

**AGENDA**  
**SARTELL CITY COUNCIL**  
**Monday, April 11, 2016**  
**Sartell City Hall**  
**6:00 P.M.**

.....

**1. PLEDGE OF ALLEGIANCE**

**2. AGENDA REVIEW AND ADOPTION**

**3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*

**4. SPECIAL PRESENTATIONS**

- a. Oath of Office – Police Officer Bethany Dahlstrom
- b. Dennis Molitor – Sartell Mill History at Veterans Park
- c. Eric Altena - Fish and Wildlife re the Little Rock Lake Drawdown Project
- d. Jodi Teich, Stearns County Engineer re CR 1/Heritage/LeSauk Project
- e. Chris Byrd, Benton County Engineer re silent crossing

**5. APPROVAL OF CITY COUNCIL MINUTES**

- a. March 14, 2016 - Regular Meeting

**6. CONSENT AGENDA**

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Acceptance of Fire Department Report
- e. Approval of voucher payments
- f. Calling Special Meeting on April 25<sup>th</sup> at 5:00 pm
- g. Approval of Budgeted Utility Upgrades
- h. Approval of Budgeted Native Planting Maintenance Contracts
- i. Approval of Budgeted Election Equipment
- j. Approval of Koshiol/Val Smith Park Survey Proposal

**7. PUBLIC HEARINGS**

**8. OLD BUSINESS**

- a. County Road 1 Sewer Bypass Option
- b. 4<sup>th</sup>/50<sup>th</sup> Avenue Project Environmental Assessment
- c. Val Smith Court Improvements

**9. NEW BUSINESS**

- a. 19<sup>th</sup> Avenue and 21<sup>st</sup> Street Repairs

**10. DEPARTMENT REPORTS**

**a. Police Department**

- Monthly Report

**b. Public Works**

- Monthly Report

**c. City Engineer**

- Monthly Report

**d. Planning & Community Development Director**

- Monthly Report

**e. City Administrator**

- Monthly Report

**11. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**

**12. ADJOURN**

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Administration</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>4a-e</b>
Agenda Section: <b>Special Presentations</b>	Item: <b>Special Presentations</b>	
<p><b>4a:</b> New police officer Bethany Dahlstrom will be sworn in.</p> <p><b>4b:</b> Dennis Molitor would like to briefly update the Council on a project he is working on to memorialize mill history at Veterans Park.</p> <p><b>4c:</b> We have asked Eric Altena to deliver some information on the Little Rock Lake Drawdown and its impact on Sartell this summer.</p> <p><b>4d:</b> In August of 2015, the Council approved the 5-legged roundabout for CR 1/LeSauk/Heritage and subsequent reviews or approvals have been completed since, including last month's approval on some right of way acquisitions. County Engineer Jodi Teich will be at your meeting on Monday to overview the project and seeks two more Council approvals as noted on the attached Resolutions.</p> <p><b>4e:</b> In June of 2015, the Council authorized \$42,500 of financial support toward the silent crossing at Benton County 55 subject to: Benton County administering the bidding/contract process; City money paid to Benton County after bid opening showing project can be completed with committed funding; and any cost savings achieved or donations received over and above the \$5,000 donations toward Township match will be used to reduce the City's \$42,500 contribution.</p> <p>Since that time, another approval is needed to make this a silent crossing without spending an additional \$90,000+. The County Engineer will explain current status to the Council and outline the pros and cons of proceeding now vs waiting for that additional approval.</p> <p><b>ATTACHMENTS:</b> Resolutions on issues 4d and 4e.</p> <p><b>COUNCIL ACTION REQUESTED:</b> Only action items are 4d and 4e where Council is asked to consider attached Resolutions.</p>		

## RESOLUTION

### APPROVING COUNTY PROJECT WITHIN MUNICIPAL CORPORATE LIMITS

WHEREAS, plans for Project No. S.A.P. 073-601-051, 220-118-002 and 220-080-005 showing proposed alignment, profile grades and cross sections for the improvement of County State Aid Highway No. 1, Heritage Drive and Evergreen Drive within the limits of the City of Sartell as a State Aid Project have been prepared and presented to the City.

NOW, THEREFORE, BE IT RESOLVED: That said plans be in all things approved.

Dated this 11<sup>th</sup> day of April, 2016.

ATTEST:                      City of Sartell, Minnesota

BY:

---

City Administrator

---

Mayor

### CERTIFICATION

State of Minnesota  
County of Stearns  
City of Sartell

I hereby certify that the foregoing resolution is a true and correct copy of a resolution presented to and adopted by the City Council of Sartell at a meeting therefore held in the City of Sartell, Minnesota, on the 11<sup>th</sup> day of April, 2016, as disclosed by the records of said City in my possession.

---

City Clerk/Administrator

**RESOLUTION  
RELATING TO PARKING RESTRICTIONS ON**

County State Aid Highway 1 (S.A.P. 073-601-051) from 770 feet north of Heritage Drive to 560 feet south of Trunk Highway 15 within the limits of Sartell

WHEREAS, THIS RESOLUTION was passed this 11<sup>th</sup> day of April, 2016, by the City of Sartell in Stearns County, Minnesota. The Municipal corporation shall hereinafter be called the “City”,  
WITNESSETH:

WHEREAS, the “City” and Stearns County have planned the improvement of CSAH 1 from 770 feet north of Heritage Drive to 560 feet south of Trunk Highway 15; and

WHEREAS, Stearns County will be expending State Aid funds on the improvements of this street; and

WHEREAS, the proposed street width does not provide adequate width for parking on both sides of the street; and approval of the proposed construction as a State Aid Street project must therefore be conditioned upon certain parking restrictions.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

That the “City” shall ban the parking of motor vehicles on both sides of CSAH 1 between 770 feet north of Heritage Drive to 560 feet south of Trunk Highway 15 at all times.

Dated this 11<sup>th</sup> day of April, 2016.

ATTEST:                      City of Sartell, Minnesota

BY:

\_\_\_\_\_  
City Clerk/Administrator

\_\_\_\_\_  
Mayor

**JOINT RESOLUTION**  
**BENTON COUNTY RESOLUTION 2016-# \_\_\_\_\_**  
**CITY OF Sartell RESOLUTION # \_\_\_\_\_**  
**Sauk Rapids Township Resolution 2016-# \_\_\_\_\_**

**WHEREAS**, the Residents of Sauk Rapids Township and residents of the City of Sartell have requested a Railroad Quiet Zone at the County Road 55 crossing; and

**WHEREAS**, an engineering study has been completed to establish a Quiet Zone at this site; and

**WHEREAS**, the BNSF Railway, MNDOT and the Federal Railroad Authority (FRA) have given approval for the project; and

**WHEREAS**, the Town of Sauk Rapids and the City of Sartell recognize that Benton County is the owner of the road; and

**WHEREAS**, neither the Town of Sauk Rapids, nor the City of Sartell are allowed by State Statute to make this improvement; and

**WHEREAS**, some Sauk Rapids and Sartell residents have committed donations for the project; and

**WHEREAS**, the Town of Sauk Rapids has committed \$15,000 towards the project; and

**WHEREAS**, the City of Sartell has committed \$42,500 towards the project;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Sartell, the Town of Sauk Rapids and Benton County enter into an agreement whereby Benton County will be the lead government agency to move forward with the establishment of the County Road 55 Quiet Zone and receive the funds from the City of Sartell and the Town of Sauk Rapids to cover the entire cost of the project.

**Adopted by the Benton County Board of Commissioners this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Spencer C. Buerkle, Chair  
Benton County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Montgomery Headley, Benton County Administrator

(Signatures continue on following page)

**Adopted by the Sartell City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Mayor, City of Sartell

ATTEST:

\_\_\_\_\_  
Sartell City Administrator

**Adopted by the Town of Sauk Rapids Board on this \_\_\_\_\_ day of \_\_\_\_\_,  
2016**

\_\_\_\_\_  
Town of Sauk Rapids

Attest:

\_\_\_\_\_

**CITY COUNCIL MEETING MINUTES  
MARCH 14, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on March 14, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson  
COUNCIL ABSENT: None  
STAFF PRESENT: Mary Degiovanni, City Administrator  
Anita Rasmussen, Community Development Director  
Brad Borders, Public Works Director  
Mike Nielson, City Engineer  
Judy Molitor, Recording Secretary  
Jim Hughes, Police Chief

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

**OPEN FORUM/ PUBLIC COMMENT**

None

**APPROVAL OF CITY COUNCIL MINUTES:**

- a. February 22, 2016 – Regular Meeting
- b. February 29, 2016 – Special Meeting

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF THE FEBRUARY 29, 2016 SPECIAL MEETING. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE MINUTES OF THE FEBRUARY 22<sup>ND</sup> MEETING AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.**

**CONSENT AGENDA**

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- ~~c. Acceptance of Technology Report~~
- d. Acceptance of Fire Department Report
- ~~e. Approval of voucher payments~~
- f. Calling Special Meeting on April 11, 2016 at 5 pm
- ~~g. Award of SRTS Bid~~
- ~~h. Approval of County Project within Municipal Corporate Limits~~
- i. Acceptance of Avalon 8 Improvements

- j. Appointment of Police Officer
- ~~k. Approval of Southwest Siren Purchase~~
- l. Approval of temporary off sale liquor licenses for St. Francis Xavier for 4/14/16 & 8/20/16

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS a, b, d, f, i, j and l. THE MOTION CARRIED UNANIMOUSLY.**

Consent agenda items c, e, g, h and k were removed for separate discussion.

**Consent Agenda Item c: Acceptance of Technology Report**

Council member Braig-Lindstrom asked about use of the See Click Fix program and whether or not we can determine how many people have downloaded the app for use in reporting issues. Rasmussen will look into whether that can be tracked.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEM C. THE MOTION CARRIED UNANIMOUSLY.**

**Consent Agenda Item e: Approval of Voucher Payments**

Council member Braig-Lindstrom questioned the payment made to the MN Dept of Health and Administrator Degiovanni explained this is a water system charge.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE VOUCHER PAYMENTS. THE MOTION CARRIED UNANIMOUSLY.**

**Consent Agenda Item g – Award of SRTS Bid**

Council member Braig-Lindstrom asked about the large oak tree on 2<sup>nd</sup> street being preserved as part of the Safe Routes to School sidewalk along 2<sup>nd</sup> Street and Engineer Nielson confirmed that a narrow sidewalk is planned for around the tree to try to preserve it.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING THE AWARD OF SRTS BID. THE MOTION CARRIED UNANIMOUSLY.**

**Consent Agenda Item h - Approval of County Project within Municipal Corporate Limits**

Council member Braig-Lindstrom asked City Engineer Nielson to explain the process of the two homes being acquired in order to make the 5-legged round about possible near LeSauk Drive. Engineer Nielson explained the process.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE COUNTY PROJECT WITHIN THE MUNICIPAL CORPORATE LIMITS. THE MOTION CARRIED UNANIMOUSLY.**

**Consent Agenda Item k – Approval of Southwest Siren Purchase**

Council member Braig-Lindstrom questioned if neighboring landowners have input into the siren location process. Chief Hughes said the locations are chosen for public safety so they don't seek landowner input.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING THE SOUTHWEST SIREN PURCHASE. THE MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS**

a. Property Tax Abatements

City Administrator Degiovanni explained the reason for the public hearing this evening is to take public input for consideration of abatement bonds. These abatement bonds can be used as a tool to allow options for flexibility in financing upcoming projects but tonight's decision does not set which projects will be financed.

Mayor Nicoll opened the public hearing at 6:14 p.m. The following comments were made, although comments do not reflect entire statements made.

Zurya Anjum, 1609 Blackberry Circle, Sartell, asked for a breakdown of cost of the different projects planned and how the proposed new High School would fit into City projects. Degiovanni explained that the City Council will determine how the sales tax money will be used separately from tonight's process but that community center budget was set at \$11 million. City-School architects memo was previously provided to Council and public and included discussion that new high school would not suffice to meet community gymnasium space needs.

Henry Smorynski 802 3<sup>rd</sup> Street North, Sartell, wanted to be sure what the Council is voting for on the abatement bonds and spoke in favor of a library in Sartell.

Zurya Anjum, 1609 Blackberry Circle, Sartell, wants an open house meeting regarding the community center with City Council, GRRL and community to discuss location of where the library should be located and where the money should be spent.

Kim Tjaden, 1490 Riverside Avenue North, Sartell, suggested the City identify where the money should be spent before the project starts and suggested waiting until after the school referendum vote.

Jackie Peterschick, 603 9<sup>th</sup> Street North, Sartell, believes the residents should be happy that we are blessed with two libraries within 10 miles. She is tired of the negative letters in the paper and suggested we all work together as a team and respect our elected leaders.

Daryl Stevens, 832 10<sup>th</sup> Avenue North, Sartell, said he has lived here for 30+ years and noted the library space he saw in Vail, Colorado.

Beth Laudenbach, 704 Edinburgh St., Sartell, questioned the process and whether there will be other opportunities to speak on this topic.

Mark Ruff, representing Ehlers & Associates, financial advisors for the City explained the process of approving the abatement bonds tonight prior to any specific project is similar to qualifying for a mortgage prior to the purchase of a home. It allows the City to use sales tax revenues as a general obligation bond pledge and to obtain a lower interest rate and taxpayer savings.

Joe Perske, 509 10<sup>th</sup> Street North, Sartell, questioned the wording in the abatement bond resolution and asked if it includes the word "library". He asked if the general public will have another opportunity to voice opinions on the community center and amenities of the building. He spoke in favor of the library and whether there

were sufficient funds left for a library. He displayed a map of the City and pointed out the location of the proposed new high school and the community center.

Linda Treb, 200 Victory Avenue, Sartell, said she voted for sales tax to be used for a library and since she used to work for the GRRL, she is available and willing to help when the time comes.

Two young students from Oak Ridge Elementary spoke in favor of a library.

Henry Smorynski, 802 3<sup>rd</sup> Street North, Sartell, suggested another public hearing and committing the money for specific amenities.

Bryan Hansen, 810 3<sup>rd</sup> Avenue North, Sartell, said he has watched the City grow over the years he has lived here and does not believe the location of the Community Center is the best spot.

Gary Schnellert, 1021 4<sup>th</sup> Street North, Sartell, has been involved in education most of his life and believes the community is not being heard. He suggested the library concerns are shared with the school and the community.

Amanda Schreiner, 1004 Connecticut Avenue, Sartell, believes the Council is doing a great job and they will do the best with appropriation of the money. She does not believe Sartell needs its own library.

Zurya Anjum, 1609 Blackberry Circle, Sartell, wants a safe environment where students can meet to do projects, where kids can learn to talk to each other, build tolerance, voice their opinions and listen to other opinions and interact with other kids for stable mental health.

Joe Perske, 509 10<sup>th</sup> Street North, Sartell, asked for the language in the resolution to be broadened to include library, park amenities and community center. Degiovanni noted the City's bond counsel has indicated the language already in the resolution would allow for library capital expenditure.

I-Jung Lee, 3736 Riviera Road, Sartell, talked about some of the benefits of a library, not only for young, but for adults also. She suggested the Council use the money wisely.

Theresa Lau, 14701 10<sup>th</sup> Avenue North, Sartell, stated that abatement bonds are pledging money to specific projects and she believes the library should be mentioned in the abatement bond document. She is open to working together and suggested the Council move forward in the best interest of the City.

There being no one further wishing to speak, Mayor Nicoll closed the hearing at 7:48 p.m.

Mark Ruff of Ehlers recommended staying with the resolution as presented since legal counsel has indicated it is flexible to include library funding.

Council discussion followed regarding the amount of funding to be delegated to projects, and the fact that the abatement resolution presented this evening has flexibility to cover more than the current community center project, but is not restricted to specific other uses.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH ADOPTING RESOLUTION 18-2016 APPROVING PROPERTY TAX ABATEMENTS.**

**UPON VOTE BEING TAKEN THE FOLLOWING VOTED:**

**AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH**

**NAY: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON**

## **MOTION CARRIED**

### **OLD BUSINESS**

#### **a. 2016 Sealcoat Project**

City Engineer Nielson presented the bids received for the 2016 project and requested authorization to award the bid to the lowest bidder, Astech, in the amount of \$102,933.79. Mike outlined the areas of the City where the sealcoat project is recommended and discussed the pros and cons of including the fog seal process.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE SEALCOAT BID FROM ASTECH IN THE AMOUNT OF \$102,933.79 WITHOUT ADDITIONAL FOG SEAL. THE MOTION CARRIED UNANIMOUSLY.**

#### **b. Pinecone Regional Park Wetland Replacement Plan Proposal**

Engineer Nielson presented the request to authorize WSB & Associates to complete the wetland replacement mitigation application for the proposed parking lot construction at an estimated cost of \$3,000.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING THE PINECONE REGIONAL PARK WETLAND REPLACEMENT PLAN PROPOSAL IN THE AMOUNT OF \$3,000. THE MOTION CARRIED UNANIMOUSLY.**

### **NEW BUSINESS**

#### **a. Public Works Equipment Purchase**

Administrator Degiovanni presented the request to purchase public works equipment using State bid.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING THE PUBLIC WORKS EQUIPMENT PURCHASE. THE MOTION CARRIED UNANIMOUSLY.**

#### **b. Adopt a Roadway Policy**

Community Development Director Rasmussen presented the request to adopt a local city street and the resulting policy developed by staff for Council consideration. Volunteers would keep the designated area clean of litter and debris, adopt at least one mile for three years, and get a sign with their name on it for the adopted route.

Both Council members Braig-Lindstrom and Peterson disagreed with posting signs with volunteer names because they feel the City would end up with multiple signs. They also believe there are other ways to recognize volunteers, such as an advertisement on the electronic sign.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING THE ROADWAY POLICY.**

**UPON VOTE BEING TAKEN THE FOLLOWING VOTED:**

**AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH**

**NAY: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON**

**MOTION CARRIED**

**DEPARTMENT REPORTS**

**POLICE DEPARTMENT**

The Police Department report was included in the packet.

**PUBLIC WORKS**

Director Borders presented his report and updated the Council on the status of the recent water/sewer line breaks.

**CITY ENGINEER**

Engineer Nielson presented his report.

**PLANNING AND COMMUNITY DEVELOPEMNT DIRECTOR**

Director Rasmussen presented her report.

**CITY ADMINISTRATOR**

Administrator Degiovanni presented her report.

**CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**

Council members gave updates on various meetings and community events.

A suggestion was made to televise City Commission meetings. Staff will get input from Commission members to get their thoughts.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH TO ADJOURN THE MEETING AT 9:25 P.M. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By:**

\_\_\_\_\_  
**Judy Molitor, Recording Secretary**

\_\_\_\_\_  
**Sarah Jane Nicoll, Mayor**

City of Sartell

Construction Activity Report March 2016

<b>TOTALS:</b>	<b>Mar-12</b>	<b>Mar-13</b>	<b>Mar-14</b>	<b>Mar-15</b>	<b>Mar-16</b>
Single Family Permits	8	3	4	2	11
Single Family Permits YTD	9	3	6	5	14
Single Family Valuation	\$1,667,000.00	\$692,000.00	\$901,900.00	\$439,000.00	\$2,051,100.00
Single Family Valuation YTD	\$1,807,000.00	\$692,000.00	\$1,842,700.00	\$1,126,000.00	\$2,898,800.00
Residential Remodel Permits	46	13	15	14	17
Residential Remodel Permits YTD	90	32	34	28	47
Residential Remodel Valuation	\$105,007.00	\$46,200.00	\$65,100.00	\$247,700.00	\$95,500.00
Residential Remodel Valuation YTD	\$215,007.00	\$156,500.00	\$212,500.00	\$409,200.00	\$473,000.00
Commercial Permits	6	1	2	2	5
Commercial Permits YTD	12	7	7	3	9
Commercial Valuation	\$547,250.00	\$10,496.00	\$24,100.00	\$33,000.00	\$263,000.00
Commercial Valuation YTD	\$1,058,350.00	\$985,945.00	\$83,600.00	\$51,500.00	\$528,500.00
Multi Family Permits	0	0	0	0	4
Multi Family Permits YTD	4	0	0	0	5
Number of Units	0	0	0	0	0
Number of Units YTD	38	0	0	0	0
Multi Family Valuation	\$0.00	\$0.00	\$0.00	\$0.00	\$409,941.00
Multi Family Valuation YTD	\$4,099,133.00	\$0.00	\$0.00	\$0.00	\$410,941.00
Plumbing Permits	30	28	25	54	22
Plumbing Permits YTD	68	41	59	93	63
Plumbing Valuation	\$0.00	\$0.00	\$1,650.00	\$17,500.00	\$1,200.00
Plumbing Valuation YTD	\$0.00	\$0.00	\$18,193.00	\$21,500.00	\$42,800.00
Mechanical Permits	16	28	14	23	16
Mechanical Permits YTD	63	49	42	49	59
Mechanical Valuation	0	0	\$58,000.00	\$0.00	\$0.00
Mechanical Valuation YTD	0	0	\$311,889.00	\$24,400.00	\$56,690.00
Fire Alarm Permits	1	0	2	0	0
Fire Alarm Permits YTD	5	1	2	2	1
Fire Alarm Valuation	\$3,000.00	\$0.00	\$9,200.00	\$0.00	\$0.00
Fire Alarm Valuation YTD	\$40,934.50	\$14,121.00	\$9,200.00	\$1,900.00	\$3,000.00
Sprinkler System Permits	4	0	3	1	1
Sprinkler System Permits YTD	9	1	3	4	4
Sprinkler System Valuation	\$2,475.00	\$0.00	\$5,486.00	\$0.00	\$1,345.00
Sprinkler System Valuation YTD	\$43,075.00	\$11,271.42	\$5,486.00	\$26,330.00	\$8,655.00
Zoning Permits	0	0	0	0	5
Zoning Permits YTD	0	0	0	0	6
<b>Total Combined Permits</b>	<b>111</b>	<b>73</b>	<b>65</b>	<b>96</b>	<b>81</b>
<b>Total Combined Permits YTD</b>	<b>260</b>	<b>134</b>	<b>153</b>	<b>184</b>	<b>208</b>
<b>Combined Permit Valuation</b>	<b>\$2,324,732.00</b>	<b>\$748,696.00</b>	<b>\$1,065,436.00</b>	<b>\$737,200.00</b>	<b>\$2,822,086.00</b>
<b>Combined Permit Valuation YTD</b>	<b>\$7,263,499.50</b>	<b>\$1,859,837.42</b>	<b>\$2,483,568.00</b>	<b>\$1,660,830.00</b>	<b>\$4,422,386.00</b>

City of Sartell  
 Building Department  
 Inspection Activity  
 March 2016

Building Inspections		# of Inspections	YTD Inspections	LYTD	
	Residential	142	227	346	
	Commercial	17	30	52	
	Multifamily	42	71	3	
	<b>Total</b>	<b>201</b>	<b>328</b>	<b>401</b>	
Fire Inspections		Type & # of ins expected	# of Inspections	YTD Inspections	LYTD
	Business (65)		18	21	29
	Church (3)		0	0	1
	Education (7)		0	0	2
	Factory (1)		0	0	2
	Institution (1)		0	0	0
	Medical (22)		7	7	10
	Multifamily (21)		0	1	0
	Restaurant (8)		3	3	4
	Retail (19)		1	1	8
	Daycare/Foster		1	4	2
	<b>Total (147)</b>		<b>30</b>	<b>37</b>	<b>58</b>
Rental Inspections		# of Inspections	YTD	LYTD	
	SFD	2	25	34	
	Multifamily	0	14	11	
	<b>Total</b>	<b>2</b>	<b>39</b>	<b>45</b>	
Zoning Inspection		# of Inspections	YTD	LYTD	
	Shed	1	1	0	
	Fence	0	0	0	
	Lawn Irrigation	0	0	0	
	Curb Cut	0	0	0	
	Pool	0	0	0	
	Decks	0	0	0	
	Parking Pad	0	0	0	
	Land Disturbance	0	0	0	
	<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	
Fire Response		Responses	YTD	LYTD	
	Fire	0	0	2	
	Emer. Response	2	3	1	
	CO	0	0	0	
	Gas Leak	0	1	1	
	Alarm	0	1	1	
	Other	3	3	0	
	<b>Total</b>	<b>5</b>	<b>8</b>	<b>5</b>	
Fire Department		Responses	YTD	LYTD	
	Truck Check	1	1	2	
	Mtg.	2	2	1	
	Fire Flows	0	0	0	
	Other	2	8	7	
	<b>Total</b>	<b>5</b>	<b>11</b>	<b>10</b>	
Emer. Mgmt.				LYTD	
		1	1	0	
Complaints				LYTD	
		0	0	0	
Hazardous and/or sub standard buildings				LYTD	
		1	1	1	
Meetings				LYTD	
				0	

## **I.T. Department Monthly Update**

**Submitted by Rebecca Wicklund**

**March 2016**

### **I.T. and Technology**

**General:**

We are still working with Aitech with our phone installs. Aitech is just finishing up their testing and programming and I am expecting that this project will be finished up within the next few weeks.

A new firewall has been installed on our network as well. The old firewall was no longer being supported by the manufacturer, and therefore a much needed upgrade was completed to keep our network secure.

A new hard drive was installed on our backup system as one of the drives had failed. There is redundancy in our backups, so no information was lost.

I've included information regarding usage of our SeeClickFix App as requested by council.

### **SeeClickFix**

The March SeeClickFix monthly report is attached.



# Sartell, MN

**Between Mar 01, 2016 and Mar 31, 2016**

10 issues were opened

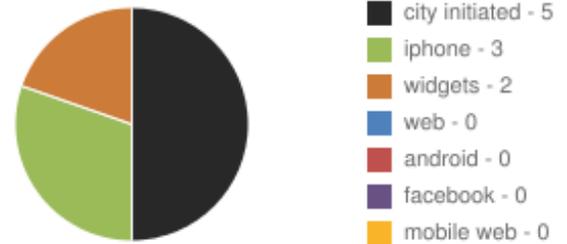
5 issues were acknowledged

9 issues were closed

The average time to acknowledge was 1.0 days.

The average time to close was 2.9 days.

