

AGENDA
SARTELL CITY COUNCIL
Monday, March 28, 2016
Sartell City Hall
6:00 P.M.

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- 1. PLEDGE OF ALLEGIANCE**
- 2. AGENDA REVIEW AND ADOPTION**
- 3. OPEN FORUM/PUBLIC COMMENT** *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*
- 4. SPECIAL PRESENTATIONS**
 - a. Life Saving Awards
- 5. APPROVAL OF CITY COUNCIL MINUTES**
 - a. March 14, 2016 - Regular Meeting
- 6. CONSENT AGENDA**
 - a. Approval of voucher payments
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
- 9. DEPARTMENT REPORTS**
 - a. Police Department**
 - Annual Report
 - b. Fire Department**
 - Annual Report
 - c. Public Works**
 - Annual Report
 - d. City Engineer**
 - Annual Report
 - e. Community Development Director**
 - Annual Report
- 10. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS**
- 11. ADJOURN**

Sartell Police Department

TO: MARY DEGIOVANNI, MAYOR AND CITY COUNCIL
FROM: CHIEF HUGHES
SUBJECT: MARCH 28 MTG - GENERAL INFORMATION
DATE: MARCH 22, 2016
CC: MEMO FILE

- The department will be awarding Investigator Broda, Officer Lane and Officer Cooper with lifesaving awards from an incident that occurred on January 21, 2016 at a home fire.
- We will also be presenting our police commendation award to two community members Fred Skuza and Bonnie Witz for their life saving efforts from an incident that occurred on February 15, 2016.
- April 3-8 I will be attending training at the Emergency Management Institute (EMI) in Emmitsburg, MD. I will be attending training E0210: Recovery from Disaster: The Local Government Role. This is a FEMA offered training and other than salary and meals, the city will be reimbursed for airfare. Lodging is included at EMI.

**CITY COUNCIL MEETING MINUTES
MARCH 14, 2016**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on March 14, 2016 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson
COUNCIL ABSENT: None
STAFF PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Brad Borders, Public Works Director
Mike Nielson, City Engineer
Judy Molitor, Recording Secretary
Jim Hughes, Police Chief

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/ PUBLIC COMMENT

None

APPROVAL OF CITY COUNCIL MINUTES:

- a. February 22, 2016 – Regular Meeting
- b. February 29, 2016 – Special Meeting

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING THE MINUTES OF THE FEBRUARY 29, 2016 SPECIAL MEETING. THE MOTION CARRIED UNANIMOUSLY.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE MINUTES OF THE FEBRUARY 22ND MEETING AS CORRECTED. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- ~~c. Acceptance of Technology Report~~
- d. Acceptance of Fire Department Report
- ~~e. Approval of voucher payments~~
- f. Calling Special Meeting on April 11, 2016 at 5 pm
- ~~g. Award of SRTS Bid~~
- ~~h. Approval of County Project within Municipal Corporate Limits~~
- i. Acceptance of Avalon 8 Improvements

- j. Appointment of Police Officer
- ~~k. Approval of Southwest Siren Purchase~~
- l. Approval of temporary off sale liquor licenses for St. Francis Xavier for 4/14/16 & 8/20/16

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS a, b, d, f, i, j and l. THE MOTION CARRIED UNANIMOUSLY.

Consent agenda items c, e, g, h and k were removed for separate discussion.

Consent Agenda Item c: Acceptance of Technology Report

Council member Braig-Lindstrom asked about use of the See Click Fix program and whether or not we can determine how many people have downloaded the app for use in reporting issues. Rasmussen will look into whether that can be tracked.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEM C. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item e: Approval of Voucher Payments

Council member Braig-Lindstrom questioned the payment made to the MN Dept of Health and Administrator Degiovanni explained this is a water system charge.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE VOUCHER PAYMENTS. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item g – Award of SRTS Bid

Council member Braig-Lindstrom asked about the large oak tree on 2nd street being preserved as part of the Safe Routes to School sidewalk along 2nd Street and Engineer Nielson confirmed that a narrow sidewalk is planned for around the tree to try to preserve it.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING THE AWARD OF SRTS BID. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item h - Approval of County Project within Municipal Corporate Limits

Council member Braig-Lindstrom asked City Engineer Nielson to explain the process of the two homes being acquired in order to make the 5-legged round about possible near LeSauk Drive. Engineer Nielson explained the process.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE COUNTY PROJECT WITHIN THE MUNICIPAL CORPORATE LIMITS. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item k – Approval of Southwest Siren Purchase

Council member Braig-Lindstrom questioned if neighboring landowners have input into the siren location process. Chief Hughes said the locations are chosen for public safety so they don't seek landowner input.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING THE SOUTHWEST SIREN PURCHASE. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

a. Property Tax Abatements

City Administrator Degiovanni explained the reason for the public hearing this evening is to take public input for consideration of abatement bonds. These abatement bonds can be used as a tool to allow options for flexibility in financing upcoming projects but tonight's decision does not set which projects will be financed.

Mayor Nicoll opened the public hearing at 6:14 p.m. The following comments were made, although comments do not reflect entire statements made.

Zurya Anjum, 1609 Blackberry Circle, Sartell, asked for a breakdown of cost of the different projects planned and how the proposed new High School would fit into City projects. Degiovanni explained that the City Council will determine how the sales tax money will be used separately from tonight's process but that community center budget was set at \$11 million. City-School architects memo was previously provided to Council and public and included discussion that new high school would not suffice to meet community gymnasium space needs.

Henry Smorynski 802 3rd Street North, Sartell, wanted to be sure what the Council is voting for on the abatement bonds and spoke in favor of a library in Sartell.

Zurya Anjum, 1609 Blackberry Circle, Sartell, wants an open house meeting regarding the community center with City Council, GRRL and community to discuss location of where the library should be located and where the money should be spent.

Kim Tjaden, 1490 Riverside Avenue North, Sartell, suggested the City identify where the money should be spent before the project starts and suggested waiting until after the school referendum vote.

Jackie Peterschick, 603 9th Street North, Sartell, believes the residents should be happy that we are blessed with two libraries within 10 miles. She is tired of the negative letters in the paper and suggested we all work together as a team and respect our elected leaders.

Daryl Stevens, 832 10th Avenue North, Sartell, said he has lived here for 30+ years and noted the library space he saw in Vail, Colorado.

Beth Laudenbach, 704 Edinburgh St., Sartell, questioned the process and whether there will be other opportunities to speak on this topic.

Mark Ruff, representing Ehlers & Associates, financial advisors for the City explained the process of approving the abatement bonds tonight prior to any specific project is similar to qualifying for a mortgage prior to the purchase of a home. It allows the City to use sales tax revenues as a general obligation bond pledge and to obtain a lower interest rate and taxpayer savings.

Joe Perske, 509 10th Street North, Sartell, questioned the wording in the abatement bond resolution and asked if it includes the word "library". He asked if the general public will have another opportunity to voice opinions on the community center and amenities of the building. He spoke in favor of the library and whether there

were sufficient funds left for a library. He displayed a map of the City and pointed out the location of the proposed new high school and the community center.

Linda Treb, 200 Victory Avenue, Sartell, said she voted for sales tax to be used for a library and since she used to work for the GRRL, she is available and willing to help when the time comes.

Two young students from Oak Ridge Elementary spoke in favor of a library.

Henry Smorynski, 802 3rd Street North, Sartell, suggested another public hearing and committing the money for specific amenities.

Bryan Hansen, 810 3rd Avenue North, Sartell, said he has watched the City grow over the years he has lived here and does not believe the location of the Community Center is the best spot.

Gary Schnellert, 1021 4th Street North, Sartell, has been involved in education most of his life and believes the community is not being heard. He suggested the library concerns are shared with the school and the community.

Amanda Schreiner, 1004 Connecticut Avenue, Sartell, believes the Council is doing a great job and they will do the best with appropriation of the money. She does not believe Sartell needs its own library.

Zurya Anjum, 1609 Blackberry Circle, Sartell, wants a safe environment where students can meet to do projects, where kids can learn to talk to each other, build tolerance, voice their opinions and listen to other opinions and interact with other kids for stable mental health.

Joe Perske, 509 10th Street North, Sartell, asked for the language in the resolution to be broadened to include library, park amenities and community center. Degiovanni noted the City's bond counsel has indicated the language already in the resolution would allow for library capital expenditure.

I-Jung Lee, 3736 Riviera Road, Sartell, talked about some of the benefits of a library, not only for young, but for adults also. She suggested the Council use the money wisely.

Theresa Lau, 14701 10th Avenue North, Sartell, stated that abatement bonds are pledging money to specific projects and she believes the library should be mentioned in the abatement bond document. She is open to working together and suggested the Council move forward in the best interest of the City.

There being no one further wishing to speak, Mayor Nicoll closed the hearing at 7:48 p.m.

Mark Ruff of Ehlers recommended staying with the resolution as presented since legal counsel has indicated it is flexible to include library funding.

Council discussion followed regarding the amount of funding to be delegated to projects, and the fact that the abatement resolution presented this evening has flexibility to cover more than the current community center project, but is not restricted to specific other uses.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH ADOPTING RESOLUTION 18-2016 APPROVING PROPERTY TAX ABATEMENTS.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH

NAY: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON

MOTION CARRIED

OLD BUSINESS

a. 2016 Sealcoat Project

City Engineer Nielson presented the bids received for the 2016 project and requested authorization to award the bid to the lowest bidder, Astech, in the amount of \$102,933.79. Mike outlined the areas of the City where the sealcoat project is recommended and discussed the pros and cons of including the fog seal process.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE SEALCOAT BID FROM ASTECH IN THE AMOUNT OF \$102,933.79 WITHOUT ADDITIONAL FOG SEAL. THE MOTION CARRIED UNANIMOUSLY.

b. Pinecone Regional Park Wetland Replacement Plan Proposal

Engineer Nielson presented the request to authorize WSB & Associates to complete the wetland replacement mitigation application for the proposed parking lot construction at an estimated cost of \$3,000.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING THE PINECONE REGIONAL PARK WETLAND REPLACEMENT PLAN PROPOSAL IN THE AMOUNT OF \$3,000. THE MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS

a. Public Works Equipment Purchase

Administrator Degiovanni presented the request to purchase public works equipment using State bid.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING THE PUBLIC WORKS EQUIPMENT PURCHASE. THE MOTION CARRIED UNANIMOUSLY.

b. Adopt a Roadway Policy

Community Development Director Rasmussen presented the request to adopt a local city street and the resulting policy developed by staff for Council consideration. Volunteers would keep the designated area clean of litter and debris, adopt at least one mile for three years, and get a sign with their name on it for the adopted route.

Both Council members Braig-Lindstrom and Peterson disagreed with posting signs with volunteer names because they feel the City would end up with multiple signs. They also believe there are other ways to recognize volunteers, such as an advertisement on the electronic sign.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON APPROVING THE ROADWAY POLICY.

UPON VOTE BEING TAKEN THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH

NAY: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON

MOTION CARRIED

DEPARTMENT REPORTS

POLICE DEPARTMENT

The Police Department report was included in the packet.

PUBLIC WORKS

Director Borders presented his report and updated the Council on the status of the recent water/sewer line breaks.

CITY ENGINEER

Engineer Nielson presented his report.

PLANNING AND COMMUNITY DEVELOPEMNT DIRECTOR

Director Rasmussen presented her report.

CITY ADMINISTRATOR

Administrator Degiovanni presented her report.

CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

A suggestion was made to televise City Commission meetings. Staff will get input from Commission members to get their thoughts.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH TO ADJOURN THE MEETING AT 9:25 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By:

Judy Molitor, Recording Secretary

Sarah Jane Nicoll, Mayor

CITY OF SARTELL
Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name AMERIPRIDE LINEN/APPAREL SERV					
		0316PW02	2200759946	\$43.62	UNIFORMS
		0316PW02	2200759946	\$14.66	UNIFORMS
		0316PW02	2200759946	\$29.07	UNIFORMS
		0316PW02	2200759946	\$7.24	UNIFORMS
		0316PW02	2200759946	\$117.08	TOWELS,MATS,MOPS-MAINT
		0316PW02	2200759947	\$35.00	TOWELS,MOPS,MAPS-MAINT
		0316ADM02	2200759955	\$44.69	TOWELS,MATS-HALL
Search Name AMERIPRIDE LINEN/APPAREL SERV				\$291.36	
Search Name ANDERSON METAL FABRICATING					
		0316FD02	1448	\$52.50	STAINLESS-FD REPAIRS
Search Name ANDERSON METAL FABRICATING				\$52.50	
Search Name ASTECH CORP					
		0316PW02	16-063	\$986.73	POTHOLE PATCHING
Search Name ASTECH CORP				\$986.73	
Search Name AULDS COMMUNICATIONS					
		0316ADM02	6714	\$4,995.24	CABLING-NEW PHONE SYSTEM
Search Name AULDS COMMUNICATIONS				\$4,995.24	
Search Name BDS LAUNDRY SYSTEMS					
		0316FD02	S198006	\$14,468.00	TURNOUT GEAR WASHER-FD
Search Name BDS LAUNDRY SYSTEMS				\$14,468.00	
Search Name BEHRENBRINKER, STEPHEN C					
		0316ADM02	03-2016	\$3,381.25	ASSESSING SERV-MAR
Search Name BEHRENBRINKER, STEPHEN C				\$3,381.25	
Search Name BENTON TROPHY & AWARDS INC					
		0316PD02	150957	\$45.98	AWARDS-PD
Search Name BENTON TROPHY & AWARDS INC				\$45.98	
Search Name BOUND TREE MEDICAL LLC					
		0316PD02	82079741	\$136.30	OSHA SUPPLIES-PD
Search Name BOUND TREE MEDICAL LLC				\$136.30	
Search Name BRIAN KLINEFELTER FOUNDATION					
		0316ADM02	03-2016	\$60.00	PAYROLL DEDUCTION-MAR
Search Name BRIAN KLINEFELTER FOUNDATION				\$60.00	
Search Name CHADER BUSINESS EQUIPMENT					
		0316PD02	IN13822	\$210.25	REPAIRS-PD
Search Name CHADER BUSINESS EQUIPMENT				\$210.25	
Search Name CHARTER COMMUNICATIONS					
		0316FD02	835230105015776	\$108.52	TV/INTERNET SERV-FD
		0316ADM02	835230105018283	\$27.60	TV SERV-HALL
		0316ADM02	835230105018283	\$80.00	INTERNET SERV-HALL
		0316PW02	835230105018589	\$84.99	INTERNET SERV-PLANTS
		0316PW02	835230105019398	\$92.74	TV/INTERNET SERV-MAINT
		0316PW02	835230105019617	\$89.98	INTERNET SERV-PLANTS
068964	3/14/2016	0316PPD02	835230105019832	\$97.45	TV/INTERNET-MAINT
068964	3/14/2016	0316PPD02	835230105029623	\$70.00	INTERNET-PD

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name CHARTER COMMUNICATIONS				\$651.28	
Search Name COMDATA(COBORNS-ADMIN)					
		0316PW02	927699	\$2.59	1ST AID SUPPLIES
Search Name COMDATA(COBORNS-ADMIN)				\$2.59	
Search Name CRESCENT ELECTRIC SUPPLY					
		0316FD02	S501773942.001	\$144.00	REPAIRS-FD LIGHTS
Search Name CRESCENT ELECTRIC SUPPLY				\$144.00	
Search Name CROTEAU PLUMBING LLC					
		0316FD02	9204	\$223.00	PLBG REPAIRS-FD
		0316PW02	9204	\$223.00	PBLG REPAIRS-MAINT
		0316PD02	9204	\$222.99	PLBG REPAIRS-PD
		0316PW02	9216	\$224.00	REPAIRS-PLANT
Search Name CROTEAU PLUMBING LLC				\$892.99	
Search Name DAMON FARBER ASSOCIATES INC					
		0316ADM02	25926	\$1,407.50	SARTELL BRANDING/DESIGN
Search Name DAMON FARBER ASSOCIATES INC				\$1,407.50	
Search Name EDP SOFTWARE					
		0316PD02	SARTELL-DEC2015	\$900.00	SCHEDULE PRO SOFTWARE-PD
Search Name EDP SOFTWARE				\$900.00	
Search Name EFTPS VOICE RESPONSE SYSTEM					
002790E	3/15/2016	0316PPD02	03-11-2016	\$3,428.65	03/11 EMPLOYEE FICA
002790E	3/15/2016	0316PPD02	03-11-2016	\$1,380.10	03/11 EMPLOYEE MEDICARE
002790E	3/15/2016	0316PPD02	03-11-2016	\$1,380.10	03/11 EMPLOYER MEDICARE
002790E	3/15/2016	0316PPD02	03-11-2016	\$3,428.65	03/11 EMPLOYER FICA
002790E	3/15/2016	0316PPD02	03-11-2016	\$9,846.69	03/11 FED TAX W/HELD
Search Name EFTPS VOICE RESPONSE SYSTEM				\$19,464.19	
Search Name EMERGENCY AUTOMOTIVE TECH INC					
		0316PD02	AW031716-6	\$1,721.42	JET PRINTER MOUNTS-SQUADS
Search Name EMERGENCY AUTOMOTIVE TECH INC				\$1,721.42	
Search Name EMERGENCY RESPONSE SOLUTIONS					
		0316FD02	5705	\$62.17	NAME PATCH
		0316FD02	5707	\$315.30	HELMET-SIEBEN
		0316FD02	5787	\$1,620.00	SCBA FLOW TEST
		0316FD02	5956	\$59.57	REPAIRS-FD EQUIP
Search Name EMERGENCY RESPONSE SOLUTIONS				\$2,057.04	
Search Name EMERGENCY SERVICES MKTG CORP I					
		0316FD02	10748	\$650.00	SUBSCRIPTION FEE-FD
Search Name EMERGENCY SERVICES MKTG CORP I				\$650.00	
Search Name EMPOWER RETIREMENT					
002788E	3/14/2016	0316PPD02	03-11-2016	\$2,708.30	03/11 PAYROLL DEDUCTION
002787E	3/14/2016	0316PPD02	03-11-2016	\$184.62	03/11 ER CONTR TO PENSION-ADMIN
002787E	3/14/2016	0316PPD02	03-11-2016	\$1,832.22	03/11 PAYROLL DEDUCTION
Search Name EMPOWER RETIREMENT				\$4,725.14	
Search Name EVOQUA WATER TECHNOLOGIES LLC					
		0316PW02	902557909	\$8,634.71	BIOXIDE

CITY OF SARTELL
Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name EVOQUA WATER TECHNOLOGIES LLC				\$8,634.71	
Search Name FASTENAL COMPANY					
	0316FD02	MNSAU155455		\$24.99	BATTERIES-FD
	0316PW02	MNSAU155475		\$10.86	SUPPLIES-PARKS
	0316PW02	MNSAU155515		\$10.32	SUPPLIES-SHOP
Search Name FASTENAL COMPANY				\$46.17	
Search Name FASTSIGNS					
	0316PW02	282-22114		\$129.60	COMPOST SIGN
Search Name FASTSIGNS				\$129.60	
Search Name GATR OF SAUK RAPIDS					
	0316PW02	01P162698		\$281.76	REPAIRS-STR VEHICLE
	0316PW02	01P163161		\$25.70	REPAIRS-SWEEPERS
	0316PW02	01P164683		\$26.10	REPAIRS-PARKS VEHICLE
Search Name GATR OF SAUK RAPIDS				\$333.56	
Search Name GEYER RENTAL INC					
	0316PD02	874279		\$408.03	JOUSTING-GRADE EVENT
Search Name GEYER RENTAL INC				\$408.03	
Search Name GILLELAND CHEVROLET					
	0316PD02	747952		\$7.22	REPAIRS-SQUADS
Search Name GILLELAND CHEVROLET				\$7.22	
Search Name GRAINGER, W.W. INC.					
	0316FD02	9053722055		\$26.04	FIRE EXTINGUISHER-FD
Search Name GRAINGER, W.W. INC.				\$26.04	
Search Name GRANITE ELECTRONICS INC					
068966	3/15/2016	0316PPD02	153000962-1	\$78.60	REPAIRS-FD EQUIP
068966	3/15/2016	0316PPD02	153001092-1	\$166.50	REPAIRS-FD EQUIP
068966	3/15/2016	0316PPD02	153001352-1	\$21.50	REPAIRS-FD EQUIP
Search Name GRANITE ELECTRONICS INC				\$266.60	
Search Name HANDYMAN S INC.					
	0316PW02	418267		\$9.78	SUPPLIES-WATER
Search Name HANDYMAN S INC.				\$9.78	
Search Name HEALTHPARTNERS					
	0316ADM02	64555148		\$1,035.04	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$2,365.74	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$364.70	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$4,522.73	EMPLOYEE CONTR TO INS
	0316ADM02	64555148		\$4,602.55	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$811.99	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$305.70	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$1,081.60	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$2,036.57	EMPLOYEE HEALTH&DENTAL INS-APR
	0316ADM02	64555148		\$13,024.99	EMPLOYEE HEALTH&DENTAL INS-APR
Search Name HEALTHPARTNERS				\$30,151.61	
Search Name HMA ARCHITECTS LTD					
	0316ADM02	1440-4		\$59,949.44	COMMUNITY CENTER
Search Name HMA ARCHITECTS LTD				\$59,949.44	

CITY OF SARTELL
Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name HOME DEPOT CRC					
		0316PW02	28110000192872	\$59.97	MAILBOX
Search Name HOME DEPOT CRC					
				\$59.97	
Search Name JOHN DEERE FINANCIAL					
		0316PW02	1221667	\$245.67	REPAIRS-MOWER
Search Name JOHN DEERE FINANCIAL					
				\$245.67	
Search Name KEEPRS INC					
		0316FD02	295423-80	-\$8.99	FD UNIFORMS-HARRISON
		0316FD02	296325	\$500.97	FD UNIFORMS-IMHOLTE
		0316FD02	296475	\$542.07	FD UNIFORMS-JOHNSON
		0316FD02	298256	\$334.61	FD UNIFORMS-FOX
		0316FD02	298256-01	\$396.25	FD UNIFORMS-FOX
		0316PD02	300317	\$149.98	UNIFORMS-HANSON
		0316PD02	303404	\$871.86	UNIFORMS-PD NEW HIRE
Search Name KEEPRS INC					
				\$2,786.75	
Search Name LAW ENFORCEMENT LABOR SERV INC					
		0316PD02	03-2016	\$735.00	UNION DUES-MAR
Search Name LAW ENFORCEMENT LABOR SERV INC					
				\$735.00	
Search Name LAW ENFORCEMENT TRNG SERVICES					
068963	3/14/2016	0316PPD02	7905	\$70.00	REGIS-7905 CIVIL DISPUTES
Search Name LAW ENFORCEMENT TRNG SERVICES					
				\$70.00	
Search Name LAWSON PRODUCTS INC					
		0316PW02	9303963161	\$280.05	SHOP SUPPLIES
Search Name LAWSON PRODUCTS INC					
				\$280.05	
Search Name LEGGETTE BRASHERS & GRAHAM INC					
		0316PW02	201602086	\$1,893.63	DEZURIK-LAGOON #3
		0316PW02	201602088	\$0.00	ANNUAL G-W MONITORING
Search Name LEGGETTE BRASHERS & GRAHAM INC					
				\$1,893.63	
Search Name M G S EXHAUST SERVICE					
		0316PW02	0810	\$25.00	REPAIRS-PATCHER
Search Name M G S EXHAUST SERVICE					
				\$25.00	
Search Name MACQUEEN EQUIPMENT INC					
		0316PW02	2162009	\$20.60	REPAIRS-SWEEPER
Search Name MACQUEEN EQUIPMENT INC					
				\$20.60	
Search Name MAGNETIC SPARK					
		0316PD02	006137	\$1,731.55	T SHIRTS-DARE
Search Name MAGNETIC SPARK					
				\$1,731.55	
Search Name MANAGERPLUS SOLUTIONS LLC					
		0316PW02	320-258-73005/1	\$449.00	SOFTWARE AGREEMENT-MAINT
Search Name MANAGERPLUS SOLUTIONS LLC					
				\$449.00	
Search Name MARCO INC					
		0316PD02	300494044	\$376.46	COPY MACHINE/PRINTER-PD
Search Name MARCO INC					
				\$376.46	
Search Name MARUDAS PRINT SERVICES					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316ADM02	811	\$306.83	AP CHECKS
Search Name MARUDAS PRINT SERVICES				\$306.83	
Search Name MIDWAY IRON & METAL					
		0316PW02	305924	\$44.18	COMPOST SIGN
		0316PW02	306208	\$122.69	POST-MAILBOX
Search Name MIDWAY IRON & METAL				\$166.87	
Search Name MIMBACH FLEET SUPPLY					
		0316FD02	116212	\$79.98	REPAIRS-FD#19
Search Name MIMBACH FLEET SUPPLY				\$79.98	
Search Name MINNESOTA PIPE & EQUIPMENT					
		0316PW02	0352203	\$350.00	REPAIRS-HYDRANTS
Search Name MINNESOTA PIPE & EQUIPMENT				\$350.00	
Search Name MN BENEFIT ASSOCIATION					
		0316ADM02	483-032016	\$1,486.28	PAYROLL DEDUCTION-MAR
Search Name MN BENEFIT ASSOCIATION				\$1,486.28	
Search Name MN CHAPTER IAAI					
		0316FD02	2016-DINGMANN	\$25.00	DUES-C DINGMANN
Search Name MN CHAPTER IAAI				\$25.00	
Search Name MN CRIME PREVENTION ASSN					
		0316PD02	2016	\$60.00	MEMBERSHIP-A MOLITOR
Search Name MN CRIME PREVENTION ASSN				\$60.00	
Search Name MN DEPT OF REVENUE					
002789E	3/14/2016	0316PPD02	03-11-2016	\$4,026.36	03/11 STATE TAX W/HELD
Search Name MN DEPT OF REVENUE				\$4,026.36	
Search Name MN HWY SAFETY & RESEARCH CENTR					
		0316PD02	629430-4982	\$792.00	EVOC TRNG-7915 & 7917
Search Name MN HWY SAFETY & RESEARCH CENTR				\$792.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		0316ADM02	03-2016	\$1,156.00	UNION DUES-MAR
Search Name MN TEAMSTERS-PUBLIC & LAW ENF				\$1,156.00	
Search Name MRZENA, KEVIN DBA					
068968	3/18/2016	0316PPD02	6636	\$20,865.50	FD UNIT 20 REDO
068968	3/18/2016	0316PPD02	6637	\$9,948.21	FD UNIT 20 REDO
Search Name MRZENA, KEVIN DBA				\$30,813.71	
Search Name NIELSEN, DUANE W. COMPANY					
		0316PW02	11491	\$285.50	CALIBRATE METER
Search Name NIELSEN, DUANE W. COMPANY				\$285.50	
Search Name O REILLY AUTO PARTS					
		0316PD02	1572-480450	\$190.98	REPAIRS-SQUADS
		0316PD02	1572-480451	\$21.56	REPAIRS-SQUADS
		0316PW02	1572-480552	\$14.98	REPAIRS-STR VEHICLE
		0316PW02	1572-480961	\$12.30	REPAIRS-AIR COMPRESSOR
		0316FD02	1572-481427	\$9.18	REPAIRS-FD#18
		0316PD02	1572-481483	\$114.79	REPAIRS-SQUADS
		0316PD02	1572-481484	-\$18.00	REPAIRS-SQUADS

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PW02	1572-481621	\$29.99	REPAIRS-PARKS VEHICLE
		0316PW02	1572-481684	\$4.99	REPAIRS-PARKS VEHICLE
		0316PW02	1572-481704	\$5.29	REPAIRS-AIR COMPRESSOR
		0316PD02	1572-481937	\$54.10	REPAIRS-SQUADS
		0316PW02	1572-481976	\$10.63	SUPPLIES-SHOP
		0316PD02	1572-482295	\$119.96	REPAIRS-SQUADS
		0316PW02	1572-482352	\$2.82	REPAIRS-PARK VEHICLE
		0316PW02	EB22416577	-\$7.68	ONLINE ORDER CREDIT
Search Name O REILLY AUTO PARTS				\$565.89	
Search Name OFFICE DEPOT INC					
068965	3/15/2016	0316PPD02	825270128-001	\$7.39	SUPPLIES-HALL
068965	3/15/2016	0316PPD02	825270129-001	\$24.99	SCREEN PROTECTOR-INSP
068965	3/15/2016	0316PPD02	825270130-001	\$74.99	IPAD COVER-INSP
068965	3/15/2016	0316PPD02	827868742-001	\$134.56	OFFICE SUPPLIES
Search Name OFFICE DEPOT INC				\$241.93	
Search Name OXYGEN SERVICE COMPANY					
		0316FD02	07963801	\$52.78	REGULATOR REPAIR-FD
Search Name OXYGEN SERVICE COMPANY				\$52.78	
Search Name PITNEY BOWES GLOBAL FIN SERV L					
		0316PD02	7279912-MR16	\$398.01	POSTAGE METER-PD
Search Name PITNEY BOWES GLOBAL FIN SERV L				\$398.01	
Search Name POWERHOUSE OUTDOOR EQUIP INC					
		0316PW02	354500	\$101.52	REPAIRS-TRIMMERS/BLOWERS
		0316PW02	354760	\$34.13	REPAIRS-TRIMMERS/BLOWERS
		0316PW02	354761	\$40.00	REPAIRS-MOWER
Search Name POWERHOUSE OUTDOOR EQUIP INC				\$175.65	
Search Name PRECISE REFRIGERATION HTG & AC					
		0316FD02	0000064159	\$100.00	REPAIRS-FD INFRARED HEATER
		0316FD02	C015124-1	\$890.86	PLBG WORK-FD APPLIANCES
Search Name PRECISE REFRIGERATION HTG & AC				\$990.86	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002792E	3/15/2016	0316PPD02	03-11-2016	\$3,755.62	03/11 EMPLOYEE PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$6,884.91	03/11 EMPLOYER PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$4,333.39	03/11 EMPLOYER PERA
002792E	3/15/2016	0316PPD02	03-11-2016	\$4,589.97	03/11 EMPLOYEE PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				\$19,563.89	
Search Name PURCHASE POWER-PITNEY BOWES					
		0316ADM02	6512	\$500.00	POSTAGE-HALL
		0316PD02	8299	\$208.99	POSTAGE-PD
Search Name PURCHASE POWER-PITNEY BOWES				\$708.99	
Search Name QUALITY CLEANERS					
		0316FD02	87435	\$40.98	LAUNDER-UNIFORM
Search Name QUALITY CLEANERS				\$40.98	
Search Name RAPIDS UPHOLSTERY CO					
		0316FD02	16242	\$220.00	FD-#20 REDO
Search Name RAPIDS UPHOLSTERY CO				\$220.00	

CITY OF SARTELL
Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name REDS AUTO ELECTRIC					
		0316PW02	E07534	\$59.49	REPAIRS-STR VEHICLE
Search Name REDS AUTO ELECTRIC				\$59.49	
Search Name ROYAL TIRE INC					
		0316PW02	301-124997	\$367.24	REPAIRS-PARK VEHICLE
		0316PW02	305-97627	\$36.90	REPAIRS-PARK VEHICLE
Search Name ROYAL TIRE INC				\$404.14	
Search Name SAM S CLUB					
068969	3/22/2016	0316PPD02	231419480515844	\$11.98	POTTING SOIL-HALL
Search Name SAM S CLUB				\$11.98	
Search Name SANITATION SERVICES LLC					
		0316PW02	6513	\$80.79	RESTROOM RENTAL-PARKS
Search Name SANITATION SERVICES LLC				\$80.79	
Search Name SARTELL HARDWARE HANK					
		0316FD02	66913	\$15.98	SUPPLIES-FD
		0316FD02	67358	\$53.93	REPAIRS-FD#20
		0316PW02	67360	\$25.00	SAMPLING-SUPPLIES
		0316PW02	67362	\$36.96	BATTERIES-FLASHER
		0316PW02	94206	\$8.28	SUPPLIES-PARKS
		0316PW02	94223	\$18.78	SUPPLIES-SHOP
		0316PD02	94228	\$5.37	SUPPLIES-PD
		0316PW02	94348	\$0.70	SUPPLIES-PARKS
		0316FD02	94667	\$5.49	REPAIRS-FD#20
		0316PW02	94695	\$5.99	SUPPLIES-PARKS
		0316PW02	94747	\$7.77	SUPPLIES-PARKS
		0316PW02	94855	\$3.49	REPAIRS-PLANT
		0316PW02	95123	\$26.46	REPAIRS-PARK VEHICLE
Search Name SARTELL HARDWARE HANK				\$214.20	
Search Name SARTELL ST STEPHEN EDUC FOUND					
		0316ADM02	03-2016	\$40.00	PAYROLL DEDUCTION-MAR
Search Name SARTELL ST STEPHEN EDUC FOUND				\$40.00	
Search Name SCHWEGEL COMMUNICATIONS INC					
		0316PD02	17216	\$446.25	PHONE SYSTEM REPAIRS-PD
Search Name SCHWEGEL COMMUNICATIONS INC				\$446.25	
Search Name SHIFT TECHNOLOGIES INC					
		0316FD02	49491	\$70.00	NETWORKING SERV-FD
		0316ADM02	49548	\$2,877.00	NEW FIREWALL
Search Name SHIFT TECHNOLOGIES INC				\$2,947.00	
Search Name SNAP-ON TOOLS CORPORATION					
		0316PW02	ARV/28313755	\$179.65	TOOLS-SHOP
Search Name SNAP-ON TOOLS CORPORATION				\$179.65	
Search Name SPRINT					
		0316PD02	584068813-100	\$543.83	CONNECTION PLANS-PD
		0316PD02	852875115-103	\$34.99	IPAD PLAN-HUGHES
		0316ADM02	852875115-103	\$34.99	IPAD PLAN-INSPECTIONS
		0316PW02	852875115-103	\$34.99	IPAD PLANT-BRAD

CITY OF SARTELL

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PD02	890875115-103	\$34.99	CONNECTION CARD-CSO
		0316FD02	890875115-103	\$39.99	CONNECTION CARD-FD
Search Name SPRINT				\$723.78	
Search Name ST CLOUD AREA CONVENTION/VISIT					
		0316ADM02	02-2016	\$1,924.70	LODGING TAX-FEB
Search Name ST CLOUD AREA CONVENTION/VISIT				\$1,924.70	
Search Name ST CLOUD, CITY OF					
		0316PW02	AR000814	\$15,791.00	DEBT SERV CHG
		0316PW02	AR000814	\$61,397.00	RUE PROJECT
		0316PW02	AR000814	\$49,667.59	TREATMENT-FEB
Search Name ST CLOUD, CITY OF				\$126,855.59	
Search Name STANDARD INSURANCE COMPANY					
		0316ADM02	155531-APR16	\$60.93	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$36.83	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$54.03	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$78.35	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$29.63	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$15.90	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$98.35	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$23.38	EMPLOYEE LIFE/LTD INS-APR
		0316ADM02	155531-APR16	\$134.05	EMPLOYEE CONTR TO INS
		0316ADM02	155531-APR16	\$491.59	PAYROLL DED-VOLUNTARY LIFT
		0316ADM02	155531-APR16	\$362.13	EMPLOYEE LIFE/LTD INS-APR
Search Name STANDARD INSURANCE COMPANY				\$1,385.17	
Search Name STAPLES BUSINESS ADVANTAGE					
		0316ADM02	8038355066	\$63.45	OFFICE SUPPLIES
Search Name STAPLES BUSINESS ADVANTAGE				\$63.45	
Search Name STEARNS ELECTRIC ASSOCIATION					
068967	3/15/2016	0316PPD02	10191700	\$325.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10191800	\$354.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10248200	\$20.00	CIVIL DEFENSE
068967	3/15/2016	0316PPD02	10441600	\$172.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10459401	\$32.25	ELEC-POOL
068967	3/15/2016	0316PPD02	10461600	\$23.00	COMPOST SITE
068967	3/15/2016	0316PPD02	10491600	\$48.32	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545000	\$24.90	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545100	\$33.38	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545200	\$18.44	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545300	\$23.42	STREET LIGHTS
068967	3/15/2016	0316PPD02	10545400	\$13.46	STREET LIGHTS
068967	3/15/2016	0316PPD02	10628400	\$24.73	CIVIL DEFENSE
068967	3/15/2016	0316PPD02	10648700	\$42.81	STREET LIGHTS
068967	3/15/2016	0316PPD02	10690800	\$115.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10690900	\$82.50	STREET LIGHTS
068967	3/15/2016	0316PPD02	10691000	\$101.82	STREET LIGHTS
068967	3/15/2016	0316PPD02	10691100	\$50.16	STREET LIGHTS
068967	3/15/2016	0316PPD02	10710600	\$119.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	10878900	\$2,479.00	WATER PLANT
068967	3/15/2016	0316PPD02	10900900	\$70.00	STREET LIGHTS
068967	3/15/2016	0316PPD02	11244800	\$1,419.10	ELEC-WELLS 15&16

