

AGENDA
SARTELL CITY COUNCIL
Monday, January 25, 2016
Sartell City Hall
6:00 P.M.

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1. PLEDGE OF ALLEGIANCE

2. AGENDA REVIEW AND ADOPTION

3. OPEN FORUM/PUBLIC COMMENT *(up to 5 speakers allowed for up to 3 minutes each – no Council response or action is given to open forum comments other than possible referral to City staff or a City Board/Commission)*

4. SPECIAL PRESENTATIONS

- a. Johnson Controls – Energy Efficiency Opportunities

5. APPROVAL OF CITY COUNCIL MINUTES

- a. December 14, 2015 – Regular Meeting

6. CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Approval of voucher payments
- e. Approval of 2016 refuse hauler licenses
- f. Approval of Resolution Making Annual Designations
- g. Approval of Public Works Equipment Sale & Purchase
- h. Setting annual meeting of Economic Development Authority for 5:30 pm on March 14, 2016
- i. Acceptance of firefighter resignation
- j. Approval of Temporary On Sale Liquor License-St. Francis Xavier
- k. Approval of Purchase of Budgeted PD Thermal Imagers
- l. Approval of Council Chambers Audio Upgrades
- m. Approval of Mighty Ducks Change Order/Project Closeout
- n. Approval of Resolution on JK Storage ROW Acquisition
- o. Approval of 2016 State Aid Mileage

7. PUBLIC HEARINGS

- a. Conditional Use Permit – Pinecone Regional Park Parking Lot
- b. Conditional Use Permit – Winner’s of Sartell

8. OLD BUSINESS

- a. Community Center Update

9. NEW BUSINESS

- a. 2016 Sealcoat Project

10. DEPARTMENT REPORTS

a. Police Department

- Monthly Report

b. Public Works

- Monthly Report

c. City Engineer

- Monthly Report

d. Planning & Community Development Director

- Monthly Report

f. City Administrator

- Monthly Report

11. CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

12. ADJOURN

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration & Public Works	Meeting Date: January 25, 2016	Agenda Item No. 4a
Agenda Section: Special Presentations	Item: Johnson Controls – Energy Efficiency Opportunities	
<p>RECOMMENDATION: Approval of Project Development Agreement with Johnson Controls (JCI).</p> <p>BACKGROUND: The City worked with JCI in 2009 for a free initial review of potential savings opportunities within the City’s various departments. We did not proceed to project development at that time. As our opportunities continued to increase with better water meter options, water plant efficiency options, and the termination of our Connexus street light maintenance contract, we contacted JCI again for another look. They will be at your meeting on January 25th to overview their preliminary findings, and staff recommends we proceed to the more complete review this time with a project development agreement. This will allow a more substantial review of the options and payback periods for future Council consideration. If we proceed beyond that Agreement based on savings analyzed, then this review work costs us nothing. If you do not decide to proceed once you see the analysis results, we will pay the \$19,700 from your PIR Fund.</p> <p>BUDGET/FISCAL IMPACT: None – PIR Fund has sufficient funds for this expenditure.</p> <p>ATTACHMENTS: JCI Presentation and Project Development Agreement</p> <p>COUNCIL ACTION REQUESTED: Motion to approve Project Development Agreement with JCI.</p>		



Johnson Controls, Inc.
Trish Curtis
2605 Fernbrook Lane N.
Plymouth, MN. 55447
612.437.1920 (mobile)

TO: City of Sartell
125 Pinecone Rd
Sartell, MN 56377

DATE: January 20, 2016

PROJECT: Project Development Agreement

Johnson Controls invites the City of Sartell to enter into a partnership to further identify and qualify opportunities within the city and its facilities. We propose to develop the program as described in our December 2015 presentation. Specifically, Johnson Controls will evaluate the following areas of improvements for energy and operational savings within the following:

- Water Treatment Plants
- Public Works
- Connexus Energy Maintained Street Lighting
- City Hall
- Water Metering

Acceptance of this proposal authorizes the City of Sartell to enter into an agreement with Johnson Controls for a Facility Improvement Program based on the following criteria:

- Investment grade audits shall be conducted to identify energy and operational savings opportunities that are self-funding through Performance Contracting.
- In coordination with the City and its partner WSB to present options and recommendations to the City water treatment plant optimization.
- That the program is in complete compliance with Minnesota State Statute 471.345.
- Opportunities for the police and fire station will be self-funded within 5 years
- The final scope of the facility improvement program will be subject to approval by Sartell City Council

If Johnson Controls meets the criteria above and the final proposal is not accepted by The City of Sartell, the City agrees to pay Johnson Controls an amount of \$19,700 within 60 days of receiving the final proposal. The customer will have no obligation to pay this amount if The City of Sartell chooses to proceed with Johnson Controls on the project. If Johnson Controls fails to meet any of the criteria listed above, City of Sartell will have no obligation to pay Johnson Controls.

PROJECT DEVELOPMENT AGREEMENT SCOPE

EVALUATION STUDY. JCI agrees to undertake a detailed evaluation study of the Customer's Premises identified above to determine the energy consumption and operational characteristics of the Premises and to identify the energy conservation measures, procedures, and other services that could be provided by JCI in order to reduce the Customer's energy consumption and operating costs on the Premises. Customer agrees to provide its complete cooperation in the conduct and completion of the study. JCI will provide to the Customer a written report within 90 days of the effective date of this Agreement. The report will include:

- (a) A list of specific energy conservation and/or building improvement measures that JCI proposes to install, along with budget installation costs;



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(b) A description of the operating and maintenance procedures that JCI believes can reduce energy consumption and operating costs at the Premises; and

(c) An estimate of the energy and operating costs that will be saved by the equipment and procedures recommended in the report.

CONNEXUS ENERGY MAINTAINED STREET LIGHTING. The deliverable for this outcome is to provide an option that addresses the loss of maintenance services from Connexus Energy while improving the lighting quality and efficiency. The deliverables resulting from the analysis will include:

- Inventory of all equipment, current wattages, manufacturer, fixture condition
- Detailed summary of retrofit and replacement strategy
- Identification of additional lighting control technologies
- Summary of costs for the recommendations
- Identification of rebates and amounts from electric provider
- Detailed summary of savings, capturing maintenance and energy
- Proposed schedule for implementation

WATER METER AND INFORMATION UPGRADE. The deliverable for this outcome is to provide an option that addresses strategies to capture water meter losses and improve water metering information systems. The analysis will include, but is not limited to the following items:

- AWWA water audit
- Best Practices water meter analysis identifying age/type
- Identification of technology enhancements to meet the growing community needs

The deliverables resulting from the analysis will include:

- Water meter replacement plan
- Develop detailed water and energy baselines and savings estimates using spreadsheet and/or building simulation models to quantify water and energy savings
- Summary of costs for the recommendations
- Identify additional revenue capture from the implementation of a meter improvement project
- Provide new technology options for operational efficiencies

WATER TREATMENT PLANT OPTIMIZATION REVIEW. The deliverable for this opportunity is to analyze and provide options for the City to optimize water treatment facilities while coordinating with WSB. The analysis will include, but is not limited to the following items:

1. SCADA
2. Water Capacity
3. Water Treatment Plant



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Johnson Controls will identify and quantify water treatment optimization. This effort will further refine options that identify energy efficiency, operational efficiency, system capacity, future growth plans, and SCADA enhancement/upgrades. The deliverables resulting from the analysis will include:

- At a minimum, no less than four optimization options
- A detailed summary of any savings for each of the options
- A detailed summary of any costs associated with the options
- Identification of additional funding sources for water treatment plant optimization
- A recommended implementation process and schedule

The financial components will include, but are not limited to: (a) Utility and operational cost savings, including potential increased revenues (b) utility rebates and incentives, and (c) Federal and State grants.

All deliverables in this agreement will produce a Pro Forma business case for the financial impact of the opportunities relative to the baseline.

ENERGY USAGE RECORDS AND DATA. During the evaluation study, Customer will furnish to JCI, upon its request, accurate and complete data concerning energy usage and operational expenditures for the Premises, including the following data for the most recent three years from the effective date of this Agreement:

- Actual utility bills supplied by the utility and other relevant utility records;
- Occupancy and usage information;
- Descriptions of any changes in the building structure or its heating, cooling, lighting, or other systems or their energy requirements;
- Descriptions of all energy-consuming or energy-saving equipment used on the premises;
- Descriptions of energy management and other relevant operational or maintenance procedures utilized on the premises;
- Water meter inventory and associated records
- Summary of expenditures for outsourced maintenance, repairs, or replacements on the premises;
- Copies of representative current tenant leases, if any
- Prior energy audits or studies of the premises

INDEMNITY. JCI and the Customer agree that JCI shall be responsible only for such injury, loss, or damage caused by the intentional misconduct or the negligent act or omission of JCI. JCI and the Customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all legal costs and attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents. Neither JCI nor the Customer will be responsible to the other for any special, indirect, or consequential damages.

DISPUTES. If a dispute arises under this Agreement, the parties shall promptly attempt in good faith to resolve the dispute by negotiation. All disputes not resolved by negotiation shall be resolved in



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accordance with the Commercial Rules of the American Arbitration Association in effect at that time, except as modified herein. All disputes shall be decided by a single arbitrator. A decision shall be rendered by the arbitrator no later than nine months after the demand for arbitration is filed, and the arbitrator shall state in writing the factual and legal basis for the award. No discovery shall be permitted. The arbitrator shall issue a scheduling order that shall not be modified except by the mutual agreement of the parties. Judgment may be entered upon the award in the highest state or federal court having jurisdiction over the matter. The prevailing party shall recover all costs, including attorney's fees, incurred as a result of the dispute. If the Customer is a state or local governmental entity, then this paragraph shall not apply.

MISCELLANEOUS PROVISIONS. This Agreement cannot be assigned by either party without the prior written consent of the other party. This Agreement is the entire Agreement between JCI and the Customer with respect to development activities and services and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the Customer. Any change or modification to this Agreement will not be effective unless made in writing. This written instrument must specifically indicate that it is an amendment, change, or modification to this Agreement.

This proposal is hereby accepted and Johnson Controls is authorized to proceed with the work.

This proposal is valid until:

March 30, 2016

Purchaser – Company Name

City of Sartell

JOHNSON CONTROLS, INC.

Signature

Name:

Title:

Date:

Signature

Name: Lyle Schumann

Title: Area General Manager

Date:

City of Sartell

Energy Efficiency Opportunities

Trish Curtis-Johnson Controls

Local Government Account Executive WI/MN

January 25, 2016



Background

- October initial meeting
- November walk throughs
- December 5th Presentation to Administration and Public Works



MN Statute

471.345

Subd. 13

"Guaranteed energy-savings contract" means a contract for the evaluation and recommendations of energy conservation measures, and for one or more energy conservation measures. The contract must provide that all payments, except obligations on termination of the contract before its expiration, are to be made over time, but not to exceed 20 years from the date of final installation, and the savings are guaranteed to the extent necessary to make payments for the systems.

Why Performance Contracting?

- Focused and Efficient Approach
- Work gets done all at once – there's less disruption to the occupants of the buildings
- City has limited time to allocate to project development
- Maximizes utility rebates-engaging your utility partners
- Single Source Engineering and Design firm
- Guaranteed Savings
- Freed Up Capital Dollars for other Projects

Key Differences In Performance Contracting

Traditional Bid/ Spec

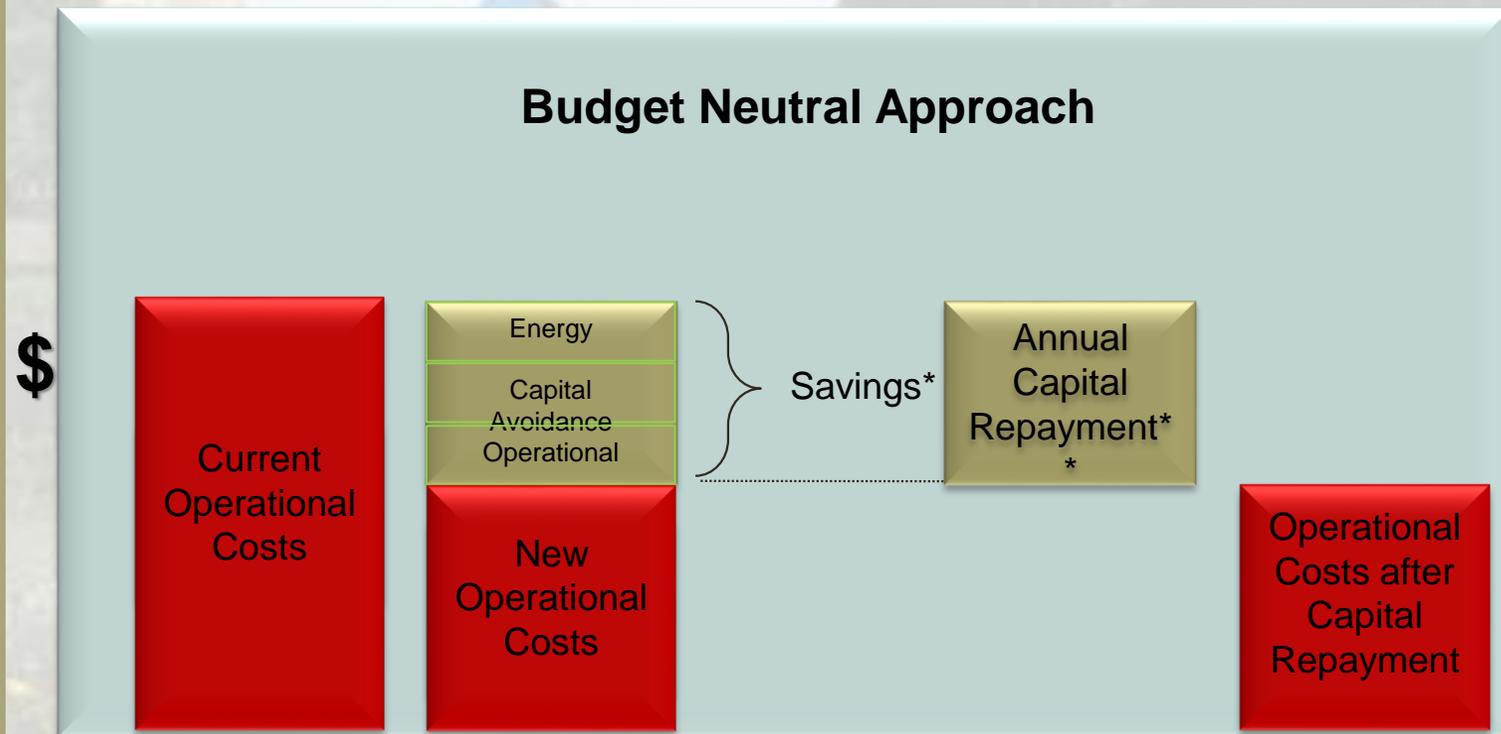
- Low bid awarded based on specifications
- Project costs funded by capital budgets
- Piecemeal approach
- Upfront fee for evaluation/studies
- Multiple contracts with multiple vendors
- Contractors have no accountability to reduce energy or maintenance costs
- Owner assumes risks

Performance Based

- Bid awarded based on performance and lifecycle costs
- Project payments are offset by guaranteed savings
- Comprehensive approach
- No up front fee required
- Long term performance and savings are guaranteed
- One contact, single point accountability
- Johnson Controls is tied to providing savings over term of contract
- Johnson Controls assumes risk

Performance Contracting

Performance Contracting uses energy, operational savings and avoided capital expenditures to fund repayment of capital for building/infrastructure needs.





Project Timeline

Process



Project Benefits

- Improved lighting quality
- Addresses discontinuation of Connexus Street Lighting Services while improving light quality, maintenance and capturing energy savings
- Improved temperature and humidity control at Police Station
- Optimization of Water Plants
- Water Meter upgrade and improvements
- Reduction in Operational & Maintenance Costs
- Improved Indoor Air Quality and comfort issues at City Hall
- Health, Safety and Code Updates to buildings and equipment
- Replacement of Inefficient and High-cost Equipment
- Addresses Deferred Maintenance Needs
- Project costs are offset by guaranteed savings
- Rebate coordination and maximum leverage with utilities
- Comprehensive approach rather than piecemeal
- One contract and a single point of accountability
- Low risk: Long term performance and savings are guaranteed by Johnson Controls

Many Thanks



**SARTELL CITY COUNCIL MEETING
MINUTES OF DECEMBER 14, 2015**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on December 14, 2015 in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6: 00 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Braig-Lindstrom, Hennes, Lynch, Peterson
COUNCIL ABSENT: None
STAFF PRESENT: Mary Degiovanni, City Administrator
Anita Rasmussen, Community Development Director
Mike Nielson, Engineer
Jim Hughes, Police Chief
Brad Borders, Public Works Director
Judy Molitor, Secretary
ALSO PRESENT: Murray Mack, Community Center Project Architect
Bob Strack, Community Center Project Construction Manager
Lyle Mathiasen, Community Center Project Operations Consultant

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES TO ADOPT THE AGENDA AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM/PUBLIC COMMENT

Zurya Anjum, 1609 Blackberry Circle, asked about a meeting between the City Council, St. Cloud Times Editorial Board, Friends of Library, and GRRL to discuss a GRRL branch in Sartell.

Henry Smorynski expressed his dissatisfaction about community center and library projects.

Kevin Gross, president of the youth basketball association, thanked the Council for their community center efforts and talked about the need for more gym space in Sartell and the benefits the community center will bring to Sartell.

APPROVAL OF CITY COUNCIL MINUTES

- a. November 16, 2015 – Special Joint Meeting with LeSauk Town Board
- b. November 23, 2015 – Regular Meeting
- c. November 24, 2015 – Special Meeting
- d. ~~December 7, 2015 – Special Meeting~~

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING MINUTES A-C. THE MOTION CARRIED UNANIMOUSLY.

APPROVAL OF CITY COUNCIL MINUTES

- a. December 7, 2015 – Special Meeting

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING MINUTES FROM THE DECEMBER 7TH SPECIAL MEETING.

UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS: HENNES, LYNCH, PETERSON

NAY: NONE

ABSTAIN: MEMBER BRAIG LINDSTROM

MOTION CARRIED

CONSENT AGENDA

- a. Acceptance of Building Permit Activity Report
- b. Acceptance of Inspections Activity Report
- c. Acceptance of Technology Report
- d. Acceptance of Fire Department Report
- e. Approval of Resolution Accepting Donations
- f. Approval of voucher payments
- g. Approval of fund transfers
- ~~h. Approval of Plow Truck Purchase~~
- i. Approval of Resolution Making Appointments for 2016
- ~~j. Approval of Human Rights JPA~~
- k. Approval of Roadway Improvement Agreement
- l. Approval of Revised Orderly Annexation Agreement Amendment Resolution
- ~~m. Approval of engineering proposal for City utility crossing~~
- n. Approval of 2016 Council Meeting Schedule
- o. Approval of 2016 squad car purchase
- ~~p. Approval of Resolution increasing Fire Relief Benefit~~
- q. Approval of Resolution Appointing Fir Officers
- ~~r. Approval of Pinecone Road Change Orders, Work Orders and Pay Voucher~~

Council member Peterson removed Consent agenda items H, J and R, Member Braig-Lindstrom removed item M, Mayor Nicoll removed item P.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEMS A THROUGH R, REMOVING ITEMS H, J, M, P and R FOR SEPARATE DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item H: Approval of Plow Truck Purchase

Council member Peterson discussed with Public Works Director Borders whether the plow truck would be a multi-use vehicle.

A MOTION WAS MADE BY MEMBER PETERSON AND SECONDED BY MEMBER BRAIG-LINDSTROM APPROVING CONSENT AGENDA ITEM H. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item J: Approval of Human Rights JPA

Council member Peterson wanted to bring this item up separately since past vote on this item was not unanimous.

**A MOTION WAS MADE BY COUNCIL MEMBER PETERSON APPROVING CONSENT AGENDA ITEM J. UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS BRAIG-LINDSTROM, HENNES, LYNCH
NAY: COUNCIL MEMBER PETERSON
MOTION CARRIED**

Consent Agenda item M - Approval of engineering proposal for City utility crossing

Council member Braig-Lindstrom asked about including costs for refurbishing the pedestrian bridge and consensus was that would likely be looked at separately as part of the overall mill site redevelopment planning. Council member Hennes expressed support for trying to preserve the pedestrian bridge, and also asked about utility line sharing options with Sauk Rapids.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER PETERSON APPROVING CONSENT AGENDA ITEM M. THE MOTION CARRIED UNANIMOUSLY.

Consent Agenda Item P - Approval of Resolution increasing Fire Relief Benefit

**A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER LYNCH APPROVING CONSENT AGENDA ITEM P.
UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: COUNCIL MEMBERS: BRAIG-LINDSTROM, HENNES, LYNCH, PETERSON
NAY: NONE
ABSTAIN: MAYOR NICOLL
MOTION CARRIED**

Consent Agenda Item R - Approval of Pinecone Road Change Orders, Work Orders and Pay Voucher

Council member Peterson asked for clarification of the change orders for work on Pinecone Road.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER HENNES APPROVING CONSENT AGENDA ITEM R. THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARINGS

a. Right of Way Plat

Engineer Nielson presented the Right of Way Plat proposed to extend 4th Avenue South and 50th Avenue/Leander Avenue from 2nd Street South to the intersection of 23rd Street South.

Mayor Nicoll opened the public hearing at 6:30 p.m.

Linda Janski, 390 17th Street North, LeSauk Township asked if they will be assessed for any part of this project and requested open communication as this project proceeds. Linda talked about options of how

to proceed if they disagree with the reimbursement they will receive for their property and how or if this will affect their taxes. She also asked for reimbursement for the five trees that will be removed as part of this project.

Philip Corbett, 652 Brianna Drive, Sartell, questioned the exact location of the right of way and if any of the trees on his property would be affected by this construction project. He also asked for an explanation of the assessment policy and the approximate year of construction.

There being no more comments from the public, Mayor Nicoll closed the hearing at 6:56 pm.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER LYNCH APPROVING RESOLUTION 101-2015 RIGHT OF WAY PLAT. THE MOTION CARRIED UNANIMOUSLY.

b. 2016 Budget and Levy

City Administrator Degiovanni gave a power point presentation highlighting the 2016 budget and levy, how the City's tax rate is determined and impacted by the 2016 budget and levy.

Mayor Nicoll opened the Public Hearing at 7:04 PM. There were no written or verbal comments received, the hearing was closed.

Resolution adopting the final 2016 levy and budget

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MAYOR NICOLL APPROVING THE 2016 BUDGET AND LEVY.

UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:

AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH

NAY: COUNCIL MEMBERS: BRAIG-LINDSTROM AND PETERSON

MOTION CARRIED

Non-Union Pay Increases

A MOTION WAS MADE BY MAYOR NICOLL AND SECONDED BY COUNCIL MEMBER LYNCH APPROVING THE NON-UNION PAY INCREASES. THE MOTION CARRIED UNANIMOUSLY.

Resolution Establishing Pay Rates for Fire Department

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE RESOLUTION ESTABLISHING 2016 PAY RATES FOR THE FIRE DEPARTMENT.

UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:

AYE: COUNCIL MEMBERS BRAIG-LINDSTROM, HENNES, LYNCH, PETERSON

NAY: NONE

ABSTAIN: MAYOR NICOLL

MOTION CARRIED

Ordinance Amending Fee Schedule and Summary Ordinance for publication

Council members discussed pros and cons of a freeze in the SAC/WAC fee for 2016 and the fact that shortfalls in debt service needs must be made up with tax levy.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING THE FEE SCHEDULE ORDINANCE AND SUMMARY ORDINANCE.

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS: BRAIG-LINDSTROM, LYNCH AND PETERSON
NAY: COUNCIL MEMBER HENNES
MOTION CARRIED**

Resolution adopting Financial Management Plan update

The Financial Management Plan was presented for review. Council member Peterson questioned the difference in cost of having an on-staff attorney and engineer versus contracting services for these positions. Council member Braig-Lindstrom asked about plans for additional staffing.

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES APPROVING THE FINANCIAL MANAGEMENT PLAN AS PRESENTED.

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS HENNES AND LYNCH
NAY: COUNCIL MEMBERS: BRAIG-LINDSTROM AND PETERSON
MOTION CARRIED**

Motion to initiate hiring process for budgeted 2016 police and public works positions

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER PETERSON INITIATING THE HIRING PROCESS FOR THE POLICE AND PUBLIC WORKS DEPARTMENTS. THE MOTION CARRIED UNANIMOUSLY.

Motion to approve Hatling & Flint proposal and Professional Service Agreement for legal services.

A MOTION WAS MADE BY COUNCIL MEMBER HENNES AND SECONDED BY MEMBER PETERSON APPROVING THE PROFESSIONAL SERVICES AGREEMENTS AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

Council member Braig-Lindstrom expressed her rationale for voting against the 2016 budget and levy.

OLD BUSINESS

a. Community Center

Administrator Degiovanni presented the request included in the council packet for approval of a Resolution directing preparation of plans and specifications and authorizing solicitation of bids. The Architect, Construction Manager and Operations Consultant were on hand to answer questions.

Council members discussed options for an elevated walking track or ground level track, parking stalls, flooring ideas, partnership space needs, and bidding process.

A MOTION WAS MADE BY COUNCIL MEMBER BRAIG-LINDSTROM AND SECONDED BY MEMBER HENNES APPROVING RESOLUTION 104-2015 DIRECTING PREPARATION OF PLANS AND SPECIFICATIONS AND AUTHORIZING SOLICITATION OF BIDS FOR THE COMMUNITY CENTER PROJECT.

**UPON VOTE BEING TAKEN, THE FOLLOWING VOTED:
AYE: MAYOR NICOLL, COUNCIL MEMBERS: BRAIG-LINDSTROM, HENNES, LYNCH
NAY: COUNCIL MEMBER PETERSON
MOTION CARRIED**

NEW BUSINESS

a. Liquor License Violations

Chief Hughes gave a brief background of the liquor license violation at Sam's Club. According to City Ordinance, a minimum civil penalty of \$500 and one day license suspension is allowed, but in the past the one day suspension historically has not been ordered.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH IMPOSING THE \$500 PENALTY, BUT NOT THE SUSPENSION. THE MOTION CARRIED UNANIMOUSLY.

Chief Hughes gave a background on Sartell Liquor's violation. The business is in the process of being sold and the new owner, John Dockendorf, was at the meeting to answer questions. City Attorney Matt Staehling was also available to respond to Council questions. Council discussed the fine and the three day suspension being settled before the end of this year for the new owner to start without those violations carrying forward with the new business owner.

A MOTION WAS MADE BY COUNCIL MEMBER PETERSON AND SECONDED BY MEMBER LYNCH APPROVING A \$1,000 FINE AND THREE DAY SUSPENSION. THE FINE AND SUSPENSION WOULD NEED TO BE PAID/COMPLETED PRIOR TO 12-31-15. THE MOTION CARRIED UNANIMOUSLY.

DEPARTMENT REPORTS

a. Police Department

Chief Hughes presented his monthly memo and mentioned "Shop with a Cop" being held on December 22nd.

b. Public Works

Brad Borders presented his memo.

c. City Engineer

Engineer Nielson presented his memorandum and presented a schematic update of the roundabout project proposed in conjunction with Stearns County, located at County Road 1, Heritage Drive, and LeSauk/Evergreen Drive.

d. Community Development Director

Anita Rasmussen presented her memo.

e. City Administrator

Mary Degiovanni presented her memo.

CITY COUNCIL UPDATES & MISCELLANEOUS BUSINESS

Council members gave updates on various meetings and community events.

ADJOURN

A MOTION WAS MADE BY COUNCIL MEMBER LYNCH AND SECONDED BY MEMBER HENNES TO ADJOURN THE MEETING AT 8:50 P.M. THE MOTION CARRIED UNANIMOUSLY.

Minutes By:

Judy Molitor, Recording Secretary

Sarah Jane Nicoll, Mayor

City of Sartell

Construction Activity Report December 2015

TOTALS:	Dec-11	Dec-12	Dec-13	Dec-14	Dec-15
Single Family Permits	1	5	1	2	12
Single Family Permits YTD	46	51	71	73	62
Single Family Valuation	\$180,000.00	\$530,000.00	\$494,000.00	\$470,000.00	\$2,541,900.00
Single Family Valuation YTD	\$9,417,400.00	\$10,725,700.00	\$16,172,570.00	\$17,215,700.00	\$13,850,350.00
Residential Remodel Permits	41	9	7	9	8
Residential Remodel Permits YTD	665	889	323	315	262
Residential Remodel Valuation	\$67,100.00	\$30,500.00	\$100,000.00	\$56,700.00	\$31,000.00
Residential Remodel Valuation YTD	\$1,363,316.00	\$1,688,932.00	\$2,798,361.00	\$2,308,810.00	\$2,023,400.00
Commercial Permits	2	2	1	1	1
Commercial Permits YTD	42	48	41	41	29
Commercial Valuation	\$59,000.00	\$1,485,000.00	\$12,895.00	\$70,000.00	\$5,000.00
Commercial Valuation YTD	\$3,879,606.00	\$11,167,770.00	\$11,802,964.00	\$6,425,621.00	\$2,110,190.00
Multi Family Permits	2	0	1	0	1
Multi Family Permits YTD	4	5	16	8	6
Number of Units	34	0	0	0	0
Number of Units YTD	34	38	94	0	0
Multi Family Valuation	\$3,247,700.00	\$0.00	\$8,000.00	\$0.00	\$14,500.00
Multi Family Valuation YTD	\$3,665,500.00	\$12,299,133.00	\$12,018,100.00	\$141,900.00	\$24,186,900.00
Plumbing Permits	18	16	17	22	15
Plumbing Permits YTD	266	297	379	324	290
Plumbing Valuation	0	0	0	\$27,000.00	\$0.00
Plumbing Valuation YTD	0	0	0	\$307,400.00	\$1,316,322.00
Mechanical Permits	19	19	14	29	20
Mechanical Permits YTD	207	238	306	274	213
Mechanical Valuation	0	0	0	\$43,020.00	\$27,780.00
Mechanical Valuation YTD	0	0	0	\$1,066,330.42	\$1,671,575.88
Fire Alarm Permits	0	0	0	0	0
Fire Alarm Permits YTD	9	9	12	8	12
Fire Alarm Valuation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Alarm Valuation YTD	\$68,033.00	\$84,392.80	\$98,289.80	\$22,550.00	\$53,426.00
Sprinkler System Permits	4	1	0	0	1
Sprinkler System Permits YTD	17	21	13	10	21
Sprinkler System Valuation	\$118,616.00	\$2,000.00	\$0.00	\$0.00	\$1,000.00
Sprinkler System Valuation YTD	\$251,936.50	\$404,605.00	\$247,225.82	\$62,595.00	\$387,015.00
Zoning Permits	0	0	0	0	2
Zoning Permits YTD	82	136	141	144	141
Total Combined Permits	87	52	41	63	60
Total Combined Permits YTD	1338	1694	1302	1197	1036
Combined Permit Valuation	\$3,672,416.00	\$2,047,500.00	\$614,895.00	\$666,720.00	\$2,621,180.00
Combined Permit Valuation YTD	\$18,645,791.50	\$36,370,532.80	\$43,137,510.62	\$27,550,906.42	\$45,599,178.88

City of Sartell
 Building Department
 Inspection Activity
 December 2015

Building Inspections		# of Inspections	YTD Inspections	LYTD
	Residential	120	1710	1847
	Commercial	21	192	168
	Multifamily	35	159	125
	Total	176	2061	2140
Fire Inspections		# of Inspections	YTD Inspections	LYTD
	Business (65)	0	67	59
	Church (3)	0	1	9
	Education (7)	0	2	1
	Factory (1)	1	4	0
	Institution (1)	0	0	1
	Medical (22)	0	24	27
	Multifamily (21)	0	0	2
	Restaurant (8)	3	25	19
	Retail (19)	1	15	14
	Daycare/Foster	1	9	13
	Total (147)	6	147	145
Rental Inspections		# of Inspections	YTD	LYTD
	SFD	36	158	148
	Multifamily	15	42	69
	Total	51	200	217
Zoning Inspection		# of Inspections	YTD	LYTD
	Shed	1	25	17
	Fence	0	25	20
	Lawn Irrigation	0	2	2
	Curb Cut	0	4	7
	Pool	0	0	0
	Decks	0	2	0
	Parking Pad	0	5	0
	Land Disturbance	0	0	0
	Total	1	28	40
Fire Response		Responses	YTD	LYTD
	Fire	0	11	10
	Emer. Response	0	7	4
	CO	0	2	0
	Gas Leak	0	3	3
	Alarm	0	5	2
	Other	0	2	2
	Total	0	30	21
Fire Department		Responses	YTD	LYTD
	Truck Check	0	10	6
	Mtg.	0	12	5
	Fire Flows	0	5	1
	Other	0	67	37
	Total	0	94	49
Emer. Mgmt.				LYTD
		0	0	0
Complaints				LYTD
		0	0	0
Hazardous and/or sub standard buildings				LYTD
		0	1	1
Meetings				LYTD
				0

I.T. Department Monthly Update

Submitted by Rebecca Wicklund

December 2015

I.T. and Technology

General:

City staff is still working on phone bids. Brenda with Intelconnect is analyzing all of the bids and hopefully we will meet in early January to review our options for a feasible bid to present to Council.

December was a quite month in the I.T. department, no new technology was brought online, so most of my time was just spent on troubleshooting issues that arose.

Next year I'm envisioning that we will see replacements of 3 computers at City Hall, microphone upgrades in the council chambers, possible replacement of a few computers at the Police Department and a new phone system throughout the City Departments.

SeeClickFix

The December SeeClickFix monthly report is attached.



Sartell, MN

Between Dec 01, 2015 and Dec 31, 2015

8 issues were opened

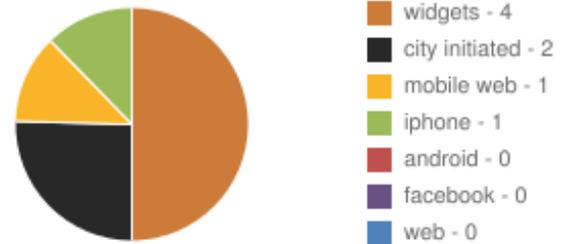
4 issues were acknowledged

12 issues were closed

The average time to acknowledge was 11.5 days.

The average time to close was 7.1 days.

Issues by Source



SERVICE REQUEST TYPE	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
Parking Issue	0	3	3	14.8	14.8
Snow Plow Issue	3	0	3	0.0	1.9
Sidewalk/Bike Path Issue	2	0	2	0.0	0.4
Other	1	0	2	0.0	16.3
Special Request	1	1	1	1.7	1.7
Fire Hydrant Issue	1	0	1	0.0	0.5
Abandoned Items	0	0	0	0.0	0.0
Broken Glass	0	0	0	0.0	0.0
Building without a Permit	0	0	0	0.0	0.0
Burning/Fire Pit Issue	0	0	0	0.0	0.0
Construction Issues	0	0	0	0.0	0.0
Dead Animal Collection	0	0	0	0.0	0.0
Fallen Tree	0	0	0	0.0	0.0
Garbage Issues - Public Property	0	0	0	0.0	0.0
Garbage Issues- Private Property	0	0	0	0.0	0.0
Graffiti	0	0	0	0.0	0.0
High Grass/Weeds	0	0	0	0.0	0.0
Icy Road Condition	0	0	0	0.0	0.0

Illegal Signs	0	0	0	0.0	0.0
Low Water Pressure	0	0	0	0.0	0.0
Missing Street Sign	0	0	0	0.0	0.0
Noise Issues	0	0	0	0.0	0.0
Park Issue/Maintenance	0	0	0	0.0	0.0
Pothole	0	0	0	0.0	0.0
Public Safety Concern	0	0	0	0.0	0.0
Rental Property Issues	0	0	0	0.0	0.0
Request Street Lights	0	0	0	0.0	0.0
Request Street Signs	0	0	0	0.0	0.0
Sediment and Erosion Control	0	0	0	0.0	0.0
Sewer/Water Backup	0	0	0	0.0	0.0
Street Cleaning Request	0	0	0	0.0	0.0
Street Light Out	0	0	0	0.0	0.0
Street Light Stuck On	0	0	0	0.0	0.0
Street Repair	0	0	0	0.0	0.0
Traffic Signal Issue	0	0	0	0.0	0.0
Unoperable Vehicles on Private Property	0	0	0	0.0	0.0
Zoning Issues	0	0	0	0.0	0.0

GEOGRAPHY	OPENED	ACKNOWLEDGED	CLOSED	DAYS TO ACK.	DAYS TO CLOSE
City boundary	8	4	12	11.5	7.1

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name 3D SPECIALTIES INC					
		1215PW03	450904	\$283.14	STREET SIGNS
		1215PW03	450915	\$50.85	STREET SIGNS
		1215PW03	450926	\$210.45	STREET SIGNS
				<u>\$544.44</u>	
Search Name 3D SPECIALTIES INC					
Search Name ALICE TRAINING INSTITUTE LLC					
068429	12/29/2015	1215PD02	E-2014	\$595.00	TRAINING-A MOLITOR
				<u>\$595.00</u>	
Search Name ALICE TRAINING INSTITUTE LLC					
Search Name ALL CARE TOWING INC					
		1215PD04	169816	\$44.00	TOWING-DRUG FORFEITURE
				<u>\$44.00</u>	
Search Name AMERIPRIDE LINEN/APPAREL SERV					
068430	12/29/2015	1215PW02	2200726956	\$27.67	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$13.46	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$6.60	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$38.73	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$20.39	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200729524	\$38.73	UNIFORMS
		1215PW03	2200729524	\$13.46	UNIFORMS
		1215PW03	2200729524	\$27.67	UNIFORMS
		1215PW03	2200729524	\$142.30	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200729524	\$6.60	UNIFORMS
068430	12/29/2015	1215PW02	2200729526	\$35.00	TOWELS,MOPS,MATS-MAINT
068430	12/29/2015	1215ADM02	2200729553	\$44.69	TOWELS,MATS-HALL
		1215PW03	2200732019	\$45.12	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732021	\$50.85	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732022	\$45.76	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732032	\$27.67	UNIFORMS
		1215PW03	2200732032	\$38.73	UNIFORMS
		1215PW03	2200732032	\$13.46	UNIFORMS
		1215PW03	2200732032	\$15.03	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200732032	\$6.60	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$29.07	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$34.22	MATS,TOWELS,MOPS-MAINT
068508	1/12/2016	0116PW01	2200734260	\$7.24	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$14.66	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$43.62	UNIFORMS
068508	1/12/2016	0116PD01	2200734263	\$55.05	TOWELS,MATS-PD
068508	1/12/2016	0116ADM01	2200734283	\$45.83	TOWELS,MATS-HALL
		0116PW02	2200736919	\$7.24	UNIFORMS
		0116PW02	2200736919	\$43.62	UNIFORMS
		0116PW02	2200736919	\$13.26	MATS,TOWELS,MOPS-MAINT
		0116PW02	2200736919	\$14.66	UNIFORMS
		0116PW02	2200736919	\$29.07	UNIFORMS
		0116PW02	2200739590	\$43.62	UNIFORMS
		0116PW02	2200739590	\$14.66	UNIFORMS
		0116PW02	2200739590	\$115.83	MATS,TOWELS,MOPS,SUPPLIES-MAINT
		0116PW02	2200739590	\$7.24	UNIFORMS
		0116PW02	2200739590	\$29.07	UNIFORMS
		0116PW02	2200739591	\$35.00	MATS,TOWELS,MOPS-MAINT
		0116ADM02	2200739599	\$44.69	TOWELS,MATS-HALL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215PW04	2210049865	\$153.67	SUPPLIES-MAINT
		1215PW03	2210050028	-\$18.94	UNIFORMS
		0116PW02	2210050111	\$100.59	SUPPLIES-SHOP
Search Name AMERIPRIDE LINEN/APPAREL SERV				\$1,521.49	
Search Name ANDY S TOWING LLC					
068431	12/29/2015	1215PD02	167723	\$75.00	TOWING-CRIMINAL FORFEITURE
Search Name ANDY S TOWING LLC				\$75.00	
Search Name AT&T MOBILITY					
		1215PW03	287256356792X12	\$98.34	PHONE SERV
		1215PW03	287256356792X12	\$13.39	PHONE SERV
		1215PW03	287256356792X12	\$30.00	IPAD SERV-JOHN
Search Name AT&T MOBILITY				\$141.73	
Search Name ATOM					
068510	1/12/2016	0116PD01	720803	\$250.00	ANNUAL MEMBERSHIP
Search Name ATOM				\$250.00	
Search Name BCA/CJIS					
068502	12/30/2015	1215PPD03	2015	\$45.00	BACKGROUND CHKS-RINKS
Search Name BCA/CJIS				\$45.00	
Search Name BEHRENBRINKER, STEPHEN C					
		0116ADM02	01-2016	\$3,381.25	ASSESSING SERV-JAN
Search Name BEHRENBRINKER, STEPHEN C				\$3,381.25	
Search Name BEMBOOM S FENCE					
		1215PW03	14368	\$24.00	REPAIRS-PARK FENCE
Search Name BEMBOOM S FENCE				\$24.00	
Search Name BIG RIVER GROUP LLC					
		1215PW03	1	\$1,000.00	PROF SERVICES
		1215PW03	1	\$1,000.00	PROF SERVICES
Search Name BIG RIVER GROUP LLC				\$2,000.00	
Search Name BOUND TREE MEDICAL LLC					
068513	1/12/2016	0116PD01	82011544	\$3,430.43	EQUIPMENT-NEW SQUAD
		0116PD02	82016916	\$233.99	EQUIP-NEW SQUAD
Search Name BOUND TREE MEDICAL LLC				\$3,664.42	
Search Name BRAUN INTERTEC					
068432	12/29/2015	1215ADM02	B046252	\$5,317.50	TESTING-PCR PHASE II
		1215ADM04	B048597	\$498.00	TESTING-PCR PHASE II
Search Name BRAUN INTERTEC				\$5,815.50	
Search Name BREMER BANK NA					
		0116ADM02	02-01-2016	\$11,233.50	ARENA ABATEMENT
Search Name BREMER BANK NA				\$11,233.50	
Search Name BRIAN KLINEFELTER FOUNDATION					
		0116PD02	01-2016	\$60.00	PAYROLL DEDUCTION-JAN
Search Name BRIAN KLINEFELTER FOUNDATION				\$60.00	
Search Name BRONSON ELECTRIC					
		1215ADM04	14115	\$65.00	REIMB-ELEC PERMIT
		1215ADM04	14115	\$1.00	REIMB-ELEC SURCHG