Issues by Source



SERVICE REQUEST TYPE	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
Street Light Out	2	2	2	1.8	1.8
Noise Issues	1	1	1	0.6	0.6
Zoning Issues	1	1	1	0.0	0.8
Abandoned Items	1	1	0	0.6	0.0
Fallen Tree	1	0	1	0.0	0.1
Park Issue/Maintenance	1	0	1	0.0	0.8
Pothole	1	0	1	0.0	0.0
Public Safety Concern	1	0	1	0.0	0.9
Special Request	1	0	1	0.0	19.8
Broken Glass	0	0	0	0.0	0.0
Building without a Permit	0	0	0	0.0	0.0
Burning/Fire Pit Issue	0	0	0	0.0	0.0
Construction Issues	0	0	0	0.0	0.0
Dead Animal Collection	0	0	0	0.0	0.0
Fire Hydrant Issue	0	0	0	0.0	0.0
Garbage Issues - Public Property	0	0	0	0.0	0.0
Garbage Issues- Private Property	0	0	0	0.0	0.0
Graffiti	0	0	0	0.0	0.0

High Grass/Weeds	0	0	0	0.0	0.0
Icy Road Condition	0	0	0	0.0	0.0
Illegal Signs	0	0	0	0.0	0.0
Low Water Pressure	0	0	0	0.0	0.0
Missing Street Sign	0	0	0	0.0	0.0
Other	0	0	0	0.0	0.0
Parking Issue	0	0	0	0.0	0.0
Rental Property Issues	0	0	0	0.0	0.0
Request Street Lights	0	0	0	0.0	0.0
Request Street Signs	0	0	0	0.0	0.0
Sediment and Erosion Control	0	0	0	0.0	0.0
Sewer/Water Backup	0	0	0	0.0	0.0
Sidewalk/Bike Path Issue	0	0	0	0.0	0.0
Snow Plow Issue	0	0	0	0.0	0.0
Street Cleaning Request	0	0	0	0.0	0.0
Street Light Stuck On	0	0	0	0.0	0.0
Street Repair	0	0	0	0.0	0.0
Traffic Signal Issue	0	0	0	0.0	0.0
Unoperable Vehicles on Private Property	0	0	0	0.0	0.0

GEOGRAPHY	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
City boundary	10	5	9	1.0	2.9



## Sartell, MN

**Between Nov 01, 2014 and Apr 06, 2016**

261 issues were opened

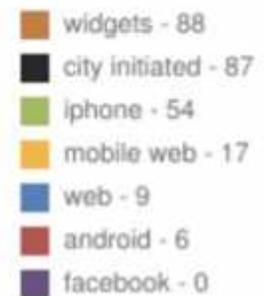
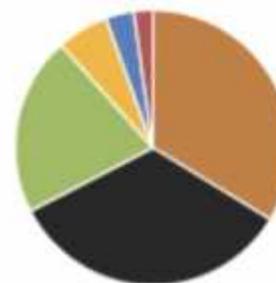
117 issues were acknowledged

260 issues were closed

The average time to acknowledge was 7.0 days.

The average time to close was 12.4 days.

Issues by Source



# Users Enrolled / App Users Since Launch

- Approximately 100 citizens signed up for SeeClickFix accounts in Sartell, MN
- Android reported issues: 6
- iOS reported issues: 54





# Sartell Fire Department

Proudly Serving The City of Sartell since 1920

## Monthly Report for March, 2016

### Meetings & Drills

03/15/2016 Monthly Drill: Members were trained by DNR Forestry Officer Jason Kern on Wild land Firefighting. Firefighters learned of equipment that is available if needed for a large wildfire from the DNR such as Helicopters, Air Tankers, Ground Equipment and Personal that can be called on from the DNR. Firefighters were able to participate in table top scenario's of a wild land fire in our area.

### Monthly Incidents:

Incident	Date	Time	Type of Incident
16-0000020	03/02/2016	21:03:00	Smoke or odor removal
16-0000021	03/06/2016	10:32:00	Smoke or odor removal
16-0000022	03/19/2016	15:53:00	Alarm system activation, no fire - unintentional
16-0000023	03/20/2016	10:56:00	False alarm or false call, Other
16-0000024	03/29/2016	05:45:00	Medical assist, assist EMS crew
16-0000025	03/29/2016	07:59:00	Public service assistance, Other
16-0000026	03/29/2016	10:10:00	Dispatched & cancelled en route by Sartell PD

Year to Date comparison from 2015 (38) incidents 2016 (26) incidents

Respectfully Submitted By

Claude Dingmann 1<sup>st</sup> Asst, Chief

## Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>					
		0316PW02	2200759946	\$43.62	UNIFORMS
		0316PW02	2200759946	\$14.66	UNIFORMS
		0316PW02	2200759946	\$29.07	UNIFORMS
		0316PW02	2200759946	\$7.24	UNIFORMS
		0316PW02	2200759946	\$117.08	TOWELS,MATS,MOPS-MAINT
		0316PW02	2200759947	\$35.00	TOWELS,MOPS,MAPS-MAINT
		0316ADM02	2200759955	\$44.69	TOWELS,MATS-HALL
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>				\$291.36	
<b>Search Name ANDERSON METAL FABRICATING</b>					
		0316FD02	1448	\$52.50	STAINLESS-FD REPAIRS
<b>Search Name ANDERSON METAL FABRICATING</b>				\$52.50	
<b>Search Name ASTECH CORP</b>					
		0316PW02	16-063	\$986.73	POTHOLE PATCHING
<b>Search Name ASTECH CORP</b>				\$986.73	
<b>Search Name AULDS COMMUNICATIONS</b>					
		0316ADM02	6714	\$4,995.24	CABLING-NEW PHONE SYSTEM
<b>Search Name AULDS COMMUNICATIONS</b>				\$4,995.24	
<b>Search Name BDS LAUNDRY SYSTEMS</b>					
		0316FD02	S198006	\$14,468.00	TURNOUT GEAR WASHER-FD
<b>Search Name BDS LAUNDRY SYSTEMS</b>				\$14,468.00	
<b>Search Name BEHRENBRINKER, STEPHEN C</b>					
		0316ADM02	03-2016	\$3,381.25	ASSESSING SERV-MAR
<b>Search Name BEHRENBRINKER, STEPHEN C</b>				\$3,381.25	
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>					
		0316PD02	150957	\$45.98	AWARDS-PD
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>				\$45.98	
<b>Search Name BOUND TREE MEDICAL LLC</b>					
		0316PD02	82079741	\$136.30	OSHA SUPPLIES-PD
<b>Search Name BOUND TREE MEDICAL LLC</b>				\$136.30	
<b>Search Name BRIAN KLINEFELTER FOUNDATION</b>					
		0316ADM02	03-2016	\$60.00	PAYROLL DEDUCTION-MAR
<b>Search Name BRIAN KLINEFELTER FOUNDATION</b>				\$60.00	
<b>Search Name CHADER BUSINESS EQUIPMENT</b>					
		0316PD02	IN13822	\$210.25	REPAIRS-PD
<b>Search Name CHADER BUSINESS EQUIPMENT</b>				\$210.25	
<b>Search Name CHARTER COMMUNICATIONS</b>					
		0316FD02	835230105015776	\$108.52	TV/INTERNET SERV-FD
		0316ADM02	835230105018283	\$27.60	TV SERV-HALL
		0316ADM02	835230105018283	\$80.00	INTERNET SERV-HALL
		0316PW02	835230105018589	\$84.99	INTERNET SERV-PLANTS
		0316PW02	835230105019398	\$92.74	TV/INTERNET SERV-MAINT
		0316PW02	835230105019617	\$89.98	INTERNET SERV-PLANTS
068964	3/14/2016	0316PPD02	835230105019832	\$97.45	TV/INTERNET-MAINT
068964	3/14/2016	0316PPD02	835230105029623	\$70.00	INTERNET-PD

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name CHARTER COMMUNICATIONS</b>				\$651.28	
<b>Search Name COMDATA(COBORNS-ADMIN)</b>					
		0316PW02	927699	\$2.59	1ST AID SUPPLIES
<b>Search Name COMDATA(COBORNS-ADMIN)</b>				\$2.59	
<b>Search Name CRESCENT ELECTRIC SUPPLY</b>					
		0316FD02	S501773942.001	\$144.00	REPAIRS-FD LIGHTS
<b>Search Name CRESCENT ELECTRIC SUPPLY</b>				\$144.00	
<b>Search Name CROTEAU PLUMBING LLC</b>					
		0316FD02	9204	\$223.00	PLBG REPAIRS-FD
		0316PW02	9204	\$223.00	PBLG REPAIRS-MAINT
		0316PD02	9204	\$222.99	PLBG REPAIRS-PD
		0316PW02	9216	\$224.00	REPAIRS-PLANT
<b>Search Name CROTEAU PLUMBING LLC</b>				\$892.99	
<b>Search Name DAMON FARBER ASSOCIATES INC</b>					
		0316ADM02	25926	\$1,407.50	SARTELL BRANDING/DESIGN
<b>Search Name DAMON FARBER ASSOCIATES INC</b>				\$1,407.50	
<b>Search Name EDP SOFTWARE</b>					
		0316PD02	SARTELL-DEC2015	\$900.00	SCHEDULE PRO SOFTWARE-PD
<b>Search Name EDP SOFTWARE</b>				\$900.00	
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>					
002790E	3/15/2016	0316PPD02	03-11-2016	\$3,428.65	03/11 EMPLOYEE FICA
002790E	3/15/2016	0316PPD02	03-11-2016	\$1,380.10	03/11 EMPLOYEE MEDICARE
002790E	3/15/2016	0316PPD02	03-11-2016	\$1,380.10	03/11 EMPLOYER MEDICARE
002790E	3/15/2016	0316PPD02	03-11-2016	\$3,428.65	03/11 EMPLOYER FICA
002790E	3/15/2016	0316PPD02	03-11-2016	\$9,846.69	03/11 FED TAX W/HELD
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>				\$19,464.19	
<b>Search Name EMERGENCY AUTOMOTIVE TECH INC</b>					
		0316PD02	AW031716-6	\$1,721.42	JET PRINTER MOUNTS-SQUADS
<b>Search Name EMERGENCY AUTOMOTIVE TECH INC</b>				\$1,721.42	
<b>Search Name EMERGENCY RESPONSE SOLUTIONS</b>					
		0316FD02	5705	\$62.17	NAME PATCH
		0316FD02	5707	\$315.30	HELMET-SIEBEN
		0316FD02	5787	\$1,620.00	SCBA FLOW TEST
		0316FD02	5956	\$59.57	REPAIRS-FD EQUIP
<b>Search Name EMERGENCY RESPONSE SOLUTIONS</b>				\$2,057.04	
<b>Search Name EMERGENCY SERVICES MKTG CORP I</b>					
		0316FD02	10748	\$650.00	SUBSCRIPTION FEE-FD
<b>Search Name EMERGENCY SERVICES MKTG CORP I</b>				\$650.00	
<b>Search Name EMPOWER RETIREMENT</b>					
002788E	3/14/2016	0316PPD02	03-11-2016	\$2,708.30	03/11 PAYROLL DEDUCTION
002787E	3/14/2016	0316PPD02	03-11-2016	\$184.62	03/11 ER CONTR TO PENSION-ADMIN
002787E	3/14/2016	0316PPD02	03-11-2016	\$1,832.22	03/11 PAYROLL DEDUCTION
<b>Search Name EMPOWER RETIREMENT</b>				\$4,725.14	
<b>Search Name EVOQUA WATER TECHNOLOGIES LLC</b>					
		0316PW02	902557909	\$8,634.71	BIOXIDE

## CITY OF SARTELL

### Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name EVOQUA WATER TECHNOLOGIES LLC</b>				\$8,634.71	
<b>Search Name FASTENAL COMPANY</b>					
	0316FD02	MNSAU155455		\$24.99	BATTERIES-FD
	0316PW02	MNSAU155475		\$10.86	SUPPLIES-PARKS
	0316PW02	MNSAU155515		\$10.32	SUPPLIES-SHOP
<b>Search Name FASTENAL COMPANY</b>				\$46.17	
<b>Search Name FASTSIGNS</b>					
	0316PW02	282-22114		\$129.60	COMPOST SIGN
<b>Search Name FASTSIGNS</b>				\$129.60	
<b>Search Name GATR OF SAUK RAPIDS</b>					
	0316PW02	01P162698		\$281.76	REPAIRS-STR VEHICLE
	0316PW02	01P163161		\$25.70	REPAIRS-SWEEPERS
	0316PW02	01P164683		\$26.10	REPAIRS-PARKS VEHICLE
<b>Search Name GATR OF SAUK RAPIDS</b>				\$333.56	
<b>Search Name GEYER RENTAL INC</b>					
	0316PD02	874279		\$408.03	JOUSTING-GRADE EVENT
<b>Search Name GEYER RENTAL INC</b>				\$408.03	
<b>Search Name GILLELAND CHEVROLET</b>					
	0316PD02	747952		\$7.22	REPAIRS-SQUADS
<b>Search Name GILLELAND CHEVROLET</b>				\$7.22	
<b>Search Name GRAINGER, W.W. INC.</b>					
	0316FD02	9053722055		\$26.04	FIRE EXTINGUISHER-FD
<b>Search Name GRAINGER, W.W. INC.</b>				\$26.04	
<b>Search Name GRANITE ELECTRONICS INC</b>					
068966	3/15/2016	0316PPD02	153000962-1	\$78.60	REPAIRS-FD EQUIP
068966	3/15/2016	0316PPD02	153001092-1	\$166.50	REPAIRS-FD EQUIP
068966	3/15/2016	0316PPD02	153001352-1	\$21.50	REPAIRS-FD EQUIP
<b>Search Name GRANITE ELECTRONICS INC</b>				\$266.60	
<b>Search Name HANDYMAN S INC.</b>					
	0316PW02	418267		\$9.78	SUPPLIES-WATER
<b>Search Name HANDYMAN S INC.</b>				\$9.78	
<b>Search Name HEALTHPARTNERS</b>					
	0316ADM02	64555148		\$1,035.04	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$2,365.74	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$364.70	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$4,522.73	EMPLOYEE CONTR TO INS
	0316ADM02	64555148		\$4,602.55	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$811.99	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$305.70	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$1,081.60	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$2,036.57	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$13,024.99	EMPLOYEE HEALTH&DENTAL INS-APR
<b>Search Name HEALTHPARTNERS</b>				\$30,151.61	
<b>Search Name HMA ARCHITECTS LTD</b>					
	0316ADM02	1440-4		\$59,949.44	COMMUNITY CENTER
<b>Search Name HMA ARCHITECTS LTD</b>				\$59,949.44	

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name HOME DEPOT CRC</b>					
		0316PW02	28110000192872	\$59.97	MAILBOX
<b>Search Name HOME DEPOT CRC</b>				\$59.97	
<b>Search Name JOHN DEERE FINANCIAL</b>					
		0316PW02	1221667	\$245.67	REPAIRS-MOWER
<b>Search Name JOHN DEERE FINANCIAL</b>				\$245.67	
<b>Search Name KEEPRS INC</b>					
		0316FD02	295423-80	-\$8.99	FD UNIFORMS-HARRISON
		0316FD02	296325	\$500.97	FD UNIFORMS-IMHOLTE
		0316FD02	296475	\$542.07	FD UNIFORMS-JOHNSON
		0316FD02	298256	\$334.61	FD UNIFORMS-FOX
		0316FD02	298256-01	\$396.25	FD UNIFORMS-FOX
		0316PD02	300317	\$149.98	UNIFORMS-HANSON
		0316PD02	303404	\$871.86	UNIFORMS-PD NEW HIRE
<b>Search Name KEEPRS INC</b>				\$2,786.75	
<b>Search Name LAW ENFORCEMENT LABOR SERV INC</b>					
		0316PD02	03-2016	\$735.00	UNION DUES-MAR
<b>Search Name LAW ENFORCEMENT LABOR SERV INC</b>				\$735.00	
<b>Search Name LAW ENFORCEMENT TRNG SERVICES</b>					
068963	3/14/2016	0316PPD02	7905	\$70.00	REGIS-7905 CIVIL DISPUTES
<b>Search Name LAW ENFORCEMENT TRNG SERVICES</b>				\$70.00	
<b>Search Name LAWSON PRODUCTS INC</b>					
		0316PW02	9303963161	\$280.05	SHOP SUPPLIES
<b>Search Name LAWSON PRODUCTS INC</b>				\$280.05	
<b>Search Name LEGGETTE BRASHERS &amp; GRAHAM INC</b>					
		0316PW02	201602086	\$1,893.63	DEZURIK-LAGOON #3
		0316PW02	201602088	\$0.00	ANNUAL G-W MONITORING
<b>Search Name LEGGETTE BRASHERS &amp; GRAHAM INC</b>				\$1,893.63	
<b>Search Name M G S EXHAUST SERVICE</b>					
		0316PW02	0810	\$25.00	REPAIRS-PATCHER
<b>Search Name M G S EXHAUST SERVICE</b>				\$25.00	
<b>Search Name MACQUEEN EQUIPMENT INC</b>					
		0316PW02	2162009	\$20.60	REPAIRS-SWEEPER
<b>Search Name MACQUEEN EQUIPMENT INC</b>				\$20.60	
<b>Search Name MAGNETIC SPARK</b>					
		0316PD02	006137	\$1,731.55	T SHIRTS-DARE
<b>Search Name MAGNETIC SPARK</b>				\$1,731.55	
<b>Search Name MANAGERPLUS SOLUTIONS LLC</b>					
		0316PW02	320-258-73005/1	\$449.00	SOFTWARE AGREEMENT-MAINT
<b>Search Name MANAGERPLUS SOLUTIONS LLC</b>				\$449.00	
<b>Search Name MARCO INC</b>					
		0316PD02	300494044	\$376.46	COPY MACHINE/PRINTER-PD
<b>Search Name MARCO INC</b>				\$376.46	
<b>Search Name MARUDAS PRINT SERVICES</b>					

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316ADM02	811	\$306.83	AP CHECKS
<b>Search Name MARUDAS PRINT SERVICES</b>				\$306.83	
<b>Search Name MIDWAY IRON &amp; METAL</b>					
		0316PW02	305924	\$44.18	COMPOST SIGN
		0316PW02	306208	\$122.69	POST-MAILBOX
<b>Search Name MIDWAY IRON &amp; METAL</b>				\$166.87	
<b>Search Name MIMBACH FLEET SUPPLY</b>					
		0316FD02	116212	\$79.98	REPAIRS-FD#19
<b>Search Name MIMBACH FLEET SUPPLY</b>				\$79.98	
<b>Search Name MINNESOTA PIPE &amp; EQUIPMENT</b>					
		0316PW02	0352203	\$350.00	REPAIRS-HYDRANTS
<b>Search Name MINNESOTA PIPE &amp; EQUIPMENT</b>				\$350.00	
<b>Search Name MN BENEFIT ASSOCIATION</b>					
		0316ADM02	483-032016	\$1,486.28	PAYROLL DEDUCTION-MAR
<b>Search Name MN BENEFIT ASSOCIATION</b>				\$1,486.28	
<b>Search Name MN CHAPTER IAAI</b>					
		0316FD02	2016-DINGMANN	\$25.00	DUES-C DINGMANN
<b>Search Name MN CHAPTER IAAI</b>				\$25.00	
<b>Search Name MN CRIME PREVENTION ASSN</b>					
		0316PD02	2016	\$60.00	MEMBERSHIP-A MOLITOR
<b>Search Name MN CRIME PREVENTION ASSN</b>				\$60.00	
<b>Search Name MN DEPT OF REVENUE</b>					
002789E	3/14/2016	0316PPD02	03-11-2016	\$4,026.36	03/11 STATE TAX W/HELD
<b>Search Name MN DEPT OF REVENUE</b>				\$4,026.36	
<b>Search Name MN HWY SAFETY &amp; RESEARCH CENTR</b>					
		0316PD02	629430-4982	\$792.00	EVOC TRNG-7915 & 7917
<b>Search Name MN HWY SAFETY &amp; RESEARCH CENTR</b>				\$792.00	
<b>Search Name MN TEAMSTERS-PUBLIC &amp; LAW ENF</b>					
		0316ADM02	03-2016	\$1,156.00	UNION DUES-MAR
<b>Search Name MN TEAMSTERS-PUBLIC &amp; LAW ENF</b>				\$1,156.00	
<b>Search Name MRZENA, KEVIN DBA</b>					
068968	3/18/2016	0316PPD02	6636	\$20,865.50	FD UNIT 20 REDO
068968	3/18/2016	0316PPD02	6637	\$9,948.21	FD UNIT 20 REDO
<b>Search Name MRZENA, KEVIN DBA</b>				\$30,813.71	
<b>Search Name NIELSEN, DUANE W. COMPANY</b>					
		0316PW02	11491	\$285.50	CALIBRATE METER
<b>Search Name NIELSEN, DUANE W. COMPANY</b>				\$285.50	
<b>Search Name O REILLY AUTO PARTS</b>					
		0316PD02	1572-480450	\$190.98	REPAIRS-SQUADS
		0316PD02	1572-480451	\$21.56	REPAIRS-SQUADS
		0316PW02	1572-480552	\$14.98	REPAIRS-STR VEHICLE
		0316PW02	1572-480961	\$12.30	REPAIRS-AIR COMPRESSOR
		0316FD02	1572-481427	\$9.18	REPAIRS-FD#18
		0316PD02	1572-481483	\$114.79	REPAIRS-SQUADS
		0316PD02	1572-481484	-\$18.00	REPAIRS-SQUADS

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PW02	1572-481621	\$29.99	REPAIRS-PARKS VEHICLE
		0316PW02	1572-481684	\$4.99	REPAIRS-PARKS VEHICLE
		0316PW02	1572-481704	\$5.29	REPAIRS-AIR COMPRESSOR
		0316PD02	1572-481937	\$54.10	REPAIRS-SQUADS
		0316PW02	1572-481976	\$10.63	SUPPLIES-SHOP
		0316PD02	1572-482295	\$119.96	REPAIRS-SQUADS
		0316PW02	1572-482352	\$2.82	REPAIRS-PARK VEHICLE
		0316PW02	EB22416577	-\$7.68	ONLINE ORDER CREDIT
<b>Search Name O REILLY AUTO PARTS</b>				\$565.89	
<b>Search Name OFFICE DEPOT INC</b>					
068965	3/15/2016	0316PPD02	825270128-001	\$7.39	SUPPLIES-HALL
068965	3/15/2016	0316PPD02	825270129-001	\$24.99	SCREEN PROTECTOR-INSP
068965	3/15/2016	0316PPD02	825270130-001	\$74.99	IPAD COVER-INSP
068965	3/15/2016	0316PPD02	827868742-001	\$134.56	OFFICE SUPPLIES
<b>Search Name OFFICE DEPOT INC</b>				\$241.93	
<b>Search Name OXYGEN SERVICE COMPANY</b>					
		0316FD02	07963801	\$52.78	REGULATOR REPAIR-FD
<b>Search Name OXYGEN SERVICE COMPANY</b>				\$52.78	
<b>Search Name PITNEY BOWES GLOBAL FIN SERV L</b>					
		0316PD02	7279912-MR16	\$398.01	POSTAGE METER-PD
<b>Search Name PITNEY BOWES GLOBAL FIN SERV L</b>				\$398.01	
<b>Search Name POWERHOUSE OUTDOOR EQUIP INC</b>					
		0316PW02	354500	\$101.52	REPAIRS-TRIMMERS/BLOWERS
		0316PW02	354760	\$34.13	REPAIRS-TRIMMERS/BLOWERS
		0316PW02	354761	\$40.00	REPAIRS-MOWER
<b>Search Name POWERHOUSE OUTDOOR EQUIP INC</b>				\$175.65	
<b>Search Name PRECISE REFRIGERATION HTG &amp; AC</b>					
		0316FD02	0000064159	\$100.00	REPAIRS-FD INFRARED HEATER
		0316FD02	C015124-1	\$890.86	PLBG WORK-FD APPLIANCES
<b>Search Name PRECISE REFRIGERATION HTG &amp; AC</b>				\$990.86	
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>					
002792E	3/15/2016	0316PPD02	03-11-2016	\$3,755.62	03/11 EMPLOYEE PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$6,884.91	03/11 EMPLOYER PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$4,333.39	03/11 EMPLOYER PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$4,589.97	03/11 EMPLOYEE PERA
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>				\$19,563.89	
<b>Search Name PURCHASE POWER-PITNEY BOWES</b>					
		0316ADM02	6512	\$500.00	POSTAGE-HALL
		0316PD02	8299	\$208.99	POSTAGE-PD
<b>Search Name PURCHASE POWER-PITNEY BOWES</b>				\$708.99	
<b>Search Name QUALITY CLEANERS</b>					
		0316FD02	87435	\$40.98	LAUNDER-UNIFORM
<b>Search Name QUALITY CLEANERS</b>				\$40.98	
<b>Search Name RAPIDS UPHOLSTERY CO</b>					
		0316FD02	16242	\$220.00	FD-#20 REDO
<b>Search Name RAPIDS UPHOLSTERY CO</b>				\$220.00	

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name REDS AUTO ELECTRIC</b>					
		0316PW02	E07534	\$59.49	REPAIRS-STR VEHICLE
<b>Search Name REDS AUTO ELECTRIC</b>				\$59.49	
<b>Search Name ROYAL TIRE INC</b>					
		0316PW02	301-124997	\$367.24	REPAIRS-PARK VEHICLE
		0316PW02	305-97627	\$36.90	REPAIRS-PARK VEHICLE
<b>Search Name ROYAL TIRE INC</b>				\$404.14	
<b>Search Name SAM S CLUB</b>					
068969	3/22/2016	0316PPD02	231419480515844	\$11.98	POTTING SOIL-HALL
<b>Search Name SAM S CLUB</b>				\$11.98	
<b>Search Name SANITATION SERVICES LLC</b>					
		0316PW02	6513	\$80.79	RESTROOM RENTAL-PARKS
<b>Search Name SANITATION SERVICES LLC</b>				\$80.79	
<b>Search Name SARTELL HARDWARE HANK</b>					
		0316FD02	66913	\$15.98	SUPPLIES-FD
		0316FD02	67358	\$53.93	REPAIRS-FD#20
		0316PW02	67360	\$25.00	SAMPLING-SUPPLIES
		0316PW02	67362	\$36.96	BATTERIES-FLASHER
		0316PW02	94206	\$8.28	SUPPLIES-PARKS
		0316PW02	94223	\$18.78	SUPPLIES-SHOP
		0316PD02	94228	\$5.37	SUPPLIES-PD
		0316PW02	94348	\$0.70	SUPPLIES-PARKS
		0316FD02	94667	\$5.49	REPAIRS-FD#20
		0316PW02	94695	\$5.99	SUPPLIES-PARKS
		0316PW02	94747	\$7.77	SUPPLIES-PARKS
		0316PW02	94855	\$3.49	REPAIRS-PLANT
		0316PW02	95123	\$26.46	REPAIRS-PARK VEHICLE
<b>Search Name SARTELL HARDWARE HANK</b>				\$214.20	
<b>Search Name SARTELL ST STEPHEN EDUC FOUND</b>					
		0316ADM02	03-2016	\$40.00	PAYROLL DEDUCTION-MAR
<b>Search Name SARTELL ST STEPHEN EDUC FOUND</b>				\$40.00	
<b>Search Name SCHWEGEL COMMUNICATIONS INC</b>					
		0316PD02	17216	\$446.25	PHONE SYSTEM REPAIRS-PD
<b>Search Name SCHWEGEL COMMUNICATIONS INC</b>				\$446.25	
<b>Search Name SHIFT TECHNOLOGIES INC</b>					
		0316FD02	49491	\$70.00	NETWORKING SERV-FD
		0316ADM02	49548	\$2,877.00	NEW FIREWALL
<b>Search Name SHIFT TECHNOLOGIES INC</b>				\$2,947.00	
<b>Search Name SNAP-ON TOOLS CORPORATION</b>					
		0316PW02	ARV/28313755	\$179.65	TOOLS-SHOP
<b>Search Name SNAP-ON TOOLS CORPORATION</b>				\$179.65	
<b>Search Name SPRINT</b>					
		0316PD02	584068813-100	\$543.83	CONNECTION PLANS-PD
		0316PD02	852875115-103	\$34.99	IPAD PLAN-HUGHES
		0316ADM02	852875115-103	\$34.99	IPAD PLAN-INSPECTIONS
		0316PW02	852875115-103	\$34.99	IPAD PLANT-BRAD