CITY OF SARTELL

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
068967	3/15/2016	0316PPD02	5463910	\$74.67	LIFT STATION
068967	3/15/2016	0316PPD02	6401510	\$1,616.21	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				\$7,283.17	
Search Name TENVOORDE FORD INC					
068970	3/23/2016	0316PPD02	2016	\$26,787.95	NEW SQUAD
Search Name TENVOORDE FORD INC				\$26,787.95	
Search Name THEIS, CATHY					
		0316PD02	06-2016	\$27.50	PROF SERV-PD
Search Name THEIS, CATHY				\$27.50	
Search Name TOTAL ADMIN SERVICES CORP					
002791E	3/15/2016	0316PPD02	03-11-2016	\$2,440.96	03/11 HSA FLEX CONTR
002791E	3/15/2016	0316PPD02	03-11-2016	\$124.99	03/11 MED FLEX CONTR
002791E	3/15/2016	0316PPD02	03-11-2016	\$543.06	03/11 DAYCARE FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				\$3,109.01	
Search Name TRAUT WELLS INC					
		0316PW02	285171	\$46.00	TESTING
		0316PW02	285244	\$46.00	TESTING
		0316PW02	285408	\$92.00	TESTING
Search Name TRAUT WELLS INC				\$184.00	
Search Name TRITECH SOFTWARE SYSTEMS					
		0316PD02	PA0004273	\$4,244.09	SOFTWARE LICENSES-PD
Search Name TRITECH SOFTWARE SYSTEMS				\$4,244.09	
Search Name UNIQUE SOFTWARE CORPORATION					
		0316PD02	239216	\$20,017.00	TOUGHBOOKS/PRINTERS-PD
		0316PD02	239217	\$359.00	TOUGHBOOKS/PRINTERS-PD
Search Name UNIQUE SOFTWARE CORPORATION				\$20,376.00	
Search Name UNITED WAY OF CENTRAL MN					
		0316ADM02	03-2016	\$30.00	PAYROLL DEDUCTION-MAR
Search Name UNITED WAY OF CENTRAL MN				\$30.00	
Search Name US BANK (CREDIT CARD)					
		0316ADM02	1627	\$310.00	FIRE INVEST CONF-KYLE
		0316ADM02	1627	\$20.46	FACEBOOK
		0316ADM02	1627	\$310.00	FIRE INVEST CONF-KYLE
		0316ADM02	1627	\$3.00	PARKING-SCSU
		0316ADM02	1627	\$149.00	LIBRARIES-2.0
		0316ADM02	1627	\$100.00	LIBRARIES-2.0
		0316ADM02	1627	\$5.00	PARKING-ST CLOUD
		0316ADM02	1627	\$16.10	ADOBE
		0316ADM02	2111	\$1.50	BEACON SITE
		0316ADM02	2111	\$24.00	SURVEY MONKEY
		0316ADM02	2111	\$99.00	WEBSITE HOSTING
		0316ADM02	2111	\$5.00	TRANSFERBIGFILES
		0316ADM02	2111	\$29.73	ADMIN MEETING
		0316ADM02	2111	\$139.95	GRAMMARLY
		0316PW02	7165	\$550.00	POOL TRNG-ALM,BEMBOOM
		0316PW02	7165	\$53.66	FORCEMAIN BREAK
		0316PW02	7165	\$24.56	SAFETY TRNG EXP
		0316PW02	7165	\$10.00	PARKING-MRWA CONF

CITY OF SARTELL
Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		0316PW02	7165	\$225.00	MRWA CONF-BRAD
		0316PW02	7165	\$23.16	SHOP TOOLS
		0316PW02	7165	\$249.90	REPAIRS-FIRE HALL
		0316PD02	7173	\$56.80	1ST SHRED-PD
		0316PD02	7173	\$105.00	SUPPLIES-INTOXIMETERS
		0316PD02	7173	\$310.00	FIRE INVEST CONF-BRODA
		0316PD02	7173	\$25.00	TLO TRANSUNION
		0316PD02	7173	\$23.80	1ST SHRED-HALL
		0316PD02	7173	\$12.09	EM MANAGEMENT TRNG/EXPENSES
		0316PD02	7173	\$423.95	EM MANAGEMENT TRNG/EXPENSES
		0316PD02	7173	\$12.00	SC TIMES
		0316PD02	7173	\$33.12	EM MANAGEMENT TRNG/EXPENSES
Search Name US BANK (CREDIT CARD)				\$3,350.78	
Search Name VERIZON WIRELESS					
		0316PW02	9761350960	\$48.38	PHONE SERV-RINKS
		0316PW02	9761350960	\$35.01	PHONE SERV-UTILITIES
		0316PD02	9761350960	\$615.85	PHONE SERV-PD
		0316PW02	9761350960	\$35.01	PHONE SERV-UTILITIES
		0316ADM02	9761620455	\$10.02	PCRS READER BOARD
Search Name VERIZON WIRELESS				\$744.27	
Search Name WACOSA					
		0316ADM02	00026841	\$246.62	HALL CLEANING-FEB
Search Name WACOSA				\$246.62	
Search Name WEX BANK					
002793E	3/18/2016	0316PPD02	44363723	\$12.00	FUEL CARDS
Search Name WEX BANK				\$12.00	
Search Name XCEL ENERGY					
		0316PW02	492795877	\$1,423.81	STREET LIGHTS
Search Name XCEL ENERGY				\$1,423.81	
				\$431,543.10	

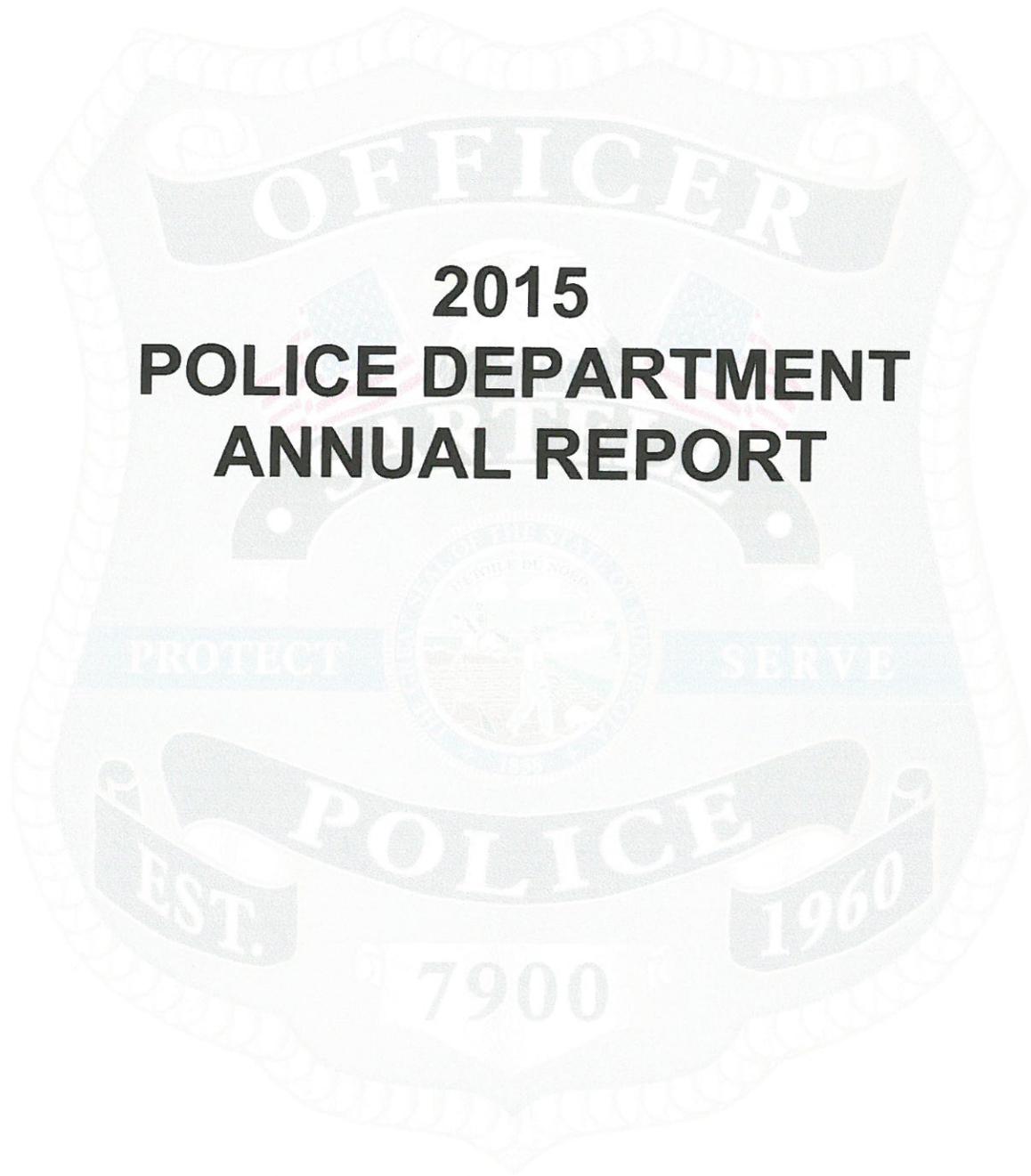
CITY OF SARTELL

Voucher Payments-Fund Summary

Adopted by the Sartell City Council this 28th day of March, 2016

Mayor _____ Attest: Administrator _____

FUND Descr	Dr/Cr Amt
GENERAL	\$114,873.47
YOUTH PROGRAMS	\$2,139.58
BEAUTIFICATION	\$10.02
LODGING TAX	\$1,924.70
PD EQUIPMENT FUND	\$26,787.95
FD EQUIPMENT FUND	\$46,392.57
TECHNOLOGY FUND	\$28,248.24
STREET FUND	\$1,407.50
COMMUNITY CENTER PROJECT	\$59,949.44
WATER FUND	\$12,705.83
SEWER FUND	\$137,103.80
	<hr/>
	\$431,543.10



**2015
POLICE DEPARTMENT
ANNUAL REPORT**

Presented by Chief Jim Hughes to the Sartell City Council on March 28, 2016.



Sartell Police Department Mission Statement

Our mission is to provide our community with a professional, progressive, community-oriented police department and to enforce the laws, preserve the peace, reduce fear and provide for a safe environment within our community.

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OFFICER
ADMINISTRATION
AND
OPERATIONS

PROTECT SERVE

POLICE
EST. 1960
7900

Sartell Police Department

Administration and Operations

The structure of our department is the police chief, deputy police chief, two patrol sergeants, two school resource officers, one criminal investigator and nine patrol officers. The department is responsible for responding to the needs of the 16,247 residents, including the influx of 'guests' arriving daily to go to one of our many medical institutions and other commercial properties within our community.

The department is also assisted by a full-time clerical/administrative assistant and a full-time police clerk along with an 8 hour per week data entry staff member. The department still outsources some of its transcription services at a cost of roughly \$2,000.00 per year.

In 2015, the department's Initial Complaint Reports (ICRs) increased over 2014. Reportable incidents increased by .67%, and non-reportable increased by 5.6%. Our current data entry is now approximately 3 weeks behind in being entered into the Records Management System (RMS). In 2014 it was one week behind.

It was an exciting year for the police department as we adopted a new mission statement and unveiled our new department badges. Input was provided by staff on the adoption of both the badge and the mission statement. Our mission statement now says, "Our mission is to provide our community with a professional, progressive, community-oriented police department and to enforce the laws, preserve the peace, reduce fear and provide for a safe environment within our community."

Sartell Police Department

As noted below, our calls for service continue to increase as well as the cities population although our patrol officer staffing has remained fairly steady.

Between 2000 and 2010, Sartell's population grew 64.7% (from 9,641 people in 2000 to 15,876 people in 2010). That made Sartell the 41st fastest growing city in the state. Sartell is the 67th largest city in the state of Minnesota, but if you remove those cities that are located in the 7-County Twin Cities metropolitan area, Sartell is the 17th largest city in Greater Minnesota.

Staffing

	2012	2013	2014	2015
F/T Non Sworn	1	1	2	2
Sworn Officers	17	17	17	17* (1 hire fall 2015)
Part Time Employees	1 .5*	1 .5*	1 .5*	1 .5*
Reserve Officers	8	8	9	10

- *indicates the .5 employee averages about 8 hrs week

Initial Complaint Reports

2012	2013	2014	2015
10,419	11,618	11,478	12,064

Sartell Police Department

In 2010 from the time an officer was dispatched to a priority one call for service to the officers' arrival was 5.35 minutes. In 2011 that number increased to 5.85 minutes, an increase of almost 30 seconds. The difference between 2013 and 2014 was from 6.34 minutes to 6.96 minutes. Between 2010 and 2014 the time from officers receiving a priority call to arrival to it increased by 1.61 minutes. Priority one calls require a quick response by law enforcement to prevent further harm to the victim or other members of the public. There are 32 calls for service that are listed as priority one. Some of these priority one calls are crashes with injuries, dead body, medical alarm, assault in progress, medicals, robbery and suicide attempt. Included in the documents are comparison times to various points from one end of our city to another that were conducted in 2009 and again updated in 2013. For the most part, the response times did increase.

On the following pages you will find numerous reports and graphs breaking down the calls in various aspects. Included you will also find the Computer Aided Dispatch report for the full year of 2015. You see a form of this that is provided with the monthly activity report at the council meetings.

Included are the total Part 1 crimes for 2013, 2014 and 2015 which does show an increase in the activity we've experienced for the various types of calls. As a reminder, Part 1 crimes are those reported monthly to the FBI which uses that information from departments nationwide to track the crime trends. Part 2 crimes and their totals for 2013, 2014 and 2015 are also included for your review.

The police department continues to strive to be the best that it can be and to continue the services we offer to allow us to have a relatively low crime rate for a city our size. We know that the many outreach programs we have build a better relationship with the community and we continue to try to remain proactive.

Sartell Police Department

Training

The Minnesota Board of Peace Officer Standards and Training (POST) is the licensing agency for all Minnesota law enforcement officers. There is a mandatory 48 hours of continuing education required every 3 years to maintain a peace officer license. Over the years our department has sent officers to 'train the trainer' classes to become instructors for a specific area of required training. We currently have instructors for Taser, rifle, handgun, SFST (standard field sobriety testing) and PPCT, which is our defensive tactics training. We also have our firearms instructors trained as Glock technicians so they can work on our Glock issued handguns should the need arise for a repair.

The metro police departments have also worked on and adopted the same rifle and handgun qualification course. This allows officers from the other metro departments to make up their range qualifications should they miss the assigned training at their respective departments.

Although much of our training is done within the department with our instructors, some of the required training and other specialty training requires us to go to other departments or locations within the state to complete the training.

In 2015 the departments officers put in approximately 1,503.75 hours of training to remain certified in various aspects of their work as well as enhance their learning and abilities in other areas.

During 2015 the licensed officers of the Sartell Police Department attended approximately 1,503.75 hours of training. This does included our two new hires, Officer Jacob Walters and Curt Grosz.

In the course of this year we added two new officers to finally bring our total back up to 17 officers. Also our new CSO Officer Amber Molitor who was hired in April 2015.

As usual, much of this year's training involved patrol and public safety coursework. Tactical and duty related classes included topics such as:

- Child Passenger Safety Program
- Crime Free Multi-Housing
- Use of Force
- Tactical Defense Methods
- First Responder Certification (17 officers)
- Advance Driving Course Training & PIT
- Field Training Officer
- Firearm Instructor Course
- Defensive Tactical Instructor course
- E-DWI Charging
- School Resource Officer Training
- DARE Instructors

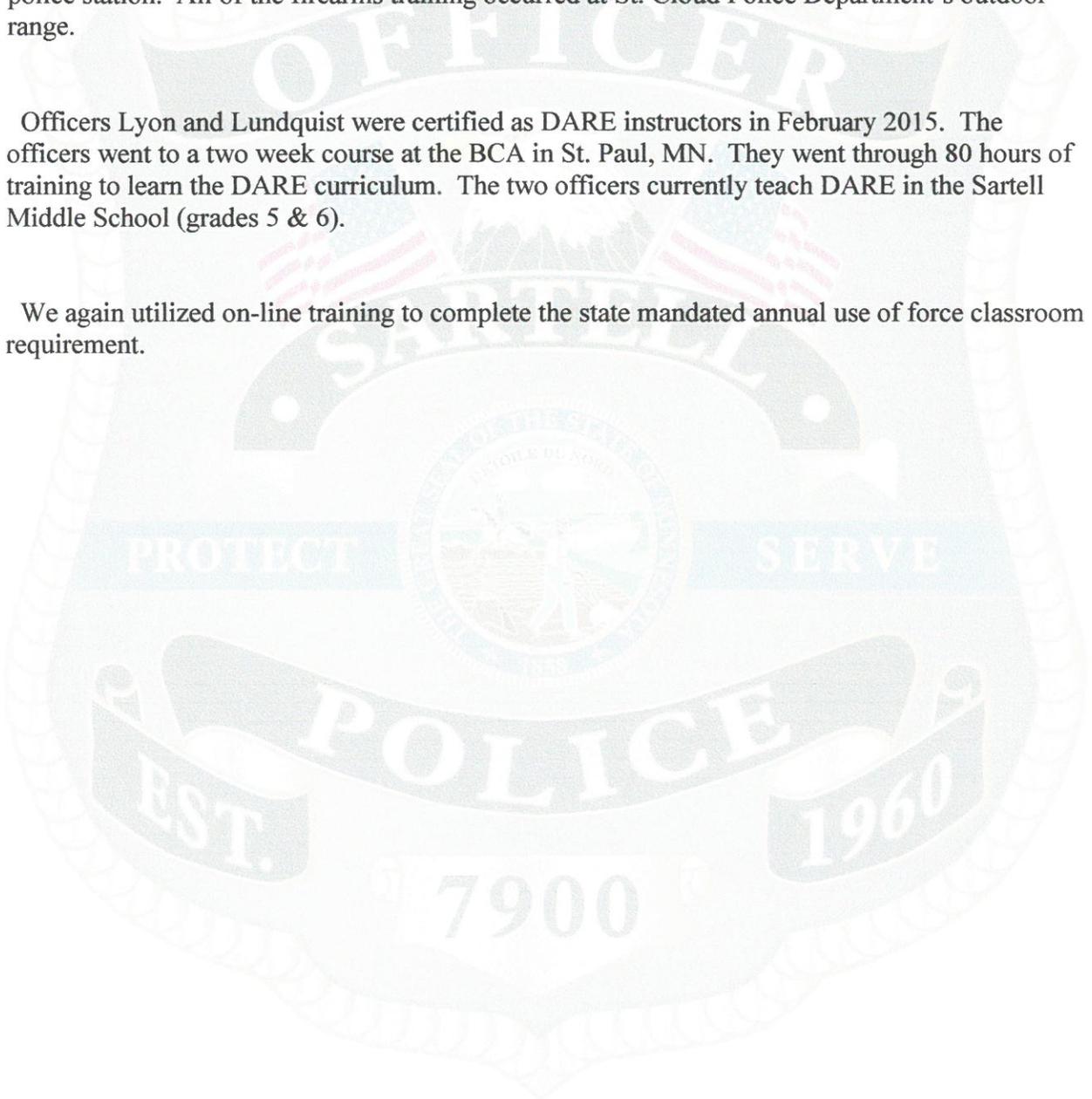
While many courses indirectly involve liability issues and therefore address to some extent managerial concerns, relatively few courses involved solely management topics. Those that were relating primarily to administrative issues included The Leadership Academy, E-Charging, and a variety of managerial courses provided during the Minnesota Chief's of Police Executive Training Institute.

SUBMITTED BY OFFICER SHELBY LANE
Sartell Police Department Training Officer

Officers Broda, Cooper, Lyon, Lester and Rooda continued to conduct most of our in-house training relating to Use of Force and Firearms Training, including the annual training with the Taser X-26. Officer Broda, Lester, and Rooda are recertified as a PPCT Defensive Tactics Instructors for 2015. Half of the tactical defense methods work is accomplished at the Sartell police station. All of the firearms training occurred at St. Cloud Police Department's outdoor range.

Officers Lyon and Lundquist were certified as DARE instructors in February 2015. The officers went to a two week course at the BCA in St. Paul, MN. They went through 80 hours of training to learn the DARE curriculum. The two officers currently teach DARE in the Sartell Middle School (grades 5 & 6).

We again utilized on-line training to complete the state mandated annual use of force classroom requirement.



SUBMITTED BY OFFICER SHELBY LANE
Sartell Police Department Training Officer

**SARTELL POLICE DEPARTMENT
2015 YEAR END FIREARMS/DEFENSIVE TACTICS
INSTRUCTOR REPORT**

Firearms training started in May of 2015. Our first qualification shoot was held at the St. Cloud Police Department outdoor range. All officers went through our metro department qualification course for handguns. Officers shot 50 rounds from different positions. Officers were required to shoot a minimum score of 80%. Officer Cooper and I qualified all of our officers. The training was approved for P.O.S.T. credits, which all officers received. Officers also qualified with the department less lethal firearm, which fires a bag filled with small shot. Officers also shot the other firearms available to our officer's for familiarization. These firearms were a .22 cal handgun and .22 magnum scoped rifle.

July 21 and August 7, 2015 our department conducted the M-16 Familiarization Course held at the St. Cloud Police Department outdoor range. This was done to re-familiarize ourselves with the M-16 rifle. Each officer shot a total of one hundred rounds of ammunition with different shooting situations. This course also gave each officer practice with the care and cleaning of the rifle. This training was approved for P.O.S.T. credits, which all officers received. I was assisted by Officer Cooper who ran a handgun challenge course while I conducted the M-16 Familiarization course.

Officer Lyon and I trained the department on the use of the Taser which is required yearly. During this training Lyon and I conducted scenario based training and worked on decision making skills pertaining to use of force. All officers successfully completed this training.

In September 2015, we qualified on the use of our M-16 rifles at the St. Cloud police department outdoor range. All officers went through our metro department qualification course for rifles. Officers were required to shoot a minimum score of 80%. Officer Cooper and I qualified all of our officers. The training was approved for P.O.S.T. credits, which all officers received.

In November 2015, our qualification shoot was held at the St. Cloud Police Department outdoor range. This was a cold weather and darkness shoot, which is required to fulfill our Minnesota P.O.S.T Board training objectives. During this training, officers are required to shoot from different distances wearing winter clothing and gloves. Officers used lighting available at night, from their squad light bar and the use of their flashlights. Officers were required by P.O.S.T. board to shoot a score of 70% to pass. Officer Cooper and I qualified all of our officers. This training was approved for P.O.S.T credits, which the officers received.

We used approximately 6,500 rounds of ammunition this year for training.

Our defensive tactics training was completed fulfilling the Minnesota P.O.S.T. Board training objectives in regard to the use of force. This applies to the officer's proficiency with unarmed control measures (handcuffing, weapon retention and empty hand techniques), Proficiency with intermediate force weapons (expandable batons and chemical aerosols) and readiness aspects of use of force. We are receiving P.O.S.T. credits for the majority of the training.

Submitted: 02/02/2016

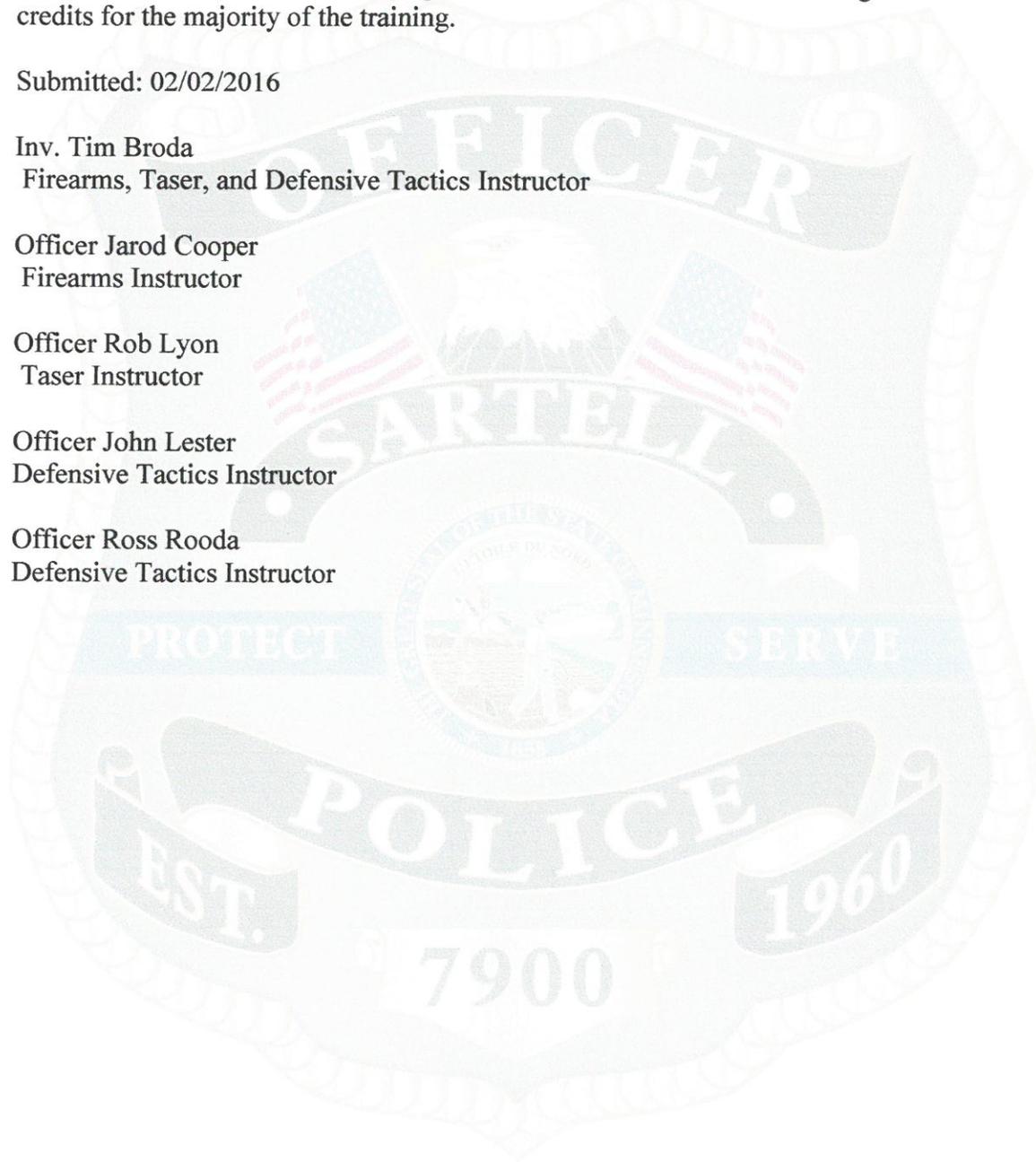
Inv. Tim Broda
Firearms, Taser, and Defensive Tactics Instructor

Officer Jarod Cooper
Firearms Instructor

Officer Rob Lyon
Taser Instructor

Officer John Lester
Defensive Tactics Instructor

Officer Ross Rooda
Defensive Tactics Instructor



Sartell Police Department

Safety Committee

The safety committee consists of six members affiliated with city departments and meet on a quarterly basis. The committee rotates where they meet and when they do they complete a safety check of the building, looking for any safety issues. They also review first reports of injury, with the personnel information redacted from it, to offer suggestions to see if the accident can be avoided in the future. The League of MN Cities conducted a safety audit of the police department and we implemented some of the areas they pointed out such as a safety officer assigned to oversee our trainings to ensure everyone is operating in a safe environment.

Alcohol/Tobacco Compliance Checks

Compliance checks are completed twice per year to ensure that area businesses are doing what they can to keep tobacco and alcohol out of the hands of our youth. In all instances, there is no notice ahead of time that we will be doing compliance checks. There are currently 16 businesses licensed to sell tobacco in the city. In 2015, there were two violations during the first tobacco compliance check and no violation in the second check.

Two alcohol compliance checks were completed of the 15 licensed businesses in the city. There were four failures in the first check and two in the second check. When a new license holder applies for a liquor license, the police department representative meets with them and provides essential information to assist them in not failing these checks. The most common reason for violations is not taking the time to look at the ID of the buyer which says that the person is 'under 21'.

SARTELL POLICE DEPARTMENT
SAFETY OFFICER
2015 ANNUAL REPORT

The City of Sartell Safety Committee includes six members affiliated with City departments. The committee consists of Becky Wicklund (city hall), Ryan Fitzthum (fire department), Jaclyn Alm (water department), David Preusser (maintenance department), John Kothenbeutel (public works department) and me, Jill Lundquist (police department). We meet on a quarterly basis at a city department building and rotate on meeting locations.

The first meeting was held on March 9, 2015. We met at Public Works. We did not locate any safety issues while touring the building. We discussed the first report of injuries that were reported. Within the fire department, individual fire fighter lockers were wired for radio charging. Every fire truck is now currently equipped with a radio. Fire fighters purchased safety jackets to be used during response calls, policy was written for when the safety jackets must be worn. The committee also reviewed the instructional video for Damarco, which houses all Safety Data Sheets. Each committee representative will provide this instructional video to their department and retain sign-off sheets per OSHA. There was no other new business.

Our second meeting occurred on June 18th, 2015. We met at the Police Department. We did not locate any safety issues while touring the building. We discussed the first report of injuries that were reported. There was no current or new business to report.

The third meeting took place on July 29, 2015. We met at Sartell City Hall. We did not locate any safety issues while touring the building. We discussed the first report of injuries that were reported. The meeting was spent by conducting a walk through assessment of each city department. The walk through was conducted by Robin with MMUA, reviewing OSHA compliance progress and checking safety records. Robin provided each department with updates and recommendations needed for compliance. There was no other new business.

Our fourth and final meeting took place on November 5, 2015. We met at the Fire Department. We did not locate any safety issues while touring the building. We discussed the first report of injuries that were reported. Fire reported they have fixed the public entrance door of the fire hall. John met with the League of MN Cities to review safety aspects and review past claims. The result was a good standing report. City Hall received a safety walk through by the Chief of Police and made changes were advised/made. There was no other new business.

At each meeting, the committee reviews the first reports of injury and offers suggestions so similar events do not occur again. Each report has to be signed off by the committee member and Supervisor after completing an investigation of the incident in which the injury occurred. The committee works alongside OSHA to keep their policies and regulations met. The committee strives to offer suggestions to ensure safety for city employees and for the community as a whole.

Respectfully submitted,

Jill N. Lundquist #7913
Sartell Police Department
Safety Officer

ALCOHOL COMPLIANCE CHECKS
ANNUAL REPORT
2015

On 09-11-2015, I, Officer Mathews completed a round of alcohol compliance checks within the city of Sartell. Police reserve officer Brady Goebel assisted with the purchase attempts.

Businesses who failed the compliance checks:

- Blackberry Ridge Golf Club
- Anejos
- Coborn's Liquor
- Sartell Liquor

All other businesses holding a liquor license were checked and passed.

On 11-02-2015, the second round of compliance checks was completed. Police reserve officer Jordan Miller assisted with this round of checks.

Businesses who failed the compliance checks:

- Sam's Club Liquor
- Sartell Liquor

All other businesses holding a liquor license were checked and passed.

In review, I have conducted alcohol compliance checks within Stearns County for 7+ years. I continue to see a large majority of violations committed by newly hired employees who have not attended a formal server training. All but one of these violations this year occurred when the server did not ask to see a proper identification. Based on my communications with owners and employees, they all take the compliance checks seriously. All strive to pass the compliance checks and work towards having zero sales towards minors in their establishment.

I believe it is crucial to get all employees, especially new hires, into a formal server training class. I recently attended a "train the trainer" class that was hosted by the State of Minnesota Alcohol and Gambling Enforcement Agency. I have attended this class in the past and have put on several server training classes with a previous agency. I am currently working on a Power point presentation that is applicable for the city of Sartell. I anticipate to put on classes in the future in an effort to properly train these employees and see a reduction in the amount of violations.

Tobacco Compliance Checks Annual Report 2015

Officer Kari J. Bonfield

Two separate tobacco compliance checks were conducted on Sartell businesses in 2015. The first check resulted in thirteen (13) passes out of fifteen (15) businesses. The second check resulted in sixteen (16) passes out of (16) businesses. 99 Bottles was not open for checking on the first round.

The first tobacco check was conducted in September 2015. The 17 year old compliance checker entered the Sartell businesses which carry tobacco license. The businesses that passed, all clerks either correctly entered the birthday on the driver's license or caught the date of birth by just looking at the license. The ones that failed, did not enter the license or entered a "of age" birthday.

