

March 23, 2015

CITY COUNCIL MEETING
MINUTES OF MARCH 23, 2015

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on March 23, 2015 in the Council Chambers of Sartell City Hall. Mayor Sarah Nicoll called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Braig-Lindstrom, Lynch, and Peterson
ABSENT: Council member Hennes
ALSO PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Jim Hughes, Police Chief
Brad Borders, Public Works Director
Mike Nielson, Engineer
Judy Molitor, Recording Secretary

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING THE AMENDED AGENDA. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/PUBLIC COMMENT

None

APPROVAL OF CITY COUNCIL MINUTES

- a. March 9, 2015 Regular Meeting

BRAIG LINDSTROM HAD REQUESTED A REVISION TO THE MINUTES PRIOR TO THE MEETING, AND PETERSON REQUESTED A REVISION AT THE MEETING. A MOTION WAS MADE BY MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE MINUTES AS REVISED. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA

- a. Approval of voucher payments
- b. Approval of Land Classification and Sale
- c. ~~Approval of Personnel Committee Recommendations~~
- d. Approval of budgeted lift station control panel work
- e. Approval of Government center appraisal work
- f. Calling Public Hearing City Animal Control Ordinance Amendment
- g. Calling Public Hearing for the vacation of drainage and utility easements
- h. Appointment of Community Service Officer
- i. Calling special meeting for 6:00 p.m. on April 13, 2015

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j. Approval of Consultant for LeSauk Drive Study

A MOTION WAS MADE BY MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING CONSENT AGENDA ITEMS A – I, REMOVING ITEM C FOR SEPARATE DISCUSSION AS REQUESTED BY MEMBER BRAIG LINDSTROM. THE MOTION CARRIED UNANIMOUSLY.

CONSENT AGENDA ITEM C

Approval of Personnel Committee Recommendations

Council member Braig Lindstrom questioned whether the new job description should specify providing technology assistance to Council members. City Administrator Degiovanni recommended those work assignments go through the City Administrator and should not be in job descriptions. Braig Lindstrom confirmed current City Administrator direction is that Council members can go directly to this staff person if they need help with their iPads.

A MOTION WAS MADE BY MEMBER BRAIG LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA C. THE MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS

None

NEW BUSINESS

None

DEPARTMENTS REPORTS

Police Department Annual Report

Chief Hughes presented his Annual Report and highlighted numbers from his report.

Fire Department Annual Report

Fire Department's annual report was included for Council's review.

Public Works Annual Report

Director Borders presented his annual report.

City Engineer Annual Report

City Engineer Nielson presented his annual report.

Planning & Community Development Annual Report

Director Rasmussen presented her annual report.

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CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

ADJOURN

A MOTION WAS MADE BY MEMBER LYNCH AND SECONDED BY MEMBER BRAIG LINDSTROM TO ADJOURN THE MEETING AT 7:30 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By

**Judy Molitor
Recording Secretary**

**Sarah Jane Nicoll
Mayor**