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PD02	890875115-103	\$34.99	CONNECTION CARD-CSO
		0316FD02	890875115-103	\$39.99	CONNECTION CARD-FD
<b>Search Name SPRINT</b>				\$723.78	
<b>Search Name ST CLOUD AREA CONVENTION/VISIT</b>					
		0316ADM02	02-2016	\$1,924.70	LODGING TAX-FEB
<b>Search Name ST CLOUD AREA CONVENTION/VISIT</b>				\$1,924.70	
<b>Search Name ST CLOUD, CITY OF</b>					
		0316PW02	AR000814	\$15,791.00	DEBT SERV CHG
		0316PW02	AR000814	\$61,397.00	RUE PROJECT
		0316PW02	AR000814	\$49,667.59	TREATMENT-FEB
<b>Search Name ST CLOUD, CITY OF</b>				\$126,855.59	
<b>Search Name STANDARD INSURANCE COMPANY</b>					
		0316ADM02	155531-APR16	\$60.93	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$36.83	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$54.03	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$78.35	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$29.63	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$15.90	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$98.35	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$23.38	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$134.05	EMPLOYEE CONTR TO INS
		0316ADM02	155531-APR16	\$491.59	PAYROLL DED-VOLUNTARY LIFT
		0316ADM02	155531-APR16	\$362.13	EMPLOYEE LIFE/LTD INS-APR
<b>Search Name STANDARD INSURANCE COMPANY</b>				\$1,385.17	
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>					
		0316ADM02	8038355066	\$63.45	OFFICE SUPPLIES
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>				\$63.45	
<b>Search Name STEARNS ELECTRIC ASSOCIATION</b>					
068967	3/15/2016	0316PPD02	10191700	\$325.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10191800	\$354.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10248200	\$20.00	CIVIL DEFENSE
068967	3/15/2016	0316PPD02	10441600	\$172.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10459401	\$32.25	ELEC-POOL
068967	3/15/2016	0316PPD02	10461600	\$23.00	COMPOST SITE
068967	3/15/2016	0316PPD02	10491600	\$48.32	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545000	\$24.90	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545100	\$33.38	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545200	\$18.44	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545300	\$23.42	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545400	\$13.46	STREET LIGHTS
068967	3/15/2016	0316PPD02	10628400	\$24.73	CIVIL DEFENSE
068967	3/15/2016	0316PPD02	10648700	\$42.81	STREET LIGHTS
068967	3/15/2016	0316PPD02	10690800	\$115.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10690900	\$82.50	STREET LIGHTS
068967	3/15/2016	0316PPD02	10691000	\$101.82	STREET LIGHTS
068967	3/15/2016	0316PPD02	10691100	\$50.16	STREET LIGHTS
068967	3/15/2016	0316PPD02	10710600	\$119.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10878900	\$2,479.00	WATER PLANT
068967	3/15/2016	0316PPD02	10900900	\$70.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	11244800	\$1,419.10	ELEC-WELLS 15&16

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
068967	3/15/2016	0316PPD02	5463910	\$74.67	LIFT STATION
068967	3/15/2016	0316PPD02	6401510	\$1,616.21	STREET LIGHTS
<b>Search Name STEARNS ELECTRIC ASSOCIATION</b>				\$7,283.17	
<b>Search Name TENVOORDE FORD INC</b>					
068970	3/23/2016	0316PPD02	2016	\$26,787.95	NEW SQUAD
<b>Search Name TENVOORDE FORD INC</b>				\$26,787.95	
<b>Search Name THEIS, CATHY</b>					
		0316PD02	06-2016	\$27.50	PROF SERV-PD
<b>Search Name THEIS, CATHY</b>				\$27.50	
<b>Search Name TOTAL ADMIN SERVICES CORP</b>					
002791E	3/15/2016	0316PPD02	03-11-2016	\$2,440.96	03/11 HSA FLEX CONTR
002791E	3/15/2016	0316PPD02	03-11-2016	\$124.99	03/11 MED FLEX CONTR
002791E	3/15/2016	0316PPD02	03-11-2016	\$543.06	03/11 DAYCARE FLEX CONTR
<b>Search Name TOTAL ADMIN SERVICES CORP</b>				\$3,109.01	
<b>Search Name TRAUT WELLS INC</b>					
		0316PW02	285171	\$46.00	TESTING
		0316PW02	285244	\$46.00	TESTING
		0316PW02	285408	\$92.00	TESTING
<b>Search Name TRAUT WELLS INC</b>				\$184.00	
<b>Search Name TRITECH SOFTWARE SYSTEMS</b>					
		0316PD02	PA0004273	\$4,244.09	SOFTWARE LICENSES-PD
<b>Search Name TRITECH SOFTWARE SYSTEMS</b>				\$4,244.09	
<b>Search Name UNIQUE SOFTWARE CORPORATION</b>					
		0316PD02	239216	\$20,017.00	TOUGHBOOKS/PRINTERS-PD
		0316PD02	239217	\$359.00	TOUGHBOOKS/PRINTERS-PD
<b>Search Name UNIQUE SOFTWARE CORPORATION</b>				\$20,376.00	
<b>Search Name UNITED WAY OF CENTRAL MN</b>					
		0316ADM02	03-2016	\$30.00	PAYROLL DEDUCTION-MAR
<b>Search Name UNITED WAY OF CENTRAL MN</b>				\$30.00	
<b>Search Name US BANK (CREDIT CARD)</b>					
		0316ADM02	1627	\$310.00	FIRE INVEST CONF-KYLE
		0316ADM02	1627	\$20.46	FACEBOOK
		0316ADM02	1627	\$310.00	FIRE INVEST CONF-KYLE
		0316ADM02	1627	\$3.00	PARKING-SCSU
		0316ADM02	1627	\$149.00	LIBRARIES-2.0
		0316ADM02	1627	\$100.00	LIBRARIES-2.0
		0316ADM02	1627	\$5.00	PARKING-ST CLOUD
		0316ADM02	1627	\$16.10	ADOBE
		0316ADM02	2111	\$1.50	BEACON SITE
		0316ADM02	2111	\$24.00	SURVEY MONKEY
		0316ADM02	2111	\$99.00	WEBSITE HOSTING
		0316ADM02	2111	\$5.00	TRANSFERBIGFILES
		0316ADM02	2111	\$29.73	ADMIN MEETING
		0316ADM02	2111	\$139.95	GRAMMARLY
		0316PW02	7165	\$550.00	POOL TRNG-ALM,BEMBOOM
		0316PW02	7165	\$53.66	FORCEMAIN BREAK
		0316PW02	7165	\$24.56	SAFETY TRNG EXP
		0316PW02	7165	\$10.00	PARKING-MRWA CONF

## CITY OF SARTELL

### Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PW02	7165	\$225.00	MRWA CONF-BRAD
		0316PW02	7165	\$23.16	SHOP TOOLS
		0316PW02	7165	\$249.90	REPAIRS-FIRE HALL
		0316PD02	7173	\$56.80	1ST SHRED-PD
		0316PD02	7173	\$105.00	SUPPLIES-INTOXIMETERS
		0316PD02	7173	\$310.00	FIRE INVEST CONF-BRODA
		0316PD02	7173	\$25.00	TLO TRANSUNION
		0316PD02	7173	\$23.80	1ST SHRED-HALL
		0316PD02	7173	\$12.09	EM MANAGEMENT TRNG/EXPENSES
		0316PD02	7173	\$423.95	EM MANAGEMENT TRNG/EXPENSES
		0316PD02	7173	\$12.00	SC TIMES
		0316PD02	7173	\$33.12	EM MANAGEMENT TRNG/EXPENSES
<b>Search Name US BANK (CREDIT CARD)</b>				\$3,350.78	
<b>Search Name VERIZON WIRELESS</b>					
		0316PW02	9761350960	\$48.38	PHONE SERV-RINKS
		0316PW02	9761350960	\$35.01	PHONE SERV-UTILITIES
		0316PD02	9761350960	\$615.85	PHONE SERV-PD
		0316PW02	9761350960	\$35.01	PHONE SERV-UTILITIES
		0316ADM02	9761620455	\$10.02	PCRS READER BOARD
<b>Search Name VERIZON WIRELESS</b>				\$744.27	
<b>Search Name WACOSA</b>					
		0316ADM02	00026841	\$246.62	HALL CLEANING-FEB
<b>Search Name WACOSA</b>				\$246.62	
<b>Search Name WEX BANK</b>					
002793E	3/18/2016	0316PPD02	44363723	\$12.00	FUEL CARDS
<b>Search Name WEX BANK</b>				\$12.00	
<b>Search Name XCEL ENERGY</b>					
		0316PW02	492795877	\$1,423.81	STREET LIGHTS
<b>Search Name XCEL ENERGY</b>				\$1,423.81	
				\$431,543.10	

CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Mayor \_\_\_\_\_ Attest: Administrator \_\_\_\_\_

FUND Descr	Dr/Cr Amt
GENERAL	\$114,873.47
YOUTH PROGRAMS	\$2,139.58
BEAUTIFICATION	\$10.02
LODGING TAX	\$1,924.70
PD EQUIPMENT FUND	\$26,787.95
FD EQUIPMENT FUND	\$46,392.57
TECHNOLOGY FUND	\$28,248.24
STREET FUND	\$1,407.50
COMMUNITY CENTER PROJECT	\$59,949.44
WATER FUND	\$12,705.83
SEWER FUND	\$137,103.80
	<hr/>
	\$431,543.10

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>					
		0416PW01	2200762496	\$44.90	TOWELS,MATS,MOPS-PLANTS
		0416PW01	2200762497	\$50.85	TOWELS,MATS,MOPS-PLANTS
		0416PW01	2200762498	\$45.76	TOWELS,MATS,MOPS-PLANTS
		0416PW01	2200762501	\$2.75	MATS,TOWELS,MOPS-MAINT
		0416PW01	2200762501	\$43.62	UNIFORMS
		0416PW01	2200762501	\$14.66	UNIFORMS
		0416PW01	2200762501	\$29.07	UNIFORMS
		0416PW01	2200762501	\$7.24	UNIFORMS
		0416PW01	2200765051	\$33.52	MATS,TOWELS,MOPS-MAINT
		0416PW01	2200765051	\$7.24	UNIFORMS
		0416PW01	2200765051	\$29.07	UNIFORMS
		0416PW01	2200765051	\$14.66	UNIFORMS
		0416PW01	2200765051	\$43.62	UNIFORMS
		0416PD01	2200765052	\$55.05	TOWELS,MATS-PD
		0416ADM01	2200765057	\$44.69	TOWELS,MATS-HALL
<b>Search Name AMERIPRIDE LINEN/APPAREL SERV</b>				\$466.70	
<b>Search Name ANDERSON, R K</b>					
		0416PD01	1-2016	\$100.00	OFFICER CANDIDATE TESTING
<b>Search Name ANDERSON, R K</b>				\$100.00	
<b>Search Name ASTECH CORP</b>					
		0416PW01	16-074	\$989.99	POTHOLE PATCHING
<b>Search Name ASTECH CORP</b>				\$989.99	
<b>Search Name AT&amp;T MOBILITY</b>					
		0416PW01	287256356792X03	\$100.88	PHONE SERV-UTIL
		0416PW01	287256356792X03	\$30.00	IPAD SERV-JOHN
		0416PW01	287256356792X03	\$13.61	PHONE SERV-MAINT
<b>Search Name AT&amp;T MOBILITY</b>				\$144.49	
<b>Search Name BENTON CNTY AUDITOR TREASURER</b>					
		0416ADM01	18.00016.00	\$632.00	KOSHIOL PROPERTY
<b>Search Name BENTON CNTY AUDITOR TREASURER</b>				\$632.00	
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>					
		0416FD01	151094	\$14.15	FD TAGS-HEINEN
		0416PD01	151134	\$13.40	EQUIP-NEW OFFICER HIRE
<b>Search Name BENTON TROPHY &amp; AWARDS INC</b>				\$27.55	
<b>Search Name BERGANKDV</b>					
		0416ADM01	912733	\$19,000.00	2015 AUDIT
<b>Search Name BERGANKDV</b>				\$19,000.00	
<b>Search Name BONFIELD, KARI</b>					
		0416PD01	032216	\$10.15	EVOC TRAINING
<b>Search Name BONFIELD, KARI</b>				\$10.15	
<b>Search Name BROCK WHITE CO, LLC</b>					
		0416PW01	12643406-00	\$71.15	REPAIRS-PATCHER
<b>Search Name BROCK WHITE CO, LLC</b>				\$71.15	
<b>Search Name C &amp; L EXCAVATING INC</b>					
		0416ADM01	2-02174-50FNL	\$3,950.61	CHAMPION FIELD WTR/SWR SERV

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416ADM01	2-02174-50FNL	\$3,950.61	CHAMPION FIELD WTR/SWR SERV
<b>Search Name C &amp; L EXCAVATING INC</b>				\$7,901.22	
<b>Search Name CENTRAL LOCKSMITHS</b>					
		0416PW01	126886	\$136.00	REPAIRS-CONCESSION STAND
<b>Search Name CENTRAL LOCKSMITHS</b>				\$136.00	
<b>Search Name CENTRAL MCGOWAN, INC.</b>					
		0416PW01	00062998	\$18.60	CYLINDER RENTAL
		0416PW01	00927514	\$70.10	SUPPLIES-MAINT
<b>Search Name CENTRAL MCGOWAN, INC.</b>				\$88.70	
<b>Search Name CENTRAL MN CEMETERY MAINTNANCE</b>					
		0416PW01	031216	\$500.00	SITE PREP-DALTON
		0416PW01	032916	\$275.00	SITE PREP-PATTON
<b>Search Name CENTRAL MN CEMETERY MAINTNANCE</b>				\$775.00	
<b>Search Name CHADER BUSINESS EQUIPMENT</b>					
		0416PD01	IN13876	\$449.00	TRANSCRIPTION KIT-PD
<b>Search Name CHADER BUSINESS EQUIPMENT</b>				\$449.00	
<b>Search Name CHARTER COMMUNICATIONS</b>					
069053	3/30/2016	0316PPD03	835230105017363	\$63.84	TV SERV-PD
<b>Search Name CHARTER COMMUNICATIONS</b>				\$63.84	
<b>Search Name CITI LITES INC</b>					
		0416PW01	050867	\$535.00	LOCATES-STREET LIGHTS
		0416PW01	050930	\$95.00	LOCATES-STREET LIGHTS
<b>Search Name CITI LITES INC</b>				\$630.00	
<b>Search Name CLIMATE AIR INC</b>					
		0416ADM01	37038	\$364.93	HVAC REPAIRS-HALL
		0416ADM01	37076	\$746.07	HVAC REPAIRS-HALL
<b>Search Name CLIMATE AIR INC</b>				\$1,111.00	
<b>Search Name COLONIAL LIFE</b>					
069056	3/30/2016	0316PPD03	3506136-0401525	\$89.10	PAYROLL DEDUCTION-MAR
069056	3/30/2016	0316PPD03	3506136-0401525	\$53.00	PAYROLL DEDUCTION-MAR
<b>Search Name COLONIAL LIFE</b>				\$142.10	
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>					
002797E	3/29/2016	0316PPD03	03-25-2016	\$10,104.75	03/25 FED TAX W/HELD
002797E	3/29/2016	0316PPD03	03-25-2016	\$1,408.47	03/25 FED TAX W/HELD
002797E	3/29/2016	0316PPD03	03-25-2016	\$3,446.36	03/25 EMPLOYER FICA
002797E	3/29/2016	0316PPD03	03-25-2016	\$3,446.36	03/25 EMPLOYEE FICA
002797E	3/29/2016	0316PPD03	03-25-2016	\$1,408.47	03/25 EMPLOYEE MEDICARE
002800E	3/31/2016	0316PPD03	03-31-2016	\$162.00	03/31 FED TAX W/HELD
002800E	3/31/2016	0316PPD03	03-31-2016	\$267.63	03/31 EMPLOYEE FICA
002800E	3/31/2016	0316PPD03	03-31-2016	\$267.63	03/31 EMPLOYER FICA
002800E	3/31/2016	0316PPD03	03-31-2016	\$90.49	03/31 EMPLOYEE MEDICARE
002800E	3/31/2016	0316PPD03	03-31-2016	\$90.49	03/31 EMPLOYER MEDICARE
<b>Search Name EFTPS VOICE RESPONSE SYSTEM</b>				\$20,692.65	
<b>Search Name ELECTION SYSTEMS/SOFTWARE INC</b>					
		0416ADM01	960015	\$1,213.52	LIC FEE/HARDWARE MAINT
<b>Search Name ELECTION SYSTEMS/SOFTWARE INC</b>				\$1,213.52	

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name EMPOWER RETIREMENT</b>					
002795E	3/28/2016	0316PPD03	03-25-2016	\$2,731.38	03/25 PAYROLL DEDUCTION
002794E	3/28/2016	0316PPD03	03-25-2016	\$184.62	03/25 EMPLOYER CONTR TO PENSION-A
002794E	3/28/2016	0316PPD03	03-25-2016	\$1,833.91	03/25 PAYROLL DEDUCTION
<b>Search Name EMPOWER RETIREMENT</b>				\$4,749.91	
<b>Search Name FASTENAL COMPANY</b>					
		0416PW01	MNSAU155881	\$89.99	WORK LIGHT
		0416PW01	MNSAU155882	\$155.46	REPAIRS-PATCHER
<b>Search Name FASTENAL COMPANY</b>				\$245.45	
<b>Search Name FLAGSHIP RECREATION LLC</b>					
		0416PW01	F4307	\$1,042.00	REPAIRS-PLAYGROUND EQUIP
<b>Search Name FLAGSHIP RECREATION LLC</b>				\$1,042.00	
<b>Search Name GATR OF SAUK RAPIDS</b>					
		0416PW01	01P154295	-\$15.50	REPAIRS-MAINT
		0416PW01	01P163410	\$44.57	REPAIRS-PATCHER
		0416FD01	01P164313	\$226.64	REPAIRS-FD #20
		0416PW01	01P165157	\$117.20	REPAIRS-AIR COMPRESSOR
		0416PW01	01P165643	\$115.67	TORQUE WRENCH
		0416PW01	01P166306	\$12.09	REPAIRS-JD
<b>Search Name GATR OF SAUK RAPIDS</b>				\$500.67	
<b>Search Name GOPHER STATE ONE-CALL INC</b>					
		0416PW01	6030693	\$130.50	LOCATES-MAR
<b>Search Name GOPHER STATE ONE-CALL INC</b>				\$130.50	
<b>Search Name GRAINGER, W.W. INC.</b>					
		0416PW01	90604017479	\$208.22	SUPPLIES-PLANTS
<b>Search Name GRAINGER, W.W. INC.</b>				\$208.22	
<b>Search Name GRANITE ELECTRONICS INC</b>					
		0416PD01	153001614-1	\$3,853.40	SIREN REPAIRS-LIGHTNING
<b>Search Name GRANITE ELECTRONICS INC</b>				\$3,853.40	
<b>Search Name HAWKINS WTR TREATMENT GRP INC</b>					
		0416PW01	3853480	\$4,457.20	CHEMICALS
		0416PW01	3853481	\$7,090.03	CHEMICALS
		0416PW01	3853482	\$2,173.28	CHEMICALS
<b>Search Name HAWKINS WTR TREATMENT GRP INC</b>				\$13,720.51	
<b>Search Name HOME DEPOT CRC</b>					
069055	3/30/2016	0316PPD03	W466648948	\$116.91	FLOOR PAINT-FD
<b>Search Name HOME DEPOT CRC</b>				\$116.91	
<b>Search Name HYDRO KLEAN LLC</b>					
		0416PW01	54478	\$1,100.00	REPAIRS-PLANT
<b>Search Name HYDRO KLEAN LLC</b>				\$1,100.00	
<b>Search Name INTEGRA TELECOM</b>					
		0416ADM01	13753039	\$9.80	PHONE SERVICE
		0416ADM01	13753039	\$204.50	PHONE SERVICE
		0416ADM01	13753039	\$38.50	PHONE SERVICE
		0416ADM01	13753039	\$195.65	PHONE SERVICE
		0416ADM01	13753039	\$81.14	PHONE SERVICE

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416ADM01	13753039	\$115.08	PHONE SERVICE
		0416ADM01	13753039	\$115.08	PHONE SERVICE
		0416ADM01	13753039	\$38.38	PHONE SERVICE
		0416ADM01	13753039	\$369.19	PHONE SERVICE
		0416ADM01	13753039	\$195.65	PHONE SERVICE
		0416ADM01	13753039	\$9.80	PHONE SERVICE
		0416ADM01	13753039	\$195.65	PHONE SERVICE
		0416ADM01	13753039	\$78.24	PHONE SERVICE
		0416ADM01	13753039	\$39.12	PHONE SERVICE
		0416ADM01	13753039	\$58.68	PHONE SERVICE
		0416ADM01	13753039	\$38.38	PHONE SERVICE
<b>Search Name INTEGRA TELECOM</b>				<u>\$1,782.84</u>	
<b>Search Name INTELLIGENT WIRELESS MANAGEMEN</b>					
		0416PW01	10133	\$17.00	WIRELESS MANAGEMENT
		0416PD01	10133	\$17.00	WIRELESS MANAGEMENT
		0416PW01	10133	\$17.00	WIRELESS MANAGEMENT
<b>Search Name INTELLIGENT WIRELESS MANAGEMEN</b>				<u>\$51.00</u>	
<b>Search Name INTERNATIONAL CODE COUNCIL</b>					
		0416ADM01	3080355	\$135.00	DUES-CHRISTENSEN
<b>Search Name INTERNATIONAL CODE COUNCIL</b>				<u>\$135.00</u>	
<b>Search Name INTERSTATE ALL BATTERY CTR</b>					
		0416PW01	1922301003831	\$125.45	BATTERY-PATCHER
		0416PW01	1922301003890	\$8.20	BATTERY TESTER
		0416PW01	1922301003903	\$41.90	RADIO BATTERY
		0416PW01	1922301003904	\$180.35	REPAIRS-SWEEPER
<b>Search Name INTERSTATE ALL BATTERY CTR</b>				<u>\$355.90</u>	
<b>Search Name KEEHR, THOMAS</b>					
		0416FD01	032816	\$221.40	MILEAGE-FF 1/HAZMAT TRAINING
<b>Search Name KEEHR, THOMAS</b>				<u>\$221.40</u>	
<b>Search Name KEEPRS INC</b>					
		0416FD01	296324-01	\$0.00	FD UNIFORMS-CHIEF
		0416FD01	296324-02	\$25.98	FD UNIFORMS-CHIEF
		0416FD01	296324-80	-\$83.99	UNIFORMS-FD
		0416FD01	296475-02	\$108.18	FD UNIFORMS-JOHNSON
		0416FD01	298256-02	\$158.18	FD UNIFORMS-FOX
<b>Search Name KEEPRS INC</b>				<u>\$208.35</u>	
<b>Search Name KELLER, NATE</b>					
		0416ADM01	032816	\$63.29	MS4 PERMIT CONF EXP
<b>Search Name KELLER, NATE</b>				<u>\$63.29</u>	
<b>Search Name LAWSON PRODUCTS INC</b>					
		0416PW01	8303996880	\$523.10	SHOP SUPPLIES
		0416PW01	9303974656	\$90.99	SUPPLIES-SHOP
<b>Search Name LAWSON PRODUCTS INC</b>				<u>\$614.09</u>	
<b>Search Name LMC INSURANCE TRUST</b>					
		0416PW01	52256	\$627.00	INS-AMEND PROP
<b>Search Name LMC INSURANCE TRUST</b>				<u>\$627.00</u>	
<b>Search Name LOCATORS &amp; SUPPLIES INC</b>					

**CITY OF SARTELL**  
**Vendor Transactions-Agenda Packet**

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PW01	0243475-IN	\$128.32	PC CENTRAL PARK SUPPLIES
		0416PW01	0243808-IN	\$66.80	SHOP SUPPLIES
		0416PW01	0243822-IN	\$473.81	STREET SUPPLIES
<b>Search Name LOCATORS &amp; SUPPLIES INC</b>				\$668.93	
<b>Search Name LYON, ROBBY L.</b>					
		0416PD01	032416	\$133.68	TASER TRNG EXPENSES
<b>Search Name LYON, ROBBY L.</b>				\$133.68	
<b>Search Name MACQUEEN EQUIPMENT INC</b>					
		0416PW01	2162268	\$66.10	REPAIRS-SWEEPER
<b>Search Name MACQUEEN EQUIPMENT INC</b>				\$66.10	
<b>Search Name MARCO INC</b>					
069054	3/30/2016	0316PPD03	300624343	\$92.00	COPY MACHINE-FD
069054	3/30/2016	0316PPD03	300895463	\$568.64	COPY MACHINE/PRINTERS-HALL
<b>Search Name MARCO INC</b>				\$660.64	
<b>Search Name MARNANTELI S</b>					
		0416PD01	6928-4	\$75.00	GRADE EVENT
<b>Search Name MARNANTELI S</b>				\$75.00	
<b>Search Name MARUDAS PRINT SERVICES</b>					
		0416PD01	1282	\$330.90	ENVELOPES/LETTERHEAD-PD
<b>Search Name MARUDAS PRINT SERVICES</b>				\$330.90	
<b>Search Name MENARDS</b>					
		0416PW01	19144	\$697.38	PINE CONE CENTRAL PARK
<b>Search Name MENARDS</b>				\$697.38	
<b>Search Name MID MINNESOTA HOT MIX INC</b>					
		0416ADM01	2-02174-36FNL	\$17,069.20	SAUK RIVER PARK PRKING LOT
<b>Search Name MID MINNESOTA HOT MIX INC</b>				\$17,069.20	
<b>Search Name MIDSTATE INSPECTION SERV INC</b>					
		0416ADM01	03-2016	\$1,200.00	BLDG INSPECTIONS-MAR
<b>Search Name MIDSTATE INSPECTION SERV INC</b>				\$1,200.00	
<b>Search Name MIDWAY IRON &amp; METAL</b>					
		0416PD01	307118	\$13.28	REPAIRS-SQUADS
<b>Search Name MIDWAY IRON &amp; METAL</b>				\$13.28	
<b>Search Name MIMBACH FLEET SUPPLY</b>					
		0416PW01	116717	\$114.95	HEADLIGHTS
<b>Search Name MIMBACH FLEET SUPPLY</b>				\$114.95	
<b>Search Name MINNESOTA PIPE &amp; EQUIPMENT</b>					
		0416PW01	0352703	\$415.29	REPAIRS-HYDRANTS
<b>Search Name MINNESOTA PIPE &amp; EQUIPMENT</b>				\$415.29	
<b>Search Name MN BOARD OF PEACE OFFICER</b>					
068972	3/28/2016	0316PPD03	BETH	\$90.00	POST BOARD LICENSE-BETH
<b>Search Name MN BOARD OF PEACE OFFICER</b>				\$90.00	
<b>Search Name MN DEPT OF REVENUE</b>					
002796E	3/28/2016	0316PPD03	03-25-2016	\$4,129.20	03/25 STATE TAX W/HELD
002801E	3/30/2016	0316PPD03	03-31-2016	\$104.31	03/31 STATE TAX W/HELD