During the first check, the following businesses passed:

Coborns (1st Ave location)
Sartell Liquor
Blackberry Golf
Super America (Twin River Ct)
Super America (Pinecone)
Coborns Liquor
Qwik Trip/Cenex
WalMart / Sams Club
Walgreens
King Tobacco
Family Dollar
Coborns Superstore
Country Store

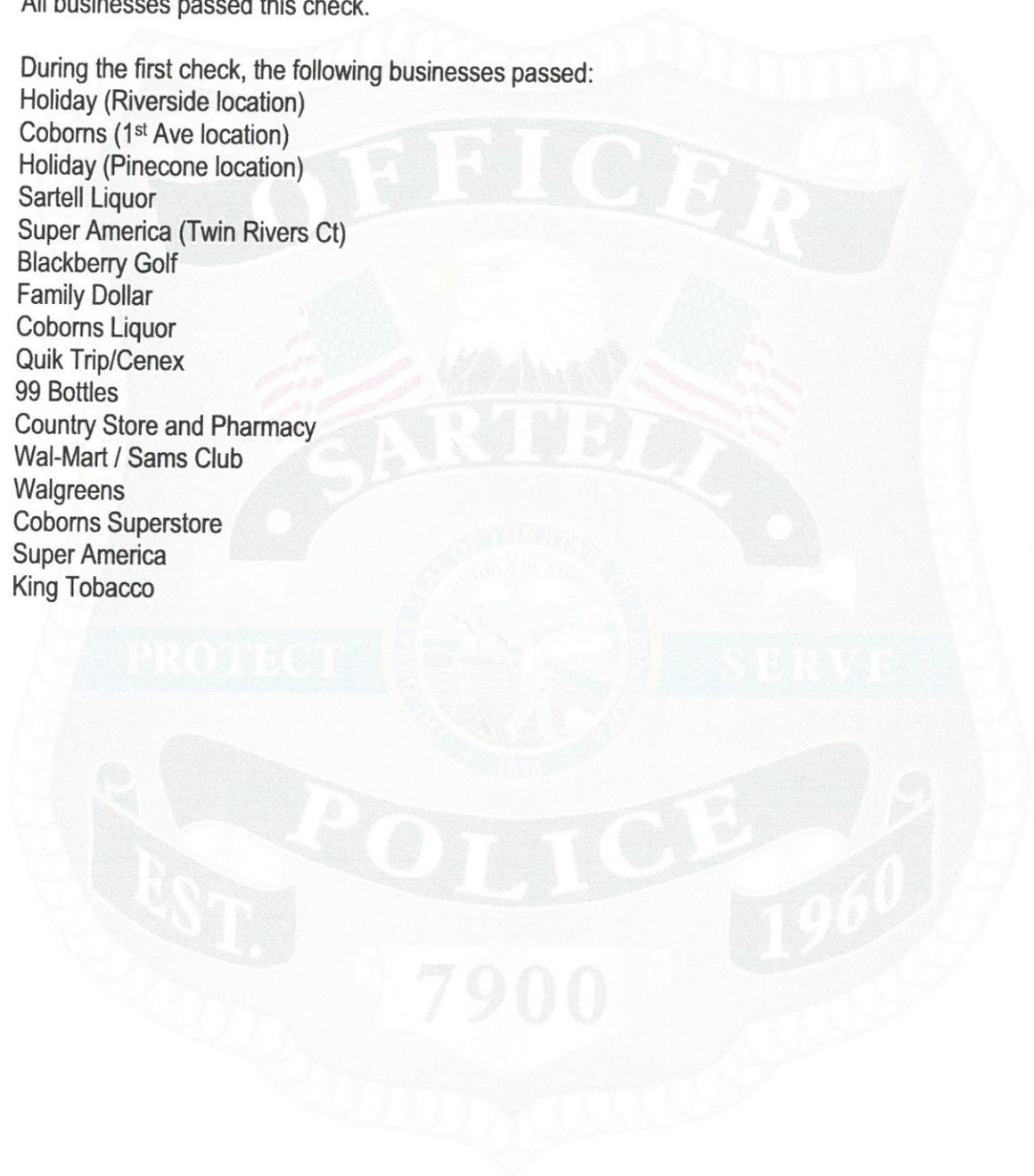
The following businesses failed this check:

Holiday (Riverside location)
Holiday (Pinecone N location)

The second compliance check was conducted in October 2015. The same businesses were checked. Again, the 17 year old compliance checker provided his driver's license to all businesses. All businesses passed this check.

During the first check, the following businesses passed:

Holiday (Riverside location)
Coborns (1st Ave location)
Holiday (Pinecone location)
Sartell Liquor
Super America (Twin Rivers Ct)
Blackberry Golf
Family Dollar
Coborns Liquor
Quik Trip/Cenex
99 Bottles
Country Store and Pharmacy
Wal-Mart / Sams Club
Walgreens
Coborns Superstore
Super America
King Tobacco



Sartell Police Department

Motor Vehicle Fleet

The departments motor pool consists of 16 vehicles ranging from a Polaris snowmobile, marked squad cars, investigative vehicles to our mobile command center. Some of the vehicles have been obtained through forfeiture, donation or purchase by the city.

The department's fleet officer does maintain records of both minor and significant repairs to our fleet. This is done in an effort to ensure that the proper vehicles are rotated out of service when the mileage becomes too high and/or the repair costs run high.

For the last several years, officers have been able to request vehicle service/repairs via the web. An electronic form is completed and it e-mails itself to the city mechanic, PD fleet officer as well as our secretary so they are aware of what cars may be out of service.

Police Property Officer

We currently have one officer assigned to track equipment and property that the department owns, has forfeited, or is found property in which we cannot locate the owner. This allows us to track serial numbers of equipment, dates purchased, costs, etc. The software program purchased to do this is essential in tracking the items appropriately, especially the equipment housed in each one of our squad cars. The property officer is provided information when something is received to enter into the database and to remove items the department no longer owns because of replacement, sale, etc.

Sartell Police Department Annual Vehicle Maintenance Report

(for period ending, December 31, 2015)

During the year we continued with routine maintenance and minimum part replacement. We had no major repairs. We also replaced squad 12 and created squad 16 with new Ford Police Utility vehicles. We needed to create another squad due to the fact that our Community Service Officer position was re-instated and squad 14 was assigned to that position. The old squad 12 was sold.

For 2016 we are creating squad 17 due to the addition of two new officers. We are not rotating any vehicles out of our fleet.

We were also successful in replacing our 1998 GMC Safari DARE van with a 2008 Dodge Grand Caravan. This vehicle was donated by Brandl Motors, Little Falls/St Cloud. We had this vehicle completely wrapped with graphics, which we were also able to get at a considerable discount from Mustang Graphics in St Cloud.

The Sartell Police Department has the following vehicles in service:

Squad #1:	2006 Dodge Stratus, assigned to administration.	(53,128 mi.)
Squad #2:	2008 Chevrolet Impala, assigned to Investigations.	(81,506 mi.)
Squad #5:	2008 Chevrolet Impala, assigned to SRO.	(116,123 mi.)
Squad #6:	2008 Dodge G. Caravan DARE Van assigned to SRO.	(92,816 mi.)
Squad #7:	2013 Ford Police Utility, assigned to general patrol.	(67,112 mi.)
Squad #8:	2011 Chevrolet Tahoe, assigned to Chief .	(90,373 mi.)
Squad #9:	2013 Ford Police Sedan, assigned to Reserves.	(45,829 mi.)
Squad #10:	2014 Ford Police Utility, assigned to general patrol.	(36,091 mi.)
Squad #11:	2014 Ford Police Utility, assigned to general patrol.	(28,009 mi.)
Squad #12:	2015 Ford Police Utility, assigned to Patrol Sgts.	(12,060 mi.)
Squad #13:	2008 Chevrolet Tahoe, assigned to Deputy Chief.	(97,368 mi.)
Squad #14:	2013 Ford Police Utility, assigned to CSO.	(67,830 mi.)
Squad #15:	2013 Ford Police Utility, assigned to general patrol.	(88,980 mi.)
Squad #16:	2015 Ford Police Utility, assigned to general patrol.	(16,291 mi.)
Squad #29:	1994 F-350, assigned as a Mobile Command Center.	(220,510 mi.)
Squad #32:	1994 Polaris Indy 500	(8,798 mi.)

Respectively submitted,

Deputy Chief Dale E. Struffert,
Fleet Manager

Police Property

Property Officer: Jarod Cooper

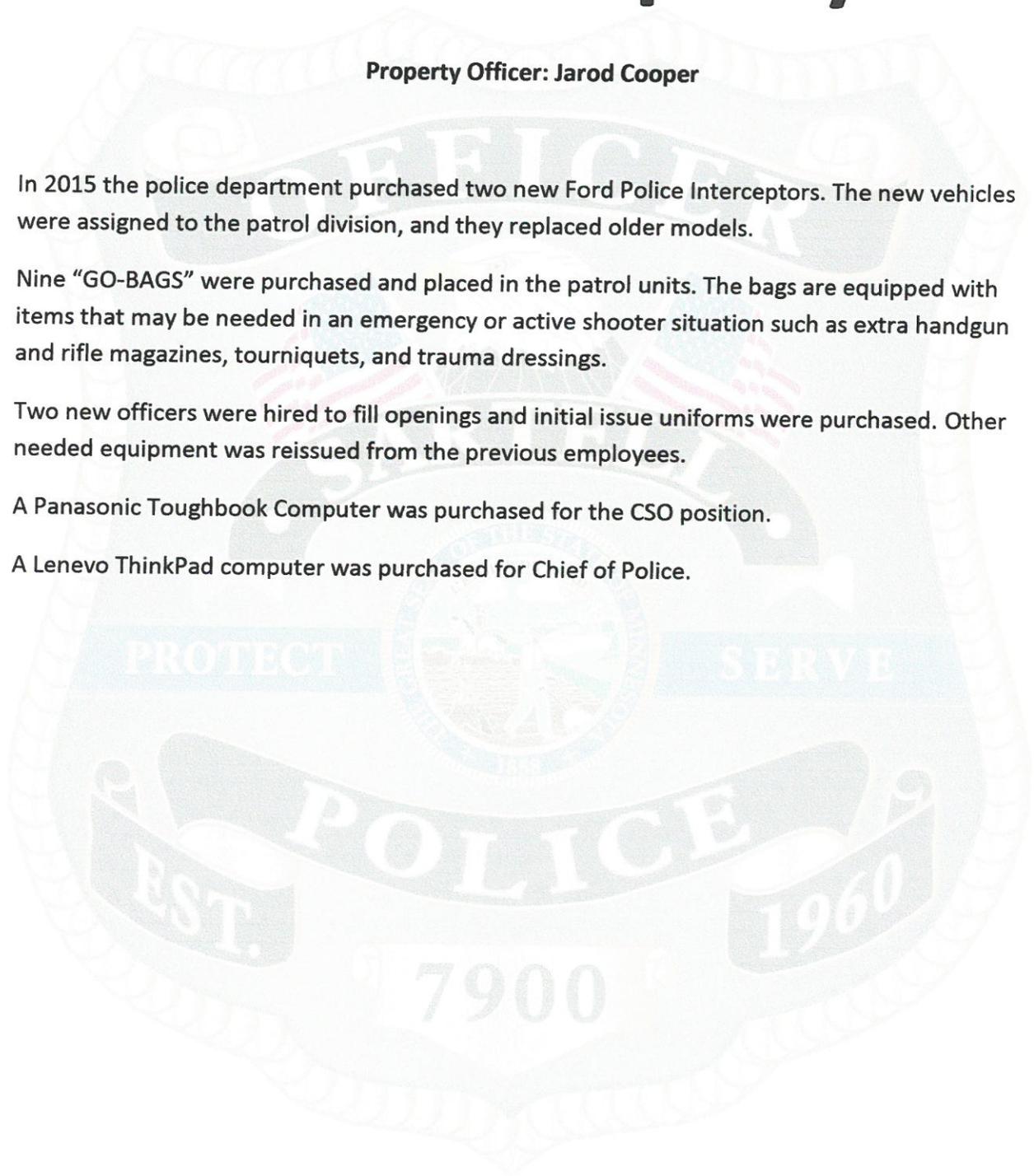
In 2015 the police department purchased two new Ford Police Interceptors. The new vehicles were assigned to the patrol division, and they replaced older models.

Nine "GO-BAGS" were purchased and placed in the patrol units. The bags are equipped with items that may be needed in an emergency or active shooter situation such as extra handgun and rifle magazines, tourniquets, and trauma dressings.

Two new officers were hired to fill openings and initial issue uniforms were purchased. Other needed equipment was reissued from the previous employees.

A Panasonic Toughbook Computer was purchased for the CSO position.

A Lenevo ThinkPad computer was purchased for Chief of Police.



Sartell Police Department

Evidence Manager

One supervisor is assigned the task of tracking all incoming evidence for the department. This includes photographs taken at crime scenes, evidence taken at crime scenes, squad video system and interview room video system. This supervisor records evidence into a database, places it accordingly on shelves within the evidence room. He then removes it for court appearances as well as sale, disposal or return after the court case is completed. It is a very time consuming process, but a very important one for the department to do correctly.

Crime Free Multi-Housing Program

The program is a partnership between the police department, owners/managers of properties and the residents to keep illegal activity out of our community. Currently in Sartell there approximately 244 rental properties consisting of 2,308 rental units, which range from single family homes to large complexes. Currently approximately 85 of those properties are fully vested in the program.

Grants and Donations

The department routinely seeks grants and donations to assist with some of the department's programs and other needs. In 2015 the department received equipment such as a drug display case, bike helmets and monetary funds for Cookout with Cops. In 2015 the department received monetary donations that totaled \$17,543.00 and equipment/goods in the amount of \$220.00 for a total of \$17,763.00.

2015 YEAR END REPORT

CRIME FREE MULTI-HOUSING

One of the concepts of community policing is to encourage the community to become involved in crime prevention. This is accomplished by the development of several crime prevention programs, one of which is Crime Free Multi-Housing.

The crime free program is a partnership between the Sartell Police Department, the owners/managers of properties and the residents to keep drugs and other illegal activity out of our community. The crime free program is an international program that began in Arizona. The program is currently offered in 44 states, Canada, England, Finland, Japan and Puerto Rico.

There are approximately 244 rental properties consisting of 2308 rental units in Sartell. Currently there are approximately 85 rental properties that participate in the Crime Free Program. Our goal is to get all properties to participate. There are three phases in this program.

Phase one consists of an eight hour training program for the managers and owners. In 2009 the city made it mandatory for all property owners/managers to get this training by June 30, 2010. The eight hour training program is for all properties that have more than two rental units. This phase only needs to be completed one time and can be taken anywhere in the nation. In 2015, we offered one eight hour class with the Waite Park Police Department and had 29 people attend. This phase takes approximately 15 hours to put together an eight hour class; this includes preparation, mailings and phone calls.

Phase two consists of a property inspection known as 'Crime Prevention Through Environmental Design'. Phase two can reduce crime and fear by decreasing criminal opportunity in the community. This phase is to ensure that each complex has the basic security measures such as door peep-holes, dead bolts, window locks and proper security lighting. Phase two takes approximately thirty minutes for single family homes and up to an hour for large complexes.

Phase three consists of a tenant meeting where crime prevention measures are discussed. This phase is a great way for officers, rental managers, owners and residents to get to know each other and feel like they are part of a community. This phase must be done on

an annual basis. This phase takes anywhere from ten minutes to an hour. It all depends on the number of tenants attending and including question/answer portion.

It should be known that phase two and three are voluntary but necessary for free background checks and Annual Rental License fee reductions.

One of the most useful tools of the Crime Free Program is the use of the Crime Free Lease Addendum which prospective renters are required to sign. By signing this document, renters are agreeing that they will not be involved in ANY criminal activity on or near the property. Violators are subject to immediate eviction, regardless of whether or not the criminal activity resulted in an arrest or issuance of a citation. Background checks are an integral part of the program. Our office will be providing free background checks for all properties that have completed all three phases. The Police Department's Community Service Officer Amber Molitor, completes these background checks. In 2015, Amber performed approximately 585 background checks on perspective renters. Background checks can be an extremely effective way of weeding out the undesirable renters.

On August 4, 2015 we participated in the National Night Out Event. This is an annual program that is held on the same night throughout the Country. This event is designed to have several purposes. It heightens crime and drug prevention awareness by bringing tenants together. It strengthens neighborhood spirits and provides a police-community partnership. It helps people feel safer because many do not know their neighbors before attending this event. This year we had approximately seventeen neighborhoods participate in the event. Most neighborhoods have games, food, and root beer floats for the kids. Officers and Fire Fighters go to these neighborhoods with squad cars and fire trucks to allow the kids to see and sit inside of them, and it's a great way for the kids and residents to get to interact with the officers.

It is impossible to live in a totally crime free society but with this program hopefully we can deter crime from happening in our rental properties and to improve the quality of life for tenants.

Officer Rob Lyon

Community Service Officer Amber Molitor

YEAR END REPORT (2015)
CRIME PREVENTION

One of the theories of community policing is to encourage the public to become involved in crime prevention. This is accomplished by the development of several interactive crime prevention programs, such as Neighborhood Watch, Crime Free Multi-Housing, National Night Out and Crime Stoppers. Getting the community to be active in these programs is a large part of what I do as a Community Service Officer.

There are several Neighborhood Watch groups in Sartell that are working towards becoming certified. I have been reaching out to Neighborhood Watch programs that were certified years ago, that have not kept up with all the requirements. Neighborhood Watch groups are required to meet twice a year with law enforcement in attendance to provide information and instruction relating to crime prevention measures with strong emphasis on home security, personal safety, identifying suspicious activity and how to report such activity.

In an attempt to deter undesirable potential renters from obtaining apartments in our community, Crime Free Multi-Housing was introduced to owners and property managers within Sartell. The positive results have shown by how many large apartment buildings such as Pheasant Crest, Silver Oaks, Middletown 1 & 2, Meadow lawn Village, Emerald Court, Sundance Villas, Heritage Village, Grandview 1 & 2, South Grandview, Hope Village, Pinecone Villas, Burl Oaks, Waterford, Country Villas, Norway Pines, Ponds at Heritage, Country Manor Senior Living, Orchard Court, South View, Pines Edge, Pinecone, The Lodge at Pine Lake, Meadowlawn, Victory Court, Keenland Village 1 & 2, Hillside, Windsong, and Heritage Place. In 2015 Wedgewood Apt. completed all three phases and successfully became Crime Free. The program consist of three phases: Phase I is 8 hour training for the owners or property managers, Phase II is a premise security inspection and Phase III is a tenant meeting where crime prevention measures are discussed. One of the most useful tools of the Crime Free Program is the use of the Crime Free Lease Addendum which is prospective renters are required to sign. By signing this document, renters are agreeing that they will not be involved in any criminal activity on or near the property. Violators are subject to immediate eviction, regardless of whether or not the criminal activity resulted in an arrest or issuance of a citation. Background checks are required to be done before a potential renter can move in and are an extremely effective way of weeding out undesirable renters. Apartment complex can send in background checks to the police department, I complete and fax back the results. With other new apartment buildings being built we are actively worked on rewriting our city ordinance to help clarify questions and procedures. The constructive results this program

has by far surpassed just Sartell; I have had other communities reach out to help get Crime Free Multi-Housing started in their areas.

National Night Out is an annual nationwide event designed to strengthen relationships in your neighborhoods, raise crime prevention awareness, and engage relationships with public safety; Police and Fire. In 2015 we had 17 neighborhoods and apartment buildings participate in National Night Out. I worked together with the Sartell Fire Marshal and other officers to make sure a squad car and fire truck were able to stop at each party.

I have become an active member in the Tri County Crime Stoppers; I am an Ex-Officio. Meetings are every 2nd Thursday of the month. I volunteered at the Brat Sale which raised over \$500. I also use a lot of the Crime Stoppers materials as handouts. I also help supply information for the Crime Stoppers Facebook page, Internet page, and for morning radio show.

During the past year, I have been involved with the child passenger safety program. I attended a three day class to become a Child Passenger Safety Seat Technician. As a nationally certified Child Passenger Safety Seat Technician, I participate in monthly car seat clinics as well as conducting individual car seat checks at the police department. Car seats are checked to ensure that they are compatible with the child's height, weight, age and with the vehicle they are transported in. At both the clinic and individual checks, parents are provided useful and important information regarding the safe transport of their infants and children in a motor vehicle. I became certified in August of 2015 since then I have done 14 different car seat checks at the police department. I attended the TZD Conference held in St. Cloud to get my CEU credits.

I belong to a cooperative of individuals who are either child passenger safety seat technicians or instructors. These individuals are from the following organizations: Morrison County Public Health, St. Cloud PD, Sherburne County Public Health, Waite Park PD, Wright County Public Health, Benton County Public Health, St. Cloud Hospital, Gold Cross, State Patrol and Stearns County Public Health. Our cooperative meets every other month to discuss child passenger safety issues, as well as the monthly Car Seat Clinics which are held at Gold Cross.

In 2015 while I was working most City Ordinance calls were sent to me. There were a wide variety of calls ranging from motorist assists, neighbor disputes, vehicles parked on grass, unregistered vehicles, 72 hour parking, and wrong way parking. The largest of call load were directed at dogs ranging from dangerous dogs, potentially dangerous dogs, dogs at large, dogs not registered with the city and barking dogs. During 2015 I was able to help rewrite the dog ordinance section and design forms for the city to use when declaring a dog potentially dangerous or dangerous. SeeClickfix is another way ordinance violations are sent to the Police Department. It appears that the Sartell Police Department took care of 68 various calls from public safety, parking issues, high grass/weeds, noise

issues, garbage issues, abandoned items, inoperable vehicles on private property and other request types. If I was not working when ordinance violations were called in, officers would forward their reports to me to do the follow up on, to help free officers up for emergency calls.

I received invitations to speak at various groups on a range of topics, including personal safety, identity theft, phone scams, home safety, and other general crime prevention measures. My audiences included families, grandparents, adults, children, support groups, and businesses. I also was summoned to display crime prevention materials and information at various health fairs in Sartell.

As a Community Service Officer I have taken on numerous other tasks. I fingerprint the public by appointment or by drop ins if I am available, this year 259 prints were done. When I started in April I was given the task of moving the speed trailer two times a week while city was going through road construction. I was also taught how to put out the Tracks Pro, and how to read the information that it gives us. I have attended S.A.L.T, Coffee with cops, assisted with fire prevention week, and P.A.L. I assisted with Cookout With Cops; I lined up speakers from the Violent Offenders Task Force, Gold Cross, and Waite Park Police Department K-9 Unit. I made contact with local businesses that had kindly donated years before, and helped spread the word by advertising. I assisted the chief in grocery shopping. When the day arrived I placed the speed trailer out for the seniors to easily find the location, helped set up, and serve the seniors. Weekly I enter dispositions into RMS. When asked I transport suspects to Stearns County Jail or to Benton County Jail, and pick up or deliver evidence to the BCA, this helps keep the Officers in town for emergency calls. I also destroy evidence when asked by the Chief Deputy.

The concept of community policing involves law enforcement, businesses and members of the community. As a Community Service Officer, it is my responsibility to introduce, promote and maintain effective crime prevention programs to the Sartell community with the objective of providing a safe and desirable place for people to live and work.

Respectfully Submitted,

Amber Molitor
Community Service Officer

GRANTS/DONATIONS RECEIVED BY THE SARTELL POLICE DEPARTMENT IN 2015



AMOUNT	MONTH	SOURCE	PURPOSE
\$621	January	MCPAAA	Taser holsters
\$150	January	Gajen/Vasugi Ramanathan	DARE/PAL
\$1,500	February	Cold Spring FD	Reserve officer program
\$1,000	February	Liberty Bank	GREAT program
\$100	March	Todd Mayer	Teen PAL
\$3,000.00	April	Array Services Group	PAL
\$100.00	May	Coborns Inc	Drug Display Case
\$200.00	May	CentraCare	Bike Helmets for Rodeo
\$1,083	May	Central MN Com. Foundation	DARE
\$1,500	May	Walmart	PBTs and other equipment
\$324	June	Central MN EMS	1st Responder trng
\$1,625	June	Various Businesses	Brochures/flyers/pamphlets
\$405.00	July	Various Businesses	Brochures/flyers/pamphlets
\$460.00	July	Various Businesses	Brochures/flyers/pamphlets
\$300	August	Various Businesses	Brochures/flyers/pamphlets
\$100.00	August	MCPAAA	DARE
\$1,000	August	Country Manor	Cookout with Cops
	August	Pan O Gold	Cookout with Cops (value \$70.00)
	August	Chiropractic Performance Center	Reserve officer program (value \$150.00)
\$750	August	Various Businesses	Brochures/flyers/pamphlets
\$500.00	August	Brian Klinefelter Foundation	DARE
\$1,500.00	August	Cold Spring FD Relief Assn.	Reserve Officer Program
\$250	November	Stearns Electric	Reserve Officer Program
\$25	December	Dean & Kathy Talyor	DARE
\$1,000.00	December	Walmart	Shop with a Cop
\$50.00	December	Patricia Wilson	Reserve Officer Program

*Hotdog/hamburger buns
*.223 ammunition

Total Monetary Donation: \$17,543

Total Equipment/Goods Donation: \$220.00

Total Donation: \$17,763

Sartell Police Department

Investigations

Our investigative unit is comprised currently of one officer. Dan Miller, who had been assigned as the VOTF officer took a position as the Chief Deputy with the Meeker County Sheriff's Department. The investigator receives additional specialized training to assist in the development of their investigative techniques and abilities. One person is assigned specifically to criminal investigations. The investigator's role in this position is to work on the criminal cases that can be quite lengthy in nature and often times require follow up with other departments within other communities. The investigator will also assist the patrol division on cases in which they need assistance in evidence collection, photography, casting of imprints, etc. In 2016 we will begin looking to have others attend specialty training to assist when necessary with larger, more in depth criminal investigations and to allow patrol officers to perform more of their primary function.

The gang investigator is part of the Central Minnesota Violent Offender Task Force (CMVOTF). The CMVOTF works both gang and drugs and is comprised of officers from Stearns, Benton, Todd, Morrison and Sherburne counties as well as officers from Sartell, Little Falls and St. Cloud Police Departments. This position is currently filled by a Sauk Rapids police officer. You may recall that our department held this position for about 9 years.

Sartell Police Department

Patrol Unit

The Patrol Unit, at full staffing is comprised of 9 patrol officers and 2 sergeants. Their role is to be the first to respond to calls for service when they are reported to the police department and to provide active patrol of the community. Most calls for service require only one officer to respond, but on more severe calls such as in progress crimes, domestics, assaults and medicals, more than one officer responds for the safety of both the citizens and the officers.

Our patrol officers do their best not to be only reactive, but also to be proactive within the community while on patrol. This includes conducting business checks, house watches and targeted traffic enforcement details throughout the community.

Officers also are present at special events which are held throughout our community. These events include: Summerfest, Apple Duathlon, Cookout with Cops, homecoming parade, high school sporting events and many 5k walk/runs.

Specialized Traffic Enforcement

The department continues to partner with several area cities to work specific traffic enforcement details through a grant formerly known as Safe & Sober. The new unit is called the C.R.A.S.H. Task Force (Central MN Reduction of Accidents for Safe Highways) is a pooling of Safe & Sober, H.E.A.T. and NightCap. Officers working this detail are required to wear high visibility traffic vests and focus on specific problem areas throughout the county that are targeted for extra enforcement. In 2015, Sartell officers worked 205 hours which were reimbursed with grant dollars.



TOWARD ZERO DEATHS

In 2015 the Sartell Police Department continued its partnership with several area cities to work traffic enforcement through a grant formally known as Safe & Sober. High visibility traffic details with several officers from multiple jurisdictions worked overtime patrol funded by grant money. The C.R.A.S.H. task force (Central MN Reduction of Accidents for Safe Highways) was put into place in 2008. A pooling of different grant monies, Safe & Sober, H.E.A.T., and NightCap (highway patrol) were used to spread the amount of special traffic details over a longer period of time throughout the year. Officers working the detail are required to wear high visibility traffic vests denoting "DWI TASK FORCE." Specific problem areas throughout the county are targeted and several officers are assigned to work these areas. Portable signs warning motorists are displayed telling drivers they are entering a DWI Zone. Media releases are issued and warn drivers of the details.

Studies by the Minnesota Office of Traffic Safety have stated drivers often return to their bad driving habits only minutes after seeing a police officer out on a traffic stop with another vehicle on the side of the roadway. This new strategy places several officers working a detail in a limited stretch of roadway. Officers wear vests that are easily identifiable by passing motorists. Signs warn drivers of the enforcement detail. Media assists with warning the drivers. This approach is felt to have a larger and longer impact on a driver's behavior. Our goal needs to change from just catching drivers who are drunk, to stopping drunks from driving.

In 2011 the project name of Safe & Sober was replaced by Toward Zero Deaths (TZD) to better reflect the overall goals of the program. The goal of having zero traffic related deaths encompasses more than just arresting drunk drivers, but also includes distracted drivers as well.

The Sartell Police Department is 1 of 16 agencies working under the Central MN TZD Grant. In 2015, officers from these 16 agencies worked 4,697 hours, 8,275 stops were made with 2,006 citations issued, and 280 arrests were made.

Below is a simple look at the Toward Zero Deaths campaign worked by Sartell Officers.

Contacts	Hours Worked	Seatbelts	Speed	Other Citations	Warnings
341	205	6	48	13	274

Prepared by:
Sgt. Wayne Schreiner



VOLUNTEER PROGRAMS

Sartell Police Department

Volunteer Programs

Police Reserve Unit

The Police Reserve Officers are an invaluable part of our police department. They provide many hours a year assisting with parking violations, bike patrol, clerical assistance, security for special details and ride-along patrols.

In 2015 the 10 Reserve Officers volunteered a total of 2,743.5 hours. Their volunteer hours were valued at over \$68,000.

Retired Senior Volunteer Program (RSVP)

The department has used RSVP volunteers to assist with the scanning of documents into the Records Management System (RMS). These volunteers have also assisted with our Cookout with Cops. We will continue to look at using these volunteers where available within the department.

Central Minnesota Emergency Services Chaplaincy Program

The department has two chaplains assigned through the program. The chaplains volunteer in an on-call capacity, assisting with death notifications, at scenes of traumatic events and to provide emotional and spiritual support for our officers.

RESERVE DIVISION

RESERVE DIVISION

The Sartell Police Department Reserve Officer Division currently is staffed by ten volunteers. Each reserve officer routinely assists the department by performing many duties throughout the year. Some of these duties include ride-along patrols, bike patrol, staff meetings, officer training, administrative assistance, reserve officer patrol, and security for special details.

The reserve officer division work under close supervision of the police division. Reserve officers assist with law enforcement, crime prevention, emergency medical response, public assistance, community events, and also assist officers with enforcing the winter parking ordinance.

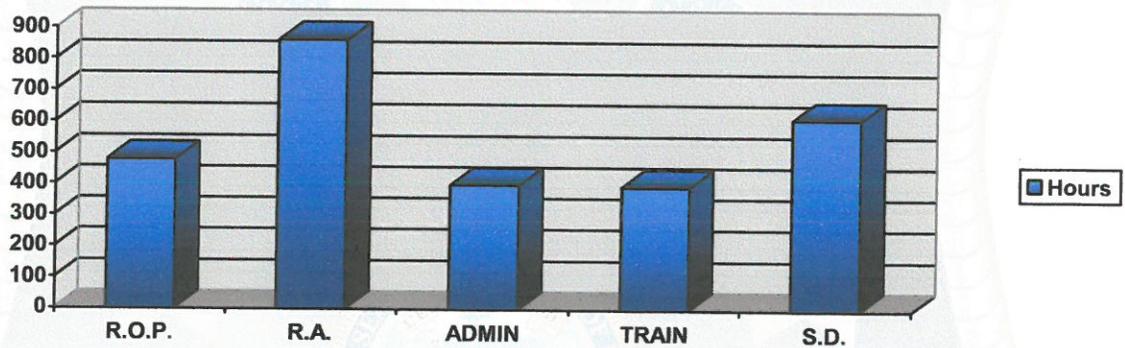
We have typically tried to keep twelve reserve officers as much as we can. We are down two at this point due to hiring Curt Grosz as a full time officer and another accepting another job out of the area. Hopefully in the coming months we will be able to put on a couple more reserve officers to assist with the busy summer ahead.

Reserve Sergeant Todd Ackerman continues to be a huge help to me in running the program. He has assisted me in lining up reserve officers to assist in special events like Summerfest, the Apple Duathlon, and Firefest in Cold Spring to name a few. He also keeps track of the many hours that they put in with the department.

In 2012 a total of 2,424 hours were volunteered. In 2013 a total of 2,968 hours were volunteered by our reserve officers. In 2014 a total of 2,968.5 hours were volunteered by our reserve officers. In 2015 a total of 2,743.5 hours were volunteered by our police reserves. We saw a decrease in the hours from the last couple years due to losing a few reserve officers including one that volunteered a lot of hours (this reserve officer was hired as a full time officer by our department).

The state associates a rate of \$24.83 per volunteer hour. The Sartell Reserve division's volunteer hours for 2015 were valued at over \$68,121.11.

The graph below shows a breakdown of those hours.



Key: R.O.P= Reserve Officer Patrol, R.A. = Ride Along, ADMIN= Administration, TRAIN= Training, S.D. = Special Details

Prepared by:
Sgt. Kelly R. Mader

A large, faint watermark of the Sartell Police Department badge is centered on the page. The badge is shield-shaped with a decorative border. At the top, a banner reads "OFFICER". Below that, another banner reads "SARTELL". In the center is a circular seal featuring a figure holding a scale and a sword, with the text "LETOILE DU NORD" and "GREAT NORTHWOOD POLICE DEPARTMENT" around it. Below the seal, a banner reads "PROTECT SERVE". At the bottom, a banner reads "POLICE" with "EST." on the left and "1960" on the right. A small shield at the very bottom contains the number "7900".

**COMMUNITY
OUTREACH PROGRAMS**

Sartell Police Department

Community Outreach Programs

Metro Citizens Police Academy

This eight week (32 hr) course is sponsored by the metro area police departments. It is our effort to assist the community in better understanding police training, procedures and philosophy. Officers from the involved departments facilitate the classes and teach their various areas of expertise. Besides the classroom portion of the academy, students also are involved in hands on training involving firearms, handcuffing and defensive driving.

Neighborhood Watch

The city has several Neighborhood Watch groups within the community. Those blocks participating in the program are posted with signs indicating they are part of the program and will report suspicious activity to the police. Part of becoming an official Neighborhood Watch program requires that a certain percentage of those involved participate in the Operation ID program.

Shop with a Cop

This program began for us when Walmart built in our community. Our officers shop with an underprivileged youth at the store. The youth are provided a \$50 gift card to spend on themselves or their family around Christmas. This is our fourth year of participating and the officers have a great time with the kids.

Sartell Police Department

Seniors And Law Enforcement Together (SALT)

Once a month the police chief meets with senior citizens at the police department to discuss public safety issues. Seniors provide a different view of public safety issues that may not be noticed by most. At times special speakers present not only on crime related concerns, but also on what is happening within the community on various levels. The SALT committee has been instrumental in the following areas: increased lighting near Perkins, Metro Bus coming to the city, Cookout with Cops, Coffee and Conversation, Senior Shred and Drug Drop off Day and the lighted warning crosswalk on 1st St NE to name a few. Notes are completed after each meeting with what was discussed and are sent to the committee members.

Coffee and Conversation

This began several years ago when I spoke with the SALT committee about the pockets of seniors within the community, many of whom didn't know the others existed. The committee said that seniors have no place to meet within the community to talk. After holding the gathering at Paula's Café, it was moved to Country Manor after the café closed. Now it is a time for seniors to enjoy coffee, rolls and camaraderie. Often times a guest speaker will talk about various interests to the seniors. The chief of police will often attend these gatherings to offer public safety updates.

Sartell Police Department

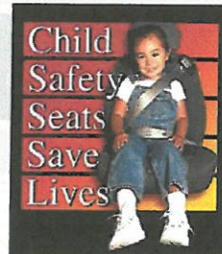
Child Restraint Inspections

One of our officers is trained as a Child Passenger Safety Technician and takes part in several safety seat clinics held throughout the year at the Gold Cross Ambulance base in St. Cloud. The officer also does individual seat inspections at our police department.

WHALE Program

We Have A Little Emergency (WHALE) is a child safety seat occupant identification program. Information about a child is affixed to a child's car seat. If there is ever a motor vehicle crash and the driver is injured and can't identify the child, it will provide information about the child such as name, medical issues and emergency contact information. Having it affixed to the car seat ensures that no matter if it is a grandparent, parent or friend who has the child, information will always be readily available. This program has been in effect with our department since about 2000 with assistance from CentraCare Health Foundation.

2015 YEAR END REPORT
CHILD PASSENGER SAFETY



I, Officer Jill Luehmann, am a licensed Child Passenger Safety (CPS) Instructor. I instructed one CPS Technician class in the fall at the Elk River Fire Department. At that class, CSO Molitor earned her CPS Technician license. CSO Molitor and I conducted around twenty individual child restraint inspections at the Sartell Police Department.

