p><b>BUDGET/FISCAL IMPACT:</b> No budget impacts – purchase would be made with existing funds.</p> <p><b>ATTACHMENTS:</b> Recommended quote.</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Consent agenda approval serves as approval of the recommended purchase. If item is removed from Consent, separate motion is requested approving purchase.</p>		



# JAMAR Technologies, Inc.

TRAFFIC COUNTING EQUIPMENT AND SUPPLIES  
DISTANCE MEASURING EQUIPMENT AND SUPPLIES

1500 Industry Road, Suite C  
Hatfield, PA 19440

Phone 215-361-2244 • Fax 215-361-2267

# QUOTATION

DATE: 4/12/2016

QUOTATION NO. 78664

P - (320) 251-8186 Ext. 0000  
F - (320) 258-3760 Ext. 0000

SARTELL POLICE DEPARTMENT  
310 2ND STREET SOUTH  
SARTELL MN 56377

JIM HUGHES

		CUSTOMER ID	SALES PERSON	SHIPPING METHOD	PAYMENT TERMS	REQUIRED SHIP DATE	MASTER NUMBER
		10947	RICH	UPS	NET 30	5/12/2016	119,492
QUANTITY ORDERED	ITEM NUMBER	DESCRIPTION				UNIT PRICE	EXTENDED PRICE
1 EACH	CRR-CK-BT-C	RADAR RECORDER KIT W/LAPTOP THIS KIT TO INCLUDE:				\$4,145.0000	\$4,145.00
1.00 Each	RADAR RECORDER					\$0	\$0.00
1.00 Each	LAPTOP					\$0	\$0.00
1.00 Each	LAPTOP KIT					\$0	\$0.00
1.00 Each	MOUNTING KIT					\$0	\$0.00
2.00 Each	RECHARGEABLE BATTERIES					\$0	\$0.00
1.00 Each	BATTERY CHARGER					\$0	\$0.00
1.00 Each	MANUAL					\$0	\$0.00
1.00 Each	LOCKS AND CHAIN					\$0	\$0.00
1 EACH	BTD-V201	BLUETOOTH ADAPTER NO CHARGE				\$0.0000	\$0.00
1.00 Each	NOTE:	FREIGHT/SHIPPING/HANDLING CHARGES WILL BE WAIVED FOR THIS ORDER IF PURCHASE IS MADE BEFORE 5/31/2016 (\$53.00).				\$0	\$0.00



# JAMAR

Making Data Collection Easier

**Rich Cole**  
Sales Representative

www.jamartech.com  
rich@jamartech.com  
Toll Free 800-776-0940  
Phone 215-361-2244  
Fax 215-361-2267

JAMAR Technologies, Inc.  
1500C Industry Rd., Hatfield, PA, 19440

\*PRICE QUOTE IS VALID FOR 30 DAYS UNLESS OTHERWISE NOTED\*

By

Subtotal	\$4,145.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00

*A common issue police officers are faced with is complaints about speeding. However, a citizen's perception of traffic speeds does not always match up with what is really happening. One way to address the issue is to place an officer at the location, gathering speed data. Unfortunately, with today's tight budgets and limited resources, it can be difficult to justify the time involved for this.*