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
<b>Search Name MN DEPT OF REVENUE</b>				\$4,233.51	
<b>Search Name MN NCPERS GRP LIFE INS-752400</b>					
		0416ADM01	7524416	\$80.00	PAYROLL DEDUCTION-MAR
<b>Search Name MN NCPERS GRP LIFE INS-752400</b>				\$80.00	
<b>Search Name MUSTANG SIGNS &amp; GRAPHICS</b>					
		0416PD01	17533	\$964.00	WRAP-NEW SQUADS
<b>Search Name MUSTANG SIGNS &amp; GRAPHICS</b>				\$964.00	
<b>Search Name MVTL LABORATORIES INC</b>					
		0416PW01	800733	\$129.75	TESTING
		0416PW01	801520	\$129.75	TESTING
<b>Search Name MVTL LABORATORIES INC</b>				\$259.50	
<b>Search Name NEMETH, DARREL INC</b>					
		0416ADM01	03-2016	\$2,434.40	ELEC INSPECTIONS-MAR
<b>Search Name NEMETH, DARREL INC</b>				\$2,434.40	
<b>Search Name O REILLY AUTO PARTS</b>					
		0416FD01	1572-483372	\$11.48	REPAIRS-FD#17
		0416PD01	1572-483373	\$179.91	REPAIRS-SQUADS
<b>Search Name O REILLY AUTO PARTS</b>				\$191.39	
<b>Search Name OFFICE DEPOT INC</b>					
		0416FD01	830590902-001	\$54.29	OFFICE SUPPLIES-FD
		0416ADM01	830590902-001	\$31.67	OFFICE SUPPLIES
		0416ADM01	830833746-001	\$32.78	OFFICE SUPPLIES
<b>Search Name OFFICE DEPOT INC</b>				\$118.74	
<b>Search Name OXYGEN SERVICE COMPANY</b>					
		0416PD01	03340097	\$55.76	CYLINDER RENTAL
		0416FD01	07965741	\$344.56	REPAIRS-FD#20
		0416PD01	07967437	\$21.66	MEDICAL OXYGEN-PD
<b>Search Name OXYGEN SERVICE COMPANY</b>				\$421.98	
<b>Search Name POWERHOUSE OUTDOOR EQUIP INC</b>					
		0416PW01	355434	\$31.16	REPAIRS-TRIMMER
		0416PW01	356221	\$279.96	TOOLS-PARKS
<b>Search Name POWERHOUSE OUTDOOR EQUIP INC</b>				\$311.12	
<b>Search Name PRECISE REFRIGERATION HTG &amp; AC</b>					
		0416FD01	0000064325	\$2,887.00	REPAIRS-FIRE HALL
<b>Search Name PRECISE REFRIGERATION HTG &amp; AC</b>				\$2,887.00	
<b>Search Name PROFESSIONAL OFFICE SERV INC</b>					
		0416ADM01	002466658	\$8.75	POSIBILL VIEW ONLY
		0416ADM01	002466658	\$8.75	POSIBILL VIEW ONLY
<b>Search Name PROFESSIONAL OFFICE SERV INC</b>				\$17.50	
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>					
002799E	3/29/2016	0316PPD03	03-25-2016	\$4,774.09	03/25 EMPLOYEE PERA
002799E	3/29/2016	0316PPD03	03-25-2016	\$3,774.80	03/25 EMPLOYEE PERA
002799E	3/29/2016	0316PPD03	03-25-2016	\$4,355.51	03/25 EMPLOYER PERA
002799E	3/29/2016	0316PPD03	03-25-2016	\$7,161.10	03/25 EMPLOYER PERA
002802E	3/31/2016	0316PPD03	03-31-2016	\$96.26	03/31 EMPLOYEE PERA

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002802E	3/31/2016	0316PPD03	03-31-2016	\$96.26	03/31 EMPLOYER PERA
<b>Search Name PUBLIC EMPLOYEE RETIREMENT ASN</b>				<b>\$20,258.02</b>	
<b>Search Name RASMUSSEN, ANITA</b>					
		0416ADM01	040616	\$294.73	EXP-PLANNING CONF
<b>Search Name RASMUSSEN, ANITA</b>				<b>\$294.73</b>	
<b>Search Name RENGEL PRINTING CO INC</b>					
		0416PD01	88494	\$40.00	BUSINESS CARDS-DAHLSTROM
<b>Search Name RENGEL PRINTING CO INC</b>				<b>\$40.00</b>	
<b>Search Name REPULIC SERVICES #891</b>					
069057	4/4/2016	0416PPD01	0891-000665066	\$33.33	REFUSE SERV-FD
069057	4/4/2016	0416PPD01	0891-000665066	\$176.59	REFUSE SERV-HALL
069057	4/4/2016	0416PPD01	0891-000665066	\$127.86	REFUSE SERV-PLANT
069057	4/4/2016	0416PPD01	0891-000665066	\$217.68	REFUSE SERV-MAINT
069057	4/4/2016	0416PPD01	0891-000665066	\$238.86	REFUSE SERV-PD
<b>Search Name REPULIC SERVICES #891</b>				<b>\$794.32</b>	
<b>Search Name ROYAL TIRE INC</b>					
		0416PW01	301-125124	\$620.00	REPAIRS-PARK VEHICLE
<b>Search Name ROYAL TIRE INC</b>				<b>\$620.00</b>	
<b>Search Name SANITATION SERVICES LLC</b>					
		0416PW01	6523	\$137.93	RESTROOM RENTAL
<b>Search Name SANITATION SERVICES LLC</b>				<b>\$137.93</b>	
<b>Search Name SARTELL HARDWARE HANK</b>					
		0416PW01	67673	\$7.99	SUPPLIES-STREETS
		0416FD01	67920	\$7.99	FD STATION REPAIRS
		0416PW01	67989	\$23.96	SUPPLIES-STREETS
		0416PW01	8001	\$19.99	POTHOLE PATCHING
		0416PW01	8015	\$19.99	POTHOLE PATCHING
		0416PW01	8037	\$2.49	REPAIRS-GARAGE
		0416PW01	95193	\$2.70	SUPPLIES-DOG PARK
		0416PW01	95316	\$5.34	MAILBOX REPAIRS
<b>Search Name SARTELL HARDWARE HANK</b>				<b>\$90.45</b>	
<b>Search Name SARTELL INDPENDENT POLICE ASN</b>					
068971	3/23/2016	0316PPD03	03-2016	\$160.00	PAYROLL DEDUCTION-MAR
<b>Search Name SARTELL INDPENDENT POLICE ASN</b>				<b>\$160.00</b>	
<b>Search Name SARTELL MHP LLC</b>					
		0416ADM01	SUNSET	\$23.50	REIMB-OVERPAY RCPT 27029.1684
<b>Search Name SARTELL MHP LLC</b>				<b>\$23.50</b>	
<b>Search Name SARTELL NEWSLEADER</b>					
		0416FD01	37801	\$45.00	OPEN HOUSE-FF RECRUITMENT
<b>Search Name SARTELL NEWSLEADER</b>				<b>\$45.00</b>	
<b>Search Name SATTLER JR, JAMES R</b>					
		0416FD01	032816	\$125.00	EMPLOYEE RECOGNITION
<b>Search Name SATTLER JR, JAMES R</b>				<b>\$125.00</b>	
<b>Search Name SCHEFERS EXCAVATING INC</b>					
		0416PW01	1065	\$289.71	STREET REPAIRS

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PW01	1065	\$289.72	FORCEMAIN BREAK REPAIRS
<b>Search Name SCHEFERS EXCAVATING INC</b>				\$579.43	
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>					
		0416ADM01	8038535213	\$26.20	OFFICE SUPPLIES
		0416PW01	8038535213	\$77.99	OFFICE SUPPLIES-MAINT
<b>Search Name STAPLES BUSINESS ADVANTAGE</b>				\$104.19	
<b>Search Name STEARNS CNTY AUDITOR-TREASURER</b>					
		0416ADM01	92.56969.0000	\$714.00	OLD TOWER SITE
<b>Search Name STEARNS CNTY AUDITOR-TREASURER</b>				\$714.00	
<b>Search Name STUS GUNSMITHING</b>					
		0416PD01	9641	\$46.99	EQUIP-NEW SQUAD
<b>Search Name STUS GUNSMITHING</b>				\$46.99	
<b>Search Name SUMMIT COMPANIES</b>					
		0416ADM01	1114872	\$34.00	REPAIRS-FIRE EXTINGUISHERS
		0416PD01	1114874	\$144.25	FIRE EXTINGUISHERS-NEW
		0416PD01	1114874	\$97.25	REPAIRS-FIRE EXTINGUISHERS
		0416PW01	1114877	\$106.00	REPAIRS-FIRE EXTINGUISHERS
		0416FD01	1114888	\$112.00	REPAIRS-FIRE EXTINGUISHERS
		0416PW01	1114889	\$104.75	REPAIRS-FIRE EXTINGUISHERS
		0416PW01	1114890	\$364.00	REPAIRS-FIRE EXTINGUISHERS
		0416PW01	1114899	\$122.00	REPAIRS-FIRE EXTINGUISHERS
<b>Search Name SUMMIT COMPANIES</b>				\$1,084.25	
<b>Search Name TASER INTERNATIONAL INC</b>					
		0416PD01	SI1432692	\$253.44	SUPPLIES-PD
<b>Search Name TASER INTERNATIONAL INC</b>				\$253.44	
<b>Search Name THEIS, CATHY</b>					
		0416PD01	7-2016	\$22.50	PROF SERV-PD
<b>Search Name THEIS, CATHY</b>				\$22.50	
<b>Search Name THOMAS TOOL &amp; SUPPLY, INC.</b>					
		0416PW01	400868	\$95.94	TOOLS-PARKS
<b>Search Name THOMAS TOOL &amp; SUPPLY, INC.</b>				\$95.94	
<b>Search Name TOLMAN, KIM</b>					
		0416PW01	243355	\$400.00	PW CLEANING-MAR
		0416PD01	243355	\$560.00	PD CLEANING-MAR
		0416FD01	243355	\$70.00	MAR CLEANING-FD
<b>Search Name TOLMAN, KIM</b>				\$1,030.00	
<b>Search Name TOTAL ADMIN SERVICES CORP</b>					
002798E	3/29/2016	0316PPD03	03-25-2016	\$543.06	03/25 DAYCARE FLEX CONTR
002798E	3/29/2016	0316PPD03	03-25-2016	\$2,440.96	03/25 HSA FLEX CONTR
002798E	3/29/2016	0316PPD03	03-25-2016	\$124.99	03/25 MED FLEX CONTR
<b>Search Name TOTAL ADMIN SERVICES CORP</b>				\$3,109.01	
<b>Search Name TRANS UNION LLC</b>					
		0416PD01	03627750	\$7.84	OFFICER BACKGROUND CHECKS
<b>Search Name TRANS UNION LLC</b>				\$7.84	
<b>Search Name TRAUT WELLS INC</b>					

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0416PW01	285474	\$69.00	TESTING
		0416PW01	285641	\$46.00	TESTING
<b>Search Name TRAUT WELLS INC</b>				\$115.00	
<b>Search Name TRI STATE SURPLUS CO</b>					
		0416PW01	27302	\$768.00	STORAGE SHED-PINE CONE CENTRAL PA
<b>Search Name TRI STATE SURPLUS CO</b>				\$768.00	
<b>Search Name WSB &amp; ASSOCIATES INC</b>					
		0416ADM01	10-02174-050	\$198.00	TH15 INTERCHANGE UTIL CONST
		0416ADM01	1-02174-731	\$3,631.00	2016 GENERAL SERVICES
		0416ADM01	1-02174-880	\$395.00	FERCHE COMM SITE PLAN REVIEW
		0416ADM01	12-02174-510	\$4,316.50	2015 SAFE ROUTES TO SCHOOL
		0416ADM01	13-02174-500	\$599.50	CHAMPION FIELD-WTR/SWR SERV
		0416ADM01	13-02174-500	\$599.50	CHAMPION FIELD-WTR/SWR SERV
		0416ADM01	15-02174-040	\$250.00	GIS MAPPING SERV
		0416ADM01	15-02174-170	\$198.00	PCR & 2 1/2 ST FLOODING
		0416ADM01	15-02174-570	\$6,992.50	PCR RESURFACE 2ND ST TO 15TH ST
		0416ADM01	18-02174-370	\$1,902.50	50TH AVE S-DESIGN
		0416ADM01	2-02174-850	\$513.50	SS RIVER CROSSING
		0416ADM01	2-02174-850	\$513.50	SS RIVER CROSSING
		0416ADM01	2-02174-870	\$17,368.75	4TH AVE S STREET & UTIL
		0416ADM01	3-02174-820	\$1,066.50	CR1-HERITAGE DR & LESAUK UTIL
		0416ADM01	4-02174-810	\$2,158.50	2016 SEAL COAT
		0416ADM01	9-02174-380	\$495.00	FERCHE SPC TRAIL EASEMENTS
<b>Search Name WSB &amp; ASSOCIATES INC</b>				\$41,198.25	
<b>Search Name XCEL ENERGY</b>					
		0416ADM01	494457681	\$537.30	GAS-FD
		0416ADM01	494457681	\$79.94	PARKS
		0416ADM01	494457681	\$356.87	TRAFFIC SIGNS/FLASH LITES
		0416ADM01	494457681	\$155.26	PCRS READER BOARD
		0416ADM01	494457681	\$452.61	GAS-PD
		0416ADM01	494457681	\$591.26	ELEC-PD
		0416ADM01	494457681	\$1,830.91	GAS-PLANT
		0416ADM01	494457681	\$6,353.08	ELEC-PLANTS
		0416ADM01	494457681	\$3,425.93	LIFT STATIONS/FLOW METERS
		0416ADM01	494457681	\$462.99	GAS-HALL
		0416ADM01	494457681	\$218.79	DISTRIBUTION
		0416ADM01	494457681	\$801.13	ELEC-HALL
		0416ADM01	494457681	\$516.11	SKATING RINKS
		0416ADM01	494457681	\$26.37	WELCOME SIGNS
		0416ADM01	494457681	\$327.59	STREET LIGHTS
		0416ADM01	494457681	\$1,591.58	GAS-MAINT
		0416ADM01	494457681	\$1,354.48	ELEC-MAINT
		0416ADM01	494457681	\$245.18	CIVIL DEFENSE
		0416ADM01	494457681	\$320.49	ELEC-FD
		0416ADM01	494457681	-\$26.70	WELLS/PUMPS
<b>Search Name XCEL ENERGY</b>				\$19,621.17	
				\$209,164.95	

CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2016

Mayor \_\_\_\_\_ Attest: Administrator \_\_\_\_\_

FUND Descr	Dr/Cr Amt
GENERAL	\$111,335.18
YOUTH PROGRAMS	\$75.00
BEAUTIFICATION	\$181.63
CEMETERY FUND	\$775.00
PARK DISTRICT 1	\$17,069.20
PUBLIC IMPROVEMENT REVOLVING	\$1,759.50
PD EQUIPMENT FUND	\$1,010.99
EMERGENCY MANAGEMENT FUND	\$3,853.40
STREET FUND	\$6,475.00
PINECONE ROAD 2015 PROJECT	\$6,992.50
4TH/50TH CAPITAL PROJECT	\$19,271.25
WATER FUND	\$30,995.63
SEWER FUND	\$9,172.67
STORMWATER FUND	\$198.00
	\$209,164.95

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Administration</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>6f</b>
Agenda Section: <b>Consent</b>	Item: <b>Calling Special Meeting</b>	
<p><b>RECOMMENDATION:</b> Call Special Meeting on April 25, 2016 at 5 pm</p> <p><b>BACKGROUND:</b> The Council authorized a landscaping committee to bring back recommendations for Council consideration. The committee has met twice and will meet again in April. They request a special meeting with the City Council to review and discuss options on April 25<sup>th</sup> at 5:00 pm.</p> <p><b>BUDGET/FISCAL IMPACT:</b> Cost estimates not yet determined but will be provided as part of April 25<sup>th</sup> discussion.</p> <p><b>ATTACHMENTS:</b> None.</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Consent agenda approval serves as approval of the special meeting. If item is removed from Consent, separate motion is requested approving special meeting.</p>		

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Public Works Department</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>6g</b>
Agenda Section: <b>Consent</b>	Item: <b>Budgeted Utility Upgrades</b>	
<p><b>RECOMMENDATION:</b> Approval of water tower mixers and lift station #8 upgrades as budgeted for 2016.</p> <p><b>BACKGROUND:</b> Attached are the quotes for Lift Station #8 upgrades totaling \$45,145 (budgeted amount is \$50,000) and Water tower mixers totaling \$45,055 (budgeted amount is \$60,000).</p> <p><b>BUDGET/FISCAL IMPACT:</b> No budget impacts – both projects are below budgeted utility funds. Lift Station #8 project will come from sewer utility fund and water tower mixers from water utility fund.</p> <p><b>ATTACHMENTS:</b> Water and sewer upgrade quotes</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Consent agenda approval serves as approval of the recommended budgeted expenditures. If item is removed from Consent, separate motion is requested approving expenditures.</p>		

3/28/16

**Lift Station #8 Budgeted Upgrades :**

**Minnesota Pump – 2 Pumps,Safety Grates \$15,971.00**

**Total Control Systems – Control Panel \$26,674.00**

**Design Electric – Panel Install \$2,500.00**

**Total \$45,145.00**



1 CANNON ST W  
 DUNDAS, MN 55019  
 Phone: 507-645-8004  
 email: info@minnesotapumpworks.com

# Estimate

Date	Estimate No.
3/24/2016	6156

Name/Address
City of Sartell Atth: John Kothenbeutel 125 Pinecone Rd North Sartell, MN 56377

<b>Project</b>
LS 8 Pumps & Grates

Description	Qty	Rate	Total
MINNESOTA PUMP WORKS IS PLEASED TO OFFER THIS QUOTE TO REPLACE THE PUMPS AT YOUR LIFT STATION #8. WE ARE ALSO INCLUDING INSTALLATION OF NEW SAFETY GRATES IN THE EXISTING ACCESS COVER.			
ABS PUMPS XFP100E-CB1.5 PE56/4 7.5HP, 230/3, 49' CORD, 4" DISCHARGE **RE-USE EXISTING BRACKET/GUIDE RAIL SYSTEM	2	6,506.00	13,012.00
ABS SEAL LEAK/OVER TEMP RELAY, DIN RAIL MOUNTED, CA462 110/230V-AC	2	331.00	662.00
ALUMINUM RETRO GRATING FALL THRU PREVENTION SYSTEM TO FIT IN EXISTING ACCESS COVER	2	396.00	792.00
MISCELLANEOUS SUPPLIES/HARDWARE	1	150.00	150.00
ON-SITE SERVICE LABOR	6	100.00	600.00
SERVICE DRIVE TIME	4.5	100.00	450.00
SERVICE TRUCK MILEAGE	244	1.25	305.00
FREIGHT: FOB FACTORY LEAD-TIME: PUMPS ARE STOCK IN DUNDAS, GRATING 2-3 WEEKS			
THANK YOU, JENNY - JENNYB@MINNESOTAPUMPWORKS.COM 507-645-8004			
CC: JOE RUBBELKE - JOER@MINNESOTAPUMPWORKS.COM 612-817-6521			

PRICING IS VALID FOR 30 DAYS AND DOES NOT INCLUDE FREIGHT CHARGES

<b>Total</b>	<b>\$15,971.00</b>
--------------	--------------------



Total Control Systems, Inc  
38841 Nyman Drive NE  
PO Box 40  
Stanchfield, MN 55080-0040  
Phone 320-396-4442 / Fax 320-396-4443

March 23, 2016

To: John Kothenbuetal (#1).

Re: SLS 8 Lift station Panel.

**Total Control Systems, Inc. (TC S)** proposes to furnish (only) equipment in accordance to the project plans and specifications to meet the full functional intent of the specifications that were received.

Lift station control panel for 240 1 phase service 230volt 3 phase 7.5 hp pumps duplex

- Including:
- Main breaker 100 amp (SE rating) 50KAIC
  - Generator breaker 100 amp with interlock
  - NEMA 3R 2 door stainless steel enclosure 48 x 60 x 12
  - Inner doors
  - Enclosure SS legs and skirts with louvers
  - Enclosure fans SS louvers and thermostat
  - Incoming power terminal block
  - Pump circuit breakers 50 amp
  - Control circuit breakers
  - Hand-Off-Auto switches, oil tight, 30 mm
  - Pushbutton switches, oil tight 30mm
  - Lamps, LED, oil tight, 30mm
  - Condensation heater/fans, 400 watt
  - Exhaust fan with SS hoods and thermostat
  - ABB VFD ACQ550 15 hp
  - Power monitor
  - Intrinsic barriers
  - Display Terminal 6" color
  - Lightning arrestor (TVSS) 25KVA
  - Relays
  - GFI receptacle rated at 15 amps
  - External alarm strobe
  - Generator Receptacle (reuse)
  - Control power TVSS
  - Radio, MDS SD4 (reuse)
  - Lightning arrestor RF
  - RF cable and connectors
  - Antenna, Gold anodized (reuse)
  - Uninterruptible power supply (UPS)
  - Radio power supply
  - Allen-Bradley Micrologix 1400 and cards
  - Backup controller
  - Elapsed time meters (2)
  - RTU outlet

Floats (2)  
Float wire mount with anchor  
Submersible transmitter KPSI (reuse)  
Door switch (Security)  
Documentation  
Master PLC program modifications  
SCADA software and screen additions  
Reports  
Master alarm dialer programming  
Programming, training  
Existing SCADA PLC modifications  
Testing and commissioning

Price for the Liftstation 8 control panel package: **\$26,674.00 lump sum.**

Does **not** include:

Sales Tax, City to supply tax exempt number  
Hand holes  
Meter sockets/Cold sequence disconnects  
Grounding materials  
Underground warning tape  
Installation of panel  
Conduit  
Permits  
Antenna Poles  
Demolition  
Any wire external to panel

- We acknowledge receipt of Addendum No. .
- Terms are Net 30 days from invoice date. No retainage allowed. A 1.5% charge per month added to any past due balance. Price may be dependent on past credit history.
- This quote/proposal valid for 60 days.
- Work to commence after receipt of an acceptable written purchase order acknowledging acceptance of our terms.
- F.O.B. job-site.
- Start-up service/training, documentation and equipment adjustment is included as specified.
- TCSI does not accept any liquidated damages.
- ALL PANELS FURNISHED BY TCS WILL HAVE A UL 508 SERIALIZED OR UL698A ENCLOSED INDUSTRIAL CONTROL PANEL RELATING TO HAZARDOUS LOCATIONS WITH INTRINSICALLY SAFE CIRCUIT EXTENSIONS LABEL, AS REQUIRED.

If you have any questions regarding our proposal, please contact our office. We look forward to working with you on this project.

Sincerely,  
**TOTAL CONTROL SYSTEMS, INC.**

Al Doberstein

AD/lb

3/10/16

Mary,

Here are the quotes for the water tower mixers we have budgeted for this year.

<b>3 Mixers (East,North,Huntington Tower)</b>	<b>\$32,100.00</b>
<b>Electrical</b>	<b>\$7,740.00</b>
<b>Scada Programming</b>	<b>\$2615.00</b>
<b>Cleaning (East Tower Only)</b>	<b><u>\$2600.00</u></b>
<b>Total</b>	<b>\$45,055.00</b>

**2016 Budget \$60,000.00**



**KLM ENGINEERING, INC.**

P.O. Box 897 · 3394 Lake Elmo Ave. N. · Lake Elmo, MN 55042  
(651) 773-5111 · Fax (651) 773-5222

February 23, 2016

**By Email Only**

Mr. John Kothenbeutel  
Assistant Public Works Director  
City of Sartell  
125 Pinecone Road North  
Sartell, Minnesota 56377-0140

**RE: Proposal to Provide and install three (3) New GridBee GS-9 Mixers and provide SCADA control boxes for the City of Sartell.**

Dear Mr. Kothenbeutel:

Thank you for the opportunity to submit this proposal to provide and install 3 new GridBee GS-9-120v Electric Mixers for the City of Sartell. The mixers will be installed in the following towers: East Tower, North Tower and Huntington Tower.

**Scope of Work**

KLM will provide three (3) GridBee GS-9-120v Electric Mixers and provide SCADA control boxes for the electrician to install.

KLM Engineering, Inc. will submit the documentation on behalf of the City of Sartell as required by the Minnesota Department of Health for the mixer installation. When KLM receives the documentation from the MDH, we will forward a copy to the City of Sartell for your records.

The City of Sartell needs to exchange a minimum of 15% of the water in the tower for the mixer to be effective. If the tower exchange rate is less than 15%, additional mixers may be needed.

**A licensed electrician will be required to complete the electrical installation. The electrical installation fees are not included in the mixer fees.**

**Mixer Fees**

The fee for installing three GS-9 mixers and provide SCADA control boxes is \$11,000.00 each. Total fees for three mixers and SCADA control boxes is \$33,000.00

City of Sartell discount for purchasing three mixers in one order is \$ (900.00)

Total for three GS-9 Mixers and SCADA control boxes \$32,100.00

**Owner's Responsibilities**

The Owner's personnel shall be responsible for:

- Providing access to the towers for installation
- Providing access to the towers for the electrician to complete the wiring

**Agreement**

This agreement, between the City of Sartell and KLM Engineering, Inc. of Lake Elmo, Minnesota is accepted by:

City of Sartell,

(Name) (Title) Minnesota

(Date)



Sales Manager KLM Engineering, Inc.  
io, Minnesota

February 23, 2016

(Date)

**KLM Engineering, Inc.**

Dewey Prinzing  
Sales Manager  
651-773-5111

We look forward to working with you.  
Enclosure: GridBee GS-9 brochure

Proposal 2016/City of Sartell Mixers

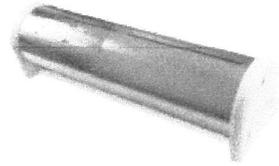
# GridBee®

## GridBee GS-9 Submersible Mixer

GridBee GS-9 submersible mixer thoroughly mixes potable water storage tanks of a wide size range - especially the bottom three feet, the most critical part of the tank. Economical to purchase and operate, the electric GS-9 is easily installed by lowering through any 12" or larger tank hatch. There is no need to enter or drain the tank.