CSO Molitor and I are active members of the St. Cloud Area Child Passenger Safety Collaborative. We meet quarterly at Gold Cross Ambulance in St. Cloud. We took part in several clinics at Gold Cross throughout the year. At the clinics, I inspected child restraints and signed off on seat checks as an instructor. CSO Molitor inspected child restraints at the clinics with parents and caregivers.

I am a member of the MN CPS Advisory Board. We had quarterly meetings across the metro area. As a board, we presented and organized various breakout sessions on Child Passenger Safety at the Toward Zero Death (TZD) conference in St. Cloud. We also submit a quarterly CPS News Letter to current instructors and technicians throughout the state. We assisted the Office of Traffic Safety in creating a new online CPS curriculum for all licensed peace officers to complete, which will go live early 2016.

Respectfully Submitted,

Jill N. Luehmann #7913



Sartell Police Department

Cookout with Cops

This was the sixth year of our cookout which averages about 250 seniors. The department wanted a way to pull together the seniors in our community and allow them to interact with officers on an occasion when they are not in need. The event is free to Sartell residents 55+ and is held annually. Health and personal safety seminars are provided during the event. Officers who work the event volunteer their time and the goods for the event are obtained through donations and grants. It costs about \$1,000 to put on the event. Beginning in 2015, Country Manor has agreed to sponsor the event through 2017.

Police Activities League (PAL)

The program is held from June through the July yearly on Tuesday and Thursday nights at Val Smith Park and entered its 19th year. It is for ages 5-15 and offers a variety of activities from crafts to dodge ball. The program allows interaction among the police officers working the event and the youth that attend. It allows the youth to see the officers, who are out of uniform, as a person and which allows the building of better relationships. Each night the average attendance is around 120. The department also has Teen PAL. This program is a little different in that the School Resource Officers (SROs) and teachers identify youth that may have some personal issues or are at high risk. This program is smaller, usually 8-10 teens, so more one on one can occur between the teens and the officer.

Sartell Police Department

Welcome Packets

Our department has been involved in the delivery of packets of information to new members of our community for some time. These 'welcome packets' contain a wealth of information about the city including contact information, ordinance information, where to vote, etc. The first contact most people have with law enforcement is usually with us acting under the authority of our badge, so to have the first contact be a welcome to the community type contact builds relationships quite quickly. With increase in service type calls, this function has fallen on the reserve officers to fulfill.

Facebook and PD Website

Our department utilizes social media to get information out to the public as well as placing a lot of information on our website. In 2014 our 'LIKES' were at 2,177, but today the department currently has 3,343 'LIKES' on Facebook. When something is posted on the site we can see how many people have viewed and/or shared the information. Some of our crime related photos, press releases and other information have been viewed by more than 174,000 persons.



**SCHOOL RESOURCE
OFFICERS**

Sartell Police Department

School Resource Officers

We have two officers assigned as School Resource Officers (SROs) to District 748, with one officer assigned to the high school and the other to the middle school. Both officers will deal with issues arising at either of the elementary schools as well. It's not that our schools are not safe, on the contrary, the presence of the officers adds to the secure feeling a student should have while at school. The SROs also do an outstanding job of building relationships between the youth, school district and the police department.

Again in 2015, the two school officers tracked their activity daily via a checklist of activities that they performed for the day/week. Many of the duties they perform may not entail having to write an official report, yet needed to be tracked for statistical purposes. They track administrative meetings down to truancy issues. In 2015 they documented participating in 1,581 various activities.

During the school year the SROs are full-time in that capacity, but during the summer months, the SROs run our PAL program. They also respond to calls for service as patrol officers.

Drug Abuse Resistance Education (DARE)

The DARE program continued into its 23rd year in Sartell. The program is valued as a teaching tool in the fight against chemical and substance abuse amongst our youth and is currently taught in 6th grade. Besides learning to say no to chemicals and substances the children also learn about self-esteem, bullying and image building. It provides them with many necessary tools to make the right decisions both currently and later in life.

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SARTELL POLICE DEPARTMENT

TO: CHIEF HUGHES
FROM: DEPUTY CHIEF DALE STRUFFERT
SUBJECT: SCHOOL RESOURCE OFFICER ACTIVITY FOR 2015
DATE: 01-05-16
CC: MEMO FILE

Chief Hughes:

The following is a list of activities performed by SRO Lundquist and SRO Vande Vrede for the 2015 calendar year at their prospective schools:

	Middle School	High School
Administrative meetings	36	34
Agency Assist	13	8
Alcohol	0	1
Assault	9	1
Bad driving	0	14
Bullying	11	5
Counseling/Mediation	274	240
Damage to property	0	6
DARE teaching	48	22
Disorderly	5	6
Drugs	1	6
Escort/Transport	3	10
Family Problems	61	15
Fire	1	0

Gang Activity	0	0
GREAT teaching	27	2
Group conferencing	0	2
Harassment	2	62
Inappropriate Computer search	29	4
Medicals	3	6
Motorist Assists	0	1
Motor Vehicle Accidents	0	2
Parent Meetings	26	9
Parking Lot Checks	2	139
Runaway	2	0
Security patrol	107	151
Sexual assault	1	2
Sexual Harassment	0	2
Suicidal/Psych Trauma	3	2
Suspicious Calls	1	5
Target Club	0	28
Teaching (various)	11	6
Theft	7	24
Tobacco	0	8
Training	14	14
Trespass	1	5
Truancy	1	20
Verbal Dispute	0	5
Weapons	1	2

Welfare check	2	0
TOTAL ACTIVITY	723	858



Sartell High School SRO 2015 Year End Report

The following report is a summary of services/activities that I was involved in as the School Resource Officer (SRO) at Sartell High School during the 2014-2015 school year. This was my eleventh year as the SRO at Sartell High School.

During the school year, I carried out the day-to-day operations of the high school as an SRO. I also received calls for service from the other schools in District #748 including St. Francis Xavier School. In my role as a law enforcement officer, I worked on reported incidents ranging from chemical use, to harassment/bullying, to theft. In my role as a counselor, I assisted students with family issues/problems, peer issues and personal issues. As a teacher, I taught Drug Abuse Resistance Education (DARE) at Sartell Middle School and St. Francis Xavier School. I taught classes at the high school covering subjects such as forensic science, chemical health, and student's rights. I also presented summer safety talks at the elementary schools. As a mentor, I worked on building positive rapport with students from the high school all the way down to the elementary schools. I made myself available to kids of all ages, sociological, ethnic and economic backgrounds.

I received continuing education at the annual DARE Conference and Juvenile Officers Association (JOA) Conference. I attended other law enforcement and educational trainings throughout the year as well.

I continued my involvement in extracurricular activities at the high school. I coordinated the Teens Achieving Recognizable Goals and Education through Teamwork (TARGET) Club. TARGET Club is a club for students, grades 9 – 12, who pledge to be chemically free and promote chemically free lifestyles and healthy choices. TARGET Club students worked on several projects including Chemical Health Week, a hat/mitten drive for Catholic Charities, Kids Fighting Hunger, bell ringing for the Salvation Army and monthly socials. TARGET members also attended a regional workshop. The TARGET Club presented the community wide media/poster campaign promoting healthy choices.

The second extracurricular activity that I was involved in was advising the High School Mock Trial Team. Mock Trial is a State wide academic activity for students who are interested in the legal system and public speaking. Mock Trial benefits participants by exercising critical thinking, promoting personal growth and achievement, enhancement of skills learned in the classroom and teamwork. The MN State Bar Association assigns a court case that can be criminal or civil. Mock Trial teams compete with other schools by presenting their side of the case in actual courtrooms in front of real judges and attorneys who score the trial and determine a winner for that round.

During the summer months, I worked patrol duties. Working patrol duties gives me the opportunity to serve the community of Sartell in a patrol capacity. Working in the school district gives me a connection to the community while working as a patrol officer. It has been of great benefit to have a dual role as a patrol officer and school officer. I also enjoy the connection I have with the members of the police department during the summer months.

Over the summer months, I coordinated the Police Activities League (PAL) on Tuesday and Thursday evenings. Sartell-St. Stephan Community Education provided Summer Recreation staff to oversee the arts and crafts and help other activities. The City of Sartell also hired high school students to assist with various activities. It was exciting to see so many children coming to Val Smith Park on both evenings to play games and make wonderful art projects. The two picnics are great too!

During the year, I had opportunity to speak to different groups and/or organizations on various topics. I did announcing for varsity athletic events, officiated football, softball and baseball. I also volunteered many hours. In order to save on overtime costs, I volunteered my time for after school and weekend TARGET Club activities. I volunteered at Kids Fighting Hunger aside from participation with the TARGET Club. I also volunteered time at school sponsored events.

The Shop With a Cop program at the Sartell Wal-Mart store was again a great success. This was the fourth year that I helped organize this event, which takes place in December just before Christmas. Bernick's Pepsi and Wal-Mart match funds that are turned into \$50 gift cards. Area children in need are selected to come to Wal-Mart to participate in this event. Once children arrive, they are assigned to a uniformed police officer, who escorts them throughout the store while they shop for items up to \$50. Each child can get items for themselves, parents or siblings. This event creates a lot of joy for police officers and people who are in a time of need.

I look forward to continuing my role as SRO/Patrol Officer. I strive to make a positive impact and build good report with the students, staff and community and meet each challenge with professionalism. I also wish to remain active in the community and in the area of community policing.

Respectfully Submitted,

Adam Vande Vrede

SARTELL MIDDLE SCHOOL

SCHOOL RESOURCE OFFICER

2014-2015 YEAR END REPORT

This is my second year as the School Resource Officer (SRO) in the Sartell Middle School (SMS). My duties at SMS include providing safety for the students, staff and visitors, teaching DARE (Drug Abuse Resistance Education) to 6th graders, teaching GRADE (Gang Resistance Awareness Educating) to the 8th grade class and other assigned duties.

This year will be the 23rd year the Sartell Police Department has been teaching DARE to SMS students. We currently teach DARE to the 6th graders. Last year there were 334 students that went through the DARE. Along with teaching the curriculum, the DARE students will be going on a bowling field trip. The cost of the DARE program is about \$4,000, which includes each student receiving a DARE t-shirt, certificate, bowling and miscellaneous items such as pencils, pens, stickers and erasers.

This year will be the 20th year teaching a gang and violence resistance program. Formerly the class was GREAT (Gang Resistance Education Awareness Training), but has been renamed GRADE (Gang Resistance Awareness Drug Education). There has not been any specific gang incident in our school district for several years. I believe this program is essential in educating our students on the risk of gang and violence. This program helps create an environment where gangs and gang behavior are not accepted or tolerated by our staff or students. It also teaches students the importance of staying involved in positive activities and/or organizations where social needs are met to deter the negative or illegal behavior. We host a GREAT Activity Night at the culmination of the program. The cost of running the GREAT program is about \$900.00

Last summer we concluded our 20th successful and growing PAL program. We have a partnership with Sartell Community Education where we were able to use some of their staff members to assist us at the nightly activities. This partnership works very well and allows us to offer new and additional activities. We again had over 300 kids participate in a variety of athletic and art activities. We also provided two free family picnics, prizes and daily snacks. This seven week summer program is run Tuesday and Thursday evenings from 6:30-8:30 PM at Val Smith Park. Our program is free and open to all kids age five to fifteen. We provided limited transportation to and from Hi-Vue Park.

At SMS, I continue to practice and promote restorative justice practices in our schools and community. We currently have over 1,200 students at our middle school. As the SRO at SMS, it has been very rewarding to work with student, staff and families. I feel it is vital to establish positive relationships within our community and continue to achieve this through PAL, GREAT, DARE, the annual bike rodeo and other community activities.

Sincerely,

Officer Jill Lundquist
School Resource Officer

Sartell Police Department

Gang Resistance Education and Training (GREAT)

This anti-violence/gang program continues to be well received by both staff and students. There has not been a specific gang incident in our school district for several years. Our belief is that this program, which educates students about gangs and violence helps create an environment where this type of behavior isn't tolerated nor accepted by the students and staff.

Family Group Conferencing

This program is facilitated by a trained police officer and involves putting victims, perpetrators and their parents together to talk about the effects of the crime. It is an alternative to the criminal justice system when a juvenile is too young for the courts to become involved, the juveniles first offense or the victim doesn't want criminal charges, but to be made whole in the event of stolen or damage property. Whatever the crime is has been fully investigated by the department and all parties involved need to agree to the conference before it will occur. In the end a contract with restitution or punishment is signed by all persons involved with a date of completion. If the contract isn't agreed to, the case is sent for prosecution if the child is of age to do so.



STATISTICS

POLICE REPOSE TIME TO AREAS THROUGHOUT SARTELL

(BOUNDARY TO BOUNDARY AND OBEYING TRAFFIC LAWS)
(TIMES LISTED IN MINUTES AND SECONDS)

	<u>02/09/05</u>	<u>11/18/13</u>
Hwy 10 at Scenic Drive to Blackberry Circle	13.25	14.10
Fitness Evolution to Blackberry Circle	11.0	11.5
Walmart to Blackberry Circle	12.0	15.55
NE River Rd to Blackberry Circle	11.32	12.45
NE River Rd to Fitness Evolution	8.15	8.40
NE River Rd to Walmart	5.30	5.0
27 St N at Riverside Av to Walmart	8.10	10.54
27 St N at Riverside Av to Fitness Evolution	11.30	9.30
27 St N at Riverside Av to NE River Rd	7.38	8.30
27 St N at Riverside Av to Hwy 10 N at Scenic Dr	9.33	10.30



**SARTELL POLICE DEPARTMENT
ANNUAL ACTIVITY REPORT
2015**

REPORTABLE INCIDENTS

		<u>2013</u>	<u>2014</u>	<u>2015</u>
A	Assault	60	37	53
B	Burglary	28	33	44
C	Forgery/Counterfeiting	15	19	24
D	Drugs	54	60	112
E	Escape/Flight	5	9	2
F	Arson/Negligent Fires	0	0	4
H	Homicide	0	1	0
I	Crime against Family	19	10	11
J	DWI	33	36	29
K	Kidnapping/False Imprisonment	0	1	0
L	Criminal Sexual Conduct	17	13	15
M	Miscellaneous	21	26	23
	M3001 Juvenile Alcohol Offender	13	5	19
	M3005 Juvenile Use of Tobacco	6	7	7
	M5350 Juvenile Runaway	12	23	15
N	Disturbing Peace/Privacy	39	49	33
O	Obscenity	0	3	1
P	Trespass/Damage to Property	131	189	157
Q	Stolen Property	13	7	9
T	Theft	211	241	284
U	Theft Related	196	214	184
V	Vehicle Theft Related	22	50	23
W	Weapons	3	2	3
X	Crime against Administration of Justice	14	19	10
Y	Crime against Government/Public Official	2	0	0
Z	Sex Related	0	1	0
	TOTAL	914	1055	1062



SARTELL POLICE DEPARTMENT

ANNUAL ACTIVITY REPORT

2015



NON REPORTABLE INCIDENTS

		<u>2013</u>	<u>2014</u>	<u>2015</u>
911 CALL	9847	8	10	8
911 HANG UP	9837	38	31	30
ABANDONED VEHICLES	9314	3	5	0
ADMINISTRATIVE CASE	9320	1	1	0
ADMINISTRATIVE CITATION	9099	28	15	38
ALARM - ACTUAL	9805	57	37	20
ALARM - FALSE	9807	170	195	208
ALCOHOL COMPLIANCE CHECKS	9906	21	11	27
ALL OTHER CITY ORDINANCES	9838	86	124	148
ALL OTHER DRIVER'S LICENSE VIOLATIONS	9202	5	2	6
ALL OTHER MOVING VIOLATIONS	9000	78	62	77
ALL OTHER NON-MOVING VIOLATIONS	9200	9	8	17
ALL OTHER PARKING VIOLATIONS	9100	30	45	27
ALLOW UNAUTHORIZED DRIVER	9217	1	0	0
ANIMAL BITES (ALL OTHERS)	9560	1	0	0
ANIMAL COMPLAINTS (ALL OTHERS)	9564	29	23	28
ANIMALS FOUND	9312	5	11	15
ANIMALS LOST	9302	8	17	7
APPREHENSION AND DETENTION ORDER	9931	16	11	14
ASSAULT, NO ARREST	9994	13	12	7
ASSIST - MOTORIST ASSIST	9843	287	286	287
ASSIST - PERSONAL ASSIST	9732	202	212	236
ASSIST - PUBLIC ASSIST	9802	3	0	1
ASSIST ALBANY PD	9885	0	1	1
ASSIST AMBULANCE	9887	1	3	2
ASSIST BENTON COUNTY	9882	18	21	23
ASSIST BUSINESS	9866	35	69	39
ASSIST COLD SPRING PD	9873	2	2	10
ASSIST DOUGLAS COUNTY	9861	1	1	1
ASSIST FIRE DEPARTMENT	9888	1	0	2
ASSIST HUMAN SERVICES	9889	17	59	52
ASSIST MELROSE PD	9862	0	0	1
ASSIST OTHER LAW ENFORCEMENT AGENCY	9878	35	35	21
ASSIST POPE COUNTY	9871	0	0	2
ASSIST SAUK CENTRE PD	9884	2	0	2
ASSIST SAUK RAPIDS PD	9875	46	97	91

ASSIST ST CLOUD PD	9859	77	95	93
ASSIST ST JOSEPH PD	9876	6	4	6
ASSIST STATE PATROL	9860	41	19	24
ASSIST STEARNS COUNTY	9863	113	132	145
ASSIST TODD COUNTY	9864	1	0	1
ASSIST WAITE PARK PD	9877	10	10	23
ATTEMPT TO LOCATE	9867	15	6	8
ATV - ALL OTHER VIOLATIONS	9578	2	4	3
ATV - OPERATE ON ROADWAY	9576	6	3	5
BACKGROUND CHECKS	9858	890	671	585
BAR CROWD	9828	2	1	0
BOATING ACCIDENTS	9364	0	0	1
BURNING VIOLATION	9824	10	16	23
CANCELLED IPS	9208	9	7	5
CAR/ANIMAL ACCIDENT	9411	12	6	13
CARELESS DRIVING/RECKLESS DRIVING	9002	7	6	2
CHILD CUSTODY	9992	34	41	31
CHILD PLACEMENT	9881	7	22	27
CHILD RESTRAINT VIOLATION	9022	0	3	1
CITIZEN CONTACT	9897	37	56	104
CIVIL MATTER	9831	71	56	63
CONTROLLED ACCESS	9010	0	7	1
COURT - OFF DUTY	9914	6	14	8
COURT - ON DUTY	9913	6	8	9
DECEASED PERSON - BODY FOUND	9720	15	14	9
DISPLAY ANOTHER'S DRIVER'S LICENSE	9107	0	0	1
DISPLAY WRONG REGISTRATION	9211	2	1	2
DISPLAY/POSSESS REVOKED PLATES	9097	11	8	7
DOG - AT LARGE	9566	47	43	67
DOG - BARKING	9565	46	62	46
DOG BITES	9561	8	7	10
DOG COMPLAINTS	9562	43	54	43
DOG IMPOUNDS	9563	5	13	15
DOMESTIC, NO CRIME COMMITTED	9993	36	49	48
DRIVING AFTER CANCELLATION	9206	9	7	5
DRIVING AFTER REVOCATION	9201	114	123	98
DRIVING AFTER SUSPENSION	9207	55	57	55
DRIVING COMPLAINT	9839	195	222	245
DROWNING	9715	0	0	1
DRUNKS - DETOX ADMITTANCE	9730	8	12	5
ESCORT	9854	31	22	30
EXHIBITION DRIVING	9041	1	0	0
EXPIRED DL OR INSTRUCTIONAL PERMIT	9220	2	1	1
EXPIRED REGISTRATION	9212	50	26	36
FAIL TO CHANGE ADDRESS ON DL	9098	5	2	4
FAIL TO REGISTER MOTOR VEHICLE	9213	0	0	1
FAILURE TO TRANSFER TITLE	9216	4	3	1

FIGHTS	9804	9	6	9
FINGERPRINT	9849	223	174	249
FIRE - ALL OTHERS	9600	12	6	12
FIRE - COMMERCIAL	9603	2	5	2
FIRE - GRASS	9607	2	3	4
FIRE - INDUSTRIAL	9604	2	4	0
FIRE - MULTIPLE DWELLING	9602	3	1	5
FIRE - SINGLE FAMILY	9601	2	3	4
FIRE - VEHICLE	9606	6	5	3
FIRE LANE PARKING - SIGNS	9106	1	10	11
FIREWORKS	9814	21	31	26
FOLLOWUP	9327	35	18	12
GUN - APPLICANT GUN PERMIT (PURCHASE)	9903	252	190	193
GUN - DISCHARGING WEAPON IN CITY	9821	3	4	2
GUN - FIREARM ACCIDENT	9716	1	0	0
GUN RELATED COMPLAINTS	9879	6	18	23
HANDICAPPED PARKING	9103	6	14	5
HARASSMENT	9801	61	81	65
HARASSMENT/RESTRAINING/OFP ORDERS	9929	25	16	21
HAZARDOUS CONDITIONS	9796	0	4	5
HIT AND RUN / PERSONAL INJURY VEHICLE	9430	0	1	0
HIT AND RUN / PROPERTY DAMAGE PRIVATE PROPERTY	9455	3	3	2
HIT AND RUN / PROPERTY DAMAGE VEHICLE	9450	68	66	59
ILLEGAL DUMPING	9996	13	15	16
ILLEGAL USE OF PLATES	9214	0	0	1
IMPEDING TRAFFIC	9005	0	0	1
INATTENTIVE DRIVING	9034	6	11	8
INTOXICATED PERSON	9844	85	45	46
ISSUE DEER PERMIT	9855	9	9	20
JUVENILE CURFEW VIOLATION	9833	17	48	48
JUVENILE PICKUP ORDER	9923	1	0	2
JUVENILE PROBLEM	9834	124	99	111
LIMITED DRIVER'S LICENSE	9109	1	0	1
LIQUOR LICENSE APPLICATION/RENEWAL	9907	25	28	32
LITTERING	9813	5	6	7
MATTER OF INFORMATION	9970	296	214	299
MEDICAL CALL	9731	475	450	582
NEIGHBORHOOD DISPUTE	9991	12	22	12
NO DRIVER'S LICENSE IN POSSESSION	9111	1	2	1
NO INSURANCE	9210	28	41	29
NO MOTORCYCLE ENDORSEMENT	9112	1	0	2
NO PROOF OF INSURANCE	9021	139	103	97
NO REPORT/PROPERTY DAMAGE VEHICLE ACCIDENT	9441	6	9	2
NO VALID DRIVER'S LICENSE	9113	18	16	13
NOISE (NO VIOLATION)	9803	21	17	12
NOISE VIOLATION	9817	92	117	96
OBSTRUCTED VIEW - DRIVER	9018	0	0	1

OPEN BOTTLE - DRIVER	9001	0	0	1
OPEN BOTTLE - PASSENGER	9039	0	0	1
OPEN CONTAINER	9040	8	2	5
OPEN DOOR AND WINDOW	9900	47	21	30
PAPER SERVICE	9904	11	3	6
PARK VIOLATION	9823	6	9	19
PARKING - RELATION TO CURB	9104	0	0	1
PARKING - WINTER	9110	313	258	128
PARKING LOT CLEARANCE	9825	1	3	0
PERSON LOST - WELFARE CHECK	9301	0	1	1
PERSONAL INJURY ACCIDENT / PRIVATE PROPERTY	9422	0	1	2
PERSONAL INJURY VEHICLE ACCIDENT	9420	19	36	24
PERSONS FOUND	9311	40	62	36
PERSONS MISSING	9304	33	57	32
PREDATORY OFFENDER/REG/COMPL CHK/CHANGE OF ADDRESS	9850	30	30	10
PROHIBITED PARKING	9101	3	5	3
PROPERTY DAMAGE VEHICLE ACCIDENT	9440	198	193	168
PROPERTY FOUND	9313	103	115	135
PROPERTY LOST	9303	39	36	48
PROWLERS AND WINDOW PEEPERS	9808	2	4	3
PSYCHIATRIC CASE	9740	30	61	35
PUBLIC HEALTH & SAFETY	9869	84	139	148
PUBLIC NUISANCE	9832	1	2	1
RECOVERED STOLEN VEHICLE	9927	3	4	2
REQUEST FOR EXTRA PATROL	9998	230	239	309
RIGHT OF WAY	9008	2	3	5
ROAD HAZARD	9836	38	19	34
SCHOOL BUS STOP ARM VIOLATION	9014	16	11	25
SCHOOL GUARD VIOLATION	9019	7	1	5
SEARCH WARRANT	9928	7	9	6
SEATBELT VIOLATION	9020	29	20	10
SEIZED PROPERTY	9872	290	274	297
SEMAPHORE VIOLATION	9038	2	10	6
SERVICE TO OTHER DEPARTMENTS	9902	29	16	23
SNOWBIRD	9105	8	1	1
SNOWMOBILE - ALL OTHER VIOLATIONS	9506	4	1	0
SNOWMOBILE - SPEEDING	9505	1	0	0
SNOWMOBILE COMPLAINT	9504	6	5	0
SOLICITOR REGISTRATION	9324	12	10	19
SPECIAL DETAIL	9829	194	137	96
SPEEDING	9004	327	234	312
STALLED VEHICLE	9840	46	41	22
STOP SIGNS	9017	18	14	16
SUICIDE	9700	1	1	3
SUICIDE ATTEMPT	9710	14	17	13
SUICIDE THREAT	9705	39	68	61
SUSPICIOUS ACTIVITY	9826	205	197	247

SUSPICIOUS ITEM	9798	17	9	15
SUSPICIOUS MAIL/EMAIL	9797	4	7	6
SUSPICIOUS NOISE	9794	3	2	1
SUSPICIOUS PERSON	9870	58	71	105
SUSPICIOUS PHONE CALL(S)	9795	16	21	22
SUSPICIOUS SMELL	9799	21	28	29
SUSPICIOUS VEHICLE	9868	123	134	223
THREATS COMPLAINT, NO ARREST	9995	49	50	48
TOBACCO COMPLIANCE CHECKS	9912	29	27	30
TOBACCO/UNDERAGE POSSESSION	9899	0	0	1
TOWED VEHICLE	9841	163	155	126
TRAFFIC CONTROL	9919	3	0	1
TRAINING/MISCELLANEOUS	9857	3	3	6
TRANSPORTS	9856	139	156	138
UNREASONABLE ACCELERATION	9033	1	1	0
UNSAFE EQUIPMENT	9015	1	5	1
UNWANTED PERSON	9830	42	48	44
URINATING IN PUBLIC	9816	1	2	4
USE OF UNREGISTERED MOTOR VEHICLE	9215	2	2	0
USE OF WIRELESS DEVICE	9012	0	1	1
VEHICLE IN DITCH	9842	49	79	8
VERBAL DISPUTE	9845	61	72	79
VERBAL WARNING	9035	2	0	0
VERBAL WARNING - ALL OTHERS	9045	788	709	840
VERBAL WARNING - HEADLAMP(S)	9047	194	194	197
VERBAL WARNING - SEATBELT	9046	17	24	21
VERBAL WARNING - SPEED	9043	513	524	711
VERBAL WARNING - STOP SIGN	9044	38	46	53
WARNING TAG - EQUIPMENT VIOLATION	9031	7	10	7
WARNING TAG - HEAD LAMP OUT	9189	1	0	0
WARNING TAG - IMPROPER LANE CHANGE	9024	0	1	0
WARNING TAG - LICENSE OBSCURED, UNLIT	9186	1	0	0
WARNING TAG - NO DL IN POSSESSION	9197	1	0	1
WARNING TAG - NO INSURANCE IN POSSESSION	9196	2	4	0
WARNING TAG - OTHER MOVING VIOLATION	9032	3	1	0
WARNING TAG - OTHER NON MOVING VIOLATION	9185	7	5	1
WARNING TAG - RED LIGHT OR STOP SIGN	9026	1	0	1
WARNING TAG - SEATBELT/CHILD RESTRAINT	9193	1	1	0
WARNING TAG - SPEED	9023	17	15	12
WARNING TAG - VISION OBSCURED/WINDSHIELD	9198	1	0	0
WARRANT SERVED	9901	76	73	68
WARRANT/PAPER ATTEMPT	9999	57	30	39
WELFARE CHECK	9811	272	309	304

TOTAL 10,704 10,423 11,002

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 01/01/2015

Last Date: 12/31/2015

Department	Complaint	Number
1 SPD		
	1014 ESCORT	27
	1021 PHONE CALL	174
	1029R STOLEN VEHICLE RECOVERED	2
	1029 STOLEN VEHICLE	8
	1050 ACCIDENT	183
	1052 ACCIDENT WITH MINOR INJURIES	6
	1053 ACCIDENT AMBULANCE ENROUTE	18
	1056 INTOXICATED DRIVER	13
	1057D DISRUPTIVE INTOXICATION	1
	1057 INTOXICATED PERSON	29
	1072 DEAD BODY	10
	911H 911 HANGUP CALL	27
	911O 911 OPEN LINE	5
	ABAND ABANDONED VEHICLE	2
	ABU ABUSE AGAINST CHILD	8
	ACCTCL ACCOUNT CLOSED CHECK	1
	ADMIN ADMINISTRATIVE ICR	257
	ADORD APPREHENSION & DETENTION ORDER	18
	AENTRY ATTEMPTED ENTRY	7
	AL ALARM	173
	ALCC ALCOHOL COMPLIANCE CHECK	8
	ALELEV ALARM ELEVATOR	1
	ALFIRE ALARM FIRE	14
	ALMC ALCOHOL MINOR CONSUMPTION	5
	ALMED ALARM MEDICAL	29
	ALTST ALARM TEST	1
	ANI ANIMAL COMPLAINT	59
	ANIB ANIMAL BITE COMPLAINT	3
	ANIN ANIMAL NEGLECT	6
	ARSON ARSON	2
	ASEX SEXUAL ASSAULT	15
	ASLT ASSAULT	22
	ASSTA AGENCY ASSIST	451
	ASSTB BUSINESS ASSIST	22
	ASSTP PERSONAL ASSIST	198
	ATL ATTEMPT TO LOCATE	2
	ATV ATV COMPLAINT	9
	BACK BACKGROUND CHECK	561
	BACKHL BACKGROUND CHECK LOCAL RECORD	1
	BHEALTH BEHAVIORAL HEALTH	2
	BIKEA BIKE/ABANDONED	27
	BIKES BIKE/STOLEN	4
	BURG BURGLARY	23
	BURGI BURGLARY IN PROGRESS	7
	BURN ILLEGAL BURNING	20
	CC CITIZEN CONTACT	134
	CHK BAD CHECKS	5
	CITYB CITY BUSINESS	5
	CIVIL CIVIL MATTER	43
	CO CARBON MONOXIDE CALL WITHOUT IL	17

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 01/01/2015

Last Date: 12/31/2015

Department	Complaint	Number
51 SPD		
	COILL CARBON MONOXIDE CALL WITH ILLNE	1
	COUNT COUNTERFEITING	4
	COURT COURT	21
	CP CRIME PREVENTION	20
	CS CAR SERVICE	3
	CUSTODY CHILD CUSTODY DISPUTE	29
	DANCOV DANCO VIOLATION	1
	DARE DARE PROGRAM	10
	DISOR DISORDERLY CONDUCT	10
	DOG DOG COMPLAINT/BARKING	122
	DOM DOMESTIC	33
	DOMI DOMESTIC IN PROGRESS	40
	DOORCHK DOOR CHECK(S)	57
	DRIVE DRIVING COMPLAINT	213
	DUMP ILLEGAL DUMPING COMPLAINT	16
	DUPLICATE DUPLICATE ICR ERROR	12
	DWI DRUNK DRIVER ARREST	24
	EMES EMERGENCY MESSAGE	2
	EVICION EVICTION	1
	EXPOS EXPOSER COMPLAINT	2
	FIGHT FIGHT PHYSICAL	10
	FIREAL FIRE ALARM	34
	FIREB FIRE BUILDING	9
	FIREC FIRE CAR	3
	FIREO FIRE OTHER	11
	FIREU FIRE UNKNOWN	2
	FIREW FIRE GRASS OR WILDLAND	7
	FORG FORGERY	2
	FPATROL FOOT PATROL	4
	FPROP FOUND PROPERTY	88
	FRAUD FRAUD	76
	FUPC CRIMINAL FOLLOW UP	1
	FUP FOLLOW UP	138
	FWORKS FIREWORKS COMPLAINT	20
	GAS GAS LEAK	13
	GUN GUN/PERSON WITH	5
	GUNSH GUNSHOTS FIRED/HEARD	19
	HAR HARASSMENT COMPLAINT	58
	HARRORD HARASSMENT RESTRAINING ORDER	19
	HARRORV HARASSMENT RESTRAINING ORDER V	4
	HAZ HAZARD	138
	HR HIT AND RUN	62
	HSREFER HUMAN SERVICES REFERRAL	55
	HUNTING ILLEGAL HUNTING/HUNTING COMPLAI	1
	IDTHEFT IDENTITY THEFT	17
	INFO MATTER OF INFORMATION	302
	JUVL JUVENILE/LOST OR FOUND	10
	JUVPAR JUVENILE PARTY	1
	JUVP JUVENILE/PROBLEM WITH	77
	JUVR JUVENILE/RUNAWAY	32

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 01/01/2015

Last Date: 12/31/2015

Department	Complaint	Number
101 SPD		
	KNIFE	3
	LDISP	2
	LITTR	2
	LM	37
	LP	16
	LPROP	35
	MAIL	15
	MA	196
	MED	549
	MEETING	78
	MISSP	12
	NARC	2
	NCORV	1
	NDISP	11
	NEGLECT	2
	NOISE	53
	NOPAY	26
	NSF	2
	OD	4
	OFF	3
	OFPR	1
	OFFV	3
	OPENC	3
	OPEND	26
	OPENW	1
	ORD	104
	OTL	23
	PAPSV	6
	PARK24	3
	PARKPAT	10
	PARKS	129
	PARKV	58
	PARKW	2
	PERD	7
	PERG	195
	PHONE	13
	POC	9
	PORCC	1
	PORNO	1
	POSSD	4
	POSST	1
	PRDAM	45
	PROBATION	1
	PROWL	1
	PURV	3
	REPO	5
	ROADRAGE	5
	ROB	1
	SBUS	23
	SCHOOLP	1

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 01/01/2015

Last Date: 12/31/2015

Department	Complaint	Number
151 SPD		
	SD SPECIAL DETAIL	62
	SHOPI SHOPLIFTER/URGENT	15
	SHOP SHOPLIFTER	47
	SLUMP SLUMPER	5
	SNOWBIRD SNOWBIRD	4
	SPEEDTRL SPEED TRAILER	30
	SPILL HAZMAT SPILL	1
	STALKING STALKING	4
	STALL STALLED VEHICLE	100
	SUICI SUICIDE ATTEMPT IN PROGRESS	4
	SUIC SUICIDE THREAT	58
	SUSA SUSPICIOUS ACTIVITY	200
	SUSI SUSPICIOUS ITEM	8
	SUSM SUSPICIOUS MAIL/EMAIL	1
	SUSP SUSPICIOUS PERSON	100
	SUSS SUSPICIOUS SMELL	16
	SUSV SUSPICIOUS VEHICLE	197
	TAMPV TAMPER WITH MOTOR VEHICLE	7
	TEST TEST RECORD	11
	THEFT THEFT	218
	THEFTV THEFT FROM VEHICLE	44
	THREAT THREATS COMPLAINT	39
	TIP TIP RECEIVED	4
	TOBACC TOBACCO COMPLIANCE CHECK	6
	TOW TOWED VEHICLE	14
	TRAFC TRAFFIC CONTROL	2
	Traffic Stop TRAFFIC STOP	2139
	TRAIN TRAINING	39
	TRANS TRANSPORT	4
	TRES TRESPASSING/TRESPASSER	17
	UNK UNKNOWN - NO INFO AVAILABLE	3
	UNWAN UNWANTED PERSON	35
	URINE URINATING IN PUBLIC	2
	VAGRANCY VAGRANCY	2
	VANDI VANDALISM IN PROGRESS	2
	VAND VANDALISM	36
	VANDV VANDALISM TO VEHICLE	23
	VDITCH VEHICLE IN THE DITCH	7
	VERB VERBAL DISPUTE	66
	VOTF ASSIST VIOLENT OFFENDER TASK FORCE ASSE	1
	VULAD VULNERABLE ADULT	13
	WARRANT WARRANT	95
	WARRS WARRANT/SEARCH	4
	WATA WATERCRAFT ACCIDENT	1
	WELF WELFARE CHECK	256
	WPEEK WINDOW PEEKER	2
	XPAT EXTRA PATROL	210

Group Total: 10392

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 01/01/2015

Last Date: 12/31/2015

<i>Department</i>	<i>Complaint</i>	<i>Number</i>
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Report Total: 10392

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals



SARTELL - LESAUK FIRE DEPARTMENT

P.O. BOX 5
SARTELL, MN 56377

March 14, 2016

Honorable Mayor Sarah Jane Nicoll
Sartell City Council

The following is the annual report for the Sartell Fire Department for the year 2015.

