

**CITY COUNCIL MEETING MINUTES
APRIL 11, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on April 11, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson
COUNCIL ABSENT: None
STAFF PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Brad Borders, Public Works Director
Mike Nielson, City Engineer
Judy Molitor, Recording Secretary
Jim Hughes, Police Chief

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/ PUBLIC COMMENT

Joe Perske, 509 10th Street North, talked about the location of the community center and asked the Council to work with the School District and reconsider the location of the community center after the school bond issue is passed.

Tammy Kruzel with the "What Would Bri Do Foundation" gave an update on donations raised for the Angel of Hope statue to be placed in the Lake Francis area. The statue has been ordered and could be placed by the end of June. It is Kruzel's hope that the statue will benefit the whole community, especially those who have lost children.

SPECIAL PRESENTATIONS

a. Oath of Office – Police Officer Bethany Dahlstrom

Chief Hughes administered the Oath of Office to new officer, Bethany Dahlstrom. On behalf of the City, Mayor Nicoll welcomed Bethany.

b. Dennis Molitor – Sartell Mill History at Veterans Park

Dennis Molitor, 923 Park View Lane, worked for the Sartell Paper Mill for 38 years and presented a proposal for some of the history of the Mill to be placed at Veterans Park. Dennis is proposing approximately 8 informational signs to be displayed along the fence line at the park

with paper mill history information on them. He will bring a final design to the Council at a later date. Consensus of the Council favored the project.

c. Eric Altena – DNR Fish and Wildlife re the Little Rock Lake Drawdown Project

Eric Altena presented a power point and explained the proposed drawdown project for Little Rock Lake and the impact on Sartell. The impacts, advantages and disadvantages of the drawdown process were explained.

d. Jodi Teich, Stearns County Engineer re CR1/Heritage/LeSauk Project

Stearns County Engineer Jodi Teich gave a brief overview of the project and the City approvals needed.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON ADOPTING RESOLUTION 19-2016 APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING RESOLUTION 20-2016 RELATING TO PARKING RESTRICTIONS ON COUNTY STATE AID HIGHWAY 1 FROM 770 FEET NORTH OF HERITAGE DRIVE TO 560 FEET SOUTH OF TRUNK HIGHWAY 15 WITHIN THE LIMITS OF SARTELL. THE MOTION CARRIED UNANIMOUSLY.

e. Chris Byrd, Benton County Engineer re silent crossing

Chris Byrd reviewed the process of making a silent train crossing happen at Benton County 55 and explained the payment arrangements made by the various parties, including the City of Sartell. Since that time another approval is needed to make this silent crossing happen or the cost could increase by an additional \$93,000. Consensus of the Council was to wait for that approval so we cost is certain before proceeding.

APPROVAL OF CITY COUNCIL MINUTES:

- a. March 14, 2016 – Regular Meeting

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF MARCH 14, 2016 REGULAR MEETING AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Acceptance of Fire Department Report
- e. Approval of voucher payments
- f. Calling Special Meeting on April 25th at 5 pm
- g. Approval of Budgeted Utility Upgrades
- h. Approval of Budgeted Native Planting Maintenance Contracts
- i. Approval of Budgeted Election Equipment

~~j. Approval of Koshiol/Val Smith Park Survey Proposal~~

Mayor Nicoll removed item j for separate discussion.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS a-i. THE MOTION CARRIED UNANIMOUSLY.

j. Approval of Koshiol/Val Smith Park Survey Proposal

Mayor Nicoll verified that the boundaries of the park will be clearly marked and Engineer Nielson confirmed they would be.

A MOTION WAS MADE BY MAYOR NICOLL AND SECONDED BY COUNCIL MEMBER HENNES APPROVING CONSENT AGENDA ITEM j. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

OLD BUSINESS

a. County Road 1 Sewer Bypass Option

City Engineer Nielson talked about the bypass option to provide a backup pipe from the main lift station to the Heim Bridge at a cost not to exceed \$90,000.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE MAIN LIFT STATION FORCEMAIN IMPROVEMENTS AT A COST NOT TO EXCEED \$90,000. THE MOTION CARRIED UNANIMOUSLY.

b. 4th/50th Avenue Project Environmental Assessment

City Engineer Nielson overviewed a power point presentation and requested approval of the Environmental Assessment re-evaluation for 50th/4th Avenue extension.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE 4TH/50TH AVENUE PROJECT ENVIRONMENTAL ASSESSMENT. THE MOTION CARRIED UNANIMOUSLY.

c. Val Smith Court Improvements

City Engineer Nielson explained the suggestions for improvements at Val Smith Park. The City will be seeking quotes to replace the tennis courts with four or six pickle ball courts and resurfacing the basketball court.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE IMPROVEMENTS TO VAL SMITH PARK TO INCLUDE 6 PICKLE BALL COURT OPTION. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

a. 19th Avenue and 21st Street Repairs

City Engineer Nielson explained both projects. The 19th Avenue project is slated for more thorough upgrades after 2020, but both the street and trail have sections in need of short term repairs to get us through until then. Mr. Nielson explained the patching suggested for 19th Avenue.

Mr. Nielson also explained the 21st Street North repairs needed. Because this street borders LeSauk Township, the Town board has offered to pay \$20,000 towards these repairs. The total estimate is approximately \$45,000.

Council member Braig-Lindstrom requested the two street projects be handled as separate motions.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING THE SOLICITATION OF QUOTES FOR REPAIRS OF 21ST STREET NORTH. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE SOLICITATION OF QUOTES FOR REPAIRS OF 19TH AVENUE STREET AND TRAIL. UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS: HENNES, LYNCH, PETERSON

NAY: NONE

ABSTAIN: MEMBER BRAIG-LINDSTROM

MOTION CARRIED

b. Public Works Director Retirement

Director Borders presented his retirement notice and expressed thanks to present and past Council for support over the years.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH ACCEPTING BRAD BORDER'S RETIREMENT RESIGNATION EFFECTIVE 7/29/2016, APPOINTING JOHN KOTHENBEUTEL AS THE PUBLIC WORKS DIRECTOR EFFECTIVE 7/30/2016 AT A SALARY OF \$85,000, AND AUTHORIZING PERSONNEL COMMITTEE TO FINALIZE JOB DESCRIPTION UPDATES FOR PUBLIC WORKS DIRECTOR, MAINTENANCE SUPERVISOR AND UTILITIES SUPERVISOR AND INITIATE HIRING PROCESS FOR THE SUPERVISORY POSITIONS. THE MOTION CARRIED UNANIMOUSLY.

DEPARTMENT REPORTS

POLICE DEPARTMENT

Chief Hughes presented his report. Council member Peterson asked for statistics on accidents in roundabouts.

PUBLIC WORKS

Director Borders presented his report. Mayor and Council members thanked Brad for his years of service.

CITY ENGINEER

Engineer Nielson presented his report.

PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR

Director Rasmussen presented her report.

CITY ADMINISTRATOR

City Administrator Degiovanni presented her report.

CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 7:50 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By:

Judy Molitor, Recording Secretary

Sarah Jane Nicoll, Mayor