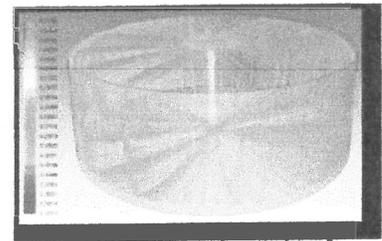
### Features & benefits of the GS-9 submersible mixer:

- Eliminate ice damage to tanks in cold climates
- Provide uniform water age and disinfectant distribution
- Prevent stagnation, thermal stratification, and short-circuiting
- Reduce nitrification in chloraminated systems
- Use less disinfectant and produce fewer disinfection byproducts
- Thoroughly mixes entire tank, including floor and walls where bacteria builds up
- Low power consumption
- Low-impact feet and endcaps will not damage interior tank coatings
- Optional NEMA 4X control box with SCADA monitoring
- Compatible with disinfectant boost and THM removal systems
- Suspension kit included to keep mixer off tank floor if desired



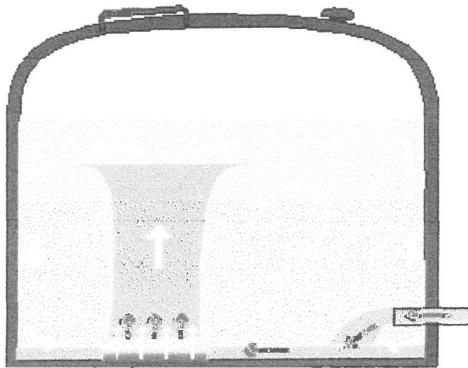
### Specifications:

- Dimensions: 24 inches (62 cm) long, 11.5 inches (30 cm) diameter
- Weight: 60 pounds (28 kg); shipping weight 100 pounds (46 kg)
- 120v standard; 240v option available
- Five year parts and labor warranty

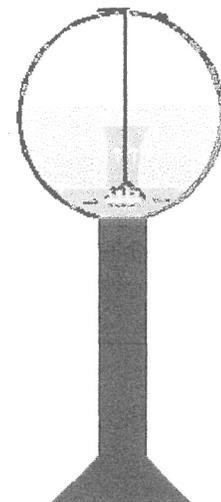


CFD Modeling Available for Your Tank!

Medora Corporation's potable water products are certified to NSF/ANSI Standard 61, and NSF/ANSI 372 for lead-free content. Learn more at [www.medoraco.com/std61](http://www.medoraco.com/std61).



GridBee GS Mixers thoroughly mix the entire tank volume from the floor to the water surface. The result is consistent disinfectant residual, uniform temperature, and uniform water age throughout the tank.





Total Control Systems, Inc  
38841 Nyman Drive NE  
PO Box 40  
Stanchfield, MN 55080-0040  
Phone 320-396-4442 / Fax 320-396-4443

March 10, 2016

To: John K (#1) Re: Sartell, MN –Tower Mixer Additions.

---

**Total Control Systems, Inc. (TC S)** proposes to furnish (only) equipment in accordance to the project plans and specifications to meet the full functional intent of the specifications that were received. The quote is to provide materials and labor to add mixer control and monitoring to the three water towers.

Including:

- Control Relays (3)
- Current Monitor Relays (3)
- Terminals and wire
- Installation of above equipment in RTU
- Tower RTU PLC programming
- Master PLC programming
- SCADA system screen additions.
- Dialer alarm programming.

Price for the Mixer control: **\$ 2615.00 Lump sum.**

Does **not** include:

- Starters for mixers
- Wiring external to RTU panels at towers

- We acknowledge receipt of Addendum No. .
- Terms are Net 30 days from invoice date. No retainage allowed. A 1.5% charge per month added to any past due balance. Price may be dependent on past credit history.
- This quote/proposal valid for 60 days.
- Work to commence after receipt of an acceptable written purchase order acknowledging acceptance of our and specification contract terms.
- F.O.B. job-site.
- Start-up service/training, documentation and equipment adjustment is included as specified.

**RE: Tower Painting Budget**

Dewey Prinzing [DPrinzing@klmengineering.com]

Sent: Monday, March 07, 2016 1:05 PM

To: John Kothenbeutel

John,

We can discuss this when you are available if you would like. Our cost estimate for the reconditioning of the Huntington Tank is 769,473 in today's dollars. There are some upgrades such as stainless steel bowl drain, bowl manway for egress, ventilation manways on the roof and a pressure style vent finial etc.



After reviewing the interior photos of the towers, we may only need to clean the east tower. We can do a dry tank cleanout for \$2,600 if you would like. Let me know if you would like a proposal for that.

Let me know if you need anything else or would like to discuss.

Thank you,

Dewey Prinzing  
Sales Manager  
KLM Engineering, Inc.  
651-773-5111  
www.klmengineering.com

**From:** John Kothenbeutel [mailto:john@sartellmn.com]  
**Sent:** Monday, March 07, 2016 6:55 AM  
**To:** Dewey Prinzing <DPrinzing@klmengineering.com>  
**Subject:** Tower Painting Budget

Dewey

My tower painting budget is : East Tank 2018 \$350,000.00  
Huntington Tank 2020 \$350,000.00

We can flip the order if needed but what are your thoughts on the dollar amounts ?

John Kothenbeutel

City of Sartell

Assistant Public Works Director

(320)258-7339 Office

(320)267-0037 Cell

**Battcher & Aero Electrical Const. Inc.**

PO Box 303  
304 West Alden Street  
Arlington, MN 55307  
USA

Voice: 507-964-2216  
Fax: 507-964-5192

**QUOTATION**

Quote Number: 414  
Quote Date: Mar 9, 2016  
Page: 1

City of Sartell  
125 Pinecone Road North  
PO Box 140  
Sartell, MN 56377

Customer ID	Good Thru	Payment Terms	Sales Rep
1025	4/8/16	Net 30 Days	

Description	Amount
#1 East Tower	
Wire mixer only Total Price	2,140.00
New underground if existing conduit doesn't work (about 50') Add	950.00
New conduit up tank if existing conduit doesn't work Add	1,150.00
#2 North Tower	
Same as East Tower	
#3 Huntington Tower	
Wire mixer only using existing wire but rewire top of tower for new mixer Total Price	1,260.00
*Note Owner is responsible for SCADA modifications if necessary	

*\* EAST  
\$ 3240.00  
\* NORTH  
\$ 3240.00  
\* HUNTINGTON  
\$ 1260.00  
\* 7,740.00*

Subtotal	<i>[Signature]</i>
Sales Tax	<i>[Signature]</i>
<b>TOTAL</b>	<i>[Signature]</i>

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Public Works Department</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>6h</b>
Agenda Section: <b>Consent</b>	Item: <b>Native Planting Maintenance</b>	
<p><b>RECOMMENDATION:</b> Approval of Prairie Restorations maintenance contract for 2016.</p> <p><b>BACKGROUND:</b> The City budgets annually for professional maintenance of our native planting areas using Beautification Fund 221. The attached quotes are well within your Beautification Fund 2016 budget.</p> <p><b>BUDGET/FISCAL IMPACT:</b> No budget impacts – quotes are below budget and will be paid from Beautification Fund 221.</p> <p><b>ATTACHMENTS:</b> Contract quotes.</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Consent agenda approval serves as approval of the recommended budgeted contracts. If item is removed from Consent, separate motion is requested approving contracts.</p>		

# Prairie Restorations, Inc.

www.prairieresto.com

March 20, 2016

City of Sartell  
Attn: Brad Borders  
125 Pine Cone Rd, PO Box 140  
Sartell, MN 56377

Re: City Hall & Celebration Park

Dear Brad,

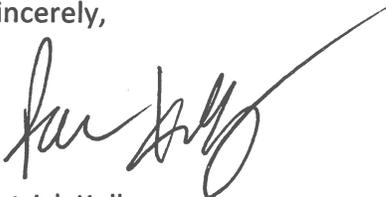
Prairie Restorations, Inc. thanks you for your continued work restoring and maintaining your native plant community. Since 1977 PRI has provided unsurpassed ecological restoration and land management services using the highest quality products. Our goal is to ensure that your native landscape reaches and sustains its full ecological and aesthetic potential. Using our proven tools and techniques to achieve your goals, PRI looks forward to working with you to fulfill your land management needs in 2016.

We pride ourselves in providing services that are ecologically sound, cost efficient and appropriate to your native landscape. Our recommendations for the upcoming growing season are:

- **INTEGRATED PLANT MANAGEMENT** during the growing season is vital to the health and stability of all natural areas, including turf grass, pasture, forest and prairie. Our land managers have the expertise and tools to make effective use of procedures that will eradicate unwanted species using hands-on manual or mechanical cuttings and spot herbicide applications.

If you would like us to implement the services recommended above, sign the enclosed contract and return it in the envelope provided. If you have any questions, please do not hesitate to contact me at 763-631-9439 or [pkelly@prairieresto.com](mailto:pkelly@prairieresto.com).

Sincerely,



Patrick Kelly  
Land Management Coordinator  
Prairie Restorations, Inc.



[facebook.com/prairieresto](https://facebook.com/prairieresto)



[twitter.com/prairieresto](https://twitter.com/prairieresto)

# PRAIRIE RESTORATIONS, INC.

## 2016 MANAGEMENT CONTRACT

MANAGEMENT SERVICES:	SEASON	COST
DORMANT MOW	N/A	\$0.00
PRESCRIBED BURN	N/A	\$0.00
INTEGRATED PLANT MANAGEMENT	Growing Season	
Visit 1		\$250.00
Visit 2		\$500.00
Visit 3		\$500.00
<b>TOTAL</b>		<b>\$1,250.00</b>

Please Check One:

- Yes, I give Prairie Restorations, Inc. permission to conduct basic management services as recommended on accompanying proposal.
- No, I do not wish to have Prairie Restorations, Inc. conduct any of the management services recommended on the enclosed proposal at this time.

**Contact Person:** Bradley Borders

**Phone Number:** Day: \_\_\_\_\_ Cell: 320-267-0065

**E-mail Address:** [brad@sartellmn.com](mailto:brad@sartellmn.com)

\*PRI respects your privacy; this information is for internal use only and will not be released.

**Would you like to receive future prairie management contracts electronically?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project/client name:** Sartell, City of - City Hall

**Address:** Attn: Brad Borders  
125 Pine Cone Road, P.O. Box 140  
Sartell, MN 56377

Loc: PRI

 [facebook.com/prairieresto](https://facebook.com/prairieresto)

 [twitter.com/prairieresto](https://twitter.com/prairieresto)

# PRAIRIE RESTORATIONS, INC.

## 2016 MANAGEMENT CONTRACT

MANAGEMENT SERVICES:	SEASON	COST
DORMANT MOW	N/A	\$0.00
PRESCRIBED BURN	N/A	\$0.00
INTEGRATED PLANT MANAGEMENT	Growing Season	
Visit 1		\$500.00
Visit 2		\$250.00
<b>TOTAL</b>		<b>\$750.00</b>

Please Check One:

Yes, I give Prairie Restorations, Inc. permission to conduct basic management services as recommended on accompanying proposal.

No, I do not wish to have Prairie Restorations, Inc. conduct any of the management services recommended on the enclosed proposal at this time.

**Contact Person:** Bradley Borders

**Phone Number: Day:** \_\_\_\_\_ **Cell:** 320-267-0065

**E-mail Address:** brad@sartellmn.com

\*PRI respects your privacy; this information is for internal use only and will not be released.

**Would you like to receive future prairie management contracts electronically?**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project/client name:** Sartell, City of-Celebration Park

**Address:** Attn: Bradley Borders  
125 Pine Cone Road, P.O. Box 140  
Sartell, MN 56377

Loc: PRI

 [facebook.com/prairieresto](https://facebook.com/prairieresto)

 [twitter.com/prairieresto](https://twitter.com/prairieresto)

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Administration</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>6i</b>
Agenda Section: <b>Consent</b>	Item: <b>Election Equipment</b>	
<p><b>RECOMMENDATION:</b> Approval of budgeted M100 Vote Tabulator.</p> <p><b>BACKGROUND:</b> The City has budgeted for election equipment in 2016 and the Deputy Clerk recommends proceeding with the addition of one vote tabulator. The cost is \$4,935 which is below the budgeted \$9,000 we had for two items from the Technology Fund.</p> <p><b>BUDGET/FISCAL IMPACT:</b> No budget impacts – recommendation is below budget and will be paid from Technology Fund.</p> <p><b>ATTACHMENTS:</b> None.</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Consent agenda approval serves as approval of the recommended purchase. If item is removed from Consent, separate motion is requested approving purchase.</p>		

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Administration/Engineering</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>6j</b>
Agenda Section: <b>Consent</b>	Item: <b>Koishiol/Val Smith Park Survey Proposal</b>	

**RECOMMENDATION:** Authorize WSB & Associates to place property pins at the four corners of the Koshiol parcel at an estimated cost of \$1,000.

**BOARD/COMMISSION/COMMITTEE RECOMMENDATION:** None

**PREVIOUS COUNCIL ACTION:** None

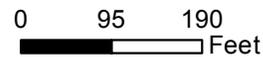
**BACKGROUND:**

The property was purchased without boundary markers and staff is recommending that the four corners of the parcel be located and monuments placed to clearly mark the boundaries of the property.

**BUDGET/FISCAL IMPACT:** \$1,000 from Park Funds

**ATTACHMENTS:** Figure

**COUNCIL ACTION REQUESTED:** 1.) Motion to approve funds to place boundary markers.



City of Sartell

x- Locate property corners and place monument

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Engineering/Administration</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>8a</b>
Agenda Section: <b>Old Business</b>	Item: <b>CR 1 – Main Lift Station Forcemain Improvements</b>	
<p><b>RECOMMENDATION:</b> Staff recommends approving the funds to make the forcemain connection necessary to provide a backup up pipe from the Main Lift Station to the Heim Bridge at a cost not to exceed \$90,000.</p> <p><b>BOARD/COMMISSION/COMMITTEE RECOMMENDATION:</b> None</p> <p><b>PREVIOUS COUNCIL ACTION:</b> None</p> <p><b>BACKGROUND:</b>            The main lift station forcemain which pumps approximately 1.5 million gallons per day of sewage from Sartell to the St. Cloud sewage collection system broke on March 1, 2016. The break was approximately 20’ from the previous break which occurred 4-5 years ago. The repair work required the closure of CR 1 from CR 120 to 9<sup>th</sup> Avenue N in St. Cloud for approximately 10 hours. The repair costs are not fully known at this time but are expected to exceed \$75,000. As with the previous break sewage leaked into the Mississippi River.</p> <p>The proposed connection of the currently unused forcemain will provide a backup pipe to use in the event of another break. This redundancy will reduce or eliminate the potential discharge of sewage into the river. In addition if the pipe does break in the future a repair would not have to be completed during the winter months and will significantly reduce the cost of the repair by being able to bypass pump with the redundant pipe.</p> <p>We have requested quotes from three (3) contractors; however one contractor has requested that we expose the existing pipes to determine if the connection can be completed as anticipated. Staff believes this is a good idea and has authorized RL Larson Contracting to expose the pipes for assessment. We will share this information with the other two contractors providing the city with quotes so they may better evaluate the cost to complete the work.</p> <p><b>BUDGET/FISCAL IMPACT:</b> Estimated Costs \$90,000 from Sewer Funds</p> <p><b>ATTACHMENTS:</b> Photographs of Repairs</p> <p><b>COUNCIL ACTION REQUESTED:</b> Authorization to accept the most favorable quote at a cost not to exceed \$90,000 and proceed with the repair as soon as possible. If the cost is expected to exceed \$90,000 will bring this issue back to the council.</p>		



**Pipe broken longitudinally (top)**



**The main lift station can only be shut down for approximately 60-90 minutes. Pumping is required to prevent sewage from backing up into homes.**



**When main lift station is pumped down, the trench fills with sewage and the trench must then be pumped out to allow work to continue.**



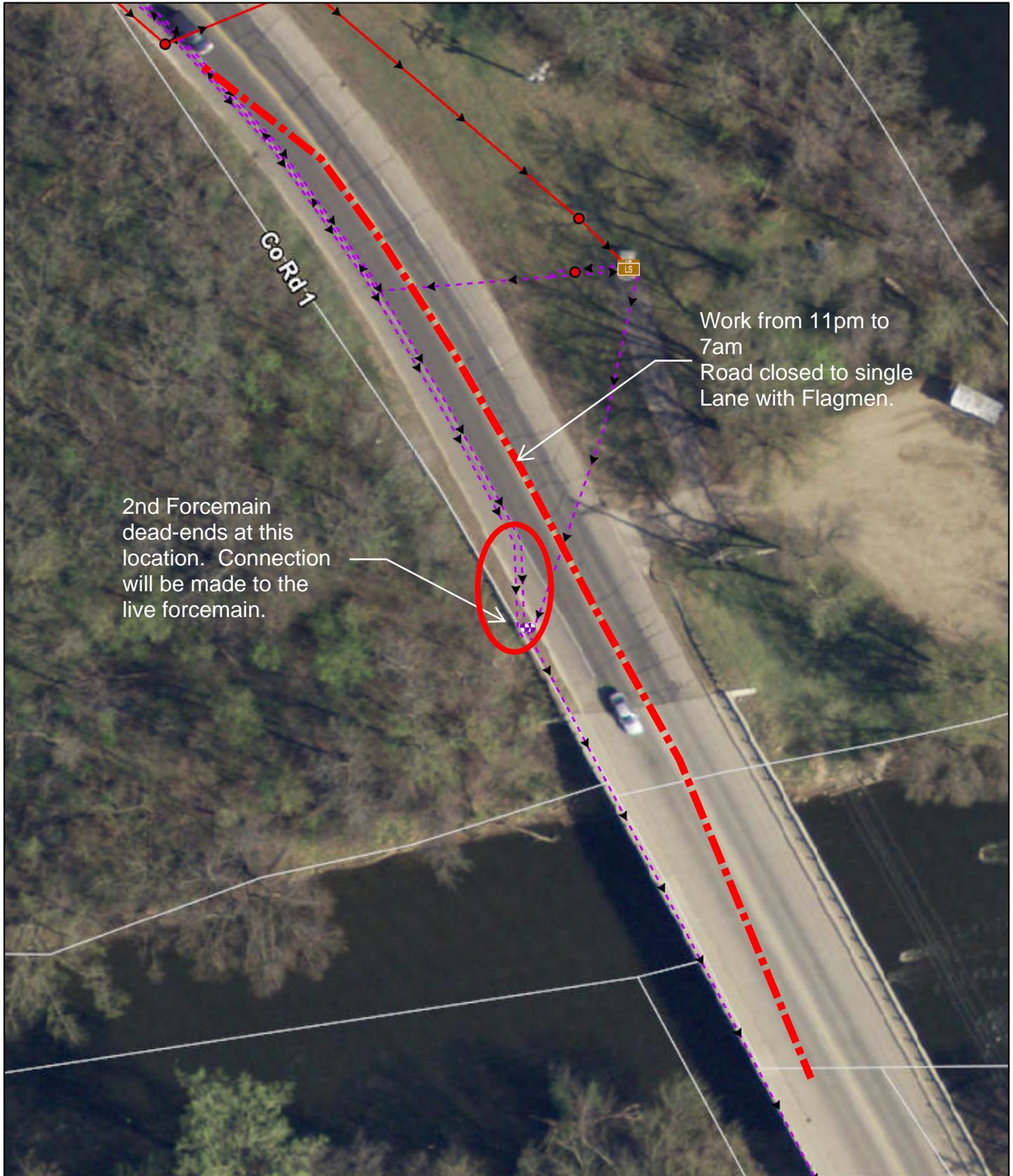
**Broken pipe must be cut out to allow the replacement pipe to be installed.**



**In between lift station pumping and trench dewatering the workers must rush to make the necessary repairs.**

# Forcemain Connection

April 6, 2016



City of Sartell

- |                                 |                                   |
|---------------------------------|-----------------------------------|
| ● Sewer Clean Outs              | <b>Sewer Gravity Mains</b>        |
| ○ Air Release                   | — Abandoned Sanitary Gravity Main |
| ● Sewer Manholes                | — Sanitary Gravity Main           |
| <b>Sewer Network Structures</b> | <b>Sewer Pressurized Mains</b>    |
| ● Flushing Station              | - - Abandoned Forcemain           |
| LS Lift Station                 | - - Forcemain                     |
| ● Sewer System Valves           | — Sewer Lateral Lines             |

0 20 40  
Feet



Map Powered by DataLink  
from WSB & Associates

# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Engineering/Administration</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>8b</b>
Agenda Section: <b>Old Business</b>	Item: <b>50<sup>th</sup>/4<sup>th</sup> Avenue Extension and Reconstruction Environmental Assessment</b>	
<p><b>RECOMMENDATION:</b> Approved the 50<sup>th</sup> Avenue/4<sup>th</sup> Avenue Environmental Assessment Reevaluation.</p> <p><b>BOARD/COMMISSION/COMMITTEE RECOMMENDATION:</b> Planning Commission unanimously recommended the approval of the EA Update.</p> <p><b>PREVIOUS COUNCIL ACTION:</b> The council approved the original EA in 2009.</p> <p><b>BACKGROUND:</b> Environmental assessments are valid for a period of 5-years since the last work was done on projects included in the EA. The update is required to utilize the federal funding for both the Right-of-Way acquisition and construction of the proposed roadway improvements from Heritage Drive to 4<sup>th</sup> Street S.</p> <p>See attached memo.</p> <p><b>BUDGET/FISCAL IMPACT:</b> None</p> <p><b>ATTACHMENTS:</b> Memo and Figure.</p> <p><b>COUNCIL ACTION REQUESTED:</b> Motion to approve the EA Reevaluation.</p>		



## **Memorandum**

**To:** *Sartell City Council*

**From:** *Scott Mareck, Senior Transportation Planner, WSB & Associates*

**Date:** *April 11, 2016*

**Re:** *Sartell 50<sup>th</sup> Avenue/4<sup>th</sup> Avenue EA Reevaluation for Construction  
WSB Project No.: 2712-53*

---

### **2009 EA/EAW and Previous Construction**

In 2009, an Environmental Assessment (EA)/Environmental Assessment Worksheet (EAW) was completed and approved for planned improvements along the entire 50<sup>th</sup> Avenue corridor from Stearns CSAH 120 to Stearns CSAH 133. Since 2009, the City has reconstructed and realigned 50<sup>th</sup> Avenue (now Leander Avenue) from CSAH 120 to approximately 1,200 feet north of 23<sup>rd</sup> Street South. This portion of 50<sup>th</sup> Avenue/Leander Avenue was realigned to connect directly to the intersection of Stearns CR 134/CSAH 120. Since 2009, the City has also constructed three (3) new roundabouts along 50<sup>th</sup> Avenue/Leander Avenue at CR 134/CSAH 120, 23<sup>rd</sup> Street South and Heritage Road/Roberts Road.

### **Current Programmed Project**

The City is currently preparing for 2017 construction of a new 50<sup>th</sup> Avenue roadway connection between Heritage Drive and 4<sup>th</sup> Street South, funded partially with federal funding through the St. Cloud APO. This project will include a new alignment roadway from the Heritage Drive roundabout to the existing terminus of 4<sup>th</sup> Avenue South. 4<sup>th</sup> Avenue South will also be reconstructed from its existing southerly terminus to 4<sup>th</sup> Street South. This entire stretch of roadway will include a 3-lane design, including one thru lane in each direction and a continuous center turn lane. A new multiuse trail and sidewalk will also be included through the entire project limits.

### **Basis for 2009 EA Reevaluation**

Due to the passage of time and the involvement of federal funds for this project, it is required to update the 2009 Environmental Assessment (EA). A reevaluation of the EA with respect to right of way impacts has been completed and approved and right-of-way acquisition is currently underway. The purpose and focus of the presentation at the April 11<sup>th</sup> City Council meeting will be to summarize findings of a separate EA reevaluation that has recently been completed with respect to construction impacts associated with the project (see attached map of EA Reevaluation for Construction project area).

### **Summary of EA Reevaluation for Construction**

Based on the construction impacts of this project and changes in environmental requirements since the issuance of the FONSI in 2009, mitigation remains limited to wetland impacts and water pollution/stormwater impacts, as was also concluded in the 2009 EA/EAW.

#### Summary of Wetland Mitigation

Wetland impacts resulting from the proposed roadway improvements are anticipated to be mitigated through the MN Board of Water and Soil Resources Public Road Replacement Program at a ratio of 2:1. Remaining impacts associated with trail and sidewalk improvements are anticipated to be mitigated through the purchase of wetland credits from an approved wetland bank at a ratio of 2:1. At a 2:1 replacement ratio, this project will require a total of 3.64 acres of replacement wetland credit.

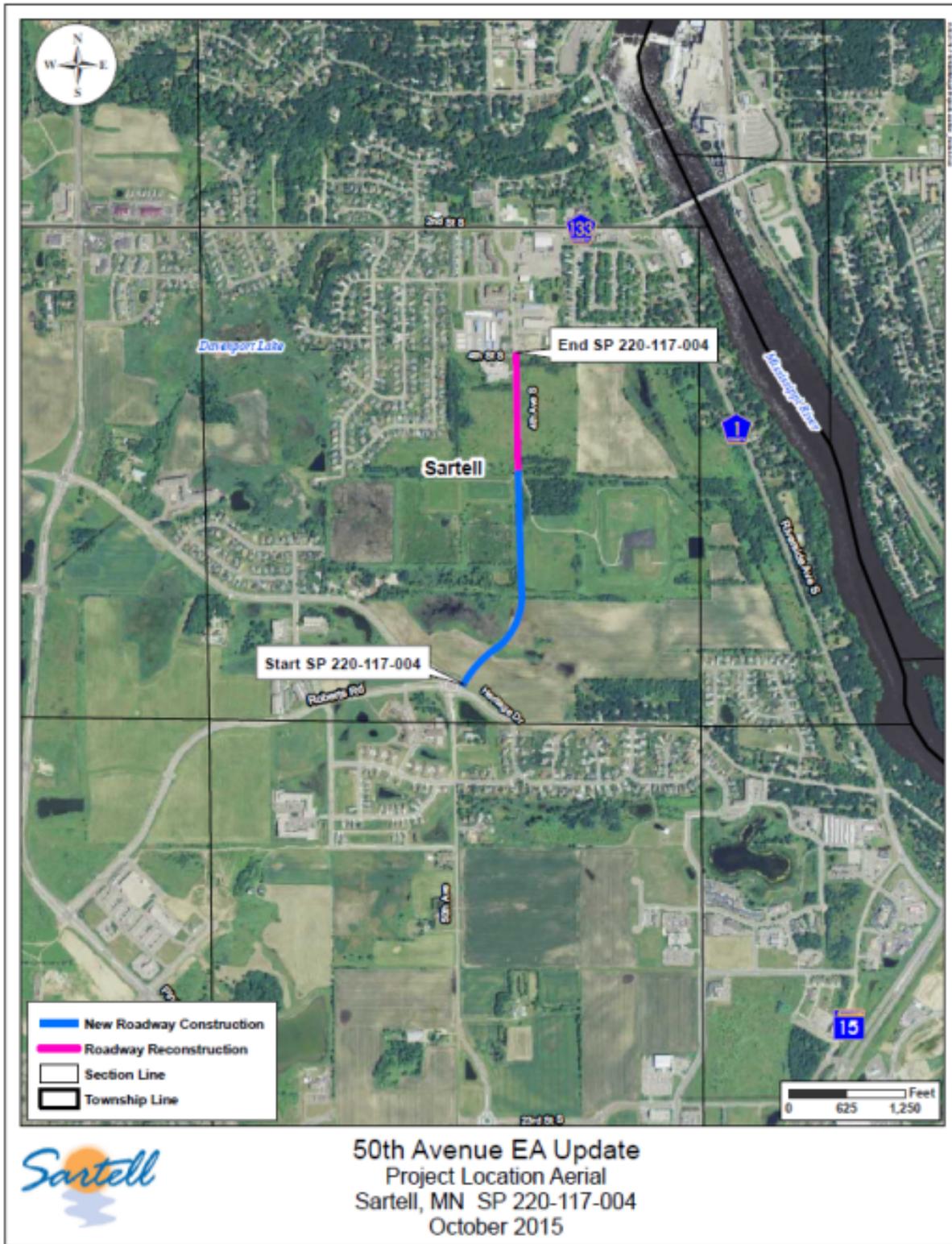
#### Summary of Water Pollution/Stormwater Mitigation

Water pollution/stormwater mitigation is required due to creation of new impervious surface. Increases in impervious area will be managed through a number of stormwater management techniques, including MPCA's Best Management Practices, designing for storm water infiltration wherever feasible, constructing three (3) small detention ponding areas, and diverting stormwater runoff to stormwater ponds for infiltration.