Fire and emergency call in 2015 totaled 163. This is up 47 calls from 2014. Total fire calls for the city was 131. This is up 27 from 2014.

Le Sauk Township total fire and emergency calls were 21 which is up 13 from the previous year. The total dollar loss was \$40,000.

The Sartell Fire Department had a total dollar loss of \$107,802 which is \$57,100 more than 2014. The Sartell Fire Department responded to 11 requests for mutual aid calls. We responded to requests from Sauk Rapids (5), St. Cloud (1), St. Joseph (1), Waite Park (1), and St. Stephen (3).

We received mutual aid from our local Central Minnesota Fire Aid Partners, Sauk Rapids (1) and St. Cloud (1).

We have 29 firefighters, one of which is in his initial firefighter training. We currently have one open position.

Training Hours for 2015

Members of the department spent 1,764 hours training which includes EMS training and truck checks. This is a combined average of 58.8 hours of training per firefighter.

The average response time per call was 6.58 minutes.

For 2015 the Department averaged 19 members per call.

The busiest time of the day for fire calls was between 5-6pm. The second busiest period for fire calls was the 4 o'clock hour followed by 11am.

The busiest month of 2015 was June with 28 calls followed by November with 21.

A handwritten signature in black ink, appearing to read "Jim Sattler". The signature is fluid and cursive, written over a white background.

Jim Sattler, Fire Chief
Sartell Fire Department

Sartell Fire Department Station #242

Participation Summary by Staff

01/01/2015 to 12/31/2015

All Staff

All Stations

All Shifts

All Units

If staff availability detail is not found, assume staff member is: Don't Use Availability

All NFIRS/EMS Incidents

Total Staff being Reported: 30

Total Incidents For Period: 163

Incident Participation		Number of Runs		
Staff Id/	Name	Available	Participated	Percent
9601	Bidinger, Dale	163	73	44.79
8101	Dingmann, Claude G	163	155	95.09
0501	Dingmann, Lucas G	163	102	62.58
1101	Eagle, Chris	163	56	34.36
9703	Ertl, Dennis J	163	85	52.15
0803	Fitzthum, Ryan	163	79	48.47
1402	Fox, Matt	163	120	73.62
9603	Giles, Randy O	163	87	53.37
1104	Grundhoefer, Todd	163	128	78.53
9201	Guggenberger, Mark	163	116	71.17
0201	Harrison, Wayne Joseph	163	123	75.46
1202	Heim, Brian	163	95	58.28
0901	Heinen, Mark	163	143	87.73
0202	Hemmesch, Kellan	163	78	47.85
1102	Hengel, David	163	129	79.14
1401	Imholte, Adam	163	104	63.80
1501	Johnson, Lucas	163	106	65.03
1502	Keehr, Thomas	163	16	9.82
0802	Kockler, Ben	163	105	64.42
1103	Kockler, Mitch	163	91	55.83
9702	Kruchten, Darrell P	163	58	35.58
1201	Lyon, Rick	163	151	92.64
1403	Malley, Spencer	163	84	51.53
0801	Nicoll, Dave	163	69	42.33
0902	Olmscheid, Brady	163	58	35.58
9104	Raymond, Jerry	163	93	57.06
0703	Rieland, James	163	91	55.83
8807	Sattler, Jim	163	117	71.78
9301	Sieben, William	163	116	71.17
9901	Weihs, Bill	163	72	44.17

Sartell Fire Department Station #242

NFPA Fire Experience Survey

01/01/2015 to 12/31/2015

Part II: MAJOR FIRES

Date	Name of Occup/Owner, Address and Property Use	Civilian Fire Deaths	Property Loss
11/23/2015	No Occupant or Owner Listed 433 Fieldcrest LANE 1 or 2 family dwelling	0	50,000
08/01/2015	No Occupant or Owner Listed Open land or field	0	30,000
06/04/2015	Bashee, Lana 401 3rd ST S Multifamily dwelling	0	10,000

Sartell Fire Department Station #242

NFPA Fire Experience Survey

01/01/2015 to 12/31/2015

Part III: BREAKDOWN OF STRUCTURE FIRES AND OTHER FIRES AND INCIDENTS

A. FIRES IN STRUCTURES BY FIXED PROPERTY USE	Number of Fires	Civilian Casualties		Property Damage
		Deaths	Injuries	
1. Private Dwellings	3	0	0	62,200
2. Apartments	2	0	1	12,000
3. Hotels and Motels	0	0	0	0
4. All Other Residential	0	0	0	0
5. TOTAL RESIDENTIAL FIRES	5	0	1	74,200
6. Public Assembly	1	0	0	0
7. Schools and Colleges	0	0	0	0
8. Health Care/Penal	0	0	0	0
9. Stores and Offices	1	0	0	2,000
10. Industry/Utility	0	0	0	0
11. Storage in Structures	0	0	0	0
12. Other Structures	0	0	0	0
13. TOTAL STRUCTURE FIRES	7	0	1	76,200
B. OTHER FIRES AND INCIDENTS				
14a. Highway Vehicles	2	0	0	1,600
14b. Other Vehicles	1	0	0	30,000
15. Non-Structure/Non-Vehicle	4	0	0	0
16. Brush/Grass/Wildland	6	0	0	XXXXXXXXXXXXXX
17. Rubbish/Dumpsters	2	0	0	XXXXXXXXXXXXXX
18. All Other Fires	4	0	0	2
19. TOTAL FOR FIRES	26	0	1	107,802
20. Rescue/Emergency Med	13	XX		
21. False Alarms	34	XX		
22. Mutual Aid (Given)	10	XX		
23a. Hazmat Responses	15	XX		
23b. Other Hazardous Responses	10	XX		
24. All Other Responses	55	XX		
25. TOTAL FOR ALL INCIDENTS	163	XX		
		Number of Confined Fires	Number of Nonconfined Fires	
5. Residential Fires (line 5 above)	1		4	
13. Structure Fires (line 13 above)	2		5	

Sartell Fire Department Station #242

NFPA Fire Experience Survey

01/01/2015 to 12/31/2015

Part IV: BREAKDOWN OF FALSE ALARM RESPONSES

Type of Response	Number of Incidents
1. Malicious, Mischievous False Call	2
2. System Malfunction	12
3. Unintentional	6
4. Other False Alarms	14

Part V: INTENTIONALLY SET FIRES IN STRUCTURES AND VEHICLES

	Number of Fires	Civilian Deaths	Casualties Injuries	Property Damage
1. Structure Fires Intentionally Set	0	0	0	0
2. Vehicle Fires Intentionally Set	0	0	0	0

Part VI: FIRE SERVICE EXPOSURES AND INJURIES

Total Number of Infectious Disease Exposures.....:	0
Total Number of Hazardous Condition Exposures.....:	0
Total Number of Nonfatal Firefighter Injuries.....:	0

On-Duty Fire Fighter Injuries (Nonfatal) by Type of Duty, and Nature of Most Serious Injury

Nature of Most Serious Injury	Respond/Return	At Fire Ground	Non-Fire Emerg	Train.	Other On-Duty
1. Burns	0	0	0	0	0
2a. Smoke or Gas Inhalation	0	0	0	0	0
2b. Other Respiratory Distress	0	0	0	0	0
3. Burns and Smoke Inhalation	0	0	0	0	0
4. Wound/Cut/Bleeding/Bruise	0	0	0	0	0
5. Dislocation/Fracture	0	0	0	0	0
6. Heart Attack or Stroke	0	0	0	0	0
7. Strain/Sprain/Muscle Pain	0	0	0	0	0
8. Thermal Stress	0	0	0	0	0
9. All Other	0	0	0	0	0
10. TOTAL	0	0	0	0	0

Fire Ground Injuries (Nonfatal) By Cause

1. Exposure to Fire Products	0	2. Exposure to Chem./Radiation	0
3. Fell, Slipped, Jumped	0	4. Overexertion	0
5. Stepped on/Contact With	0	6. Struck By	0
7. Extreme Weather	0	8. All Other	0

Number of Injuries Resulting in Lost Time: 0
 How many shifts were lost as a result of these injuries: _____

Fire Department Vehicle Accidents

Accidents involving fire department emergency vehicles: _____ Resulting injuries: _____
 Accidents involving firefighter's personal vehicles....: _____ Resulting injuries: _____

Sartell Fire Department Station #242

Average Turnout per Incident

Alarm Date Between {01/01/2015} And {12/31/2015}

Total Number of Incidents	163	Total Number of Responding Personnel	3073
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Average Turnout per Incident	19
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Sartell Fire Department Station #242

Incident Type Report (Summary)

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.61%	\$2	0.00%
111 Building fire	8	4.90%	\$62,200	57.69%
112 Fires in structure other than in a building	2	1.22%	\$10,000	9.27%
113 Cooking fire, confined to container	2	1.22%	\$4,000	3.71%
130 Mobile property (vehicle) fire, Other	1	0.61%	\$30,000	27.82%
131 Passenger vehicle fire	1	0.61%	\$1,600	1.48%
132 Road freight or transport vehicle fire	1	0.61%	\$0	0.00%
141 Forest, woods or wildland fire	2	1.22%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	4	2.45%	\$0	0.00%
143 Grass fire	3	1.84%	\$0	0.00%
150 Outside rubbish fire, Other	1	0.61%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.61%	\$0	0.00%
160 Special outside fire, Other	3	1.84%	\$0	0.00%
162 Outside equipment fire	1	0.61%	\$0	0.00%
170 Cultivated vegetation, crop fire, Other	2	1.22%	\$0	0.00%
	33	20.24%	\$107,802	100.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	2	1.22%	\$0	0.00%
311 Medical assist, assist EMS crew	6	3.68%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.61%	\$0	0.00%
341 Search for person on land	1	0.61%	\$0	0.00%
352 Extrication of victim(s) from vehicle	3	1.84%	\$0	0.00%
381 Rescue or EMS standby	1	0.61%	\$0	0.00%
	14	8.58%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.61%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	0.61%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.61%	\$0	0.00%
412 Gas leak (natural gas or LPG)	8	4.90%	\$0	0.00%
422 Chemical spill or leak	1	0.61%	\$0	0.00%
424 Carbon monoxide incident	4	2.45%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	3	1.84%	\$0	0.00%
442 Overheated motor	2	1.22%	\$0	0.00%
444 Power line down	3	1.84%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.61%	\$0	0.00%
	25	15.33%	\$0	0.00%

5 Service Call

Sartell Fire Department Station #242

Incident Type Report (Summary)

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
500 Service Call, other	3	1.84%	\$0	0.00%
510 Person in distress, Other	2	1.22%	\$0	0.00%
531 Smoke or odor removal	11	6.74%	\$0	0.00%
550 Public service assistance, Other	1	0.61%	\$0	0.00%
551 Assist police or other governmental agency	6	3.68%	\$0	0.00%
561 Unauthorized burning	1	0.61%	\$0	0.00%
	24	14.72%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	12	7.36%	\$0	0.00%
611 Dispatched & cancelled en route	10	6.13%	\$0	0.00%
6111 Dispatched & cancelled en route by Sartell	6	3.68%	\$0	0.00%
	28	17.17%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	14	8.58%	\$0	0.00%
710 Malicious, mischievous false call, Other	2	1.22%	\$0	0.00%
730 System malfunction, Other	3	1.84%	\$0	0.00%
733 Smoke detector activation due to	7	4.29%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	1.22%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.61%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.61%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.61%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.22%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.61%	\$0	0.00%
	34	20.85%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	0.61%	\$0	0.00%
812 Flood assessment	1	0.61%	\$0	0.00%
814 Lightning strike (no fire)	1	0.61%	\$0	0.00%
	3	1.84%	\$0	0.00%
9 Special Incident Type				
911 Citizen complaint	2	1.22%	\$0	0.00%
	2	1.22%	\$0	0.00%

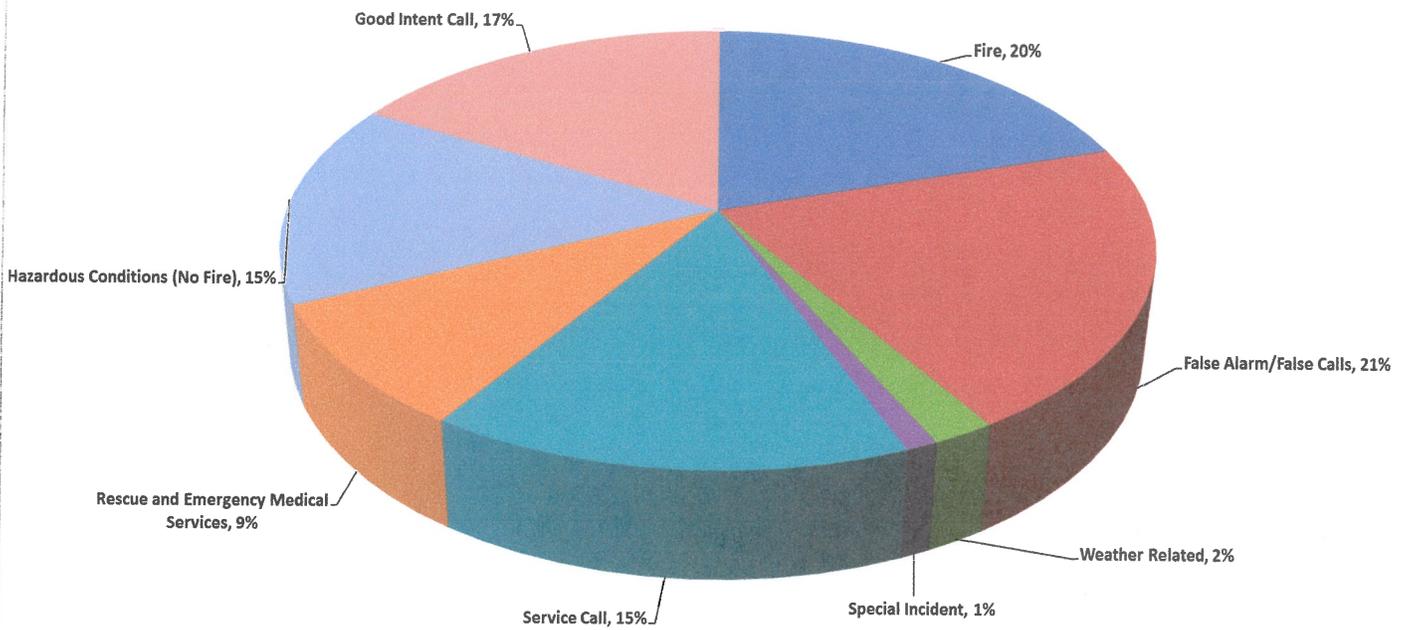
Total Incident Count: 163

Total Est Loss:

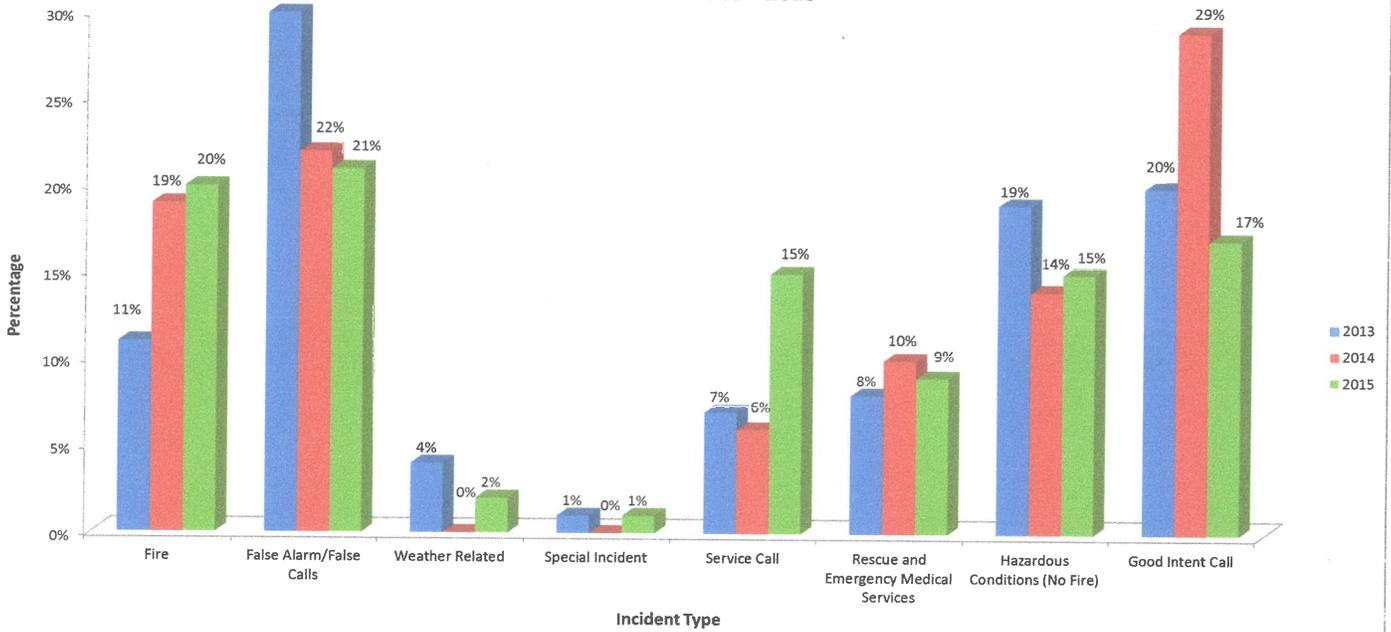
\$107,802

Incident Type Summary 2015 City of Sartell, LeSauk Township, and Mutual Aid

Alarm Data 1/1/15-12/31/15
163 Total Calls



**Incident Type Summary Year-Over-Year
City of Sartell, LeSauk Township, and Mutual Aid
Alarm Data 2013 - 2015**



Sartell Fire Department Station #242

Incident Type Report (Summary)

**Alarm Date Between {01/01/2015} And {12/31/2015}
and Township = "S "**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
100 Fire, Other	1	0.76%	\$2	0.00%
111 Building fire	3	2.29%	\$52,200	76.98%
112 Fires in structure other than in a building	1	0.76%	\$10,000	14.74%
113 Cooking fire, confined to container	2	1.52%	\$4,000	5.89%
131 Passenger vehicle fire	1	0.76%	\$1,600	2.35%
132 Road freight or transport vehicle fire	1	0.76%	\$0	0.00%
141 Forest, woods or wildland fire	2	1.52%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	3	2.29%	\$0	0.00%
143 Grass fire	1	0.76%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	0.76%	\$0	0.00%
160 Special outside fire, Other	3	2.29%	\$0	0.00%
162 Outside equipment fire	1	0.76%	\$0	0.00%
170 Cultivated vegetation, crop fire, Other	1	0.76%	\$0	0.00%
	21	16.03%	\$67,802	99.99%
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	5	3.81%	\$0	0.00%
322 Motor vehicle accident with injuries	1	0.76%	\$0	0.00%
341 Search for person on land	1	0.76%	\$0	0.00%
352 Extrication of victim(s) from vehicle	2	1.52%	\$0	0.00%
	9	6.87%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, Other	1	0.76%	\$0	0.00%
410 Combustible/flammable gas/liquid condition,	1	0.76%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.76%	\$0	0.00%
412 Gas leak (natural gas or LPG)	7	5.34%	\$0	0.00%
424 Carbon monoxide incident	2	1.52%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	2	1.52%	\$0	0.00%
442 Overheated motor	2	1.52%	\$0	0.00%
444 Power line down	3	2.29%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.76%	\$0	0.00%
	20	15.26%	\$0	0.00%
5 Service Call				
500 Service Call, other	3	2.29%	\$0	0.00%
510 Person in distress, Other	2	1.52%	\$0	0.00%
531 Smoke or odor removal	11	8.39%	\$0	0.00%

Sartell Fire Department Station #242

Incident Type Report (Summary)

**Alarm Date Between {01/01/2015} And {12/31/2015}
and Township = "S "**

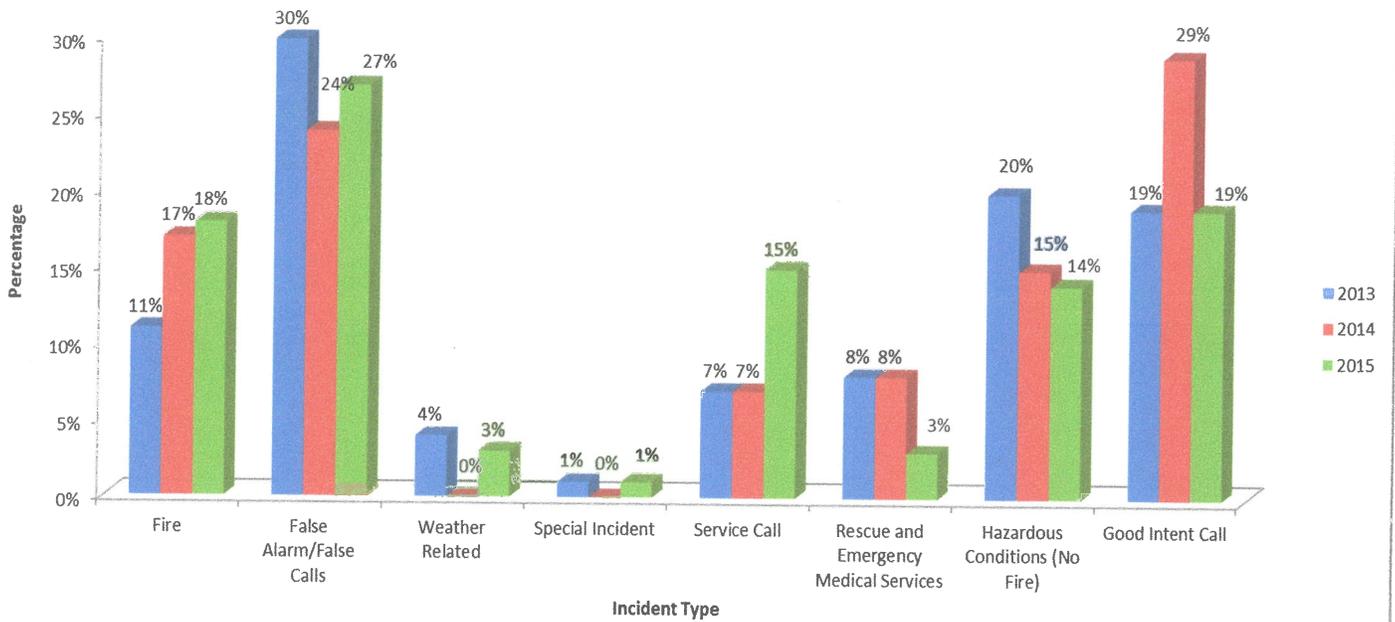
Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
5 Service Call				
550 Public service assistance, Other	1	0.76%	\$0	0.00%
551 Assist police or other governmental agency	4	3.05%	\$0	0.00%
561 Unauthorized burning	1	0.76%	\$0	0.00%
	22	16.79%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, Other	10	7.63%	\$0	0.00%
611 Dispatched & cancelled en route	6	4.58%	\$0	0.00%
6111 Dispatched & cancelled en route by Sartell	6	4.58%	\$0	0.00%
	22	16.79%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, Other	13	9.92%	\$0	0.00%
710 Malicious, mischievous false call, Other	2	1.52%	\$0	0.00%
730 System malfunction, Other	3	2.29%	\$0	0.00%
733 Smoke detector activation due to	7	5.34%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	1.52%	\$0	0.00%
740 Unintentional transmission of alarm, Other	1	0.76%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.76%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.52%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.76%	\$0	0.00%
	32	24.42%	\$0	0.00%
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	1	0.76%	\$0	0.00%
812 Flood assessment	1	0.76%	\$0	0.00%
814 Lightning strike (no fire)	1	0.76%	\$0	0.00%
	3	2.29%	\$0	0.00%
9 Special Incident Type				
911 Citizen complaint	2	1.52%	\$0	0.00%
	2	1.52%	\$0	0.00%

Total Incident Count: 131

Total Est Loss:

\$67,802

Incident Type Summary - City of Sartell Alarm Data 2013-2015



Sartell Fire Department Station #242

Incident Type Report (Summary)

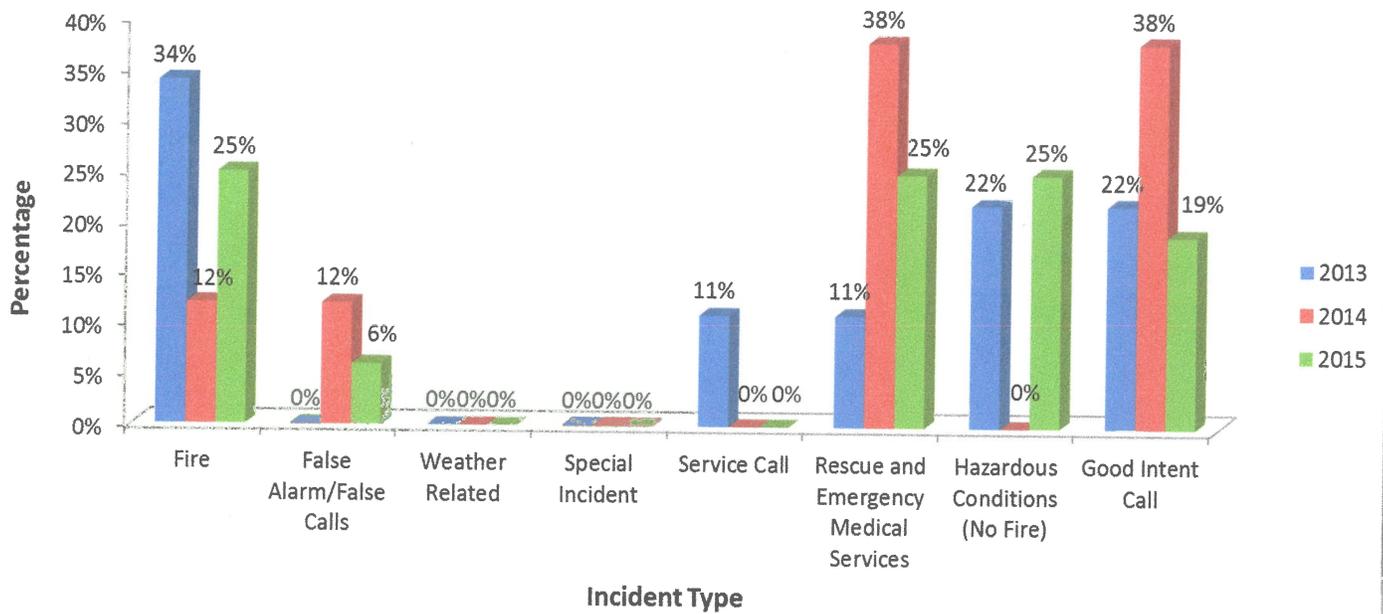
Alarm Date Between {01/01/2015} And {12/31/2015}
and Township = "LS "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	1	4.76%	\$10,000	25.00%
130 Mobile property (vehicle) fire, Other	1	4.76%	\$30,000	75.00%
142 Brush or brush-and-grass mixture fire	1	4.76%	\$0	0.00%
143 Grass fire	1	4.76%	\$0	0.00%
150 Outside rubbish fire, Other	1	4.76%	\$0	0.00%
	<u>5</u>	<u>23.80%</u>	<u>\$40,000</u>	<u>100.00%</u>
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	4.76%	\$0	0.00%
311 Medical assist, assist EMS crew	1	4.76%	\$0	0.00%
352 Extrication of victim(s) from vehicle	1	4.76%	\$0	0.00%
381 Rescue or EMS standby	1	4.76%	\$0	0.00%
	<u>4</u>	<u>19.04%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
412 Gas leak (natural gas or LPG)	1	4.76%	\$0	0.00%
422 Chemical spill or leak	1	4.76%	\$0	0.00%
424 Carbon monoxide incident	2	9.52%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	1	4.76%	\$0	0.00%
	<u>5</u>	<u>23.80%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	2	9.52%	\$0	0.00%
611 Dispatched & cancelled en route	4	19.04%	\$0	0.00%
	<u>6</u>	<u>28.57%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
741 Sprinkler activation, no fire -	1	4.76%	\$0	0.00%
	<u>1</u>	<u>4.76%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 21

Total Est Loss: \$40,000

Incident Type Summary - LeSauk Township Alarm Data 2013-2015



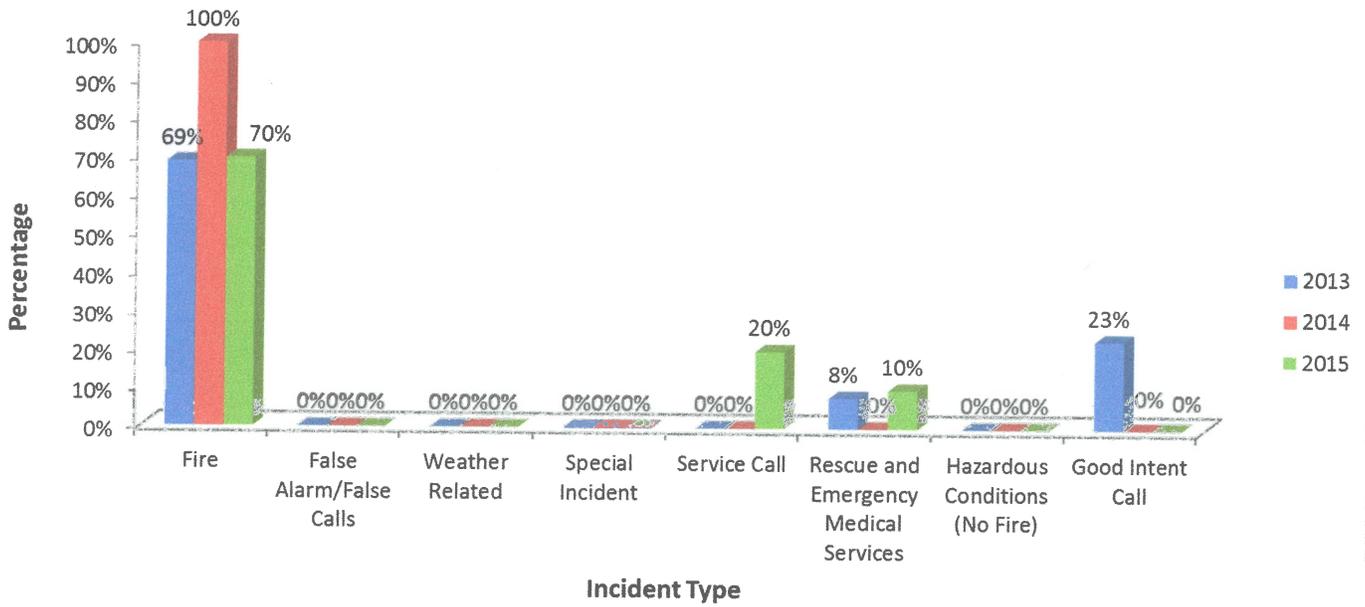
Sartell Fire Department Station #242

Incident Type Report (Summary)

Alarm Date Between {01/01/2015} And {12/31/2015}
and Township = "MA "

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
111 Building fire	4	36.36%	\$0	0.00%
112 Fires in structure other than in a building	1	9.09%	\$0	0.00%
143 Grass fire	1	9.09%	\$0	0.00%
170 Cultivated vegetation, crop fire, Other	1	9.09%	\$0	0.00%
	<u>7</u>	<u>63.63%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1	9.09%	\$0	0.00%
	<u>1</u>	<u>9.09%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
551 Assist police or other governmental agency	2	18.18%	\$0	0.00%
	<u>2</u>	<u>18.18%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
700 False alarm or false call, Other	1	9.09%	\$0	0.00%
	<u>1</u>	<u>9.09%</u>	<u>\$0</u>	<u>0.00%</u>
Total Incident Count:	11		Total Est Loss:	\$0

Incident Type Summary - Mutual Aid Alarm Data 2013-2015



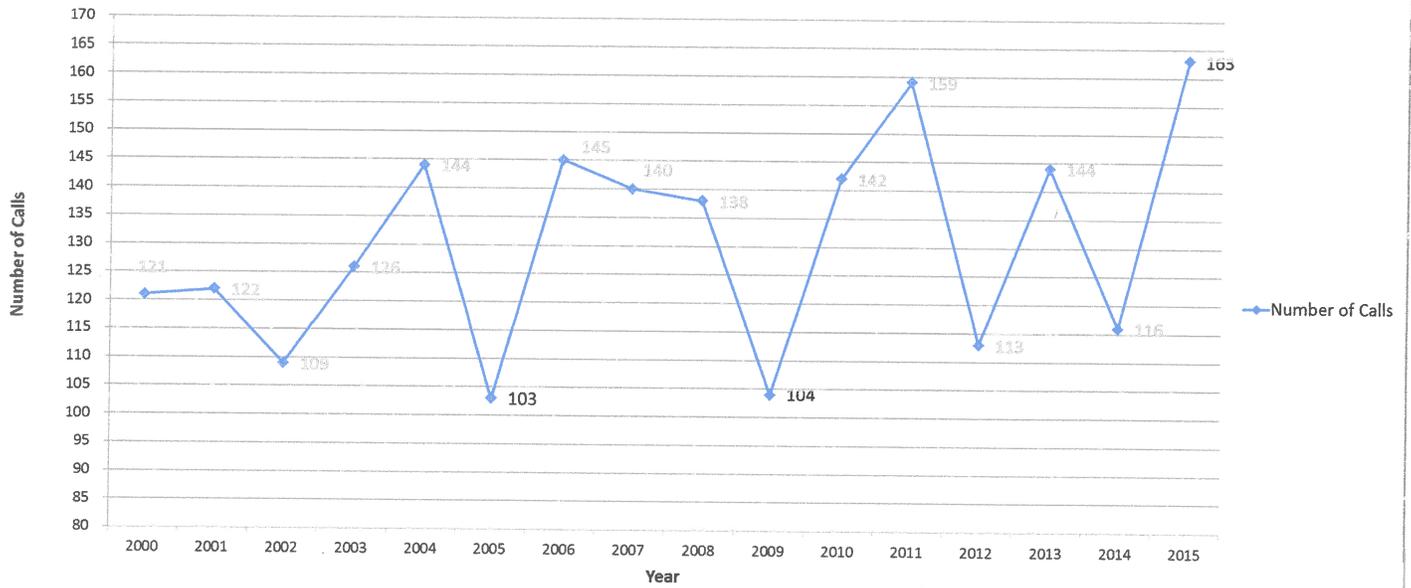
Sartell Fire Department Station #242

Alarm Time Analysis

Alarm Date Between {01/01/2015} And {12/31/2015}

Alarm Hour	Count	Percent
00:00	5	3.06%
01:00	1	0.61%
02:00	2	1.22%
03:00	3	1.84%
04:00	3	1.84%
05:00	4	2.45%
06:00	6	3.68%
07:00	4	2.45%
08:00	5	3.06%
09:00	8	4.90%
10:00	11	6.74%
11:00	13	7.97%
12:00	7	4.29%
13:00	8	4.90%
14:00	7	4.29%
15:00	6	3.68%
16:00	13	7.97%
17:00	15	9.20%
18:00	9	5.52%
19:00	8	4.90%
20:00	10	6.13%
21:00	5	3.06%
22:00	3	1.84%
23:00	7	4.29%

2000 - 2015 Call Volume
City of Sartell, LeSauk Township, and Mutual Aid



Memo

To: Chief Jim Sattler
From: Training Officer Ben Kockler
Date: 2/16/2016
Re: 2015 Annual Training Recap

Total training hours, Fire, EMS and Hazmat:

2015: 1,764

2014: 1,783

2013: 1,536 (Started including Truck Checks in 2013)

2012: 2,042

2011: 1,459

2010: 1,295

2009: 1,766

2008: 1,661

Per our policies and procedures we did complete two make up drills in 2015. A complete recap of 2015 training has been run through our Firehouse software and is attached.