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name BRONSON ELECTRIC				\$66.00	
Search Name BROTHERS FIRE PROTECTION CO					
068514	1/12/2016	0116PW01	14397	\$340.00	ANNUAL MONITORING-PLANTS
068514	1/12/2016	0116PW01	14398	\$340.00	ANNUAL MONITORING-PLANTS
068514	1/12/2016	0116ADM01	14399	\$340.00	ANNUAL MONITORING-HALL
068514	1/12/2016	0116PW01	14400	\$340.00	ANNUAL MONITORING-MAINT
Search Name BROTHERS FIRE PROTECTION CO				\$1,360.00	
Search Name BURL OAKS TOWNHOMES					
068424	12/18/2015	1215PPD02	TIF 5-5	\$13,278.58	BURL OAKS-TIF DISTRICT 5-5
Search Name BURL OAKS TOWNHOMES				\$13,278.58	
Search Name CENTRAL HYDRAULICS INC					
068433	12/29/2015	1215PW02	0072203	\$401.00	REPAIRS-PLOWS
068433	12/29/2015	1215PW02	0072231	\$531.34	REPAIRS-PLOWS
068433	12/29/2015	1215PW02	0072292	\$155.76	REPAIRS-TRUCKS
068433	12/29/2015	1215PW02	0072319	\$806.21	REPAIRS-PLOWS
		0116PW02	0072970	\$65.46	REPAIRS-SNOWBLOWER
Search Name CENTRAL HYDRAULICS INC				\$1,959.77	
Search Name CENTRAL LOCKSMITHS					
		0116PW02	126494	\$25.00	PADLOCK-TOWER
Search Name CENTRAL LOCKSMITHS				\$25.00	
Search Name CENTRAL MCGOWAN, INC.					
		1215PW03	00057621	\$18.60	CYLINDER RENTAL
068434	12/29/2015	1215PW02	00907759	\$70.10	SHOP SUPPLIES
Search Name CENTRAL MCGOWAN, INC.				\$88.70	
Search Name CENTRAL MN CEMETERY MAINTNANCE					
		1215PW03	123115	\$400.00	BURIAL SITE PREP-RAMMEL
Search Name CENTRAL MN CEMETERY MAINTNANCE				\$400.00	
Search Name CHAMBERLAIN OIL COMPANYINC					
068420	12/17/2015	1215PPD02	149094	-\$70.00	DRUM DEPOSIT
068420	12/17/2015	1215PPD02	151901	\$559.89	OIL
068420	12/17/2015	1215PPD02	151901	-\$50.00	OPEN CREDITS-DRUM DEPOSITS
Search Name CHAMBERLAIN OIL COMPANYINC				\$439.89	
Search Name CHARTER COMMUNICATIONS					
068435	12/29/2015	1215FD02	835230105015776	\$88.52	INTERNET/TV SERV-FIRE
068435	12/29/2015	1215ADM02	835230105018283	\$70.00	INTERNET-HALL
068435	12/29/2015	1215ADM02	835230105018283	\$27.60	TV-HALL
068435	12/29/2015	1215PW02	835230105018589	\$64.99	INTERNET SERV-PLANTS
068435	12/29/2015	1215PW02	835230105019398	\$72.74	INTERNET/TV SERV-MAINT
068435	12/29/2015	1215PW02	835230105019617	\$74.99	INTERNET SERV-PLANTS
068589	1/15/2016	0116PPD02	835230105019832	\$82.46	INTERNET/TV SERV-MAINT
068418	12/16/2015	1215PPD02	835230105019832	\$82.44	TV/INTERNET-MAINT
068517	1/12/2016	0116PD01	835230105029623	\$70.00	INTERNET SERV-PD
068418	12/16/2015	1215PPD02	835230105029623	\$70.00	INTERNET-PD
Search Name CHARTER COMMUNICATIONS				\$703.74	
Search Name CHRISTENSEN, KYLE					
		0116ADM02	011916	\$162.00	MILEAGE-BLDG CODE CONT ED
		1215ADM03	122915	\$186.88	MILEAGE-CODE SEMINARS

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name CHRISTENSEN, KYLE				\$348.88	
Search Name COLONIAL LIFE					
068436	12/29/2015	1215ADM02	3506136-0101565	\$53.00	PAYROLL DEDUCTIONS
068436	12/29/2015	1215ADM02	3506136-0101565	\$89.10	PAYROLL DEDUCTIONS
Search Name COLONIAL LIFE				\$142.10	
Search Name COMDATA(COBORNS-PD)					
068437	12/29/2015	1215PD02	0428	\$21.76	NEIGHBORHOOD WATCH MTG EXP
		0116PD02	286576	\$2.29	MISC SUPPLIES-PD
Search Name COMDATA(COBORNS-PD)				\$24.05	
Search Name COMPASS MINERALS AMERICA					
		0116PW02	71431388	\$22,456.40	ROAD SALT
		0116PW02	71432079	\$9,936.96	ROAD SALT
		0116PW02	71432882	\$11,954.48	ROAD SALT
		0116PW02	71433607	\$12,019.16	ROAD SALT
Search Name COMPASS MINERALS AMERICA				\$56,367.00	
Search Name CONNEXUS ENERGY					
		1215PW03	712517-296959	\$3,586.25	STREET LIGHTS
Search Name CONNEXUS ENERGY				\$3,586.25	
Search Name CREATIVE PRODUCT SOURCING INC					
068520	1/12/2016	0116PD01	90660	\$596.60	SUPPLIES-DARE
Search Name CREATIVE PRODUCT SOURCING INC				\$596.60	
Search Name DAKOTA MAILING&SHIPPING EQUIP					
068521	1/12/2016	0116ADM01	47027	\$31.69	METER TAPE
Search Name DAKOTA MAILING&SHIPPING EQUIP				\$31.69	
Search Name DANS SPRINKLER SYSTEMS LLC					
068426	12/22/2015	1215PPD02	PCR	\$7,288.85	SPRINKLER SYSTEM WORK-PCR PROJEC
Search Name DANS SPRINKLER SYSTEMS LLC				\$7,288.85	
Search Name DESIGN ELECTRIC INC					
068438	12/29/2015	1215FD02	1950	\$544.57	REPAIRS-FIRE HALL
068438	12/29/2015	1215PW02	1956	\$100.19	REPAIRS-LIONS PARK
068438	12/29/2015	1215PW02	1956	\$432.33	REPAIRS-SHOP
068438	12/29/2015	1215PD02	1958	\$74.25	REPAIRS-CIVIL DEFENSE SIREN
		1215PW03	2102	\$589.78	REPAIRS-STREET LIGHTS
		1215PW03	2103	\$480.38	REPAIRS-PLANT EQUIP
		1215PW03	2124	\$734.71	REPAIRS-SIGNS
Search Name DESIGN ELECTRIC INC				\$2,956.21	
Search Name DRSC CONCRETE INC					
068439	12/29/2015	1215ADM02	9	\$293.50	BERNICKS ARENA
Search Name DRSC CONCRETE INC				\$293.50	
Search Name EAST SIDE GLASS CO.					
		0116PW02	123010	\$93.04	REPAIRS-WARMING HOUSE
Search Name EAST SIDE GLASS CO.				\$93.04	
Search Name EFTPS VOICE RESPONSE SYSTEM					
002740E	1/19/2016	0116PPD02	01-15-2016	\$3,604.88	01/15 EMPLOYEE FICA
002740E	1/19/2016	0116PPD02	01-15-2016	\$3,604.88	01/15 EMPLOYER FICA

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002740E	1/19/2016	0116PPD02	01-15-2016	\$1,558.23	01/15 EMPLOYER MEDICARE
002740E	1/19/2016	0116PPD02	01-15-2016	\$1,558.23	01/15 EMPLOYEE MEDICARE
002740E	1/19/2016	0116PPD02	01-15-2016	\$11,657.77	01/15 FED TAX W/HELD
002720E	12/21/2015	1215PPD02	12-18-2015	\$3,372.15	12/18 EMPLOYER FICA
002720E	12/21/2015	1215PPD02	12-18-2015	\$1,353.59	12/18 EMPLOYEE MEDICARE
002720E	12/21/2015	1215PPD02	12-18-2015	\$3,372.15	12/18 EMPLOYEE FICA
002720E	12/21/2015	1215PPD02	12-18-2015	\$9,363.32	12/18 FED TAX W/HELD
002720E	12/21/2015	1215PPD02	12-18-2015	\$1,353.59	12/18 EMPLOYER MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$10,141.58	12/31 FED TAX W/HELD
002728E	12/31/2015	1215PPD03	12-31-2015	\$1,416.60	12/31 EMPLOYER MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$1,416.60	12/31 EMPLOYEE MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$3,531.63	12/31 EMPLOYEE FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$124.73	12/31 EMPLOYER MEDICARE
002729E	12/31/2015	1215PPD03	12-31-2015	\$124.73	12/31 EMPLOYEE MEDICARE
002729E	12/31/2015	1215PPD03	12-31-2015	\$414.07	12/31 EMPLOYER FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$414.07	12/31 EMPLOYEE FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$266.18	12/31 FED TAX W/HELD
002728E	12/31/2015	1215PPD03	12-31-2015	\$3,531.63	12/31 EMPLOYER FICA
Search Name EFTPS VOICE RESPONSE SYSTEM				<u>\$62,180.61</u>	
Search Name ELDER JONES BLDG PERMIT SERV I					
068440	12/29/2015	1215ADM02	338-15	\$35.00	REIMB-BLDG PERMIT
Search Name ELDER JONES BLDG PERMIT SERV I				<u>\$35.00</u>	
Search Name ELECTRICAL SOLUTIONS INC					
068441	12/29/2015	1215ADM02	12013	\$1.00	REIMB-ELEC SURCHG
068441	12/29/2015	1215ADM02	12013	\$17.00	REIMB-ELEC PERMIT
Search Name ELECTRICAL SOLUTIONS INC				<u>\$18.00</u>	
Search Name EMBLEM ENTERPRISES INC					
		0116PD02	637926	\$424.62	NEW OFFICER HIRE
Search Name EMBLEM ENTERPRISES INC				<u>\$424.62</u>	
Search Name EMERGENCY AUTOMOTIVE TECH INC					
068442	12/29/2015	1215PD02	AW113015-3	\$345.32	LIGHT BAR
		0116PD02	DL010516-25A	\$285.36	NEW SQUAD EQUIP
		0116PD02	DL010516-25B	\$378.15	NEW SQUAD EQUIP
		0116PD02	DL105016-25	\$3,005.65	EQUIP-NEW SQUAD
		1215PD03	DL122815-21	\$385.20	REPAIRS-SQUADS
Search Name EMERGENCY AUTOMOTIVE TECH INC				<u>\$4,399.68</u>	
Search Name EMERGENCY RESPONSE SOLUTIONS					
068443	12/29/2015	1215FD02	5308	\$75.09	SCBA REPAIRS
068443	12/29/2015	1215FD02	5348	\$941.33	SCBA REPAIRS
Search Name EMERGENCY RESPONSE SOLUTIONS				<u>\$1,016.42</u>	
Search Name EMPOWER RETIREMENT					
002742E	1/19/2016	0116PPD02	01-15-2016	\$1,948.89	01/15 PAYROLL DEDUCTION
002742E	1/19/2016	0116PPD02	01-15-2016	\$184.62	01/15 EMPLOYER CONTR TO PENSION-A
002743E	1/19/2016	0116PPD02	01-15-2016	\$2,767.82	01/15 PAYROLL DEDUCTION
002722E	12/21/2015	1215PPD02	12-18-2015	\$2,544.79	12/18 PAYROLL DEDUCTION
002721E	12/21/2015	1215PPD02	12-18-2015	\$184.62	12/18 EMPLOYER CONTR TO PENSION-A
002721E	12/21/2015	1215PPD02	12-18-2015	\$2,417.03	12/18 PAYROLL DEDUCTION
002727E	12/31/2015	1215PPD03	12-31-2015	\$2,578.80	12/31 PAYROLL DEDUCTION
002726E	12/31/2015	1215PPD03	12-31-2015	\$184.62	12/31 EMPLOYER CONTR TO PENSION-A

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002726E	12/31/2015	1215PPD03	12-31-2015	\$1,919.52	12/31 PAYROLL DEDUCTION
002745E	1/15/2016	0116PPD02	2015	\$3,477.39	ER CONTRIBUTION
Search Name EMPOWER RETIREMENT				\$18,208.10	
Search Name ERKENS WATER SOFTENER SERV INC					
068444	12/29/2015	1215FD02	603416	\$18.20	SUPPLIES-FD
Search Name ERKENS WATER SOFTENER SERV INC				\$18.20	
Search Name FASTENAL COMPANY					
068445	12/29/2015	1215PW02	MNSAU152173	\$33.48	REPAIRS-TRUCK
068445	12/29/2015	1215PW02	MNSAU152230	\$38.10	SUPPLIES-SHOP
068445	12/29/2015	1215PW02	MNSAU152269	\$11.15	REPAIRS-TRAILER
068445	12/29/2015	1215PW02	MNSAU152364	-\$38.10	SUPPLIES-SHOP
		1215PW03	MNSAU152779	\$15.97	REPAIRS-TRAILER
		1215PW03	MNSAU152907	\$28.60	REPAIRS-DUMP TRUCK
		1215PW03	MNSAU152908	\$18.30	REPAIRS-PLOWS
		1215PW03	MNSAU153036	\$20.10	REPAIRS-OIL TANKS
		0116PW02	MNSAU153288	\$34.93	REPAIRS-EQUIP
		0116PW02	MNSAU153339	\$15.68	SUPPLIES-SHOP
Search Name FASTENAL COMPANY				\$178.21	
Search Name FBI/LEEDA					
068525	1/12/2016	0116PD01	1599-16	\$50.00	2016 MEMBERSHIP-HUGHES
068525	1/12/2016	0116PD01	6513-16	\$50.00	2016 MEMBERSHIP-STRUFFERT
Search Name FBI/LEEDA				\$100.00	
Search Name FERCHE, J R INC					
068446	12/29/2015	1215ADM02	3-02174-33	\$564,852.05	PCR-SCOUT TO HERITAGE
068425	12/21/2015	1215PPD02	5-02174-57	\$313,340.20	PCR RESURFACING-2ND ST TO 7TH ST
Search Name FERCHE, J R INC				\$878,192.25	
Search Name FERGUSON WATERWORKS #2516					
		1215PW03	WL000798-1	\$3,005.27	3" METER,FLANGE KIT
		0116PW02	WL000823	\$7,997.79	METERS
Search Name FERGUSON WATERWORKS #2516				\$11,003.06	
Search Name GALLS INC					
		0116PD02	004674864	\$158.91	EQUIP-NEW SQUAD
		0116PD02	004679418	\$278.93	EQUIP-NEW SQUAD
Search Name GALLS INC				\$437.84	
Search Name GATR OF SAUK RAPIDS					
068447	12/29/2015	1215PW02	01P149333	\$329.17	SHOP TOOLS
068447	12/29/2015	1215PW02	01P151980	\$54.39	REPAIRS-EQUIP
068447	12/29/2015	1215FD02	01P152615	\$45.34	REPAIRS-FD TRUCKS
068447	12/29/2015	1215PW02	01P153305	\$164.30	REPAIRS-GEN SET
068447	12/29/2015	1215PW02	01P153392	\$47.94	REPAIRS-PARK EQUIP
068447	12/29/2015	1215PW02	01P153392	\$47.94	REPAIRS-STR EQUIP
068447	12/29/2015	1215PW02	01P153418	\$86.74	REPAIRS-TRAILER
068447	12/29/2015	1215PW02	01P153424	\$35.19	REPAIRS-TRAILER
068447	12/29/2015	1215FD02	01P153727	\$33.08	REPAIRS-FD #26&27
		1215PW03	01P154318	\$169.50	REPAIRS-DUMP TRUCK
		0116PW02	01p155167	\$142.50	REPAIRS-MAINT SHOP
Search Name GATR OF SAUK RAPIDS				\$1,156.09	
Search Name GOPHER STATE ONE-CALL INC					

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		1215PW03	153507	\$243.80	LOCATES-DEC
Search Name GOPHER STATE ONE-CALL INC				\$243.80	
Search Name GRAINGER, W.W. INC.					
068448	12/29/2015	1215PD02	9911916592	\$47.34	REPAIRS-SQUADS
		0116PW02	9935303819	\$26.96	TOOLS-SHOP
Search Name GRAINGER, W.W. INC.				\$74.30	
Search Name GRANITE PEST CONTROL SERVICES					
		1215ADM03	69603	\$137.00	PEST CONTROL-HALL
Search Name GRANITE PEST CONTROL SERVICES				\$137.00	
Search Name GRANITE WATER WORKS					
068449	12/29/2015	1215PW02	91675	\$2,610.00	REPAIRS-N PLANT
Search Name GRANITE WATER WORKS				\$2,610.00	
Search Name GREATER ST CLOUD DEVELOPMNT CO					
068530	1/12/2016	0116ADM01	2416	\$11,000.00	ANNUAL INVESTMENT
Search Name GREATER ST CLOUD DEVELOPMNT CO				\$11,000.00	
Search Name GREEN LIGHTS RECYCLING INC					
068450	12/29/2015	1215PW02	15-6378	\$32.61	BULB RECYCLING
068450	12/29/2015	1215PD02	15-6378	\$32.62	BULB RECYCLING
068450	12/29/2015	1215ADM02	15-6378	\$32.61	BULB RECYCLING
Search Name GREEN LIGHTS RECYCLING INC				\$97.84	
Search Name HACH COMPANY					
		1215PW03	97122166	\$1,253.41	TESTING SUPPLIES
Search Name HACH COMPANY				\$1,253.41	
Search Name HAWKINS WTR TREATMENT GRP INC					
068451	12/29/2015	1215PW02	3810956	\$4,765.41	CHEMICALS
068451	12/29/2015	1215PW02	3810957	\$3,065.10	CHEMICALS
068451	12/29/2015	1215PW02	3810958	\$1,847.30	CHEMICALS
		0116PW02	3823842	\$1,339.00	CHEMICALS
Search Name HAWKINS WTR TREATMENT GRP INC				\$11,016.81	
Search Name HEALTHPARTNERS					
068500	12/30/2015	1215PPD03	63239178	\$2,365.73	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$4,564.02	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$1,035.04	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$3,059.34	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$573.67	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$330.71	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$3,579.78	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$1,081.60	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$13,024.87	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$811.99	EMPLOYEE HEALTH/DENTAL INS-JAN
		0116ADM02	63485718	\$4,358.38	EMPLOYEE CONTR TO INS-JAN PR
		0116ADM02	63485718	\$1,035.04	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$3,059.34	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$811.99	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$398.69	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$3,579.78	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$1,081.60	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$12,327.60	EMPLOYEE HEALTH/DENTAL INS

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		0116ADM02	63485718	\$2,365.74	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$37.73	EMPLOYEE HEALTH/DENTAL INS
Search Name HEALTHPARTNERS				\$59,482.64	
Search Name HMA ARCHITECTS LTD					
		0116ADM02	1440-3	\$70,291.57	COMMUNITY CENTER
Search Name HMA ARCHITECTS LTD				\$70,291.57	
Search Name HOME DEPOT CRC					
068532	1/12/2016	0116PW01	174215	\$25.96	BLDG REPAIRS-UTIL
068532	1/12/2016	0116PW01	34013	\$234.88	BLDG REPAIRS-UTIL
068532	1/12/2016	0116PW01	78381	\$5.99	REPAIRS-W PLANT
Search Name HOME DEPOT CRC				\$266.83	
Search Name HYDRO KLEAN LLC					
		1215PW04	53982	\$135.00	REPAIRS-STORM SEWER
Search Name HYDRO KLEAN LLC				\$135.00	
Search Name IAPE INC					
068533	1/12/2016	0116PD01	M16-26265	\$50.00	MEMBERSHIP RENEWAL
Search Name IAPE INC				\$50.00	
Search Name INNOVATIVE OFFICE SOLUTIONS LL					
		1215PD03	IN1023875	\$237.03	OFFICE SUPPLIES-PD
		0116PD02	IN1038314	\$71.90	OFFICE SUPPLIES-PD
		0116PD02	IN1040084	\$268.14	OFFICE SUPPLIES-PD
		0116PD02	IN1043696	\$93.60	OFFICE SUPPLIES-PD
Search Name INNOVATIVE OFFICE SOLUTIONS LL				\$670.67	
Search Name INTEGRA TELECOM					
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$37.96	PHONE SERVICE
		1215ADM03	13537888	\$202.97	PHONE SERVICE
		1215ADM03	13537888	\$38.08	PHONE SERVICE
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$9.48	PHONE SERVICE
		1215ADM03	13537888	\$114.03	PHONE SERVICE
		1215ADM03	13537888	\$9.48	PHONE SERVICE
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$75.92	PHONE SERVICE
		1215ADM03	13537888	\$56.94	PHONE SERVICE
		1215ADM03	13537888	\$358.84	PHONE SERVICE
		1215ADM03	13537888	\$80.46	PHONE SERVICE
		1215ADM03	13537888	\$38.03	PHONE SERVICE
		1215ADM03	13537888	\$114.03	PHONE SERVICE
		1215ADM03	13537888	\$38.03	PHONE SERVICE
Search Name INTEGRA TELECOM				\$1,743.65	
Search Name INTELLIGENT PRODUCTS INC					
068452	12/29/2015	1215PW02	212779A	\$823.52	MUTT MITTS
Search Name INTELLIGENT PRODUCTS INC				\$823.52	
Search Name INTELLIGENT WIRELESS MANAGEMEN					
068536	1/12/2016	0116PD01	10013	\$17.00	WIRELESS MANAGEMENT
068536	1/12/2016	0116PW01	10013	\$17.00	WIRELESS MANAGEMENT
068536	1/12/2016	0116PW01	10013	\$17.00	WIRELESS MANAGEMENT

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Search Name INTELLIGENT WIRELESS MANAGEMEN				\$51.00	
Search Name INTERSTATE ALL BATTERY CTR					
		1215PW03	1922301003378	\$268.33	BATTERIES-GEN SET
		1215PW03	1922301003393	\$62.90	TRAILERS
		1215PW03	1922301003393	\$62.89	TRAILERS
		1215PW03	1922301003403	\$46.00	REPAIRS-EQUIP
		1215PW03	1922301003403	\$45.99	REPAIRS-EQUIP
068453	12/29/2015	1215PD02	1922301003430	\$226.95	REPAIRS-SQUAD
Search Name INTERSTATE ALL BATTERY CTR				\$713.06	
Search Name JEUB, HEIDI					
068454	12/29/2015	1215ADM02	000043	\$64.12	MILL ART PROJECT
Search Name JEUB, HEIDI				\$64.12	
Search Name JOHN DEERE FINANCIAL					
		1215PW03	1192668	\$134.15	REPAIRS-JD TRACTOR
Search Name JOHN DEERE FINANCIAL				\$134.15	
Search Name JOHN HENRY FOSTER MN INC					
		1215PW03	10221076-00	\$325.19	REPAIRS-PLANT EQUIP
Search Name JOHN HENRY FOSTER MN INC				\$325.19	
Search Name KEEHR, THOMAS					
068455	12/29/2015	1215FD02	11-03-15	\$71.30	MILEAGE-FF 1 TRNG
Search Name KEEHR, THOMAS				\$71.30	
Search Name KEEPRS INC					
068456	12/29/2015	1215PD02	290033	\$178.00	BADGE PATCHES-PD
068456	12/29/2015	1215PD02	290707-02	\$17.59	UNIFORMS-RESERVES
068456	12/29/2015	1215PD02	292186	\$1,077.50	VEST,HANDGUN-HUGHES
068456	12/29/2015	1215PD02	292903	\$62.87	UNIFORMS-RESERVES
		1215PD03	295199	\$62.28	SUPPLIES-PD
068540	1/12/2016	0116PD01	296992	\$796.40	PISTOLS-NEW HIRES
Search Name KEEPRS INC				\$2,194.64	
Search Name KRIS ENGINEERING INC					
		1215PW03	26199	\$3,903.09	REPAIRS-DUMP TRUCK
068541	1/12/2016	0116PW01	26220	\$300.00	REPAIRS-PLOW
		0116PW02	26250	\$708.48	REPAIRS-PLOWS
Search Name KRIS ENGINEERING INC				\$4,911.57	
Search Name L & R DISTRIBUTING LLC					
068457	12/29/2015	1215PW02	LR1432	\$206.50	REPAIRS-DISTRIBUTION
Search Name L & R DISTRIBUTING LLC				\$206.50	
Search Name LAW ENFORCEMENT LABOR SERV INC					
		0116PD02	01-2016	\$735.00	UNION DUES-JAN
Search Name LAW ENFORCEMENT LABOR SERV INC				\$735.00	
Search Name LAWSON PRODUCTS INC					
068458	12/29/2015	1215PW02	9303741401	\$68.97	SHOP SUPPLIES
068458	12/29/2015	1215PW02	9303751607	\$78.33	SHOP SUPPLIES
		1215PW03	9303771471	\$0.00	SUPPLIES-SHOP
		1215PW03	9303771472	\$575.31	SUPPLIES-SHOP
		0116PW02	9303805361	\$411.15	SUPPLIES-SHOP

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Search Name LAWSON PRODUCTS INC				\$1,133.76	
Search Name LEAGUE OF MN CITIES					
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
Search Name LEAGUE OF MN CITIES				\$1,800.00	
Search Name LEGGETTE BRASHERS & GRAHAM INC					
		1215PW03	201512394	\$628.32	DEZURIK LAGOON #3
		1215PW03	201512396	\$1,413.72	ANNUAL G-W MONITORING
Search Name LEGGETTE BRASHERS & GRAHAM INC				\$2,042.04	
Search Name MAGNETIC SPARK					
068459	12/29/2015	1215PD02	003385	\$140.17	DARE SUPPLIES
Search Name MAGNETIC SPARK				\$140.17	
Search Name MARCO INC					
068460	12/29/2015	1215PD02	294066535	\$376.46	COPY MACHINE-PD
068460	12/29/2015	1215FD02	294209663	\$92.00	COPY MACHINE-FD
068460	12/29/2015	1215ADM02	294445952	\$568.64	COPY MACHINE/PRINTERS-HALL
Search Name MARCO INC				\$1,037.10	
Search Name MARUDAS PRINT SERVICES					
		1215ADM03	384190	\$280.76	INSPECTION NOTICES
		1215ADM04	384575	\$155.13	ENVELOPES
Search Name MARUDAS PRINT SERVICES				\$435.89	
Search Name MATHEW HALL LUMBER COMPANY					
		1215PW03	306088	\$21.36	REPAIRS-PLANT
Search Name MATHEW HALL LUMBER COMPANY				\$21.36	
Search Name MID CENTRAL DOOR COMPANY					
		1215ADM03	0029982-IN	\$39.10	ALUM SWEEPS
		1215PW03	0029982-IN	\$39.10	ALUM SWEEPS
		1215PD03	0029982-IN	\$39.10	DOOR SWEEPS
Search Name MID CENTRAL DOOR COMPANY				\$117.30	
Search Name MID MN CODE ENFORCEMENT INC					
		1215ADM03	DEC-15	\$2,150.00	BLDG INSP SERV-DEC
Search Name MID MN CODE ENFORCEMENT INC				\$2,150.00	
Search Name MIDSTATE INSPECTION SERV INC					
		1215ADM03	12-2015	\$1,460.00	BLDG INSP SERV-DEC
Search Name MIDSTATE INSPECTION SERV INC				\$1,460.00	
Search Name MIDWAY IRON & METAL					
		1215PW03	2070	-\$94.05	SUPPLIES-MAINT
		1215PW03	294935	\$50.10	REPAIRS-SOCCER FIELDS
		1215PW03	295137	\$78.15	REPAIRS-TRAILER
		1215PW03	296740	\$126.54	SUPPLIES-SHOP
		1215PW03	296856	\$270.65	REPAIRS-TRAILER
		1215PW03	296886	\$19.76	SUPPLIES-STREETS
		1215PW03	296969	\$104.64	REPAIRS-TRAILER
		1215PW03	296971	-\$16.25	REPAIRS-TRAILER

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		0116PW02	298487	\$55.09	SUPPLIES-SHOP
		0116PW02	298560	\$34.20	SUPPLIES-SHOP
Search Name MIDWAY IRON & METAL				\$628.83	
Search Name MIDWEST MACHINERY CO					
068461	12/29/2015	1215PW02	1192668	\$134.15	REPAIRS-JD BLOWER
Search Name MIDWEST MACHINERY CO				\$134.15	
Search Name MIMBACH FLEET SUPPLY					
		0116PW02	114296	\$64.95	REPAIRS-TRAILER
Search Name MIMBACH FLEET SUPPLY				\$64.95	
Search Name MINNESOTA PIPE & EQUIPMENT					
		1215PW03	0349825	\$398.64	REPAIRS-HYDRANTS
		1215PW03	0349920	\$40.74	SUPPLIES-WASTEWATER
Search Name MINNESOTA PIPE & EQUIPMENT				\$439.38	
Search Name MN BENEFIT ASSOCIATION					
		0116ADM02	483-012016	\$1,483.68	PAYROLL DEDUCTIONS-JAN
068462	12/29/2015	1215ADM02	483-122015	\$1,525.51	PAYROLL DEDUCTION-DEC
Search Name MN BENEFIT ASSOCIATION				\$3,009.19	
Search Name MN CHIEFS OF POLICE ASSN					
068552	1/12/2016	0116PD01	2016	\$290.00	2016 MEMBERSHIP
Search Name MN CHIEFS OF POLICE ASSN				\$290.00	
Search Name MN CNTY ATTORNEYS ASSOCIATION					
		0116PD02	18186300	\$28.00	NOTICE OF SEIZURE-PD
Search Name MN CNTY ATTORNEYS ASSOCIATION				\$28.00	
Search Name MN DEPT OF LABOR & INDUSTRY					
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$112.44	MECH SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$87.36	ELEC SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$2,601.16	BLDG SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$23.61	SEWER SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$89.08	PLBG SURCHGS
Search Name MN DEPT OF LABOR & INDUSTRY				\$2,913.65	
Search Name MN DEPT OF MOTOR VEHICLES					
068504	1/6/2016	0116PPD01	15902765	\$20.75	VEHICLE TITLE
Search Name MN DEPT OF MOTOR VEHICLES				\$20.75	
Search Name MN DEPT OF REVENUE					
002741E	1/15/2016	0116PPD02	01-15-2016	\$4,781.46	01/15 STATE TAX W/HELD
002719E	12/18/2015	1215PPD02	12-18-2015	\$3,903.65	12/18 STATE TAX W/HELD
002731E	12/31/2015	1215PPD03	12-31-2015	\$4,187.28	12/31 STATE TAX W/HELD
002730E	12/31/2015	1215PPD03	12-31-2015	\$183.31	12/31 STATE TAX W/HELD
Search Name MN DEPT OF REVENUE				\$13,055.70	
Search Name MN DEPT OF REVENUE-SALES/USE					
002716E	12/10/2015	1215PPD02	11-2015	\$1,027.00	SALES TAX PAYABLE-NOV
002716E	12/10/2015	1215PPD02	11-2015	\$63.00	SALES TAX PAYABLE-NOV
002739E	1/7/2016	0116PPD02	12-2015	\$74.00	DEC SALES TAX PAYABLE
002739E	1/7/2016	0116PPD02	12-2015	\$2,368.00	DEC SALES TAX PAYABLE
002739E	1/7/2016	0116PPD02	12-2015	\$1.00	DEC SALES TAX PAYABLE
Search Name MN DEPT OF REVENUE-SALES/USE				\$3,533.00	

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Search Name MN DNR-OMB					
068553	1/12/2016	0116PW01	2001-3126(2016)	\$237.35	WATER PREMIT
Search Name MN DNR-OMB				\$237.35	
Search Name MN NCPERS GRP LIFE INS-752400					
068554	1/12/2016	0116ADM01	7524116	\$80.00	PAYROLL DEDUCTION
Search Name MN NCPERS GRP LIFE INS-752400				\$80.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		0116ADM02	01-2016	\$1,124.00	UNION DUES-JAN
Search Name MN TEAMSTERS-PUBLIC & LAW ENF				\$1,124.00	
Search Name MOTOROLA INC.					
		0116PD02	13095079	\$3,397.00	NEW SQUAD EQUIPMENT
Search Name MOTOROLA INC.				\$3,397.00	
Search Name MULTIPLE CONCEPT INTERIORS					
068463	12/29/2015	1215ADM02	9	\$27.00	BERNICKS ARENA
Search Name MULTIPLE CONCEPT INTERIORS				\$27.00	
Search Name MUSTANG SIGNS & GRAPHICS					
		1215PW03	17193	\$360.00	STICKERS-SARTELL LOGO
Search Name MUSTANG SIGNS & GRAPHICS				\$360.00	
Search Name MVTL LABORATORIES INC					
068464	12/29/2015	1215PW02	788211	\$124.68	TESTING
		1215PW03	789394	\$124.68	TESTING
		0116PW02	792125	\$129.68	TESTING
Search Name MVTL LABORATORIES INC				\$379.04	
Search Name NEMETH, DARREL INC					
		1215ADM03	12-2015	\$2,490.50	ELEC INSP-DEC
Search Name NEMETH, DARREL INC				\$2,490.50	
Search Name NFPA					
		0116ADM02	6569333X	\$175.00	2016 MEMBERSHIP-RIELAND
Search Name NFPA				\$175.00	
Search Name NORTH CENTRAL TRUCK EQUIPMENT					
		0116PD02	226598	\$428.28	EQUIP-NEW SQUAD
Search Name NORTH CENTRAL TRUCK EQUIPMENT				\$428.28	
Search Name NUSS TRUCK & EQUIPMENT					
068465	12/29/2015	1215PW02	9880	\$79,897.82	2016 MACK TRUCK
Search Name NUSS TRUCK & EQUIPMENT				\$79,897.82	
Search Name O REILLY AUTO PARTS					
068466	12/29/2015	1215PD02	1572-470105	\$77.89	REPAIRS-SQUAD
068466	12/29/2015	1215PD02	1572-470112	\$10.78	REPAIRS-SQUAD
068466	12/29/2015	1215FD02	1572-470239	\$39.00	REPAIRS-FD EXHAUST VENTS
068466	12/29/2015	1215PW02	1572-470696	\$16.86	SHOP TOOLS
068466	12/29/2015	1215PW02	1572-470697	\$14.65	SHOP SUPPLIES
068466	12/29/2015	1215PD02	1572-470786	\$10.99	REPAIRS-SQUAD
068466	12/29/2015	1215PW02	1572-470913	\$35.16	REPAIRS-PACKER
		1215PW03	1572-470916	\$24.89	SUPPLIES-STREETS
068466	12/29/2015	1215PW02	1572-470932	\$13.82	REPAIRS-PACKER

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068466	12/29/2015	1215PW02	1572-470946	\$39.68	SHOP SUPPLIES
068466	12/29/2015	1215PW02	1572-470949	\$32.28	REPAIRS-DUMP TRUCK
		1215PW03	1572-471024	\$13.99	SUPPLIES-SHOP
068466	12/29/2015	1215PW02	1572-471029	-\$10.18	REPAIRS-PACKER
068466	12/29/2015	1215PD02	1572-471030	\$49.98	REPAIRS-SQUAD
068466	12/29/2015	1215PW02	1572-471062	\$28.94	REPAIRS-EQUIP
068466	12/29/2015	1215PW02	1572-471134	\$48.46	REPAIRS-TRAILER
068466	12/29/2015	1215PW02	1572-471138	\$101.24	REPAIRS-TRAILER
068466	12/29/2015	1215PW02	1572-471458	\$37.21	REPAIRS-WTR TRUCK
068466	12/29/2015	1215PW02	1572-471459	\$189.99	REPAIRS-WTR TRUCK
		1215PW03	1572-471599	\$14.65	REPAIRS-WTR VEHICLE
		0116PW02	1572-473157	\$54.43	VEHICLE REPAIRS-STREETS
		0116PD02	1572-473350	\$47.94	REPAIRS-SQUAD
		0116PW02	1572-473757	\$543.42	VEHICLE REPAIRS-STREETS
		0116PD02	1572-473994	\$47.94	REPAIRS-SQUADS
		0116PD02	1572-473995	\$25.14	REPAIRS-SQUADS
		1215PW04	EB12241557	-\$6.81	NOV EARNBACK
Search Name O REILLY AUTO PARTS				\$1,502.34	
Search Name OFFICE DEPOT INC					
068592	1/6/2016	0116PPD02	815491803001	\$39.99	DVD PLAYER-MAINT
068592	1/6/2016	0116PPD02	815491838001	\$103.96	COPY PAPER
Search Name OFFICE DEPOT INC				\$143.95	
Search Name OXYGEN SERVICE COMPANY					
		1215FD03	03332071	\$53.60	CYLINDER RENTAL
068467	12/29/2015	1215PW02	07939058	\$55.82	PROPANE-FORK LIFT
		1215PW03	07942113	\$51.07	PROPANE
		1215PD03	07942113	\$21.66	MEDICAL OXYGEN-PD
		1215PD03	07942399	\$38.57	MEDICAL OXYGEN-PD
		0116PW02	07945316	\$71.61	ER70S-6
		0116PD02	07945316	\$72.39	MEDICAL OXYGEN-PD
		0116PD02	07946943	\$26.91	MEDICAL OXYGEN
Search Name OXYGEN SERVICE COMPANY				\$391.63	
Search Name PARAMOUNT					
		0116ADM02	I0214668	\$550.00	ARTWORK CONTRACT
Search Name PARAMOUNT				\$550.00	
Search Name PITNEY BOWES GLOBAL FIN SERV L					
068468	12/29/2015	1215PD02	6263926-DC15	\$363.00	POSTAGE METER-PD
Search Name PITNEY BOWES GLOBAL FIN SERV L				\$363.00	
Search Name PROFESSIONAL OFFICE SERV INC					
068469	12/29/2015	1215ADM02	002417193	\$1,768.80	UTILITY BILLS
068469	12/29/2015	1215ADM02	002417193	\$1,768.80	UTILITY BILLS
068560	1/12/2016	0116ADM01	002427414	\$8.75	POSIBILL VIEW ONLY
068560	1/12/2016	0116ADM01	002427414	\$8.75	POSIBILL VIEW ONLY
Search Name PROFESSIONAL OFFICE SERV INC				\$3,555.10	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002744E	1/15/2016	0116PPD02	01-15-2016	\$7,299.72	01/15 EMPLOYER PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$4,334.40	01/15 EMPLOYER PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$4,866.50	01/15 EMPLOYEE PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$3,756.49	01/15 EMPLOYEE PERA

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002718E	12/18/2015	1215PPD02	12-18-2015	\$4,476.21	12/18 EMPLOYEE PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$4,218.58	12/18 EMPLOYER PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$3,656.08	12/18 EMPLOYEE PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$6,714.33	12/18 EMPLOYER PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$6,847.24	12/31 EMPLOYER PERA
002724E	12/30/2015	1215PPD03	12-31-2015	\$96.26	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$3,701.56	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$4,564.83	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$4,271.05	12/31 EMPLOYER PERA
002724E	12/30/2015	1215PPD03	12-31-2015	\$96.26	12/31 EMPLOYER PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				\$58,899.51	
Search Name PURCHASE POWER-PITNEY BOWES					
068470	12/29/2015	1215ADM02	6512	\$500.00	POSTAGE-HALL
068470	12/29/2015	1215PD02	8299	\$123.99	POSTAGE-PD
		0116PD02	8299	\$247.98	POSTAGE-PD
Search Name PURCHASE POWER-PITNEY BOWES				\$871.97	
Search Name QUALITY CLEANERS					
		1215FD04	126070	\$21.00	LAUNDRY SERV-FD
Search Name QUALITY CLEANERS				\$21.00	
Search Name RED NECK TRAILER SUPPLIES					
068471	12/29/2015	1215PW02	1883127-00	\$86.68	REPAIRS-TRAILER
Search Name RED NECK TRAILER SUPPLIES				\$86.68	
Search Name REPULIC SERVICES #891					
068505	1/6/2016	0116PPD01	0891-000648195	\$194.76	REFUSE SERV-MAINT
068505	1/6/2016	0116PPD01	0891-000648195	\$114.41	REFUSE SERV-PLANTS
068505	1/6/2016	0116PPD01	0891-000648195	\$160.97	REFUSE SERV-HALL
068505	1/6/2016	0116PPD01	0891-000648195	\$33.33	REFUSE SERV-FD
068505	1/6/2016	0116PPD01	0891-000648195	\$212.97	REFUSE SERV-PD
Search Name REPULIC SERVICES #891				\$716.44	
Search Name RESPEC					
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$1,500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
Search Name RESPEC				\$3,000.00	
Search Name RINKE-NOONAN					
		1215ADM04	249866	\$310.00	JK SELF STORAGE CONDEMNATION
		1215ADM04	249867	\$285.00	JANSKI CONDEMNATION
		1215ADM04	249867	\$756.00	AIM/VERSO
Search Name RINKE-NOONAN				\$1,351.00	
Search Name ROYAL TIRE INC					
068472	12/29/2015	1215PW02	108-76509	\$525.24	REPAIRS-TRAILER
Search Name ROYAL TIRE INC				\$525.24	
Search Name SAM S CLUB					
068428	12/29/2015	1215PPD03	210104151096036	\$41.20	SUPPLIES-MAINT
068428	12/29/2015	1215PPD03	210104151096036	\$41.20	SUPPLIES-UTILITIES
068428	12/29/2015	1215PPD03	210104151096036	\$139.72	SUPPLIES-COOKOUT W/COPS
068428	12/29/2015	1215PPD03	210104151096036	\$16.48	SUPPLIES-HALL