#### Requested Action

The requested action is approval of the EA Reevaluation for Construction document. This will allow the EA document to be submitted to MnDOT and FHWA for final approval, which will in turn allow the construction process to begin. At their April 4, 2016 meeting, the Planning Commission passed a motion recommending that the Council approve this document.

Staff will make a brief PowerPoint presentation at the Council meeting outlining highlights of the EA Reevaluation document and next steps in the process. A hard copy of the entire EA Reevaluation for Construction Report, including all analysis and resource agency correspondence, is available for review at City Hall.



# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Public Works &amp; Engineering</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>8c</b>
Agenda Section: <b>Old Business</b>	Item: <b>Val Smith Court Improvements</b>	
<p><b>RECOMMENDATION:</b> Re-coat basketball courts and convert tennis courts to 4 or 6 pickleball courts at Val Smith Park.</p> <p><b>BACKGROUND:</b> The Park Commission has had a number of discussions about the existing courts at Val Smith Park and now recommends Council consideration of pickleball courts at this location. The City Engineer and Public Works Director have developed a couple of options for Council review for the courts. They also recommend proceeding with re-coating the existing basketball court at the same time.</p> <p><b>BUDGET/FISCAL IMPACT:</b> The estimated costs for re-coating the basketball court and building 6 pickleball courts is approximately \$90,000. Funding sources recommended are:</p> <ul style="list-style-type: none"> <li>• \$62,000 existing in Park District 6 fund (the district in which Val Smith is located)</li> <li>• \$10,000 from Regional Park fund (because Val Smith is also a regional park)</li> <li>• \$9,000 from General Park funds that were budgeted toward Northside Park tennis courts. That funding amount is insufficient to complete the type of repairs needed at Northside and we no longer recommend that expenditure because the money spent doesn't deliver results. We will come back with a firmer cost estimate for Northside tennis court improvements which would come from Park District 5.</li> <li>• \$9,000 from Beautification fund.</li> </ul> <p><b>ATTACHMENTS:</b> Park site visual and optional court plans.</p> <p><b>COUNCIL ACTIONS REQUESTED:</b> Motion to authorize quotes on basketball court re-coating and either 4 or 6 pickleball courts at Val Smith Park.</p>		

# Val Smith Park

April 6, 2016



0 45 90 Feet



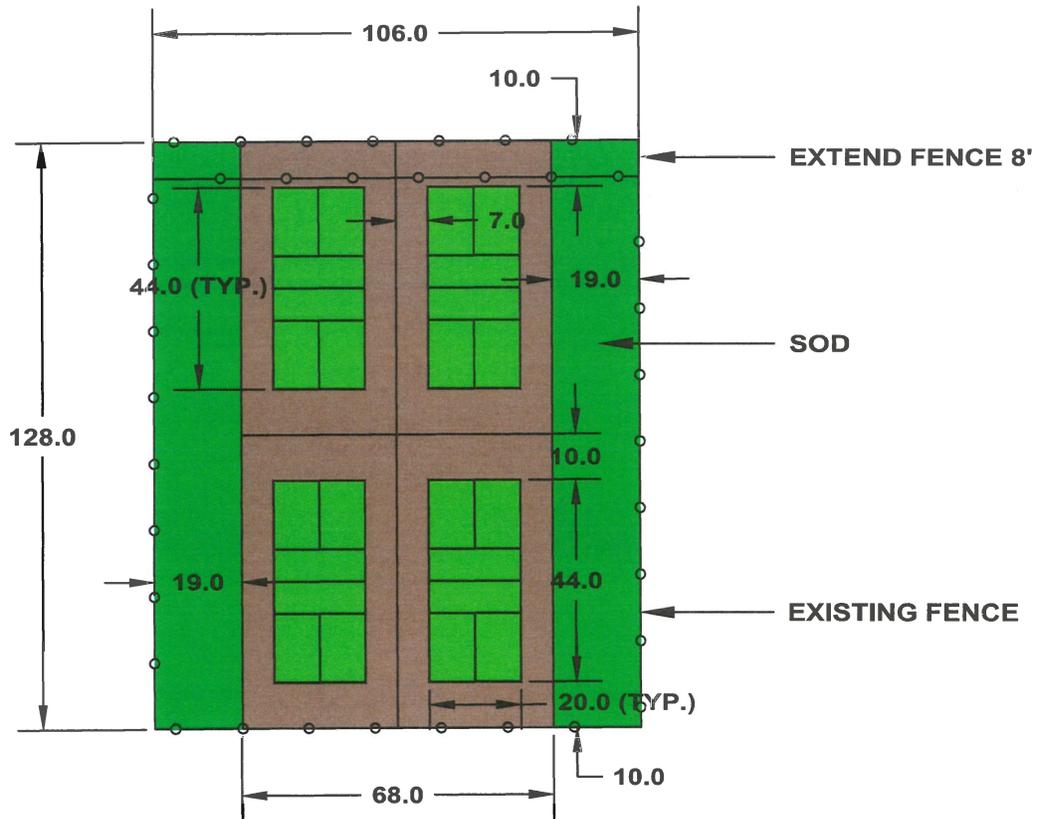
City of Sartell

Basketball Courts - Color Surface & Re-stripe

Tennis Courts - Re-pave,color surface and stripe for Pickle Ball Courts



Map Powered by DataLink from WSB & Associates



701 Xenia Avenue South, Suite 300  
Minneapolis, MN 55416  
www.wsbg.com

763-541-4800 - Fax 763-541-1700  
INFRASTRUCTURE ■ ENGINEERING ■ PLANNING ■ CONSTRUCTION

**VAL SMITH TENNIS COURT  
REPLACEMENT**

---

**SARTELL, MINNESOTA**

WSB Project No. 02174-890 03/29/2016

**4 COURT  
SITE PLAN**



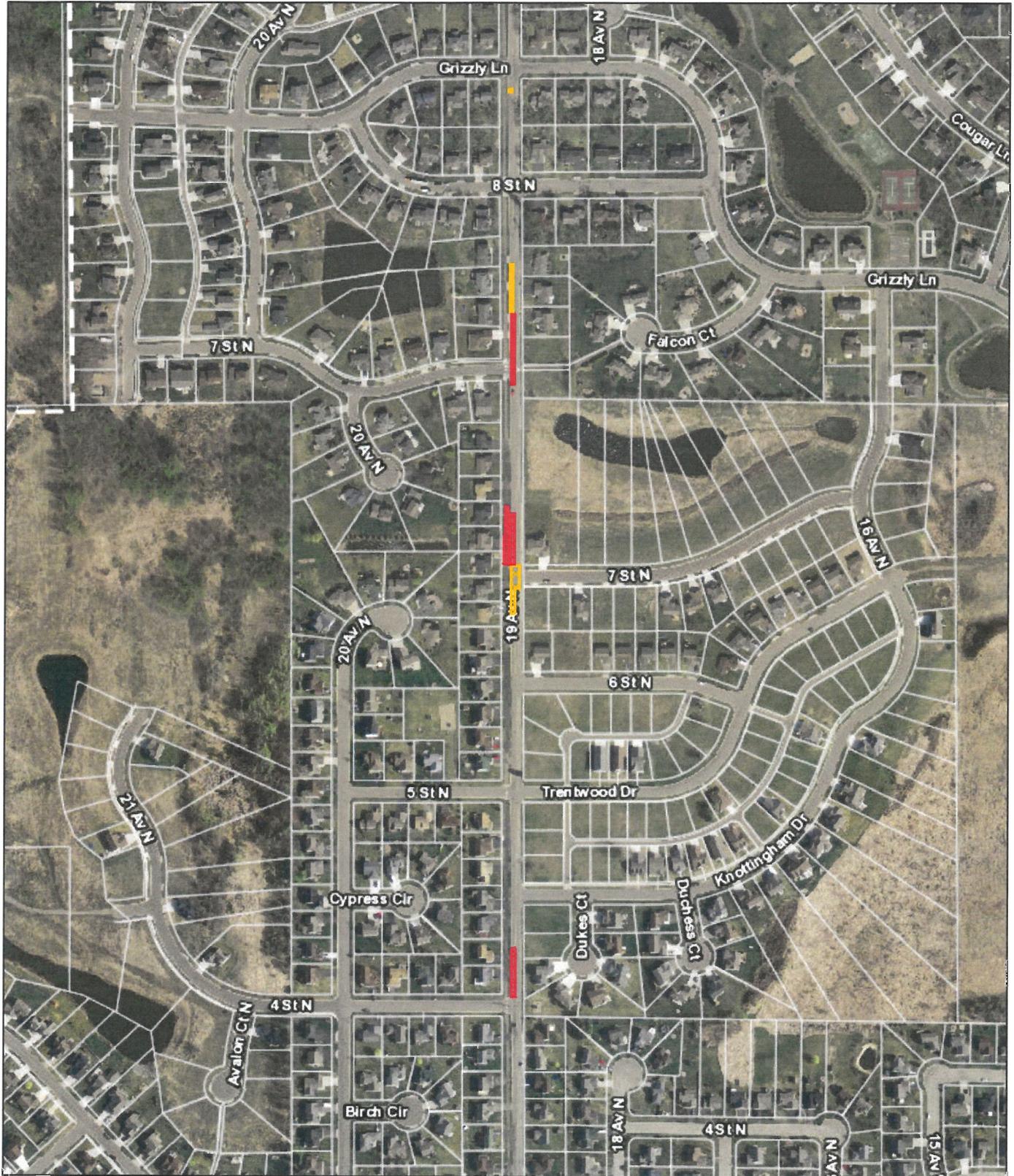
# SARTELL CITY COUNCIL

# AGENDA COVER SHEET

Originating Department: <b>Public Works &amp; Engineering</b>	Meeting Date: <b>April 11, 2016</b>	Agenda Item No. <b>9a</b>
Agenda Section: <b>New Business</b>	Item: <b>19<sup>th</sup> Avenue and 21<sup>st</sup> Street Repairs</b>	
<p><b>RECOMMENDATION:</b> Authorize solicitation of repair quotes.</p> <p><b>BACKGROUND:</b> The City has a number of major street upgrades coming up in your financial plans. Staff is working to finalize City share of costs for the County Road 1/Heritage/LeSauk work, as well as costs for the extension of 4<sup>th</sup> Avenue between 2<sup>nd</sup> Street South and Heritage Drive. We anticipate having good estimates on those in the next few weeks and we will then come to Council with full list of next 5 years of street projects for review and prioritization by Council. However, in the meantime we have two relatively minor repairs we would like to discuss moving forward on this construction season.</p> <ul style="list-style-type: none"><li>• 19<sup>th</sup> Avenue is slated for more thorough upgrades after 2020, but both the street and trail have sections in need of short term repairs to get us through that timeframe. The engineer will present these to Council with cost estimated at \$35,000 we would pay from PIR fund.</li><li>• 21<sup>st</sup> Street North is in need of repair and, since it runs along the border between the City and LeSauk Township, the Town Board extended an offer to pay \$20,000 toward these repairs using the development fees they received from the new development in the Township along 21<sup>st</sup> Street North. The engineer will also present this street repair plan cost estimated at \$45,000 with City's \$25,000 share recommended to be paid from PIR fund.</li></ul> <p><b>BUDGET/FISCAL IMPACT:</b> PIR fund is a flexible fund we maintain to cash flow smaller projects or initial costs for various studies or feasibility reports when you aren't certain a project will proceed. The fund will still have about \$150,000 in it after budgeted 2016 expenditures and these repairs.</p> <p><b>ATTACHMENTS:</b> None.</p> <p><b>COUNCIL ACTION REQUESTED:</b> Motion to authorize solicitation of repair quotes.</p>		

# 19th Overlay

April 6, 2016



Most Distressed

Less Distressed

Trail

City of Sartell

Map Powered by DataLink  
from WSB & Associates

Trail Section at Driveway



7th Street N & 19th Ave N.



Various locations on 19th Avenue N.

# 21st Street N. Overlay

April 6, 2016



City of Sartell

Map Powered by DataLink  
from WSB & Associates

---

---

# SARTELL POLICE DEPARTMENT

---

---

**TO:** MARY DEGIOVANNI, MAYOR AND CITY COUNCIL  
**FROM:** DEPUTY CHIEF STRUFFERT  
**SUBJECT:** APRIL 11TH COUNCIL MEETING  
**DATE:** APRIL 7, 2016  
**CC:** MEMO FILE

---

Bethany Dahlstrom has been hired as our newest police officer. Her swearing in procedure will be held at tonight's council meeting. The second police officer candidate has yet to be determined.

The following is a synopsis for the reportable and non-reportable incidents for February 2016.

- **Reportable incidents**
- Assaults were steady at 3.
- Burglaries decreased from 2 to 0.
- Drugs increased from 6 to 8.
- Juvenile related issues were down from 3 to 0.
- Disturbing the peace increased to 3.
- Theft type incidents were down from 33 to 18.
  
- **Non-reportable incidents**
- Total alarm calls were down from 29 to 27.
- Motorist Assists were up from 20 to 22.
- Personal Assist increased from 15 to 19.
- Dog calls were up from 5 to 10.
- Driving complaints decreased to 11.
- Juvenile Problems increased from 7 to 11.

- Medical calls increased from 25 to 44.
- Speeding violations decreased from 14 to 7.
- Suspicious type calls were down from 41 to 39.

**SARTELL POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT  
FEBRUARY 2016**

REPORTABLE INCIDENTS

		<u>2014</u>	<u>2015</u>	<u>2016</u>
A	Assault	3	3	3
B	Burglary	1	2	0
C	Forgery – Counterfeiting	1	1	3
D	Drugs	5	6	8
I	Crime against Family	1	0	2
J	DWI	1	0	4
K	Kidnapping – False Imprisonment	1	0	0
L	Criminal Sexual Conduct	1	0	1
M	Miscellaneous	0	0	3
	M5350 Juvenile Runaway	0	3	0
N	Disturbing Peace/Privacy	4	0	3
O	Obscenity	2	0	0
P	Trespass/Damage to Property	12	7	6
T	Theft	9	15	5
U	Theft Related	16	17	12
V	Vehicle Theft Related	2	0	1
X	Crime against Administration of Justice	0	0	2
	TOTAL	59	54	53

**SARTELL POLICE DEPARTMENT  
MONTHLY ACTIVITY REPORT  
FEBRUARY 2016**

**NON REPORTABLE INCIDENTS**

		<u>2015</u>	<u>2016</u>
911 CALL	9847	2	0
911 HANG UP	9837	3	3
ADMINISTRATIVE CITATION	9099	2	0
ALARM - ACTUAL	9805	1	0
ALARM - FALSE	9807	28	27
ALL OTHER CITY ORDINANCES	9838	2	7
ALL OTHER MOVING VIOLATIONS	9000	4	6
ALL OTHER NON-MOVING VIOLATIONS	9200	2	1
ALL OTHER PARKING VIOLATIONS	9100	1	2
ANIMAL COMPLAINTS (ALL OTHERS)	9564	3	0
ANIMALS FOUND	9312	0	2
APPREHENSION AND DETENTION ORDER	9931	1	1
ASSAULT, NO ARREST	9994	0	1
ASSIST - MOTORIST ASSIST	9843	20	22
ASSIST - PERSONAL ASSIST	9732	15	19
ASSIST - PUBLIC ASSIST	9802	0	2
ASSIST BENTON COUNTY	9882	1	2
ASSIST BUSINESS	9866	6	2
ASSIST DOUGLAS COUNTY	9861	1	0
ASSIST HUMAN SERVICES	9889	1	10
ASSIST OTHER LAW ENFORCEMENT AGENCY	9878	0	3
ASSIST SAUK RAPIDS PD	9875	5	11
ASSIST ST CLOUD PD	9859	16	3
ASSIST ST JOSEPH PD	9876	2	2
ASSIST STATE PATROL	9860	0	5
ASSIST STEARNS COUNTY	9863	6	7
ASSIST WAITE PARK PD	9877	2	1
ATTEMPT TO LOCATE	9867	1	0
ATV - OPERATE ON ROADWAY	9576	0	1
BACKGROUND CHECKS	9858	34	78
BURNING VIOLATION	9824	0	1
CANCELLED IPS (NON REPORTABLE)	9208	0	1
CAR/ANIMAL ACCIDENT	9411	0	1
CHILD CUSTODY	9992	4	5
CHILD PLACEMENT	9881	0	1
CITIZEN CONTACT	9897	2	11
CIVIL MATTER	9831	3	6

COURT - OFF DUTY	9914	2	0
COURT - ON DUTY	9913	2	3
DECEASED PERSON - BODY FOUND	9720	1	1
DISPLAY WRONG REGISTRATION	9211	1	0
DOG - AT LARGE	9566	2	1
DOG - BARKING	9565	1	5
DOG BITES	9561	0	1
DOG COMPLAINTS	9562	2	1
DOG IMPOUNDS	9563	0	2
DOMESTIC, NO CRIME COMMITTED	9993	5	5
DRIVING AFTER REVOCATION	9201	8	11
DRIVING AFTER SUSPENSION	9207	5	4
DRIVING COMPLAINT	9839	15	11
DRUNKS - DETOX ADMITTANCE	9730	0	1
ESCORT	9854	4	3
EXPIRED REGISTRATION	9212	2	4
FIGHTS	9804	0	1
FINGERPRINT	9849	21	22
FIRE - COMMERCIAL	9603	0	0
FIRE LANE PARKING - SIGNS	9106	1	1
FIREWORKS	9814	1	0
FOLLOW UP	9327	0	1
GUN - APPLICANT GUN PERMIT (PURCHASE)	9903	17	24
GUN RELATED COMPLAINTS	9879	0	1
HANDICAPPED PARKING	9103	1	3
HARASSMENT	9801	6	7
HARASSMENT/RESTRAINING/OFP ORDERS	9929	5	5
HIT AND RUN / PROPERTY DAMAGE VEHICLE	9450	3	4
INATTENTIVE DRIVING	9034	1	0
INTOXICATED PERSON	9844	4	9
ISSUE DEER PERMIT	9855	1	2
JUVENILE CURFEW VIOLATION	9833	0	2
JUVENILE PROBLEM	9834	7	11
LITTERING	9813	0	1
MATTER OF INFORMATION	9970	19	26
MEDICAL CALL	9731	25	44
NEIGHBORHOOD DISPUTE	9991	1	0
NO INSURANCE	9210	0	3
NO PROOF OF INSURANCE	9021	6	9
NO VALID DRIVER'S LICENSE	9113	3	0
NOISE VIOLATION	9817	3	5
OBSTRUCTED VIEW - DRIVER	9018	1	0
OPEN CONTAINER	9040	0	1
OPEN DOOR AND/OR WINDOW	9900	2	5
PAPER SERVICE	9904	1	1
PARK VIOLATION	9823	0	4
PARKING - WINTER	9110	23	41

PERSONAL INJURY VEHICLE ACCIDENT	9420	1	0
PERSONS FOUND	9311	6	3
PERSONS MISSING	9304	6	3
PREDATORY OFFENDER/REG/COMPL CHK/CHANGE OF ADD	9850	0	8
PROPERTY DAMAGE VEHICLE ACCIDENT	9440	16	16
PROPERTY FOUND	9313	4	4
PROPERTY LOST	9303	3	1
PSYCHIATRIC CASE	9740	2	2
PUBLIC HEALTH & SAFETY	9869	11	15
REQUEST FOR EXTRA PATROL	9998	16	24
RIGHT OF WAY	9008	1	0
ROAD HAZARD	9836	0	1
SCHOOL BUS STOP ARM VIOLATION	9014	2	3
SEARCH WARRANT	9928	0	1
SEIZED PROPERTY	9872	8	18
SERVICE TO OTHER DEPARTMENTS	9902	3	2
SNOWMOBILE COMPLAINT	9504	0	1
SPECIAL DETAIL	9829	5	11
SPEEDING	9004	14	7
STALLED VEHICLE	9840	1	1
STOP SIGNS	9017	0	1
SUICIDE	9700	0	1
SUICIDE ATTEMPT	9710	0	1
SUICIDE THREAT	9705	6	4
SUSPICIOUS ACTIVITY	9826	14	13
SUSPICIOUS ITEM	9798	1	1
SUSPICIOUS PERSON	9870	3	1
SUSPICIOUS PHONE CALL(S)	9795	2	2
SUSPICIOUS SMELL	9799	3	3
SUSPICIOUS VEHICLE	9868	18	19
THREATS COMPLAINT, NO ARREST	9995	4	2
TOWED VEHICLE	9841	11	10
TRAFFIC CONTROL	9919	1	0
TRAINING/MISCELLANEOUS	9857	1	1
TRANSPORT	9856	11	10
UNWANTED PERSON	9830	5	5
USE OF UNREGISTERED MOTOR VEHICLE	9215	0	1
VEHICLE IN DITCH	9842	1	2
VERBAL DISPUTE	9845	4	3
VERBAL WARNING - ALL OTHERS	9045	25	81
VERBAL WARNING - HEADLAMP(S)	9047	13	11
VERBAL WARNING - SPEED	9043	39	32
VERBAL WARNING - STOP SIGN	9044	3	2
WARNING TAG - EQUIPMENT VIOLATIONS	9031	1	0
WARNING TAG - SPEED	9023	0	1
WARRANT SERVED	9901	4	5
WARRANT/PAPER ATTEMPT	9999	1	5

WELFARE CHECK	9811	18	20
	TOTAL	658	888

	<u>2014</u>	<u>2015</u>	<u>2016</u>
TOTAL REPORTABLE FOR FEBRUARY	59	54	53
TOTAL NON REPORTABLE FOR FEBRUARY	852	658	888
TOTAL CODES FOR FEBRUARY	911	712	941

Prepared by Kelly Hanson

Approved by Dale Struffert

**PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT**

**APRIL 11, 2016**

**Streets**

- Pothole patching – We are going through all streets patching potholes from winter damage.
- Snow fence – Removed all snow fence that was put out last fall to help prevent snow drifting on certain streets.
- Street sweeping – Spring sweeping of all streets is now underway. Depending on weather this will take over a month to complete.
- Street repairs – street repairs were made at the intersections of Pinecone Road South/23<sup>rd</sup> Street and 23<sup>rd</sup> street/8<sup>th</sup> Ave South.
- Tree removal – Dead trees were removed from the 2<sup>nd</sup> Ave NE ROW.
- Equipment maintenance – Equipment used for spring and summer maintenance within the city is being worked on.
- Medians and islands – Crews cleaned islands and medians before street sweeping took place in those areas.

**Parks:**

- Bernick's Arena – Assisted Bernick's staff with removal of ice from within arena.
- Swing bench maintenance – We continue working on swing bench maintenance as time allows us.
- Northside Park – Fence that is placed at Northside Park during the sliding season has been taken down.
- 

**Wastewater:**

- Forcemain break – Experienced forcemain break between liftstation #1 and Heim's Mill on County Road 1. Crews continue to perform maintenance on temporary patch at least every other day until bituminous patch can be put in place.

**Professional Development:**

- Minnesota Rural Water Assoc. Conference – John K., Brad, Jeff B., Toby K., and Jaclyn A.
- Tree School – Larry T.
- CPR Training – Employees that needed to update license

## *Memorandum*

**To:** *Mayor and Council Members*  
**From:** *Mike Nielson, City Engineer*  
**Date:** *April 11, 2016*  
**Re:** *Monthly Update*  
*WSB Project No. 2174-00*

---

**CR 1 / LeSauk Drive Preliminary Design:** The county has submitted plans to State Aid for review and if hoping for a May bid opening. Jodi Teich will be at the council meeting to give a short presentation and answer any questions about the project.

**Community Center:** WSB submitted the parking, grading and utility plan to Hma Architects for review on April 1<sup>st</sup>.

**Lake Francis Trail:** WSB has completed a DRAFT set of plans for the construction of the Lake Francis Trail. The final plans will be completed following comments from the architect for the section of the trail around the community center site.

**2<sup>nd</sup> Street S Roundabout:** A shrinkage crack has developed in the concrete paving on the west side of the roundabout. We will be reviewing with the contractor and scheduling a warranty repair as soon as the weather allows.

**Solar Project:** The solar company is obtaining soil boring information on the lagoon sites to assist them in determining the feasibility of moving forward with the project.

**Benton County CSAH 29/ Benton Drive Improvements:** Staff met with Benton County in an effort to coordinate work on CSAH 29 and the Roundabout at Benton Drive. The county is planning on constructing the roundabout and resurfacing CSAH 29 from Benton Drive to TH 15 in 2018. The city needs to replace the sanitary sewer and watermain in the roadway as part of this project.

### **Development:**

**Arbor Trails** – Grading work for Arbor has begun and the utility construction will begin on April 11<sup>th</sup>.

**Avalon 9-** The final plat has been signed and work on this development will begin this month.

Monthly Update

April 11, 2016

Page 2

**Providence Phase 1** – The contractor is waiting for the ground to dry out before resuming work on this development.

**Providence Phase 2-** The developer has submitted preliminary plans for Phase 2. Their goal is to begin construction on this phase in August of this year.

I plan on attending the council meeting, however if you have any questions before the meeting please call me at 293-2989.

**Community Development Department Update**  
**April 2016**  
**Anita Rasmussen, AICP**

**Comprehensive Plan Update**

Planning Commission will have more discussion on the input during their May meeting. I anticipate that a recommendation will be made on either their May or June Meeting. A public hearing at the City Council will occur after that recommendation is made (likely July).

**Development**

Arbor Trails and Avalon 9 developments are moving forward (you may notice some dirt work occurring already). Providence will also be finishing up the improvements this spring.

**Bee keeping**

The Planning Commission reviewed information regarding beekeeping in residential areas and were generally open to reviewing ordinance language. They will be reviewing ordinances during their May meeting for future consideration by the Council.

**GSDC**

Patti Gartland attended the March EDC meeting to provide an overview of GSDC activities over the past year. I've attached an informational sheet describing those updates.

**Heritage Drive/County Road 1 Project**

I've attached the meeting invite for the Heritage Drive/County Road 1 and Highway 15 projects scheduled for April 19<sup>th</sup> at the MnDOT offices. Notices have been sent to the residents in the area, along with the businesses associated with the Hub on 15.

December 2015

It's true. Winston Churchill aptly stated, "Christmas is a season not only of rejoicing but of reflection." For GSDC and the greater St. Cloud region, our reflections of the past year reveal cause for celebration and anticipation for what lies ahead in 2016.