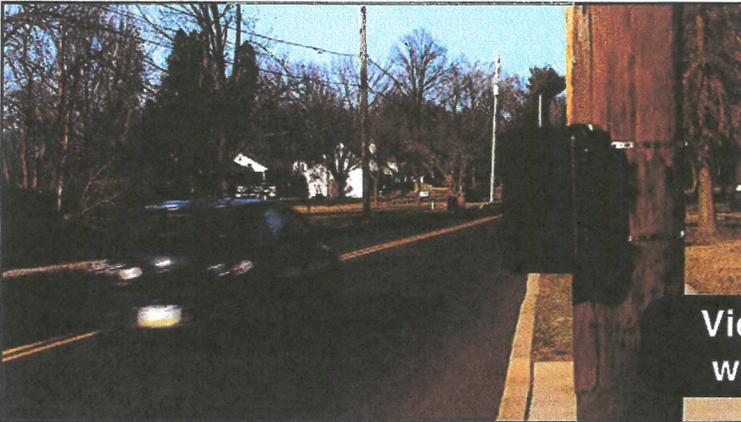
*That's where we come in.*

## End the Arguments over Speeding Complaints

Using a JAMAR Radar Recorder allows you to gather hard evidence of whether or not a problem really exists. This data can be used to find where stepped up enforcement is really needed, or to end arguments over speeding traffic.

The Speed Enforcement Evaluator is a simple, one-page report that concisely displays whether or not a speeding problem exists, based on the percentage of enforceable violations. Using an easy to understand, highly visual format, the report makes for an excellent hand-out at public meetings.

Our recorders are portable and easy to install. They record a vehicle's speed and length, while keeping track of traffic volumes for up to several weeks at one time. This equipment uses state-of-the-art microprocessor technology, and will record vehicle data with a high degree of accuracy, eliminating guess work (and second guessing).



View a Video Demo at  
[www.jamartech.com](http://www.jamartech.com)



**Superior Police Department**  
1000 Main St.  
Hometown, PA 19999  
800-776-0940

**Speed Enforcement Evaluator**

**Location:**  
Main Street

**Closest Cross Street:**  
Central Avenue

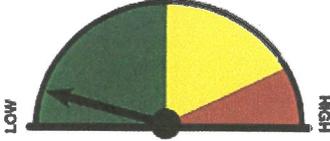
**Analysis Dates:**  
Monday January 11, 2010 to  
Friday January 15, 2010

**Equipment Used:**  
JAMAR Radar Recorder #60658

**Installed By:**  
Sgt. Brown #55679

**Requested By:**  
Ms. Bea Hampton  
1000 Moyer Road

**Total Percentage of Enforceable Violations**



LOW HIGH

**Posted Speed Limit: 35 mph**  
**Enforcement Tolerance: 10 mph**  
**Enforcement Limit: 46 mph & Up**  
**Percentage Above Limit: 1.2%**  
**Enforcement Rating: LOW**

**Direction 1**

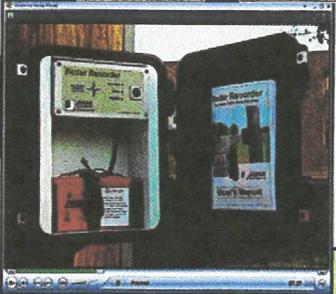


**Percent Above Limit: 2.3%**  
**Enforcement Rating: LOW**

**Direction 2**



**Percent Above Limit: 0.5%**  
**Enforcement Rating: LOW**



### • One Chief's Experience

"The Radar Recorder has been great, easy to set up, use and download. I have only placed the unit in locations where we have received complaints, not only to prove the complaints are valid, but to prove the complaints are invalid.

Complaints from citizens are usually exaggerated, for many reasons, and we actually had one lady who repeatedly went to the Selectmen meetings (which are televised throughout two towns here) and made it a point to explain how the cars are racing and doing well over 80 MPH every hour of every day. (She also made many comments regarding her thoughts of the police.) Now without going into detail, of the area and road she lives on, it would take a 'high performance dragster' to get up to anything even remotely close to 80. I did not have the time to place an officer on her road to monitor traffic daily, as she demanded. I had put an unmarked car there to monitor a couple of times, which of course she claimed was not placed at the right time. Anyways, after putting up the recorder there, and leaving for a month, I was able to print out a report to the selectmen to show the speed of every vehicle and busiest time of any traffic. Needless to say, she no longer complains, as the report showed that her eyes needed recalibration, and she was greatly exaggerating her complaints.

The unit has been used in about 10 locations and assisted us in determining busiest times of violators and traffic counts. I try to leave it at a location for 3-4 weeks at a time, sometimes longer. I use two batteries and replace one battery about every 5 days or so.