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Search Name SAM S CLUB				\$238.60	
Search Name SANITATION SERVICES LLC					
068473	12/29/2015	1215PW02	6376	\$57.50	RESTROOM RENTAL-PARK
068473	12/29/2015	1215PW02	6376	\$57.50	RESTROOM RENTAL-COMPOST
		1215PW04	6420	\$95.00	RESTROOM RENTAL-SAUK RIVER PARK
Search Name SANITATION SERVICES LLC				\$210.00	
Search Name SARTELL CHAMBER OF COMMERCE					
068561	1/12/2016	0116ADM01	1157	\$220.00	2016 MEMBERSHIP FEES
068561	1/12/2016	0116ADM01	1157	\$350.00	BOOTHS
Search Name SARTELL CHAMBER OF COMMERCE				\$570.00	
Search Name SARTELL HARDWARE HANK					
		1215PW03	63749	\$18.99	SUPPLIES-UTILITIES
		1215PW03	63749	\$7.49	SUPPLIES-UTILITIES
068474	12/29/2015	1215FD02	63958	\$17.48	REPAIRS-FD #26
		0116PW02	64544	\$9.49	SUPPLIES-WATER
		0116FD02	64569	\$6.49	REPAIRS-FIRE HALL
		0116PW02	64696	\$2.99	SUPPLIES-UTILITIES
		0116FD02	64850	\$22.99	BULBS-FD
		0116PD02	64850	\$8.86	POSTAGE-PD
		0116PW02	64882	\$6.47	REPAIRS-UTILITIES SINK
		0116PW02	64883	\$2.48	REPAIRS-UTILITIES SINK
		0116PW02	64902	\$22.46	REPAIRS-UTILITIES SINK
		1215PW03	88539	\$11.98	REPAIRS-PARKS
		1215PW03	88597	\$9.99	SUPPLIES-STREET SIGNS
		1215PW03	88599	\$19.98	REPAIRS-PARK FENCE
		1215PW03	88602	\$23.96	REPAIRS-PARK FENCE
068474	12/29/2015	1215PD02	88659	\$20.27	REPAIRS-SQUAD
		1215PW03	88664	\$17.97	REPAIRS-PARKS
		1215PW03	89066	\$5.00	BLDG REPAIRS-MAINT
		1215PW03	89090	\$11.98	SUPPLIES-STREET SIGNS
		1215PW03	89131	\$8.48	SUPPLIES-STREET SIGNS
068474	12/29/2015	1215PW02	89141	\$24.95	SHOP SUPPLIES
		1215PW03	89168	\$0.87	SUPPLIES-MAINT
		1215PW03	89274	\$5.99	SUPPLIES-STREET SIGNS
		1215PW03	89297	\$4.20	REPAIRS-TRAILER
		1215PW04	89465	\$3.45	REPAIRS-PARKS
		1215PW03	89467	\$31.12	SUPPLIES-SHOP
		1215PW03	89530	\$185.71	SUPPLIES-STREET SIGNS
		1215PW03	89561	\$38.83	REPAIRS-TRAILER
		1215PW04	89606	\$15.99	REPAIRS-WARMING HOUSE
		1215PW03	89874	\$5.66	SUPPLIES-WTR
		1215PW04	90013	\$16.99	REPAIRS-STREETS
		0116PW02	90301	\$12.45	SUPPLIES-STREETS
		0116PW02	90350	\$3.58	KEYS-MAILBOX
		0116PW02	90355	\$16.48	SUPPLIES-WATER
		0116PW02	90434	\$12.99	REPAIRS-MAILBOX
		0116PD02	90444	\$4.99	REPAIRS-PD
		0116PW02	90446	\$19.99	SUPPLIES-PATCHER
		0116PW02	90717	\$87.45	REPAIRS-TRAILER
		0116PW02	90719	\$10.99	REPAIRS-TRAILER
		0116PW02	90722	\$5.07	REPAIRS-TRAILER

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		0116PW02	90777	\$3.49	REPAIRS-UTILITIES SINK
		0116PW02	90898	\$10.99	SUPPLIES-RINKS
Search Name SARTELL HARDWARE HANK				\$778.03	
Search Name SARTELL HOUSING LTD PARTNERSHI					
068423	12/18/2015	1215PPD02	TIF 5-2	\$11,117.39	PHEASANT CREST-TIF DISTRICT 5-2
Search Name SARTELL HOUSING LTD PARTNERSHI				\$11,117.39	
Search Name SARTELL INDPENDENT POLICE ASN					
068421	12/17/2015	1215PPD02	12-2015	\$100.00	PAYROLL DEDUCTION-DEC
Search Name SARTELL INDPENDENT POLICE ASN				\$100.00	
Search Name SARTELL MHP LLC					
		0116ADM02	CITATION 101	\$2.00	REIMB-OVERPAY ADMIN CITATION-MON
Search Name SARTELL MHP LLC				\$2.00	
Search Name SARTELL NEWSLEADER					
068422	12/18/2015	1215PPD02	37522	\$154.35	ORD 15-15
068506	1/8/2016	0116PPD01	37573	\$1,455.30	SAFE ROUTES TO SCHOOLS BID
068506	1/8/2016	0116PPD01	37573	\$396.90	BUDGET SUMMARY
Search Name SARTELL NEWSLEADER				\$2,006.55	
Search Name SARTELL POSTMASTER					
068475	12/29/2015	1215FD02	5	\$56.00	PO BOX RENTAL-FD
Search Name SARTELL POSTMASTER				\$56.00	
Search Name SARTELL SENIOR CONNECTION					
068503	1/5/2016	0116PPD01	1	\$750.00	SENIOR CONNECTION-ECON DEV
Search Name SARTELL SENIOR CONNECTION				\$750.00	
Search Name SARTELL ST STEPHEN EDUC FOUND					
		0116ADM02	01-2016	\$40.00	PAYROLL DEDUCTIONS-JAN
		1215ADM03	12-20152	\$20.00	PAYROLL DED-DEC
Search Name SARTELL ST STEPHEN EDUC FOUND				\$60.00	
Search Name SAUK RAPIDS, CITY OF					
		1215PD04	4TH QTR 2015	\$5,382.50	GANG STRIKE FORCE OFFICER
Search Name SAUK RAPIDS, CITY OF				\$5,382.50	
Search Name SCHMIT, RAY OR ARLENE					
		0116PW02	011116	\$274.50	HYDRAULIC FLUID
Search Name SCHMIT, RAY OR ARLENE				\$274.50	
Search Name SCHULTZ SOFT WATER INC					
068476	12/29/2015	1215ADM02	9	\$230.00	BERNICKS ARENA
Search Name SCHULTZ SOFT WATER INC				\$230.00	
Search Name SERVICEMASTER OF ST CLOUD INC					
068477	12/29/2015	1215FD02	118916	\$2,500.00	FLOOR CLEANING-FIRE STATION
Search Name SERVICEMASTER OF ST CLOUD INC				\$2,500.00	
Search Name SHERWIN WILLIAMS					
		0116PW02	4182-5	\$8.14	SUPPLIES-PARKS
Search Name SHERWIN WILLIAMS				\$8.14	
Search Name SIMONSON PLBG & HTG INC					
		1215ADM03	10	\$65.00	BERNICKS ARENA

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Search Name SIMONSON PLBG & HTG INC				\$65.00	
Search Name SIRCHIE FINGER PRINT LABORATOR					
068478	12/29/2015	1215PD02	0234424-IN	\$79.68	SUPPLIES-PD
		0116PD02	0236484-IN	\$62.66	EQUIP-NEW SQUAD
Search Name SIRCHIE FINGER PRINT LABORATOR				\$142.34	
Search Name SITE ONE LANDSCAPE SUPPLY LLC					
068479	12/29/2015	1215PW02	74209716	\$43.19	REPAIRS-PARK IRRIGATION
Search Name SITE ONE LANDSCAPE SUPPLY LLC				\$43.19	
Search Name SPRINT					
068480	12/29/2015	1215PD02	584068813-097	\$384.89	CONNECTION CARDS-PD
068480	12/29/2015	1215PD02	852875115-100	\$34.99	IPAD SERV-JIM
068480	12/29/2015	1215PW02	852875115-100	\$34.99	IPAD SERV-BRAD
068480	12/29/2015	1215ADM02	852875115-100	\$34.99	IPAD-KYLE
068480	12/29/2015	1215FD02	890875115-100	\$39.99	CONNECTION CARD-FD
068480	12/29/2015	1215PD02	890875115-100	\$34.99	CSO COMPUTER
Search Name SPRINT				\$564.84	
Search Name ST CLOUD AREA CONVENTION/VISIT					
068481	12/29/2015	1215ADM02	11-2015	\$1,901.90	LODGING TAX-NOV
Search Name ST CLOUD AREA CONVENTION/VISIT				\$1,901.90	
Search Name ST CLOUD AREA PLANNING ORGNZTN					
068565	1/12/2016	0116ADM01	2016-1	\$8,735.00	1ST HALF ASMT/TURCH FEE
Search Name ST CLOUD AREA PLANNING ORGNZTN				\$8,735.00	
Search Name ST CLOUD, CITY OF					
068482	12/29/2015	1215PW02	56379	\$14,894.79	CAT C2-DEBT SERV CHGS
068482	12/29/2015	1215PW02	56379	\$61,524.00	CAT C1-RUE PROJECT
068482	12/29/2015	1215PW02	56379	\$54,608.30	TREATMENT-NOV
068482	12/29/2015	1215PD02	56425	\$309.20	METRO CITIZENS ACADEMY
068566	1/12/2016	0116PW01	56523	\$24,687.97	MAIN LIFTSTATION REHAB PROJECT
		1215PW03	56563	\$55,878.19	DEC TREATMENT
		1215PW03	56563	\$61,524.00	CAT C1-RUE PROJECT
		1215PW03	56563	\$14,894.79	CAT C2-DEBT SERV CHGS
Search Name ST CLOUD, CITY OF				\$288,321.24	
Search Name STANDARD INSURANCE COMPANY					
068483	12/29/2015	1215ADM02	155531-JAN16	\$5.75	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$35.93	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$53.10	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$91.45	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$28.97	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$15.43	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$59.84	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$22.87	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$353.73	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$131.16	EMPLOYEE CONTR TO INS
068483	12/29/2015	1215ADM02	155531-JAN16	\$464.29	VOLUNTARY LIFE-PAYROLL DEDUCTION
068483	12/29/2015	1215ADM02	155531-JAN16	\$81.92	LIFE/LTD INS-EMPLOYEE
Search Name STANDARD INSURANCE COMPANY				\$1,344.44	
Search Name STANTEC CONSULTING SERV INC					
068484	12/29/2015	1215ADM02	986776	\$1,200.00	GIS SERVICES

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068484	12/29/2015	1215ADM02	986846	\$1,200.00	GIS SERVICES
068484	12/29/2015	1215ADM02	986847	\$8,814.75	SARTELL PED BRIDGE
		1215ADM04	998056	\$400.00	GIS SERVICE
		1215ADM04	998056	\$400.00	GIS SERVICE
		1215ADM04	998056	\$400.00	GIS SERVICE
Search Name STANTEC CONSULTING SERV INC				\$12,414.75	
Search Name STAPLES BUSINESS ADVANTAGE					
068485	12/29/2015	1215ADM02	8037124509	\$54.90	OFFICE SUPPLIES
068485	12/29/2015	1215PW02	8037214815	\$85.89	OFFICE SUPPLIES-WATER
068485	12/29/2015	1215ADM02	8037214815	\$99.99	KEYBOARD
068485	12/29/2015	1215PW02	8037214815	\$63.73	OFFICE SUPPLIES-MAINT
		0116ADM02	8037551425	\$59.27	OFFICE SUPPLIES
		0116PW02	8037551425	\$22.18	OFFICE SUPPLIES-MAINT
Search Name STAPLES BUSINESS ADVANTAGE				\$385.96	
Search Name STATE OF MN/DPS/EPCRA PROGRAM					
		0116PW02	7326200072015	\$100.00	EPCRA PERMIT ID 11623
		0116PW02	7326200082015	\$100.00	EPCRA PERMIT ID 11624
		0116PW02	7326200142015	\$100.00	EPCRA PERMIT ID 15490
Search Name STATE OF MN/DPS/EPCRA PROGRAM				\$300.00	
Search Name STATE OF MN/MN STATE PATROL					
068567	1/12/2016	0116PW01	2016	\$24.00	INSPECTION DECALS
Search Name STATE OF MN/MN STATE PATROL				\$24.00	
Search Name STEARNS CNTY AUDITOR-TREASURER					
068317	12/10/2015	1215PPD02	9365	\$669.50	LIC/TITLE,TAX,ETC-JET VAC
		1215ADM04	A1457575&576	\$92.00	RECORDING FEES-PCR PHASE 1
068587	1/13/2016	0116PPD02	HANSON	\$20.00	NOTARY RECORDING FEES-HANSON
Search Name STEARNS CNTY AUDITOR-TREASURER				\$781.50	
Search Name STEARNS CNTY FIRE CHIEFS ASSN					
068568	1/12/2016	0116FD01	0000001	\$15.00	2016 MEMBERSHIP DUES
Search Name STEARNS CNTY FIRE CHIEFS ASSN				\$15.00	
Search Name STEARNS CNTY HWY DEPARTMENT					
068486	12/29/2015	1215ADM02	208-15	\$22,344.73	19TH AVE ROUNDABOUT
Search Name STEARNS CNTY HWY DEPARTMENT				\$22,344.73	
Search Name STEARNS CNTY RECORDER					
		0116ADM02	A1457577	\$46.00	RECORDING FEES-2016 SAFE ROUTE TO
Search Name STEARNS CNTY RECORDER				\$46.00	
Search Name STEARNS CNTY SHERIFFS DEPARTME					
		1215PD03	SD16-0009	\$739.44	13 MDT UNITS-4TH QTR
Search Name STEARNS CNTY SHERIFFS DEPARTME				\$739.44	
Search Name STEARNS ELECTRIC ASSOCIATION					
		1215PW03	10191700	\$387.00	STREET LIGHTS
		1215PW03	10191800	\$413.00	STREET LIGHTS
		1215PW03	10248200	\$20.00	CIVIL DEFENSE
		1215PW03	10441600	\$198.00	STREET LIGHTS
		1215PW03	10459401	\$35.97	POOL
		1215PW03	10461600	\$23.00	COPOST SITE
		1215PW03	10491600	\$48.32	STREET LIGHTS

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215PW03	10545000	\$24.90	STREET LIGHTS
		1215PW03	10545100	\$33.38	STREET LIGHTS
		1215PW03	10545200	\$18.44	STREET LIGHTS
		1215PW03	10545300	\$23.42	STREET LIGHTS
		1215PW03	10545400	\$13.46	STREET LIGHTS
		1215PW03	10628400	\$24.82	CIVIL DEFENSE
		1215PW03	10648700	\$42.81	STREET LIGHTS
		1215PW03	10690800	\$134.00	STREET LIGHTS
		1215PW03	10690900	\$95.53	STREET LIGHTS
		1215PW03	10691000	\$118.32	STREET LIGHTS
		1215PW03	10691100	\$55.72	STREET LIGHTS
		1215PW03	10710600	\$139.00	STREET LIGHTS
068590	1/15/2016	0116PPD02	10878900	\$2,776.00	PLANT-ELEC
068419	12/16/2015	1215PPD02	10878900	\$2,597.00	ELEC-PLANT
		1215PW03	10900900	\$85.00	STREET LIGHTS
		1215PW03	11244800	\$1,363.66	WELLS 15&16
		1215PW03	5463910	\$83.98	LIFT STATION
		1215PW03	6401510	\$1,616.21	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				\$10,370.94	
Search Name STREICHER S					
		1215PD03	I1188148	\$1,747.54	SUPPLIES-PD
Search Name STREICHER S				\$1,747.54	
Search Name STUS GUNSMITHING					
		1215PD03	9355	\$2,065.43	RIFLES,MAGAZINES-PD
		1215PD03	9355	\$688.47	RIFLES,MAGAZINES-PD
Search Name STUS GUNSMITHING				\$2,753.90	
Search Name SUMMIT COMPANIES					
		1215ADM03	10	\$28.05	BERNICKS ARENA
Search Name SUMMIT COMPANIES				\$28.05	
Search Name TACTICAL SOLUTIONS					
068574	1/12/2016	0116PD01	5356	\$1,375.00	EQUIPMENT-NEW SQUAD
Search Name TACTICAL SOLUTIONS				\$1,375.00	
Search Name TASER INTERNATIONAL INC					
068487	12/29/2015	1215PD02	TASE37665	\$200.00	7910-RECERT TASER INSTRUCTOR
Search Name TASER INTERNATIONAL INC				\$200.00	
Search Name TENVOORDE FORD INC					
068488	12/29/2015	1215PD02	6105466/1	\$1,380.65	REPAIRS-SQUAD
Search Name TENVOORDE FORD INC				\$1,380.65	
Search Name TERMINAL SUPPLY CO					
		0116PW02	78020-00	\$97.06	REPAIRS-SKID LOADER
Search Name TERMINAL SUPPLY CO				\$97.06	
Search Name THEIS, CATHY					
		0116PD02	01-2016	\$140.00	PROF SERV-PD
068489	12/29/2015	1215PD02	26-2015	\$72.50	PROF SERV-PD
		1215PD03	27-2015	\$80.00	PROF SERV-PD
Search Name THEIS, CATHY				\$292.50	
Search Name THOMAS TOOL & SUPPLY, INC.					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
068490	12/29/2015	1215FD02	390983	\$231.56	TOOLS-FD
		1215PW03	391436	\$10.00	SUPPLIES-SHOP
068490	12/29/2015	1215PW02	391469	\$152.62	SHOP TOOLS
		1215PW03	392164	\$250.25	SMALL TOOLS-STREETS
Search Name THOMAS TOOL & SUPPLY, INC.				<u>\$644.43</u>	
Search Name TOLMAN, KIM					
		1215PW03	243351	\$300.00	MAINT CLEANING-DEC
		1215PD03	243351	\$560.00	PD CLEANING-DEC
		1215FD03	243351	\$70.00	FD CLEANING-DEC
068491	12/29/2015	1215PW02	275339	\$400.00	MAINT CLEANING-NOV
068491	12/29/2015	1215PD02	275339	\$560.00	PD CLEANING-NOV
068491	12/29/2015	1215FD02	275339	\$70.00	FD CLEANING-NOV
Search Name TOLMAN, KIM				<u>\$1,960.00</u>	
Search Name TOTAL ADMIN SERVICES CORP					
002746E	1/21/2016	0116PPD02	01-15-2016	\$543.06	01/15 DAYCARE FLEX CONTR
002746E	1/21/2016	0116PPD02	01-15-2016	\$2,440.96	01/15 HSA FLEX CONTR
002746E	1/21/2016	0116PPD02	01-15-2016	\$124.99	01/15 MED FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$185.18	12/18 DAYCARE FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$144.41	12/18 MED FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$2,201.45	12/18 HSA FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$2,203.40	12/31 HSA FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$185.32	12/31 DAYCARE FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$145.34	12/31 MED FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				<u>\$8,174.11</u>	
Search Name TOTAL CONTROL SYSTEMS INC					
		1215PW04	7468	\$284.10	REPAIRS-WATER EQUIP
		1215PW04	7469	\$644.98	SUPPLIES-WATER
		1215PW04	7470	\$363.72	REPAIRS-WATER EQUIP
		1215PW04	7471	\$7,182.10	REPAIRS-WELLS
Search Name TOTAL CONTROL SYSTEMS INC				<u>\$8,474.90</u>	
Search Name TOWMASTER					
		1215PW03	375943	\$117.32	EQUIPMENT-NEW PLOW TRUCK
		1215PW03	375946	\$93,416.00	EQUIPMENT-NEW PLOW TRUCK
Search Name TOWMASTER				<u>\$93,533.32</u>	
Search Name TRANS UNION LLC					
068492	12/29/2015	1215PD02	11527588	\$15.68	BACKGROUND CHECKS-LIQUOR LIC
Search Name TRANS UNION LLC				<u>\$15.68</u>	
Search Name TRAUT WELLS INC					
068493	12/29/2015	1215PW02	283602	\$46.00	TESTING
068493	12/29/2015	1215PW02	283693	\$46.00	TESTING
068493	12/29/2015	1215PW02	283948	\$46.00	TESTING
068493	12/29/2015	1215PW02	283956	\$69.00	TESTING
068579	1/12/2016	0116PW01	284103	\$46.00	TESTING
068579	1/12/2016	0116PW01	284152	\$46.00	TESTING
		0116PW02	284214	\$46.00	TESTING
		0116PW02	284465	\$46.00	TESTING
Search Name TRAUT WELLS INC				<u>\$391.00</u>	
Search Name TRI COUNTY HUMANE SOCIETY					

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215PW03	4TH QTR 2015	\$150.00	IMPOUNDING FEES
Search Name TRI COUNTY HUMANE SOCIETY				\$150.00	
Search Name UNITED WAY OF CENTRAL MN					
		0116ADM02	01-2016	\$30.00	PAYROLL DEDUCTIONS-JAN
		1215ADM03	12-20152	\$14.00	PAYROLL DED-DEC
Search Name UNITED WAY OF CENTRAL MN				\$44.00	
Search Name US BANK (CREDIT CARD)					
068494	12/29/2015	1215ADM02	1627	\$20.00	CD MATERIALS
068494	12/29/2015	1215ADM02	1627	\$88.00	APA MEMBERSHIP
068494	12/29/2015	1215ADM02	1627	\$97.03	EDC MEETING EXP
068494	12/29/2015	1215ADM02	1627	\$16.10	SOFTWARE-PLANNING
068494	12/29/2015	1215ADM02	1627	\$4.36	EDC-FACEBOOK
		1215ADM04	1627	\$5.00	CONF PARKING-PLANNING
		1215ADM04	1627	\$148.18	LEGISLATIVE MATERIALS-PLANNING
068494	12/29/2015	1215ADM02	1627	\$40.00	TRAINING-CD
		0116ADM02	1627	\$414.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$220.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$276.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$324.20	APA CONF TRANSPORATION-RASMUSSE
		0116ADM02	1627	\$59.00	SOFTWARE LIC-PLANNING
		0116ADM02	1627	\$16.10	SOFTWARE LIC-PLANNING
		0116ADM02	1627	\$330.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$16.10	SOFTWARE LIC-PLANNING DEPT
		1215ADM04	2111	\$1.55	BEACON WEBSITE
		0116ADM02	2111	\$99.00	WEBSITE HOSTING
		1215ADM04	2111	\$99.00	WEBSITE HOSTING
		1215ADM04	2111	\$5.00	TRANSFERBIGFILES
		1215ADM04	2111	\$24.00	SURVEY MONKEY
068494	12/29/2015	1215ADM02	2111	\$266.18	LASERFICHE CONF-WICKLUND
		1215ADM04	2111	\$186.52	RETIREMENT PARTY-HEIM
068494	12/29/2015	1215ADM02	2111	\$1.50	BEACON SITE
068494	12/29/2015	1215ADM02	2111	\$24.00	SURVEY MONKEY
068494	12/29/2015	1215ADM02	2111	\$99.00	WEBSITE HOSTING
068494	12/29/2015	1215ADM02	2111	\$30.00	ADMIN SUPPLIES
068494	12/29/2015	1215ADM02	2111	\$9.39	ADMIN MTG
068494	12/29/2015	1215ADM02	2111	\$5.00	TRANSFERBIGFILES
068494	12/29/2015	1215PW02	7165	\$106.91	REPAIRS-PARK EQUIP
068494	12/29/2015	1215PW02	7165	\$427.95	REPAIRS-PARK EQUIP
068494	12/29/2015	1215PW02	7165	\$173.03	FLOOR PROTECTOR
		1215PW04	7165	\$197.60	TOOLS-FIRE MARSHAL
		1215PW04	7165	\$10.25	AG LICENSE RENEWAL-VOGT
068494	12/29/2015	1215PD02	7173	\$51.00	IN REAL TIME TRANSLATION
068494	12/29/2015	1215PD02	7173	\$2.00	TRANSUNION
068494	12/29/2015	1215PD02	7173	\$64.78	SUPPLIES-PD
068494	12/29/2015	1215PD02	7173	\$31.88	SUPPLIES-PD
068494	12/29/2015	1215PD02	7173	\$220.00	DUES-IN REAL TIME
068494	12/29/2015	1215PD02	7173	\$12.00	SC TIMES SUBS
068494	12/29/2015	1215PD02	7173	\$813.29	EXPENSES-EM CONF
068494	12/29/2015	1215PD02	7173	\$23.80	1ST SHRED-HALL
068494	12/29/2015	1215PD02	7173	\$56.80	1ST SHRED-PD
068494	12/29/2015	1215PD02	7173	\$99.00	CAMERA
Search Name US BANK (CREDIT CARD)				\$5,214.50	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name US BANK CM 9690					
		1215ADM03	4167089	\$450.00	AGENT FEES-2014A BOND
Search Name US BANK CM 9690					
				\$450.00	
Search Name VAN HOVE, THOMAS					
		0116FD02	0004	\$350.00	EMR-R TRNG-FD
Search Name VAN HOVE, THOMAS					
				\$350.00	
Search Name VANDEVREDE, ADAM					
068495	12/29/2015	1215PPD02	027799	\$34.99	SFX DARE GRADUATION
Search Name VANDEVREDE, ADAM					
				\$34.99	
Search Name VERIZON WIRELESS					
068427	12/23/2015	1215PPD02	9756449918	\$47.88	PHONE SERV-PARKS
068427	12/23/2015	1215PPD02	9756449918	\$35.01	PHONE SERV-UTILITIES
068427	12/23/2015	1215PPD02	9756449918	\$35.01	PHONE SERV-UTILITIES
068427	12/23/2015	1215PPD02	9756449918	\$660.70	PHONE SERV-PD
068427	12/23/2015	1215PPD02	9756719150	\$10.02	PHONE SERV-PCRS SIGNS
068591	1/19/2016	0116PPD02	9758093461	\$35.01	PHONE SERV-UTILITIES
068591	1/19/2016	0116PPD02	9758093461	\$48.38	PHONE SERV-RINKS
068591	1/19/2016	0116PPD02	9758093461	\$616.10	PHONE SERV-PD
068591	1/19/2016	0116PPD02	9758093461	\$35.01	PHONE SERV-UTILITIES
		1215ADM04	9758359918	\$10.02	PHONE SERV-PCRS SIGN
Search Name VERIZON WIRELESS					
				\$1,533.14	
Search Name VOGEL, JAY & AMY					
		0116ADM02	2016	\$193.00	REIMB-RENTAL LIC OVERPAY
Search Name VOGEL, JAY & AMY					
				\$193.00	
Search Name VOLUNTEER FIREFIGHTRS BNFT ASN					
068496	12/29/2015	1215FD02	2016	\$214.00	VOL FF BENEFIT INSURANCE
Search Name VOLUNTEER FIREFIGHTRS BNFT ASN					
				\$214.00	
Search Name VOX LIBERI					
		1215ADM03	1	\$761.10	GOVERNANCE WORK
Search Name VOX LIBERI					
				\$761.10	
Search Name WACOSA					
068497	12/29/2015	1215ADM02	00026619	\$205.62	HALL CLEANING-NOV
		1215ADM04	00026699	\$302.38	HALL CLEANING-DEC
Search Name WACOSA					
				\$508.00	
Search Name WEINBERGER, STANLEY J JR					
068584	1/12/2016	0116ADM01	2016-1	\$1,500.00	LEGAL SERVICES
Search Name WEINBERGER, STANLEY J JR					
				\$1,500.00	
Search Name WEX BANK					
002717E	12/16/2015	1215PPD02	43295044	\$24.00	FUEL CARDS
Search Name WEX BANK					
				\$24.00	
Search Name WICKLUND, REBECCA					
		0116ADM02	011916	\$1,294.00	EXP-LASERFICHE CONF
068498	12/29/2015	1215ADM02	12-20-15	\$32.20	MISC MILEAGE
Search Name WICKLUND, REBECCA					
				\$1,326.20	
Search Name WSB & ASSOCIATES INC					

CITY OF SARTELL

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215ADM04	02174-210	\$4,712.00	AVALON 7
		1215ADM03	1-02174-810	\$1,186.50	2016 SEAL COAT
		1215ADM03	11-02174-500	\$80.25	CHAMPION FIELD WTR/SWR SERVICES
		1215ADM03	11-02174-500	\$80.25	CHAMPION FIELD WTR/SWR SERVICES
		1215ADM03	11-02174-510	\$3,829.75	2015 SAFE ROUTES TO SCHOOL IMP
		1215ADM03	12-02174-190	\$810.00	E SIDE RECONSTRUCTION 2015
		1215ADM03	12-02174-570	\$21,400.25	PCR RESURFACING-2ND TO 15TH
		1215ADM03	3-02174-780	\$153.00	KWIK TRIP SITE PLAN
		1215ADM03	4-02174-760	\$2,477.75	PROVIDENCE-ESCROW
		1215ADM03	4-02174-770	\$1,618.75	2ND ST ROUNDABOUT
		1215ADM03	5-02174-230	\$728.25	ANNUAL BRIDGE SAFETY INSP
		1215ADM03	6-02174-600	\$5,794.50	PRKG LOT DESIGN-CENTRAL PARK/PC R
		1215ADM03	6-02174-710	\$335.00	50TH AVE EA CONST UPDATE
		1215ADM03	6-02174-730	\$3,898.00	2015 GENERAL SERVICES
		1215ADM03	9-02174-580	\$400.00	2015 WCA SERVICES
Search Name WSB & ASSOCIATES INC				<u>\$47,504.25</u>	
Search Name XCEL ENERGY					
068499	12/29/2015	1215PW02	482011341	\$1,347.25	STREET LIGHTS
		1215ADM03	483602810	\$69.56	PARKS
		1215ADM03	483602810	\$571.93	ELEC-HALL
		1215ADM03	483602810	\$321.99	GAS-HALL
		1215ADM03	483602810	\$294.44	ELEC-FD
		1215ADM03	483602810	\$375.68	GAS-FD
		1215ADM03	483602810	\$190.21	CIVIL DEFENSE
		1215ADM03	483602810	\$835.77	ELEC-MAINT
		1215ADM03	483602810	\$595.47	GAS-MAINT
		1215ADM03	483602810	\$299.81	STREET LIGHTS
		1215ADM03	483602810	\$288.29	TRAFFIC SIGNS/FLASH LIGHTS
		1215ADM03	483602810	\$1,662.24	LIFT STATIONS/FLOW METERS
		1215ADM03	483602810	\$147.70	RINKS
		1215ADM03	483602810	\$164.39	DISTRIBUTION
		1215ADM03	483602810	\$367.21	WELLS/PUMPS
		1215ADM03	483602810	\$4,645.63	ELEC-PLANTS
		1215ADM03	483602810	\$385.91	GAS-PLANTS
		1215ADM03	483602810	\$543.94	ELEC-PD
		1215ADM03	483602810	\$387.52	GAS-PD
		1215ADM03	483602810	\$89.56	CPRS READER BOARD
		1215ADM03	483602810	\$20.48	WELCOME SIGNS
		1215ADM03	484815285	\$5,642.17	STREET LIGHTS
068588	1/15/2016	0116PPD02	484914062	\$64.01	STREET LIGHTS
		1215PW04	485163508	\$1,398.89	STREET LIGHTS
Search Name XCEL ENERGY				<u>\$20,710.05</u>	
Search Name ZIEGLER INC.					
		0116PW02	PC080453149	\$81.76	REPAIRS-EQUIP
Search Name ZIEGLER INC.				<u>\$81.76</u>	
				<u>\$2,035,637.01</u>	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name 3D SPECIALTIES INC					
		1215PW03	450904	\$283.14	STREET SIGNS
		1215PW03	450915	\$50.85	STREET SIGNS
		1215PW03	450926	\$210.45	STREET SIGNS
				<hr/>	
Search Name 3D SPECIALTIES INC				\$544.44	
Search Name ALICE TRAINING INSTITUTE LLC					
068429	12/29/2015	1215PD02	E-2014	\$595.00	TRAINING-A MOLITOR
Search Name ALICE TRAINING INSTITUTE LLC				\$595.00	
Search Name ALL CARE TOWING INC					
		1215PD04	169816	\$44.00	TOWING-DRUG FORFEITURE
Search Name ALL CARE TOWING INC				\$44.00	
Search Name AMERIPRIDE LINEN/APPAREL SERV					
068430	12/29/2015	1215PW02	2200726956	\$27.67	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$13.46	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$6.60	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$38.73	UNIFORMS
068430	12/29/2015	1215PW02	2200726956	\$20.39	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200729524	\$38.73	UNIFORMS
		1215PW03	2200729524	\$13.46	UNIFORMS
		1215PW03	2200729524	\$27.67	UNIFORMS
		1215PW03	2200729524	\$142.30	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200729524	\$6.60	UNIFORMS
068430	12/29/2015	1215PW02	2200729526	\$35.00	TOWELS,MOPS,MATS-MAINT
068430	12/29/2015	1215ADM02	2200729553	\$44.69	TOWELS,MATS-HALL
		1215PW03	2200732019	\$45.12	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732021	\$50.85	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732022	\$45.76	TOWELS,MOPS,MATS-PLANT
		1215PW03	2200732032	\$27.67	UNIFORMS
		1215PW03	2200732032	\$38.73	UNIFORMS
		1215PW03	2200732032	\$13.46	UNIFORMS
		1215PW03	2200732032	\$15.03	MATS,TOWELS,MOPS-MAINT
		1215PW03	2200732032	\$6.60	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$29.07	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$34.22	MATS,TOWELS,MOPS-MAINT
068508	1/12/2016	0116PW01	2200734260	\$7.24	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$14.66	UNIFORMS
068508	1/12/2016	0116PW01	2200734260	\$43.62	UNIFORMS
068508	1/12/2016	0116PD01	2200734263	\$55.05	TOWELS,MATS-PD
068508	1/12/2016	0116ADM01	2200734283	\$45.83	TOWELS,MATS-HALL
		0116PW02	2200736919	\$7.24	UNIFORMS
		0116PW02	2200736919	\$43.62	UNIFORMS
		0116PW02	2200736919	\$13.26	MATS,TOWELS,MOPS-MAINT
		0116PW02	2200736919	\$14.66	UNIFORMS
		0116PW02	2200736919	\$29.07	UNIFORMS
		0116PW02	2200739590	\$43.62	UNIFORMS
		0116PW02	2200739590	\$14.66	UNIFORMS
		0116PW02	2200739590	\$115.83	MATS,TOWELS,MOPS,SUPPLIES-MAINT
		0116PW02	2200739590	\$7.24	UNIFORMS
		0116PW02	2200739590	\$29.07	UNIFORMS
		0116PW02	2200739591	\$35.00	MATS,TOWELS,MOPS-MAINT
		0116ADM02	2200739599	\$44.69	TOWELS,MATS-HALL

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215PW04	2210049865	\$153.67	SUPPLIES-MAINT
		1215PW03	2210050028	-\$18.94	UNIFORMS
		0116PW02	2210050111	\$100.59	SUPPLIES-SHOP
Search Name AMERIPRIDE LINEN/APPAREL SERV				\$1,521.49	
Search Name ANDY S TOWING LLC					
068431	12/29/2015	1215PD02	167723	\$75.00	TOWING-CRIMINAL FORFEITURE
Search Name ANDY S TOWING LLC				\$75.00	
Search Name AT&T MOBILITY					
		1215PW03	287256356792X12	\$98.34	PHONE SERV
		1215PW03	287256356792X12	\$13.39	PHONE SERV
		1215PW03	287256356792X12	\$30.00	IPAD SERV-JOHN
Search Name AT&T MOBILITY				\$141.73	
Search Name ATOM					
068510	1/12/2016	0116PD01	720803	\$250.00	ANNUAL MEMBERSHIP
Search Name ATOM				\$250.00	
Search Name BCA/CJIS					
068502	12/30/2015	1215PPD03	2015	\$45.00	BACKGROUND CHKS-RINKS
Search Name BCA/CJIS				\$45.00	
Search Name BEHRENBRINKER, STEPHEN C					
		0116ADM02	01-2016	\$3,381.25	ASSESSING SERV-JAN
Search Name BEHRENBRINKER, STEPHEN C				\$3,381.25	
Search Name BEMBOOM S FENCE					
		1215PW03	14368	\$24.00	REPAIRS-PARK FENCE
Search Name BEMBOOM S FENCE				\$24.00	
Search Name BIG RIVER GROUP LLC					
		1215PW03	1	\$1,000.00	PROF SERVICES
		1215PW03	1	\$1,000.00	PROF SERVICES
Search Name BIG RIVER GROUP LLC				\$2,000.00	
Search Name BOUND TREE MEDICAL LLC					
068513	1/12/2016	0116PD01	82011544	\$3,430.43	EQUIPMENT-NEW SQUAD
		0116PD02	82016916	\$233.99	EQUIP-NEW SQUAD
Search Name BOUND TREE MEDICAL LLC				\$3,664.42	
Search Name BRAUN INTERTEC					
068432	12/29/2015	1215ADM02	B046252	\$5,317.50	TESTING-PCR PHASE II
		1215ADM04	B048597	\$498.00	TESTING-PCR PHASE II
Search Name BRAUN INTERTEC				\$5,815.50	
Search Name BREMER BANK NA					
		0116ADM02	02-01-2016	\$11,233.50	ARENA ABATEMENT
Search Name BREMER BANK NA				\$11,233.50	
Search Name BRIAN KLINEFELTER FOUNDATION					
		0116PD02	01-2016	\$60.00	PAYROLL DEDUCTION-JAN
Search Name BRIAN KLINEFELTER FOUNDATION				\$60.00	
Search Name BRONSON ELECTRIC					
		1215ADM04	14115	\$65.00	REIMB-ELEC PERMIT
		1215ADM04	14115	\$1.00	REIMB-ELEC SURCHG

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name BRONSON ELECTRIC				\$66.00	
Search Name BROTHERS FIRE PROTECTION CO					
068514	1/12/2016	0116PW01	14397	\$340.00	ANNUAL MONITORING-PLANTS
068514	1/12/2016	0116PW01	14398	\$340.00	ANNUAL MONITORING-PLANTS
068514	1/12/2016	0116ADM01	14399	\$340.00	ANNUAL MONITORING-HALL
068514	1/12/2016	0116PW01	14400	\$340.00	ANNUAL MONITORING-MAINT
Search Name BROTHERS FIRE PROTECTION CO				\$1,360.00	
Search Name BURL OAKS TOWNHOMES					
068424	12/18/2015	1215PPD02	TIF 5-5	\$13,278.58	BURL OAKS-TIF DISTRICT 5-5
Search Name BURL OAKS TOWNHOMES				\$13,278.58	
Search Name CENTRAL HYDRAULICS INC					
068433	12/29/2015	1215PW02	0072203	\$401.00	REPAIRS-PLOWS
068433	12/29/2015	1215PW02	0072231	\$531.34	REPAIRS-PLOWS
068433	12/29/2015	1215PW02	0072292	\$155.76	REPAIRS-TRUCKS
068433	12/29/2015	1215PW02	0072319	\$806.21	REPAIRS-PLOWS
		0116PW02	0072970	\$65.46	REPAIRS-SNOWBLOWER
Search Name CENTRAL HYDRAULICS INC				\$1,959.77	
Search Name CENTRAL LOCKSMITHS					
		0116PW02	126494	\$25.00	PADLOCK-TOWER
Search Name CENTRAL LOCKSMITHS				\$25.00	
Search Name CENTRAL MCGOWAN, INC.					
		1215PW03	00057621	\$18.60	CYLINDER RENTAL
068434	12/29/2015	1215PW02	00907759	\$70.10	SHOP SUPPLIES
Search Name CENTRAL MCGOWAN, INC.				\$88.70	
Search Name CENTRAL MN CEMETERY MAINTNANCE					
		1215PW03	123115	\$400.00	BURIAL SITE PREP-RAMMEL
Search Name CENTRAL MN CEMETERY MAINTNANCE				\$400.00	
Search Name CHAMBERLAIN OIL COMPANYINC					
068420	12/17/2015	1215PPD02	149094	-\$70.00	DRUM DEPOSIT
068420	12/17/2015	1215PPD02	151901	\$559.89	OIL
068420	12/17/2015	1215PPD02	151901	-\$50.00	OPEN CREDITS-DRUM DEPOSITS
Search Name CHAMBERLAIN OIL COMPANYINC				\$439.89	
Search Name CHARTER COMMUNICATIONS					
068435	12/29/2015	1215FD02	835230105015776	\$88.52	INTERNET/TV SERV-FIRE
068435	12/29/2015	1215ADM02	835230105018283	\$70.00	INTERNET-HALL
068435	12/29/2015	1215ADM02	835230105018283	\$27.60	TV-HALL
068435	12/29/2015	1215PW02	835230105018589	\$64.99	INTERNET SERV-PLANTS
068435	12/29/2015	1215PW02	835230105019398	\$72.74	INTERNET/TV SERV-MAINT
068435	12/29/2015	1215PW02	835230105019617	\$74.99	INTERNET SERV-PLANTS
068589	1/15/2016	0116PPD02	835230105019832	\$82.46	INTERNET/TV SERV-MAINT
068418	12/16/2015	1215PPD02	835230105019832	\$82.44	TV/INTERNET-MAINT
068517	1/12/2016	0116PD01	835230105029623	\$70.00	INTERNET SERV-PD
068418	12/16/2015	1215PPD02	835230105029623	\$70.00	INTERNET-PD
Search Name CHARTER COMMUNICATIONS				\$703.74	
Search Name CHRISTENSEN, KYLE					
		0116ADM02	011916	\$162.00	MILEAGE-BLDG CODE CONT ED
		1215ADM03	122915	\$186.88	MILEAGE-CODE SEMINARS

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Search Name CHRISTENSEN, KYLE				\$348.88	
Search Name COLONIAL LIFE					
068436	12/29/2015	1215ADM02	3506136-0101565	\$53.00	PAYROLL DEDUCTIONS
068436	12/29/2015	1215ADM02	3506136-0101565	\$89.10	PAYROLL DEDUCTIONS
Search Name COLONIAL LIFE				\$142.10	
Search Name COMDATA(COBORNS-PD)					
068437	12/29/2015	1215PD02	0428	\$21.76	NEIGHBORHOOD WATCH MTG EXP
		0116PD02	286576	\$2.29	MISC SUPPLIES-PD
Search Name COMDATA(COBORNS-PD)				\$24.05	
Search Name COMPASS MINERALS AMERICA					
		0116PW02	71431388	\$22,456.40	ROAD SALT
		0116PW02	71432079	\$9,936.96	ROAD SALT
		0116PW02	71432882	\$11,954.48	ROAD SALT
		0116PW02	71433607	\$12,019.16	ROAD SALT
Search Name COMPASS MINERALS AMERICA				\$56,367.00	
Search Name CONNEXUS ENERGY					
		1215PW03	712517-296959	\$3,586.25	STREET LIGHTS
Search Name CONNEXUS ENERGY				\$3,586.25	
Search Name CREATIVE PRODUCT SOURCING INC					
068520	1/12/2016	0116PD01	90660	\$596.60	SUPPLIES-DARE
Search Name CREATIVE PRODUCT SOURCING INC				\$596.60	
Search Name DAKOTA MAILING&SHIPPING EQUIP					
068521	1/12/2016	0116ADM01	47027	\$31.69	METER TAPE
Search Name DAKOTA MAILING&SHIPPING EQUIP				\$31.69	
Search Name DANS SPRINKLER SYSTEMS LLC					
068426	12/22/2015	1215PPD02	PCR	\$7,288.85	SPRINKLER SYSTEM WORK-PCR PROJEC
Search Name DANS SPRINKLER SYSTEMS LLC				\$7,288.85	
Search Name DESIGN ELECTRIC INC					
068438	12/29/2015	1215FD02	1950	\$544.57	REPAIRS-FIRE HALL
068438	12/29/2015	1215PW02	1956	\$100.19	REPAIRS-LIONS PARK
068438	12/29/2015	1215PW02	1956	\$432.33	REPAIRS-SHOP
068438	12/29/2015	1215PD02	1958	\$74.25	REPAIRS-CIVIL DEFENSE SIREN
		1215PW03	2102	\$589.78	REPAIRS-STREET LIGHTS
		1215PW03	2103	\$480.38	REPAIRS-PLANT EQUIP
		1215PW03	2124	\$734.71	REPAIRS-SIGNS
Search Name DESIGN ELECTRIC INC				\$2,956.21	
Search Name DRSC CONCRETE INC					
068439	12/29/2015	1215ADM02	9	\$293.50	BERNICKS ARENA
Search Name DRSC CONCRETE INC				\$293.50	
Search Name EAST SIDE GLASS CO.					
		0116PW02	123010	\$93.04	REPAIRS-WARMING HOUSE
Search Name EAST SIDE GLASS CO.				\$93.04	
Search Name EFTPS VOICE RESPONSE SYSTEM					
002740E	1/19/2016	0116PPD02	01-15-2016	\$3,604.88	01/15 EMPLOYEE FICA
002740E	1/19/2016	0116PPD02	01-15-2016	\$3,604.88	01/15 EMPLOYER FICA