### 2015 Reflections:

- **748 jobs** created or retained in the region through efforts of the GSDC, **128 business visits** completed & **67 potential near term business expansions** in the business development pipeline
- **499 employers** have used and **+1,800 job seekers** are registered on GSDC's talent portal, JobSpot, with **21%** of the job seekers currently living outside MN
- **18 companies/organizations** joined the GSDC Investor group growing the investor group to **168** with an **investor retention rate of 96%**
- **498 people** attended the GSDC Innovation Summit, **282 people & 125 organizations** attended the GSDC Well-Being Summit, **143 people** attended the Board of Advisors Annual Meeting, **181 job seekers** made one-on-one connections with **25 companies** at **10** Coffee & Careers talent events
- **177 employers** & more than **3,000 individuals** engaged in the GSDC Workplace Well-Being Initiative activities which were launched in February.

**2016 Anticipations:** The GSDC Corps and volunteer executives will continue leading the work of our **6 strategic initiatives**, including planning and hosting the following **8 major events**.

**Talent Summit (register now)**

Thursday, January 21, 2016  
River's Edge Convention Center

**GSDC Board of Advisors/Stakeholders**

Thursday, August 4, 2016, 7:00 – 9:30 a.m.  
Kelly Inn Grand Ballroom

**Workplace Well-Being Summit (register now)**

Wednesday, February 10, 2016  
River's Edge Convention Center

**Innovation Summit**

Thursday, October 13, 2016  
River's Edge Convention Center

**GSDC Annual Meeting**

**Keynote: Lester Bagley, MN Vikings**  
Thursday, April 28, 2016, 7:00 – 10:00 a.m.  
River's Edge Convention Center

**GSDC Board of Advisors/Stakeholders**

Thursday, November 17, 2016, 7:00 – 9:30 a.m.  
Courtyard by Marriott Ballroom

**Downtown Summit – Summer 2016**

**Transportation Summit – January 2017**

We look forward to celebrating the 5-year anniversary of the GSDC in **our new location** as the first floor anchor tenant and co-developer of the historic First National Bank Building located at 501 St. Germain Street West. The revitalization of this historic building and the visibility of the GSDC offices are certain to catalyze further growth and development downtown.

The commitment, support and engagement of business and community leaders within the GSDC has been vitally important to all that we have accomplished together. To our past and current investors we offer a hearty "**Thank you!**" Your continued engagement and investment are essential to our future. And to our prospective investors, we look forward to welcoming you into the GSDC Investor group.

Now, more than ever, we are **On The Grow!**

***Patti Gartland***, GSDC President

**EXPLORE**

**ENGAGE**

**INVEST**

**GROW**





## City Administrator's Report April 11, 2016

**Financials:** The monthly investment and fund balance reports are attached and current year capital project status is as follows:

<u>Project</u>	<u>Budget/Source</u>	<u>Status</u>
Water Tower Mixers	\$60,000 Water Fund	On 4/11/16 Agenda
Lake Francis Improvements	Deferred Assess & Park District 1	
3 <sup>rd</sup> Portable Generator	\$50,000 Sewer Fund	
PD Squad & Equip	\$55,500 PD Equip Fund	Approved 12/14/15
FD Pager/Radio Rotation	\$10,000 FD Equip Fund	
Add Plow Truck	\$180,000 PW Equip Fund	Approved 12/14/15
PW Park Trailer	\$8,500 PW Equip Fund	Approved 2/22/16
PW Mower Trades	\$30,000 Beautification	Approved 2/8/16
PW Leaf Vac	\$50,000 PW Equip Fund	
PW Pick-up	\$30,000 Water/Sewer Funds	
PD Thermal Imagers	\$7,200 Tech Fund & \$3,600 Forfeiture	Approved 1/25/16
Election Equipment	\$9,000 Tech Fund	On 4/11/16 Agenda
SW Water Plant Siren	\$12,000 Emerg Mgmt Fund	Approved 3/14/16
Sauk River Park Pedestrian Bridge - Feasibility pending	– source is State funds	
Lift Station #8 Rehab	\$50,000 Sewer Fund	On 4/11/16 Agenda

**2016 General Fund Operations:** Attached is the first quarter report for 2016 general fund expenditures without March payroll yet posted (that happens at monthly reconciliation). Please contact me in advance of Monday night's meeting if you have questions about this quarter's activity so I can research any information necessary to respond. Future reports are delivered as part of your 2017 budget process since those budget worksheets update year to date 2016 activity as well. You may also recall that all expenditures do not occur on a monthly basis and so some line items can look over or under budget based upon certain expenses occurring seasonally or annually rather than monthly.

		<b>2/28/2016</b>
<b>Fund #</b>	<b>Fund Name</b>	<b>Cash Balance</b>
101	General Fund	\$2,115,418.47
211	Park Improvement Fund	\$13,335.78
212	Youth Programs Fund	\$3,936.50
214	DUI Forfeiture Fund	\$21,558.96
215	Special Initiatives Fund	\$5,900.82
217	Police Reserves Fund	\$5,024.67
221	Beautification Fund	\$73,301.17
222	Forfeiture Fund	\$5,486.97
223	Lodging Tax Fund	\$6,169.95
224	Economic Development Fund	\$29,209.96
225	Sewer Capacity Fund	\$129,522.32
226	Water Capacity Fund	\$135,386.51
227	PEG Access Fees Fund	\$46,012.83
229	Trunk Water Fund	\$154,928.01
230	Trunk Storm Fund	\$290,253.97
231	Trunk Sewer Fund	\$136,787.21
241	Local Sales Tax Fund (2007+)	(\$91,410.75)
250	Cemetery Fund	\$36,007.74
260	Regional Park Fund	\$7,665.35
261	Park District 1	\$175,632.70
262	Park District 2	\$113,172.62
263	Park District 3	\$36,010.71
264	Park District 4	\$14,702.44
265	Park District 5	\$44,406.52
266	Park District 6	\$62,162.70
267	Recreational Field Fund	\$11,869.82
319	GO Water Bonds 2008B	(\$37,104.27)
320	GO Utility Bonds 2009A	(\$78,416.15)
321	CIP Bonds 2009B	(\$96,952.71)
324	GO Bonds 2009E	\$1,201,580.47
325	GO Bonds 2010A	\$931,087.85
326	Sewer share of 2010B Refunding Bonds	(\$111,945.76)
327	MSA share of 2010B Refunding Bonds	\$142,567.44
328	Water share 2010B Refunding Bonds	(\$243,710.95)
329	2012A GO BONDS	\$12,670.86
330	2012A Bonds - refunds 312	(\$44,222.01)
331	2012A Bonds - refunds 315	(\$115,855.03)
332	2012 A Bonds - refund 316	\$711,997.47
333	2012A Bonds - refunds 318	\$363,404.60
334	2014A Bonds	\$683,393.73
335	2015A Bonds	\$0.00
336	2016A Bonds	(\$176.40)
402	Public Improvement Revolving Fund	\$2,138,799.33
405	MSA Street Maintenance Fund	\$107,049.54
410	Building Fund	(\$19,708.64)
412	PD Equipment Fund	\$11,118.10
413	FD Equipment Fund	\$94,928.52
414	PW Equipment Fund	(\$139,748.69)
415	Technology Fund	\$20,442.91
416	Emergency Management Fund	\$3,815.21

417	Street Improvement Fund	\$525,843.80
428	Pinecone Road Project	\$793,302.48
429	4th/50th Road Project	(\$127,036.50)
430	Community Center Project	(\$68,119.63)
441	Pheasant Crest TIF District 5-2	\$9,968.09
444	Reker TIF District 5-4	\$152.32
445	Burl Oaks TIF District 5-5	\$1,656.66
601	Water Fund	\$1,092,580.82
602	Sewer Fund	\$97,884.77
603	Storm Fund	\$88,367.61
<b>TOTALS</b>		<b>\$11,532,069.79</b>

CITY OF SARTELL						
INVESTMENTS						
2/28/2016						
CASH HOLDINGS				MATURITY	COST	PAID
	INVESTMENT	INT RATE	TERM	DATE	VALUE	EARNINGS
	4M Plus	variable			\$1,746,935.25	\$207.21
	<b>Subtotal 4M Plus</b>				<b>\$1,746,935.25</b>	<b>\$207.21</b>
	US Bank/4M Checking	variable			\$3,136,044.18	\$132.75
	<b>Subtotal US Bank/4M Checking</b>				<b>\$3,136,044.18</b>	<b>\$132.75</b>
	Bank Vista Money Market	0.45%			\$241,132.85	\$92.12
	<b>Subtotal Bank Vista Accts.</b>				<b>\$241,132.85</b>	<b>\$92.12</b>
	Great River Federal - Share Account				\$5.00	\$0.00
	Alerus (former Beacon) Bank	0.35%			\$501,891.13	\$139.53
	<b>Subtotal Beacon Accts.</b>				<b>\$501,891.13</b>	<b>\$139.53</b>
	Citizens Community Money Market				\$241,983.74	\$102.72
	<b>Subtotal CCF Accts.</b>				<b>\$241,983.74</b>	<b>\$102.72</b>
	ADM - 2015 Bond Proceeds PNC Bank				\$671,295.94	\$90.66
	<b>Subtotal ADM Accts.</b>				<b>\$671,295.94</b>	<b>\$90.66</b>
	TD Ameritrade				\$22,455.82	\$0.38
	<b>Subtotal TD Ameritrade</b>				<b>\$22,455.82</b>	<b>\$0.38</b>
	<b>Totals &amp; Average rate:</b>				<b>\$6,561,743.91</b>	<b>\$765.37</b>
					56.90%	
INVESTMENTS						
PURCHASE				MATURITY	CURRENT	PAID
DATE	INVESTMENT	INT RATE	TERM	DATE	VALUE	EARNINGS
01/12/16	CD - Great River Federal Credit Union	0.40%	1 year	01/11/17	\$249,118.29	
05/01/15	CD - St. Cloud Federal Credit Union	0.55%	1 year	05/01/16	\$248,000.00	
06/14/15	CD - Sentry Bank, St. Joseph	0.45%	1 year	06/14/16	\$248,000.00	
10/01/13	CD - Liberty Bank	0.70%	3 yrs	10/01/16	\$248,000.00	
	<b>Subtotal Local Banks</b>	<b>0.53%</b>			<b>\$993,118.29</b>	<b>\$0.00</b>
05/24/13	CD - GE Capital, Salt Lake City	0.70%	3 YR	05/24/16	\$249,000.00	
06/03/15	CD - Everbank	0.50%	1 YR	06/03/16	\$249,000.00	
07/27/15	CD - DMB Comm Bank	0.70%	1 YR	07/24/16	\$248,000.00	
08/13/15	CD - Whitney Bank, New Orleans	0.65%	1 YR	08/12/16	\$248,994.53	
08/12/15	CD - Santander Bank	0.65%	1 YR	08/12/16	\$8,000.00	
10/31/14	CD - Ally Bank Midvale UT	1.00%	2 YR	10/31/16	\$247,773.79	
02/04/16	CD - Beal Bank	0.80%	1 YR	01/04/17	\$247,995.64	
01/15/14	CD - Goldman Sachs NY	1.00%	3 YR	01/17/17	\$248,000.00	
01/17/14	CD - Bank of Baroda, NY	1.00%	3 YR	01/17/17	\$248,000.00	
01/27/16	CD - Comenity Bank	0.80%	1 YR	01/19/17	\$249,001.87	\$169.18
01/23/14	CD - Mid MO Bank, Springfield	0.85%	3 YR	01/23/17	\$249,000.00	\$179.76
01/17/16	CD - Safra Bank	0.80%	1 YR	01/27/17	\$247,995.64	
05/13/14	CD - Barclays Bank DEL	1.10%	3 YR	05/15/17	\$248,000.00	
08/14/14	CD - American Express UT	1.25%	3 YR	08/14/17	\$248,000.00	\$1,562.74
10/19/15	CD - Capital One NA	1.65%	3 YR	10/29/18	\$246,902.67	
10/01/14	CD - Discover Bank	2.15%	5 YR	10/16/19	\$246,826.20	
10/15/14	CD - Sallie Mae Bank	2.15%	5 YR	10/15/19	\$246,717.25	
	<b>Subtotal TD Ameritrade</b>	<b>1.04%</b>			<b>\$3,977,207.59</b>	<b>\$1,911.68</b>

	Total CDs & Average rate:	1.04%			\$4,970,325.88	\$1,911.68
					43.10%	
	TOTAL EARNINGS PAID:	\$2,677.05				
		\$11,532,069.79				
<b>TOTAL CURRENT ACCOUNTS/INVESTMENTS:</b>						
	Bank Vista	\$241,132.85				
	TD Ameritrade	\$3,999,663.41				
	Beacon Bank	\$501,891.13				
	CCF	\$241,983.74				
	ADM	\$671,295.94				
	Local Bank CDs & Share	\$993,123.29				
	4M Check	\$3,136,044.18				
	4M Plus	\$1,746,935.25				
	<b>TOTAL</b>	<b>\$11,532,069.79</b>				

CITY OF SARTELL

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
FUND 101 GENERAL					
DEPT 41 GENERAL GOVERNMENT					
DIV 411 COUNCILMEMBERS					
E 101-41-411-106 REGULAR MEETING SALARIES	\$20,800.00	\$0.00	\$3,466.64	\$17,333.36	16.67%
E 101-41-411-107 SPECIAL MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-411-108 OTHER MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-411-121 EMPLOYER CONTRIBUTION PENSI	\$1,300.00	\$0.00	\$130.02	\$1,169.98	10.00%
E 101-41-411-122 EMPLOYER CONTRIBUTION TAXES	\$800.00	\$0.00	\$103.98	\$696.02	13.00%
E 101-41-411-150 WORKERS COMPENSATION	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-41-411-200 OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-411-330 TRANSPORTATION/LODGING	\$2,000.00	\$20.00	\$20.00	\$1,980.00	1.00%
E 101-41-411-350 PUBLICATIONS	\$3,700.00	\$0.00	\$576.83	\$3,123.17	15.59%
E 101-41-411-360 COMP LIAB INSURANCE	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-41-411-430 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41-411-434 DUES & SUBSCRIPTIONS	\$41,500.00	\$0.00	\$19,955.00	\$21,545.00	48.08%
E 101-41-411-439 CONTRIBUTIONS	\$9,818.00	\$2,800.00	\$7,568.00	\$2,250.00	77.08%
DIV 411 COUNCILMEMBERS	\$84,218.00	\$2,820.00	\$31,820.47	\$52,397.53	
DIV 413 MAYOR					
E 101-41-413-106 REGULAR MEETING SALARIES	\$7,500.00	\$0.00	\$1,250.00	\$6,250.00	16.67%
E 101-41-413-107 SPECIAL MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-413-108 OTHER MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-413-121 EMPLOYER CONTRIBUTION PENSI	\$500.00	\$0.00	\$62.50	\$437.50	12.50%
E 101-41-413-122 EMPLOYER CONTRIBUTION TAXES	\$200.00	\$0.00	\$18.12	\$181.88	9.06%
E 101-41-413-150 WORKERS COMPENSATION	\$50.00	\$0.00	\$0.00	\$50.00	0.00%
E 101-41-413-200 OFFICE SUPPLIES	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-413-330 TRANSPORTATION/LODGING	\$2,300.00	\$0.00	\$0.00	\$2,300.00	0.00%
E 101-41-413-360 COMP LIAB INSURANCE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41-413-430 MISCELLANEOUS	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-413-434 DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DIV 413 MAYOR	\$11,250.00	\$0.00	\$1,330.62	\$9,919.38	
DIV 414 ADMINISTRATION					
E 101-41-414-101 REGULAR WAGES & SALARIES	\$218,629.00	\$0.00	\$33,539.20	\$185,089.80	15.34%
E 101-41-414-102 OVERTIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-103 PART-TIME WAGES	\$14,815.00	\$0.00	\$386.65	\$14,428.35	2.61%
E 101-41-414-104 TEMPORARY WAGES	\$2,500.00	\$0.00	\$1,409.24	\$1,090.76	56.37%
E 101-41-414-121 EMPLOYER CONTRIBUTION PENSI	\$23,125.00	\$184.62	\$3,573.24	\$19,551.76	15.45%
E 101-41-414-122 EMPLOYER CONTRIBUTION TAXES	\$18,100.00	\$0.00	\$2,514.47	\$15,585.53	13.89%
E 101-41-414-130 EMPLOYEE BENEFIT-INSURANCE	\$37,500.00	\$2,426.67	\$8,813.13	\$28,686.87	23.50%
E 101-41-414-131 BENEFIT PLAN ADMIN FEES	\$1,500.00	\$1,009.00	\$1,009.00	\$491.00	67.27%
E 101-41-414-150 WORKERS COMPENSATION	\$2,400.00	\$0.00	\$0.00	\$2,400.00	0.00%
E 101-41-414-170 CLOTHING ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-200 OFFICE SUPPLIES	\$6,000.00	\$374.31	\$581.26	\$5,418.74	9.69%
E 101-41-414-202 BANK & WIRE FEES	\$6,000.00	\$0.00	\$1,148.62	\$4,851.38	19.14%
E 101-41-414-203 SOFTWARE/SUPPORT FEES	\$10,000.00	\$207.01	\$2,323.55	\$7,676.45	23.24%
E 101-41-414-210 SUPPLIES/MATERIALS	\$1,700.00	\$251.65	\$310.96	\$1,389.04	18.29%
E 101-41-414-240 SMALL TOOLS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41-414-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-308 LEGAL	\$15,000.00	\$0.00	\$3,000.00	\$12,000.00	20.00%
E 101-41-414-309 ASSESSING	\$41,000.00	\$3,381.25	\$10,143.75	\$30,856.25	24.74%
E 101-41-414-310 AUDITING	\$20,100.00	\$0.00	\$0.00	\$20,100.00	0.00%

## Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-41-414-320 COMMUNICATIONS/TELEPHONE	\$3,500.00	\$105.72	\$452.44	\$3,047.56	12.93%
E 101-41-414-322 POSTAGE	\$6,500.00	\$461.86	\$1,493.55	\$5,006.45	22.98%
E 101-41-414-330 TRANSPORTATION/LODGING	\$2,500.00	\$29.73	\$1,393.10	\$1,106.90	55.72%
E 101-41-414-340 TRAINING	\$2,000.00	\$0.00	\$285.00	\$1,715.00	14.25%
E 101-41-414-354 PRINTING AND BINDING	\$750.00	\$306.83	\$306.83	\$443.17	40.91%
E 101-41-414-360 COMP LIAB INSURANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 101-41-414-381 UTILITY ELECTRICITY	\$13,500.00	\$812.45	\$812.45	\$12,687.55	6.02%
E 101-41-414-383 UTILITY GAS	\$9,000.00	\$519.55	\$519.55	\$8,480.45	5.77%
E 101-41-414-384 REFUSE	\$2,000.00	\$178.56	\$519.82	\$1,480.18	25.99%
E 101-41-414-401 R & M - OTHER	\$500.00	\$14.96	\$18.96	\$481.04	3.79%
E 101-41-414-404 R & M- EQUIPMENT	\$1,200.00	\$2.79	\$2.79	\$1,197.21	0.23%
E 101-41-414-406 R & M - BLDG	\$13,000.00	\$1,384.95	\$2,237.43	\$10,762.57	17.21%
E 101-41-414-409 CONTRACTED CLEANING	\$3,000.00	\$246.62	\$480.26	\$2,519.74	16.01%
E 101-41-414-414 LEASES-EQUIPMENT	\$7,900.00	\$360.00	\$1,280.51	\$6,619.49	16.21%
E 101-41-414-430 MISCELLANEOUS	\$1,700.00	\$0.00	\$605.00	\$1,095.00	35.59%
E 101-41-414-434 DUES & SUBSCRIPTIONS	\$1,000.00	\$23.80	\$71.40	\$928.60	7.14%
E 101-41-414-440 REQUIRED RESERVE/CONTINGENC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-515 JUDGEMENTS & LOSSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-414-525 REFUND & REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DIV 414 ADMINISTRATION	\$490,419.00	\$12,282.33	\$79,232.16	\$411,186.84	
DIV 417 ELECTIONS					
E 101-41-417-104 TEMPORARY WAGES	\$17,000.00	\$0.00	\$0.00	\$17,000.00	0.00%
E 101-41-417-121 EMPLOYER CONTRIBUTION PENSI	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-417-122 EMPLOYER CONTRIBUTION TAXES	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-417-210 SUPPLIES/MATERIALS	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-41-417-330 TRANSPORTATION/LODGING	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-41-417-350 PUBLICATIONS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-41-417-401 R & M - OTHER	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-41-417-430 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-417-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DIV 417 ELECTIONS	\$24,900.00	\$0.00	\$0.00	\$24,900.00	
DIV 465 COMMUNITY DEVELOPMENT					
E 101-41-465-101 REGULAR WAGES & SALARIES	\$128,600.00	\$0.00	\$19,785.60	\$108,814.40	15.39%
E 101-41-465-102 OVERTIME WAGES	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-41-465-103 PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-106 REGULAR MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-121 EMPLOYER CONTRIBUTION PENSI	\$10,000.00	\$0.00	\$1,483.92	\$8,516.08	14.84%
E 101-41-465-122 EMPLOYER CONTRIBUTION TAXES	\$9,900.00	\$0.00	\$1,504.32	\$8,395.68	15.20%
E 101-41-465-130 EMPLOYEE BENEFIT-INSURANCE	\$13,000.00	\$342.53	\$1,605.20	\$11,394.80	12.35%
E 101-41-465-150 WORKERS COMPENSATION	\$600.00	\$0.00	\$0.00	\$600.00	0.00%
E 101-41-465-200 OFFICE SUPPLIES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-41-465-240 SMALL TOOLS	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-41-465-303 ENGINEERING	\$10,000.00	\$988.25	\$988.25	\$9,011.75	9.88%
E 101-41-465-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-307 SPECIAL STUDIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-320 COMMUNICATIONS/TELEPHONE	\$1,900.00	\$39.06	\$271.74	\$1,628.26	14.30%
E 101-41-465-322 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-41-465-330 TRANSPORTATION/LODGING	\$2,500.00	\$8.00	\$719.06	\$1,780.94	28.76%
E 101-41-465-340 TRAINING	\$3,000.00	\$249.00	\$1,767.00	\$1,233.00	58.90%
E 101-41-465-350 PUBLICATIONS	\$2,000.00	\$0.00	\$105.84	\$1,894.16	5.29%
E 101-41-465-351 RECORDING FEES	\$500.00	\$0.00	\$46.00	\$454.00	9.20%

CITY OF SARTELL

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-41-465-360 COMP LIAB INSURANCE	\$17,500.00	\$0.00	\$0.00	\$17,500.00	0.00%
E 101-41-465-401 R & M - OTHER	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-41-465-430 MISCELLANEOUS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-41-465-434 DUES & SUBSCRIPTIONS	\$1,400.00	\$0.00	\$0.00	\$1,400.00	0.00%
DIV 465 COMMUNITY DEVELOPMENT	\$203,500.00	\$1,626.84	\$28,276.93	\$175,223.07	
DEPT 41 GENERAL GOVERNMENT	\$814,287.00	\$16,729.17	\$140,660.18	\$673,626.82	
DEPT 42 PUBLIC SAFETY					
DIV 421 POLICE					
E 101-42-421-101 REGULAR WAGES & SALARIES	\$1,318,100.00	\$0.00	\$187,644.80	\$1,130,455.20	14.24%
E 101-42-421-102 OVERTIME WAGES	\$20,000.00	-\$302.50	\$4,676.22	\$15,323.78	23.38%
E 101-42-421-103 PART-TIME WAGES	\$8,100.00	\$0.00	\$1,130.24	\$6,969.76	13.95%
E 101-42-421-104 TEMPORARY WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-109 POLICE-HOLIDAY WAGES	\$46,000.00	\$0.00	\$2,742.57	\$43,257.43	5.96%
E 101-42-421-111 SALARIES-GRANTS	\$0.00	\$0.00	\$731.69	-\$731.69	0.00%
E 101-42-421-121 EMPLOYER CONTRIBUTION PENSI	\$220,000.00	\$0.00	\$30,025.03	\$189,974.97	13.65%
E 101-42-421-122 EMPLOYER CONTRIBUTION TAXES	\$28,900.00	\$0.00	\$4,038.11	\$24,861.89	13.97%
E 101-42-421-130 EMPLOYEE BENEFIT-INSURANCE	\$238,000.00	\$13,387.12	\$50,284.93	\$187,715.07	21.13%
E 101-42-421-135 MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-150 WORKERS COMPENSATION	\$48,000.00	\$0.00	\$0.00	\$48,000.00	0.00%
E 101-42-421-170 CLOTHING ALLOWANCE	\$29,000.00	\$1,595.09	\$11,306.54	\$17,693.46	38.99%
E 101-42-421-200 OFFICE SUPPLIES	\$5,000.00	\$311.70	\$863.88	\$4,136.12	17.28%
E 101-42-421-203 SOFTWARE/SUPPORT FEES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-204 STATE SHARE OF ADMIN FINES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-421-210 SUPPLIES/MATERIALS	\$9,000.00	\$298.17	\$2,327.21	\$6,672.79	25.86%
E 101-42-421-211 SAFETY SUPPLIES/OSHA COMPLIA	\$1,900.00	\$136.30	\$136.30	\$1,763.70	7.17%
E 101-42-421-212 FUELS	\$65,000.00	\$1,813.44	\$1,825.44	\$63,174.56	2.81%
E 101-42-421-240 SMALL TOOLS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42-421-305 CONSULTANTS-OTHER	\$3,500.00	\$128.18	\$445.86	\$3,054.14	12.74%
E 101-42-421-306 INFORMATION SERVICES-COMPUT	\$34,000.00	\$6,031.90	\$7,123.79	\$26,876.21	20.95%
E 101-42-421-308 LEGAL	\$45,000.00	\$10,000.00	\$10,000.00	\$35,000.00	22.22%
E 101-42-421-320 COMMUNICATIONS/TELEPHONE	\$17,000.00	\$1,227.10	\$3,188.44	\$13,811.56	18.76%
E 101-42-421-322 POSTAGE	\$3,000.00	\$208.99	\$686.06	\$2,313.94	22.87%
E 101-42-421-330 TRANSPORTATION/LODGING	\$4,000.00	\$0.00	\$182.69	\$3,817.31	4.57%
E 101-42-421-340 TRAINING	\$17,000.00	\$1,202.00	\$1,282.00	\$15,718.00	7.54%
E 101-42-421-350 PUBLICATIONS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42-421-360 COMP LIAB INSURANCE	\$35,500.00	\$0.00	\$0.00	\$35,500.00	0.00%
E 101-42-421-381 UTILITY ELECTRICITY	\$9,000.00	\$670.24	\$670.24	\$8,329.76	7.45%
E 101-42-421-383 UTILITY GAS	\$6,000.00	\$512.08	\$512.08	\$5,487.92	8.53%
E 101-42-421-384 REFUSE	\$2,500.00	\$241.83	\$699.29	\$1,800.71	27.97%
E 101-42-421-401 R & M - OTHER	\$1,000.00	\$225.64	\$352.77	\$647.23	35.28%
E 101-42-421-404 R & M- EQUIPMENT	\$3,000.00	\$0.00	\$29.90	\$2,970.10	1.00%
E 101-42-421-405 R & M - VEHICLES	\$15,000.00	\$3,830.30	\$4,150.71	\$10,849.29	27.67%
E 101-42-421-406 R & M - BLDG	\$9,000.00	\$501.30	\$2,211.26	\$6,788.74	24.57%
E 101-42-421-409 CONTRACTED CLEANING	\$6,800.00	\$560.00	\$1,120.00	\$5,680.00	16.47%
E 101-42-421-413 RENTALS	\$750.00	\$0.00	\$53.60	\$696.40	7.15%
E 101-42-421-414 LEASES-EQUIPMENT	\$6,000.00	\$774.47	\$2,096.03	\$3,903.97	34.93%
E 101-42-421-430 MISCELLANEOUS	\$1,500.00	\$85.98	\$271.78	\$1,228.22	18.12%
E 101-42-421-431 POLICE RESERVES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42-421-432 GROUP CONFERENCING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-433 FORFEITURE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-434 DUES & SUBSCRIPTIONS	\$1,800.00	\$128.80	\$1,240.40	\$559.60	68.91%

