

**SARTELL CITY COUNCIL
SPECIAL MEETING**

MINUTES OF JANUARY 11, 2017

Pursuant to due call and notice thereof, a special meeting was held on January 11, 2017 at Sartell City Hall. Mayor Nicoll called the meeting to order at 6:10 p.m.

COUNCIL PRESENT: Sarah Jane Nicoll, Pat Lynch, Mike Chisum, Ryan Fitzthum,
David Peterson

ALSO PRESENT: Anita Rasmussen, Community Development Director; John
Kothenbeutel, Public Works Director; and Mary Degiovanni, City
Administrator

AGENDA REVIEW AND ADOPTION

Motion was made by Fitzthum and seconded by Lynch to adopt the agenda as presented. The motion carried unanimously.

CITY ENGINEERING

Degiovanni outlined the staff recommendation to transition to SEH as the City Engineers and requested authorization by Council to implement the transition and come back to Council with a proposed contract with SEH as well as recommendations on work that WSB may continue through to completion. Rationale for the recommendation was that, although WSB, Design Tree, and SEH all offered strong proposals, our current staffing levels and community size seem to fit best with the full service and strong St. Cloud staffing levels that SEH offers. After discussion, a motion was made by Chisum and seconded by Nicoll to authorize staff to implement the engineering contract change as recommended. The motion carried unanimously.

LEGISLATIVE PRIORITIES

The Council discussed whether they should give blanket approval to the priorities list or have further discussion at a regular Council meeting as well as possibly with other councils at the next area cities meeting. Consensus was for staff to add the priorities to the January 23rd agenda for Council discussion and also to pursue adding this item to the area cities meeting agenda scheduled for January 31st. Council also discussed bonding project requests and State funding for the Sauk River Park. Consensus was for staff to pursue signage or other trail improvements using improvement funding, and to pursue special legislation to extend the deadline for the expenditure of the balance of those funds, even if that meant risking turning back remaining improvement funds to the State. Staff will also pursue whether special legislation could give flexibility to the State funding toward land acquisition to be allowed for improvements to make the potential pedestrian bridge affordable without additional funding at that Park.

LANDSCAPING COMMITTEE

Council was joined by landscaping committee members Anna Gruber and Dennis Molitor and reviewed landscaping presentations and proposals by Klein's Landscaping and Helmin Landscaping. Council had lengthy discussion about costs of basic roundabout landscaping and costs of and problems with past engineered landscaping designs that didn't have this type of

review and consideration. A motion was made by Nicoll and seconded by Lynch to award the proposal to Helmin Landscaping with authorization for the landscaping committee to negotiate with Helmin toward a final design not to exceed a total of \$80,000 for both roundabouts. The motion failed with Lynch and Nicoll in favor and Chisum, Peterson and Fitzthum opposed. Council discussed additional information that would be helpful in making a final decision. A motion was made by Fitzthum to work with Helmin on revised options and pricing, but the motion was withdrawn after Council discussion about pros and cons of awarding with such a broad scope on potential final design and cost.

Staff advised that the only action required tonight was a rejection of the bids opened in December on the project, and further time could be taken for consideration of the proposals reviewed tonight. A motion was made by Fitzthum and seconded by Chisum adopting Resolution Rejecting All Bids. The motion carried unanimously. Council consensus was for staff to get firmer pricing on the basic roundabout landscaping as well as information on keeping the improved aesthetics but options for reduced costs so Council had more comparisons. Staff was also asked to develop a plan outline on the landscaping of other roundabouts.

ADJOURN

Upon motion made by Peterson and seconded by Fitzthum, the Mayor adjourned the meeting at 8:55 p.m.

Mary Degiovanni, City Administrator

Sarah Jane Nicoll, Mayor