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
002740E	1/19/2016	0116PPD02	01-15-2016	\$1,558.23	01/15 EMPLOYER MEDICARE
002740E	1/19/2016	0116PPD02	01-15-2016	\$1,558.23	01/15 EMPLOYEE MEDICARE
002740E	1/19/2016	0116PPD02	01-15-2016	\$11,657.77	01/15 FED TAX W/HELD
002720E	12/21/2015	1215PPD02	12-18-2015	\$3,372.15	12/18 EMPLOYER FICA
002720E	12/21/2015	1215PPD02	12-18-2015	\$1,353.59	12/18 EMPLOYEE MEDICARE
002720E	12/21/2015	1215PPD02	12-18-2015	\$3,372.15	12/18 EMPLOYEE FICA
002720E	12/21/2015	1215PPD02	12-18-2015	\$9,363.32	12/18 FED TAX W/HELD
002720E	12/21/2015	1215PPD02	12-18-2015	\$1,353.59	12/18 EMPLOYER MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$10,141.58	12/31 FED TAX W/HELD
002728E	12/31/2015	1215PPD03	12-31-2015	\$1,416.60	12/31 EMPLOYER MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$1,416.60	12/31 EMPLOYEE MEDICARE
002728E	12/31/2015	1215PPD03	12-31-2015	\$3,531.63	12/31 EMPLOYEE FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$124.73	12/31 EMPLOYER MEDICARE
002729E	12/31/2015	1215PPD03	12-31-2015	\$124.73	12/31 EMPLOYEE MEDICARE
002729E	12/31/2015	1215PPD03	12-31-2015	\$414.07	12/31 EMPLOYER FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$414.07	12/31 EMPLOYEE FICA
002729E	12/31/2015	1215PPD03	12-31-2015	\$266.18	12/31 FED TAX W/HELD
002728E	12/31/2015	1215PPD03	12-31-2015	\$3,531.63	12/31 EMPLOYER FICA
Search Name EFTPS VOICE RESPONSE SYSTEM				\$62,180.61	
Search Name ELDER JONES BLDG PERMIT SERV I					
068440	12/29/2015	1215ADM02	338-15	\$35.00	REIMB-BLDG PERMIT
Search Name ELDER JONES BLDG PERMIT SERV I				\$35.00	
Search Name ELECTRICAL SOLUTIONS INC					
068441	12/29/2015	1215ADM02	12013	\$1.00	REIMB-ELEC SURCHG
068441	12/29/2015	1215ADM02	12013	\$17.00	REIMB-ELEC PERMIT
Search Name ELECTRICAL SOLUTIONS INC				\$18.00	
Search Name EMBLEM ENTERPRISES INC					
		0116PD02	637926	\$424.62	NEW OFFICER HIRE
Search Name EMBLEM ENTERPRISES INC				\$424.62	
Search Name EMERGENCY AUTOMOTIVE TECH INC					
068442	12/29/2015	1215PD02	AW113015-3	\$345.32	LIGHT BAR
		0116PD02	DL010516-25A	\$285.36	NEW SQUAD EQUIP
		0116PD02	DL010516-25B	\$378.15	NEW SQUAD EQUIP
		0116PD02	DL105016-25	\$3,005.65	EQUIP-NEW SQUAD
		1215PD03	DL122815-21	\$385.20	REPAIRS-SQUADS
Search Name EMERGENCY AUTOMOTIVE TECH INC				\$4,399.68	
Search Name EMERGENCY RESPONSE SOLUTIONS					
068443	12/29/2015	1215FD02	5308	\$75.09	SCBA REPAIRS
068443	12/29/2015	1215FD02	5348	\$941.33	SCBA REPAIRS
Search Name EMERGENCY RESPONSE SOLUTIONS				\$1,016.42	
Search Name EMPOWER RETIREMENT					
002742E	1/19/2016	0116PPD02	01-15-2016	\$1,948.89	01/15 PAYROLL DEDUCTION
002742E	1/19/2016	0116PPD02	01-15-2016	\$184.62	01/15 EMPLOYER CONTR TO PENSION-A
002743E	1/19/2016	0116PPD02	01-15-2016	\$2,767.82	01/15 PAYROLL DEDUCTION
002722E	12/21/2015	1215PPD02	12-18-2015	\$2,544.79	12/18 PAYROLL DEDUCTION
002721E	12/21/2015	1215PPD02	12-18-2015	\$184.62	12/18 EMPLOYER CONTR TO PENSION-A
002721E	12/21/2015	1215PPD02	12-18-2015	\$2,417.03	12/18 PAYROLL DEDUCTION
002727E	12/31/2015	1215PPD03	12-31-2015	\$2,578.80	12/31 PAYROLL DEDUCTION
002726E	12/31/2015	1215PPD03	12-31-2015	\$184.62	12/31 EMPLOYER CONTR TO PENSION-A

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002726E	12/31/2015	1215PPD03	12-31-2015	\$1,919.52	12/31 PAYROLL DEDUCTION
002745E	1/15/2016	0116PPD02	2015	\$3,477.39	ER CONTRIBUTION
Search Name EMPOWER RETIREMENT				\$18,208.10	
Search Name ERKENS WATER SOFTENER SERV INC					
068444	12/29/2015	1215FD02	603416	\$18.20	SUPPLIES-FD
Search Name ERKENS WATER SOFTENER SERV INC				\$18.20	
Search Name FASTENAL COMPANY					
068445	12/29/2015	1215PW02	MNSAU152173	\$33.48	REPAIRS-TRUCK
068445	12/29/2015	1215PW02	MNSAU152230	\$38.10	SUPPLIES-SHOP
068445	12/29/2015	1215PW02	MNSAU152269	\$11.15	REPAIRS-TRAILER
068445	12/29/2015	1215PW02	MNSAU152364	-\$38.10	SUPPLIES-SHOP
		1215PW03	MNSAU152779	\$15.97	REPAIRS-TRAILER
		1215PW03	MNSAU152907	\$28.60	REPAIRS-DUMP TRUCK
		1215PW03	MNSAU152908	\$18.30	REPAIRS-PLOWS
		1215PW03	MNSAU153036	\$20.10	REPAIRS-OIL TANKS
		0116PW02	MNSAU153288	\$34.93	REPAIRS-EQUIP
		0116PW02	MNSAU153339	\$15.68	SUPPLIES-SHOP
Search Name FASTENAL COMPANY				\$178.21	
Search Name FBI/LEEDA					
068525	1/12/2016	0116PD01	1599-16	\$50.00	2016 MEMBERSHIP-HUGHES
068525	1/12/2016	0116PD01	6513-16	\$50.00	2016 MEMBERSHIP-STRUFFERT
Search Name FBI/LEEDA				\$100.00	
Search Name FERCHE, J R INC					
068446	12/29/2015	1215ADM02	3-02174-33	\$564,852.05	PCR-SCOUT TO HERITAGE
068425	12/21/2015	1215PPD02	5-02174-57	\$313,340.20	PCR RESURFACING-2ND ST TO 7TH ST
Search Name FERCHE, J R INC				\$878,192.25	
Search Name FERGUSON WATERWORKS #2516					
		1215PW03	WL000798-1	\$3,005.27	3" METER,FLANGE KIT
		0116PW02	WL000823	\$7,997.79	METERS
Search Name FERGUSON WATERWORKS #2516				\$11,003.06	
Search Name GALLS INC					
		0116PD02	004674864	\$158.91	EQUIP-NEW SQUAD
		0116PD02	004679418	\$278.93	EQUIP-NEW SQUAD
Search Name GALLS INC				\$437.84	
Search Name GATR OF SAUK RAPIDS					
068447	12/29/2015	1215PW02	01P149333	\$329.17	SHOP TOOLS
068447	12/29/2015	1215PW02	01P151980	\$54.39	REPAIRS-EQUIP
068447	12/29/2015	1215FD02	01P152615	\$45.34	REPAIRS-FD TRUCKS
068447	12/29/2015	1215PW02	01P153305	\$164.30	REPAIRS-GEN SET
068447	12/29/2015	1215PW02	01P153392	\$47.94	REPAIRS-PARK EQUIP
068447	12/29/2015	1215PW02	01P153392	\$47.94	REPAIRS-STR EQUIP
068447	12/29/2015	1215PW02	01P153418	\$86.74	REPAIRS-TRAILER
068447	12/29/2015	1215PW02	01P153424	\$35.19	REPAIRS-TRAILER
068447	12/29/2015	1215FD02	01P153727	\$33.08	REPAIRS-FD #26&27
		1215PW03	01P154318	\$169.50	REPAIRS-DUMP TRUCK
		0116PW02	01p155167	\$142.50	REPAIRS-MAINT SHOP
Search Name GATR OF SAUK RAPIDS				\$1,156.09	
Search Name GOPHER STATE ONE-CALL INC					

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		1215PW03	153507	\$243.80	LOCATES-DEC
Search Name GOPHER STATE ONE-CALL INC				\$243.80	
Search Name GRAINGER, W.W. INC.					
068448	12/29/2015	1215PD02	9911916592	\$47.34	REPAIRS-SQUADS
		0116PW02	9935303819	\$26.96	TOOLS-SHOP
Search Name GRAINGER, W.W. INC.				\$74.30	
Search Name GRANITE PEST CONTROL SERVICES					
		1215ADM03	69603	\$137.00	PEST CONTROL-HALL
Search Name GRANITE PEST CONTROL SERVICES				\$137.00	
Search Name GRANITE WATER WORKS					
068449	12/29/2015	1215PW02	91675	\$2,610.00	REPAIRS-N PLANT
Search Name GRANITE WATER WORKS				\$2,610.00	
Search Name GREATER ST CLOUD DEVELOPMNT CO					
068530	1/12/2016	0116ADM01	2416	\$11,000.00	ANNUAL INVESTMENT
Search Name GREATER ST CLOUD DEVELOPMNT CO				\$11,000.00	
Search Name GREEN LIGHTS RECYCLING INC					
068450	12/29/2015	1215PW02	15-6378	\$32.61	BULB RECYCLING
068450	12/29/2015	1215PD02	15-6378	\$32.62	BULB RECYLING
068450	12/29/2015	1215ADM02	15-6378	\$32.61	BULB RECYCLING
Search Name GREEN LIGHTS RECYCLING INC				\$97.84	
Search Name HACH COMPANY					
		1215PW03	97122166	\$1,253.41	TESTING SUPPLIES
Search Name HACH COMPANY				\$1,253.41	
Search Name HAWKINS WTR TREATMENT GRP INC					
068451	12/29/2015	1215PW02	3810956	\$4,765.41	CHEMICALS
068451	12/29/2015	1215PW02	3810957	\$3,065.10	CHEMICALS
068451	12/29/2015	1215PW02	3810958	\$1,847.30	CHEMICALS
		0116PW02	3823842	\$1,339.00	CHEMICALS
Search Name HAWKINS WTR TREATMENT GRP INC				\$11,016.81	
Search Name HEALTHPARTNERS					
068500	12/30/2015	1215PPD03	63239178	\$2,365.73	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$4,564.02	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$1,035.04	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$3,059.34	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$573.67	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$330.71	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$3,579.78	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$1,081.60	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$13,024.87	EMPLOYEE HEALTH/DENTAL INS-JAN
068500	12/30/2015	1215PPD03	63239178	\$811.99	EMPLOYEE HEALTH/DENTAL INS-JAN
		0116ADM02	63485718	\$4,358.38	EMPLOYEE CONTR TO INS-JAN PR
		0116ADM02	63485718	\$1,035.04	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$3,059.34	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$811.99	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$398.69	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$3,579.78	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$1,081.60	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$12,327.60	EMPLOYEE HEALTH/DENTAL INS

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		0116ADM02	63485718	\$2,365.74	EMPLOYEE HEALTH/DENTAL INS
		0116ADM02	63485718	\$37.73	EMPLOYEE HEALTH/DENTAL INS
Search Name HEALTHPARTNERS				\$59,482.64	
Search Name HMA ARCHITECTS LTD					
		0116ADM02	1440-3	\$70,291.57	COMMUNITY CENTER
Search Name HMA ARCHITECTS LTD				\$70,291.57	
Search Name HOME DEPOT CRC					
068532	1/12/2016	0116PW01	174215	\$25.96	BLDG REPAIRS-UTIL
068532	1/12/2016	0116PW01	34013	\$234.88	BLDG REPAIRS-UTIL
068532	1/12/2016	0116PW01	78381	\$5.99	REPAIRS-W PLANT
Search Name HOME DEPOT CRC				\$266.83	
Search Name HYDRO KLEAN LLC					
		1215PW04	53982	\$135.00	REPAIRS-STORM SEWER
Search Name HYDRO KLEAN LLC				\$135.00	
Search Name IAPE INC					
068533	1/12/2016	0116PD01	M16-26265	\$50.00	MEMBERSHIP RENEWAL
Search Name IAPE INC				\$50.00	
Search Name INNOVATIVE OFFICE SOLUTIONS LL					
		1215PD03	IN1023875	\$237.03	OFFICE SUPPLIES-PD
		0116PD02	IN1038314	\$71.90	OFFICE SUPPLIES-PD
		0116PD02	IN1040084	\$268.14	OFFICE SUPPLIES-PD
		0116PD02	IN1043696	\$93.60	OFFICE SUPPLIES-PD
Search Name INNOVATIVE OFFICE SOLUTIONS LL				\$670.67	
Search Name INTEGRA TELECOM					
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$37.96	PHONE SERVICE
		1215ADM03	13537888	\$202.97	PHONE SERVICE
		1215ADM03	13537888	\$38.08	PHONE SERVICE
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$9.48	PHONE SERVICE
		1215ADM03	13537888	\$114.03	PHONE SERVICE
		1215ADM03	13537888	\$9.48	PHONE SERVICE
		1215ADM03	13537888	\$189.80	PHONE SERVICE
		1215ADM03	13537888	\$75.92	PHONE SERVICE
		1215ADM03	13537888	\$56.94	PHONE SERVICE
		1215ADM03	13537888	\$358.84	PHONE SERVICE
		1215ADM03	13537888	\$80.46	PHONE SERVICE
		1215ADM03	13537888	\$38.03	PHONE SERVICE
		1215ADM03	13537888	\$114.03	PHONE SERVICE
		1215ADM03	13537888	\$38.03	PHONE SERVICE
Search Name INTEGRA TELECOM				\$1,743.65	
Search Name INTELLIGENT PRODUCTS INC					
068452	12/29/2015	1215PW02	212779A	\$823.52	MUTT MITTS
Search Name INTELLIGENT PRODUCTS INC				\$823.52	
Search Name INTELLIGENT WIRELESS MANAGEMEN					
068536	1/12/2016	0116PD01	10013	\$17.00	WIRELESS MANAGEMENT
068536	1/12/2016	0116PW01	10013	\$17.00	WIRELESS MANAGEMENT
068536	1/12/2016	0116PW01	10013	\$17.00	WIRELESS MANAGEMENT

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name INTELLIGENT WIRELESS MANAGEMEN				\$51.00	
Search Name INTERSTATE ALL BATTERY CTR					
		1215PW03	1922301003378	\$268.33	BATTERIES-GEN SET
		1215PW03	1922301003393	\$62.90	TRAILERS
		1215PW03	1922301003393	\$62.89	TRAILERS
		1215PW03	1922301003403	\$46.00	REPAIRS-EQUIP
		1215PW03	1922301003403	\$45.99	REPAIRS-EQUIP
068453	12/29/2015	1215PD02	1922301003430	\$226.95	REPAIRS-SQUAD
Search Name INTERSTATE ALL BATTERY CTR				\$713.06	
Search Name JEUB, HEIDI					
068454	12/29/2015	1215ADM02	000043	\$64.12	MILL ART PROJECT
Search Name JEUB, HEIDI				\$64.12	
Search Name JOHN DEERE FINANCIAL					
		1215PW03	1192668	\$134.15	REPAIRS-JD TRACTOR
Search Name JOHN DEERE FINANCIAL				\$134.15	
Search Name JOHN HENRY FOSTER MN INC					
		1215PW03	10221076-00	\$325.19	REPAIRS-PLANT EQUIP
Search Name JOHN HENRY FOSTER MN INC				\$325.19	
Search Name KEEHR, THOMAS					
068455	12/29/2015	1215FD02	11-03-15	\$71.30	MILEAGE-FF 1 TRNG
Search Name KEEHR, THOMAS				\$71.30	
Search Name KEEPRS INC					
068456	12/29/2015	1215PD02	290033	\$178.00	BADGE PATCHES-PD
068456	12/29/2015	1215PD02	290707-02	\$17.59	UNIFORMS-RESERVES
068456	12/29/2015	1215PD02	292186	\$1,077.50	VEST,HANDGUN-HUGHES
068456	12/29/2015	1215PD02	292903	\$62.87	UNIFORMS-RESERVES
		1215PD03	295199	\$62.28	SUPPLIES-PD
068540	1/12/2016	0116PD01	296992	\$796.40	PISTOLS-NEW HIRES
Search Name KEEPRS INC				\$2,194.64	
Search Name KRIS ENGINEERING INC					
		1215PW03	26199	\$3,903.09	REPAIRS-DUMP TRUCK
068541	1/12/2016	0116PW01	26220	\$300.00	REPAIRS-PLOW
		0116PW02	26250	\$708.48	REPAIRS-PLOWS
Search Name KRIS ENGINEERING INC				\$4,911.57	
Search Name L & R DISTRIBUTING LLC					
068457	12/29/2015	1215PW02	LR1432	\$206.50	REPAIRS-DISTRIBUTION
Search Name L & R DISTRIBUTING LLC				\$206.50	
Search Name LAW ENFORCEMENT LABOR SERV INC					
		0116PD02	01-2016	\$735.00	UNION DUES-JAN
Search Name LAW ENFORCEMENT LABOR SERV INC				\$735.00	
Search Name LAWSON PRODUCTS INC					
068458	12/29/2015	1215PW02	9303741401	\$68.97	SHOP SUPPLIES
068458	12/29/2015	1215PW02	9303751607	\$78.33	SHOP SUPPLIES
		1215PW03	9303771471	\$0.00	SUPPLIES-SHOP
		1215PW03	9303771472	\$575.31	SUPPLIES-SHOP
		0116PW02	9303805361	\$411.15	SUPPLIES-SHOP

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name LAWSON PRODUCTS INC				\$1,133.76	
Search Name LEAGUE OF MN CITIES					
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
		1215PW03	224108	\$450.00	REGIONAL SAFETY TRAINING
Search Name LEAGUE OF MN CITIES				\$1,800.00	
Search Name LEGGETTE BRASHERS & GRAHAM INC					
		1215PW03	201512394	\$628.32	DEZURIK LAGOON #3
		1215PW03	201512396	\$1,413.72	ANNUAL G-W MONITORING
Search Name LEGGETTE BRASHERS & GRAHAM INC				\$2,042.04	
Search Name MAGNETIC SPARK					
068459	12/29/2015	1215PD02	003385	\$140.17	DARE SUPPLIES
Search Name MAGNETIC SPARK				\$140.17	
Search Name MARCO INC					
068460	12/29/2015	1215PD02	294066535	\$376.46	COPY MACHINE-PD
068460	12/29/2015	1215FD02	294209663	\$92.00	COPY MACHINE-FD
068460	12/29/2015	1215ADM02	294445952	\$568.64	COPY MACHINE/PRINTERS-HALL
Search Name MARCO INC				\$1,037.10	
Search Name MARUDAS PRINT SERVICES					
		1215ADM03	384190	\$280.76	INSPECTION NOTICES
		1215ADM04	384575	\$155.13	ENVELOPES
Search Name MARUDAS PRINT SERVICES				\$435.89	
Search Name MATHEW HALL LUMBER COMPANY					
		1215PW03	306088	\$21.36	REPAIRS-PLANT
Search Name MATHEW HALL LUMBER COMPANY				\$21.36	
Search Name MID CENTRAL DOOR COMPANY					
		1215ADM03	0029982-IN	\$39.10	ALUM SWEEPS
		1215PW03	0029982-IN	\$39.10	ALUM SWEEPS
		1215PD03	0029982-IN	\$39.10	DOOR SWEEPS
Search Name MID CENTRAL DOOR COMPANY				\$117.30	
Search Name MID MN CODE ENFORCEMENT INC					
		1215ADM03	DEC-15	\$2,150.00	BLDG INSP SERV-DEC
Search Name MID MN CODE ENFORCEMENT INC				\$2,150.00	
Search Name MIDSTATE INSPECTION SERV INC					
		1215ADM03	12-2015	\$1,460.00	BLDG INSP SERV-DEC
Search Name MIDSTATE INSPECTION SERV INC				\$1,460.00	
Search Name MIDWAY IRON & METAL					
		1215PW03	2070	-\$94.05	SUPPLIES-MAINT
		1215PW03	294935	\$50.10	REPAIRS-SOCCER FIELDS
		1215PW03	295137	\$78.15	REPAIRS-TRAILER
		1215PW03	296740	\$126.54	SUPPLIES-SHOP
		1215PW03	296856	\$270.65	REPAIRS-TRAILER
		1215PW03	296886	\$19.76	SUPPLIES-STREETS
		1215PW03	296969	\$104.64	REPAIRS-TRAILER
		1215PW03	296971	-\$16.25	REPAIRS-TRAILER

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		0116PW02	298487	\$55.09	SUPPLIES-SHOP
		0116PW02	298560	\$34.20	SUPPLIES-SHOP
Search Name MIDWAY IRON & METAL				\$628.83	
Search Name MIDWEST MACHINERY CO					
068461	12/29/2015	1215PW02	1192668	\$134.15	REPAIRS-JD BLOWER
Search Name MIDWEST MACHINERY CO				\$134.15	
Search Name MIMBACH FLEET SUPPLY					
		0116PW02	114296	\$64.95	REPAIRS-TRAILER
Search Name MIMBACH FLEET SUPPLY				\$64.95	
Search Name MINNESOTA PIPE & EQUIPMENT					
		1215PW03	0349825	\$398.64	REPAIRS-HYDRANTS
		1215PW03	0349920	\$40.74	SUPPLIES-WASTEWATER
Search Name MINNESOTA PIPE & EQUIPMENT				\$439.38	
Search Name MN BENEFIT ASSOCIATION					
		0116ADM02	483-012016	\$1,483.68	PAYROLL DEDUCTIONS-JAN
068462	12/29/2015	1215ADM02	483-122015	\$1,525.51	PAYROLL DEDUCTION-DEC
Search Name MN BENEFIT ASSOCIATION				\$3,009.19	
Search Name MN CHIEFS OF POLICE ASSN					
068552	1/12/2016	0116PD01	2016	\$290.00	2016 MEMBERSHIP
Search Name MN CHIEFS OF POLICE ASSN				\$290.00	
Search Name MN CNTY ATTORNEYS ASSOCIATION					
		0116PD02	18186300	\$28.00	NOTICE OF SEIZURE-PD
Search Name MN CNTY ATTORNEYS ASSOCIATION				\$28.00	
Search Name MN DEPT OF LABOR & INDUSTRY					
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$112.44	MECH SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$87.36	ELEC SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$2,601.16	BLDG SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$23.61	SEWER SURCHGS
002738E	1/8/2016	0116PPD02	4TH QTR 2015	\$89.08	PLBG SURCHGS
Search Name MN DEPT OF LABOR & INDUSTRY				\$2,913.65	
Search Name MN DEPT OF MOTOR VEHICLES					
068504	1/6/2016	0116PPD01	15902765	\$20.75	VEHICLE TITLE
Search Name MN DEPT OF MOTOR VEHICLES				\$20.75	
Search Name MN DEPT OF REVENUE					
002741E	1/15/2016	0116PPD02	01-15-2016	\$4,781.46	01/15 STATE TAX W/HELD
002719E	12/18/2015	1215PPD02	12-18-2015	\$3,903.65	12/18 STATE TAX W/HELD
002731E	12/31/2015	1215PPD03	12-31-2015	\$4,187.28	12/31 STATE TAX W/HELD
002730E	12/31/2015	1215PPD03	12-31-2015	\$183.31	12/31 STATE TAX W/HELD
Search Name MN DEPT OF REVENUE				\$13,055.70	
Search Name MN DEPT OF REVENUE-SALES/USE					
002716E	12/10/2015	1215PPD02	11-2015	\$1,027.00	SALES TAX PAYABLE-NOV
002716E	12/10/2015	1215PPD02	11-2015	\$63.00	SALES TAX PAYABLE-NOV
002739E	1/7/2016	0116PPD02	12-2015	\$74.00	DEC SALES TAX PAYABLE
002739E	1/7/2016	0116PPD02	12-2015	\$2,368.00	DEC SALES TAX PAYABLE
002739E	1/7/2016	0116PPD02	12-2015	\$1.00	DEC SALES TAX PAYABLE
Search Name MN DEPT OF REVENUE-SALES/USE				\$3,533.00	

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name MN DNR-OMB					
068553	1/12/2016	0116PW01	2001-3126(2016)	\$237.35	WATER PERMIT
Search Name MN DNR-OMB				\$237.35	
Search Name MN NCPERS GRP LIFE INS-752400					
068554	1/12/2016	0116ADM01	7524116	\$80.00	PAYROLL DEDUCTION
Search Name MN NCPERS GRP LIFE INS-752400				\$80.00	
Search Name MN TEAMSTERS-PUBLIC & LAW ENF					
		0116ADM02	01-2016	\$1,124.00	UNION DUES-JAN
Search Name MN TEAMSTERS-PUBLIC & LAW ENF				\$1,124.00	
Search Name MOTOROLA INC.					
		0116PD02	13095079	\$3,397.00	NEW SQUAD EQUIPMENT
Search Name MOTOROLA INC.				\$3,397.00	
Search Name MULTIPLE CONCEPT INTERIORS					
068463	12/29/2015	1215ADM02	9	\$27.00	BERNICKS ARENA
Search Name MULTIPLE CONCEPT INTERIORS				\$27.00	
Search Name MUSTANG SIGNS & GRAPHICS					
		1215PW03	17193	\$360.00	STICKERS-SARTELL LOGO
Search Name MUSTANG SIGNS & GRAPHICS				\$360.00	
Search Name MVTL LABORATORIES INC					
068464	12/29/2015	1215PW02	788211	\$124.68	TESTING
		1215PW03	789394	\$124.68	TESTING
		0116PW02	792125	\$129.68	TESTING
Search Name MVTL LABORATORIES INC				\$379.04	
Search Name NEMETH, DARREL INC					
		1215ADM03	12-2015	\$2,490.50	ELEC INSP-DEC
Search Name NEMETH, DARREL INC				\$2,490.50	
Search Name NFPA					
		0116ADM02	6569333X	\$175.00	2016 MEMBERSHIP-RIELAND
Search Name NFPA				\$175.00	
Search Name NORTH CENTRAL TRUCK EQUIPMENT					
		0116PD02	226598	\$428.28	EQUIP-NEW SQUAD
Search Name NORTH CENTRAL TRUCK EQUIPMENT				\$428.28	
Search Name NUSS TRUCK & EQUIPMENT					
068465	12/29/2015	1215PW02	9880	\$79,897.82	2016 MACK TRUCK
Search Name NUSS TRUCK & EQUIPMENT				\$79,897.82	
Search Name O REILLY AUTO PARTS					
068466	12/29/2015	1215PD02	1572-470105	\$77.89	REPAIRS-SQUAD
068466	12/29/2015	1215PD02	1572-470112	\$10.78	REPAIRS-SQUAD
068466	12/29/2015	1215FD02	1572-470239	\$39.00	REPAIRS-FD EXHAUST VENTS
068466	12/29/2015	1215PW02	1572-470696	\$16.86	SHOP TOOLS
068466	12/29/2015	1215PW02	1572-470697	\$14.65	SHOP SUPPLIES
068466	12/29/2015	1215PD02	1572-470786	\$10.99	REPAIRS-SQUAD
068466	12/29/2015	1215PW02	1572-470913	\$35.16	REPAIRS-PACKER
		1215PW03	1572-470916	\$24.89	SUPPLIES-STREETS
068466	12/29/2015	1215PW02	1572-470932	\$13.82	REPAIRS-PACKER

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068466	12/29/2015	1215PW02	1572-470946	\$39.68	SHOP SUPPLIES
068466	12/29/2015	1215PW02	1572-470949	\$32.28	REPAIRS-DUMP TRUCK
		1215PW03	1572-471024	\$13.99	SUPPLIES-SHOP
068466	12/29/2015	1215PW02	1572-471029	-\$10.18	REPAIRS-PACKER
068466	12/29/2015	1215PD02	1572-471030	\$49.98	REPAIRS-SQUAD
068466	12/29/2015	1215PW02	1572-471062	\$28.94	REPAIRS-EQUIP
068466	12/29/2015	1215PW02	1572-471134	\$48.46	REPAIRS-TRAILER
068466	12/29/2015	1215PW02	1572-471138	\$101.24	REPAIRS-TRAILER
068466	12/29/2015	1215PW02	1572-471458	\$37.21	REPAIRS-WTR TRUCK
068466	12/29/2015	1215PW02	1572-471459	\$189.99	REPAIRS-WTR TRUCK
		1215PW03	1572-471599	\$14.65	REPAIRS-WTR VEHICLE
		0116PW02	1572-473157	\$54.43	VEHICLE REPAIRS-STREETS
		0116PD02	1572-473350	\$47.94	REPAIRS-SQUAD
		0116PW02	1572-473757	\$543.42	VEHICLE REPAIRS-STREETS
		0116PD02	1572-473994	\$47.94	REPAIRS-SQUADS
		0116PD02	1572-473995	\$25.14	REPAIRS-SQUADS
		1215PW04	EB12241557	-\$6.81	NOV EARNBACK
Search Name O REILLY AUTO PARTS				\$1,502.34	
Search Name OFFICE DEPOT INC					
068592	1/6/2016	0116PPD02	815491803001	\$39.99	DVD PLAYER-MAINT
068592	1/6/2016	0116PPD02	815491838001	\$103.96	COPY PAPER
Search Name OFFICE DEPOT INC				\$143.95	
Search Name OXYGEN SERVICE COMPANY					
		1215FD03	03332071	\$53.60	CYLINDER RENTAL
068467	12/29/2015	1215PW02	07939058	\$55.82	PROPANE-FORK LIFT
		1215PW03	07942113	\$51.07	PROPANE
		1215PD03	07942113	\$21.66	MEDICAL OXYGEN-PD
		1215PD03	07942399	\$38.57	MEDICAL OXYGEN-PD
		0116PW02	07945316	\$71.61	ER70S-6
		0116PD02	07945316	\$72.39	MEDICAL OXYGEN-PD
		0116PD02	07946943	\$26.91	MEDICAL OXYGEN
Search Name OXYGEN SERVICE COMPANY				\$391.63	
Search Name PARAMOUNT					
		0116ADM02	I0214668	\$550.00	ARTWORK CONTRACT
Search Name PARAMOUNT				\$550.00	
Search Name PITNEY BOWES GLOBAL FIN SERV L					
068468	12/29/2015	1215PD02	6263926-DC15	\$363.00	POSTAGE METER-PD
Search Name PITNEY BOWES GLOBAL FIN SERV L				\$363.00	
Search Name PROFESSIONAL OFFICE SERV INC					
068469	12/29/2015	1215ADM02	002417193	\$1,768.80	UTILITY BILLS
068469	12/29/2015	1215ADM02	002417193	\$1,768.80	UTILITY BILLS
068560	1/12/2016	0116ADM01	002427414	\$8.75	POSIBILL VIEW ONLY
068560	1/12/2016	0116ADM01	002427414	\$8.75	POSIBILL VIEW ONLY
Search Name PROFESSIONAL OFFICE SERV INC				\$3,555.10	
Search Name PUBLIC EMPLOYEE RETIREMENT ASN					
002744E	1/15/2016	0116PPD02	01-15-2016	\$7,299.72	01/15 EMPLOYER PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$4,334.40	01/15 EMPLOYER PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$4,866.50	01/15 EMPLOYEE PERA
002744E	1/15/2016	0116PPD02	01-15-2016	\$3,756.49	01/15 EMPLOYEE PERA

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002718E	12/18/2015	1215PPD02	12-18-2015	\$4,476.21	12/18 EMPLOYEE PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$4,218.58	12/18 EMPLOYER PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$3,656.08	12/18 EMPLOYEE PERA
002718E	12/18/2015	1215PPD02	12-18-2015	\$6,714.33	12/18 EMPLOYER PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$6,847.24	12/31 EMPLOYER PERA
002724E	12/30/2015	1215PPD03	12-31-2015	\$96.26	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$3,701.56	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$4,564.83	12/31 EMPLOYEE PERA
002725E	12/30/2015	1215PPD03	12-31-2015	\$4,271.05	12/31 EMPLOYER PERA
002724E	12/30/2015	1215PPD03	12-31-2015	\$96.26	12/31 EMPLOYER PERA
Search Name PUBLIC EMPLOYEE RETIREMENT ASN				<u>\$58,899.51</u>	
Search Name PURCHASE POWER-PITNEY BOWES					
068470	12/29/2015	1215ADM02	6512	\$500.00	POSTAGE-HALL
068470	12/29/2015	1215PD02	8299	\$123.99	POSTAGE-PD
		0116PD02	8299	\$247.98	POSTAGE-PD
Search Name PURCHASE POWER-PITNEY BOWES				<u>\$871.97</u>	
Search Name QUALITY CLEANERS					
		1215FD04	126070	\$21.00	LAUNDRY SERV-FD
Search Name QUALITY CLEANERS				<u>\$21.00</u>	
Search Name RED NECK TRAILER SUPPLIES					
068471	12/29/2015	1215PW02	1883127-00	\$86.68	REPAIRS-TRAILER
Search Name RED NECK TRAILER SUPPLIES				<u>\$86.68</u>	
Search Name REPULIC SERVICES #891					
068505	1/6/2016	0116PPD01	0891-000648195	\$194.76	REFUSE SERV-MAINT
068505	1/6/2016	0116PPD01	0891-000648195	\$114.41	REFUSE SERV-PLANTS
068505	1/6/2016	0116PPD01	0891-000648195	\$160.97	REFUSE SERV-HALL
068505	1/6/2016	0116PPD01	0891-000648195	\$33.33	REFUSE SERV-FD
068505	1/6/2016	0116PPD01	0891-000648195	\$212.97	REFUSE SERV-PD
Search Name REPULIC SERVICES #891				<u>\$716.44</u>	
Search Name RESPEC					
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$1,500.00	SUBSCRIPTION-MAPFEEDER
		0116ADM02	INV-0116-018	\$500.00	SUBSCRIPTION-MAPFEEDER
Search Name RESPEC				<u>\$3,000.00</u>	
Search Name RINKE-NOONAN					
		1215ADM04	249866	\$310.00	JK SELF STORAGE CONDEMNATION
		1215ADM04	249867	\$285.00	JANSKI CONDEMNATION
		1215ADM04	249867	\$756.00	AIM/VERSO
Search Name RINKE-NOONAN				<u>\$1,351.00</u>	
Search Name ROYAL TIRE INC					
068472	12/29/2015	1215PW02	108-76509	\$525.24	REPAIRS-TRAILER
Search Name ROYAL TIRE INC				<u>\$525.24</u>	
Search Name SAM S CLUB					
068428	12/29/2015	1215PPD03	210104151096036	\$41.20	SUPPLIES-MAINT
068428	12/29/2015	1215PPD03	210104151096036	\$41.20	SUPPLIES-UTILITIES
068428	12/29/2015	1215PPD03	210104151096036	\$139.72	SUPPLIES-COOKOUT W/COPS
068428	12/29/2015	1215PPD03	210104151096036	\$16.48	SUPPLIES-HALL

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CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name SAM S CLUB				\$238.60	
Search Name SANITATION SERVICES LLC					
068473	12/29/2015	1215PW02	6376	\$57.50	RESTROOM RENTAL-PARK
068473	12/29/2015	1215PW02	6376	\$57.50	RESTROOM RENTAL-COMPOST
		1215PW04	6420	\$95.00	RESTROOM RENTAL-SAUK RIVER PARK
Search Name SANITATION SERVICES LLC				\$210.00	
Search Name SARTELL CHAMBER OF COMMERCE					
068561	1/12/2016	0116ADM01	1157	\$220.00	2016 MEMBERSHIP FEES
068561	1/12/2016	0116ADM01	1157	\$350.00	BOOTH
Search Name SARTELL CHAMBER OF COMMERCE				\$570.00	
Search Name SARTELL HARDWARE HANK					
		1215PW03	63749	\$18.99	SUPPLIES-UTILITIES
		1215PW03	63749	\$7.49	SUPPLIES-UTILITIES
068474	12/29/2015	1215FD02	63958	\$17.48	REPAIRS-FD #26
		0116PW02	64544	\$9.49	SUPPLIES-WATER
		0116FD02	64569	\$6.49	REPAIRS-FIRE HALL
		0116PW02	64696	\$2.99	SUPPLIES-UTILITIES
		0116FD02	64850	\$22.99	BULBS-FD
		0116PD02	64850	\$8.86	POSTAGE-PD
		0116PW02	64882	\$6.47	REPAIRS-UTILITIES SINK
		0116PW02	64883	\$2.48	REPAIRS-UTILITIES SINK
		0116PW02	64902	\$22.46	REPAIRS-UTILITIES SINK
		1215PW03	88539	\$11.98	REPAIRS-PARKS
		1215PW03	88597	\$9.99	SUPPLIES-STREET SIGNS
		1215PW03	88599	\$19.98	REPAIRS-PARK FENCE
		1215PW03	88602	\$23.96	REPAIRS-PARK FENCE
068474	12/29/2015	1215PD02	88659	\$20.27	REPAIRS-SQUAD
		1215PW03	88664	\$17.97	REPAIRS-PARKS
		1215PW03	89066	\$5.00	BLDG REPAIRS-MAINT
		1215PW03	89090	\$11.98	SUPPLIES-STREET SIGNS
		1215PW03	89131	\$8.48	SUPPLIES-STREET SIGNS
068474	12/29/2015	1215PW02	89141	\$24.95	SHOP SUPPLIES
		1215PW03	89168	\$0.87	SUPPLIES-MAINT
		1215PW03	89274	\$5.99	SUPPLIES-STREET SIGNS
		1215PW03	89297	\$4.20	REPAIRS-TRAILER
		1215PW04	89465	\$3.45	REPAIRS-PARKS
		1215PW03	89467	\$31.12	SUPPLIES-SHOP
		1215PW03	89530	\$185.71	SUPPLIES-STREET SIGNS
		1215PW03	89561	\$38.83	REPAIRS-TRAILER
		1215PW04	89606	\$15.99	REPAIRS-WARMING HOUSE
		1215PW03	89874	\$5.66	SUPPLIES-WTR
		1215PW04	90013	\$16.99	REPAIRS-STREETS
		0116PW02	90301	\$12.45	SUPPLIES-STREETS
		0116PW02	90350	\$3.58	KEYS-MAILBOX
		0116PW02	90355	\$16.48	SUPPLIES-WATER
		0116PW02	90434	\$12.99	REPAIRS-MAILBOX
		0116PD02	90444	\$4.99	REPAIRS-PD
		0116PW02	90446	\$19.99	SUPPLIES-PATCHER
		0116PW02	90717	\$87.45	REPAIRS-TRAILER
		0116PW02	90719	\$10.99	REPAIRS-TRAILER
		0116PW02	90722	\$5.07	REPAIRS-TRAILER

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		0116PW02	90777	\$3.49	REPAIRS-UTILITIES SINK
		0116PW02	90898	\$10.99	SUPPLIES-RINKS
Search Name SARTELL HARDWARE HANK				\$778.03	
Search Name SARTELL HOUSING LTD PARTNERSHI					
068423	12/18/2015	1215PPD02	TIF 5-2	\$11,117.39	PHEASANT CREST-TIF DISTRICT 5-2
Search Name SARTELL HOUSING LTD PARTNERSHI				\$11,117.39	
Search Name SARTELL INDPENDENT POLICE ASN					
068421	12/17/2015	1215PPD02	12-2015	\$100.00	PAYROLL DEDUCTION-DEC
Search Name SARTELL INDPENDENT POLICE ASN				\$100.00	
Search Name SARTELL MHP LLC					
		0116ADM02	CITATION 101	\$2.00	REIMB-OVERPAY ADMIN CITATION-MON
Search Name SARTELL MHP LLC				\$2.00	
Search Name SARTELL NEWSLEADER					
068422	12/18/2015	1215PPD02	37522	\$154.35	ORD 15-15
068506	1/8/2016	0116PPD01	37573	\$1,455.30	SAFE ROUTES TO SCHOOLS BID
068506	1/8/2016	0116PPD01	37573	\$396.90	BUDGET SUMMARY
Search Name SARTELL NEWSLEADER				\$2,006.55	
Search Name SARTELL POSTMASTER					
068475	12/29/2015	1215FD02	5	\$56.00	PO BOX RENTAL-FD
Search Name SARTELL POSTMASTER				\$56.00	
Search Name SARTELL SENIOR CONNECTION					
068503	1/5/2016	0116PPD01	1	\$750.00	SENIOR CONNECTION-ECON DEV
Search Name SARTELL SENIOR CONNECTION				\$750.00	
Search Name SARTELL ST STEPHEN EDUC FOUND					
		0116ADM02	01-2016	\$40.00	PAYROLL DEDUCTIONS-JAN
		1215ADM03	12-20152	\$20.00	PAYROLL DED-DEC
Search Name SARTELL ST STEPHEN EDUC FOUND				\$60.00	
Search Name SAUK RAPIDS, CITY OF					
		1215PD04	4TH QTR 2015	\$5,382.50	GANG STRIKE FORCE OFFICER
Search Name SAUK RAPIDS, CITY OF				\$5,382.50	
Search Name SCHMIT, RAY OR ARLENE					
		0116PW02	011116	\$274.50	HYDRAULIC FLUID
Search Name SCHMIT, RAY OR ARLENE				\$274.50	
Search Name SCHULTZ SOFT WATER INC					
068476	12/29/2015	1215ADM02	9	\$230.00	BERNICKS ARENA
Search Name SCHULTZ SOFT WATER INC				\$230.00	
Search Name SERVICEMASTER OF ST CLOUD INC					
068477	12/29/2015	1215FD02	118916	\$2,500.00	FLOOR CLEANING-FIRE STATION
Search Name SERVICEMASTER OF ST CLOUD INC				\$2,500.00	
Search Name SHERWIN WILLIAMS					
		0116PW02	4182-5	\$8.14	SUPPLIES-PARKS
Search Name SHERWIN WILLIAMS				\$8.14	
Search Name SIMONSON PLBG & HTG INC					
		1215ADM03	10	\$65.00	BERNICKS ARENA