Overall, the unit is great and I would highly recommend the unit to anyone. - Satisfied Police Chief

# View & download data covertly via Bluetooth



- No tools required
- Has range up to 300 feet
- Download from your vehicle
- No additional software required

## • Monitor speeds covertly in real time

With the wireless Bluetooth option for your Radar Recorder, you don't have to worry about weather conditions to download your data. Rain or snow, hot or cold, download of the unit can be done from inside your vehicle. In addition, you can view data in real time from around a corner or down the road, so you will not be altering driver behavior by standing or being parked next to the Radar Recorder.



# When's the BEST TIME to catch them?

## • Save Manpower Using the Radar Recorder

For locations where the evidence shows that enforcement is needed, it helps to know when that enforcement will be most effective. That's the job of the Best Times for Enforcement report, which details, on a daily basis, what times of the day have the largest number of enforceable violations. This information is provided not only for all the traffic, but on a directional basis as well.

## • Organize Enforcement Efforts

Knowing when the best time to do enforcement at a location is certainly helpful, but what do you do if you have many locations that are all in need of enforcement? Determining how to prioritize the various locations that need it is the job of the Enforcement Scheduler.

The Enforcement Scheduler allows you to create a searchable database of all the locations in need of enforcement so you can quickly and easily determine the best deployment of personnel. You can also attach data files to these records which allows you to compare speed data both before and after enforcement is done to see how effective it has been.

**Superior Police Department**  
1000 Main St.  
Hometown, PA 19909  
800-776-0840

**Best Times for Enforcement**

**Location:** Main Street

**Closest Cross Street:** Central Avenue

**Analysis Dates:** Monday January 11, 2010 to Friday January 15, 2010

**Equipment Used:** JAMAR Radar Recorder #80858

**Installed By:** Sgt. Brown #56670

**Requested By:** Ms. Bea Hampton  
1000 Moyer Road

Day	Combined	Northbound	Southbound
<b>Sunday</b>	Combined: 1 PM to 2 PM	Northbound: 1 PM to 2 PM	Southbound: 1 PM to 2 PM
<b>Monday</b>	Combined: 4 PM to 6 PM	Northbound: 4 PM to 6 PM	Southbound: 4 PM to 6 PM
<b>Tuesday</b>	Combined: 8 AM to 8 AM	Northbound: 8 AM to 9 AM	Southbound: 8 AM to 9 AM
<b>Wednesday</b>	Combined: 4 PM to 6 PM	Northbound: 4 PM to 6 PM	Southbound: 4 PM to 6 PM
<b>Thursday</b>	Combined: 8 PM to 7 PM	Northbound: 8 PM to 7 PM	Southbound: 8 PM to 7 PM
<b>Friday</b>	Combined: 8 PM to 7 PM	Northbound: 4 PM to 6 PM	Southbound: 8 PM to 7 PM
<b>Saturday</b>	Combined: 8 PM to 4 PM	Northbound: 2 PM to 4 PM	Southbound: 2 PM to 4 PM

**Superior Police Department**  
1000 Main St.  
Hometown, PA 19909  
800-776-0840

**Enforcement Scheduler Database**

Location	Site Code	Station ID	Status	Priority	Scheduled	Has Data	Assigned To
Main Street, Near Central Ave.			Assigned	1	3/28/2010	OVERDUE	Sgt. Brown
Shoemaker Rd, Near Hill Ave.	2001		Scheduled	2	Next Available	No	
Linnville Pkwy, Near North Hill Ave.			Scheduled	2	Next Available	Yes	
Maple Ave - Lincoln Ave			Assigned	2	Next Available	No	PO Jones
Yerth Ave - Elm Rd			Assigned	3	Next Available	Yes	Sgt. Brown
Starr St. - Junistown Rd			Assigned	5	Next Available	No	PO Jones
Main St. - Broad St	1002		Assigned	5	Next Available	No	
Huffman Ave. - Near Cedar Ave.			Scheduled	5	Next Available	No	
Township Lane, Near Parkersburg Ch...			Scheduled	5	Next Available	No	

