

March 9, 2015

**CITY COUNCIL MEETING  
MINUTES OF MARCH 9, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on March 9, 2015, in the Council Chambers of Sartell City Hall. Mayor Nicoll called the meeting to order at 7:00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council members: Braig-Lindstrom, Hennes, Lynch, and Peterson  
ABSENT: None  
ALSO PRESENT: Mary Degiovanni, City Administrator  
Jim Hughes, Police Chief  
Brad Borders, Public Works Director  
Mike Nielson, Engineer  
Judy Molitor, Recording Secretary

**PLEDGE OF ALLEGIANCE**

**AGENDA REVIEW AND ADOPTION**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.**

**OPEN FORUM/PUBLIC COMMENT**

Henry Smorynski, 802 3<sup>rd</sup> Street North spoke against the proposed roundabouts on Pinecone Road.

**SPECIAL PRESENTATIONS**

- a. Chief Hughes presented plaques of appreciation to three of the volunteer Police Reserve Officers - Todd Ackerman, Chris Dahlman and Shane Cuperus. Hughes talked about the number of hours they volunteer and the amount of money they save the City by volunteering their time. Chief Hughes also thanked them and stated that it would be very difficult to do his job without their help. On behalf of the City of Sartell, Mayor Nicoll also extended thanks to the volunteers.
- b. Chief Hughes administered the Oath of Office to our new Police Officer, Jacob Walters, and welcomed him to the department.
- c. Stearns County Engineer, Jodi Teich, highlighted the planned 2016 TH 15 and County Road 1 work. Project detours, the possibility of realigning LeSauk Drive, timing of projects, cost participation, and the process on how to proceed were discussed.

**APPROVAL OF CITY COUNCIL MINUTES**

- a. February 17, 2015 – Special Joint Meeting
- b. February 23, 2015 – Special Meeting
- c. February 23, 2015 – Regular Meeting
- d. February 25, 2015 – Special Meeting

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Council member Braig-Lindstrom requested changes to the February 23, 2015 special meeting minutes.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING THE MINUTES AS PRESENTED, BUT INCLUDING THE CORRECTIONS MADE TO THE FEBRUARY 23, 2015 SPECIAL MEETING. THE MOTION CARRIED UNANIMOUSLY.**

**CONSENT AGENDA**

- a. February Building Permit Activity Report – Acceptance
- b. February Inspections Activity Report – Acceptance
- c. ~~February Technology Report – Acceptance~~
- d. Approval of voucher payments
- e. Approval of revised Area Cities Joint Resolution
- f. Approval of Resolution for ROW Property Acquisition
- g. Approval of budgeted utilities pickup
- h. Approval of Banking resolution
- i. Approval of bids on Mighty Ducks arena work
- j. Approval of Temporary Liquor License – St. Francis Xavier

Council member Braig-Lindstrom removed consent agenda item ‘c’ for separate discussion.

**A MOTION WAS MADE BY COUNCILMEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING CONSENT AGENDA ITEMS A – J, REMOVING ITEM ‘C’ FOR SEPARATE DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.**

**c. February Technology Report – Acceptance**

Council member Braig-Lindstrom questioned the IT report being on the Consent Agenda, rather than with the Department Reports. Mary explained the only reports not on consent agenda are those of department managers who are generally in attendance at Council meetings. Braig-Lindstrom also requested Council be provided with the pamphlets for the see-click-fix program.

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES ACCEPTING CONSENT AGENDA ITEM C. THE MOTION CARRIED UNANIMOUSLY.**

**PUBLIC HEARINGS**

**a. Rezoning and Preliminary Plat – Arbor Trails**

City Engineer Nielson presented an overview of the preliminary Plat of Arbor Trails and gave a brief description of the project regarding rezoning, lot sizes, park dedication fees and requirements as stated on the findings of fact.

Mayor Nicoll opened the public hearing at 7:47 p.m. The following comments were heard, although comments do not reflect entire statements made:

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Dave Haehn and his brother Vern own property near this development and although they do not have concerns regarding the development, they did have questions regarding the rezoning process. Anita Rasmussen will contact them to discuss those questions.

There were no more comments, and Mayor Nicoll closed the hearing at 7:50 p.m.