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Search Name SIMONSON PLBG & HTG INC				\$65.00	
Search Name SIRCHIE FINGER PRINT LABORATOR					
068478	12/29/2015	1215PD02	0234424-IN	\$79.68	SUPPLIES-PD
		0116PD02	0236484-IN	\$62.66	EQUIP-NEW SQUAD
Search Name SIRCHIE FINGER PRINT LABORATOR				\$142.34	
Search Name SITE ONE LANDSCAPE SUPPLY LLC					
068479	12/29/2015	1215PW02	74209716	\$43.19	REPAIRS-PARK IRRIGATION
Search Name SITE ONE LANDSCAPE SUPPLY LLC				\$43.19	
Search Name SPRINT					
068480	12/29/2015	1215PD02	584068813-097	\$384.89	CONNECTION CARDS-PD
068480	12/29/2015	1215PD02	852875115-100	\$34.99	IPAD SERV-JIM
068480	12/29/2015	1215PW02	852875115-100	\$34.99	IPAD SERV-BRAD
068480	12/29/2015	1215ADM02	852875115-100	\$34.99	IPAD-KYLE
068480	12/29/2015	1215FD02	890875115-100	\$39.99	CONNECTION CARD-FD
068480	12/29/2015	1215PD02	890875115-100	\$34.99	CSO COMPUTER
Search Name SPRINT				\$564.84	
Search Name ST CLOUD AREA CONVENTION/VISIT					
068481	12/29/2015	1215ADM02	11-2015	\$1,901.90	LODGING TAX-NOV
Search Name ST CLOUD AREA CONVENTION/VISIT				\$1,901.90	
Search Name ST CLOUD AREA PLANNING ORGNZTN					
068565	1/12/2016	0116ADM01	2016-1	\$8,735.00	1ST HALF ASMT/TURCH FEE
Search Name ST CLOUD AREA PLANNING ORGNZTN				\$8,735.00	
Search Name ST CLOUD, CITY OF					
068482	12/29/2015	1215PW02	56379	\$14,894.79	CAT C2-DEBT SERV CHGS
068482	12/29/2015	1215PW02	56379	\$61,524.00	CAT C1-RUE PROJECT
068482	12/29/2015	1215PW02	56379	\$54,608.30	TREATMENT-NOV
068482	12/29/2015	1215PD02	56425	\$309.20	METRO CITIZENS ACADEMY
068566	1/12/2016	0116PW01	56523	\$24,687.97	MAIN LIFTSTATION REHAB PROJECT
		1215PW03	56563	\$55,878.19	DEC TREATMENT
		1215PW03	56563	\$61,524.00	CAT C1-RUE PROJECT
		1215PW03	56563	\$14,894.79	CAT C2-DEBT SERV CHGS
Search Name ST CLOUD, CITY OF				\$288,321.24	
Search Name STANDARD INSURANCE COMPANY					
068483	12/29/2015	1215ADM02	155531-JAN16	\$5.75	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$35.93	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$53.10	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$91.45	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$28.97	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$15.43	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$59.84	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$22.87	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$353.73	LIFE/LTD INS-EMPLOYEE
068483	12/29/2015	1215ADM02	155531-JAN16	\$131.16	EMPLOYEE CONTR TO INS
068483	12/29/2015	1215ADM02	155531-JAN16	\$464.29	VOLUNTARY LIFE-PAYROLL DEDUCTION
068483	12/29/2015	1215ADM02	155531-JAN16	\$81.92	LIFE/LTD INS-EMPLOYEE
Search Name STANDARD INSURANCE COMPANY				\$1,344.44	
Search Name STANTEC CONSULTING SERV INC					
068484	12/29/2015	1215ADM02	986776	\$1,200.00	GIS SERVICES

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068484	12/29/2015	1215ADM02	986846	\$1,200.00	GIS SERVICES
068484	12/29/2015	1215ADM02	986847	\$8,814.75	SARTELL PED BRIDGE
		1215ADM04	998056	\$400.00	GIS SERVICE
		1215ADM04	998056	\$400.00	GIS SERVICE
		1215ADM04	998056	\$400.00	GIS SERVICE
Search Name STANTEC CONSULTING SERV INC				\$12,414.75	
Search Name STAPLES BUSINESS ADVANTAGE					
068485	12/29/2015	1215ADM02	8037124509	\$54.90	OFFICE SUPPLIES
068485	12/29/2015	1215PW02	8037214815	\$85.89	OFFICE SUPPLIES-WATER
068485	12/29/2015	1215ADM02	8037214815	\$99.99	KEYBOARD
068485	12/29/2015	1215PW02	8037214815	\$63.73	OFFICE SUPPLIES-MAINT
		0116ADM02	8037551425	\$59.27	OFFICE SUPPLIES
		0116PW02	8037551425	\$22.18	OFFICE SUPPLIES-MAINT
Search Name STAPLES BUSINESS ADVANTAGE				\$385.96	
Search Name STATE OF MN/DPS/EPCRA PROGRAM					
		0116PW02	7326200072015	\$100.00	EPCRA PERMIT ID 11623
		0116PW02	7326200082015	\$100.00	EPCRA PERMIT ID 11624
		0116PW02	7326200142015	\$100.00	EPCRA PERMIT ID 15490
Search Name STATE OF MN/DPS/EPCRA PROGRAM				\$300.00	
Search Name STATE OF MN/MN STATE PATROL					
068567	1/12/2016	0116PW01	2016	\$24.00	INSPECTION DECALS
Search Name STATE OF MN/MN STATE PATROL				\$24.00	
Search Name STEARNS CNTY AUDITOR-TREASURER					
068317	12/10/2015	1215PPD02	9365	\$669.50	LIC/TITLE,TAX,ETC-JET VAC
		1215ADM04	A1457575&576	\$92.00	RECORDING FEES-PCR PHASE 1
068587	1/13/2016	0116PPD02	HANSON	\$20.00	NOTARY RECORDING FEES-HANSON
Search Name STEARNS CNTY AUDITOR-TREASURER				\$781.50	
Search Name STEARNS CNTY FIRE CHIEFS ASSN					
068568	1/12/2016	0116FD01	0000001	\$15.00	2016 MEMBERSHIP DUES
Search Name STEARNS CNTY FIRE CHIEFS ASSN				\$15.00	
Search Name STEARNS CNTY HWY DEPARTMENT					
068486	12/29/2015	1215ADM02	208-15	\$22,344.73	19TH AVE ROUNDABOUT
Search Name STEARNS CNTY HWY DEPARTMENT				\$22,344.73	
Search Name STEARNS CNTY RECORDER					
		0116ADM02	A1457577	\$46.00	RECORDING FEES-2016 SAFE ROUTE TO
Search Name STEARNS CNTY RECORDER				\$46.00	
Search Name STEARNS CNTY SHERIFFS DEPARTME					
		1215PD03	SD16-0009	\$739.44	13 MDT UNITS-4TH QTR
Search Name STEARNS CNTY SHERIFFS DEPARTME				\$739.44	
Search Name STEARNS ELECTRIC ASSOCIATION					
		1215PW03	10191700	\$387.00	STREET LIGHTS
		1215PW03	10191800	\$413.00	STREET LIGHTS
		1215PW03	10248200	\$20.00	CIVIL DEFENSE
		1215PW03	10441600	\$198.00	STREET LIGHTS
		1215PW03	10459401	\$35.97	POOL
		1215PW03	10461600	\$23.00	COPOST SITE
		1215PW03	10491600	\$48.32	STREET LIGHTS

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		1215PW03	10545000	\$24.90	STREET LIGHTS
		1215PW03	10545100	\$33.38	STREET LIGHTS
		1215PW03	10545200	\$18.44	STREET LIGHTS
		1215PW03	10545300	\$23.42	STREET LIGHTS
		1215PW03	10545400	\$13.46	STREET LIGHTS
		1215PW03	10628400	\$24.82	CIVIL DEFENSE
		1215PW03	10648700	\$42.81	STREET LIGHTS
		1215PW03	10690800	\$134.00	STREET LIGHTS
		1215PW03	10690900	\$95.53	STREET LIGHTS
		1215PW03	10691000	\$118.32	STREET LIGHTS
		1215PW03	10691100	\$55.72	STREET LIGHTS
		1215PW03	10710600	\$139.00	STREET LIGHTS
068590	1/15/2016	0116PPD02	10878900	\$2,776.00	PLANT-ELEC
068419	12/16/2015	1215PPD02	10878900	\$2,597.00	ELEC-PLANT
		1215PW03	10900900	\$85.00	STREET LIGHTS
		1215PW03	11244800	\$1,363.66	WELLS 15&16
		1215PW03	5463910	\$83.98	LIFT STATION
		1215PW03	6401510	\$1,616.21	STREET LIGHTS
Search Name STEARNS ELECTRIC ASSOCIATION				<u>\$10,370.94</u>	
Search Name STREICHER S					
		1215PD03	I1188148	\$1,747.54	SUPPLIES-PD
Search Name STREICHER S				<u>\$1,747.54</u>	
Search Name STUS GUNSMITHING					
		1215PD03	9355	\$2,065.43	RIFLES,MAGAZINES-PD
		1215PD03	9355	\$688.47	RIFLES,MAGAZINES-PD
Search Name STUS GUNSMITHING				<u>\$2,753.90</u>	
Search Name SUMMIT COMPANIES					
		1215ADM03	10	\$28.05	BERNICKS ARENA
Search Name SUMMIT COMPANIES				<u>\$28.05</u>	
Search Name TACTICAL SOLUTIONS					
068574	1/12/2016	0116PD01	5356	\$1,375.00	EQUIPMENT-NEW SQUAD
Search Name TACTICAL SOLUTIONS				<u>\$1,375.00</u>	
Search Name TASER INTERNATIONAL INC					
068487	12/29/2015	1215PD02	TASE37665	\$200.00	7910-RECERT TASER INSTRUCTOR
Search Name TASER INTERNATIONAL INC				<u>\$200.00</u>	
Search Name TENVOORDE FORD INC					
068488	12/29/2015	1215PD02	6105466/1	\$1,380.65	REPAIRS-SQUAD
Search Name TENVOORDE FORD INC				<u>\$1,380.65</u>	
Search Name TERMINAL SUPPLY CO					
		0116PW02	78020-00	\$97.06	REPAIRS-SKID LOADER
Search Name TERMINAL SUPPLY CO				<u>\$97.06</u>	
Search Name THEIS, CATHY					
		0116PD02	01-2016	\$140.00	PROF SERV-PD
068489	12/29/2015	1215PD02	26-2015	\$72.50	PROF SERV-PD
		1215PD03	27-2015	\$80.00	PROF SERV-PD
Search Name THEIS, CATHY				<u>\$292.50</u>	
Search Name THOMAS TOOL & SUPPLY, INC.					

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068490	12/29/2015	1215FD02	390983	\$231.56	TOOLS-FD
		1215PW03	391436	\$10.00	SUPPLIES-SHOP
068490	12/29/2015	1215PW02	391469	\$152.62	SHOP TOOLS
		1215PW03	392164	\$250.25	SMALL TOOLS-STREETS
Search Name THOMAS TOOL & SUPPLY, INC.				<u>\$644.43</u>	
Search Name TOLMAN, KIM					
		1215PW03	243351	\$300.00	MAINT CLEANING-DEC
		1215PD03	243351	\$560.00	PD CLEANING-DEC
		1215FD03	243351	\$70.00	FD CLEANING-DEC
068491	12/29/2015	1215PW02	275339	\$400.00	MAINT CLEANING-NOV
068491	12/29/2015	1215PD02	275339	\$560.00	PD CLEANING-NOV
068491	12/29/2015	1215FD02	275339	\$70.00	FD CLEANING-NOV
Search Name TOLMAN, KIM				<u>\$1,960.00</u>	
Search Name TOTAL ADMIN SERVICES CORP					
002746E	1/21/2016	0116PPD02	01-15-2016	\$543.06	01/15 DAYCARE FLEX CONTR
002746E	1/21/2016	0116PPD02	01-15-2016	\$2,440.96	01/15 HSA FLEX CONTR
002746E	1/21/2016	0116PPD02	01-15-2016	\$124.99	01/15 MED FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$185.18	12/18 DAYCARE FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$144.41	12/18 MED FLEX CONTR
002723E	12/23/2015	1215PPD02	12-18-2015	\$2,201.45	12/18 HSA FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$2,203.40	12/31 HSA FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$185.32	12/31 DAYCARE FLEX CONTR
002732E	1/5/2016	0116PPD01	12-31-2015	\$145.34	12/31 MED FLEX CONTR
Search Name TOTAL ADMIN SERVICES CORP				<u>\$8,174.11</u>	
Search Name TOTAL CONTROL SYSTEMS INC					
		1215PW04	7468	\$284.10	REPAIRS-WATER EQUIP
		1215PW04	7469	\$644.98	SUPPLIES-WATER
		1215PW04	7470	\$363.72	REPAIRS-WATER EQUIP
		1215PW04	7471	\$7,182.10	REPAIRS-WELLS
Search Name TOTAL CONTROL SYSTEMS INC				<u>\$8,474.90</u>	
Search Name TOWMASTER					
		1215PW03	375943	\$117.32	EQUIPMENT-NEW PLOW TRUCK
		1215PW03	375946	\$93,416.00	EQUIPMENT-NEW PLOW TRUCK
Search Name TOWMASTER				<u>\$93,533.32</u>	
Search Name TRANS UNION LLC					
068492	12/29/2015	1215PD02	11527588	\$15.68	BACKGROUND CHECKS-LIQUOR LIC
Search Name TRANS UNION LLC				<u>\$15.68</u>	
Search Name TRAUT WELLS INC					
068493	12/29/2015	1215PW02	283602	\$46.00	TESTING
068493	12/29/2015	1215PW02	283693	\$46.00	TESTING
068493	12/29/2015	1215PW02	283948	\$46.00	TESTING
068493	12/29/2015	1215PW02	283956	\$69.00	TESTING
068579	1/12/2016	0116PW01	284103	\$46.00	TESTING
068579	1/12/2016	0116PW01	284152	\$46.00	TESTING
		0116PW02	284214	\$46.00	TESTING
		0116PW02	284465	\$46.00	TESTING
Search Name TRAUT WELLS INC				<u>\$391.00</u>	
Search Name TRI COUNTY HUMANE SOCIETY					

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		1215PW03	4TH QTR 2015	\$150.00	IMPOUNDING FEES
Search Name TRI COUNTY HUMANE SOCIETY				\$150.00	
Search Name UNITED WAY OF CENTRAL MN					
		0116ADM02	01-2016	\$30.00	PAYROLL DEDUCTIONS-JAN
		1215ADM03	12-20152	\$14.00	PAYROLL DED-DEC
Search Name UNITED WAY OF CENTRAL MN				\$44.00	
Search Name US BANK (CREDIT CARD)					
068494	12/29/2015	1215ADM02	1627	\$20.00	CD MATERIALS
068494	12/29/2015	1215ADM02	1627	\$88.00	APA MEMBERSHIP
068494	12/29/2015	1215ADM02	1627	\$97.03	EDC MEETING EXP
068494	12/29/2015	1215ADM02	1627	\$16.10	SOFTWARE-PLANNING
068494	12/29/2015	1215ADM02	1627	\$4.36	EDC-FACEBOOK
		1215ADM04	1627	\$5.00	CONF PARKING-PLANNING
		1215ADM04	1627	\$148.18	LEGISLATIVE MATERIALS-PLANNING
068494	12/29/2015	1215ADM02	1627	\$40.00	TRAINING-CD
		0116ADM02	1627	\$414.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$220.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$276.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$324.20	APA CONF TRANSPORATION-RASMUSSE
		0116ADM02	1627	\$59.00	SOFTWARE LIC-PLANNING
		0116ADM02	1627	\$16.10	SOFTWARE LIC-PLANNING -
		0116ADM02	1627	\$330.00	SEMINAR REGIS-BLDG OFFICIAL
		0116ADM02	1627	\$16.10	SOFTWARE LIC-PLANNING DEPT
		1215ADM04	2111	\$1.55	BEACON WEBSITE
		0116ADM02	2111	\$99.00	WEBSITE HOSTING
		1215ADM04	2111	\$99.00	WEBSITE HOSTING
		1215ADM04	2111	\$5.00	TRANSFERBIGFILES
		1215ADM04	2111	\$24.00	SURVEY MONKEY
068494	12/29/2015	1215ADM02	2111	\$266.18	LASERFICHE CONF-WICKLUND
		1215ADM04	2111	\$186.52	RETIREMENT PARTY-HEIM
068494	12/29/2015	1215ADM02	2111	\$1.50	BEACON SITE
068494	12/29/2015	1215ADM02	2111	\$24.00	SURVEY MONKEY
068494	12/29/2015	1215ADM02	2111	\$99.00	WEBSITE HOSTING
068494	12/29/2015	1215ADM02	2111	\$30.00	ADMIN SUPPLIES
068494	12/29/2015	1215ADM02	2111	\$9.39	ADMIN MTG
068494	12/29/2015	1215ADM02	2111	\$5.00	TRANSFERBIGFILES
068494	12/29/2015	1215PW02	7165	\$106.91	REPAIRS-PARK EQUIP
068494	12/29/2015	1215PW02	7165	\$427.95	REPAIRS-PARK EQUIP
068494	12/29/2015	1215PW02	7165	\$173.03	FLOOR PROTECTOR
		1215PW04	7165	\$197.60	TOOLS-FIRE MARSHAL
		1215PW04	7165	\$10.25	AG LICENSE RENEWAL-VOGT
068494	12/29/2015	1215PD02	7173	\$51.00	IN REAL TIME TRANSLATION
068494	12/29/2015	1215PD02	7173	\$2.00	TRANSUNION
068494	12/29/2015	1215PD02	7173	\$64.78	SUPPLIES-PD
068494	12/29/2015	1215PD02	7173	\$31.88	SUPPLIES-PD
068494	12/29/2015	1215PD02	7173	\$220.00	DUES-IN REAL TIME
068494	12/29/2015	1215PD02	7173	\$12.00	SC TIMES SUBS
068494	12/29/2015	1215PD02	7173	\$813.29	EXPENSES-EM CONF
068494	12/29/2015	1215PD02	7173	\$23.80	1ST SHRED-HALL
068494	12/29/2015	1215PD02	7173	\$56.80	1ST SHRED-PD
068494	12/29/2015	1215PD02	7173	\$99.00	CAMERA
Search Name US BANK (CREDIT CARD)				\$5,214.50	

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
Search Name US BANK CM 9690					
		1215ADM03	4167089	\$450.00	AGENT FEES-2014A BOND
Search Name US BANK CM 9690				\$450.00	
Search Name VAN HOVE, THOMAS					
		0116FD02	0004	\$350.00	EMR-R TRNG-FD
Search Name VAN HOVE, THOMAS				\$350.00	
Search Name VANDEVREDE, ADAM					
068495	12/29/2015	1215PPD02	027799	\$34.99	SFX DARE GRADUATION
Search Name VANDEVREDE, ADAM				\$34.99	
Search Name VERIZON WIRELESS					
068427	12/23/2015	1215PPD02	9756449918	\$47.88	PHONE SERV-PARKS
068427	12/23/2015	1215PPD02	9756449918	\$35.01	PHONE SERV-UTILITIES
068427	12/23/2015	1215PPD02	9756449918	\$35.01	PHONE SERV-UTILITIES
068427	12/23/2015	1215PPD02	9756449918	\$660.70	PHONE SERV-PD
068427	12/23/2015	1215PPD02	9756719150	\$10.02	PHONE SERV-PCRS SIGNS
068591	1/19/2016	0116PPD02	9758093461	\$35.01	PHONE SERV-UTILITIES
068591	1/19/2016	0116PPD02	9758093461	\$48.38	PHONE SERV-RINKS
068591	1/19/2016	0116PPD02	9758093461	\$616.10	PHONE SERV-PD
068591	1/19/2016	0116PPD02	9758093461	\$35.01	PHONE SERV-UTILITIES
		1215ADM04	9758359918	\$10.02	PHONE SERV-PCRS SIGN
Search Name VERIZON WIRELESS				\$1,533.14	
Search Name VOGEL, JAY & AMY					
		0116ADM02	2016	\$193.00	REIMB-RENTAL LIC OVERPAY
Search Name VOGEL, JAY & AMY				\$193.00	
Search Name VOLUNTEER FIREFIGHTRS BNFT ASN					
068496	12/29/2015	1215FD02	2016	\$214.00	VOL FF BENEFIT INSURANCE
Search Name VOLUNTEER FIREFIGHTRS BNFT ASN				\$214.00	
Search Name VOX LIBERI					
		1215ADM03	1	\$761.10	GOVERNANCE WORK
Search Name VOX LIBERI				\$761.10	
Search Name WACOSA					
068497	12/29/2015	1215ADM02	00026619	\$205.62	HALL CLEANING-NOV
		1215ADM04	00026699	\$302.38	HALL CLEANING-DEC
Search Name WACOSA				\$508.00	
Search Name WEINBERGER, STANLEY J JR					
068584	1/12/2016	0116ADM01	2016-1	\$1,500.00	LEGAL SERVICES
Search Name WEINBERGER, STANLEY J JR				\$1,500.00	
Search Name WEX BANK					
002717E	12/16/2015	1215PPD02	43295044	\$24.00	FUEL CARDS
Search Name WEX BANK				\$24.00	
Search Name WICKLUND, REBECCA					
		0116ADM02	011916	\$1,294.00	EXP-LASERFICHE CONF
068498	12/29/2015	1215ADM02	12-20-15	\$32.20	MISC MILEAGE
Search Name WICKLUND, REBECCA				\$1,326.20	
Search Name WSB & ASSOCIATES INC					

CITY OF SARTELL

Vendor Transactions-Agenda Packet

CHECK	Check Date	Batch Name	Invoice	Amount	Comments
		1215ADM04	02174-210	\$4,712.00	AVALON 7
		1215ADM03	1-02174-810	\$1,186.50	2016 SEAL COAT
		1215ADM03	11-02174-500	\$80.25	CHAMPION FIELD WTR/SWR SERVICES
		1215ADM03	11-02174-500	\$80.25	CHAMPION FIELD WTR/SWR SERVICES
		1215ADM03	11-02174-510	\$3,829.75	2015 SAFE ROUTES TO SCHOOL IMP
		1215ADM03	12-02174-190	\$810.00	E SIDE RECONSTRUCTION 2015
		1215ADM03	12-02174-570	\$21,400.25	PCR RESURFACING-2ND TO 15TH
		1215ADM03	3-02174-780	\$153.00	KWIK TRIP SITE PLAN
		1215ADM03	4-02174-760	\$2,477.75	PROVIDENCE-ESCROW
		1215ADM03	4-02174-770	\$1,618.75	2ND ST ROUNDABOUT
		1215ADM03	5-02174-230	\$728.25	ANNUAL BRIDGE SAFETY INSP
		1215ADM03	6-02174-600	\$5,794.50	PRKG LOT DESIGN-CENTRAL PARK/PC R
		1215ADM03	6-02174-710	\$335.00	50TH AVE EA CONST UPDATE
		1215ADM03	6-02174-730	\$3,898.00	2015 GENERAL SERVICES
		1215ADM03	9-02174-580	\$400.00	2015 WCA SERVICES
Search Name WSB & ASSOCIATES INC				\$47,504.25	
Search Name XCEL ENERGY					
068499	12/29/2015	1215PW02	482011341	\$1,347.25	STREET LIGHTS
		1215ADM03	483602810	\$69.56	PARKS
		1215ADM03	483602810	\$571.93	ELEC-HALL
		1215ADM03	483602810	\$321.99	GAS-HALL
		1215ADM03	483602810	\$294.44	ELEC-FD
		1215ADM03	483602810	\$375.68	GAS-FD
		1215ADM03	483602810	\$190.21	CIVIL DEFENSE
		1215ADM03	483602810	\$835.77	ELEC-MAINT
		1215ADM03	483602810	\$595.47	GAS-MAINT
		1215ADM03	483602810	\$299.81	STREET LIGHTS
		1215ADM03	483602810	\$288.29	TRAFFIC SIGNS/FLASH LIGHTS
		1215ADM03	483602810	\$1,662.24	LIFT STATIONS/FLOW METERS
		1215ADM03	483602810	\$147.70	RINKS
		1215ADM03	483602810	\$164.39	DISTRIBUTION
		1215ADM03	483602810	\$367.21	WELLS/PUMPS
		1215ADM03	483602810	\$4,645.63	ELEC-PLANTS
		1215ADM03	483602810	\$385.91	GAS-PLANTS
		1215ADM03	483602810	\$543.94	ELEC-PD
		1215ADM03	483602810	\$387.52	GAS-PD
		1215ADM03	483602810	\$89.56	CPRS READER BOARD
		1215ADM03	483602810	\$20.48	WELCOME SIGNS
		1215ADM03	484815285	\$5,642.17	STREET LIGHTS
068588	1/15/2016	0116PPD02	484914062	\$64.01	STREET LIGHTS
		1215PW04	485163508	\$1,398.89	STREET LIGHTS
Search Name XCEL ENERGY				\$20,710.05	
Search Name ZIEGLER INC.					
		0116PW02	PC080453149	\$81.76	REPAIRS-EQUIP
Search Name ZIEGLER INC.				\$81.76	
				\$2,035,637.01	

CITY OF SARTELL

Voucher Payments-Fund Summary-backup

Adopted by the Sartell City Council this _____ day of _____, 2016

Mayor _____ Attest: Administrator _____

FUND Descr	Dr/Cr Amt
GENERAL	\$390,402.46
YOUTH PROGRAMS	\$771.76
SPECIAL INITIATIVES	\$614.12
POLICE RESERVES	\$80.46
BEAUTIFICATION	\$131.08
FORFEITURE	\$2,542.38
LODGING TAX	\$1,901.90
ECONOMIC DEVELOPMENT FUND	\$11,983.50
SEWER CAPACITY	\$23.61
PEG ACCESS FEES	\$350.00
SALES TAX EXTENSION	\$70,291.57
CEMETERY FUND	\$400.00
REGIONAL PARK FUND	\$6,438.05
PARK DISTRICT 1	\$8,814.75
2014A BONDS	\$450.00
PUBLIC IMPROVEMENT REVOLVING	\$7,189.75
PD EQUIPMENT FUND	\$13,862.55
PW EQUIPMENT FUND	\$174,100.64
STREET FUND	\$32,019.28
PINECONE ROAD 2015 PROJECT	\$912,788.85
4TH/50TH CAPITAL PROJECT	\$1,686.00
TIF DISTRICT 5-2 (PHEASANT)	\$11,117.39
TIF DISTRICT 5-5 (BURL OAKS)	\$13,278.58
WATER FUND	\$70,870.18
SEWER FUND	\$298,195.15
STORMWATER FUND	\$5,333.00
	<hr/>
	\$2,035,637.01

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: 01/25/2016	Agenda Item No. 6E
Agenda Section: Consent	Item: 2016 Refuse Haulers License Renewals	
<p>STAFF RECOMMENDATION: Approval</p> <p>BOARD/COMMISSION/OTHER RECOMMENDATION: None needed</p> <p>PREVIOUS COUNCIL ACTION: None</p> <p>BACKGROUND: 2016 renewal of refuse haulers licenses. The following is a list of the refuse haulers who have supplied me with their completed applications and the required certificates of insurance:</p> <p>Republic Services – 8 vehicles (\$1,800.00) Waste Management – 6 vehicles (\$1,400.000 West Central Sanitation – 2 vehicles (\$600.00)</p> <p>I am still waiting on the paperwork from one carrier (Advanced Disposal). I have spoken with them and they are in the process of getting the paperwork & fees to us. Apparently there has been a change in personnel at their St. Cloud location and the renewal packet was misplaced. They have assured me that they want to renew their license for 2016 and will get everything to the city as soon as possible.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: Applications for Refuse Collection Licenses</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the refuse haulers licenses for Republic Services, Waste Management, West Central Sanitation as submitted with Advanced Disposal license contingent upon all required paperwork, insurances and fees being submitted. If item is removed from Consent, separate motion is requested approving the 2016 refuse haulers licenses.</p>		

CITY OF SARTELL

APPLICATION FOR REFUSE COLLECTION LICENSE

GENERAL INFORMATION

1. NAME OF COMPANY: REPUBLIC SERVICES - SAUK RAPIDS
2. ADDRESS OF COMPANY: 700 40th AVE NE SAUK RAPIDS, MN 56379
3. PHONE & FAX NUMBERS OF COMPANY: 320-252-9608 / FAX - 320-252-3448
4. OWNERS/CORPORATE OFFICES/ASSOCIATES/PARTNERS (name and title):

LOCAL CONTACT INFORMATION (including email address):

Adrian Miller amiller3@republicservices.com

5. MIN TAX ID#: 1759500 FED TAX ID#: 44-1686636
6. NUMBER OF YEARS IN REFUSE BUSINESS: 31
7. LICENSED WITH: Stearns County? YES Benton County? YES

Have you ever had a license revoked? No If yes, attach explanation

8. OTHER MUNICIPALITIES IN WHICH YOU COLLECT REFUSE: SAUK RAPIDS, ST JOSEPH,
RICE, Little Falls, ST AUGUSTA, Clearwater, Clear Lake
St. Stevens

EQUIPMENT PROPOSED TO BE USED IN THIS APPLICATION

MAKE MODEL YEAR GVW LICENSE#

See ATTACHED

IF NEEDED, LIST ADDITIONAL EQUIPMENT ON SEPARATE PAGE

TYPE OF COLLECTION PROPOSED BY THIS APPLICATION

CHECK AS MANY AS WILL APPLY:

SINGLE FAMILY RESIDENCE X

MULTIFAMILY RESIDENCE X

COMMERCIAL X

INDUSTRIAL X

RECYCLING X

CIRCLE CURRENT SARTELL COLLECTION DAYS: M T W TH FR

PROPOSED CHARGES TO BE MADE OF THOSE WHO USE YOUR SERVICES:

DISPOSITION OF REFUSE

THE CITY OF SARTELL REQUIRES THAT THE REFUSE PICKED UP IN SARTELL BE DISPOSED OF IN ACCORDANCE WITH THE STEARNS COUNTY SOLID WASTE PLAN AND ORDINANCE.

NAME OF SANITARY LANDFILL OR DISPOSAL SITE WHERE REFUSE WILL BE DEPOSITED AND MANNER IN WHICH IT WILL BE DISPOSED:

MINDEN TRANSFER

- 50% Pope Douglas - Waste to Energy

- 50% Pine Bend Landfill - Gas to Energy

INSURANCE

ATTACH A CURRENT CERTIFICATE OF INSURANCE INDICATING COVERAGE OF PUBLIC LIABILITY INSURANCE AND WORKERS COMPENSATION INSURANCE. FAILURE TO DO SO WILL RESULT IN IMMEDIATE REJECTION OF THIS APPLICATION!

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR REJECTION OF THIS APPLICATION.

DATE: 01/04/16

SIGNATURE OF OWNER OR AGENT: 

REVISED 01/22/14

INDICATES SPARE # INDICATES SURPLUS

YEAR	MAKE	LICENSE	ID#	DESCRIPTION	LIC BASE
<u>COMMERCIAL</u>					
09	MACK	YEA6193	1M2AV02CX9M003146	25 YD; MCNEILUS	63,000
10	MACK	YBH5471	1M2AV02C0AM006349	25 YD; MCNEILUS	63,000
<u>FRONTLOAD COMMERCIAL</u>					
00	MACK	YBE3082	1M2K19SC9TM016372	33 YD; MCNEILUS	63,000
2012	Peterbilt	YBK0874	3BPZ50X7CF160749		63,000
<u>RESIDENTIAL AUTOMATED</u>					
10	MACK	YBC2305	1M2AV02C7AM005151	ASL-MCNEILUS AUTOREACH	54,999
10	MACK	YBE3069	1M2AV02C3AM005616	ASL-MCNEILUS AUTOREACH	54,999
10	MACK	YBD1404	1M2AV02C2AM006868	ASL-MCNEILUS AUTOREACH	54,999
<u>ROLL OFF</u>					
12	MACK	YBG5479	1M2AX10C9CM017707		69,000

CITY OF SARTELL

APPLICATION FOR REFUSE COLLECTION LICENSE

GENERAL INFORMATION

1. NAME OF COMPANY: Waste Management of Minnesota, Inc
2. ADDRESS OF COMPANY: 650 Highway 10 NE St Cloud MN 56304
3. PHONE & FAX NUMBERS OF COMPANY: 320-358-3145 / 320-353-6738
4. OWNERS/CORPORATE OFFICES/ASSOCIATES/PARTNERS (name and title):

See attached

LOCAL CONTACT INFORMATION (including email address):

Greg Revering greverin@wm.com

5. MN TAX ID#: 6756754 FED TAX ID#: 36-3698820
6. NUMBER OF YEARS IN REFUSE BUSINESS: _____
7. LICENSED WITH: Stearns County? yes Benton County? yes

Have you ever had a license revoked? no If yes, attach explanation

8. OTHER MUNICIPALITIES IN WHICH YOU COLLECT REFUSE: _____
See attached

Waste Management Executive Org Charts

Select department

Corporate

[David Steiner, CEO](#)

[Jim Trevathan, COO](#)

[Jim Fish, CFO](#)

[Mark Schwartz, Human Resources](#)

[Rick Wittenbraker, Legal](#)

[Barry Caldwell, Public Affairs & Communications](#)

[Puneet Bhasin, Information Technology](#)

[Puneet Bhasin, Customer Service](#)

[Jeff Harris, SVP Operations Northern Tier](#)

[John Morris, SVP Operations Southern Tier](#)

[Dave Aardsma, Sales & Marketing](#)

[Bill Caesar, Recycling Services](#)

[Bill Caesar, Organic Growth](#)

[Mark Weidman, Wheelabrator](#)

[Steve Batchelor, Collections and Fleet Operations](#)

[Dave Murphy, Innovation & Business Optimization](#)

[Jim Dowland, Disposal Operations and Closed Sites](#)

[David McConnell, Supply Chain Management](#)

Areas

[New England & Upstate New York](#)

[Greater Mid Atlantic](#)

[West Penn. / WV / Maryland / Virginia](#)

[Illinois/Missouri Valley](#)

[Michigan / Ohio / Indiana](#)

[Eastern Canada](#)

[Western Canada](#)

[Gulf Coast](#)

[Wisconsin/Minnesota](#)

[Texas/Oklahoma](#)

[Florida](#)

[South Atlantic](#)

[Arkansas/Tennessee/Alabama/Kentucky](#)

[Four Corners \(Arizona / New Mexico / Colorado / Utah\)](#)

[Southern California](#)

[Northern California](#)

[Pacific Northwest & British Columbia](#)



Please send any updates to corp_comm@wm.com

EQUIPMENT PROPOSED TO BE USED IN THIS APPLICATION

MAKE MODEL YEAR GVW LICENSE#

attached

IF NEEDED, LIST ADDITIONAL EQUIPMENT ON SEPARATE PAGE

TYPE OF COLLECTION PROPOSED BY THIS APPLICATION

CHECK AS MANY AS WILL APPLY:

SINGLE FAMILY RESIDENCE X

MULTIFAMILY RESIDENCE X

COMMERCIAL X

INDUSTRIAL X

RECYCLING X

CIRCLE CURRENT SARTELL COLLECTION DAYS: M T W TH FR

PROPOSED CHARGES TO BE MADE OF THOSE WHO USE YOUR SERVICES:

Residential - Volume based 32, 64 & 96 gal cart (Trash & Recy)

Commercial & Roll off - Container size and frequency

WASTE MANAGEMENT VEHICLE IDENTIFICATION LIST - CITY OF SARTELL - 2016

	W/M TRUCK #	YEAR	MAKE	MODEL	LICENSE #	VIN #
RESIDENTIAL	103635	2011	MACK	LEU613	YBD2824	1M2AU02C7BM005705
	103636	2011	MACK	LEU613	YBD2825	1M2AU02C9BM005706
COMMERCIAL	210077	2009	MACK	MRU613	YBB7787	1M2AV02C99M005194
	210486	2011	MACK	MRU613	YBC7115	1M2AV02C8BM007315
	362933	2008	FRTLNR	M2106	YBA2343	1FVHCYBS28HAB0620
ROLL OFF	412599	2007	FRTLNR	M2106	YAW1912	1FVHCYDJ47HX10546

DISPOSITION OF REFUSE

THE CITY OF SARTELL REQUIRES THAT THE REFUSE PICKED UP IN SARTELL BE DISPOSED OF IN ACCORDANCE WITH THE STEARNS COUNTY SOLID WASTE PLAN AND ORDINANCE.

NAME OF SANITARY LANDFILL OR DISPOSAL SITE WHERE REFUSE WILL BE DEPOSITED AND MANNER IN WHICH IT WILL BE DISPOSED:

Pope / Douglas Solid Waste Facility

Spruce Ridge Landfill

Elk River Landfill

INSURANCE

ATTACH A CURRENT CERTIFICATE OF INSURANCE INDICATING COVERAGE OF PUBLIC LIABILITY INSURANCE AND WORKERS COMPENSATION INSURANCE. FAILURE TO DO SO WILL RESULT IN IMMEDIATE QUESTION OF THIS APPLICATION!

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR REJECTION OF THIS APPLICATION.

DATE: 12-30-15

SIGNATURE OF OWNER OR AGENT:



CITY OF SARTELL

APPLICATION FOR REFUSE COLLECTION LICENSE

GENERAL INFORMATION

1. NAME OF COMPANY: West Central Sanitation, Inc
2. ADDRESS OF COMPANY: P.O. Box 796, Willmar, MN. 56201
3. PHONE & FAX NUMBERS OF COMPANY: 1-800-246-7030 (320) 235-5915 FAX
4. OWNERS/CORPORATE OFFICES/ASSOCIATES/PARTNERS (name and title):
Don Williamson - President

LOCAL CONTACT INFORMATION (including email address):

Don Williamson, address above, donwilliams@wc-sanitation.com
Jeff Bertram, address above (320-252-6999, cell) jeffbertram@wc-sanitation.com

5. MN TAX ID#: 4516795 FED TAX ID#: 41-1433897
6. NUMBER OF YEARS IN REFUSE BUSINESS: 36
7. LICENSED WITH: Stearns County? yes Benton County? yes

Have you ever had a license revoked? No If yes, attach explanation

8. OTHER MUNICIPALITIES IN WHICH YOU COLLECT REFUSE: Over 150,
Locally Sank Rapids, White Park, St. Joseph, Richmond,
Rockville, Cold Spring, etc

EQUIPMENT PROPOSED TO BE USED IN THIS APPLICATION

MAKE	MODEL	YEAR	GVW	LICENSE#
Autocar	XPO	2015	52,000	YAV8454
Autocar	ACX	2014	50,000	YBK 9159 (Commercial)

IF NEEDED, LIST ADDITIONAL EQUIPMENT ON SEPARATE PAGE

TYPE OF COLLECTION PROPOSED BY THIS APPLICATION

CHECK AS MANY AS WILL APPLY:

SINGLE FAMILY RESIDENCE MULTIFAMILY RESIDENCE
COMMERCIAL INDUSTRIAL
RECYCLING

CIRCLE CURRENT SARTELL COLLECTION DAYS: M T W TH FR
Commercial + Residential

PROPOSED CHARGES TO BE MADE OF THOSE WHO USE YOUR SERVICES:

35 cu yds	} <i>Res + Recycling</i>	\$ 15.27
65 cu yds		\$ 17.27
95 cu yds		\$ 19.77
125 cu yds		\$ 22.77

DISPOSITION OF REFUSE

THE CITY OF SARTELL REQUIRES THAT THE REFUSE PICKED UP IN SARTELL BE DISPOSED OF IN ACCORDANCE WITH THE STEARNS COUNTY SOLID WASTE PLAN AND ORDINANCE.

NAME OF SANITARY LANDFILL OR DISPOSAL SITE WHERE REFUSE WILL BE DEPOSITED AND MANNER IN WHICH IT WILL BE DISPOSED:

Rope - Douglas Incinerator, Alexandria, Miss.

INSURANCE

ATTACH A CURRENT CERTIFICATE OF INSURANCE INDICATING COVERAGE OF PUBLIC LIABILITY INSURANCE AND WORKERS COMPENSATION INSURANCE. FAILURE TO DO SO WILL RESULT IN IMMEDIATE REJECTION OF THIS APPLICATION! *Sent to City!*

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR REJECTION OF THIS APPLICATION.

DATE: 12-10-15

SIGNATURE OF OWNER OR AGENT: Don Williamson - President

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: January 25, 2016	Agenda Item No. 6f
Agenda Section: Consent	Item: Annual Appointments and Designations	
<p>RECOMMENDATION: Approve attached Resolution making annual appointments and designations.</p> <p>BACKGROUND: While we made numerous annual appointments at an earlier meeting, certain appointments and designations are statutorily required to be done at the first meeting of the year, and that Resolution is attached.</p> <p>BUDGET/FISCAL IMPACT: None.</p> <p>ATTACHMENTS: Recommended Resolution</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the Resolution as recommended. If item is removed from Consent, separate motion is requested approving Resolution.</p>		

RESOLUTION NO. _____
RESOLUTION MAKING ANNUAL APPOINTMENTS AND DESIGNATIONS

BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SARTELL HEREBY MAKES THE FOLLOWING APPOINTMENTS FOR THE YEAR 2016:

Designations

Acting Mayor: Council member Peterson; Alternate Acting Mayor: Council member Hennes

City Forester: Public Works Director

Weed Inspector: Mayor (alternate: Public Works Director)

Official Newspaper: Sartell Newsleader or St. Cloud Times

Website Bid Publications: the City of Sartell's website - www.sartellmn.com

Depository: U.S. Bank, Wells Fargo, Bremer Bank, Liberty Savings Bank, Bank Vista, LMC 4M Fund/PMA Financial Network, Cetera IS, Sentry Bank, Falcon National Bank, Great River Federal Credit Union, Plaza Park Bank, Citizens Community Federal, DMB Community Bank, TD Ameritrade, Ehlers Investment Partners, and St. Cloud Federal Credit Union.

Authority to make Electronic Funds Transfers (EFT): Mayor, City Administrator, Deputy Clerk and/or Finance Director

ADOPTED BY THE SARTELL CITY COUNCIL THIS 25th DAY OF JANUARY, 2016.

MAYOR

ATTEST:

CITY ADMINISTRATOR

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Public Works	Meeting Date: January 25, 2016	Agenda Item No. 6g
Agenda Section: Consent	Item: Public Works Equipment	
<p>RECOMMENDATION: Approval of the sale and purchase of public works equipment.</p> <p>BACKGROUND: The City acquired a 1991 Isuzu truck when you purchased the golf course property. The Public Works Department has actually found that vehicle type very useful, but the model we own is getting more and more difficult to maintain in running order (the motor is currently shot and would cost \$8,000 to replace). The Department requests approval to offer the vehicle for sale in the open bid process we use by putting vehicles out near the Police station and we would then like to acquire a similar but newer model used vehicle for \$15,000 using the Public Works Equipment Fund. This item is exempt from the bidding requirements due to the price, and so we would like to purchase an available used vehicle with NADA value range of \$12,450 to \$15,650, which does not include the dump box or plow that our used vehicle includes. With the addition of those items, public works recommends this purchase for the price of \$15,000.</p> <p>BUDGET/FISCAL IMPACT: While this was not a budgeted replacement, we have adjusted the Public Works Equipment fund future purchase priorities so that this change does cash flow within the equipment fund without budget impacts.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the 1991 Isuzu sale and the purchase of the used replacement vehicle. If item is removed from Consent, separate motion is requested approving sale and subsequent purchase expenditure.</p>		

Monday, December 14, 2015

Ken Heim – Sartell Fire Chief

Claude Dingmann – Sartell 1st Assistant Fire Chief

Jim Sattler – Sartell 2nd Assistant Fire Chief

Members of the Sartell Fire Department

This letter is to inform you that I will be retiring from the Sartell Fire Department, effective June 1, 2016.