**Superior Police Department**  
1000 Main St.  
Hometown, PA 19909  
800-776-0840

**Location:** Main Street, Near Central Ave. **Speed Limit:** 35 MPH **Targeted Speed:** 2-48 MPH

**Percent of Vehicles Over Enforceable Limit** **85th Percentile MPH**

Direction	Before	After	85th Percentile MPH
Direction - Combined	Before 10%	After 2%	Before 43 After 38
Direction - Southbound	Before 13%	After 5%	Before 44 After 38
Direction - Northbound	Before 7%	After 2%	Before 42 After 38

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

<b>Originating Department Community, Public Works, and Police Development</b>	<b>Meeting Date: April 25, 2016</b>	<b>Agenda Item No.  6d</b>
<b>Agenda Section: Consent</b>	<b>Item: Special Event – Road Closure Request</b>	

**RECOMMENDATION:**

Approval of the extended road closure request submitted by Sartell Apple Duathlon for the outdoor race event scheduled for May 28, 2016, from approximately 8 am to 10 am.

**PREVIOUS COUNCIL ACTION:**

Since 2014, the Council has approved the street closure on Pinecone Road from 15th Street North to 35th Street North to accommodate for the racers. Race organizers have received the approval from the Township for the closure of Pinecone Road from 35th to 40<sup>th</sup>.

**BACKGROUND:**

The race organizers, along with staff are requesting the complete closure of Pinecone Road from 7<sup>th</sup> Street North to 35<sup>th</sup> Street North, to ensure usage of that portion of the roadway by the athletes is safe and to lessen confusion by motorists. The closure will be limited to approximately 1-2 hours (8:00-10 am). In the past, the stretch of roadway from 7<sup>th</sup> to 15<sup>th</sup> was only partially restricted/closed for motorists.

The businesses affected have been notified. In addition, there will be a number of community outreach efforts employed in an attempt to alert residents (or others) of the temporary road closure.

**BUDGET/FISCAL IMPACT:**

NA

**ATTACHMENTS:**

NA

**ACTION REQUESTED:**

Consent agenda approval serves as approval of the noise exemption request submitted by the Sartell Apple Duathlon. If the item is removed from Consent, separate motion is requested approving the noise exemption.

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department <b>Planning Department</b>	Meeting Date: <b>April 25, 2016</b>	Agenda Item No. <b>6e</b>
Agenda Section: <b>Consent</b>	Item: <b>Calling Public Hearing for an Interim Use Permit</b>	

**RECOMMENDATION:**

Call a public hearing for May 9, 2016 to obtain input on an interim use permit to allow for seasonal outdoor sales in a parking lot.

**BOARD/COMMISSION/COMMITTEE RECOMMENDATION:**

NA

**PREVIOUS COUNCIL ACTION:**

NA

**BACKGROUND:**

TNT and Wal-Mart have applied for a renewal to their 2011 Interim Use Permit which is set to expire on April 25<sup>th</sup>, 2016. An IUP is required for outdoor seasonal sales. TNT fireworks will be selling fireworks in a 30'x40' tent within the Northwest portion of the parking lot. Sales will take place from June 23<sup>rd</sup> – July 5<sup>th</sup> from 8am till 10pm daily. Its staff opinion that the size of the tent will not impact parking and sufficient parking will still be available to patrons.

**BUDGET/FISCAL IMPACT:**

NA

**ATTACHMENTS:**

1. Resolution

**ACTION REQUESTED:**

Consent agenda approval calls the public hearings. If item is removed from Consent, separate motion is requested calling public hearings.

RESOLUTION NO.