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER BRAIG-LINDSTROM ADOPTING RESOLUTION 23-15, FINDINGS OF FACT RELATING TO A REZONING REQUEST FROM R-3 TO R-1 SINGLE FAMILY RESIDENTIAL. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER PETERSON ADOPTING ORDINANCE AND SUMMARY ORDINANCE 15-03 APPROVING THE REZONING OF CERTAIN PROPERTIES FROM R-3 MULTI-FAMILY RESIDENTIAL TO R-1 SINGLE FAMILY RESIDENTIAL. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM ADOPTING RESOLUTION 24-15 APPROVING THE PRELIMINARY PLAT OF ARBOR TRAILS. THE MOTION CARRIED UNANIMOUSLY.**

**A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE FINAL PLAT AND DEVELOPMENT AGREEMENT OF ARBOR TRAILS. THE MOTION CARRIED UNANIMOUSLY.**

#### **OLD BUSINESS**

**a. 2015 Sealcoating Project**

City Engineer Nielson presented the plans for 2015 sealcoating projects with an estimated cost of \$198,000 and depending on how the bids come in, the option exists to either add or subtract miles to the project in order to stay within the budget.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING THE 2015 SEALCOATING PROJECT. THE MOTION CARRIED UNANIMOUSLY.**

**b. Resolution Authorizing Plans and Specifications – Pinecone Road**

City Engineer Nielson gave a brief history on the planning process on the reconstruction of Pinecone Road including roundabouts at critical intersections. Andy Plowman from WSB presented a power point presentation on the advantages and challenges of roundabouts versus signalized intersections. Andy talked about the safety issues on roundabouts, lower speeds of vehicles which help to avoid head-on crashes, keeping the traffic flowing and pedestrian safety. Andy also touched on options for helping visually impaired pedestrians to cross at roundabouts.

Engineer Nielson presented a proposed schedule for the design process in two different timelines to avoid having two major intersections of Pinecone Road under construction at the same time. Nielson gave timelines for approving bids and construction dates of road improvements and roundabouts, provided the Council approves the authorizing of plans and specs.

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Both Mayor Nicoll and Council member Hennes favored the design of roundabout and timeline of construction, especially due to safety concerns and possible increased cost if the project is delayed.

Council member Braig-Lindstrom asked for design clarification on pedestrian crosswalks particularly with the business accesses on 2<sup>nd</sup> Street South. She feels the project is rushed and would like more time for public input. She prefers using signal upgrades with existing infrastructure as well as education, through a variety of means, to improve safety. She is concerned doing this project, at this time, will further delay other previously prioritized road projects. She recognizes a roundabout at 2<sup>nd</sup> and Pinecone is the eventual best long term solution.

Council member Peterson talked about bicycling enthusiasts and their concerns of safety using roundabouts, mobility issues with handicapped residents living in the neighborhood, cost of the roundabout and safety for sight impaired individuals maneuvering the roundabout.

Council member Lynch talked about the level of service at that intersection. He believes the City should do the project correctly for the long term and not use a band-aid approach. Lynch said he appreciated the opinion of the experts for their recommendation on how this project should be constructed and timeline to proceed.

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING RESOLUTION 26-15 ORDERING IMPROVEMENTS AND DIRECTING PREPARATION OF PLANS AND SPECIFICATIONS.**

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:**

**AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH**

**NAY: COUNCIL MEMBERS BRAIG-LINDSTROM AND PETERSON  
THE MOTION CARRIED.**

#### **NEW BUSINESS**

None

#### **DEPARTMENTS REPORTS**

##### **Police Department**

Chief Hughes presented his report.

##### **Fire Department**

The Fire Department report was included with the Council packet.

##### **Public Works**

Director Borders presented his monthly report.

##### **City Engineer**

Engineer Nielson presented his monthly report.

##### **Planning & Community Development Director**

Director Rasmussen's written monthly report was received.

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**City Administrator**

Administrator Degiovanni presented her report.

**CITY COUNCIL UPDATE – MISCELLANEOUS BUSINESS**

Council members gave updates on various meetings and community events.

**ADJOURN**

**A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER BRAIG-LINDSTROM TO ADJOURN THE MEETING AT 9:05 P.M. THE MOTION CARRIED UNANIMOUSLY.**

**Minutes By**

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**Judy Molitor**  
**Recording Secretary**

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**Sarah Jane Nicoll, Mayor**