The decision to end my career in the fire service did not come about without reflection and reservation.

I consider myself very fortunate to have had the opportunity to serve the city in which I grew up, and to serve with all of the firefighters I've been blessed with getting the chance to know and call friends over the years. The twenty years I've spent with the Sartell Fire Department have truly been a once in a lifetime experience.

Bringing an end to participation in the regular gatherings of this organization is a reason I hesitated taking this step. I will very much miss the camaraderie and being a member of this team.

However, the time has come to move on and let the next generation of firefighters step up to the challenge. The group of young firefighters currently in the ranks are already doing their part, and doing it very well.

God bless you and I wish you all well and continue to be safe in your duties as Sartell's finest.

Respectfully,



Dale Bidinger

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: 01/25/2016	Agenda Item No. 6J
Agenda Section: Consent	Item: Application/Permit for Temporary On Sale Liquor License	
<p>STAFF RECOMMENDATION: Approval</p> <p>BOARD/COMMISSION/OTHER RECOMMENDATION: None needed</p> <p>PREVIOUS COUNCIL ACTION: None</p> <p>BACKGROUND: St. Francis Xavier is requesting a temporary on sale liquor license for their “SFX Rocks” event which is being held on Saturday, February 20, 2016. This is a school social/fundraiser. State Statute allows up to 12 days’ worth of temporary licenses per year, per organization (club, charitable, religious or other nonprofit). This will be the first one for SFX this year. They have provided us with a certificate of liquor liability insurance and the appropriate fees.</p> <p>BUDGET/FISCAL IMPACT: None</p> <p>ATTACHMENTS: MN DPS AGED Application and Permit Form</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the application. If item is removed from Consent, separate motion is requested approving Application and Permit for a 1 Day Temporary On-Sale Liquor License.</p>		



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 222, St. Paul, MN 55101
 651-201-7500 Fax 651-297-5259 TTY 651-282-6555
APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization		Date organized	Tax exempt number
St. Francis Xavier Church		Jan 1, 1948	ES20109/FedID#41-0789360
Address	City	State	Zip Code
219 2nd St N PO Box 150	Sartell	Minnesota	56377
Name of person making application		Business phone	Home phone
Tom Offerdahl		320-252-1363	320-290-3228
Date(s) of event	Type of organization		
02/20/2016	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name	City	State	Zip Code
Tim Baltes, Pastor	Sartell	Minnesota	56377
Organization officer's name	City	State	Zip Code
Mark Skaj, Trustee	St. Cloud	Minnesota	56303
Organization officer's name	City	State	Zip Code
Kathryn Kelly, Trustee	Olivia	Minnesota	56277
Organization officer's name	City	State	Zip Code
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
 The permit will be used in St. Francis Xavier School at 308 2nd St N

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 The Catholic Mutual Relief Society of America 10843 Old Mill Road Omaha, NE 68154
 \$1,000,000.00 Coverage

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

<i>Sartell</i> City or County approving the license	Date Approved
\$20.00 Fee Amount	Permit Date
<i>1/7/16</i> Date Fee Paid	City or County E-mail Address
	City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Police Department	Meeting Date: January 25, 2016	Agenda Item No. 6k
Agenda Section: Consent	Item: PD Thermal Imagers	
<p>RECOMMENDATION: Approval of the purchase of two thermal imagers using Tech Fund and one thermal imager using Police Forfeiture Fund.</p> <p>PREVIOUS COUNCIL ACTION: Approval of 2016 budget documents.</p> <p>BACKGROUND: The Police Department budgeted for 2 thermal imaging units from our Tech Fund and plan to purchase a 3rd from their existing forfeiture funds. These attach to spotlights on the squads and then the images show up on the squad computer and can also be recorded. These will be very useful in looking for lost/missing persons, checking areas for suspects, etc. as it sees a heat signature.</p> <p>BUDGET/FISCAL IMPACT: No budget impact – funds were a planned expenditure so no increased funding from the City is required.</p> <p>ATTACHMENTS: None</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the expenditure. If item is removed from Consent, separate motion is requested approving expenditure.</p>		



KERIF Night Vision
 dba Las Vegas TruckVault
 1027 S Rainbow Blvd #163
 Las Vegas, NV 89145

(702) 324-6463/630-7233 Fax: (702) 869-8451

Estimate

Date	Reference #
1/5/2016	E01051603

EIN:043601737

DUNS:105547512

CAGE:36BD2

FOB

Destination

Name / Address
 Sartell PD, Chief Jim Hughes
 310 2nd Street South
 Sartell, MN 56377-1920

Terms of Sale

Demo

Valid Until

3/31/2016

Contact

Chief Jim Hughes

Qty	Item/Model	Description	Cost	Total
3	NV3-S628497510A-LED	NV3 NOPTIC 628497510 w/upgraded LED Bulb, Spotlight Mounted Thermal Imager, 30 Hz, 24 Degree FOV, 320x240 Resolution, Electronic Control Module, Power & USB Video Cables & Software, Install Hardware. 1 Year Warranty. Serial #: MSRP = \$4,125.00 Price includes Shipping IN STOCK	3,600.00	10,800.00

Small Business, Gulf War Veteran Owned. Thank You for considering KERIF Night Vision

Total \$10,800.00

Export of the commodities described herein is strictly prohibited without a valid export license issued by the U.S. Dept. of State Office of Munitions Control prescribed in the International Traffic In Arms Regulations (ITAR), Title 22, Code of Federal Regulations, Parts 121-128.

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: January 25, 2016	Agenda Item No. 61
Agenda Section: Consent	Item: Council Chambers Audio Upgrades	
<p>STAFF RECOMMENDATION: Approve purchase as recommended by IT Specialist using PEG Funds.</p> <p>BACKGROUND: The attached memo outlines the rationale and pricing for the next phase of upgrades we are recommending. The City has a fund dedicated only for use toward these types of upgrades via your Charter Cable franchise with a balance of \$58,000, so there are adequate dedicated funds to be used toward these upgrades.</p> <p>BUDGET/FISCAL IMPACT: None – recommendation uses existing PEG funds dedicated toward capital costs for governmental cable broadcast.</p> <p>ATTACHMENTS: Recommendation memo.</p> <p>COUNCIL ACTION REQUESTED: Consent agenda approval serves as approval of the recommended expenditures. If item is removed from Consent, separate motion is requested approving recommended expenditures.</p>		

TO: Mary and Sartell City Council

FROM: Becky

DATE: January 19, 2016

RE: Chamber Upgrade Quote and Statement of Work

As you recall in 2015 we spent time upgrading the video portion of the council chambers using PEG funds. This year I would like to propose that we continue with upgrades to the chambers by upgrading the Audio System. As you know, the microphones are not the best quality and we are still having consistency problems with the sound quality. In looking back at our past upgrades, 2012 was our last big upgrade and at that point, we did not upgrade the microphone and audio system, so from what I can tell, the Microphone system is quite dated and with new technology, an immediate improvement should be heard.

1. **New Microphones:** I would like to propose that we replace all of the microphones. The new microphones are shielded against cell phone radio signals and are 24" in length. Members would no longer have to move right up against the microphones when talking and would look much more relaxed on T.V. A new wireless microphone is also being bided for the podium that will pick up voices better without having to adjust for each individual person. **\$4789.00**
2. **New Audio System Program:** Tesira DSP Server. Our current Audio System runs on a program called London Architect which runs the entire sound system. Right now, this program is so complicated that in order to make any permanent changes, we need to have either Touchpoint Logic or, in the past, Marco, to do any permanent revisions to the sound system. If the sound system were to go down, we had no way of getting the program running again without their assistance. With the new Tesira DSP Server, the program that runs our new Audio system is, I am told, much more user friendly and we would be able to make updates in house. **\$7334.00**
3. **Upgrade Ceiling Speakers:** The existing ceiling speakers are limited in their range and quality so we would like to replace some of them and reposition others for a full room cover and better signal response quality. **\$1363.00**
4. **Additional Costs:** Miscellaneous Shipping, installation, and custom programming. **\$6162.25**

Total Cost project \$19648.25.

We would again contract all the upgrades through Touchpoint Logic as they did our 2015 upgrades and are very knowledgeable with our setup.



TouchPoint Logic LLC

1276 Park Road - Suite B
 Chanhassen, MN 55317
 Business Phone: 952-401-9354
 Business Fax: 952-401-1657

Quote

Date	Quote #
1/7/2016	2554

Name / Address
City of Sartell 125 Pinecone Road N Sartell MN 56377

Project
Council Chamber Audio Upgrades

Mfg	Item	Description	Qt	Rate	Total
JBL	JBL Control-26C	2-Way Ceiling Speakers, 6.5"	10	136.30	1,363.00
Audio Tec...	AT ES915C24	Cardioid Condenser Gooseneck Microphone (24"Long)	13	279.46154	3,633.00
Biamp	Tesira Server-IO AVB	Tesira DSP server with up to 48 Channels of I/O, 1 AVB-1 network card & 1 DSP-2 Card (2 additnl DSP-2 Cards can be added)	1	4,777.00	4,777.00
Biamp	SIC-4	Tesira 4 channel mic/line input card	5	230.00	1,150.00
Biamp	SOC-4	Tesira 4 channel mic/line output card	3	202.66667	608.00
Biamp	DSP-2	Tesira DSP card with two DSPs	1	545.00	545.00
Dayton	Dayton DTA-100A	Audio Amplifier	2	127.00	254.00
Shure	Shure SLX124/85/SM58-H5	Shure SLX Series Wireless Microphone Combo System	1	1,156.00	1,156.00
	Shipping	Shipping & Handling	1	875.00	875.00
	Trip Charge	Trip Charge	165	0.65	107.25
	Labor	Install Labor	27	100.00	2,700.00
	Programming	Custom Programming	16	155.00	2,480.00

Total \$19,648.25

All pricing is guaranteed for 60 days from the date listed on this estimate. Any estimate accepted after 60 days will be reviewed & pricing may be adjusted because of market changes. Acceptance of Proposal - The price, specifications, conditions are satisfactory and I accept. I authorize TouchPoint Logic to do the work as specified. Payments are 30% down and 70% when completed. Work to be scheduled upon receipt of down payment. Any alternation may affect the total estimate and will be executed with approval of customer and TouchPoint Logic.

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: January 25, 2016	Agenda Item No. 6m
Agenda Section: Consent	Item: Mighty Ducks Project Closeout	
<p>RECOMMENDATION: Approval of the attached Change Order representing a contract reduction of \$28,779.</p> <p>BACKGROUND: In September of 2014, the Council approved a Mighty Ducks grant application for \$200,000 with the City's match of \$100,000 and a commitment from Bernick's Arena for the remaining \$100,000 match. The grant award from Mighty Ducks ended up being \$100,000, and the Council approved proceeding with the City's \$100,000 original cash commitment and the arena covering any balance needed. To date, the arena has contributed \$51,860 in cash and \$50,673.87 in direct payments or in kind work toward the arena improvements. A change order reduction of \$28,779 is attached, along with a final financial report on the project showing the City's \$100,000 investment resulting in over \$300,000 in improvements to the arena.</p> <p>BUDGET/FISCAL IMPACT: None.</p> <p>ATTACHMENTS: Change Order and financial summary.</p> <p>COUNCIL ACTIONS REQUESTED: Consent agenda approval serves as approval of the change order reduction. If item is removed from Consent, separate motion is requested approving change order.</p>		



**CONTRACTOR/ VENDOR
CHANGE ORDER**

NO. 18
C.O. NO.: 00001

CONTR./VENDOR: Attn: Robbie Schultz Winkelman Building Corporation 340 Highway 10 South St. Cloud, MN 56304 Phone: (320) 253-2411 Fax: (320) 253-2324	PROJECT: Bemick's Arena Mighty Duck Grant CONT NO.: 18 SPEC. SECT.: C.O. NO.: 00001 C.O. DATE: 01/04/16										
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">TOTAL PREVIOUS CHANGE ORDERS:</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>AMOUNT OF THIS CHANGE ORDER:</td> <td style="text-align: right;">-\$28,779.00</td> </tr> <tr> <td>TOTAL CHANGE ORDERS TO DATE:</td> <td style="text-align: right;">-\$28,779.00</td> </tr> <tr> <td>ORIGINAL CONTRACT AMOUNT:</td> <td style="text-align: right;">\$280,639.00</td> </tr> <tr> <td>TOTAL CONT AND CHANGE ORDERS:</td> <td style="text-align: right;">\$251,860.00</td> </tr> </table>	TOTAL PREVIOUS CHANGE ORDERS:	\$0.00	AMOUNT OF THIS CHANGE ORDER:	-\$28,779.00	TOTAL CHANGE ORDERS TO DATE:	-\$28,779.00	ORIGINAL CONTRACT AMOUNT:	\$280,639.00	TOTAL CONT AND CHANGE ORDERS:	\$251,860.00	SPECIAL INSTRUCTIONS:
TOTAL PREVIOUS CHANGE ORDERS:	\$0.00										
AMOUNT OF THIS CHANGE ORDER:	-\$28,779.00										
TOTAL CHANGE ORDERS TO DATE:	-\$28,779.00										
ORIGINAL CONTRACT AMOUNT:	\$280,639.00										
TOTAL CONT AND CHANGE ORDERS:	\$251,860.00										

ITEM NUMBER	DESCRIPTION	AMOUNT
00001	Credit arena direct work	-\$11,539.00
00002	Credit unused Contingency	-\$13,906.00
00003	Credit unused General Conditions	-\$3,334.00

The work covered by this order shall be performed under the same terms and conditions as those in the original contract.	TOTAL CHANGE ORDER:	-\$28,779.00
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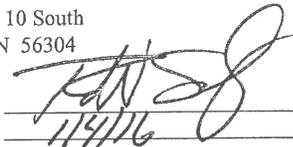
City of Sartell
 125 Pinecone Road North
 Sartell, MN 56377

Signature: _____
 Date: _____

Signature: _____
 Date: _____

Signature: _____
 Date: _____

Winkelman Building Corporation
 340 Highway 10 South
 St. Cloud, MN 56304

Signature: 
 Date: 1/4/16

Not valid until signed by Owner, Construction Manager, Architect and Contractor
 OWNER - CONSTRUCTION MANAGER - ARCHITECT - CONTRACTOR - FIELD - OTHER

REVENUES:

Mighty Ducks Grant	\$100,000.00
City of Sartell	\$100,000.00
Sartell Recreation Association	\$50,000.00
Total Revenues	\$250,000.00

EXPENSES:

R22 Refrigerant replacement, monitoring & compressor

Elevator & upgraded bleacher system

DRSC Concrete	\$7,198.50
DRSC Concrete	\$293.50
Waletzko Masonry	\$1,000.00
Waletzko Masonry	\$7,410.00
	\$390.00
MCI	\$340.00
MCI	\$513.00
MCI	\$27.00
Thyssen Krupp Elevator	\$18,993.00
Thyssen Krupp Elevator	\$20,368.00
	\$12,508.65
	\$1,730.35
Melrose Electric	\$7,027.50
	\$1,986.25
Melrose Electric	\$5,000.00
	\$281.25
Summit Companies	\$532.95
	\$28.05
Sartell Recreation - items by owner	
Air quality improvements	
SCR Inc	\$5,000.00
SCR Inc	\$86,783.25
	\$551.75

Water softener with RO system

Simonson Plumbing	\$2,285.00
Simonson Plumbing	\$65.00
Schulz Soft Water	\$32,039.00
Schulz Soft Water	\$230.00

Winkelman - Construction Management

\$2,424.80
\$6,797.80
\$8,264.60

Contingency

Winkelman - General Conditions

\$4,149.80
\$3,924.80
\$1,687.40
\$12,028.80

Total Expenses

\$251,860.00

NET

(\$1,860.00) Paid by Bernick's

In addition, arena contributed \$50,673.87
in house or paid direct

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration	Meeting Date: January 25, 2016	Agenda Item No. 6n
Agenda Section: Consent Agenda	Item: Approval of JK Storage ROW Acquisition	
<p>RECOMMENDATION: Staff recommends approval of the attached Resolution, with no release of the final closing documents until we receive final MNDOT approval.</p> <p>BACKGROUND: In 2015, the Council authorized the acquisition of right of way for your 4th Avenue Project. We now have our first Purchase Agreement negotiated for Council approval as reflected in the attached Resolution.</p> <p>BUDGET/FISCAL IMPACT: The City has federal funds toward right of way acquisition. The purchase price was negotiated by our attorneys after following the appraisal and acquisition process required.</p> <p>ATTACHMENTS: Resolution.</p> <p>COUNCIL ACTION REQUESTED: Approval of your consent agenda approves the attached Resolution subject to MNDOT final approval. If item is pulled from consent agenda, a separate motion is requested approving the Resolution attached and it will be subject to MNDOT's final approval as well.</p>		

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE PURCHASE
OF PROPERTY FOR
THE 4TH AVE/50TH AVE PROJECT**

WHEREAS, the City Council has determined that it is necessary and in the public interest and benefit that roadway improvements be constructed as part of the 4th Ave/50th Ave Project (the "Project"); and

WHEREAS, federal funds have been secured toward the purchase of right of way for the Project; and

WHEREAS, the City has negotiated a Purchase Agreement for the purchase of the necessary right of way and temporary construction easement from JK Self Storage, LLC for Parcel 23 of City Right of Way Plat Number 4, for the purchase price of \$9,424; and

WHEREAS, the City Council finds that it is in the best interests of the City and its residents that the City purchase the property on the terms proposed; and

WHEREAS, the parties now desire to execute a purchase agreement and close on said sale;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SARTELL AS FOLLOWS:

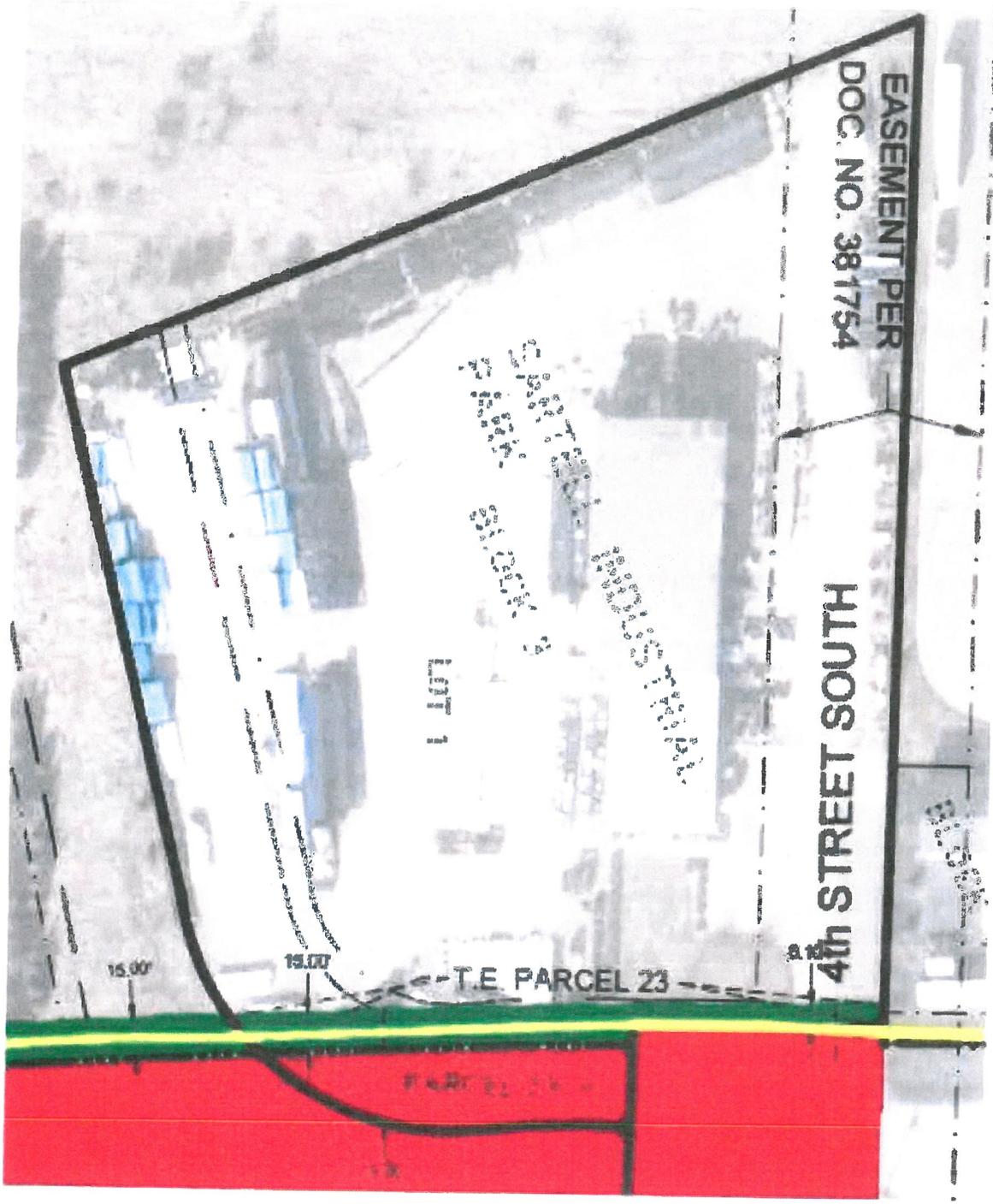
1. That the purchase of the real property described herein is authorized. That the Mayor and City Administrator are hereby authorized to execute a Purchase Agreement and to close on the purchase of the property pursuant to the terms of said Purchase Agreement.

ADOPTED BY THE SARTELL CITY COUNCIL THIS 25th DAY OF JANUARY, 2016.

MAYOR

CITY ADMINISTRATOR

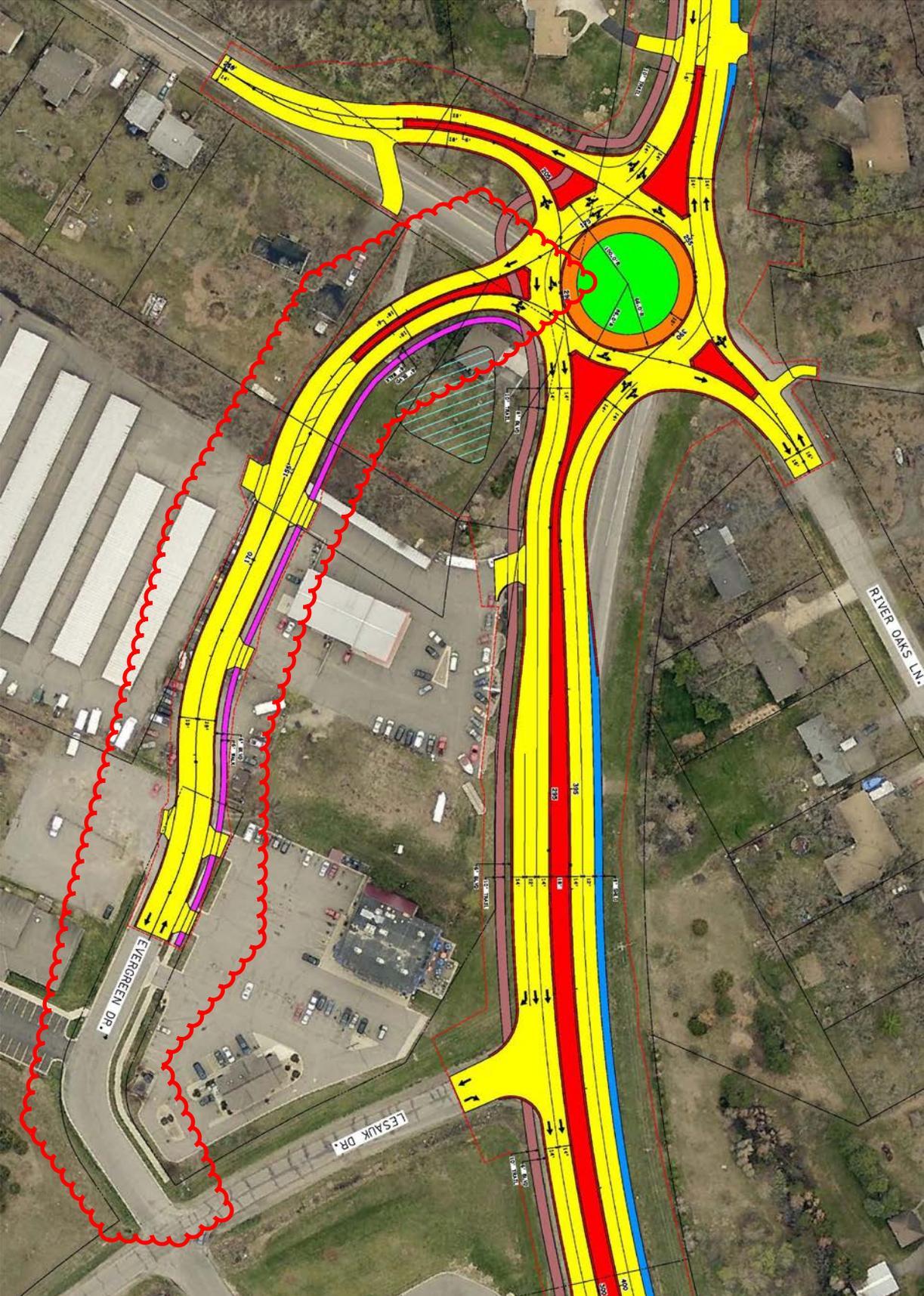
SEAL



SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration/Engineering	Meeting Date: January 25, 2016	Agenda Item No. 60
Agenda Section: Consent Agenda	Item: 2016 State Aid Mileage Addition –Evergreen Drive	
<p>RECOMMENDATION: Motion to proceed with the necessary paperwork to add Evergreen Drive from LeSauk Drive to Heritage Drive to the 2016 Municipal State Aid System.</p> <p>BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None</p> <p>PREVIOUS COUNCIL ACTION: None</p> <p>BACKGROUND:</p> <p>WSB reviewed the annual mileage allotment for the City of Sartell and due to the added streets in the past year relating to the Avalon 8 development the city has 0.27 miles of roadway that can be added to the MSAS system.</p> <p>Evergreen Drive will be extended from LeSauk Drive to connect with the proposed roundabout at Heritage Drive and CR 1. The approximate length of this segment is 0.25 miles and meets the criteria for addition to the MSAS system. Adding this segment will allow the city the option of using MSAS funds for the construction of this project.</p> <p>BUDGET/FISCAL IMPACT: The cost to complete the necessary paperwork is approximately \$1500.</p> <p>ATTACHMENTS: DRAFT Layout Evergreen Drive</p> <p>COUNCIL ACTION REQUESTED: Motion to Authorize WSB & Associates to complete the paperwork necessary to add Evergreen Drive to the Municipal State Aid System.</p>		



SARTELL City Council

AGENDA COVER SHEET

Originating Department Planning and Engineering Department	Meeting Date: January 25, 2016	Agenda Item No. 7a
Agenda Section: Public Hearing	Item: Conditional Use Permit – Pinecone Regional Park – Parking Lot	

RECOMMENDATION:

Approve with the following conditions:

1. Subject to the conditions as required by the MnDNR and other regulatory agencies (deadline for comments is January 20th).
2. Successful wetland delineation report and mitigation permit (if necessary).
3. Installation of additional path lights from City Hall parking lot to the arena parking lot.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

The Planning Commission recommended approval 4/0.

Comments and questions from the Commission included curbing 1st Street South when the park expansion plans come closer to fruition, location of bus parking (near the westerly side of the current building) and ensuring that the additional parking will meet the needs of any potential future expansion (second sheet of ice).

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Together with the Sartell Youth Hockey Association and as the property owner, the City is seeking the approval of a conditional use permit to construct an additional 283 stall parking lot within Pinecone Regional Park and within the floodway.

The park currently has 90 parking spaces. The total occupant load for the building when the ice rink is in use including upper and lower bleachers and standing room around the rink is 650 which would require a minimum of 163 parking stalls. Occasionally there are events at the arena where the rink is occupied with people/structures bringing the occupant load to 2500 which would require 625 parking stalls. The Association does have plans to complete an addition to the current arena that would include another sheet of ice (outdoor) and seating. The construction of that sheet of ice will result in the loss of just over ½ (approximately) of the existing parking spaces. The timing of the construction is dependent on the ability to fundraise for that improvement.

The City of Sartell currently has a floodway ordinance, which protects flood areas and minimizes flood losses. The floodway is the channel of a watercourse (Watab River), which is responsible and required to carry or store the regional flood or waterway. According to our ordinance, in order to construct a parking lot requiring the amount of grading and fill needed to meet stormwater requirements, a conditional use permit is required. Because of the high ground water elevations, fill will be necessary to raise the proposed contours to elevations that are high enough to provide the mandated three feet of separation between the groundwater elevation and that of the proposed storm pond. Approximately 15,000 cubic yards of fill will be necessary to complete the entire parking lot and provide that level of separation. The amount of impervious is expected to increase to 20% from 10% (which is still below the zoning code requirement of 25%).

A hydraulic investigation was completed to determine what if any, floodplain impacts may exist as a result of the construction of the full parking lot. The investigation modeled both existing and proposed conditions on the arena property. The hydraulic investigation concluded that there would be no measureable increase in the 100-year flood conditions if the flood fringe were filled (during a significant rain event) but would not increase or impact the floodplain.

Consideration (if economically feasible) to phase parking lot stall construction could be discussed. Phase one could increase the amount of additional parking by 170 stalls creating a total of 260 stalls (97 more than the minimum requirement). The second phase (if economically feasible) could be constructed with the implementation of the second sheet of ice. It would be staff's recommendation to complete all work relating to the fill and stormwater improvements at this time and to seed the unpaved portion of the project to allow overflow parking during large events during dry and or frozen ground conditions.

Current overflow parking (aside from the 90) occurs seasonally during the winter by which the area in front of the arena is plowed. That is not a practical solution during the spring and fall or during wet conditions occurring during the summer. Some overflow parking has also been accommodated by the utilization of the city hall parking lot. The trail from the city hall parking lot to the arena has benefited from the installation of two solar path lights. Given the use, the path could benefit from additional lighting across the river. Overall, parking is restricted to the parking lots designated for use by the Park because of the current design of 1st Street, along with the minor arterial roadway status of Pinecone Road, where on-street parking is not allowed.

There is still some question regarding the status of three wetlands on the property which are currently under review. There's some discussion regarding wetlands that have appeared since the platting of the property in the early 2000's and whether or not they were there prior to the platting. If it has been determined that the current waterbodies are historical wetlands, a mitigation plan will need to be completed and approved which will affect the final costs to complete the project. Finalizing the wetland discussion should be occurring in January or early February. As a result, the Council will need to condition any approval with a successful WCA application.

Other parking lot designs were considered including pervious pavers, porous pavement and cable concrete but were not considered economical or efficient for the utilization of a parking lot.

BUDGET/FISCAL IMPACT:

None. Approval sought tonight is only on the conditional use permit issue, and not for any City expenditure since we do not yet know the extent or costs associated with the wetland mitigation required as a result of the construction of the parking lot. Staff will bring financial updates and options to an upcoming Council meeting for consideration of City expenditure toward Pinecone Regional parking lot improvements.

ATTACHMENTS:

1. Findings of Fact
2. Resolution
3. Site Plan
4. Conceptual Arena Expansion Plan

ACTION REQUESTED:

Make a motion on the following:

1. Resolution approving the Findings of Fact supporting a Conditional Use Permit
2. Resolution Approving the Conditional Use Permit



Sartell - St. Stephen School District No. 748

Sartell High School

748 7th Street North • Sartell MN 56377 • 320.656.0748

Jeff Schwiebert
Superintendent
320.656.3715

Brenda Steve
Principal
320.656.3737

Brian Baloun
Assistant Principal
320.656.3787

Sara Gabrielson
Assistant Principal
320.656.3719

Amie Hentges
Administrative
Assistant
320.656.3726

John Ross
Activities Director
320.656.3718

Ronell Uran
Activities Assistant
320.656.3717

Dawn Brown
School Counselor
320.656.3709

Justine Kirkham
School Counselor
320.656.3714

Noel Meyer
School Counselor
320.656.3785

Stacy Clitty
Counseling Assistant
320.656.3708

Adam VandeVrede
Resource Officer
320.656.0748 x3406

Rozalyn Scoles
School Nurse
320.656.0748 x3220

Receptionist
320.656.0748

Fax
320.656.5296

January 11, 2016

To whom it may concern:

Sartell High School is very supportive of the concept of the city of Sartell creating a paved parking lot at Bernick's Arena. We have struggled for years with the parking situation at our home hockey games in particular when the weather is too wet or too warm to have a safe and usable parking area to the east of the building. We have taken measures to make a poor situation "as good as possible" by having our player's park at the city hall and even requesting specific transportation from visiting schools to reduce the number of cars parked on the street and/or in the small parking lot during those conditions.

Lack of adequate parking area is a safety concern we have in this situation. When vehicles start to park in alternate areas, it can lead to some increased dangers for our students. Another issue is the inconvenience for our fans and those that do attend from other school. It can have the effect of them choosing not to attend one of our contests or have a negative response to us before they walk in for one of our events.

I understand the funding issues on a project like this can be very challenging. However, as we continue to grow and develop our hockey programs, we need to be able to provide a high quality venue (with adequate parking) for our teams to host these contest.

Thanks for your continued support of our school and its programs.

Respectfully

John Ross

"An Equal Opportunity Employer"

RESOLUTION # _____

A RESOLUTION ADOPTING FINDINGS OF FACT # _____ RELATING TO A REQUEST FOR A CONDITIONAL USE PERMIT TO FOR THE PLACEMENT OF FILL FOR THE PURPOSES OF A PARKINT LOT IN A FLOODWAY DISTRICT.

WHEREAS, the City of Sartell properly applied for a conditional use permit to allow for the construction of a parking lot in a Floodway District on the property legally described as follows:

That area in the floodway within Lot 1, Block 1 City Hall Addition, Sartell, Minnesota

“Subject Property”

WHEREAS, The City Council conducted the public hearing on January 25, 2016 on the request for a conditional use permit.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. That the City of Sartell, hereinafter referred to as “Applicant,” properly applied for a conditional use permit to allow for the construction of a 283 stall parking lot requiring the placement of 15,000 cubic yards of fill within a floodway.
2. That the applicant appeared before the Sartell City Council for a public hearing pursuant City Code and that said public hearing was properly advertised, and the minutes are hereby incorporated as part of these findings by reference.
3. The floodway is the channel of a watercourse (Watab River), which is responsible and required to carry or store the regional flood or waterway.
4. For flood insurance purposes, the Federal Emergency Management Agency [FEMA] designates Special Flood Hazard Areas [SFHA] to characterize the risk of flooding in a community. In the City of Sartell, which spans both Benton and Stearns counties, FEMA has two Flood Insurance Study [FIS], the FIS effective for the Bernicks Arena expansion project was enacted on August 16, 2011 for Benton County [FIS 27009CV00A] and Stearns County in 2012.
5. The effective FIS has multiple SFHA zones; however the applicable zones to this project are the following:
 - Zone AE – AKA the 100-year floodplain
 - Floodway and Flood Fringe
 - 0.2% Annual Chance – AKA the 500-year floodplain
 - Zone X – greater than 500-year floodplain

The SFHA zones indicate the level of risk due to flooding that may occur on an annual basis, which Zones A/AE carrying the highest risk and Zone X the lowest risk of flooding. Homes in Zones A/AE are required to purchase flood insurance or flood proof the lowest floor of their structures.

6. The majority of the site is Zone AE/Flood Fringe, there is also some Zone AE/Floodway and 0.2% Chance Flood Zones on the property as well. The proposed parking lot may be placed anywhere on the site provided it will be placed on grade, as this is considered an open space use, it would even be allowed in the floodway zone. Any structures built on the site would need to be elevated to the RFPE and must stay out of the floodway zone. This would also require the determination of the increase in stage due to the fill required to elevate the proposed structure above the 100-year flood elevation of roughly 1034.5 ft NAVD88.
7. A hydraulic investigation was completed to determine what if any, floodplain impacts may exist as a result of the construction of the full parking lot. The investigation modeled both existing and proposed conditions on the arena property. The investigation concluded that there may be a very slight increase in flood conditions if the flood fringe were filled (during a significant rain event) but would not increase or impact the floodplain.
8. That regulatory agencies were also notified of this Conditional Use Permit Request and that none of the above listed agencies submitted comments to the City of Sartell as of January ____, 2016.
9. That the conditional use **will not** be injurious to the use and enjoyment of other property owners in the immediate vicinity for the purposes already permitted nor substantially diminish and impaired property values within the immediate vicinity and is compatible with the existing neighborhood.
10. That the establishment of the conditional use **will not** impede the normal and orderly development and improvement of surrounding vacant property for uses predominate in the area.
11. That adequate utilities, access roads, drainage and other necessary facilities will need to be provided. Other parking lot designs were considered including impervious pavers but were not considered economical or efficient for the utilization of a parking lot.
12. That there **is** a demonstrated need for the proposed use. Current overflow parking (aside from the 90) occurs seasonally during the winter by which the area in front of the arena is plowed. That is not a practical solution during the spring and fall or during wet conditions occurring during the summer. Some overflow parking has also been accommodated by the utilization of the city hall parking lot. The trail from the

city hall parking lot to the arena has benefited from the installation of two solar path lights. Given the use, the path could benefit from additional lighting across the river. Overall, parking is restricted to the parking lots designated for use by the Park because of the current design of 1st Street, along with the minor arterial roadway status of Pinecone Road, where on-street parking is not allowed.

13. That the proposed use *is* in compliance with the Land Use Plan adopted by the City.

Councilmember _____ introduced the foregoing resolution and moved for its adoption:

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the __ day of _____, 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator

SEAL

CERTIFICATION

I, Mary Degiovanni, City Administrator of the City of Sartell, do hereby certify that the foregoing is a true and correct copy of a resolution by the Council of the City of Sartell at a regular meeting held on the _____ day of _____, 2016.

Mary Degiovanni
City Administrator
City of Sartell, Minnesota

Council member
its adoption:

introduced the following resolution and moved for

RESOLUTION # _____

A RESOLUTION APPROVING THE ISSUANCE OF A CONDITIONAL USE PERMIT AND DECLARING THE TERMS OF THE PERMIT IN A FLOODWAY.

WHEREAS, The City of Sartell, has properly applied for a conditional use permit to allow for the construction of a parking lot and the placement of fill within a Floodway District on the property legally described as follows:

That area in the floodway within Lot 1, block 1 City Hall Addition, Sartell, Minnesota

“Subject Property”

WHEREAS, the City Council conducted the public hearing on January 25, 2016 on the request for a conditional use permit amendment.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Findings of Fact # _____, a conditional use permit (“Permit”) to allow for the construction of a parking lot and the placement of fill in a designated Floodway is hereby granted to the City of Sartell. (“Permittee”).
2. Subject to the conditions as required by the MnDNR and other regulatory agencies (deadline for comments is January 20th).
3. Successful wetland delineation report and mitigation permit (if necessary).
4. Installation of additional path lights from City Hall parking lot to the arena parking lot.
5. The Conditional Use Permit upon written notice being provided by the City to the Permittee but without further action by the Planning Commission or City Council, shall expire if the permit holder fails to initiate such conditional use permit and fulfill each and every condition attached thereto within one (1) year from the date of its authorization, or if the use is discontinued for a continuous twelve (12) month period, unless a petition for an extension of time in which to complete or utilize the use that has been granted by the Council. Such extension shall be requested in writing and filed with the City at least thirty (30) days before the expiration of the original conditional use permit. The request for extension shall state facts showing a good faith attempt to complete or utilize the use permitted in the conditional use permit. Such petition shall be presented to the Planning Commission for a recommendation to the Council and acted upon by the Council.

6. The City Administrator and/or his/her designee shall have the right to inspect the premises for compliance and safety purposes annually or at any time upon reasonable request.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

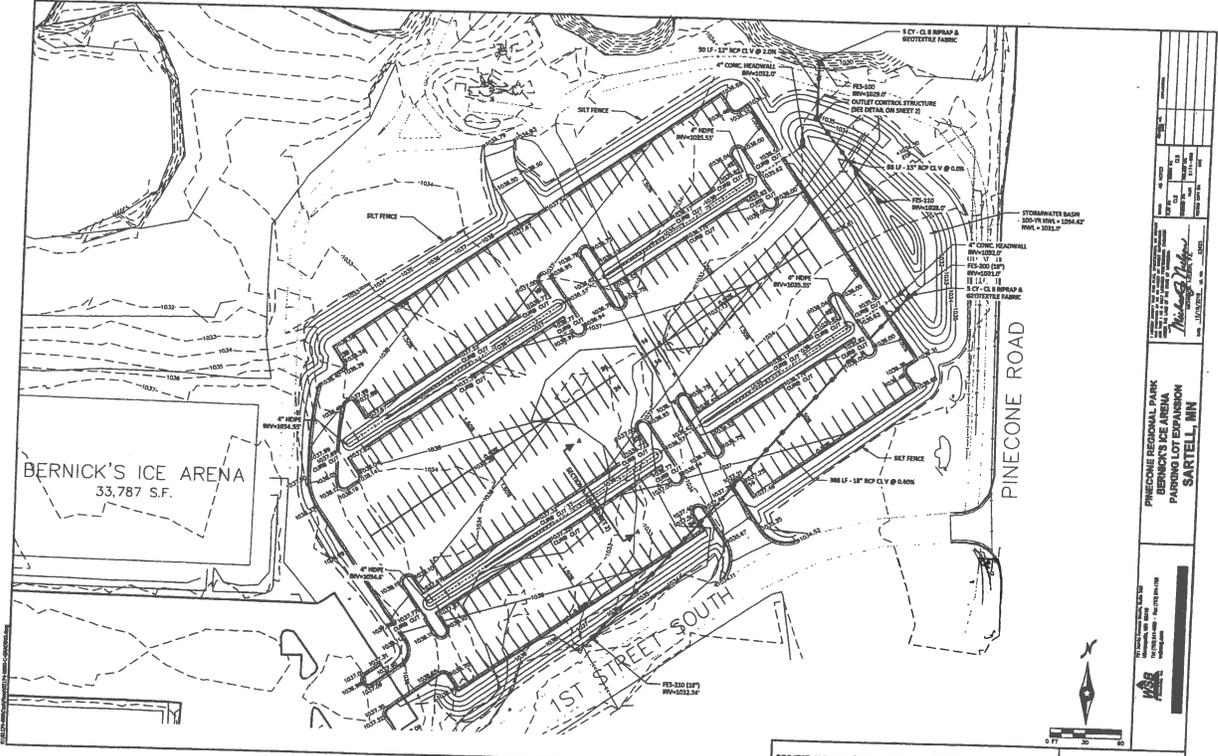
and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the __25th day of January , 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator



BERNICK'S ICE ARENA
33,787 S.F.