**RESOLUTION CALLING FOR A PUBLIC HEARING ON AN  
APPLICATION FOR AN INTERIM USE PERMIT  
ALLOWING FOR A SEASONAL OUTDOOR SALES AREA  
Walmart Stores Inc**

**WHEREAS**, the city council of the City of Sartell, Minnesota has received an application for a interim use permit from Walmart Stores Inc and TNT., applicant and owner; allowing for a seasonable outdoor sales area in an R-5 Planned Unit Development District (commercial) on certain property located at

21 County Road 120, in Sartell

**WHEREAS**, Chapter 6, Section 10-6B-4.5, of the City of Sartell's Zoning Ordinance requires that an interim use permit be obtained to allow for an outdoor seasonable sales area; and

**WHEREAS**, a public hearing is required prior to the issuance of any such interim use permit.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SARTELL, MINNESOTA:** That the Sartell City Council will consider said application at a public hearing on the 9th day of May, 2016, before the city council in the City Hall at 6:00 P.M., or as soon thereafter as the matter may be heard, and the clerk shall give published notice as required by law.

**ADOPTED BY THE SARTELL CITY COUNCIL THIS 25th DAY OF APRIL, 2016.**

---

Mayor

ATTEST:

---

Administrator

SEAL

**CERTIFICATION**

I, Mary Degiovanni, Administrator, of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Sartell at a regular meeting held on the 25th day of April, 2016.

---

Mary Degiovanni  
City Administrator  
City of Sartell, Minnesota

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department <b>Community Development</b>	Meeting Date: <b>April 25, 2016</b>	Agenda Item No. <b>6f</b>
Agenda Section: <b>Consent</b>	Item: <b>Noise Exemption</b>	

**RECOMMENDATION:**

Approval of the noise exemption request submitted by Sartell Summerfest for the outdoor concert event scheduled for June 11, 2016.

**BOARD/COMMISSION/COMMITTEE RECOMMENDATION:**

NA

**PREVIOUS COUNCIL ACTION:**

The Council has routinely approved the noise exemption request for this event.

**BACKGROUND:**

As in prior years, the Sartell Summerfest will be providing outdoor entertainment on June 11, 2016 from 5 pm to 12:30 am. Our current noise ordinance does not allow any audible outdoor noises past 11 pm. The exemption would allow the outdoor music to play from 11 pm to 12:30 pm. All the property owners within the direct vicinity of the event have been notified.

**BUDGET/FISCAL IMPACT:**

NA

**ATTACHMENTS:**

NA

**ACTION REQUESTED:**

Consent agenda approval serves as approval of the noise exemption request submitted by Sartell Summerfest. If the item is removed from Consent, separate motion is requested approving the noise exemption.

Sartell

# April 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 12:30 SSC Bd. Meeting 6:30 Planning Comm. Mtg.	5	6	7	8	9
10	11 6 PM City Council	12 11:30 Chamber @ Waters Church	13	14 5 PM APO EXEC BD @Jimmy's Poor House	15	16
17	18	19 7 am EDC Mtg. 4 PM MTC Bd. Mtg. 4:30-6:30 Cty Rd 1 & Heritage open house at MN DOT offices	20 9 am SALT @ PD 5-7 Evening at the Capital St. Paul	21	22	23
24	25 5 pm Special Council Mtg 6 pm City Council	26 5:30 PM AREA CITIES MEETING IN SARTELL 7:45 pm LeSauk Jr. Bd Mtg	27	28	29	30

Sartell

# May 2016

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 12:30 SSC BD, MTG 5:30 SPEC MTG EDC, PLANNING & CMBA 6:30 PM PLANNING COMMISSION	3	4	5	6	7
8	9 6 PM CITY COUNCIL	10 11:30 CHAMBER @ WATERS CHURCH	11	12 5 PM APO EXEC. BD	13	14
15	16	17 7 AM EDC MTG. 4 PM MTC BD MTG.	18 9 AM SALT AT PD	19	20	21
22	23 6 PM CITY COUNCIL	24	25	26 7 PM APO POLICY BD @ WP CITY HALL	27	28
29	30 MEMORIAL DAY CITY HALL CLOSED	31				