Training Grant Recaps:

Stearns County EMS and Central MN Grant: \$636.00

Minnesota Board of Fire Training Grant: \$4,960.00

On ICS we have members that need to complete 100,200, 300 or 700. A roster with department member compliance is attached.

We have had ongoing issues keeping EMS cards current including problems with the EMSRB and computer challenges. We continue to work the issues for resolution.

Our tentative training plan for 2016 is attached which we will work on together with officers input.

ICS

Last Name	First Responder/EMT	EMS 1/11/16	EMS 2/1/16	EMS 4/4/16	EMS 9/12/16	Total EMS	100	200	300	700	800	Hazmat Operations	State Fire Cert
D. Bidinger	9/13/2016	3					X	X		X		X	
C. Dingmann	10/31/2016	3	3				X	X	X	X		X	X
C. Eagle	10/31/2017	3						X		X		X	X
D. Ertl	X	3	3				X			X		X	
R. Fitzthum	10/31/2017						X	X	X	X		X	X
Fox	10/31/2017	3										X	
T. Grunhoefer	3/31/2016	3					X	X		X		X	X
M. Guggenberger	10/31/2017	3	3				X	X		X		X	
W.Harrison	10/31/2016	3	3				X	X	X	X		X	X
M. Heinen	10/31/2016	3	3				X	X		X		X	
D. Hengle	3/31/2016	3	3				X	X		X		X	X
Irnhofte	10/31/2015	3	3									X	X
L. Johnson	10/31/2017	3	3									X	
M. Kockler	10/31/2015	3	3				X	X		X		X	X
B. Kockler	10/31/2016	3	3				X	X		X		X	
D. Kruchten	X											X	
Malley	10/31/2017		3									X	
D. Nicoll	X						X	X		X		X	
B. Olmscheid	3/31/2015	3					X	X		X		X	X
J. Sattler	10/31/2015	3	3				X	X		X		X	X
B. Steben	10/31/2016	3	3				X	X	X	X		X	X
B. Weihs	10/31/2017	3	3				X	X		X		X	

Train Outside FD													
L. Dingmann	10/31/2017					0	X	X		X		X	X
R. Giles (EMT)	3/31/2016					0	X	X	X	X		X	X
B. Heim	10/31/2017					0	X	X		X		X	X
K. Hemmesch	X					0	X	X		X		X	
R. Lyon	10/31/2017					0	X	X		X		X	X
J. Raymond (EMT)	3/31/2016					0	X	X	X	X		X	X
B. Rieand	10/31/2017					0	X	X	X	X		X	X

Hours) 54 42 0 0 0

Please get me a copy of your renewed EMS Board Card if you are highlighted in yellow.

Please complete and get me a copy of outstanding ICS certifications of completion highlighted in yellow.

Date: 2/17/2016

Sartell Fire Rescue 2016 Training Plan

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Drill Type</u>	<u>Training</u>
04-Jan-16	Monday	6-10 pm	EMS	Medical Bags/Inventory, Patient Assessment
19-Jan-16	Tuesday	6-10 pm	Hazmat/Fire	Annunciator Panel, Water Flow, Risers, Smoke, Elevator
02-Feb-16	Monday	6-10 pm	EMS	CPR, Defib, and Airway
16-Feb-16	Tuesday	6-10 pm	Fire/Rescue	Confined Space Rescue
15-Mar-16	Tuesday	6-9 pm	Fire	Cold Water Rescue
23-Mar-16	Wednesday	12-3 pm	Make Up Drill	Cold water Rescue
04-Apr-16	Monday	6-10 pm	EMS	Blood Borne Pathogens, Hands On medical and trauma assessment and stabilization
19-Apr-16	Tuesday	6-10 pm	Fire	Wild land Firefighting
27-Apr-16	Wednesday	12-3 pm	Make Up Drill	Wild land Firefighting
17-May-16	Tuesday	6-10 pm	Fire	Heim Milling Tour and Pre-Plan
24-May-16	Wednesday	12-3 pm	Make Up Drill	ICS
21-Jun-16	Tuesday	6-10 pm	Fire	Water Ball Pumping, Nozzle, SCBA, Tenders
29-Jun-16	Wednesday	12-3 pm	Make Up Drill	Pumping, Nozzle, SCBA, Tenders
19-Jul-16	Tuesday	6-10 pm	Fire	Positive Pressure, Hydrants, Nozzles
27-Jul-16	Wednesday	12-3 pm	Make Up Drill	Positive Pressure, Hydrants, Nozzles
18-Aug-16	Tuesday	6-10 pm	Fire	Hazardous Materials Operations
24-Aug-16	Wednesday	12-3 pm	Make Up Drill	Hazardous Materials Operations
07-Sep-16	Monday	6-10 pm	EMS	Patient assessment, Back Boarding, Splinting, Burn Treatment
22-Sep-16	Tuesday	6-9 pm	Fire	Ladders, Hose Lays, Carries
28-Sep-16	Wednesday	12-3 pm	Make Up Drill	Ladders, Hose Lays, Carries
18-Oct-16	Tuesday	6-10 pm	Fire	Right to Know/Radios (ARMER Radio101/Radio 101) Instructor: Kellan Hemesch
26-Oct-16	Wednesday	12-3 pm	Make Up Drill	Right to Know/Radios
15-Nov-16	Tuesday	6-10 pm	Fire/Rescue	Gas Emergencies
23-Nov-16	Wednesday	12-3 pm	Make Up Drill	Gas Emergencies
20-Dec-16	Tuesday	6-10 pm	Fire	Calendars, Building Construction
28-Dec-16	Wednesday	12-3 pm	Make Up Drill	Building Construction

Sartell Fire Rescue 2015 Training Plan

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Drill Type</u>	<u>Training</u>
05-Jan-15	Monday	6-10 pm	EMS	Blood Borne Pathogens, Hands On medical and trauma assessment and stabilization
20-Jan-15	Tuesday	6-10 pm	Hazmat/Fire	Mass & Gross Decontamination Training, Fire Instruction & Rescue Education Trainin
02-Feb-15	Monday	6-10 pm	EMS	CPR, Defib, and Airway
17-Feb-15	Tuesday	6-10 pm	Fire/Rescue	New Commercial Construction Tours with our Fire Marshall/Thermal Imager
17-Mar-15	Tuesday	6-9 pm	Fire	Incident Safety Officer Training, Free Grant MBFTE
24-Mar-15	Tuesday	6-9 pm	Make Up Drill	High Rise Training with St. Cloud Fire
06-Apr-15	Monday	6-10 pm	EMS	Patient assessment, Back Boarding, Splinting, Burn Treatment
21-Apr-15	Tuesday	6-10 pm	Fire	SCBA, Fit Testing, Medical Questionnaire, Right to know
19-May-15	Tuesday	6-10 pm	Fire	St. Cloud Fire High Rise Training
16-Jun-15	Tuesday	6-10 pm	Fire	Water Rescue Boat drill/Pumper and Tender
21-Jul-15	Tuesday	6-10 pm	Fire	Water Rescue Boat drill/Pumper and Tender
18-Aug-15	Tuesday	6-10 pm	Fire	Apparatus Driving Course
07-Sep-15	Monday	6-10 pm	EMS	Medical Bags/Inventory, Patient Assessment
22-Sep-15	Tuesday	6-9 pm	Fire	Extrication/Vehicle Stabilization
29-Sep-15	Tuesday	6-9 pm	Make Up Drill	Driving Course/Ropes and Knots
20-Oct-15	Tuesday	6-10 pm	Fire	LP Burn (Customized Fire and Recue Training)
17-Nov-15	Tuesday	6-10 pm	Fire/Rescue	Building Tours at Hydro Plant and Merrill Corp
22-Dec-15	Tuesday	6-10 pm	Fire	Addressing/Calendars

Fire Department Annual Training Requirements



The following is a list of refresher intervals required of the Fire Service in Minnesota. These are all items required by OSHA or NFPA.

Required Topic	Frequency	Agency	Training Requirement
Blood Borne Pathogens	Annual	OSHA	No set hour requirement
Employee Right to Know	Annual	OSHA	No set hour requirement
Confined Space Awareness	Annual	OSHA	No set hour requirement
Respiratory Protection	Annual	OSHA	No set hour requirement
Lock out/ Tag out	Annual	OSHA	No set hour requirement
Portable Extinguishers	Annual	OSHA	No set hour requirement
Hazardous Materials Awareness	Annual	OSHA/NFPA	No set hour requirement
Confined Space Rescue	Annual	OSHA/NFPA	Train to proficiency
Hazardous Materials Operations	Annual	OSHA/NFPA	8 hours annually
Fire Brigade	Annual	OSHA/NFPA	Train to proficiency
Fire Ground Operations	Annual	NFPA	Maintain skills / Annual Skills
Technical Rescue (Auto X, Ropes, Con Space, etc)	Annual	OSHA/NFPA	Maintain skills / Annual Skills
Emergency Vehicle Operation	Annual	NFPA	Maintain skills / Annual Skills
Pump Operations	Annual	NFPA	Maintain skills / Annual Skills
Incident Command	Annual	NFPA	Maintain skills / Annual Skills
Emergency Medical Responder (First Responder)	2 years	EMSRB	16 hours
Emergency Medical Technician (EMT)	2 years	EMSRB	24 hours

Each licensed firefighter is responsible for his/her documentation of the 72 hour continuing education training in the previous three-year period for license renewal.

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
9601 Bidinger, Dale				
1000 1ST RESPONDER \ EMT REFRESHER	3	9.37%	9.00	22.75
2 Auto Extraction	1	3.12%	3.00	7.58
ADDRESS Driving Protection Areas	1	3.12%	3.00	7.58
AP Air Pack	1	3.12%	3.00	7.58
FT-1 Fire Tactics	1	3.12%	0.00	0.00
GTC Group Truck Check	5	15.62%	2.45	6.19
HAZ-MAT HAZ MAT Training	1	3.12%	3.00	7.58
LP Liquid Propane Burn	1	3.12%	3.00	7.58
PT Pumper / Tanker	1	3.12%	3.00	7.58
TRUCK CK Truck Check	16	50.00%	7.10	17.95
W1 Water Rescue	1	3.12%	3.00	7.58
Totals for Staff:	32		39.55	
8101 Dingmann, Claude G				
1000 1ST RESPONDER \ EMT REFRESHER	4	8.00%	12.00	16.44
2 Auto Extraction	1	2.00%	3.00	4.11
ADDRESS Driving Protection Areas	1	2.00%	3.00	4.11
AP Air Pack	1	2.00%	3.00	4.11
CI Chief's Issues	1	2.00%	4.00	5.48
DRIVE Apparatus Driving Course	1	2.00%	3.00	4.11
FT-1 Fire Tactics	1	2.00%	0.00	0.00
GTC Group Truck Check	6	12.00%	3.45	4.72
HAZ-MAT HAZ MAT Training	1	2.00%	3.00	4.11
I/LL Intro/Lessons Learned	1	2.00%	4.00	5.48
LP Liquid Propane Burn	1	2.00%	3.00	4.11
N-1 New Construction Tours	2	4.00%	7.00	9.59
PT Pumper / Tanker	1	2.00%	3.00	4.11
SFMW State Fire Marshal's Workshop	1	2.00%	4.00	5.48
SO Incident Safety Officer	1	2.00%	3.00	4.11
TRUCK CK Truck Check	25	50.00%	11.50	15.76
W1 Water Rescue	1	2.00%	3.00	4.11
Totals for Staff:	50		72.95	
0501 Dingmann, Lucas G				
2 Auto Extraction	1	2.70%	3.00	7.25
ADDRESS Driving Protection Areas	1	2.70%	3.00	7.25
AP Air Pack	1	2.70%	3.00	7.25
FT-1 Fire Tactics	1	2.70%	0.00	0.00
GTC Group Truck Check	10	27.02%	4.15	10.03
HAZ-MAT HAZ MAT Training	1	2.70%	3.00	7.25
LP Liquid Propane Burn	1	2.70%	3.00	7.25

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0501 Dingmann, Lucas G				
N-1 New Construction Tours	2	5.40%	7.00	16.92
PT Pumper / Tanker	1	2.70%	3.00	7.25
TRUCK CK Truck Check	17	45.94%	9.20	22.24
W1 Water Rescue	1	2.70%	3.00	7.25
Totals for Staff:	37		41.35	
1101 Eagle, Chris				
1000 1ST RESPONDER \ EMT REFRESHER	2	6.06%	6.00	13.63
2 Auto Extraction	1	3.03%	3.00	6.81
ADDRESS Driving Protection Areas	1	3.03%	3.00	6.81
AP Air Pack	1	3.03%	3.00	6.81
DRIVE Apparatus Driving Course	1	3.03%	3.00	6.81
FT-1 Fire Tactics	1	3.03%	0.00	0.00
GTC Group Truck Check	6	18.18%	3.10	7.04
HAZ-MAT HAZ MAT Training	1	3.03%	0.00	0.00
LP Liquid Propane Burn	1	3.03%	3.00	6.81
N-1 New Construction Tours	2	6.06%	7.00	15.90
PT Pumper / Tanker	1	3.03%	3.00	6.81
TRUCK CK Truck Check	14	42.42%	6.90	15.68
W1 Water Rescue	1	3.03%	3.00	6.81
Totals for Staff:	33		44.00	
9703 Ertl, Dennis J				
1000 1ST RESPONDER \ EMT REFRESHER	4	9.52%	12.00	22.05
ADDRESS Driving Protection Areas	1	2.38%	3.00	5.51
AP Air Pack	1	2.38%	3.00	5.51
DRIVE Apparatus Driving Course	1	2.38%	3.00	5.51
FT-1 Fire Tactics	1	2.38%	0.00	0.00
GTC Group Truck Check	6	14.28%	3.05	5.60
HAZ-MAT HAZ MAT Training	1	2.38%	3.00	5.51
N-1 New Construction Tours	2	4.76%	7.00	12.86
PT Pumper / Tanker	1	2.38%	3.00	5.51
SO Incident Safety Officer	1	2.38%	3.00	5.51
TRUCK CK Truck Check	22	52.38%	11.35	20.86
W1 Water Rescue	1	2.38%	3.00	5.51
Totals for Staff:	42		54.40	
0803 Fitzthum, Ryan				
1000 1ST RESPONDER \ EMT REFRESHER	2	6.89%	6.00	13.88
2 Auto Extraction	1	3.44%	3.00	6.94

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0803 Fitzthum, Ryan				
AP Air Pack	1	3.44%	3.00	6.94
DRIVE Apparatus Driving Course	1	3.44%	3.00	6.94
FT-1 Fire Tactics	1	3.44%	0.00	0.00
GTC Group Truck Check	8	27.58%	4.10	9.49
HAZ-MAT HAZ MAT Training	1	3.44%	3.00	6.94
LP Liquid Propane Burn	1	3.44%	3.00	6.94
N-1 New Construction Tours	2	6.89%	7.00	16.20
SO Incident Safety Officer	1	3.44%	3.00	6.94
TRUCK CK Truck Check	9	31.03%	5.10	11.80
W1 Water Rescue	1	3.44%	3.00	6.94
Totals for Staff:	29		43.20	
1402 Fox, Matt				
1000 1ST RESPONDER \ EMT REFRESHER	1	2.38%	3.00	2.37
1006 FIRST RESPONDER INITIAL	1	2.38%	56.00	44.37
2 Auto Extraction	1	2.38%	3.00	2.37
ADDRESS Driving Protection Areas	1	2.38%	3.00	2.37
AP Air Pack	1	2.38%	3.00	2.37
DRIVE Apparatus Driving Course	1	2.38%	3.00	2.37
FT-1 Fire Tactics	1	2.38%	0.00	0.00
GTC Group Truck Check	11	26.19%	4.50	3.56
HAZ-MAT HAZ MAT Training	1	2.38%	3.00	2.37
HAZ-OPS Hazmat Operations	1	2.38%	24.00	19.01
LP Liquid Propane Burn	1	2.38%	3.00	2.37
N-1 New Construction Tours	2	4.76%	7.00	5.54
PT Pumper / Tanker	1	2.38%	3.00	2.37
SO Incident Safety Officer	1	2.38%	3.00	2.37
TRUCK CK Truck Check	17	40.47%	7.70	6.10
Totals for Staff:	42		126.20	
9603 Giles, Randy O				
AP Air Pack	1	2.56%	3.00	9.66
DRIVE Apparatus Driving Course	2	5.12%	6.00	19.32
FT-1 Fire Tactics	1	2.56%	0.00	0.00
GTC Group Truck Check	8	20.51%	3.90	12.56
HAZ-MAT HAZ MAT Training	1	2.56%	0.00	0.00
LP Liquid Propane Burn	1	2.56%	3.00	9.66
N-1 New Construction Tours	1	2.56%	3.00	9.66
TRUCK CK Truck Check	24	61.53%	12.15	39.13
Totals for Staff:	39		31.05	

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
1104 Grundhoefer, Todd				
1000 1ST RESPONDER \ EMT REFRESHER	4	9.30%	12.00	19.48
2 Auto Extraction	1	2.32%	3.00	4.87
ADDRESS Driving Protection Areas	1	2.32%	3.00	4.87
AP Air Pack	1	2.32%	3.00	4.87
DRIVE Apparatus Driving Course	1	2.32%	3.00	4.87
FIRE COMP Department Dispatch & Incident Reports	1	2.32%	1.50	2.43
FT-1 Fire Tactics	2	4.65%	4.00	6.49
GTC Group Truck Check	5	11.62%	2.05	3.32
HAZ-MAT HAZ MAT Training	1	2.32%	3.00	4.87
N-1 New Construction Tours	2	4.65%	7.00	11.36
PT Pumper / Tanker	1	2.32%	3.00	4.87
SO Incident Safety Officer	1	2.32%	3.00	4.87
TRUCK CK Truck Check	21	48.83%	11.05	17.93
W1 Water Rescue	1	2.32%	3.00	4.87
Totals for Staff:	43		61.60	
9201 Guggenberger, Mark				
1000 1ST RESPONDER \ EMT REFRESHER	4	8.51%	12.00	19.24
2 Auto Extraction	1	2.12%	3.00	4.81
ADDRESS Driving Protection Areas	1	2.12%	3.00	4.81
AP Air Pack	1	2.12%	3.00	4.81
DRIVE Apparatus Driving Course	1	2.12%	3.00	4.81
FT-1 Fire Tactics	1	2.12%	0.00	0.00
GTC Group Truck Check	11	23.40%	7.10	11.38
HAZ-MAT HAZ MAT Training	1	2.12%	3.00	4.81
LP Liquid Propane Burn	1	2.12%	3.00	4.81
N-1 New Construction Tours	2	4.25%	7.00	11.22
PT Pumper / Tanker	1	2.12%	3.00	4.81
SO Incident Safety Officer	1	2.12%	3.00	4.81
TRUCK CK Truck Check	20	42.55%	9.25	14.83
W1 Water Rescue	1	2.12%	3.00	4.81
Totals for Staff:	47		62.35	
0201 Harrison, Wayne Joseph				
1000 1ST RESPONDER \ EMT REFRESHER	4	10.00%	12.00	19.27
2 Auto Extraction	1	2.50%	3.00	4.81
ADDRESS Driving Protection Areas	1	2.50%	3.00	4.81
AP Air Pack	1	2.50%	3.00	4.81
DRIVE Apparatus Driving Course	1	2.50%	3.00	4.81
FT-1 Fire Tactics	1	2.50%	0.00	0.00
GTC Group Truck Check	6	15.00%	3.05	4.89

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0201 Harrison, Wayne Joseph				
HAZ-MAT HAZ MAT Training	1	2.50%	3.00	4.81
LP Liquid Propane Burn	1	2.50%	3.00	4.81
N-1 New Construction Tours	2	5.00%	7.00	11.24
PT Pumper / Tanker	1	2.50%	3.00	4.81
RES-1 Interior Search and Rescue	1	2.50%	5.00	8.03
SO Incident Safety Officer	1	2.50%	3.00	4.81
TRUCK CK Truck Check	17	42.50%	8.20	13.17
W1 Water Rescue	1	2.50%	3.00	4.81
Totals for Staff:	40		62.25	
1202 Heim, Brian				
1000 1ST RESPONDER \ EMT REFRESHER	1	2.32%	3.00	5.13
2 Auto Extraction	1	2.32%	3.00	5.13
ADDRESS Driving Protection Areas	1	2.32%	3.00	5.13
AP Air Pack	1	2.32%	3.00	5.13
DRIVE Apparatus Driving Course	2	4.65%	6.00	10.27
FIRE COMP Department Dispatch & Incident Reports	1	2.32%	1.50	2.56
FT-1 Fire Tactics	1	2.32%	0.00	0.00
GTC Group Truck Check	5	11.62%	2.45	4.19
HAZ-MAT HAZ MAT Training	1	2.32%	3.00	5.13
LP Liquid Propane Burn	1	2.32%	3.00	5.13
N-1 New Construction Tours	2	4.65%	7.00	11.98
PT Pumper / Tanker	1	2.32%	3.00	5.13
RES-1 Interior Search and Rescue	1	2.32%	5.00	8.56
SO Incident Safety Officer	1	2.32%	3.00	5.13
TRUCK CK Truck Check	22	51.16%	9.45	16.18
W1 Water Rescue	1	2.32%	3.00	5.13
Totals for Staff:	43		58.40	
8501 Heim, Ken				
1000 1ST RESPONDER \ EMT REFRESHER	3	37.50%	9.00	37.50
AP Air Pack	1	12.50%	3.00	12.50
HAZ-MAT HAZ MAT Training	1	12.50%	3.00	12.50
N-1 New Construction Tours	1	12.50%	3.00	12.50
PT Pumper / Tanker	1	12.50%	3.00	12.50
W1 Water Rescue	1	12.50%	3.00	12.50
Totals for Staff:	8		24.00	
0901 Heinen, Mark				
1000 1ST RESPONDER \ EMT REFRESHER	4	10.00%	12.00	19.03

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0901 Heinen, Mark				
2 Auto Extraction	1	2.50%	3.00	4.75
ADDRESS Driving Protection Areas	1	2.50%	3.00	4.75
AP Air Pack	1	2.50%	3.00	4.75
DRIVE Apparatus Driving Course	1	2.50%	3.00	4.75
FT-1 Fire Tactics	1	2.50%	0.00	0.00
GTC Group Truck Check	8	20.00%	3.90	6.18
HAZ-MAT HAZ MAT Training	1	2.50%	3.00	4.75
LP Liquid Propane Burn	1	2.50%	3.00	4.75
N-1 New Construction Tours	2	5.00%	7.00	11.10
PT Pumper / Tanker	1	2.50%	3.00	4.75
RES-1 Interior Search and Rescue	1	2.50%	5.00	7.93
SO Incident Safety Officer	1	2.50%	3.00	4.75
TRUCK CK Truck Check	15	37.50%	8.15	12.92
W1 Water Rescue	1	2.50%	3.00	4.75
Totals for Staff:	40		63.05	
0202 Hemmesch, Kellan				
2 Auto Extraction	1	3.33%	3.00	10.23
ADDRESS Driving Protection Areas	1	3.33%	3.00	10.23
AP Air Pack	1	3.33%	3.00	10.23
FT-1 Fire Tactics	1	3.33%	0.00	0.00
GTC Group Truck Check	3	10.00%	1.85	6.31
HAZ-MAT HAZ MAT Training	1	3.33%	3.00	10.23
N-1 New Construction Tours	1	3.33%	3.00	10.23
SO Incident Safety Officer	1	3.33%	3.00	10.23
TRUCK CK Truck Check	20	66.66%	9.45	32.25
Totals for Staff:	30		29.30	
1102 Hengel, David				
1000 1ST RESPONDER \ EMT REFRESHER	4	8.88%	12.00	20.25
2 Auto Extraction	1	2.22%	3.00	5.06
ADDRESS Driving Protection Areas	1	2.22%	3.00	5.06
DRIVE Apparatus Driving Course	1	2.22%	3.00	5.06
FT-1 Fire Tactics	1	2.22%	0.00	0.00
GTC Group Truck Check	8	17.77%	3.90	6.58
HAZ-MAT HAZ MAT Training	1	2.22%	3.00	5.06
LP Liquid Propane Burn	1	2.22%	3.00	5.06
N-1 New Construction Tours	2	4.44%	7.00	11.81
PT Pumper / Tanker	1	2.22%	3.00	5.06
SO Incident Safety Officer	1	2.22%	3.00	5.06
TRUCK CK Truck Check	22	48.88%	12.35	20.84

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
1102 Hengel, David				
W1 Water Rescue	1	2.22%	3.00	5.06
Totals for Staff:	45		59.25	
1401 Imholte, Adam				
1000 1ST RESPONDER \ EMT REFRESHER	4	8.88%	12.00	20.47
2 Auto Extraction	1	2.22%	3.00	5.11
ADDRESS Driving Protection Areas	1	2.22%	3.00	5.11
AP Air Pack	1	2.22%	3.00	5.11
DRIVE Apparatus Driving Course	2	4.44%	6.00	10.23
FIRE COMP Department Dispatch & Incident Reports	1	2.22%	1.50	2.55
FT-1 Fire Tactics	1	2.22%	0.00	0.00
GTC Group Truck Check	8	17.77%	3.90	6.65
HAZ-MAT HAZ MAT Training	1	2.22%	3.00	5.11
LP Liquid Propane Burn	1	2.22%	3.00	5.11
N-1 New Construction Tours	2	4.44%	7.00	11.94
TRUCK CK Truck Check	21	46.66%	10.20	17.40
W1 Water Rescue	1	2.22%	3.00	5.11
Totals for Staff:	45		58.60	
0601 Jacobsen, Wade				
TRUCK CK Truck Check	4	100.00%	1.85	100.00
Totals for Staff:	4		1.85	
1501 Johnson, Lucas				
1000 1ST RESPONDER \ EMT REFRESHER	2	5.26%	6.00	11.82
2 Auto Extraction	1	2.63%	3.00	5.91
ADDRESS Driving Protection Areas	1	2.63%	3.00	5.91
AP Air Pack	1	2.63%	3.00	5.91
DRIVE Apparatus Driving Course	1	2.63%	3.00	5.91
FIRE COMP Department Dispatch & Incident Reports	1	2.63%	1.50	2.95
FT-1 Fire Tactics	1	2.63%	0.00	0.00
GTC Group Truck Check	6	15.78%	3.05	6.00
HAZ-MAT HAZ MAT Training	1	2.63%	0.00	0.00
LP Liquid Propane Burn	1	2.63%	3.00	5.91
N-1 New Construction Tours	2	5.26%	7.00	13.79
PT Pumper / Tanker	1	2.63%	3.00	5.91
SO Incident Safety Officer	1	2.63%	3.00	5.91
TRUCK CK Truck Check	17	44.73%	9.20	18.12
W1 Water Rescue	1	2.63%	3.00	5.91

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
1501 Johnson, Lucas				
Totals for Staff:		38	50.75	
1502 Keehr, Thomas				
ADDRESS Driving Protection Areas	1	6.66%	3.00	5.24
FF1-A Fire Fighter 1 Block A	1	6.66%	24.00	41.95
FF1-B Fire Fighter 1 Block B	1	6.66%	20.00	34.96
FT-1 Fire Tactics	1	6.66%	0.00	0.00
GTC Group Truck Check	2	13.33%	0.60	1.04
LP Liquid Propane Burn	1	6.66%	3.00	5.24
N-1 New Construction Tours	1	6.66%	4.00	6.99
TRUCK CK Truck Check	7	46.66%	2.60	4.54
Totals for Staff:		15	57.20	
0802 Kockler, Ben				
1000 1ST RESPONDER \ EMT REFRESHER	4	9.30%	12.00	15.60
2 Auto Extraction	1	2.32%	3.00	3.90
9 STATE TRANSFORMING YOUR ORGANIZATION	1	2.32%	12.00	15.60
ADDRESS Driving Protection Areas	1	2.32%	3.00	3.90
AP Air Pack	1	2.32%	3.00	3.90
DRIVE Apparatus Driving Course	2	4.65%	6.00	7.80
FT-1 Fire Tactics	1	2.32%	0.00	0.00
GTC Group Truck Check	6	13.95%	3.05	3.96
HAZ-MAT HAZ MAT Training	1	2.32%	3.00	3.90
LP Liquid Propane Burn	1	2.32%	3.00	3.90
N-1 New Construction Tours	2	4.65%	7.00	9.10
PT Pumper / Tanker	1	2.32%	3.00	3.90
RES-1 Interior Search and Rescue	1	2.32%	5.00	6.50
SO Incident Safety Officer	1	2.32%	3.00	3.90
TRUCK CK Truck Check	18	41.86%	7.85	10.20
W1 Water Rescue	1	2.32%	3.00	3.90
Totals for Staff:		43	76.90	
1103 Kockler, Mitch				
1000 1ST RESPONDER \ EMT REFRESHER	4	9.09%	12.00	22.38
2 Auto Extraction	1	2.27%	3.00	5.59
AP Air Pack	1	2.27%	3.00	5.59
DRIVE Apparatus Driving Course	1	2.27%	3.00	5.59
FT-1 Fire Tactics	1	2.27%	0.00	0.00
GTC Group Truck Check	6	13.63%	3.45	6.43
HAZ-MAT HAZ MAT Training	1	2.27%	0.00	0.00

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
1103 Kockler, Mitch				
LP Liquid Propane Burn	1	2.27%	3.00	5.59
N-1 New Construction Tours	2	4.54%	7.00	13.05
PT Pumper / Tanker	1	2.27%	3.00	5.59
SO Incident Safety Officer	1	2.27%	3.00	5.59
TRUCK CK Truck Check	23	52.27%	10.15	18.93
W1 Water Rescue	1	2.27%	3.00	5.59
Totals for Staff:		44	53.60	
9702 Kruchten, Darrell P				
1000 1ST RESPONDER \ EMT REFRESHER	1	2.77%	3.00	10.56
ADDRESS Driving Protection Areas	1	2.77%	3.00	10.56
AP Air Pack	1	2.77%	3.00	10.56
FT-1 Fire Tactics	1	2.77%	0.00	0.00
GTC Group Truck Check	10	27.77%	4.15	14.61
HAZ-MAT HAZ MAT Training	1	2.77%	0.00	0.00
LP Liquid Propane Burn	1	2.77%	3.00	10.56
N-1 New Construction Tours	1	2.77%	3.00	10.56
TRUCK CK Truck Check	19	52.77%	9.25	32.57
Totals for Staff:		36	28.40	
1201 Lyon, Rick				
2 Auto Extraction	1	2.63%	3.00	4.20
ADDRESS Driving Protection Areas	1	2.63%	3.00	4.20
AP Air Pack	1	2.63%	3.00	4.20
ARSON Arson Investigation	1	2.63%	21.00	29.43
DRIVE Apparatus Driving Course	1	2.63%	3.00	4.20
FIRE COMP Department Dispatch & Incident Reports	1	2.63%	1.50	2.10
FT-1 Fire Tactics	2	5.26%	4.00	5.60
GTC Group Truck Check	5	13.15%	2.05	2.87
HAZ-MAT HAZ MAT Training	1	2.63%	3.00	4.20
LP Liquid Propane Burn	1	2.63%	3.00	4.20
N-1 New Construction Tours	2	5.26%	7.00	9.81
PT Pumper / Tanker	1	2.63%	3.00	4.20
SO Incident Safety Officer	1	2.63%	3.00	4.20
TRUCK CK Truck Check	18	47.36%	8.80	12.33
W1 Water Rescue	1	2.63%	3.00	4.20
Totals for Staff:		38	71.35	
1403 Malley, Spencer				
1000 1ST RESPONDER \ EMT REFRESHER	1	2.77%	3.00	2.41

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
1403 Malley, Spencer				
1006 FIRST RESPONDER INITIAL	1	2.77%	56.00	45.16
2 Auto Extraction	1	2.77%	3.00	2.41
ADDRESS Driving Protection Areas	1	2.77%	3.00	2.41
FIRE COMP Department Dispatch & Incident Reports	1	2.77%	1.50	1.20
FT-1 Fire Tactics	1	2.77%	0.00	0.00
GTC Group Truck Check	11	30.55%	7.10	5.72
HAZ-MAT HAZ MAT Training	1	2.77%	3.00	2.41
HAZ-OPS Hazmat Operations	1	2.77%	24.00	19.35
LP Liquid Propane Burn	1	2.77%	3.00	2.41
N-1 New Construction Tours	2	5.55%	7.00	5.64
RES-1 Interior Search and Rescue	1	2.77%	5.00	4.03
TRUCK CK Truck Check	12	33.33%	5.40	4.35
W1 Water Rescue	1	2.77%	3.00	2.41
Totals for Staff:		36	124.00	
1001 McCalister, Keven				
TRUCK CK Truck Check	1	100.00%	1.00	100.00
Totals for Staff:		1	1.00	
0801 Nicoll, Dave				
1000 1ST RESPONDER \ EMT REFRESHER	1	3.12%	3.00	7.79
2 Auto Extraction	1	3.12%	3.00	7.79
AP Air Pack	1	3.12%	3.00	7.79
FT-1 Fire Tactics	1	3.12%	0.00	0.00
GTC Group Truck Check	6	18.75%	3.10	8.05
HAZ-MAT HAZ MAT Training	1	3.12%	0.00	0.00
LP Liquid Propane Burn	1	3.12%	3.00	7.79
N-1 New Construction Tours	2	6.25%	7.00	18.18
PT Pumper / Tanker	1	3.12%	3.00	7.79
SO Incident Safety Officer	1	3.12%	3.00	7.79
TRUCK CK Truck Check	15	46.87%	7.40	19.22
W1 Water Rescue	1	3.12%	3.00	7.79
Totals for Staff:		32	38.50	
0902 Olmscheid, Brady				
1000 1ST RESPONDER \ EMT REFRESHER	1	3.03%	3.00	10.34
ADDRESS Driving Protection Areas	1	3.03%	3.00	10.34
FT-1 Fire Tactics	1	3.03%	0.00	0.00
GTC Group Truck Check	10	30.30%	4.15	14.31
HAZ-MAT HAZ MAT Training	1	3.03%	0.00	0.00