PINECONE ROAD

1ST STREET SOUTH

PROJECT NUMBER #02174-600 GRADING & UTILITY PLAN SHEET 5 OF 6 SHEETS	
PINECONE REGIONAL PARK BERNICK'S ICE ARENA PARKING LOT EXPANSION SARTELL, MN	
PREPARED BY DATE	CHECKED BY DATE
DRAWN BY DATE	APPROVED BY DATE





December 22, 2015

Ms. Anita Rasmussen
City of Sartell
125 Pinecone Road North
Sartell, MN 56377

Re: Conditional Use Permit Application
Sartell Ice Arena Parking Lot Improvements
City of Sartell
WSB Project No. 2174-600

Dear Anita:

Please find enclosed the completed application for Conditional Use Permit and supporting documents for the parking lot improvements at the Sartell Ice Arena. With the project location being located within the flood fringe zone, a Conditional Use Permit is required per City of Sartell ordinance sections 2-4B-4-D Fill (when at any time more than 1,000 cubic yards of fill is placed) & 12-4B-5-E Hydraulic Capacity.

The proximity to the Watab River results in a very high ground water elevations in relation to the existing ground surface. The high groundwater elevations along with the limitations on import created multiple challenges during the design of the site grading and stormwater management plan.

There were two key MPCA design criteria that most impacted the design:

- III.D.1.e Where the project's ultimate development replaces vegetation and/or other pervious surfaces with one or more acres of cumulative impervious surface, the Permittee must design the project so that the water quality volume of 1-inch of runoff from the new impervious surfaces created by the project is retained on site and not discharged to surface water.
- III.D.1.g The Permittee shall employ appropriate on-site testing consistent with the recommendations found in the Minnesota Stormwater Manual to verify soil type and to ensure a minimum of 3-feet of separation from the seasonally saturated soils and the bottom of the proposed infiltration/filtration system.

These two design criteria made the design of the new parking lot and stormwater management BMP's very difficult. Because of the high ground water elevations, fill was required to raise the proposed contours to elevations high enough to provide the 3-feet of separation required between the groundwater elevations and infiltration basin bottoms as required by the MPCA NPDES Stormwater permit. As a result of raising the elevations of the proposed lot to achieve the separation required from the ground water elevations and the infiltration basins, approximately 15,000 cubic yards of fill needs to be imported to the site. With the site being located within the flood fringe, the area is very sensitive to

the amount of fill that can be imported. The distance to the ground water and the limitations on import material worked against each other during the site design. With the requirement to infiltrate 1-inch of runoff from the new impervious area being a priority over the site fill requirement, the elevations were set to meet the requirements of the stormwater permit. To show no adverse effects on the flood plain of the Watab River, the river adjacent to the project was modeled to show no increase in the elevation of the 100-year base flood. A copy of the memorandum detailing the results of the river modeling is included in the submittal.

Using an assumed property line at the south shore of the Watab River, the site impervious coverages were calculated. With the addition of the new parking lot, the impervious percentage of the lot (area south of the Watab River) was increased from 10.7% to 20.3%. The site was designed to provide infiltration of 1-inch of runoff over the newly created impervious area on the site as required by the MPCA NPDES Stormwater Permit. This was achieved by collecting the runoff in four swales within the parking lot. These four swales overflow to a stormwater basin in the northeast corner of the site that provides treatment of the runoff as well as rate control for the 1-, 10- & 100-year storm events as required by City of Sartell ordinance. The post-development flow rates from each of the storm events are less than the pre-development flow rates for the developed area.

There are two wetlands on site that will be impacted to construct the new parking lot and stormwater basin. A total of 0.72 acres of wetlands will be filled. Since there are no adequate locations on site for wetland mitigation, the mitigation requirements will be satisfied through the use of wetland credits at a 2:1 ratio. A final wetland delineation report is not yet available.

Please find enclosed 10 copies each of the plans (11X17), completed application, floodplain analysis memorandum and geotechnical report for submittal for a Conditional Use Permit. A copy of the hydrology calculations for the site have also been included.

If you have any questions or need additional information, please do not hesitate to contact me at (320) 252-4900.

Sincerely,

WSB & Associates, Inc.



Chris Sonmor, P.E.

Enclosures

Current



phase 2



phase 4



potential phase 5
full build out



Memorandum

To: FILE

From: Katy Thompson

Date: July 23, 2015

Re: **Bernicks Arena Expansion**
WSB Project No. 02174-600

BACKGROUND

For flood insurance purposes, the Federal Emergency Management Agency [FEMA] designates Special Flood Hazard Areas [SFHA] to characterize the risk of flooding in a community. In the City of Sartell, which spans both Benton and Stearns counties, FEMA has two Flood Insurance Study [FIS], the FIS effective for the Bernicks Arena expansion project was enacted on August 16, 2011 for Benton County [FIS 27009CV00A].

The effective FIS has multiple SFHA zones; however the applicable zones to this project are the following:

- Zone AE – AKA the 100-year floodplain
- Floodway and Flood Fringe
- 0.2% Annual Chance – AKA the 500-year floodplain
- Zone X – greater than 500-year floodplain

The SFHA zones indicate the level of risk due to flooding that may occur on an annual basis, which Zones A/AE carrying the highest risk and Zone X the lowest risk of flooding. Homes in Zones A/AE are required to purchase flood insurance or floodproof the lowest floor of their structures.

SFHA ZONES

ZONE A

Zone A is the estimated 100-year floodplain boundary determined by FEMA using approximate methods. There are no base flood elevations [BFE] associated with Zone A. Development is normally allowed in Zone A provided that residential buildings are placed on fill so that the lowest floor, including basement, is above the regulatory flood elevation. Homeowners are required to purchase flood insurance for their dwellings because these areas are considered high risk of flooding.

ZONE AE

Zone AE is the estimated 100-year floodplain boundary determined by FEMA using detailed hydraulic methods and has published base flood elevations. Development is normally allowed in Zone AE provided that residential buildings are placed on fill so that the lowest floor, including basement, is above the regulatory flood elevation. Homeowners are required to purchase flood insurance for their residence because these areas are considered high risk of flooding.

FLOODWAY

The floodway is the land immediately adjoining a river channel that is a natural conduit for flood waters. It must remain open in order to convey flood waters. Minnesota floodplain management standards prohibit dwellings or other enclosed structures from being built in the mapped floodway. It also prohibits the placement of fill or any other obstructions in the floodway. The only permitted uses for floodway are open space uses, such as farmland, residential yards, gardens, golf courses, parks, playgrounds, or parking areas.

FLOOD FRINGE

The flood fringe is the remainder of the floodplain lying outside of the floodway. This area is generally covered by shallow, slow moving flood waters. These areas are generally mapped as Zone A or AE.

0.2% ANNUAL CHANCE

The 0.2% Annual Chance of Flooding zone is also called the 500-year floodplain boundary. This is an area of moderate risk for flooding and, as such, homeowners are not required to carry flood insurance policies, although it is recommended. Unlike Zones A or AE, there are no land use or development restrictions, other than any separate city or county requirements.

ZONE X

Zone X areas are considered low risk for flooding and homeowners within them are not required to carry flood insurance policies. There are no land use restrictions associated with Zone X.

REGULATORY FLOODPLAIN ELEVATION [RFPE]

The regulatory floodplain elevation refers to an elevation 1-foot minimum above the 100-year flood plus any stage increase due to the filling in the flood fringe.

FLOOD FRINGE RESTRICTIONS

As mentioned above, land in the floodway carries restrictions on the type of development or structures allowed in that zone. Zones A and AE, sometimes known as the flood fringe, have requirements any development must follow. If a proposed building site is in a flood-prone area, all new construction and substantial improvements must meet the following FEMA, DNR, Stearns County and City of Sartell requirements:

- Designed and adequately anchored to prevent floatation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy.
- Constructed with materials and utility equipment resistant to flood damage.

- Constructed by methods and practices that minimize flood damage.
- Constructed with electrical, plumbing and HVAC equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- All structures must be elevated on fill so the lowest floor, including basement, is at or above the Regulatory Floodplain Elevation [RFPE].
- The finished fill elevation for structures shall be no lower than 1-ft below the RFPE and the fill shall extend at least 15-ft beyond the outside limits of the structure.
- The storage of any materials or equipment shall be elevated on fill to the RFPE
- All new principal structures must have vehicular access at or above an elevation not more than 2-ft below the RFPE
- Accessory land uses for commercial sites (yards, railroad tracks and parking lots) may be at elevations lower than the RFPE, but may not be inundated by floodwaters greater than 2-ft deep or faster than 4 feet per second.
- No more than 1,000 cubic yards of fill may be placed on a parcel, unless specifically intended to elevate a structure.

Assuming the development meets the above guidelines, to remove the structure from the FEMA SFHA, the applicant would need to submit a Conditional Letter of Map Revision based on Fill [CLOMR-F] to FEMA for review. Once approved, FEMA would issue a Letter of Map Revision based on Fill [LOMR-F] which would remove the requirement for flood insurance on the structure.

DEVELOPMENT FOR BERNICKS ARENA SITE

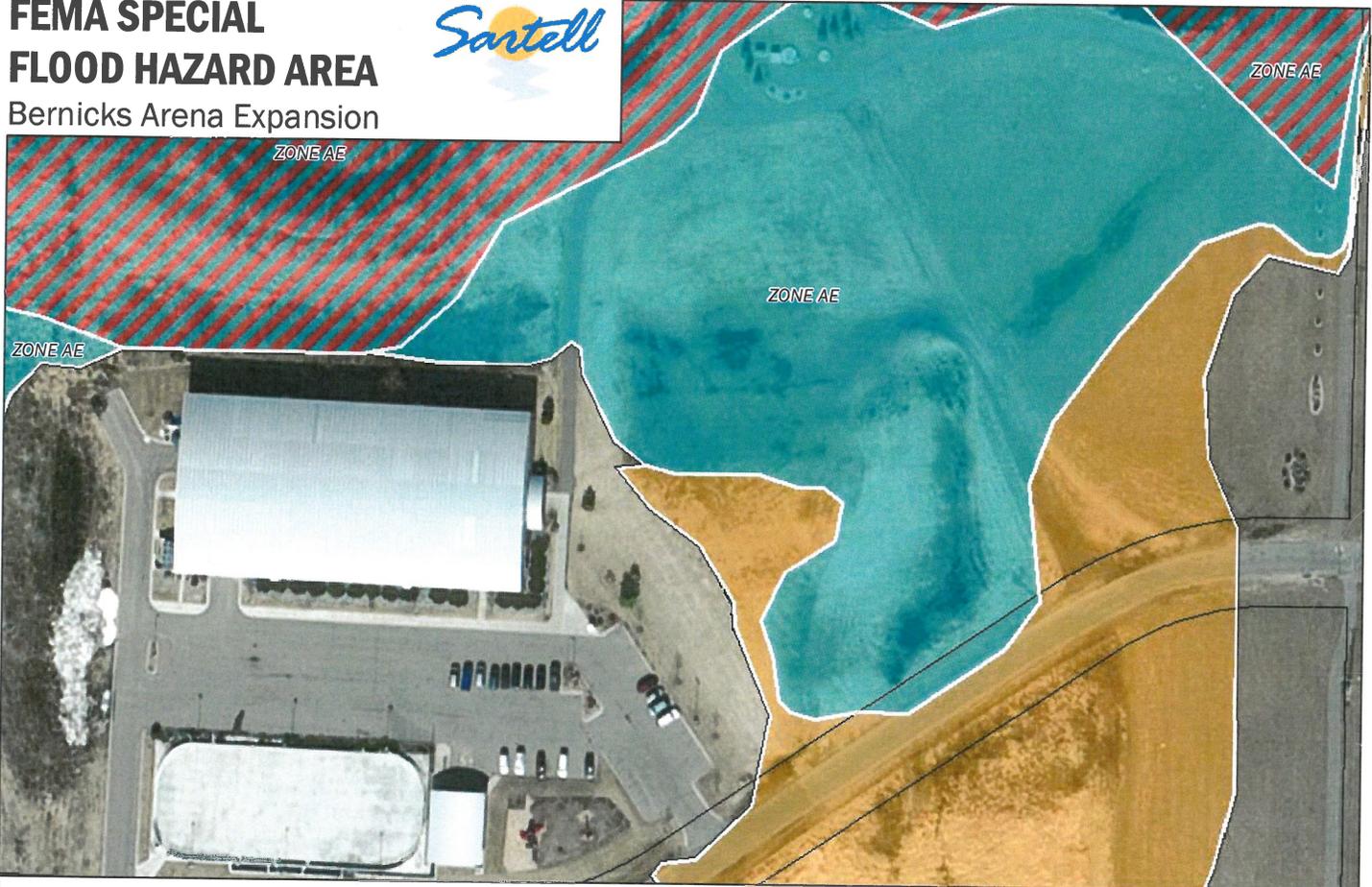
The majority of the site is Zone AE/Flood Fringe, there is also some Zone AE/Floodway and 0.2% Chance Flood Zones on the property as well. The proposed parking lot may be placed anywhere on the site provided it will be placed on grade, as this is considered an open space use, it would even be allowed in the floodway zone.

Any structures built on the site would need to be elevated to the RFPE and must stay out of the floodway zone. This would also require the determination of the increase in stage due to the fill required to elevate the proposed structure above the 100-year flood elevation of roughly 1034.5 ft NAVD88. The RFPE would then be determined using the following formula:

$$\text{RFPE} = 1034.5 \text{ ft} + 1\text{-ft freeboard} + \text{stage increase due to fill [allowed up to 0.5-ft]}$$
$$\text{RFPE} \approx 1036 \text{ NAVD88}$$

FEMA SPECIAL FLOOD HAZARD AREA

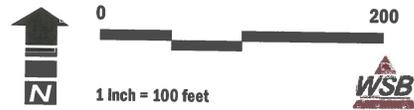
Bernicks Arena Expansion

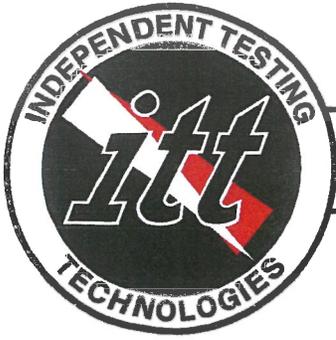


LEGEND

SFHA ZONE ■ A/AE FLOODWAY ■ 500-YR X

Service Layer Credits: Copyright: ©2014 Esri, DeLorme, HERE
 Source: Esri, DigitalGlobe, GeoEye, i-cubed, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community





Independent Testing Technologies, Inc.

September 30, 2015

Mr. Jack Nelson
WSB & Associates
4140 Thielman Lane, Suite 204
St. Cloud, MN 56301

Re: 15-320 Report of Geotechnical Investigation
Bernick's Pepsi Ice Arena Parking Lot Expansion
Sartell, Minnesota

Dear Mr. Nelson,

As requested and authorized by you, we recently conducted eight (8) soil borings in the proposed parking lot expansion area north of the existing Bernick's Pepsi Ice Arena in Sartell, Minnesota. The purpose of our borings was to provide factual information about the soil and water conditions and provide recommendations for design and construction of the new parking lot.

On September 16 2015, we conducted eight soil borings on the site at locations indicated to us by you as shown on the attached boring location plan. The borings were advanced to depths of six and a half (6.5) feet using a 3 ¼ inch I.D hollow stem auger. Samples were obtained every 2 ½ feet using a 2-inch O.D. split-spoon sampler in accordance with the American Society for Testing and Materials (ASTM D1586). Standard penetration values (N-values) were obtained at each sample interval by driving the sampler into the soil using a 140-pound hammer falling 30 inches. After an initial set of 6 inches, the number of blows required to drive the sampler 12 inches is known as the standard penetration resistance or N-value.

All of the borings were conducted in an open, grassy area and encountered 5.0 inches of dark, fine grained, silty sand (SM) topsoil. Below the topsoil, the borings generally encountered native, fine grained sands consisting of poorly graded sands (SP), poorly graded sands with silt (SP-SM) and silty sands (SM). Below the topsoil, boring SB-7 encountered native, fine grained, poorly graded sands (SP) to 1.5 feet, followed by highly plastic clay (CH) to 3.5 feet and then fine grained, poorly graded sand (SP) to termination. The rest of the borings all encountered native, fine grained, poorly graded sands (SP) silty sands (SM) and poorly graded sands with silt (SP-SM) to the depths explored.

Water was encountered in all of the borings at depths of 2.5 to 4.0 feet during drilling. We feel the water levels observed are an accurate representation of the groundwater levels on this site due to the high permeability of the native sand soils. Water levels can vary depending on weather and the time of year.

Mottled soils were not observed. Mottled native soils are a historical indication of a temporarily or seasonally saturated soil condition. Grey soils were also observed. Grey native soils are an indication of a permanently saturated soil condition.

The blow counts in the sand (SP, SP-SM, SM) soils ranged from 4 to 11, which are low to moderate, indicating the native sand soils are in a loose to medium dense condition. The blow counts in the clay (CH) soils were 6, which are moderate, indicating the existing clay soils are in a firm condition. Refusal of the auger or spoon did not occur in any of the borings and drilling was relatively easy.

The on-site soils consisting of fine grained, poorly graded sands (SP), poorly graded sands with silt (SP-SM) and silty sands (SM) are considered good for use as parking lot subgrade. The on-site soils consisting of highly plastic clays (CH) are considered poor for use as parking lot subgrade.

The native sand soils are relatively easy to work with, especially when they are at or near optimum moisture content. However, since they are so close to the water on this site, they may need to be dried to reach optimum moisture for compaction. They will likely have natural moisture contents above optimum for compaction, especially in the spring.

We recommend that any parking lot fill and utility trench backfill material consist of mineral soils meeting the requirements specified below. No organic soils, roots, stumps, logs, brush, etc. should be used as structural fill below any utility structure or pavement section. We recommend that all fill and utility trench backfill material be free of soft, wet or frozen soils, highly expansive soils, rubble, debris and rocks in excess of 6 inches in diameter. The fill material should be as uniform as possible both in composition and moisture content.

We recommend that any embankment fill and utility trench backfill material placed below 3 feet from finished grade be placed in 12-inch loose lifts and compacted to a minimum of 95% of standard proctor maximum density (ASTM D698). Any fill placed in the top 3 feet of the parking lot subgrade should be compacted to at least 100% of standard proctor maximum density. All fill material should be compacted at a moisture content within plus or minus 2% of the optimum moisture as determined by a standard proctor. We recommend compaction tests be taken at a minimum rate of one test per foot of fill per 2500 square feet of parking lot subgrade and aggregate base material.

The native poorly graded sands (SP) and poorly graded sands with silt (SP-SM) are classified as A-3 soils in accordance with the American Association of State Highway Transportation Officials (AASHTO) classification system. The silty sands (SM) are classified as A-4 soils in accordance with AASHTO classification system. A-3 soils are rated excellent for pavement support, while A-2-4 soils are fair. The highly plastic clays (CH) encountered on the site are classified as A-7 soils in accordance with AASHTO.

R-values for A-3 soils are assumed to be 70. R-values for silty sands can range from 30 to 70, but are 70 for loamy sands and loamy fine sands. Without benefit of a laboratory R-value determination and based on MnDot guidelines, we recommend an R-value of 70 be assumed for the sand soils on this site. Based on an R-value of 70, we recommend the following pavement section for car and light truck parking lot:

<u>Thickness</u>	<u>Course/Description</u>	<u>G.E.</u>
1.5"	MnDOT 2360 Superpave Wear Course	3.4"
2.0"	MnDOT 2360 Superpave Non-Wear Course	4.5"
6.0"	MnDOT 3138 Class 5 or 6 Aggregate Base	6.0"
9.5"	TOTAL	13.9"

For travel lanes and heavy duty areas, we recommend a 2.0 inch surface course in lieu of 1.5 inches.

In using the above R-value for bituminous pavement design, it is essential that the subgrade be constructed of uniform soils at a moisture content and density in accordance with Mndot specification 2105 and capable of passing a test roll in accordance with Mndot specification 2111. The native, undisturbed soils may need preparation (drying and compacting) to pass a proof roll. If the subgrade is not compacted, uniform and capable of passing a test roll, then we recommend the subgrade be scarified and recompacted or subcut and geotextile fabric placed along with select granular material meeting MnDOT specification 3149. The top of subgrade should be compacted to a minimum of 100% of standard proctor maximum density. The subgrade should be sloped towards the edges to provide drainage.

Our work was performed for geotechnical purposes only and not to document the presence or extent of any contamination on the site. We can note that our crew did not detect any obvious contamination by sight or smell during drilling operations. However, human senses are limited in terms of contamination detection and, therefore, the lack of detection through human sensing does not preclude the possibility of the presence of contamination of the site.

This report represents the result of our subsurface investigation and is based on information gathered at specific locations. Subsurface conditions can change a great deal over short horizontal distances. Also, the actual interface between strata will likely be a gradual transition rather than an abrupt change as represented on the boring logs.

Geotechnical engineering is based extensively on opinion. Therefore, the data contained in this report should be used as a guide, and we recommend that construction monitoring be performed by a qualified geotechnical engineer or technician. Any changes in the subsurface conditions from those found during this geotechnical exploration should be brought to the attention of a soils engineer.

Mr. Nelson, it has been our pleasure to be of service to you on this project. Please feel free to contact us if you have any questions.

CERTIFICATION

**I hereby certify that this report was prepared
by me or under my direct supervision and that I am a
duly Registered Engineer under the laws
of the State of Minnesota.**



Patrick A. Johnson

Date: September 30, 2015

Registration No.: 22037

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 **WSB & ASSOCIATES**
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 **BORING #:** SB-1
START TIME: 12:15 **END TIME:** 12:24

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1033.5

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes	
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL					
	SP	POORLY GRADED SAND, fine to medium grained, brown.	1	4	21.0	V Water encountered at 2.5 feet during drilling.	
5.0			2	6	24.0		
6.5		fine grained, grey.	3	6	26.6		
		Boring complete to 6.5 feet Water was encountered at 2.5 feet during drilling. Water was not present at cave-in at 2' after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

**PROJECT: 15-320 WSB & ASSOCIATES
 BERNICK'S PEPSI ICE ARENA
 PARKING LOT EXPANSION
 SARTELL, MINNESOTA**

**DATE: 9/16/15 BORING #: SB-2
 START TIME: 11:34 END TIME: 11:58**

**METHOD: 3 1/4" I.D. Hollow Stem Auger
 CREW: AB/NG
 ELEVATION: 1033.9**

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL				
	SP	POORLY GRADED SAND, fine grained, brown.				
3.0			1	6	15.7	V Water encountered at 3.0 feet during drilling.
	SM	SILTY SAND, fine grained, grey.	2	5	25.2	
5.0			3	6	8.8	
6.5	SP	POORLY GRADED SAND, fine grained, grey, water bearing.				
Boring complete to 6.5 feet Water was encountered at 3 feet during drilling. Water was not present at cave-in at 2' 6" after completion.						

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 WSB & ASSOCIATES
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 BORING #: SB-3
START TIME: 12:30 END TIME: 12:40

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1033.4

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes	
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL					
	SP	POORLY GRADED SAND, fine grained, brown.					
		grey	1	7	23.8	V Water encountered at 3.0 feet during drilling.	
5.0			2	8	27.7		
6.5			3	4	31.0		
		Boring complete to 6.5 feet Water was encountered at 3.0 feet during drilling. Water was not present at cave-in at 2' 4" after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 **WSB & ASSOCIATES**
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 **BORING #:** SB-4
START TIME: 9:20 **END TIME:** 9:41

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1034.6

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes	
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL					
	SM	SILTY SAND, fine grained, brown.	1	6	26.8	V Water encountered at 3.0 feet during drilling.	
3.5							
5.0	SP	POORLY GRADED SAND, fine grained, grey, water bearing.	2	8	27.5		
			3	5	28.1		
6.5		Boring complete to 6.5 feet Water was encountered at 3.0 feet during drilling. Water was not present at cave-in at 2' after completion.					

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 **WSB & ASSOCIATES**
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 **BORING #:** SB-5
START TIME: 12:59 **END TIME:** 1:19

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1033.6

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL				
	SM	SILTY SAND, fine grained, brown.				
3.5		wet	1	6	31.7	V Water encountered at 3.0 feet during drilling.
5.0	SP-SM	POORLY GRADED SAND w/ SILT, fine grained, grey.	2	8	31.4	
6.5			3	6	26.7	
Boring complete to 6.5 feet Water was encountered at 3.0 feet during drilling. Water was not present at cave-in at 3' after completion.						

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 WSB & ASSOCIATES
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 BORING #: SB-6
START TIME: 10:04 END TIME: 11:27

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1032.9

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes
5"	SM SP	SILTY SAND, fine grained, dark brown. TOPSOIL POORLY GRADED SAND, fine grained, brown.				
3.5			1	4	17.9	V Water encountered at 3.5 feet during drilling.
5.0	SP-SM	POORLY GRADED SAND w/ SILT, fine grained, grey, trace organic material.	2	5	15.7	
6.5	SP	POORLY GRADED SAND, fine grained, grey.	3	6	23.1	
Boring complete to 6.5 feet Water was encountered at 3.5 feet during drilling. Water was not present at cave-in at 3' after completion.						

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 **WSB & ASSOCIATES**
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 **BORING #:** SB-7
START TIME: 12:00 **END TIME:** 12:11

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1033.6

LOCATION: See Boring Location Plan

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes
5"	SM	SILTY SAND, fine grained, dark brown. TOPSOIL				
1.5	SP	POORLY GRADED SAND, fine grained, brown.				
3.5	CH	HIGHLY PLASTIC CLAY, grey.	1	6	40.1	
5.0	SP	POORLY GRADED SAND, fine to medium grained, brown, mottled.	2	6	18.0	V Water encountered at 4.0 feet during drilling.
6.5		fine grained, grey.	3	4	20.0	
Boring complete to 6.5 feet Water was encountered at 4.0 feet during drilling. Water was not present at cave-in at 2' 6" after completion.						

INDEPENDENT TESTING TECHNOLOGIES, INC. LOG OF SOIL BORING

PROJECT: 15-320 **WSB & ASSOCIATES**
BERNICK'S PEPSI ICE ARENA
PARKING LOT EXPANSION
SARTELL, MINNESOTA

DATE: 9/16/15 **BORING #:** SB-8
START TIME: 9:52 **END TIME:** 10:02

METHOD: 3 1/4" I.D. Hollow Stem Auger
CREW: AB/NG
ELEVATION: 1033.7

LOCATION: See Boring Location Plan

Page 1 of 1

Depth (Feet)	ASTM Symbol	Soil Description	Sample #	N Value	W _n	Notes	
5"	SM SP	SILTY SAND, fine grained, dark brown. TOPSOIL POORLY GRADED SAND, fine grained, brown.					
5.0		water bearing.	1	7	8.0	V Water encountered at 3.5 feet during drilling.	
6.5		grey.	2	6	25.1		
6.5		grey.	3	11	26.5		
		Boring complete to 6.5 feet Water was encountered at 3.5 feet during drilling. Water was not present at cave-in at 2' 4" after completion.					



INDEPENDENT TESTING TECHNOLOGIES, INC.

337 31st AVENUE SOUTH, WAITE PARK, MN 56387

PH: (320) 253-4338 FAX: (320) 253-4547

www.independenttestingtech.com

Report Date: September 29, 2015

GRAIN SIZE ANALYSIS

Client: **WSB & Associates**
Mr. Jack Nelson
4140 Thielman Lane, Suite 204
St. Cloud, Minnesota

Project: **15-320** Bernick's Pepsi Ice Arena
Parking Lot Expansion
Sartell, MN

Sample Information

Sample #: G-1
Sampled By: Drill Crew
Lab Technician: CW
Date Sampled: 9/16/2015
Date Received: 9/17/2015
Date Tested: 9/29/2015
Location: Boring SB-5 (1' - 4')

Laboratory Data

<u>Sieve Size</u>	<u>% Passing</u>
1/2"	100
3/8"	99
#4	98
#10	97
#20	94
#40	80
#80	29
#200	15.8

Classification SM Silty Sand, fine grained, brown.

Respectfully Submitted:

Patrick A. Johnson, P.E.,

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department Planning Department	Meeting Date: January 25, 2016	Agenda Item No. 7b
Agenda Section: Public Hearing	Item: Conditional Use Permit – Winner’s Bar, Outdoor Patio	

RECOMMENDATION:

Approve with the following conditions:

1. A six-foot privacy fence made of non-combustible materials is installed around the perimeter of the patio to ensure the minimization of noise to the adjoining residential properties. The fence must contain a door, which meets fire code.
2. Any additional lighting, if proposed, would need to be consistent with the city’s code regarding outdoor lighting, including the deflection away from adjacent properties and that the fixtures would need to be full cut-off style lenses.
3. Patio may be open from April 15th to October 15th,
4. Customers are only allowed on the patio between the hours of 10 am and 10 pm, with no exceptions.
5. Customers may not go beyond the fenced patio area with any type of food or beverages (alcoholic or otherwise).
6. Maximum capacity of the patio is limited to 25 people.
7. There shall be no music, audio or visual displays on or within the patio.
8. Two noise or nuisance calls pertaining to the outdoor patio area within 24 hours of each will result in the automatic shutdown of the area until reviewed by the Planning Commission and City Council. In addition, if a pattern of noise or nuisance complaints have been received, by order of the Community Development Director or Police Department, the patio shall be down for use until such time the Planning Commission and City Council review the terms of the conditional use permit and require changes (hours or additional screening/noise mitigation).
9. The liquor liability insurance be extended to the patio area. A copy of the extended insurance shall be submitted to the City.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION:

The Planning Commission recommended approval of the CUP with conditions as identified (4/0).

Issues and concerns brought up during the meeting included the fact that the applicant had not proposed any fencing and were curious if they were okay with the requirement. Staff responded that they had received the staff memo outlining the conditions.

PREVIOUS COUNCIL ACTION:

NA

BACKGROUND:

Winner's of Sartell has requested an approval for a conditional use permit to operate an outdoor patio. The proposed location of the outdoor patio is along the northerly side of the existing building. The patio is approximately 640 square feet in size, constructed of a concrete pad and surrounded with a total capacity of 25 people (5 tables). Food and beverages would be served on the patio.

At this time, the application is not proposing a fence, screening or lighting around the patio, with the exception of the lighting currently on the building.

Since the adoption of the code which requires outdoor restaurant patios used for dining and beverages (alcoholic) obtain a conditional use permit, the City has required those affected establishments (Partners Pub, Westside Liquor) to construct privacy fences (level of privacy may increase based on proximity to a residential neighborhood), screening, lighting requirements and timeframes of operations.

BUDGET/FISCAL IMPACT:

NA

ATTACHMENTS:

1. Findings of Fact
2. Conditional Use Permit
3. Site Location Maps

ACTION REQUESTED:

Make a motion on the following:

1. Findings of Fact
2. Conditional Use Permit

Councilmember

introduced the following resolution and moved for its adoption:

Resolution # _____

A RESOLUTION ADOPTING FINDINGS OF FACT # _____ RELATING TO A REQUEST FOR A CONDITIONAL USE PERMIT FOR THE PURPOSES OF HAVING A SEASONAL OUTDOOR PATIO FOR WINNER'S OF SARTELL.

WHEREAS, Winner's of Sartell, Inc., has properly applied for a conditional use permit for an outdoor patio on the property located at 311 2nd Street South,

“Subject Property”

WHEREAS, the Joint Planning Commission met on January 11, 2016 and recommended of the request for a conditional use permit to the City Council.

WHEREAS, The City Council conducted the public hearing on January 25, 2016 on the request for a conditional use permit.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. That Winner's of Sartell Inc, hereinafter referred to as “Applicant,” properly applied for a conditional use permit to allow for the operation of an outdoor patio.
2. That the applicant appeared before the Sartell City Council for a public hearing pursuant to City Code on January 25, 2016 and that said public hearing was properly advertised, and the minutes are hereby incorporated as part of these findings by reference.
3. That the property is zoned B-2, General Business.
4. The location of the patio is on the northerly side of the establishment.
5. That based on the conditions, the proposed outdoor patio will be in operation from April 15th through October 15th, weather permitting. The patio area must be closed by 10 pm.
6. Maximum capacity of customers on the patio is limited to 25 people.
7. There shall be no music, audio or visual displays on or within the patio.
8. That the conditional use **will not** be injurious to the use and enjoyment of other property owners in the immediate vicinity for the purposes already permitted nor substantially

diminish and impair property values within the immediate vicinity and is compatible with the existing neighborhood.

9. That the establishment of the conditional use *will not* impede the normal and orderly development and improvement of surrounding vacant property for uses predominate in the area.
10. That adequate utilities, access roads, drainage and other necessary facilities *have* been provided.
11. That adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.
12. That adequate measures have been or will be taken to provide sufficient exits to serve the proposed occupancy.
13. That adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration so that none of these will constitute a nuisance and control lighted signs and other lights in such a manner that no disturbance to neighboring properties will result.
14. That the proposed use *is* in compliance with the Land Use Plan adopted by the City.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

and the following were absent:

Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the 25th day of January, 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator

Council member
its adoption:

introduced the following resolution and moved for

RESOLUTION # _____

A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE PURPOSES OF HAVING AN OUTDOOR PATIO

WHEREAS, Winner’s of Sartell, Inc., has applied for a conditional use permit to allow for a seasonal outdoor dining patio on the property at 311 2nd Street South

“Subject Property”

WHEREAS, the Planning Commission met on January 11, 2016, and recommended approval of the request for a conditional use permit amendment to the City Council

WHEREAS, the City Council conducted the public hearing on January 25, 2016.

NOW THEREFORE, BE IT RESOLVED BY THIS CITY COUNCIL OF THE CITY OF SARTELL, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

1. Based on Finding of Fact _____, a conditional use permit (“Permit”) to allow for a seasonal outdoor patio on the Subject Property is hereby granted to Winner’s of Sartell. (“Permitee”)
2. That the City planning staff presented the rationale for the conditional use permit before the Sartell City Council for a public hearing pursuant to City Code on January 25, 2016 and that said public hearing was properly advertised, and the minutes are hereby incorporated as part of these findings by reference.
3. The Conditional Use Permit upon written notice being provided by the City to the Permitee but without further action by the Planning Commission or City Council, shall expire if the permit holder fails to initiate such conditional use permit and fulfill each and every condition attached thereto within (2) years from the date of its authorization, or if the use is discontinued for a continuous twelve (12) month period, unless a petition for an extension of time in which to complete or utilize the use that has been granted by the Council. Such an extension shall be requested in writing and filed with the City at least thirty (30) days before the expiration date of the original conditional use permit. The request for extension shall state facts showing a good faith attempt to complete or utilize the use permitted in the conditional use permit. Such petition shall be presented to the Planning Commission for a recommendation to the Council and acted upon by the Council.
4. The City Administrator and/or his/her designee shall have the right to inspect the premises for compliance and safety purposes annually or at any time upon reasonable request.

5. A six-foot privacy fence made of non-combustible materials is installed around the perimeter of the patio to ensure the minimization of noise to the adjoining residential properties. The fence must contain a door, which meets fire code.
6. Any additional lighting, if proposed, would need to be consistent with the city's code regarding outdoor lighting, including the deflection away from adjacent properties and that the fixtures would need to be full cut off style lenses.
7. Patio may be open from April 15th to October 15th.
8. Customers are only allowed on the patio between the hours of 10 am and 10 pm, with no exceptions.
9. Customers may not go beyond the fenced patio area with any type of food or beverages (alcoholic or otherwise).
10. Maximum capacity of the patio is limited to 25 people.
11. There shall be no music, audio or visual displays on or within the patio.
12. That the liquor liability insurance will need to extend to the patio area.
13. Two noise or nuisance calls pertaining to the outdoor patio area within 24 hours of each will result in the automatic shutdown of the area until reviewed by the Planning Commission and City Council. In addition, if a pattern of noise or nuisance complaints have been received, by order of the Community Development Director or Police Department, the patio shall be down for use until such time the Planning Commission and City Council review the terms of the conditional use permit and require changes (hours or additional screening/noise mitigation).
14. The property is subject to conformance with all other code requirements including, but not limited to recreational fires.

The motion for the adoption of the foregoing resolution was duly seconded by Council member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

and the following abstained:

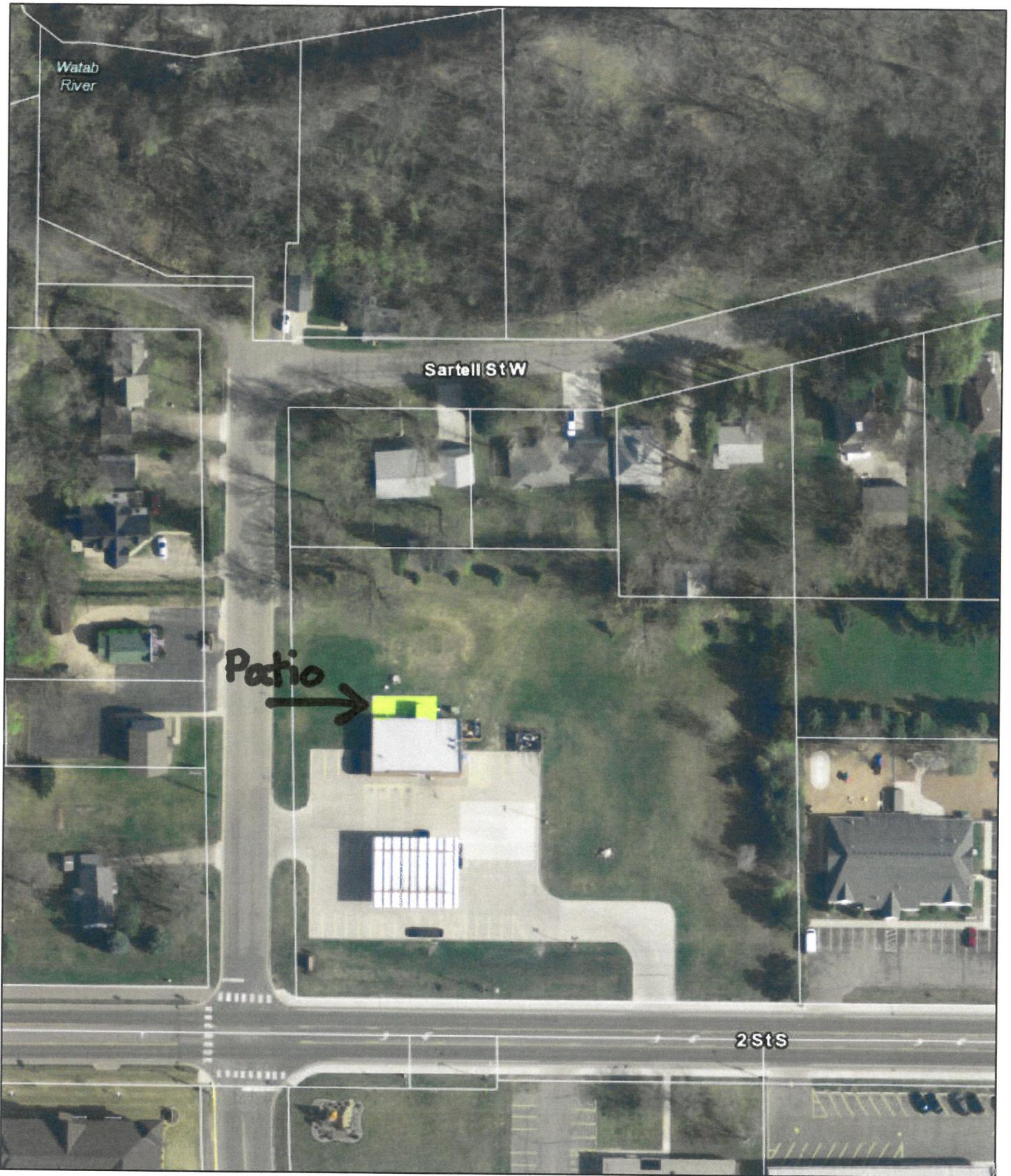
and the following were absent:

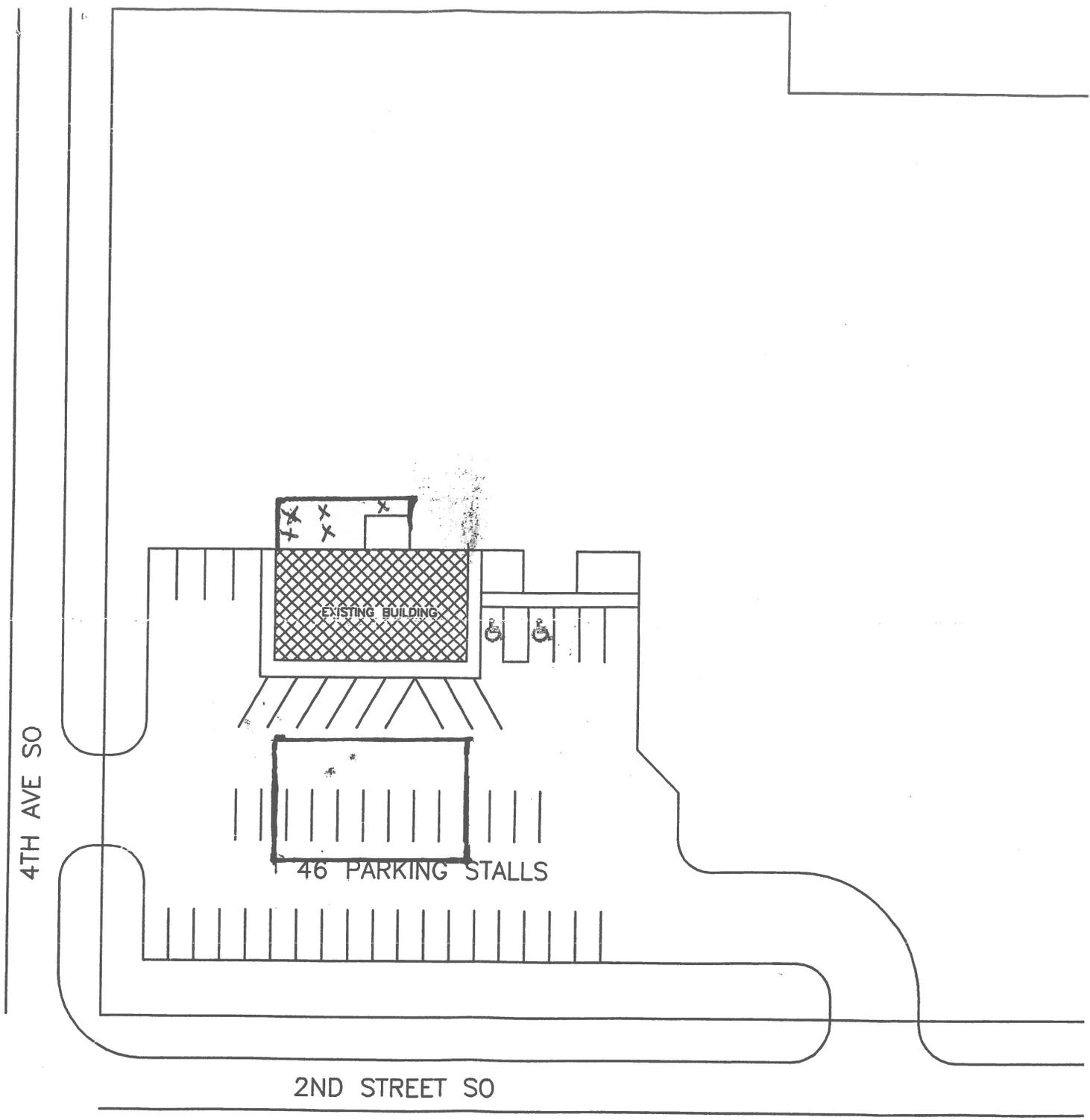
Whereupon said resolution was declared duly passed and adopted by the Sartell City Council this the 25th day of January, 2016.