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-42-421-435 CRIME PREVENTION-BOOKS/PMPH	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-42-421-436 SPECIAL PROJECTS	\$22,000.00	\$0.00	\$0.00	\$22,000.00	0.00%
E 101-42-421-439 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-515 JUDGEMENTS & LOSSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-421-720 TRANSFER OUT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
<b>DIV 421 POLICE</b>	<b>\$2,290,050.00</b>	<b>\$43,568.13</b>	<b>\$334,049.86</b>	<b>\$1,956,000.14</b>	
<b>DIV 422 FIRE</b>					
E 101-42-422-101 REGULAR WAGES & SALARIES	\$88,000.00	\$0.00	\$13,586.43	\$74,413.57	15.44%
E 101-42-422-102 OVERTIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-103 PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-122 EMPLOYER CONTRIBUTION TAXES	\$7,000.00	\$0.00	\$1,039.36	\$5,960.64	14.85%
E 101-42-422-127 FIRE RELIEF CONTRIBUTION	\$10,200.00	\$0.00	\$0.00	\$10,200.00	0.00%
E 101-42-422-128 FIRE STATE AID PASS-THROUGH	\$87,000.00	\$0.00	\$0.00	\$87,000.00	0.00%
E 101-42-422-135 MEDICAL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-42-422-150 WORKERS COMPENSATION	\$33,000.00	\$0.00	\$0.00	\$33,000.00	0.00%
E 101-42-422-170 CLOTHING ALLOWANCE	\$13,000.00	\$2,183.36	\$2,729.57	\$10,270.43	21.00%
E 101-42-422-200 OFFICE SUPPLIES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-422-203 SOFTWARE/SUPPORT FEES	\$1,600.00	\$720.00	\$720.00	\$880.00	45.00%
E 101-42-422-210 SUPPLIES/MATERIALS	\$7,000.00	\$407.34	\$783.02	\$6,216.98	11.19%
E 101-42-422-211 SAFETY SUPPLIES/OSHA COMPLIA	\$1,000.00	\$0.00	\$643.09	\$356.91	64.31%
E 101-42-422-212 FUELS	\$7,000.00	\$146.46	\$158.46	\$6,841.54	2.26%
E 101-42-422-240 SMALL TOOLS	\$5,000.00	\$0.00	\$1,180.41	\$3,819.59	23.61%
E 101-42-422-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-310 AUDITING	\$800.00	\$0.00	\$0.00	\$800.00	0.00%
E 101-42-422-320 COMMUNICATIONS/TELEPHONE	\$6,000.00	\$424.53	\$956.56	\$5,043.44	15.94%
E 101-42-422-322 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-330 TRANSPORTATION/LODGING	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 101-42-422-340 TRAINING	\$6,000.00	\$800.00	\$1,500.00	\$4,500.00	25.00%
E 101-42-422-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-360 COMP LIAB INSURANCE	\$15,500.00	\$0.00	\$11.00	\$15,489.00	0.07%
E 101-42-422-381 UTILITY ELECTRICITY	\$5,000.00	\$364.66	\$364.66	\$4,635.34	7.29%
E 101-42-422-383 UTILITY GAS	\$6,000.00	\$620.48	\$620.48	\$5,379.52	10.34%
E 101-42-422-384 REFUSE	\$500.00	\$33.33	\$99.99	\$400.01	20.00%
E 101-42-422-401 R & M - OTHER	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-422-404 R & M- EQUIPMENT	\$15,000.00	\$2,516.36	\$3,754.39	\$11,245.61	25.03%
E 101-42-422-405 R & M - VEHICLES	\$22,000.00	\$656.01	\$2,506.37	\$19,493.63	11.39%
E 101-42-422-406 R & M - BLDG	\$8,000.00	\$939.89	\$1,060.51	\$6,939.49	13.26%
E 101-42-422-409 CONTRACTED CLEANING	\$1,500.00	\$70.00	\$140.00	\$1,360.00	9.33%
E 101-42-422-413 RENTALS	\$500.00	\$53.60	\$53.60	\$446.40	10.72%
E 101-42-422-414 LEASES-EQUIPMENT	\$1,400.00	\$0.00	\$184.00	\$1,216.00	13.14%
E 101-42-422-429 FIRE PREVENTION SUPPLIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42-422-430 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-42-422-434 DUES & SUBSCRIPTIONS	\$1,200.00	\$25.00	\$280.00	\$920.00	23.33%
E 101-42-422-500 CAPITAL OUTLAY	\$5,500.00	\$0.00	\$0.00	\$5,500.00	0.00%
E 101-42-422-515 JUDGEMENTS & LOSSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-422-550 CAP OUTLAY-EQUIP	\$8,000.00	\$0.00	\$0.00	\$8,000.00	0.00%
<b>DIV 422 FIRE</b>	<b>\$370,950.00</b>	<b>\$9,961.02</b>	<b>\$32,371.90</b>	<b>\$338,578.10</b>	
<b>DIV 424 BUILDING &amp; INSPECTIONS</b>					
E 101-42-424-101 REGULAR WAGES & SALARIES	\$185,500.00	\$0.00	\$28,371.20	\$157,128.80	15.29%
E 101-42-424-102 OVERTIME WAGES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-42-424-103 PART-TIME WAGES	\$2,400.00	\$0.00	\$75.00	\$2,325.00	3.13%

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-42-424-104 TEMPORARY WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-424-121 EMPLOYER CONTRIBUTION PENSI	\$14,800.00	\$0.00	\$2,127.84	\$12,672.16	14.38%
E 101-42-424-122 EMPLOYER CONTRIBUTION TAXES	\$15,000.00	\$0.00	\$2,209.10	\$12,790.90	14.73%
E 101-42-424-130 EMPLOYEE BENEFIT-INSURANCE	\$24,500.00	\$1,135.63	\$5,272.39	\$19,227.61	21.52%
E 101-42-424-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-424-150 WORKERS COMPENSATION	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
E 101-42-424-170 CLOTHING ALLOWANCE	\$500.00	\$0.00	\$115.00	\$385.00	23.00%
E 101-42-424-200 OFFICE SUPPLIES	\$1,500.00	\$38.12	\$66.95	\$1,433.05	4.46%
E 101-42-424-203 SOFTWARE/SUPPORT FEES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42-424-210 SUPPLIES/MATERIALS	\$2,500.00	\$224.15	\$224.15	\$2,275.85	8.97%
E 101-42-424-212 FUELS	\$3,500.00	\$100.00	\$100.00	\$3,400.00	2.86%
E 101-42-424-240 SMALL TOOLS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-424-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-424-313 FIRE PLAN REVIEW FEES	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-42-424-320 COMMUNICATIONS/TELEPHONE	\$3,500.00	\$93.58	\$461.82	\$3,038.18	13.19%
E 101-42-424-330 TRANSPORTATION/LODGING	\$1,500.00	\$129.60	-\$59.04	\$1,559.04	-3.94%
E 101-42-424-332 BUILDING INSPECTIONS	\$25,000.00	\$3,305.00	\$5,810.00	\$19,190.00	23.24%
E 101-42-424-336 ELECTRICAL INSPECTIONS	\$31,450.00	\$2,751.45	\$5,495.25	\$25,954.75	17.47%
E 101-42-424-340 TRAINING	\$3,600.00	\$620.00	\$1,860.00	\$1,740.00	51.67%
E 101-42-424-350 PUBLICATIONS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-424-360 COMP LIAB INSURANCE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
E 101-42-424-404 R & M- EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42-424-405 R & M - VEHICLES	\$1,500.00	\$0.00	\$16.00	\$1,484.00	1.07%
E 101-42-424-430 MISCELLANEOUS	\$500.00	\$80.00	\$80.00	\$420.00	16.00%
E 101-42-424-434 DUES & SUBSCRIPTIONS	\$1,600.00	\$0.00	\$310.00	\$1,290.00	19.38%
E 101-42-424-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DIV 424 BUILDING &amp; INSPECTIONS</b>	<b>\$330,550.00</b>	<b>\$8,477.53</b>	<b>\$52,535.66</b>	<b>\$278,014.34</b>	
<b>DIV 425 EMERGENCY MANAGEMENT</b>					
E 101-42-425-200 OFFICE SUPPLIES	\$150.00	\$0.00	\$0.00	\$150.00	0.00%
E 101-42-425-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-425-330 TRANSPORTATION/LODGING	\$900.00	\$469.16	\$547.96	\$352.04	60.88%
E 101-42-425-340 TRAINING	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-42-425-381 UTILITY ELECTRICITY	\$2,750.00	\$286.67	\$331.50	\$2,418.50	12.05%
E 101-42-425-401 R & M - OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-425-404 R & M- EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-42-425-430 MISCELLANEOUS	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-42-425-434 DUES & SUBSCRIPTIONS	\$250.00	\$0.00	\$130.00	\$120.00	52.00%
<b>DIV 425 EMERGENCY MANAGEMENT</b>	<b>\$5,750.00</b>	<b>\$755.83</b>	<b>\$1,009.46</b>	<b>\$4,740.54</b>	
<b>DIV 427 ANIMAL CONTROL</b>					
E 101-42-427-102 OVERTIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-42-427-210 SUPPLIES/MATERIALS	\$3,500.00	\$0.00	\$177.50	\$3,322.50	5.07%
E 101-42-427-305 CONSULTANTS-OTHER	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
E 101-42-427-350 PUBLICATIONS	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-42-427-430 MISCELLANEOUS	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
<b>DIV 427 ANIMAL CONTROL</b>	<b>\$6,500.00</b>	<b>\$0.00</b>	<b>\$177.50</b>	<b>\$6,322.50</b>	
<b>DEPT 42 PUBLIC SAFETY</b>	<b>\$3,003,800.00</b>	<b>\$62,762.51</b>	<b>\$420,144.38</b>	<b>\$2,583,655.62</b>	
<b>DEPT 43 PUBLIC WORKS</b>					
<b>DIV 434 MAINTENANCE</b>					
E 101-43-434-101 REGULAR WAGES & SALARIES	\$303,500.00	\$0.00	\$53,560.80	\$249,939.20	17.65%
E 101-43-434-102 OVERTIME WAGES	\$5,000.00	\$0.00	\$1,204.33	\$3,795.67	24.09%
E 101-43-434-103 PART-TIME WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-43-434-104 TEMPORARY WAGES	\$22,440.00	\$0.00	\$2,998.13	\$19,441.87	13.36%
E 101-43-434-121 EMPLOYER CONTRIBUTION PENSI	\$24,500.00	\$0.00	\$4,158.61	\$20,341.39	16.97%
E 101-43-434-122 EMPLOYER CONTRIBUTION TAXES	\$26,000.00	\$0.00	\$4,305.26	\$21,694.74	16.56%
E 101-43-434-130 EMPLOYEE BENEFIT-INSURANCE	\$62,000.00	\$2,114.92	\$12,819.97	\$49,180.03	20.68%
E 101-43-434-135 MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-142 UNEMPLOYMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-150 WORKERS COMPENSATION	\$28,000.00	\$0.00	\$0.00	\$28,000.00	0.00%
E 101-43-434-170 CLOTHING ALLOWANCE	\$3,500.00	\$174.48	\$1,207.70	\$2,292.30	34.51%
E 101-43-434-200 OFFICE SUPPLIES	\$700.00	\$0.00	\$95.98	\$604.02	13.71%
E 101-43-434-203 SOFTWARE/SUPPORT FEES	\$500.00	\$449.00	\$449.00	\$51.00	89.80%
E 101-43-434-206 CONTRACTS PAYMENTS	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
E 101-43-434-209 ROAD SALT/SAND	\$130,000.00	\$0.00	\$48,752.16	\$81,247.84	37.50%
E 101-43-434-210 SUPPLIES/MATERIALS	\$9,000.00	\$1,209.34	\$3,257.25	\$5,742.75	36.19%
E 101-43-434-211 SAFETY SUPPLIES/OSHA COMPLIA	\$1,000.00	\$0.00	\$128.10	\$871.90	12.81%
E 101-43-434-212 FUELS	\$83,000.00	\$2,719.06	\$2,719.06	\$80,280.94	3.28%
E 101-43-434-213 VENDING MACHINES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-240 SMALL TOOLS	\$3,200.00	\$418.32	\$1,607.29	\$1,592.71	50.23%
E 101-43-434-303 ENGINEERING	\$12,000.00	\$2,785.00	\$2,785.00	\$9,215.00	23.21%
E 101-43-434-304 LAND DISTURBANCE-ENGINEERIN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-305 CONSULTANTS-OTHER	\$12,000.00	\$850.00	\$7,840.00	\$4,160.00	65.33%
E 101-43-434-308 LEGAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-320 COMMUNICATIONS/TELEPHONE	\$7,000.00	\$492.39	\$1,224.74	\$5,775.26	17.50%
E 101-43-434-322 POSTAGE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-330 TRANSPORTATION/LODGING	\$500.00	\$24.56	\$24.56	\$475.44	4.91%
E 101-43-434-340 TRAINING	\$1,500.00	\$0.00	\$270.00	\$1,230.00	18.00%
E 101-43-434-350 PUBLICATIONS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-43-434-360 COMP LIAB INSURANCE	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%
E 101-43-434-381 UTILITY ELECTRICITY	\$14,000.00	\$1,357.03	\$1,357.03	\$12,642.97	9.69%
E 101-43-434-383 UTILITY GAS	\$17,000.00	\$1,889.82	\$1,889.82	\$15,110.18	11.12%
E 101-43-434-384 REFUSE	\$2,600.00	\$220.10	\$637.08	\$1,962.92	24.50%
E 101-43-434-386 UTIL-PROTECTIVE LIGHTING	\$218,000.00	\$14,498.19	\$31,760.06	\$186,239.94	14.57%
E 101-43-434-400 STRIPING - STREETS	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%
E 101-43-434-401 R & M - OTHER	\$6,000.00	\$122.69	\$135.68	\$5,864.32	2.26%
E 101-43-434-403 TRAFFIC SIGNS	\$10,000.00	\$0.00	\$1,218.88	\$8,781.12	12.19%
E 101-43-434-404 R & M- EQUIPMENT	\$70,000.00	\$20,274.19	\$26,950.33	\$43,049.67	38.50%
E 101-43-434-405 R & M - VEHICLES	\$8,500.00	\$1,350.15	\$6,915.61	\$1,584.39	81.36%
E 101-43-434-406 R & M - BLDG	\$18,000.00	\$659.58	\$2,739.07	\$15,260.93	15.22%
E 101-43-434-407 REPAIR-SEALCOAT/REPAIRS	\$250,000.00	\$1,006.72	\$1,026.71	\$248,973.29	0.41%
E 101-43-434-409 CONTRACTED CLEANING	\$4,140.00	\$400.00	\$800.00	\$3,340.00	19.32%
E 101-43-434-413 RENTALS	\$500.00	\$17.40	\$36.00	\$464.00	7.20%
E 101-43-434-416 LEASES-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-434-430 MISCELLANEOUS	\$500.00	\$0.00	\$24.00	\$476.00	4.80%
E 101-43-434-434 DUES & SUBSCRIPTIONS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-43-434-515 JUDGEMENTS & LOSSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-43-434-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DIV 434 MAINTENANCE</b>	<b>\$1,411,080.00</b>	<b>\$53,032.94</b>	<b>\$224,898.21</b>	<b>\$1,186,181.79</b>	
<b>DIV 436 COMPOST FACILITY</b>					
E 101-43-436-104 TEMPORARY WAGES	\$10,000.00	\$0.00	\$78.00	\$9,922.00	0.78%
E 101-43-436-121 EMPLOYER CONTRIBUTION PENSI	\$775.00	\$0.00	\$0.00	\$775.00	0.00%
E 101-43-436-122 EMPLOYER CONTRIBUTION TAXES	\$770.00	\$0.00	\$5.97	\$764.03	0.78%
E 101-43-436-150 WORKERS COMPENSATION	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
E 101-43-436-210 SUPPLIES/MATERIALS	\$1,000.00	\$173.78	\$759.62	\$240.38	75.96%
E 101-43-436-240 SMALL TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF SARTELL

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-43-436-303 ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-436-305 CONSULTANTS-OTHER	\$100.00	\$0.00	\$0.00	\$100.00	0.00%
E 101-43-436-350 PUBLICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-43-436-381 UTILITY ELECTRICITY	\$400.00	\$23.00	\$54.25	\$345.75	13.56%
E 101-43-436-401 R & M - OTHER	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-43-436-413 RENTALS	\$3,800.00	\$0.00	\$0.00	\$3,800.00	0.00%
E 101-43-436-414 LEASES-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DIV 436 COMPOST FACILITY	\$19,295.00	\$196.78	\$897.84	\$18,397.16	
DEPT 43 PUBLIC WORKS	\$1,430,375.00	\$53,229.72	\$225,796.05	\$1,204,578.95	
DEPT 45 CULTURE & RECREATION					
DIV 451 PLAYGROUNDS					
E 101-45-451-305 CONSULTANTS-OTHER	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45-451-437 AIDS TO OTHER GOVERNMENTS	\$22,000.00	\$0.00	\$0.00	\$22,000.00	0.00%
DIV 451 PLAYGROUNDS	\$24,000.00	\$0.00	\$0.00	\$24,000.00	
DIV 452 PARKS					
E 101-45-452-101 REGULAR WAGES & SALARIES	\$133,000.00	\$0.00	\$14,393.60	\$118,606.40	10.82%
E 101-45-452-102 OVERTIME WAGES	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45-452-104 TEMPORARY WAGES	\$8,000.00	\$0.00	\$1,286.38	\$6,713.62	16.08%
E 101-45-452-106 REGULAR MEETING SALARIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-121 EMPLOYER CONTRIBUTION PENS	\$10,500.00	\$0.00	\$1,079.52	\$9,420.48	10.28%
E 101-45-452-122 EMPLOYER CONTRIBUTION TAXES	\$11,000.00	\$0.00	\$1,230.35	\$9,769.65	11.19%
E 101-45-452-130 EMPLOYEE BENEFIT-INSURANCE	\$22,500.00	\$394.33	\$2,116.09	\$20,383.91	9.40%
E 101-45-452-135 MEDICAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-150 WORKERS COMPENSATION	\$6,000.00	\$0.00	\$0.00	\$6,000.00	0.00%
E 101-45-452-170 CLOTHING ALLOWANCE	\$1,000.00	\$58.64	\$391.26	\$608.74	39.13%
E 101-45-452-200 OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-210 SUPPLIES/MATERIALS	\$5,000.00	\$272.47	\$439.72	\$4,560.28	8.79%
E 101-45-452-211 SAFETY SUPPLIES/OSHA COMPLIA	\$200.00	\$0.00	\$128.10	\$71.90	64.05%
E 101-45-452-212 FUELS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45-452-229 LANDSCAPING MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-240 SMALL TOOLS	\$1,000.00	\$457.92	\$457.92	\$542.08	45.79%
E 101-45-452-305 CONSULTANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-320 COMMUNICATIONS/TELEPHONE	\$250.00	\$17.00	\$51.00	\$199.00	20.40%
E 101-45-452-330 TRANSPORTATION/LODGING	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-45-452-340 TRAINING	\$700.00	\$0.00	\$195.00	\$505.00	27.86%
E 101-45-452-360 COMP LIAB INSURANCE	\$14,500.00	\$0.00	\$0.00	\$14,500.00	0.00%
E 101-45-452-381 UTILITY ELECTRICITY	\$1,600.00	\$80.67	\$80.67	\$1,519.33	5.04%
E 101-45-452-383 UTILITY GAS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-401 R & M - OTHER	\$4,000.00	\$0.00	\$11.85	\$3,988.15	0.30%
E 101-45-452-404 R & M- EQUIPMENT	\$7,000.00	\$665.33	\$1,299.16	\$5,700.84	18.56%
E 101-45-452-405 R & M - VEHICLES	\$3,500.00	\$1,075.60	\$1,545.40	\$1,954.60	44.15%
E 101-45-452-406 R & M - BLDG	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
E 101-45-452-413 RENTALS	\$7,500.00	\$284.79	\$528.79	\$6,971.21	7.05%
E 101-45-452-430 MISCELLANEOUS	\$750.00	\$0.00	\$0.00	\$750.00	0.00%
E 101-45-452-515 JUDGEMENTS & LOSSES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-452-550 CAP OUTLAY-EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
DIV 452 PARKS	\$241,750.00	\$3,306.75	\$25,234.81	\$216,515.19	
DIV 453 POOLS					
E 101-45-453-104 TEMPORARY WAGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-453-122 EMPLOYER CONTRIBUTION TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-453-150 WORKERS COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF SARTELL

Expenditure Guideline - City of Sartell

Account Descr	2016 YTD Budget	March 2016 Amt	2016 YTD Amt	2016 YTD Balance	%YTD Budget
E 101-45-453-210 SUPPLIES/MATERIALS	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
E 101-45-453-240 SMALL TOOLS	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
E 101-45-453-305 CONSULTANTS-OTHER	\$19,150.00	\$0.00	\$0.00	\$19,150.00	0.00%
E 101-45-453-320 COMMUNICATIONS/TELEPHONE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45-453-330 TRANSPORTATION/LODGING	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
E 101-45-453-340 TRAINING	\$0.00	\$550.00	\$550.00	-\$550.00	0.00%
E 101-45-453-360 COMP LIAB INSURANCE	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
E 101-45-453-381 UTILITY ELECTRICITY	\$1,500.00	\$32.25	\$65.85	\$1,434.15	4.39%
E 101-45-453-401 R & M - OTHER	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45-453-430 MISCELLANEOUS	\$450.00	\$300.00	\$300.00	\$150.00	66.67%
E 101-45-453-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DIV 453 POOLS</b>	<b>\$30,800.00</b>	<b>\$882.25</b>	<b>\$915.85</b>	<b>\$29,884.15</b>	
<b>DIV 454 RINKS</b>					
E 101-45-454-104 TEMPORARY WAGES	\$7,500.00	\$0.00	\$1,709.63	\$5,790.37	22.80%
E 101-45-454-121 EMPLOYER CONTRIBUTION PENS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-45-454-122 EMPLOYER CONTRIBUTION TAXES	\$550.00	\$0.00	\$130.81	\$419.19	23.78%
E 101-45-454-150 WORKERS COMPENSATION	\$400.00	\$0.00	\$0.00	\$400.00	0.00%
E 101-45-454-210 SUPPLIES/MATERIALS	\$100.00	\$0.00	\$10.99	\$89.01	10.99%
E 101-45-454-320 COMMUNICATIONS/TELEPHONE	\$250.00	\$48.38	\$145.14	\$104.86	58.06%
E 101-45-454-360 COMP LIAB INSURANCE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
E 101-45-454-381 UTILITY ELECTRICITY	\$3,500.00	\$699.54	\$699.54	\$2,800.46	19.99%
E 101-45-454-401 R & M - OTHER	\$2,000.00	\$0.00	\$312.68	\$1,687.32	15.63%
E 101-45-454-413 RENTALS	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
E 101-45-454-430 MISCELLANEOUS	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
<b>DIV 454 RINKS</b>	<b>\$16,850.00</b>	<b>\$747.92</b>	<b>\$3,008.79</b>	<b>\$13,841.21</b>	
<b>DEPT 45 CULTURE &amp; RECREATION</b>	<b>\$313,400.00</b>	<b>\$4,936.92</b>	<b>\$29,159.45</b>	<b>\$284,240.55</b>	
<b>DEPT 48 CAPITAL PROJECTS</b>					
<b>DIV 463 OTHER FINANCIAL USES</b>					
E 101-48-463-440 REQUIRED RESERVE/CONTINGENC	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-48-463-500 CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-48-463-720 TRANSFER OUT	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
E 101-48-463-721 TRANSFER OUT - FD EQUIP FUND	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
E 101-48-463-722 TRANSFER OUT - PD EQUIP FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-48-463-723 TRANSFER OUT - TECHNO FUND	\$60,000.00	\$0.00	\$0.00	\$60,000.00	0.00%
E 101-48-463-724 TRANSFER OUT - BLDG FUND	\$175,000.00	\$0.00	\$0.00	\$175,000.00	0.00%
E 101-48-463-725 TRANSFER OUT - STREETS	\$150,000.00	\$0.00	\$0.00	\$150,000.00	0.00%
E 101-48-463-726 TRANSFER OUT - PW EQUIP	\$250,000.00	\$0.00	\$0.00	\$250,000.00	0.00%
E 101-48-463-727 TRANSFER OUT - CIVIL DEFENSE	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
E 101-48-463-728 PAYMENT OF TAX ABATEMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
E 101-48-463-731 TRANSFER OUT - PARK FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>DIV 463 OTHER FINANCIAL USES</b>	<b>\$737,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$737,000.00</b>	
<b>DEPT 48 CAPITAL PROJECTS</b>	<b>\$737,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$737,000.00</b>	
<b>FUND 101 GENERAL</b>	<b>\$6,298,862.00</b>	<b>\$137,658.32</b>	<b>\$815,760.06</b>	<b>\$5,483,101.94</b>	

Sartell

# April 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 12:30 SSC Bd. Meeting 6:30 Planning Comm. Mtg.	5	6	7	8	9
10	11 6 PM City Council	12 11:30 Chamber @ Waters Church	13	14 5 PM APO EXEC BD @Jimmy's Poor House	15	16
17	18	19 7 am EDC Mtg. 4 PM MTC Bd. Mtg. 4:30-6:30 Cty Rd 1 & Heritage open house at MN DOT offices	20 9 am SALT @ PD 5-7 Evening at the Capital St. Paul	21	22	23
24	25 5 pm Special Council Mtg 6 pm City Council	26 5:30 PM AREA CITIES MEETING IN SARTELL 7:45 pm LeSauk Jt. Bd Mtg	27	28	29	30



# May 2016

SUN	MON	TUE	WED	THU	FRI	SAT
1	2 12:30 SSC BD, MTG 5:30 SPEC MTG EDC, PLANNING & CMBA 6:30 PM PLANNING COMMISSION	3	4	5	6	7
8	9 6 PM CITY COUNCIL	10 11:30 CHAMBER @ WATERS CHURCH	11	12 5 PM APO EXEC. BD	13	14
15	16	17 7 AM EDC MTG. 4 PM MTC BD MTG.	18 9 AM SALT AT PD	19	20	21
22	23 6 PM CITY COUNCIL	24	25	26 7 PM APO POLICY BD @ WP CITY HALL	27	28
29	30 MEMORIAL DAY CITY HALL CLOSED	31				