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0902 Olmscheid, Brady				
LP Liquid Propane Burn	1	3.03%	3.00	10.34
N-1 New Construction Tours	1	3.03%	4.00	13.79
TRUCK CK Truck Check	16	48.48%	8.85	30.51
W1 Water Rescue	1	3.03%	3.00	10.34
Totals for Staff:		33	29.00	
9501 Radi, Marty				
1000 1ST RESPONDER \ EMT REFRESHER	2	10.52%	6.00	35.82
AP Air Pack	1	5.26%	3.00	17.91
GTC Group Truck Check	2	10.52%	0.85	5.07
HAZ-MAT HAZ MAT Training	1	5.26%	0.00	0.00
TRUCK CK Truck Check	12	63.15%	3.90	23.28
W1 Water Rescue	1	5.26%	3.00	17.91
Totals for Staff:		19	16.75	
9104 Raymond, Jerry				
2 Auto Extraction	1	2.77%	3.00	8.00
ADDRESS Driving Protection Areas	1	2.77%	3.00	8.00
DRIVE Apparatus Driving Course	1	2.77%	3.00	8.00
FT-1 Fire Tactics	1	2.77%	0.00	0.00
GTC Group Truck Check	11	30.55%	7.10	18.93
HAZ-MAT HAZ MAT Training	1	2.77%	3.00	8.00
N-1 New Construction Tours	1	2.77%	4.00	10.66
SO Incident Safety Officer	1	2.77%	3.00	8.00
TRUCK CK Truck Check	17	47.22%	8.40	22.40
W1 Water Rescue	1	2.77%	3.00	8.00
Totals for Staff:		36	37.50	
0703 Rieland, James				
2 Auto Extraction	1	2.22%	3.00	3.44
ADDRESS Driving Protection Areas	1	2.22%	3.00	3.44
AP Air Pack	1	2.22%	3.00	3.44
ARSON Arson Investigation	1	2.22%	21.00	24.12
DRIVE Apparatus Driving Course	1	2.22%	3.00	3.44
FT-1 Fire Tactics	1	2.22%	0.00	0.00
GTC Group Truck Check	10	22.22%	4.15	4.76
HAZ-MAT HAZ MAT Training	2	4.44%	5.00	5.74
LP Liquid Propane Burn	1	2.22%	3.00	3.44
N-1 New Construction Tours	2	4.44%	7.00	8.04
PT Pumper / Tanker	1	2.22%	3.00	3.44

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
0703 Rieland, James				
SO Incident Safety Officer	1	2.22%	3.00	3.44
SPRINKLER Sprinkler System	2	4.44%	16.00	18.38
TRUCK CK Truck Check	19	42.22%	9.90	11.37
W1 Water Rescue	1	2.22%	3.00	3.44
Totals for Staff:		45	87.05	
8807 Sattler, Jim				
1000 1ST RESPONDER \ EMT REFRESHER	4	8.69%	12.00	16.87
2 Auto Extraction	1	2.17%	3.00	4.21
ADDRESS Driving Protection Areas	1	2.17%	3.00	4.21
AP Air Pack	1	2.17%	3.00	4.21
CI Chief's Issues	1	2.17%	4.00	5.62
DRIVE Apparatus Driving Course	1	2.17%	3.00	4.21
FT-1 Fire Tactics	1	2.17%	0.00	0.00
GTC Group Truck Check	8	17.39%	3.90	5.48
HAZ-MAT HAZ MAT Training	1	2.17%	3.00	4.21
I/LL Intro/Lessons Learned	1	2.17%	4.00	5.62
LP Liquid Propane Burn	1	2.17%	3.00	4.21
N-1 New Construction Tours	2	4.34%	7.00	9.84
PT Pumper / Tanker	1	2.17%	3.00	4.21
SFMW State Fire Marshal's Workshop	1	2.17%	4.00	5.62
SO Incident Safety Officer	1	2.17%	3.00	4.21
TRUCK CK Truck Check	19	41.30%	9.20	12.93
W1 Water Rescue	1	2.17%	3.00	4.21
Totals for Staff:		46	71.10	
9301 Sieben, William				
1000 1ST RESPONDER \ EMT REFRESHER	4	10.81%	12.00	20.37
2 Auto Extraction	1	2.70%	3.00	5.09
ADDRESS Driving Protection Areas	1	2.70%	3.00	5.09
DRIVE Apparatus Driving Course	1	2.70%	3.00	5.09
FT-1 Fire Tactics	1	2.70%	0.00	0.00
GTC Group Truck Check	9	24.32%	3.15	5.34
HAZ-MAT HAZ MAT Training	1	2.70%	3.00	5.09
LP Liquid Propane Burn	1	2.70%	3.00	5.09
N-1 New Construction Tours	2	5.40%	7.00	11.88
PT Pumper / Tanker	1	2.70%	3.00	5.09
RES-1 Interior Search and Rescue	1	2.70%	5.00	8.48
SO Incident Safety Officer	1	2.70%	3.00	5.09
TRUCK CK Truck Check	12	32.43%	7.75	13.15
W1 Water Rescue	1	2.70%	3.00	5.09

Sartell Fire Department Station #242

Training Analysis by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Category	# Classes	Pct of Classes	Hours	Pct of Hours
9301 Sieben, William				

Totals for Staff:		37	58.90	
9901 Weihs, Bill				

1000 1ST RESPONDER \ EMT REFRESHER	3	8.82%	9.00	24.29
2 Auto Extraction	1	2.94%	3.00	8.09
AP Air Pack	1	2.94%	3.00	8.09
DRIVE Apparatus Driving Course	1	2.94%	3.00	8.09
GTC Group Truck Check	8	23.52%	3.90	10.52
HAZ-MAT HAZ MAT Training	1	2.94%	0.00	0.00
LP Liquid Propane Burn	1	2.94%	3.00	8.09
TRUCK CK Truck Check	17	50.00%	9.15	24.69
W1 Water Rescue	1	2.94%	3.00	8.09

Totals for Staff:		34	37.05	

Grand Totals: 1,182			1,772.40	

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9601 Bidinger, Dale							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
03/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/30/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/18/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/29/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/05/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				39.55	3.00	19.70	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
8101 Dingmann, Claude G							
01/05/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
02/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
04/06/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/06/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/01/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/01/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/24/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/12/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/22/2015		SFMW State Fire Marshal's Workshop		4.00	0.00	0.00	Y
10/22/2015		I/LL Intro/Lessons Learned		4.00	0.00	0.00	Y
10/23/2015		CI Chief's Issues		4.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
8101 Dingmann, Claude G							
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/30/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
11/30/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
11/30/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				72.95	6.00	25.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0501 Dingmann, Lucas G							
01/19/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/08/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
07/27/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/27/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/27/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
09/07/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/07/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/07/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/26/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
12/14/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				41.35	0.00	23.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1101 Eagle, Chris							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	X HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/01/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/20/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/31/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				44.00	6.00	19.35	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9703 Ertl, Dennis J							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/12/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/01/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
06/01/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/01/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/20/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/31/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/19/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		1.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9703	Ertl, Dennis J						
Totals for Staff Member:				54.40	6.00	23.70	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

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Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0803 Fitzthum, Ryan							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/30/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/29/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
08/17/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
Totals for Staff Member:				43.20	3.00	16.00	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1402 Fox, Matt							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/09/2015		HAZ-OPS Hazmat Operations		24.00	0.00	0.00	Y
02/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/11/2015		1006 FIRST RESPONDER INITIAL		56.00	0.00	5.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/30/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/29/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/17/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/30/2015	13:00	DRIVE Apparatus Driving Course		3.00	0.00	0.00	Y
10/05/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/05/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1402	Fox, Matt						
Totals for Staff Member:				126.20	0.00	27.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9603 Giles, Randy O							
01/05/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/11/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/22/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/28/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
09/28/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
09/28/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
09/28/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/30/2015	13:00	DRIVE Apparatus Driving Course		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/28/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
12/28/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
12/28/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
Totals for Staff Member:				31.05	3.00	29.05	

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1104 Grundhoefer, Todd							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
01/26/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/16/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/16/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/16/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/16/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/21/2015		FT-1 Fire Tactics		4.00	0.00	4.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/04/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/15/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/03/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
08/03/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
11/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1104 Grundhoefer, Todd							
12/21/2015		TRUCK CK Truck Check		1.00	0.00	0.00	Y
Totals for Staff Member:				61.60	6.00	24.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9201 Guggenberger, Mark							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/02/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/23/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/22/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/10/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
09/28/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
09/28/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/28/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/09/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
11/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
12/07/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9201 Guggenberger, Mark							
12/07/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
Totals for Staff Member:				62.35	6.00	23.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0201 Harrison, Wayne Joseph							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
02/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/06/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/06/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/06/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/13/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/24/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/24/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/12/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
11/30/2015		TRUCK CK Truck Check		1.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0201		Harrison, Wayne Joseph					
Totals for Staff Member:				62.25	6.00	18.35	

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1202 Heim, Brian							
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/23/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
03/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/11/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/22/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/10/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
09/28/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/30/2015	13:00	DRIVE Apparatus Driving Course		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		0.35	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1202 Heim, Brian							
12/28/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
Totals for Staff Member:				58.40	3.00	21.70	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
8501 Heim, Ken							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
Totals for Staff Member:				24.00	3.00	0.00	

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Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0901 Heinen, Mark							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
02/09/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/30/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/30/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/18/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/29/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/17/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/05/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/05/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0901	Heinen, Mark						
Totals for Staff Member:				63.05	6.00	19.70	

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0202 Hemmesch, Kellan							
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
01/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/16/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
03/16/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/16/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/04/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		0.35	0.00	0.00	Y
Totals for Staff Member:				29.30	0.00	17.70	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1102 Hengel, David							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
01/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/16/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/16/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/04/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/15/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/03/2015		TRUCK CK Truck Check		1.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
09/21/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
09/21/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/21/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1102 Hengel, David							
12/21/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
12/21/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
Totals for Staff Member:				59.25	6.00	25.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1401 Imholte, Adam							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/19/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
01/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/20/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/20/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/27/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
09/30/2015	13:00	DRIVE Apparatus Driving Course		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/14/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1401 Imholte, Adam							
12/14/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
12/14/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				58.60	6.00	25.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0601 Jacobsen, Wade							
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
Totals for Staff Member:				1.85	0.00	4.00	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1501 Johnson, Lucas							
01/20/2015	18:00	X HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/23/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/11/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/22/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/10/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
09/28/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		1.00	0.00	0.00	Y
Totals for Staff Member:				50.75	6.00	18.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1502 Keehr, Thomas							
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
10/19/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/30/2015		FF1-A Fire Fighter 1 Block A		24.00	0.00	5.00	Y
12/07/2015		TRUCK CK Truck Check		0.35	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/14/2015		FF1-B Fire Fighter 1 Block B		20.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				57.20	0.00	13.00	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0802 Kockler, Ben							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/19/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/07/2015	08:00	9 STATE TRANSFORMING YOUR ORGANIZATION		12.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/09/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/20/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/20/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/20/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/08/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
06/08/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
07/27/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
07/27/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
09/30/2015	13:00	DRIVE Apparatus Driving Course		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/26/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y

***=Unexcused Absence X=Excused Absence**

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points Obj
0802		Kockler, Ben				
Totals for Staff Member:				76.90	6.00	20.70

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

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Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1103 Kockler, Mitch							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/09/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
03/09/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/20/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
04/20/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/20/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/08/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/08/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
07/27/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/26/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
12/14/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/14/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
12/14/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1103 Kockler, Mitch							
12/14/2015		TRUCK CK Truck Check		0.35	0.00	0.00	Y
Totals for Staff Member:				53.60	6.00	22.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9702 Kruchten, Darrell P							
01/20/2015	18:00	X HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
01/26/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/16/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/15/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
08/03/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/21/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
09/21/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/02/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/21/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
Totals for Staff Member:				28.40	3.00	25.70	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1201 Lyon, Rick							
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/21/2015		FT-1 Fire Tactics		4.00	0.00	4.00	Y
03/25/2015		ARSON Arson Investigation		21.00	0.00	0.00	Y
03/30/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
03/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/30/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
05/18/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/18/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/29/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/29/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/17/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/17/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/05/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				71.35	3.00	24.05	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1403 Malley, Spencer							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
01/26/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
01/26/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/09/2015		HAZ-OPS Hazmat Operations		24.00	0.00	0.00	Y
02/11/2015		1006 FIRST RESPONDER INITIAL		56.00	0.00	5.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/16/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/09/2015	17:30	FIRE COMP Department Dispatch & Incident Reports		1.50	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/04/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
08/03/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/03/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/02/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
11/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				124.00	0.00	23.35	

*=Unexcused Absence X=Excused Absence

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Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
1001 McCalister, Keven							
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
Totals for Staff Member:				1.00	0.00	1.00	

*=Unexcused Absence X=Excused Absence

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Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0801 Nicoll, Dave							
01/19/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
01/19/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/09/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/30/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
04/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/08/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		0.25	0.00	0.00	Y
09/07/2015		TRUCK CK Truck Check		0.35	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/26/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
12/14/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
12/14/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
Totals for Staff Member:				38.50	3.00	13.35	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0902 Olmscheid, Brady							
01/12/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
03/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/01/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
06/01/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/01/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/01/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
07/20/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
08/31/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/31/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/19/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
12/07/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				29.00	0.00	22.70	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9501 Radi, Marty							
01/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
03/02/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
03/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
03/02/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
Totals for Staff Member:				16.75	3.00	9.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9104 Raymond, Jerry							
01/05/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
01/05/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/24/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/24/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/24/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
08/24/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
10/12/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
10/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
11/30/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
11/30/2015		TRUCK CK Truck Check		0.50	0.00	0.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				37.50	3.00	21.35	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0703 Rieland, James							
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/02/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
03/10/2015		HAZ-MAT HAZ MAT Training		2.00	0.00	2.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
03/23/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/25/2015		ARSON Arson Investigation		21.00	0.00	0.00	Y
04/07/2015		SPRINKLER Sprinkler System		8.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/23/2015		SPRINKLER Sprinkler System		8.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
05/11/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
06/22/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
06/22/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/10/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
08/10/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/10/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/28/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
09/28/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
11/09/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		1.00	0.00	0.00	Y

***=Unexcused Absence X=Excused Absence**

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
0703 Rieland, James							
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
12/28/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
Totals for Staff Member:				87.05	3.00	27.70	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
8807 Sattler, Jim							
01/05/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
01/05/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/05/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
02/23/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
02/23/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/06/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/24/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/12/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
10/22/2015		SFMW State Fire Marshal's Workshop		4.00	0.00	0.00	Y
10/22/2015		I/LL Intro/Lessons Learned		4.00	0.00	0.00	Y
10/23/2015		CI Chief's Issues		4.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
8807 Sattler, Jim							
11/30/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
11/30/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				71.10	6.00	23.05	

*=Unexcused Absence X=Excused Absence

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9301 Sieben, William							
01/05/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/20/2015	18:00	HAZ-MAT HAZ MAT Training		3.00	0.00	0.00	Y
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
02/17/2015		N-1 New Construction Tours		3.00	0.00	0.00	Y
02/23/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
03/17/2015	18:00	SO Incident Safety Officer		3.00	0.00	0.00	Y
04/06/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
04/06/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.25	0.00	1.00	Y
04/27/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
05/14/2015		RES-1 Interior Search and Rescue		5.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/16/2015	18:00	FT-1 Fire Tactics		0.00	0.00	3.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
07/06/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
07/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
07/13/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
07/21/2015	18:00	PT Pumper / Tanker		3.00	0.00	0.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/24/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
08/24/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/12/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/12/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/16/2015		N-1 New Construction Tours		4.00	0.00	0.00	Y
11/30/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
12/15/2015	18:00	ADDRESS Driving Protection Areas		3.00	0.00	0.00	Y
Totals for Staff Member:				58.90	6.00	18.70	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

Sartell Fire Department Station #242

Training Attendance by Staff

Class Date Between {01/01/2015} And {12/31/2015}

Date	Time	Category - Class Description	CEU	Hours	Hrs Pd	Points	Obj
9901 Weihs, Bill							
01/05/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
01/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/12/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
01/12/2015		TRUCK CK Truck Check		0.35	0.00	0.35	Y
01/20/2015	18:00 X	HAZ-MAT HAZ MAT Training		0.00	0.00	0.00	N
02/08/2015		1000 1ST RESPONDER \ EMT REFRESHER		3.00	3.00	0.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	1.00	Y
02/16/2015		GTC Group Truck Check		0.50	0.00	0.00	Y
03/02/2015		TRUCK CK Truck Check		0.50	0.00	0.35	Y
03/02/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/13/2015		TRUCK CK Truck Check		0.50	0.00	1.00	Y
04/21/2015		AP Air Pack		3.00	0.00	0.00	Y
04/27/2015		GTC Group Truck Check		1.00	0.00	0.00	Y
05/19/2015	18:00	W1 Water Rescue		3.00	0.00	0.00	Y
06/01/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
07/06/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
07/20/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
08/18/2015	18:00	DRIVE Apparatus Driving Course		3.00	3.00	0.00	Y
08/31/2015		TRUCK CK Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.35	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/14/2015		GTC Group Truck Check		1.00	0.00	1.00	Y
09/14/2015		GTC Group Truck Check		0.25	0.00	0.00	Y
09/15/2015	18:00	2 Auto Extraction		3.00	0.00	0.00	Y
09/21/2015	18:00	1000 1ST RESPONDER \ EMT REFRESHER		3.00	0.00	0.00	Y
10/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.25	0.00	1.00	Y
10/19/2015		TRUCK CK Truck Check		0.35	0.00	1.00	Y
10/20/2015	18:00	LP Liquid Propane Burn		3.00	0.00	0.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	0.35	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
11/23/2015		GTC Group Truck Check		0.35	0.00	1.00	Y
Totals for Staff Member:				37.05	6.00	18.05	

*=Unexcused Absence X=Excused Absence

03/06/2016 22:20

PUBLIC WORKS DEPARTMENT

2015 ANNUAL REPORT



Prepared By:
Bradley Borders
Public Works Director

STREETS

Personnel

5 full-time employees
3 seasonal employees (2-summer, 11/2 -winter)

Mileage

Street Miles - 96.31 (Jan. 1, 2016) Net Change + .29
Street Miles - 96.02 (Jan. 1, 2015)
Street Miles - 95.96 (Jan. 1, 2014)
Street Miles - 95.74 (Jan. 1, 2013)
Street Miles - 95.50 (Jan. 1, 2012)

Street Miles (Private) - 5.6 (Jan. 1, 2016) Net change 0
Street Miles (Private) - 5.6 (Jan. 1, 2015)
Street Miles (Private) - 5.6 (Jan. 1, 2014)
Street Miles (Private) - 5.6 (Jan. 1, 2013)
Street Miles (Private) - 5.6 (Jan. 1, 2012)

TOTAL STREET MILES – 102.01

Alley Miles - 4.00 (Jan. 1, 2016) Net Change 0 miles
Alley Miles - 4.00 (Jan. 1, 2015)
Alley Miles - 4.00 (Jan. 1, 2014)
Alley Miles - 4.00 (Jan. 1, 2013)
Alley Miles - 4.00 (Jan. 1, 2012)

Cul-de-sacs - 96 (Jan. 1, 2016) Net Change +1
Cul-de-sacs - 95 (Jan. 1, 2015)
Cul-de-sacs - 94 (Jan. 1, 2014)
Cul-de-sacs - 93 (Jan. 1, 2013)
Cul-de-sacs - 93 (Jan. 1, 2012)

Cul-de-sacs (Private) – 5 (Jan. 1, 2016) Net Change 0
Cul-de-sacs (Private) – 5 (Jan. 1, 2015)
Cul-de-sacs (Private) – 5 (Jan. 1, 2014)
Cul-de-sacs (Private) – 5 (Jan. 1, 2013)
Cul-de-sacs (Private) – 5 (Jan. 1, 2012)

TOTAL CUL-DE-SACS – 101

Storm Sewer Miles - 67.20 (Jan. 1, 2016) Net Change +.24
Storm Sewer Miles - 66.96 (Jan. 1, 2015)
Storm Sewer Miles - 66.76 (Jan. 1. 2014)
Storm Sewer Miles - 66.62 (Jan. 1. 2013)
Storm Sewer Miles - 66.60 (Jan. 1. 2012)

Storm Water Ponds – 98 (Added 0)

Rain Gardens – 85

Vehicle Inventory

	<u>snow removal</u>
2008 Wheel Loader (bucket, front and wing plow)	X
2015 Wheel Loader (bucket, front and wing plow)	X
2007 Skid Loader (bucket, snow blower and broom)	X
2000 Dump Truck (front, wing and underbody plows)	X
2003 Dump Truck (front, wing and underbody plows)	X
2005 Dump Truck (front, wing and underbody plows)	X
2007 Dump Truck (front, wing and underbody plows)	X
2011 Dump Truck (front, wing and underbody plows)	X
2015 Dump Truck (front, wing and underbody plows)	X
2015 Dump Truck (front, wing and underbody plows)	X
1996 1-Ton Truck 4x4	
2003 1-Ton Truck 4x4	
2004 1-Ton Truck 4x4 (front plow and dump box)	X
2005 1-Ton Truck 4x4 (front plow and dump box)*	X
2008 1-Ton Truck 4x4 (front plow)	X
2008 1-Ton Truck	
2010 1-Ton Truck 4X4 (front plow and dump box)*	
2012 1-Ton Truck (front plow)	X
2014 F-350 Truck (front plow)	X
2000 Pick-up Truck 4x4	
2010 GMC Van	
1993 S-10 Pick-up Truck	
2004 Street Sweeper	
2008 Street Sweeper	
2007 John Deere Tractor (ditch mower and blower)	X

Snow Plowing

- *2012 Average plow time - 6-8 hrs. 4-inch snowfall
8-10 hrs. 8 inch snowfall
- *2013 Average plow time - 6-8 hrs. 4-inch snowfall
8-10 hrs. 8 inch snowfall
- *2014 Average plow time – 6-8 hrs. 4-inch snowfall
8-10 hrs. 8-inch snowfall
- *2015 Average plow time – 6-7 hrs. 4-inch snowfall
8-10 hrs. 8-inch snowfall

Snowplowing cost for 6 inch snowfall (8 hours of plowing)

Includes salt, fuel and labor. Cost stayed the same as previous year, lower fuel prices with higher salt costs.

Weekday - \$8,717.92

Weekend - \$9,662.78

During the 2014-2015 winter there was approximately 600 tons of salt used within the city. With the purchase of an additional plow truck and placing mechanic back out into the plow we noticed that we saved at least an hour of plow time on a four inch snow fall. There were very few heavy snow falls to see consistency.

Seal Coat	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
(sq. yards)	173,465	171,467	110,084	132,567	92,000

After participating with other local communities on a Joint Powers Agreement (JPA) for seal coating we went out on our own to receive bids. A couple reasons for breaking away from JPA was bidding late and we felt we had a large enough project to stand alone and get a good bid with high quantities and early bid. Seal coating of city streets was performed by ASTECH Corp. Co. with public works crews completing crack filling duties.

Eagle Scout Projects

- Installed four park benches and garbage receptacles along trails and in Sauk River Regional Park.
- Installed informational sign at Sauk River Regional Park.
- Installed cedar split rail fence in Pinecone Central Regional Park..

Street Maintenance

Crews spent many days patching potholes due to aging roadways. Pothole problem areas look like they will now carry into future years until an overlay or reconstruction is performed.

Compost Site

2013

Opening Day April 27
Closing Day November 16

2014

Opening Day April 21
Closing Day November 8

2015

Opening Day April 18
Closing Day November 14

This was the tenth year permits have been required for use of compost site. Compost site permit window stickers were sold to residents at a cost of \$30 for the first vehicle and \$5 per each additional vehicle. Non-resident and Township permits sold for \$60. The site was opened 5 days per week. Days and hours of operation were as follows:

SPRING AND SUMMER

Monday 4:00 pm–7:00 pm
Tuesday 1:00 pm–7:00 pm
Thursday 1:00 pm–7:00 pm
Friday 4:00 pm–7:00 pm
Saturday 8:00 am–4:00 pm

FALL

Monday 4:00 pm–6:00 pm
Tuesday 1:00 pm–6:00 pm
Thursday 1:00 pm–6:00 pm
Friday 4:00 pm–6:00 pm
Saturday 8:00 am–4:00 pm

Number of Users

	<u>Resident Permits Sold</u>	<u>Non-Resident Permits</u>
2011	1878	148
2012	1820	174
2013	1795	203
2014	1876	214
2015	1915	233

In 2015 a pamphlet was given to residents when they purchased their permits stating opening and closing dates, hours of operations and directions to the site.

During our Christmas tree drop off there were 277 trees dropped off with a total of 784 pounds of food collected for the local food shelf.

Parks

Personnel

- 2 Fulltime employees
- 4 seasonal summer employees

Vehicles and Equipment

- 1979 Panel Van
- 1990 Trailer
- 2008 Trailer
- 2009 Trailer
- 2010 Trailer
- 2007 Snowmobile
- 2010 Tree Spade
- 2012 Riding Mower – 5 foot
- 2015 Riding Mower – 6 foot (w/blower) X
- 2015 Riding Mower – 6 foot (w/broom) X
- 2002 Riding Mower – 3 foot
- 1988 Toro Riding Mower – 10 foot
- Self-Propelled Mower – 4 foot (riding or walk behind)
- Ford tractor with tiller
- 3 push mowers
- 40 gal weed sprayer
- 60 gal weed sprayer

Parks and Trails

- 41 Parks
- 27.53 miles of bituminous trails
- 22.62 miles of sidewalk
- TOTAL TRAIL MILES- 50.15 miles**

Maintenance crews were able to crack fill approximately 80% of all bituminous trails within the city.

Trail replaced between 7th Street N and 2nd Street South

Trails Maintained During Winter Season

- 16.63 miles of sidewalk and bituminous

PARK RENTALS (days)	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
• Watab Park	58	58	52	68	30
• Val Smith Park	43	91	132	39	40
• Northside Park	5	21	7	6	15
• Pinecone Regional Park	30	42	14	15	13
• Lion's Park			2	2	2

Rental days consist of daily rentals by residents, Community Ed, PAL, Bible Camp, Volleyball league, Little League Baseball and Kids Country.

Park Commission and Park Activity Highlights

PARK COMMISSION MEMBERS

David Lindbloom (Chair), Diane Schellinger (Vice-chair), Mike Burzette, Rachel Lomasteymaugh and Dennis Molitor

Park Commission Highlights

Reviewed Park area 7 survey

- More trees in Celebration Park
- Additional equipment in Fox Run Park
- Struggle of maintaining trees in non-irrigated parks
- Overcome confusion that Wilds Park is not private
- Tennis court maintenance versus expense with little use
- Add playground equipment to Pinecone Central Park

Review Park area 6 survey

- Discussion on background to survey
- Linear Park discussion on improvements
- Northside Park discussion on better surveillance of park to have safer feel, additional improvements to disc golf course
- Increase plant maintenance, add interpretive signage, and additional seating in Lion's Park
- Like to see additional clean-up in Rolling Meadows Park. Look at upgrading Rolling Meadows Park East.

Tennis court maintenance in relation to cost repair along with adding pickleball court into a park.

Discussion on definition of what is a park as staff is looking at revising park map

- In 2014 there were a total of 106 gardens located within the two Community Garden sites. On the east side of the city there are 10 gardens and on the west side there are 96 gardens.
- Park Department performed garden maintenance using seasonal help on gardens that were not adopted. Along with the hiring of an additional seasonal worker weeds along medians were able to be sprayed more often.
- Rink Agreement that was reached with Sartell Youth Hockey entered its third year. Agreement asks that Sartell Youth Hockey help with maintenance and utility bill payments for outdoor rink; in return Sartell Youth Hockey receives more dedicated ice time to use as they wish.
- Second year using YMCA to staff wading pools
- Approximately 5 acres of park land was purchased adjacent to Val Smith Park
- Dog Park installed within Pinecone Central Park
- There were about a total of 4 miles of ski trails that were groomed. Lack of snow resulted in a very short ski season.
- Second year that Music and Movies in the Park was held in Pinecone Central Park.
- Art projects installed in Watab Park.

Revising of park map and park definition will be occurring in early 2016. Mapping will include neighborhood parks, regional parks and green space within the city. Map included with report is a hybrid of what is being worked on. Park matrix that is also included will change as number of parks will change as some will be referred to as green space. Matrix included is before any changes are made.



Fishing Pier
 Gazebo
 Benches
 Disc Golf
 Parking
 Horseshoes
 Wading Pool
 Open Space
 Water Feature
 Trails
 Picnic Tables
 Sliding hill
 Soccer
 Play structure
 Free Skating
 Hockey -
 Outdoor
 Valley ball
 Baseball
 Softball fenced
 Softball
 Backstop
 Restroom
 Closed
 Pavilion
 Open Pavilion
 Tennis
 Cross Country
 Ski
 Acres

Neighborhood Parks																										
	Acres	Cross Country Ski	Tennis	Open Pavilion	Closed Pavilion	Restroom	Softball Backstop	Softball fenced	Baseball	Valley ball	Hockey - Outdoor	Free Skating	Play structure	Soccer	Sliding hill	Picnic Tables	Trails	Water Feature	Open Space	Wading Pool	Horseshoes	Parking	Disc Golf	Benches	Gazebo	Fishing Pier
28. FranGen Park-Pine Lake	10																		X							
29. Celebration Park	1.75		X			X							X			X				X		X				
30. Creek View Park	1.87												X						X							
31. Fox Run Park	4.65												X													
32. Oak View Pond	0.2																		X							
33. Madison Crossing II	0.85												X						X							
34. Tiffany Meadows	3.8																		X							
35. Newport II	0.75																		X							
36. Stonebrook	4																		X							
37. Sandstone (West)	0.5												X						X							
38. Sandstone (East)	1.1																X	X								
39. Avalon 2																			X							
40. Shay Property																			X							

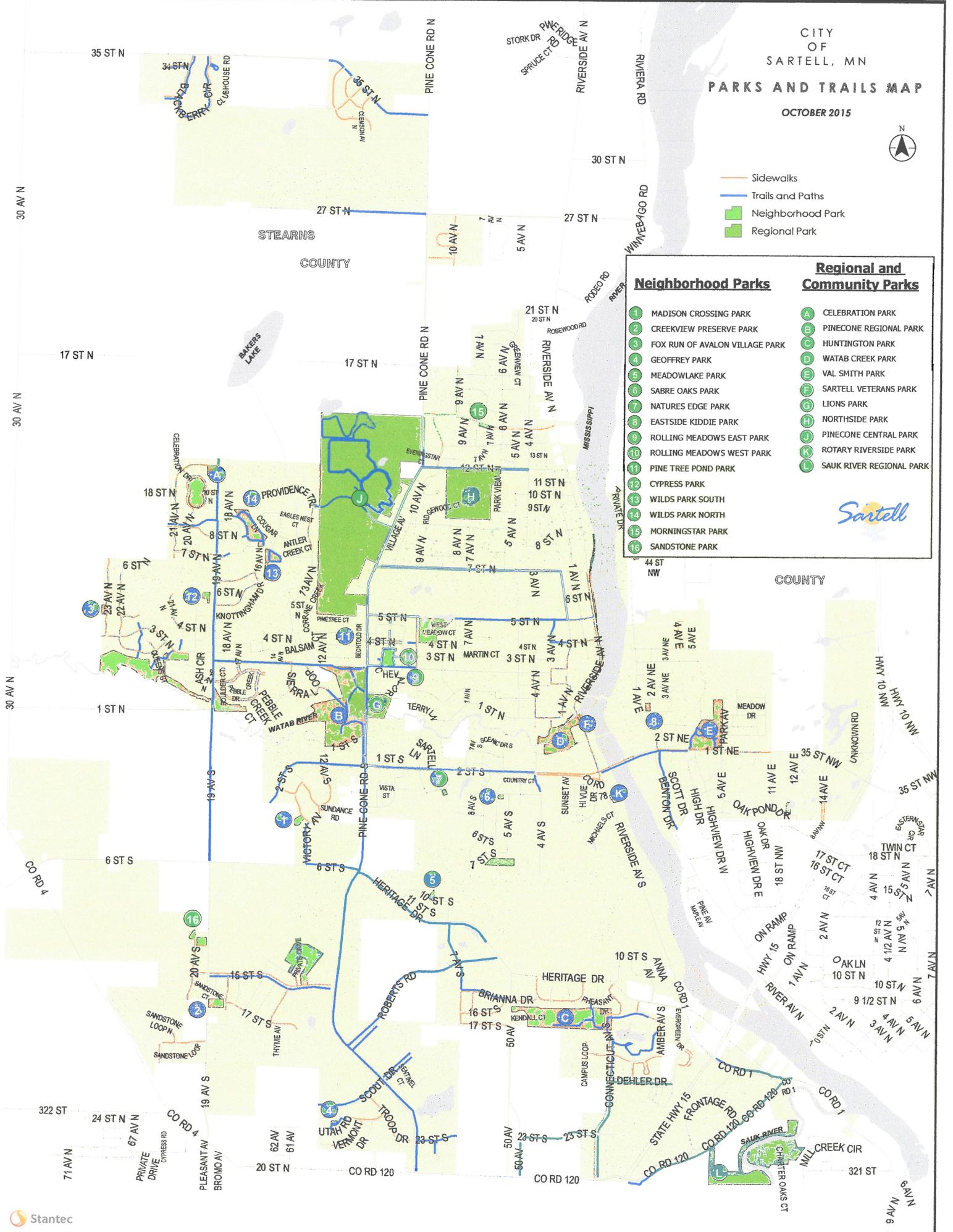
CITY OF SARTELL, MN
PARKS AND TRAILS MAP

OCTOBER 2015



- Sidewalks
- Trails and Paths
- Neighborhood Park
- Regional Park

Neighborhood Parks		Regional and Community Parks	
1	MADISON CROSSING PARK	A	CELEBRATION PARK
2	CREEKVIEW PRESERVE PARK	B	PINECONE REGIONAL PARK
3	FOX RUN OF AVALON VILLAGE PARK	C	HUNTINGTON PARK
4	GEOFFREY PARK	D	WATAB CREEK PARK
5	MEADOWLAKE PARK	E	VAL SMITH PARK
6	SABRE OAKS PARK	F	SARTELL VETERANS PARK
7	NATURES EDGE PARK	G	LIONS PARK
8	EASTSIDE KIDDIE PARK	H	NORTHSIDE PARK
9	ROLLING MEADOWS EAST PARK	J	PINECONE CENTRAL PARK
10	ROLLING MEADOWS WEST PARK	K	ROTARY RIVERSIDE PARK
11	PINE TREE POND PARK	L	SAUK RIVER REGIONAL PARK
12	CYPRESS PARK		
13	WILDS PARK SOUTH		
14	WILDS PARK NORTH		
15	MORNINGSTAR PARK		
16	SANDSTONE PARK		



Water and Wastewater

Personnel

- 4 full-time employees
- 1 seasonal summer employee

Vehicles and Equipment

- 1985 Trailer Sewer Jet
- 2015 Jet/Vac Truck
- 2000 Pick-up Truck
- 2003 Pick-up Truck
- 2007 Utility Truck w/crane
- 2007 Pick-up Truck
- 2010 Pick-up Truck (Canyon)
- 2012 GMC Pick-up Truck

WATER

Source

10-Wells

- 3 wells pump to west water plant
- 3 wells pump to east water plant
- 3 wells pump to SW water plant

Treatment

3 - Water Treatment Facilities

- *Iron & Manganese Removal Plants

Storage

- 3 - Water Towers - 1.3 MG total capacity
- 3 - in ground clearwells – 1.7 MG total capacity

Usage

	<u>Peak Day</u>	<u>Peak Usage</u>	<u>Average Usage</u>
2015	August 4	3.83 MG (million gallons)	1,828,100 GPD (gallons per day)
2014	July 23	5.16 MG (million gallons)	1,841,725 GPD (gallons per day)
2013	Aug 27	5.84 MG (million gallons)	2,235,444 GPD (gallons per day)
2012	July 10	5.72 MG (million gallons)	2,065,227 GPD (gallons per day)
2011	June 7	4.14 MG (million gallons)	1,762,414 GPD (gallons per day)
2010	May 31	4.99 MG (million gallons)	1,857,753 GPD (gallons per day)
2009	June 4	5.06 MG (million gallons)	1.897,600 GPD (gallons per day)

Meter Connections

	<u>Residential</u>	<u>Commercial/Industrial</u>
2015 - 4,365 connections	4,430	229
2014 - 4,299 connections	4,384	231
2013 - 4,492 connections	4,260	232
2012 - 4,365 connections	4,189	232
2011 - 4,365 connections	4,137	228

Hydrants

2015 - 1119 Net Change +4
2014 - 1115
2013 - 1112
2012 - 1110
2011 - 1108

Watering Permits

2015 - 23 permits
2014 - 35 permits
2013 - 40 permits
2012 - 29 permits
2011 - 28 permits

Watermain Breaks

No water main breaks were experienced in 2015.