CITY OF SARTELL:

By: _____
Mayor

By: _____
City Administrator





4TH AVE SO

2ND STREET SO

NEW COOLR FOUNDATION

1"=100'-0"

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration & Community Development	Meeting Date: January 25, 2016	Agenda Item No. 8a
Agenda Section: Old Business	Item: Community Center	
<p>STAFF RECOMMENDATION: Discussion only.</p> <p>BACKGROUND: Council authorized preparation of plans and specifications and solicitation of bids. As the project consultants proceed toward bids, they will come back to Council for input, and we are at a point where some design input is needed.</p> <p>COUNCIL ACTION REQUESTED: Discussion only – architect will seek Council input on design issues.</p>		

SARTELL CITY COUNCIL

AGENDA COVER SHEET

Originating Department: Administration/Engineering	Meeting Date: January 25, 2016	Agenda Item No. 9a
Agenda Section: New Business	Item: 2016 Chip Seal Project	

RECOMMENDATION: Motion to begin preparation of the plans and specification for the 2016 Seal Coat projects with a goal of bidding in February.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None

PREVIOUS COUNCIL ACTION: None

BACKGROUND:

The 2016 Seal Project is a continuation of the previous seal coat plan and is consistent with the Pavement Management Ratings. In addition to the normal chip seal we are proposing to bid a fog seal as an alternate for all streets this year.

Last year the city applied a fog seal over the chip seal on the collector streets. The feedback from the public and public works staff has been favorable. The fog seal reduces the number of windshield and paint chips and reduces the complaints from abutting property owners which in turn reduces the follow up sweeping by the public works staff. This year we have prepared a cost estimate to fog seal all of the streets in the 2016 project and are recommending to bid this work as an alternate item which can be approved or rejected by the council when the actual bid numbers are known.

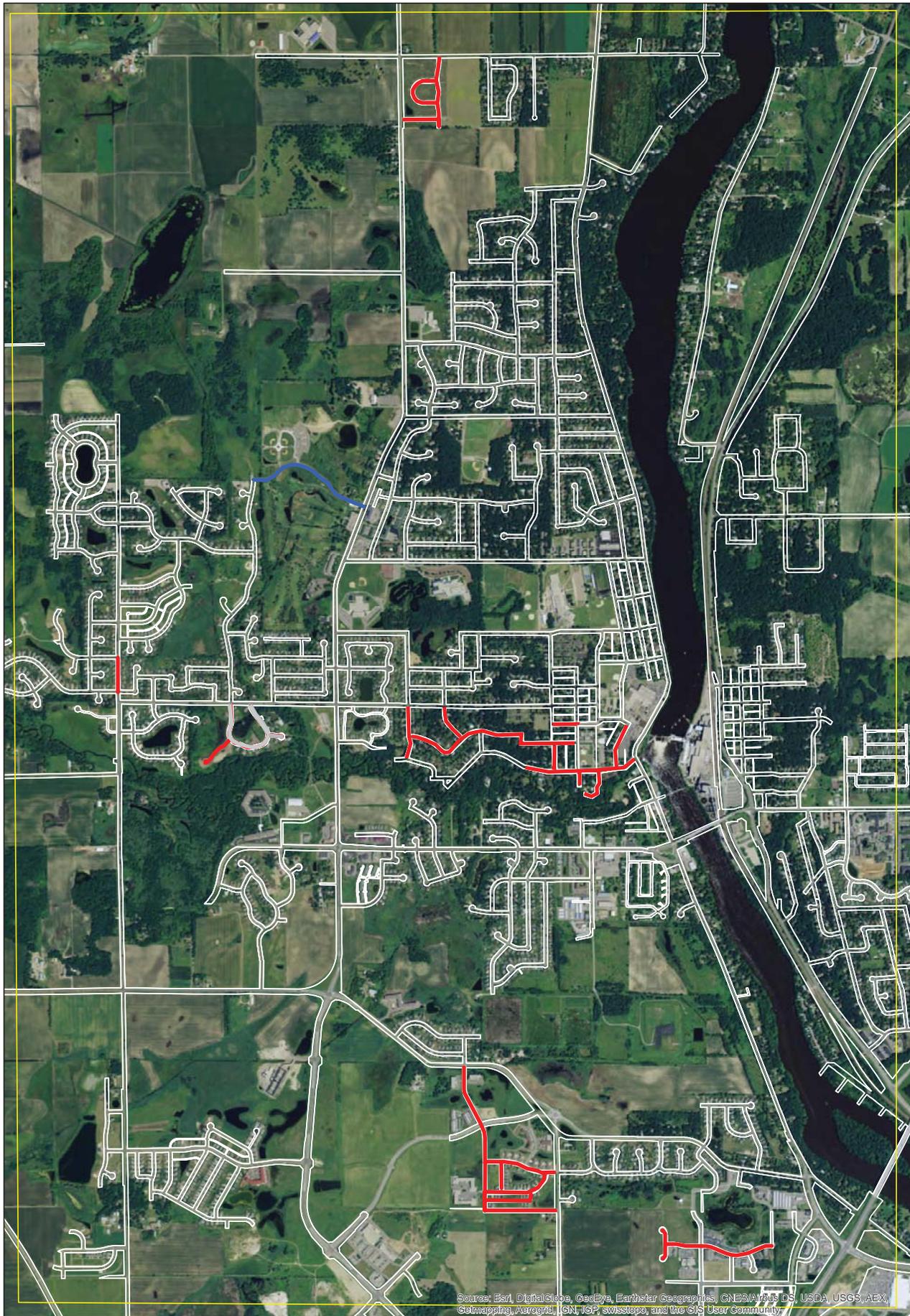
BUDGET/FISCAL IMPACT: The total project cost for seal coat, striping and an Alternate Bid Alternate for Fog Sealing residential streets is \$235,200. This number includes the cost to prepare the plans, specifications and construction observations.

The 2016 Budget Seal Coat is \$250,000 and the 2016 Budget for Striping is \$20,000.

This leaves approximately \$34,800 available in this budget for miscellaneous repairs.

ATTACHMENTS: Seal Coat Map and Cost Estimate

COUNCIL ACTION REQUESTED: Motion to Authorize WSB & Associates to complete the plans and specifications for the 2016 Seal Coat Project and authorization to advertise for bids.



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Geomatics, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community

Legend

- 2016 Sealcoat and Fog Seal
- 2016 Sealcoat

**2016 Sartell Seal Coat Project
Location Map**



Opinion of Probable Cost - 2016 Sartell Sealcoat

No.	Mat. No.	Item	Estimated Unit Price	Estimated Quantity	Unit Price Cost	Total Cost
Sealcoat						
1	2355.502	BITUMINOUS MATERIAL FOR FOG SEAL (CCS-1H)	GALLON	1,268	\$ 2.60	\$ 3,296.80
2	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P)	GALLON	30,800	\$ 2.95	\$ 90,860.30
3	2356.505	BITUMINOUS MATERIAL FOR SEAL COAT (CRS-2P) FOR STRIPING PREP	GALLON	394	\$ 3.60	\$ 1,416.84
4	2356.507	PLACE SEAL COAT AGGREGATE (FA-2 MOD)	SY	84,172	\$ 0.35	\$ 29,460.03
5	2356.507	PLACE SEAL COAT AGGREGATE (FA-3 MOD)	SY	7,044	\$ 0.45	\$ 3,170.00
6		SCREEN SEAL COAT AGGREGATE STOCKPILE	LUMP SUM	1	\$ 3,500.00	\$ 3,500.00
					Sub-Total=	\$ 131,703.97

Pavement Markings						
	2563.603	TEMPORARY RAISED PAVEMENT MARKERS (TRPM)	LUMP SUM	1	\$ 2,500.00	\$ 2,500.00
7	2582.501	PAVT MESSAGE (LT ARROW) - EPOXY	EACH	1	\$ 125.00	\$ 125.00
8	2582.501	PAVT MESSAGE (RT ARROW) - EPOXY	EACH	5	\$ 125.00	\$ 625.00
9	2582.501	PAVT MESSAGE (LT-THRU ARROW) - EPOXY	EACH	3	\$ 200.00	\$ 600.00
10	2582.502	24" SOLID LINE WHITE - EPOXY	LIN FT	494	\$ 8.00	\$ 3,952.00
11	2582.502	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN FT	4,930	\$ 0.55	\$ 2,711.50
12	2582.502	4" SOLID LINE WHITE - EPOXY	LIN FT	4,845	\$ 0.30	\$ 1,453.50
13	2582.502	4" SOLID LINE YELLOW - EPOXY	LIN FT	620	\$ 0.30	\$ 186.00
14	2582.502	CROSSWALK MARKINGS - EPOXY	SQ FT	1,582	\$ 8.50	\$ 13,447.00
					Sub-Total=	\$ 25,600.00

	SUMMARY	
NOTES	Base Schedules:	Total
1 INCLUDES SWEEPING TWO (2) TIMES AFTER APPLICATION	Sealcoat	\$131,800.00
2 CRS-2P EMULSION @ 0.25 GALLONS/SY FOR FA-2	Pavement Markings	\$25,600.00
3 CRS-2P EMULSION @ 0.31 GALLONS/SY FOR FA-3	Subtotal Estimated Construction Costs	\$157,400.00
4 FA-2 GRANITE AGGREGATE @ 22 LBS/SY	10% Contingencies	\$ 15,800.00
5 FA-3 GRANITE AGGREGATE @ 24 LBS/SY	Total Estimated Construction Costs	\$173,200.00
6 UNIT PRICE FOR FA-2 & FA-3 GRANITE AGGREGATE ONLY APPLIES TO PLACING MATERIAL, ASSUMING CITY OF SARTELL IS SUPPLYING THE MATERIAL.	8% Engineering	\$ 12,600.00
	Total Street Improvements	\$ 185,800.00

	Tons	Unit Price	
Purchase FA-2 Aggregate	972	\$ 19.75	\$ 19,197.00
Purchase FA-3 Aggregate	89	\$ 19.75	\$ 1,757.75
			\$ 20,954.75
	Tons	Unit Price	
Trucking Cost	1061	\$ 4.50	\$ 4,800.00
			\$ 25,754.75

Total Estimated Project Cost = \$ 211,554.75

Alternate Bid- Fog Seal	SY	0.14Gal/SY	Unit Cost	Total Est Cost
	84,172	11,800	\$ 2.00	\$ 23,600.00
			Additional Inspection =	\$ 1,500.00
			Total Alt Cost =	\$ 25,100.00
			Total Cost with Alt Bid	\$ 235,154.75

Sartell Police Department

TO: MARY DEGIOVANNI, MAYOR AND CITY COUNCIL
FROM: CHIEF HUGHES
SUBJECT: JANUARY 25 MTG - GENERAL INFORMATION/STATISTICS
DATE: JANUARY 19, 2016
CC: MEMO FILE

- This month all officers will have the yearly refresher in the use of pressure points and escorts.
- Officer participating in the Toward Zero Death (TZD) traffic enforcement effort are required to do an on-line training that lasts approximately 4 hours.
- The department will be participating in the Sartell Business Showcase on February 27 from 9:00 am to 1:00 pm. Our Community Service Officer will be present along with several reserve officers.
- The top 24 candidates for the two additional patrol officer positions will be testing and interviewing on January 26 and 27.
- The following is a synopsis for the reportable and non-reportable incidents for November 2016.
 - Reportable Incidents
 - ✓ Burglaries were at 1.
 - ✓ Drug incidents were at 8.
 - ✓ Trespass/property damage were at 18.
 - ✓ Theft type incidents were at 11.
 - Non Reportable Incidents
 - ✓ Alarm calls were at 22.
 - ✓ Motorist/personal assists were at 46.

- ✓ Dog complaints/incidents were at 10.
- ✓ Driving complaints were at 8.
- ✓ Juvenile problems were at 3.
- ✓ Medicals were at 54.
- ✓ Noise violations were at 7.
- ✓ Property damage crashes were at 15.
- ✓ Extra patrol requests were at 21.
- ✓ Suicide threats/attempts were at 7.
- ✓ Suspicious type activity calls were at 62.
- ✓ Unwanted persons were at 2.
- ✓ Verbal disputes were at 9.
- ✓ Warrants served/paper attempts were at 8.
- ✓ Welfare checks were at 27.

**SARTELL POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
NOVEMBER 2015**

REPORTABLE INCIDENTS

		<u>2013</u>	<u>2014</u>	<u>2015</u>
A	Assault	7	1	11
B	Burglary	1	1	1
C	Forgery/Counterfeiting	3	1	4
D	Drugs	4	6	8
E	Escape – Flight	0	2	0
I	Crime against Family	2	0	0
J	DWI	5	1	2
L	Criminal Sexual Conduct	1	1	1
M	Miscellaneous	0	0	2
	M3001 Juvenile Alcohol Offender	0	1	0
	M3005 Juvenile Use of Tobacco	0	1	0
	M5350 Juvenile Runaway	1	1	1
N	Disturbing Peace/Privacy	4	6	8
P	Trespass/Damage to Property	8	9	18
Q	Stolen Property (Receiving/Concealing)	2	0	0
T	Theft	18	13	20
U	Theft Related	22	14	9
V	Vehicle Theft Related	4	2	2
W	Weapons	0	1	0
X	Crime against Administration of Justice	1	1	2
	TOTAL	83	62	89

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 11/01/2015

Last Date: 11/30/2015

Department	Complaint	Number
1 SPD		
	1014 ESCORT	2
	1021 PHONE CALL	53
	1029 STOLEN VEHICLE	1
	1050 ACCIDENT	29
	1052 ACCIDENT WITH MINOR INJURIES	3
	1053 ACCIDENT AMBULANCE ENROUTE	1
	1057D DISRUPTIVE INTOXICATION	1
	1057 INTOXICATED PERSON	1
	911H 911 HANGUP CALL	5
	ADMIN ADMINISTRATIVE ICR	18
	AL ALARM	19
	ALCC ALCOHOL COMPLIANCE CHECK	3
	ALFIRE ALARM FIRE	1
	ASEX SEXUAL ASSAULT	1
	ASLT ASSAULT	4
	ASSTA AGENCY ASSIST	34
	ASSTB BUSINESS ASSIST	1
	ASSTP PERSONAL ASSIST	17
	ATL ATTEMPT TO LOCATE	1
	BACK BACKGROUND CHECK	66
	BIKEA BIKE/ABANDONED	3
	BURN ILLEGAL BURNING	3
	CC CITIZEN CONTACT	3
	CIVIL CIVIL MATTER	4
	CO CARBON MONOXIDE CALL WITHOUT IL	2
	COUNT COUNTERFEITING	1
	COURT COURT	2
	CP CRIME PREVENTION	5
	CUSTODY CHILD CUSTODY DISPUTE	5
	DISOR DISORDERLY CONDUCT	3
	DOG DOG COMPLAINT/BARKING	9
	DOM DOMESTIC	5
	DOMI DOMESTIC IN PROGRESS	4
	DOORCHK DOOR CHECK(S)	6
	DRIVE DRIVING COMPLAINT	8
	DUMP ILLEGAL DUMPING COMPLAINT	2
	DUPLICATE DUPLICATE ICR ERROR	2
	DWI DRUNK DRIVER ARREST	2
	FIREAL FIRE ALARM	3
	FIREB FIRE BUILDING	3
	FIREC FIRE CAR	1
	FIREW FIRE GRASS OR WILDLAND	1
	FPROP FOUND PROPERTY	9
	FRAUD FRAUD	6
	FUP FOLLOW UP	10
	GAS GAS LEAK	2
	GUN GUN/PERSON WITH	1
	GUNSH GUNSHOTS FIRED/HEARD	2
	HAR HARASSMENT COMPLAINT	4
	HARRORD HARASSMENT RESTRAINING ORDER	1

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 11/01/2015

Last Date: 11/30/2015

<i>Department</i>	<i>Complaint</i>	<i>Number</i>
51 SPD		
	HARRORV HARASSMENT RESTRAINING ORDER V	1
	HAZ HAZARD	11
	HR HIT AND RUN	13
	HSREFER HUMAN SERVICES REFERRAL	6
	IDTHEFT IDENTITY THEFT	1
	INFO MATTER OF INFORMATION	25
	JUVP JUVENILE/PROBLEM WITH	4
	JUVR JUVENILE/RUNAWAY	2
	KNIFE KNIFE/PERSON WITH	2
	LM LOUD MUSIC	3
	LP LOUD PARTY	2
	MA MOTORIST ASSIST	21
	MED MEDICAL EMERGENCY	54
	MEETING ATTEND MEETING	11
	NOISE NOISE COMPLAINT	3
	NOPAY NO PAY CUSTOMER	3
	OPEND OPEN DOOR	2
	ORD ORDINANCE VIOLATION	3
	OTL OUT TO LUNCH	1
	PARKV PARKING VIOLATION	3
	PERD ISSUE DEER PERMIT	2
	PERG GUN PERMIT	12
	PHONE PHONE COMPLAINT	3
	POC PREDATORY OFFENDER CHANGE OF I	1
	PRDAM PROPERTY DAMAGE	4
	REPO REPOSSESSED VEHICLE	1
	SBUS SCHOOL BUS/SCHOOL VIOLATION	2
	SD SPECIAL DETAIL	3
	SHOP SHOPLIFTER	3
	STALL STALLED VEHICLE	7
	SUICI SUICIDE ATTEMPT IN PROGRESS	1
	SUIC SUICIDE THREAT	6
	SUSA SUSPICIOUS ACTIVITY	18
	SUSP SUSPICIOUS PERSON	13
	SUSS SUSPICIOUS SMELL	2
	SUSV SUSPICIOUS VEHICLE	19
	THEFT THEFT	10
	THEFTV THEFT FROM VEHICLE	8
	THREAT THREATS COMPLAINT	1
	TOW TOWED VEHICLE	1
	TRAFFIC STOP TRAFFIC STOP	138
	TRAIN TRAINING	7
	TRANS TRANSPORT	1
	TRES TRESPASSING/TRESPASSER	1
	UNWAN UNWANTED PERSON	2
	VAND VANDALISM	5
	VANDV VANDALISM TO VEHICLE	7
	VERB VERBAL DISPUTE	6
	VULAD VULNERABLE ADULT	1
	WARRANT WARRANT	4

LAW ENFORCEMENT CENTER

Number Of Calls Report by Department - Complaint (All Units)

Jurisdiction: LEC

First Date: 11/01/2015

Last Date: 11/30/2015

Department	Complaint	Number	
101 SPD			
	WELF	WELFARE CHECK	22
	XPAT	EXTRA PATROL	12
Group Total:			867

Report Total: 867

A call with multiple Departments assigned will be counted in the group total for each of these Departments, therefore such calls will be counted more than once. For this reason, the total number of calls may not equal the sum of the group totals

**SARTELL POLICE DEPARTMENT
MONTHLY ACTIVITY REPORT
NOVEMBER 2015**

NON REPORTABLE INCIDENTS

		<u>2014</u>	<u>2015</u>
911 HANG UP	9837	2	5
ADMINISTRATIVE CASE	9320	1	0
ADMINISTRATIVE CITATION	9099	0	1
ALARM - ACTUAL	9805	5	7
ALARM - FALSE	9807	15	15
ALCOHOL COMPLIANCE CHECKS	9906	0	12
ALL OTHER CITY ORDINANCES	9838	15	3
ALL OTHER MOVING VIOLATIONS	9000	3	4
ALL OTHER NON-MOVING VIOLATIONS	9200	0	1
ALL OTHER PARKING VIOLATIONS	9100	3	2
ANIMAL COMPLAINTS (ALL OTHERS)	9564	1	0
ANIMALS FOUND	9312	1	0
ANIMALS LOST	9302	2	0
ASSAULT, NO ARREST	9994	0	1
ASSIST - MOTORIST ASSIST	9843	28	25
ASSIST - PERSONAL ASSIST	9732	16	21
ASSIST BENTON COUNTY	9882	4	2
ASSIST BUSINESS	9866	9	1
ASSIST HUMAN SERVICES	9889	6	6
ASSIST OTHER LAW ENFORCEMENT AGENCY	9878	2	3
ASSIST SAUK CENTRE PD	9884	0	1
ASSIST SAUK RAPIDS PD	9875	9	4
ASSIST ST CLOUD PD	9859	6	6
ASSIST ST JOSEPH PD	9876	1	1
ASSIST STATE PATROL	9860	4	2
ASSIST STEARNS COUNTY	9863	15	11
ASSIST WAITE PARK PD	9877	0	2
ATTEMPT TO LOCATE	9867	1	1
BACKGROUND CHECKS	9858	44	66
BURNING VIOLATION	9824	1	3
CANCELLED IPS (NON REPORTABLE)	9208	1	0
CAR/ANIMAL ACCIDENT	9411	1	7
CARELESS DRIVING/RECKLESS DRIVING	9002	1	0
CHILD CUSTODY	9992	2	5
CHILD PLACEMENT	9881	4	0
CHILD RESTRAINT VIOLATION	9022	0	1
CITIZEN CONTACT	9897	7	3

CIVIL MATTER	9831	8	7
COURT - OFF DUTY	9914	2	0
COURT - ON DUTY	9913	2	0
DECEASED PERSON - BODY FOUND	9720	4	0
DISPLAY/POSSESS REVOKED PLATES	9097	1	0
DOG - AT LARGE	9566	0	5
DOG - BARKING	9565	1	3
DOG BITES	9561	0	1
DOG COMPLAINTS	9562	3	0
DOG IMPOUNDS	9563	0	1
DOMESTIC, NO CRIME COMMITTED	9993	6	4
DRIVING AFTER CANCELLATION	9206	1	0
DRIVING AFTER REVOCATION	9201	5	6
DRIVING AFTER SUSPENSION	9207	3	2
DRIVING COMPLAINT	9839	7	8
ESCORT	9854	3	2
EXPIRED REGISTRATION	9212	4	6
FAIL TO CHANGE ADDRESS ON DL	9098	0	1
FIGHTS	9804	1	0
FINGERPRINT	9849	8	17
FIRE - ALL OTHERS	9600	1	0
FIRE - COMMERCIAL	9603	1	2
FIRE - GRASS	9607	2	1
FIRE - MULTIPLE DWELLING	9602	0	1
FIRE - SINGLE FAMILY	9601	1	2
FIRE - VEHICLE	9606	0	1
FIRE LANE PARKING - SIGNS	9106	0	1
GUN - APPLICANT GUN PERMIT (PURCHASE)	9903	21	12
GUN RELATED COMPLAINTS	9879	0	2
HANDICAPPED PARKING	9103	2	0
HARASSMENT	9801	5	5
HARASSMENT/RESTRAINING/OFP ORDERS	9929	0	1
HIT AND RUN / PROPERTY DAMAGE PRIVATE PROPERTY	9455	0	1
HIT AND RUN / PROPERTY DAMAGE VEHICLE	9450	8	12
ILLEGAL DUMPING	9996	1	2
INTOXICATED PERSON	9844	1	4
ISSUE DEER PERMIT	9855	2	9
JUVENILE CURFEW VIOLATION	9833	5	3
JUVENILE PROBLEM	9834	6	3
LIQUOR LICENSE APPLICATION/RENEWAL	9907	22	28
MATTER OF INFORMATION	9970	19	32
MEDICAL CALL	9731	44	54
NO INSURANCE	9210	3	0
NO PROOF OF INSURANCE	9021	5	11
NO REPORT/PROPERTY DAMAGE VEHICLE ACCIDENT	9441	1	0
NO VALID DRIVER'S LICENSE	9113	1	2
NOISE (NO VIOLATION)	9803	1	0

NOISE VIOLATION	9817	0	7
OPEN BOTTLE - PASSENGER	9039	0	1
OPEN DOOR AND/OR WINDOW	9900	3	2
PAPER SERVICE	9904	0	1
PARK VIOLATION	9823	0	2
PARKING - WINTER	9110	81	0
PERSONAL INJURY VEHICLE ACCIDENT	9420	3	3
PERSONS FOUND	9311	6	2
PERSONS MISSING	9304	6	2
PREDATORY OFFENDER/REG/COMPL CHK/CHANGE OF ADDRESS	9850	2	1
PROHIBITED PARKING	9101	1	1
PROPERTY DAMAGE VEHICLE ACCIDENT	9440	24	15
PROPERTY FOUND	9313	3	15
PROPERTY LOST	9303	3	1
PSYCHIATRIC CASE	9740	3	1
PUBLIC HEALTH & SAFETY	9869	10	8
REQUEST FOR EXTRA PATROL	9998	15	21
RIGHT OF WAY	9008	1	1
ROAD HAZARD	9836	3	2
SCHOOL BUS STOP ARM VIOLATION	9014	2	2
SEIZED PROPERTY	9872	13	25
SEMAPHORE VIOLATION	9038	1	0
SERVICE TO OTHER DEPARTMENTS	9902	0	2
SNOWMOBILE COMPLAINT	9504	3	0
SPECIAL DETAIL	9829	11	9
SPEEDING	9004	12	10
STALLED VEHICLE	9840	3	2
STOP SIGNS	9017	0	1
SUICIDE ATTEMPT	9710	3	1
SUICIDE THREAT	9705	7	6
SUSPICIOUS ACTIVITY	9826	13	19
SUSPICIOUS ITEM	9798	0	2
SUSPICIOUS MAIL/EMAIL	9797	0	1
SUSPICIOUS PERSON	9870	3	13
SUSPICIOUS PHONE CALL(S)	9795	0	5
SUSPICIOUS SMELL	9799	1	3
SUSPICIOUS VEHICLE	9868	10	19
THREATS COMPLAINT, NO ARREST	9995	1	3
TOBACCO COMPLIANCE CHECKS	9912	15	0
TOWED VEHICLE	9841	29	11
TRANSPORT	9856	8	4
UNSAFE EQUIPMENT	9015	3	0
UNWANTED PERSON	9830	3	2
VEHICLE IN DITCH	9842	12	1
VERBAL DISPUTE	9845	5	9
VERBAL WARNING - ALL OTHERS	9045	77	73
VERBAL WARNING - HEADLAMP(S)	9047	38	19

VERBAL WARNING - SPEED	9043	51	37
VERBAL WARNING - STOP SIGN	9044	7	4
WARRANT SERVED	9901	6	6
WARRANT/PAPER ATTEMPT	9999	0	2
WELFARE CHECK	9811	26	27
	TOTAL	948	878

	<u>2013</u>	<u>2014</u>	<u>2015</u>
TOTAL REPORTABLE FOR NOVEMBER	83	62	89
TOTAL NON REPORTABLE FOR NOVEMBER	929	948	878
TOTAL CODES FOR NOVEMBER	1012	1010	967

Prepared by Kelly Hanson

Approved by Dale Struffert

**PUBLIC WORKS DEPARTMENT
MONTHLY REPORT**

January 25, 2016

Streets

- Pothole patching – Pothole patching continues through the winter months with a clod mix
- Street sweeping – Street sweeping of main roads continues until weather becomes too cold or snow falls.
- Snow Fence – Additional snow fence was installed at the intersection of Scout Dr. & Pinecone Road.
- Snowplowing – We saw two days that required plowing of the entire city with 4 and 5 inch snowfalls.
- Alley Ice – Ice was removed from alleys from where sump pumps are pumping water into them. This problem is more frequent this year with the wet fall we experienced.

Parks:

- Rinks - Flooding of rinks began December 28th.
- Fence repair – Fence at Northside Park was repaired where needed.
- Wood chips – Wood chips were placed on trail at Sauk River Regional Park and around tee baskets on disc golf course.
- Park Trailer – Refurbishing park trailer, work included sandblasting and blasting. Work performed by public works.
- Garbage receptacles – Covers on garbage receptacles located along trails were sanded and repainted where needed.
- Pine tree cut – A new pine tree that was planted at Sauk River Regional Park was cut and removed. Report filed with PD.
- Tree trimming – Tree trimming took place in different areas of the city.
- Cross Country Ski Trail – After 4" snowfall crews packed location of cross country snow trail. No base really formed due to fluffy snow, poor snow for compaction.

Water and Wastewater

- Hydrant flags – Replaced broken and damaged hydrant flags.
- Delinquent meter readings – Crews tried to get as many delinquent water meter readings they could get.

Compost site

- Compost site opening January 9 for Christmas tree drop off.

Professional Development:

- MRWA (MN Rural Water Assoc.) training. Jeff B. and Ryan J.

Memorandum

To: *Mayor and Council Members*

From: *Mike Nielson, City Engineer*

Date: *January 25, 2016*

Re: *Monthly Update*

WSB Project No. 2174-00

Pinecone Road Phase 2 Improvements - Scout Drive/Heritage Drive – The final pay vouchers are being prepared and will be submitted as soon as a few quantity discrepancies are worked out with the contractor.

Pinecone Road Phase 1 – 2nd Street Roundbout. WSB has been asked to review potential alternatives for additional pedestrian signing and striping at this intersection. Several options and associated costs will be reviewed. The report will be completed and presented at the next council meeting.

Safe Routes to School Project – The Bid date is February 3, 2016. Construction will begin in May of 2016.

Bernicks Arena Parking Lot:

A wetland review meeting was held on January 20, 2016. The Corp of Engineers has questions about an additional area that they feel meets the Corp Criteria for wetlands. A decision will be coming from them soon with their requirements for replacement ratios. Until this information is obtained a final cost estimate will not be completed.

CR 1 / LeSauk Drive Preliminary Design: The county has submitted a 60% plan for review by the city. The City improvements include the extension of Evergreen drive from its current terminus to Heritage Drive where it will tie into the proposed roundabout at Heritage and CR 1. Sanitary sewer and water will be extended to service additional areas.

Annual State Aid Mileage Certification: Every year MnDOT requires the city to submit an updated roadway mileage report. The city added 0.50 miles of streets in 2015.

Traffic Sign Placement Policy:

Monthly Update
January 25, 2016
Page 2

A revision to the current traffic sign placement is being worked on and will be reviewed by staff and presented to the council when ready.

I plan on attending the council meeting, however if you have any questions before the meeting please call me at 293-2989.

Community Development Department Update
January 2016
Anita Rasmussen, AICP

Comprehensive Plan Update

The Planning Commission reviewed the latest draft of the comprehensive plan during their January meeting. Copies of the draft are now available on the City's website under the Community Development Department's page. I am in the process of creating a virtual informational open house, which will be released in the next few weeks. We have also started to set up meetings with various groups to discuss the contents of the plan (LeSauk Town Board, CMBA etc) and to seek input. I anticipate a joint meeting with the Planning Commission (and Economic Development Commission) to review input gathered in March or early April. Public hearings and approval are expected in April/early May.

Planning Commission Update

Stockpile/Property Maintenance

The Economic Development Commission had requested their ability to be part of this conversation and joint meet with the Planning Commission and the CMBA on issue. I have been working with the CMBA in scheduling this meeting in February or early March. Again, this discussion centers on commercial property maintenance, in particular, those with large stockpiles and unmanaged vegetation.

Gary Orman was elected Chair of the Planning Commission for 2016.

Economic Development Commission Update

The EDC has been working diligently with staff to create marketing materials and excitement relative to the community center plans. We are waiting for plans to be closer to completion, which then can be inserted into marketing materials. They also reviewed and finalized a business survey, which will be sent out to all of our employers in February, which we hope to use to measure employment and determine any issues (which then may warrant a visit).

AIM Development

No update.

Sauk River Bridge Planning

No update



City Administrator's Report January 25, 2016

Financials: The monthly investment and fund balance reports are attached and current year capital project status is as follows:

<u>Project</u>	<u>Budget/Source</u>	<u>Status</u>
Water Tower Mixers	\$60,000 Water Fund	
Lake Francis Improvements	\$165,000 Park District 1	
3 rd Portable Generator	\$50,000 Sewer Fund	
PD Squad & Equip	\$55,500 PD Equip Fund	Approved 12/14/15
FD Pager/Radio Rotation	\$10,000 FD Equip Fund	
Add Plow Truck	\$180,000 PW Equip Fund	Approved 12/14/15
PW Park Trailer	\$8,500 PW Equip Fund	
PW Leaf Vac	\$50,000 PW Equip Fund	
PW Pick-up	\$30,000 Water/Sewer Funds	
PD Thermal Imagers	\$7,200 Tech Fund and \$3,600 Forfeiture	On 1/25/16 agenda
Election Equipment	\$9,000 Tech Fund	
SW Water Plant Siren	\$12,000 Emerg Mgmt Fund	
Sauk River Park Pedestrian Bridge - Feasibility pending – source is State funds		
Lift Station #8 Rehab	\$50,000 Sewer Fund	

Updates:

- **Purchase land for Town Square and start working with developers on town square:** City share of phase 1 improvements approved by Council – fundraising toward completion of phase 1 continues.
- **Sauk River Park:** Authorized pedestrian bridge feasibility is underway; additional land acquisition using State funds also still pending further negotiation.
- **Pinecone Regional Park:** CUP is on tonight's agenda; City expenditures toward Park improvements will come back as separate decision for Council.
- **Community Center:** Design review input on tonight's agenda.
- **City-School Planning:** School is working toward final referendum decisions and working with City to incorporate those decisions into our comprehensive and financial plans.

		11/30/2015
Fund #	Fund Name	Cash Balance
101	General Fund	\$610,807.49
102	Gang Strike Force Fund	\$0.00
211	Park Improvement Fund	\$13,880.65
212	Youth Programs Fund	\$3,680.14
214	DUI Forfeiture Fund	\$25,941.27
215	Special Initiatives Fund	\$10,170.92
217	Police Reserves Fund	\$4,962.67
221	Beautification Fund	\$29,731.20
222	Forfeiture Fund	\$7,880.02
223	Lodging Tax Fund	\$7,333.37
224	Economic Development Fund	\$21,809.84
225	Sewer Capacity Fund	\$86,206.76
226	Water Capacity Fund	\$38,396.03
227	PEG Access Fees Fund	\$57,987.10
229	Trunk Water Fund	\$135,465.08
230	Trunk Storm Fund	\$256,852.08
231	Trunk Sewer Fund	\$117,339.44
241	Local Sales Tax Fund (2007+)	(\$250,344.09)
250	Cemetery Fund	\$33,254.50
260	Regional Park Fund	(\$99,201.35)
261	Park District 1	\$185,704.41
262	Park District 2	\$113,078.02
263	Park District 3	\$35,980.61
264	Park District 4	\$17,622.51
265	Park District 5	\$44,369.40
266	Park District 6	\$62,108.94
267	Golf Course Park Fund	\$11,859.90
319	GO Water Bonds 2008B	\$24,763.14
320	GO Utility Bonds 2009A	\$44,683.97
321	CIP Bonds 2009B	(\$2,533.10)
324	GO Bonds 2009E	\$1,508,357.67
325	GO Bonds 2010A	\$1,326,485.59
326	Sewer share of 2010B Refunding Bonds	\$94,887.36
327	MSA share of 2010B Refunding Bonds	\$142,425.97
328	Water share 2010B Refunding Bonds	\$44,976.42
329	2012A GO BONDS	\$131,061.21
330	2012A Bonds - refunds 312	\$91,526.42
331	2012A Bonds - refunds 315	\$42,493.80
332	2012 A Bonds - refund 316	\$1,169,732.03
333	2012A Bonds - refunds 318	\$478,441.56
334	2014A Bonds	\$1,934,269.13
335	2015A Bonds	\$0.00
402	Public Improvement Revolving Fund	\$557,519.04
405	MSA Street Maintenance Fund	\$95,409.22
410	Building Fund	(\$19,692.17)
412	PD Equipment Fund	\$33,681.37
413	FD Equipment Fund	\$110,472.97
414	PW Equipment Fund	\$55,270.61
415	Technology Fund	\$22,925.45
416	Emergency Management Fund	\$3,812.02

417	Street Improvement Fund	\$537,344.05
428	Pinecone Road Project	\$1,856,468.94
429	4th/50th Road Project	\$0.00
441	Pheasant Crest TIF District 5-2	\$8,825.12
444	Reker TIF District 5-4	\$3,973.87
445	Burl Oaks TIF District 5-5	\$280.64
601	Water Fund	\$964,252.07
602	Sewer Fund	\$349,974.03
603	Storm Fund	\$53,179.32
TOTALS		\$13,248,144.63

CITY OF SARTELL							
INVESTMENTS							
11/30/2015							
CASH HOLDINGS	INVESTMENT	INT RATE	TERM	MATURITY DATE	COST VALUE	PAID EARNINGS	
	4M Plus	variable			\$1,950,906.06	\$73.80	
	Subtotal 4M Plus				\$1,950,906.06	\$73.80	
	US Bank/4M Checking	variable			\$4,906,018.55	\$71.46	
	Subtotal US Bank/4M Checking				\$4,906,018.55	\$71.46	
	Bank Vista Money Market	0.50%			\$240,862.52	\$92.02	
	Subtotal Bank Vista Accts.				\$240,862.52	\$92.02	
	Great River Federal - Share Account				\$5.00	\$0.00	
	Beacon Bank	0.35%			\$501,453.43	\$139.41	
	Subtotal Beacon Accts.				\$501,453.43	\$139.41	
	Citizens Community Money Market				\$241,682.34	\$102.59	
	Subtotal CCF Accts.				\$241,682.34	\$102.59	
	ADM - 2015 Bond Proceeds				\$671,039.81	\$103.73	
	Subtotal ADM Accts.				\$671,039.81	\$103.73	
	TD Ameritrade				\$14,761.74	\$0.11	
	Subtotal TD Ameritrade				\$14,761.74	\$0.11	
	Totals & Average rate:				\$8,526,729.45	\$583.12	
					64.36%		
INVESTMENTS	PURCHASE DATE	INVESTMENT	INT RATE	TERM	MATURITY DATE	CURRENT VALUE	PAID EARNINGS
	01/12/15	CD - Great River Federal Credit Union	0.45%	1 year	01/12/16	\$248,000.00	
	05/01/15	CD - St. Cloud Federal Credit Union	0.55%	1 year	05/01/16	\$248,000.00	
	06/14/15	CD - Sentry Bank, St. Joseph	0.45%	1 year	06/14/16	\$248,000.00	
	10/01/13	CD - Liberty Bank	0.70%	3 yrs	10/01/16	\$248,000.00	
	12/26/14	CD - Plaza Park Bank, Sartell	0.40%	1 YR	12/26/15	\$248,200.74	
		Subtotal Local Banks	0.51%			\$1,240,200.74	\$0.00
	01/29/14	CD - Compass Bank, Birmingham AL	0.50%	2 YR	01/29/16	\$249,000.00	
	10/19/15	CD - Capital One NA	1.65%	3 mos	01/29/16	\$246,902.67	
	05/24/13	CD - GE Capital, Salt Lake City	0.70%	3 YR	05/24/16	\$249,000.00	\$878.66
	06/03/15	CD - Everbank	0.50%	1 YR	06/03/16	\$249,000.00	
	07/27/15	CD - DMB Comm Bank	0.70%	1 YR	07/24/16	\$248,000.00	
	08/13/15	CD - Whitney Bank, New Orleans	0.65%	1 YR	08/12/16	\$248,994.53	
	08/12/15	CD - Santander Bank	0.65%	1 YR	08/12/16	\$8,000.00	
	10/31/14	CD - Ally Bank Midvale UT	1.00%	2 YR	10/31/16	\$247,773.79	
	01/15/14	CD - Goldman Sachs NY	1.00%	3 YR	01/17/17	\$248,000.00	
	01/17/14	CD - Bank of Baroda, NY	1.00%	3 YR	01/17/17	\$248,000.00	
	01/23/14	CD - Mid MO Bank, Springfield	0.85%	3 YR	01/23/17	\$249,000.00	\$179.76
	05/13/14	CD - Barclays Bank DEL	1.10%	3 YR	05/15/17	\$248,000.00	\$1,375.21
	08/14/14	CD - American Express UT	1.25%	3 YR	08/14/17	\$248,000.00	
	10/01/14	CD - Discover Bank	2.15%	5 YR	10/01/19	\$246,826.20	
	10/15/14	CD - Sallie Mae Bank	2.15%	5 YR	10/15/19	\$246,717.25	
		Subtotal TD Ameritrade	1.06%			\$3,481,214.44	\$2,433.63

	Total CDs & Average rate:	1.06%			\$4,721,415.18	\$2,433.63
					35.64%	
	TOTAL EARNINGS PAID:	\$3,016.75				
		\$13,248,144.63				
TOTAL CURRENT ACCOUNTS/INVESTMENTS:						
	Bank Vista	\$240,862.52				
	TD Ameritrade	\$3,495,976.18				
	Beacon Bank	\$501,453.43				
	CCF	\$241,682.34				
	ADM	\$671,039.81				
	Local Bank CDs & Share	\$1,240,205.74				
	4M Check	\$4,906,018.55				
	4M Plus	\$1,950,906.06				
	TOTAL	\$13,248,144.63				

Sartell

January 2016

SUN	MON	TUE	WED	THU	FRI	SAT
					1 HOLIDAY CITY HALL CLOSED	2
3	4 12:30 SSC BD MTG. 6:30 PLANNING COMM.	5	6	7	8	9
10	11 6:30 PLANNING COMMISSION MTG	12 NOON CHAMBERS @ WATERS CHURCH	13	14 5 PM APO EXEC BD.	15	16
17	18 MARTIN LUTHER KING DAY—CITY HALL CLOSED	19 7 AM EDC MTG 4 PM MTC BD MTG 7 PM GRRL BD	20 9 AM S.A.L.T. @ PD	21	22	23
24	25 6 PM CITY COUNCIL	26 5:30 pm Area Cities Mtg @ St. Augusta	27	28	29	30
31						

Sartell

February 2016

SUN	MON	TUE	WED	THU	FRI	SAT
	1 12:30 SSC BD MTG 6:30 PLANNING COMM.	2	3	4	5	6
7	8 6 PM CITY COUNCIL MTG	9 NOON CHAMBER AT WATERS CHURCH	10	11 5 PM APO EXEC BD.	12	13
14	15 PRESIDENT'S DAY CITY HALL CLOSED	16 7 AM EDC MTG 4 PM MTC BD MTG.	17 9AM S.A.L.T. @ PD	18	19	20
21	22 6 PM CITY COUNCIL MTG.	23	24	25 7 PM APO POLICY BD. AT W.P. CITY HALL	26	27
28	29					