Water - Wastewater Facts

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>Net Change</u>
Watermain	104.17	104.40	104.61	.21 miles
Sanitary Sewer	81.71	81.81	82.01	.20 miles
Forcemain	9.16	9.16	9.16	no change

Water Freeze ups

Experienced very mild winter, no waterline freeze ups.

WASTEWATER

Liftstations

10 liftstations located throughout the city

- 1) County Road 134 and County Road 1
- 2) Just south of Holiday convenience store
- 3) Riverside Ave and 7th St.N.
- 4) Located off 2nd St.S. – East of Rolling Green Add. next to Watab Creek
- 6) Ridge Road – Just of Benton Dr.
- 7) 1500 Block of Riverside Ave.N.
- 8) 15th Ave. N. between 3rd St.N. and 4th St.N.
- 9) 7th Ave.S. – Just south of Edinburgh Dr.
- 10) Across from Heims Mill
- 12) West of Pinecone Rd at Watab Creek

Wastewater

There was approximately 28,609 feet (5.42 miles) of sewer main cleaned in 2015. Fewer miles jetted this year as new employee was hired and training of employee occurred during jetting season. League of MN Cities recommends that we clean clay sewers every three years and PVC sewers every five years.

New jet/vac truck was purchased and received late in the year. New truck will not be used until 2016.

Upgrades performed on liftstation #3. Upgrades included new pumps, rails, control panel and safety grates.

City of Sartell

2015 Annual Engineering Report



Engineering Services Review

Presented to:

City of Sartell
125 Pinecone Road
Sartell, MN 56377

By:

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www.wsbeng.com



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Engineering

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Summary of Services

- Purpose

The WSB Engineering Model provides a team of individuals chosen based on their background, skill set, and relationships with the community and other governmental agencies to effectively plan for future growth and provide guidance on infrastructure management development review through leadership, experience, and expertise.



- WSB's Responsibilities

We provide comprehensive engineering services to the City of Sartell. We work together with City Staff to accomplish:

- > Infrastructure management
- > State Aid projects
- > Facility improvements
- > Long-range planning
- > Development Review
- > Rehabilitation projects
- > Transportation projects
- > Environmental clean-up/compliance
- > Grant Funding Reviews
- > Ordinance & Development Guideline Reviews

- Improvement Projects

Together with City Staff, WSB is involved in every aspect of the infrastructure projects in Sartell. Design focuses on life cycle costs which not only include construction costs, but also include longevity and ongoing maintenance costs. Our focus is on sustainability through design, material selection and construction management.



The following is a list of the projects that were initiated or bid in 2015.

City Initiated Ordinance Changes and Projects

- **Development Standards** for new plats – The final ordinance revisions were adopted by the City Council in 2014. Avalon 8 and the Providence addition were the first developments required to use the new standards for groundwater and surface water separation. The new standards were applied on these challenging parcels providing lots that will provide quality building lots with significantly reduced flooding potential.
- **2015 Seal Coat Project** – Council approved the completion of annual Chip Seal project which completed 92,000 SY of chip sealing on collector and residential streets. Approximately 3.9 miles of roadway were completed with the 2015 project. The 2015 projects included placing a fog seal over the chip seal as an experiment to reduce complaint from flying chips and to reduce the amount of sweeping required in the following year. The results were favorable and fog sealing will become the norm on collector streets in the future.
- **Pinecone Road Phase 1** – This project included the construction of a roundabout at Pinecone Road and 2nd Street S and the resurfacing of the roadway from 2nd Street S. to 700' south of 7th Street N. In addition to the roadway improvements the project included resurfacing of the bituminous trail and completing ADA compliant pedestrian ramps throughout the length of the project. The improvements were completed by JR Ferche Companies.
- **Pinecone Road Phase 2** – This project included the construction of roundabouts on Pinecone Road at Scout Drive and Heritage Drive. The improvements were completed by JR Ferche Companies.
- **50th Avenue S Preliminary Design and Right-of-Way Acquisition** – The preliminary design has been completed and the right-of-way needs determined. The appraisals have been completed and offers made for parcels north of Heritage Drive. The final design has been started for the segment of roadway from Heritage Drive to 4th Street S. The construction is scheduled to begin in the spring of 2017. ROW acquisition will continue for the parcels south of Heritage Drive in 2016.
- **Safe Routes to School** : - Bids were received and rejected in 2015. The project was re-bid in February of 2016 and construction is scheduled to begin in May of 2016. This project involves the construction of a 7-foot wide sidewalk on the south side of 2nd Street S from Pinecone Road to 4th Avenue S. This project is funded with 80% federal funds through the HSIP Grant Program and 20% local funds.

Developer Initiated Improvement Projects

Avalon 8- 6th Street North & Knights Court

The municipal improvements were complete for the extension of 6th Street North and Knights Court. The final lift of bituminous was placed in 2015 to complete the required improvements of Avalon Village 8. These improvements provided services for seventeen additional single family homes.

8th Street S & 19th Avenue S Improvements

Jason Ferche requested improvements to 8th Street S and 19th Avenue S to accommodate the development of the St. Bens/Centra Care facility located south of Scout Drive. These improvements included roadway, storm sewer, and sanitary sewer and watermain improvements. These improvements were constructed in 2015 and the sidewalk and final lift of bituminous will be completed in 2016.

5th Street S Improvements

Marty Reker requested improvements to 5th Street S from Victory Avenue S to approximately 500' east to allow the proposed development in the Grandview 3 addition. The improvements included the extension of sanitary sewer and watermain and the construction of street, storm sewer and sidewalk. The project was substantially completed in 2015 with the final lift of bituminous being completed in 2016

Providence Trail

Improvements for Phase 1 of the Providence Plat were started in the fall of 2015. Due to a wet fall the improvement progress was suspended for the year. The sanitary sewer and water mains were installed and some grading work was completed. The work will resume in the spring of 2016 with an anticipated completion in June. This improvement project will extend 13th Avenue N from Central Park Boulevard to the north where the roadway will turn into Providence Trail. The improvements will allow the construction of 15 single family lots.

Solar Garden

WSB has been working the Solarstone to complete a feasibility study for locating a solar garden in the old sewage lagoons. Soil borings will be completed in the spring of 2016 to further identify the sites suitability for construction.

Other Project Involvement

Developer Inquiries - Requests for information regarding potential single family, multi-family or commercial development sites including the availability of sanitary sewer, water and storm are processed as received. There were over 20 requests for information regarding potential development.

Preliminary Plat Review – Preliminary Plat applications were reviewed for conformance to city standards including roadway, sanitary sewer, water, and stormwater requirements. There were a total of 2 preliminary plat applications reviewed and approved in 2015 including the following;

- Arbor Trails
- Providence

Final Plat Review – Final Plat applications were reviewed for conformance to city standards including roadway, sanitary sewer, water, and stormwater requirements. There were a total of 5 final plat applications reviewed and approved in 2015 including the following;

- Avalon Village 9 -18 lots
- Savannah Oaks 2nd – 2 lots
- Grandview Crossing – 2 Lots
- Arbor Trails – 19 Lots
- Providence – 15 lots

Site Plan Review – Site plan reviews include review of grading, drainage, stormwater treatment , driveway access and utility services to insure they meet city standards. A total of 2 site plans were reviewed and approved including:

- Grandview Crossing – 124 units multi-family housing
- Kwik Trip – Commercial

Council Goals

- **Comprehensive Pedestrian /Trail Plan-** Discussions regarding a comprehensive trail connection map was presented to the council with the consensus to apply for grant funding to complete these connections as funding is received or to complete sections as development occurs. Trail maintenance for the near future will be completed with roadway construction project as current funding levels allow.
 - Pinecone Road Phase 1 - Trail Improvements – Approximately 1.06 miles of bituminous trail was replaced or resurfaced and pedestrian ramps were replaced to meet current ADA requirements. The project included trail from 700' south of 2nd Street S to 700' south of 7th Street N.
 - Pinecone Road Phase 2 – Trail Improvements – Approximately 1200 lineal feet of trail was added to the north side of 6th Street S from Victory Avenue S to the Heritage Drive.
- **Sauk River Park** – The parking lot is substantially complete with the final lift of bituminous to be placed in the spring of 2015. The council decided that restrooms were not required at this time.
- **Transportation Related Goals** - A major goal was to set a long term budget for both collector and local streets. This effort has been temporarily suspended due the number of major projects that need to be completed in the next several years and the unknown cost for each of these projects. The temporary goal is to secure the needed funding for projects that federal funding or have been required by Benton and Stearns County including
 - 2016- CSAH 1/Heritage/LeSauk Dr/Evergreen Dr.
 - 2017 – 4th Avenue S Extension
 - 2018 – Benton CSAH 29 Resurfacing
 - 2018 Stearns Co. CSAH 1
 - Pinecone Road N/ 27th Street Improvements

Due to the unknown costs for these projects, budgeting for other local street projects has been difficult. As soon as we have a better understanding of the city cost share for the proposed county projects we will be able to move forward with budgeting for local street improvements.



City of Sartell 2015 Annual Report

Community Development Building Department



Greetings,

We are pleased to provide this report to you about the activities of the Sartell Community Development Department and Building Department during 2015. You will find information about the variety of accomplishments, projects and ongoing efforts of staff in the areas of community planning, construction permitting and inspection, and code compliance.

The Community Development and Building Department promotes a safe, dynamic, and vibrant community, and enhances the living, working, and recreation choices for community residents, businesses and visitors.

Community Development Staff

Community Development Dir./Assistant City Administrator – Anita Rasmussen

Anita has 18 years of planning and community development experience, of which 15 have been within the public sector. She has a Masters of Urban Planning from Minnesota State University and is nearing the completion of a Doctorate in Public Administration from Hamline University. Anita has been with the City as the Planning and Community Development Director since 2003 but was the City’s planning consultant since late 2000.

Community Development Technician – Nate Keller

Nate has been with the city of Sartell Planning Department for one and half years. Prior to joining Sartell Nate interned for the city of Hutchinson as an Economic Development Assistant for close to a year. Nate graduated from St. Cloud State in December of 2013 with a BA in Planning & Community Development

Building Development Staff

Building Official – Kyle Christensen

Kyle has been with the City of Sartell as the Chief Building Official for nine years. Prior to coming to work for Sartell, Kyle was the Vice President of Operations for Waldron and Associates, a private inspection firm located in Waconia, MN, Served as Building Official for the City of Hutchinson, MN., building and rental inspector for the City of Willmar, interned with the city of Inver Grove Heights and worked in residential and commercial construction as a carpenter for approximately 15 years. Kyle is licensed with the MN Dept. of Labor and Industry as a Certified Building Official, Building Inspector with International Code Council and an Associate Degree in Building Inspection Technology

Fire Marshal/Code Official – Butch Rieland

Butch is currently the Fire Marshal/Code Official/Deputy Emergency Manager/firefighter for the City of Sartell and has been a firefighter for the City of Sartell for 19 years. Butch also conducts fire investigations (with the assistance of the State Fire Marshal’s Office) along with firefighting for the city of Sartell’s fire department. Butch graduated with honors obtaining his AAS Fire Science Degree from Hennepin Technical College in 2005 & is also a state certified fire inspector. Butch has worked as a Fire Inspector for the cities of Rockville, Maple Grove, and St Cloud. Butch was employed by the City of Sartell in 1997 as a part-time fire inspector and started as Sartell’s first full-time Fire Marshal/Code Official in 2007. Butch is also certified as an Emergency Manager in the field of Emergency Management and is currently the assistant emergency manager for the City of Sartell.

Planning Commission

- Gary Orman – Chair
- Ryan Fitzthum
- Glen Persen
- Anna Gruber
- Dawn Moen

Joint Planning Commission

- Sarah Jane Nicoll
- Steve Hennes
- David Peterson

Summary of Official Zoning Actions Planning Commission/City Council

2015:

- ❑ The Planning Commission held a total of 10 regular meetings and two special meeting.
- ❑ The City Council held a total of 14 public hearings for planning and zoning related actions.

Planning Commission following staff recommendations – 20/22 Requests

City Council following planning commission recommendation – 21/22 Requests

City Council following staff recommendation – 21/22 Requests

2014:

- ❑ The Planning Commission held a total of 12 regular meetings and 3 special meetings.
- ❑ The City Council held a total of 12 public hearings for planning and zoning related actions.

Planning Commission following staff recommendations – 16/16 Requests

City Council following planning commission recommendation – 16/16 Requests

City Council following staff recommendation – 16/16 Requests

2013:

- ❑ The Planning Commission held a total of 11 regular meetings and four special meetings.
- ❑ The City Council held a total of 9 public hearings for planning and zoning related actions.

2012:

- ❑ The Planning Commission held a total of 8 regular meetings and special meetings.
- ❑ The City Council held a total of 14 public hearings on planning and zoning related actions.

2011:

- ❑ The Joint Planning Commission held a total of 11 regular meetings and two special meetings.
- ❑ The City Council held a total of 18 public hearing for planning and zoning related actions.

Vacations

In 2015, the City Council granted 2 utility easement vacations.

1. Kwik Trip Utility/Drainage Easements Approved (Lot Consolidation)
2. Grandview Crossing Utility/Drainage Easements Approved (Replat)

In 2014, the City Council granted 2 utility easement vacations.

In 2013, the City Council granted 2 Drainage and Utility Easement Vacations.

In 2012, the City Council granted 7 Drainage and Utility Easement Vacations.

In 2011, the City Council granted 3 Drainage and Utility Easement Vacations.

Variations

In 2015, the City received 0 requests for a variance.

2014, The City received three requests for variances. They were to encroach into the wetland setback, accessory structure in the side yard and sideyard setbacks. The variances were approved

2013 The City received one request for a variance. The request included reducing the lot size for an administrative lot split in an I-2 zone. The variance was approved

2012 The City processed one request for a variance in 2012. The request included a side yard setback on an existing house after a survey had found the house was built in error too close to the side yard property line than what is allowed. The variance was approved.

2011 The City processed no requests for variances in 2011.

Conditional Use Permits

In 2015, the City reviewed two conditional use permit (CUP) requests:

1. Kwik Trip - Car Wash in a B2 District - Approved
2. Fouquette Auto – Used Car Sales in B2 District – Approved
3. Solar Stone – Solar Garden in an I1 District - Approved

2014

In 2014, the City reviewed two conditional use permit (CUP) requests to allow for fences within a floodway. Both were approved.

2013

In 2013, the City reviewed two conditional use permit (CUP) requests to allow for a gas station in a B-1 zone and a safety fence within a floodway. Both CUP requests were approved

2012

The City reviewed one conditional use permit (CUP) amendment request to accommodate a change in land use within a planned unit development. The original CUP allowed for a mixed senior living campus. The CUP amendment request was to allow for office use. The City approved the CUP amendment to allow for medical and professional office, along with the continuation of residential. Commercial or retail uses are not allowed unless it is accessory to the office building.

2011

The City reviewed one conditional use permit amendment request to remove a mix of residential units in a Planned Unit Development, allow for the expansion of deviations in the typical setback requirements, lot width and lot sizes in Oak View Pond Estates Two.

Interim Use Permits

In 2015, there were no IUP requests submitted to the City.

2014

There were no IUP requests submitted to the City.

2013

The City Council received one requests for an interim use permit in 2013 for the demolition of portions of the former Verso Paper Mill, which was approved.

2012

The City Council received no requests for interim use permits in 2012.

2011

The City Council received three requests for interim use permits in 2011 for both Coborn's Stores for seasonal outdoor sales and for TNT Fireworks/Walmart for seasonal outdoor sales of fireworks, which were approved.

Zoning Permits

The planning department processed 88 zoning permit applications for fences, accessory structures (120 sf or smaller), and parking pads through administrative approval in 2015. This permit process is to ensure setbacks and construction requirements are met and involve a review of the application and site plan. A final inspection is conducted after the project is complete.

2014

The planning department processed 59 zoning permits in 2014.

2013

The planning department processed 74 zoning permits in 2013.

2012

The planning department processed 97 zoning permit in 2012.

2011

The planning department processed 69 zoning permits in 2011.

Sign Permits

In 2015, the planning department handled 43 sign permit applications for 22 permanent signs, 12 temporary community event signs (5K races, Summerfest, festivals) and 7 temporary on-premise signs.

2014

The planning department processed 34 sign permit applications for 16 permanent signs, 9 temporary community event signs, 0 temporary new development sign, and 9 temporary on-premise signs (commercial districts).

2013

In 2013, the planning department processed 29 sign permit applications for 14 permanent signs, 8 temporary community event signs (5K races, summerfest, festivals) and 7 temporary on-premise signs

2012

In 2012, the planning department processed 35 sign permit applications for 20 permanent signs, 9 temporary community event signs and 6 temporary on-premise signs.

2011

The planning department processed 32 sign permit applications for 15 permanent signs, 11 temporary community event signs and 6 temporary on-premise signs (3 in residential districts and 3 in commercial districts).

Rezoning/Zoning Establishments

In 2015, the City processed the following rezoning requests:

1. Providence - R1 to R-5 (Single Family) – Approved
2. 331 4th Avenue South – B-2 to R-3 – Approved
3. Arbor Trails – R-3 to R-1 – Approved
4. Yarmon/Diverse Properties, Katterhagen – B2 to R-3

2014

The City processed no request for rezoning/zoning establishments

2013

The City processed no request for rezoning/zoning establishments

2012

The City processed no request for rezoning/zoning establishments.

2011

The City processed 2 requests for rezoning in 2011. The rezoning establishments were for the Puchalla property from B-2 to R-3 and for the Diverse property (Benton Corner) from R-1 to B-1. Both rezoning establishments were approved.

Land Use Amendments

In 2015, the City processed the following Land Use Amendments:

1. Yarmon/Diverse Properties/Katterhagen – Single Family/Commercial – to Medium Density Residential.

2014,

In the City did not process any requests for Land Use Amendments.

2013

In 2013, the City did not process any requests for Land Use Amendments.

2012

In 2012, the City processed one requests for a Land Use Amendment. G & M Dehler Trust requested a land use amendment on property guided for medium density and low-density residential located east of HWY 15 and south of CSAH 120 to be amended to commercial.

2011

In 2011, the City processed two requests for Land Use Amendments. Puchalla Properties, LLC requested a land use amendment on properties guided for general business located north of 2nd Street South and west of 4th Avenue South and Sartell Street West to be amended to high-density residential which was approved. Diverse Properties of Sartell, LLC requested a land use amendment on property guided for low-density residential located east of Benton Drive/County Road 33 and south of County Road 29 to be amended to limited business which was approved.

Planned Unit Developments

In 2015, the City Council processed the following Planned Unit Development:

1. Providence – Single Family Development

2014

The City Council did not process any requests for Planned Unit Developments related to a Rezoning, Conditional Use Permit, and Preliminary Plat.

2013

The City Council did not process any requests for Planned Unit Developments related to a Rezoning, Conditional Use Permit, and Preliminary Plat.

2012

The City rendered an action on one Planned Unit Development, which included an amendment to a conditional use permit for Silvercrest Sartell related to allowing professional medical office while continuing to allow residential.

2011

The City rendered an action on one Planned Unit Development, which included an amendment to a conditional use permit for Oak View Pond Estates related to removing the allowance for a mix of residential units and to the typical minimum setback requirements, lot width, and lot sizes.

Preliminary Plats

In 2015, the City processed two requests for Preliminary Plats.

Total Single Family Residential Lots –

Providence and Arbor Trails – 143 Single Family Lots

2014 Preliminary Platted –

The City did not process any requests for Preliminary Plat.

2013 Preliminary Platted –

Over the course of 2013, the City did not process any requests for Preliminary Plats

2012 Preliminary Platted –

Over the course of 2012, the City did not process any requests for Preliminary Plats.

2011 Preliminary Platted –

Over the course of 2011, the City processed three requests for Preliminary Plats.

Total Apartment Lots -	2
Total Commercial Lots –	1 lot

Final Plats

In 2015, the City Council rendered an action on the following Final Plats:

<i>PLAT</i>	<i>Lots</i>	<i>Zone</i>	<i>ACTION</i>
Avalon Village 9	18	PUD	Approved
Savanna Oaks 2nd	2	R-1	Approved
Grandview Crossing	2	PUD	Approved
Arbor Trails	19	R-1	Approved
Providence	15	PUD	Approved

TOTAL	Final Plat
Total Single Family Residential Lots –	54 lots
Total Twin/Townhome Lot -	0 lot
Total Apartment Lots -	1 lot
Total Commercial Lots -	1 lot

2014 Final Plats

The City of Sartell processed five requests for Final Plat Approval.

Multifamily -	2 lot
Commercial	
Single Family -	

2013 Final Plats

The City of Sartell processed one request for Final Plat Approval.

Total Multifamily -	2 lot
---------------------	-------

2012 Final Plats

The City of Sartell processed four requests for Final Plat Approval.

Total Single Family Residential Lots – 23 lots
 Total Townhome/Twin home Lots - 1 lot
 Total Commercial Lots - 2 lots

2011 Final Plats

The City of Sartell processed four requests for Final Plat Approval.

Total Single Family Residential Lots – 4 lots
 Total Apartment Lots - 2 lots
 Total Commercial Lots - 1 lot

Site Plans

In 2014, staff approved the following Administrative Site Plans:

<i>Site Plan</i>	<i>Purpose</i>	<i>Square Footage</i>
Grandview Crossing	Multi-Family	124 Units
Kwik Trip	Commercial	9,000 sf

TOTAL 2 Site Plans

Total Square Footage of Commercial/Office – 9000 SF
Total Square Footage/Units Residential – 124 Units

2014 Site Plans

<i>Site Plan</i>	<i>Purpose</i>	<i>Square Footage</i>
Victory Apartments	Multi-Family	48 Units
Legends of Heritage	Multi-Family Expansion	Senior Facility
Pinecone Vision	Office	
Pinecone Cottages	Twinhomes	Senior Housing
Trinity Logistics	Office	
Chateau Waters	Multi-Family	100 Units/190,000 SF Senior Housing
Total Square Footage of Commercial/Office – 6,490 SF		
<u>Total Square Footage/Units Residential – 144,425 SF and 94 Units</u>		

2013 Site Plans

The City processed 6 requests for Site Plan Approval in 2013.
 Total Square Footage of Commercial/Office – 6,490 SF
 Total Square Footage of Public – 1,404 SF
 Total Square Footage of Parking – 48,669 SF
Total Square Footage/Units Residential – 144,425 SF and 94 Units

2012 Site Plans

The City processed 3 requests for Site Plan Approval in 2012.
 Total Square Footage of Commercial/Office – 48,973 SF
 Total Square Footage of Public – 0 sf
Total Square Footage/Units Residential - 0 SF and 0 Units

2011 Site Plans

The City processed 6 requests for Site Plan Approval during 2011.
 Total Square Footage of Commercial/Office – 33,548 SF
 Total Square Footage of Public – 0 sf
 Total Square Footage/Units Residential - 271,606 SF and 148 Units

2015 Building Permits

New Single Family Homes -	62 Permits
New Single Family Value –	\$13,850,350.00
New Multi-Family Housing -	2 Permits
New Multi-Family Value -	\$28,394,900.00
New Commercial-	1
New Commercial Value -	\$250,000.00
Commercial Expansions/Alterations -	26 Permits
Commercial Expansions/Alterations Value -	\$1,860,190.00
Other Building -	\$2,022,900.00
Total Building Permit Valuation Totals	\$46,378,340
Average Valuation for Single Family (construction) -	\$223,392

2014 Building Permits

New Single Family Homes -	73 Permits
New Single Family Value –	\$17,215,700
New Multi-Family Housing -	0 Permits
New Multi-Family Value -	\$0.00
New Commercial-	19
New Commercial Value -	\$4,910,421
Commercial Expansions/Alterations -	22 Permits
Commercial Expansions/Alterations Value -	\$1,515,200
Average Valuation for Single Family (construction) -	\$235,831

2013 Building Permits

New Single Family Homes -	71 Permits
New Single Family Value –	\$16,172,570.00
New Multi-Family Housing -	2 Permits
New Multi-Family Value -	\$11,819,000.00
New Commercial-	10
New Commercial Value -	\$2,307,749.00
Commercial Expansions/Alterations -	29 Permits
Commercial Expansions/Alterations Value -	\$9,495,215.00
Average Valuation for Single Family (construction) -	\$227,782

2012 Building Permits

New Single Family Homes -	51 Permits
New Multi-Family Housing -	2 Permits
New Commercial-	2 Permits and 2 footing and foundation
New Single Family Value –	\$10,725,700
New Multi-Family Value -	\$13,055,533
New Commercial Value -	\$4,700,000
Commercial Expansions/Alterations -	38 Permits
Commercial Expansions/Alterations Value -	\$5,565,770

Projects/Activities

Zoning Ordinance Revisions

Over the past year, the planning department conducted significant ordinance research (impervious surface, off-street parking, urban agriculture, etc) and prepared ordinance amendments. The City Council adopted the following ordinance amendments:

Stormwater Ordinance Requirements – Multiple Amendments throughout zoning and subdivision codes.

Certificate of Survey Requirements - Multiple Amendments throughout zoning and subdivision codes

Subdivision Ordinance – Cul-de –Sac lengthen

National Pollution Discharge System (NPDES)

The Planning Department administers with the assistance of the Public Works and Building Departments with the National Pollution Discharge Elimination System (NPDES) program. The NPDES Phase II program is a federally mandated program established by the Environmental Protection Agency (EPA) to implement and maintain storm water management activities through a permitting mechanism in the City of Sartell. The permit requires the City to incorporate six minimum control measures into a storm water pollution prevention plan (SWPPP), which also needs to be updated on a yearly basis. Those six control measures include Public Education and Outreach, Public Participation/Involvement, Illicit Discharge Detection and Elimination, Construction Site Runoff Control, Post-Construction Runoff Control, and Pollution Prevention/Good Housekeeping. These measures are expected to result in significant reductions of pollutants discharged into receiving water bodies.

Ms4 Update

The Planning Department submitted the City's new MS4 permit and application for coverage under the NPDES State Disposal System General Permit, which went into effect on August 1, 2013. Upon review and acceptance of our application, the City will have 12 months to comply with all the new requirements (including updates to our zoning and subdivision ordinances, enforcement measures, and education requirements). Most of that work occurred at the beginning of 2015 and included an audit by the MPCA in the Fall of 2015.

Ordinance research

Solar Ordinance Amendments

The Planning Commission had been reviewing standards related to solar panels and solar gardens.

Stockpile/Property Maintenance

The Planning Commission had discussions regarding commercial property maintenance, in particular, those with large stockpiles and unmanaged vegetation. They requested a conversation with members of the CMBA or other interested individual to discuss the problem and seek potential solutions from their members (in advance of crafting ordinances).

Geensteps Program

Continue to enter information into our profile and have been able to add at least five additional best practices. As we head into the heavy permit season, and as time allows, we will continue to analyze new potential best practices to implement

APO Funding Request

We applied and received approval of a planning grant which was submitted to the APO on July 1st requesting funds to review routes associated with the future 15th Street North collector roadway from Pinecone Road to Town-line Road will be funded. This will be a 2016 planning study.

LeSauk Drive Study and Preliminary/Final Design

The purpose of the study was to document existing and forecasted conditions and to develop and evaluate the feasibility of alternatives to improve traffic flow, safety, and operations along LeSauk Drive and Stearns County Road 1. The Council (together with recommendations by the Planning and Economic Development Commission) approved the 5 legged design.

Staff then started working with Stearns County and SRF to start preliminary and final design services for the above-referenced project with the goal of a 2016 construction start.

TAP Grant

Sartell's SRTS plan implementation grant application was given the highest priority from the APO's Board. St. Cloud's Beaver Island Trail connection was the 2nd priority. While both projects advanced to the next level, our project had the highest priority, received extra points that are used to score all projects and was able to secure the funding for the improvements.

New Resident Summit

Nate worked on a new resident summit that attempted to acclimate new residents to our community. He was trying to connect with different groups such as the Chamber and MetroBus for different options and partnership opportunities. This event was cancelled due to the lack of interest.

Solar Garden

Staff had been meeting with representatives of SolarStone to assess the possibility of leasing city-owned property for the purpose of a solar garden. After the company had spent a significant amount of time analyzing potential sites and energy utilization, staff assisted the company with an application for a solar garden located on the Grede landfill and the former city lagoon. Planning staff worked and the negotiated land lease for the project with guidance from a Council subcommittee.

Legislative Work

Planning staff testified on several occasions on the need for additional transportation funding including a specific transportation funding request. This request is for \$4 million in state funding to complete the construction of a regional roadway corridor known as the 50th Avenue South Project

Mississippi River

There had been a few activities that staff had participated in relative to the Mississippi River. On April 23rd Anita was able to provide a presentation to representatives of the Mississippi River Parkway Commission on the activities the City of Sartell has done in relationship to the Mississippi River and in conjunction with the St. Cloud Area Urban River Plan. In addition,

along with Sauk Rapids and St. Cloud, Sartell hosted a riverfront property owner workshop on May 14th which will provide an opportunity to ask specific city regulation questions, learn useful property tips and the possibility of exploring the formation of a riverfront property association. Planning Staff continues to be involved in the regional Mississippi River Regional Planning committees.

CITY OF SARTELL ECONOMIC DEVELOPMENT ACTIVITIES

Sartell is alive and growing, and the Economic Development Commission (EDC) is dedicated to improving the economic vitality of the area. The EDC is a volunteer board for the City of Sartell.

The following community representatives are involved in Sartell Economic Development:

Economic Development Commission:

Chad Zimmerman
Brian Dauer (Chair)
Jim Illies Jr.
Dawn Loberg
Mike Schoenecker
Bruce Stainbrook
Julie Whitney
Heladio Zavala

City Staff:

Anita Rasmussen, Planning Director
Mary Degiovanni, City Administrator

The mission of the Sartell Economic Development Commission:

To promote Sartell as a viable place to start, expand, relocate or retain a business so as to provide the potential for profitable growth. The Economic Development Commission will assist the City Council in policy-making decisions, which continue to create a community, which offers a high quality of life for employers, employees and residents to live and raise their families.

What does economic development mean to Sartell?

- Creation of a strong and diverse tax base
- Higher quality commercial/industrial development with a higher tax base density per acre, even if it develops more slowly
- A mix of wage rates which meet or exceed the livable wage as per the City's municipal subsidies policy, depending upon the types of businesses that locate here
- Redevelopment

What does economic development mean to Sartell physically? What types of development are consistent with this vision?

- Medically oriented business/office
- Light Manufacturing/office warehouse
- Business/office park with higher development standards
- Commercial/retail centers
- Appropriately zoning industrial land when annexed into the City

Activities

1. CGI Promotional City Videos

CGI was able to solicit 20+ businesses for sponsoring the City's promotional videos which will be published on the City's website.

2. Sartell Medical/Office Neighborhood

Nate participates in the medical/office neighborhood group located along Highway 15. They began meeting in 2012 to brainstorm business solutions to the impending road construction projects that impact traffic flow, patient/client access, and overall business operations. The group has evolved and is working on developing long-term strategies to brand the neighborhood in order to improve patient/client relations as well as grow business. The City of Sartell was awarded \$10,000 from the Initiative Foundation's Innovation Grant Program to assist in an economic sustainability plan for the medical/office neighborhood, and the city plans to emulate this plan elsewhere.

3. Site Selector Tour – Greater St. Cloud Region

Along with a number of the other surrounding communities, the Planning Director participated in a site selector familiarity tour which was sponsored by the MN Department of Employment and Economic Development (DEED) and was hosted by the Greater St. Cloud Development Corporation. Five (5) regions, including St. Cloud, were invited by DEED to host a site selector event to introduce them to the business development assets of each of our regions. In addition to having the opportunity to get our region on the radar screen of a national site selector, the intent was for the site selector to offer feedback to the host region as to how they can strengthen or improve their competitive positioning in business attraction.

4. EDC One-Year Strategic Initiatives

The EDC has created subcommittees to address several goals in 2015 to work of the following:

1. Community Culture and Tourism
2. Recruitment/Marketing Efforts – Tech, Medical, and Retail
3. Paper Mill property(s) Redevelopment
4. Town Square/Park Advocacy /Community Center Relations

Sartell

March 2016

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7 12:30 pm SSC Bd Mtg. 6:30 pm Planning Comm	8 11:30 am Chamber @ the Waters Church	9	10 5 PM APO EXEC. BD @ JIMMY'S	11	12
13 DAYLIGHT SAVINGS BEGINS	14 5:30 EDA ANNUAL MTG. 6 pm City Council	15 7 am EDC 4 pm MTC Bd Mtg. @ MTC offices	16 9 am SALT @ PD	17	18	19
20	21	22	23	24	25 GOOD FRIDAY CITY HALL CLOSED	26
27 EASTER SUNDAY	28 6 pm City Council	29	30	31		

Sartell

April 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4 12:30 SSC Bd. Meeting 6:30 Planning Comm. Mtg.	5	6	7	8	9
10	11 5 PM Special Council Mtg 6 PM City Council	12 11:30 Chamber @ Waters Church	13	14 5 PM APO EXEC BD @Jimmy's Poor House	15	16
17	18	19 7 am EDC Mtg. 4 PM MTC Bd. Mtg.	20 9 am SALT @ PD 5-7 Evening at the Capital St. Paul	21	22	23
24	25 6 pm City Council	26 5:30 PM AREA CITIES MEETING IN SARTELL	27	28	29	30