



**SARTELL CITY COUNCIL MEETING MINUTES
JANUARY 9, 2017**

Pursuant to due call and notice thereof, a regular meeting of the Sartell City Council was held on January 9, 2017, in the Council Chambers of Sartell City Hall. Mayor Sarah Jane Nicoll called the meeting to order at 6 p.m.

COUNCIL PRESENT: Mayor Nicoll, Council Members: Chisum, Lynch, Peterson, and Fitzthum

COUNCIL ABSENT: None

STAFF PRESENT: Mary Degiovanni, City Administrator; Anita Archambeau, Community Development Director; Mike Nielson, City Engineer; John Kothenbeutel, Public Works Director; Jim Hughes, Police Chief; Rebecca Wicklund, Recording Secretary.

OATHS OF OFFICE

Mike Chisum and Ryan Fitzthum took the Oaths of Office.

PLEDGE OF ALLEGIANCE

AGENDA REVIEW AND ADOPTION

Direction/Action

A motion was made by Fitzthum and seconded by Chisum to approve the agenda as presented.

The following voted:

Aye Votes: Peterson, Nicoll, Lynch, Chisum, Fitzthum

Nay Votes: None

Motion Carried.

APPROVAL OF CITY COUNCIL MINUTES

December 12, 2016 Special

December 12, 2016 Regular

December 13, 2016 Special

December 19, 2016 Special

Direction/Action

A motion was made by Fitzthum and seconded by Lynch to approve the above minutes as presented. The following voted:

Aye Votes: Peterson, Fitzthum, Nicoll, Chisum, Lynch

Nay Votes: None

Motion Carried.

CONSENT AGENDA

- a. *Acceptance of Building Permit Activity Report*
- b. *Acceptance of Inspections Activity Report*
- c. *Approval of voucher payments*

- d. *Acceptance of Fire Department Report*
- e. *Approval of Resolution Accepting Donations*
- f. *Approval of 2017 refuse hauler licenses*
- g. *Approval of MTC Resolution*
- h. *Approval of Pay Equity Report*
- i. *Approval of temporary on-sale liquor license-St. Francis Xavier*
- j. *Approval of Amended Intersection Improvement Agreement*

Councilmember Peterson requested removal of Item H for further discussion.

Direction/Action

A motion was made by Fitzthum and seconded by Chisum to approve the consent agenda with the exception of item H. The following voted:

Aye Votes: Peterson, Fitzthum, Nicoll, Chisum, Lynch

Nay Votes: None

Motion Carried.

Councilmember Peterson asked Mary for more details on the pay equity report and where it is filed.

Direction/Action

A motion was made by Peterson and seconded by Chisum to approve the consent agenda item H. The following voted:

Aye Votes: Peterson, Fitzthum, Nicoll, Chisum, Lynch

Nay Votes: None

Motion Carried.

NEW BUSINESS

Final Plat Ferche SW Plat 2

Anita Archambeau, Community and Development Director, presented final plat request for Ferche SW Plat 2.

Councilmember Chisum would like the City to look at regulations on soil and debris removal for future developments. Anita gave a brief history of discussions of dirt storage removal that the City had with the CMBA last year.

Councilmember Peterson questioned if the development would be accessible with the current fire trucks. Anita stated that this is a final plat and not a site plan and when the site plan gets presented it will be reviewed by the Fire Marshal and will need to make sure it meets all codes. Councilmember Fitzthum also commented that meeting the fire code requirements does not equate to whether the City may need larger equipment to serve today's buildings and greenspace standards in Sartell and that is something Council should be addressing.

Direction/Action

A motion was made by Chisum and seconded by Lynch to approve the Final Plat and Development Agreement for Ferche Southwest 35 Plat Two. The following voted:

Aye Votes: Peterson, Fitzthum, Nicoll, Chisum, Lynch

Nay Votes: None

Motion Carried.

DEPARTMENT REPORTS

POLICE DEPARTMENT

Jim presented the Police Department Report. He added additional information regarding the saturation law enforcement did recently on Highway 15.

PUBLIC WORKS

John presented the Public Works Monthly Report. Councilmember Peterson questioned how the city is doing with current salt levels and wanted a refresher on snow plow callout policy, as well as current status of ice rinks.

Councilmember Fitzthum asked how the new brine machine is working and John indicated they have been very pleased with the results.

ENGINEERING

Mike presented the Engineering Monthly Report.

Councilmember Peterson asked for more information regarding State Aid calculations.

PLANNING AND COMMUNITY DEVELOPMENT

Anita presented the Planning and Community Development Report.

Anita briefed the Council on the pop-up sessions from Sunday, January 8th regarding the possible extension of 15th Street North.

CITY ADMINISTRATOR

Mary presented her Monthly Report.

Councilmember Peterson asked Mary about process and timing of the State acting on any LGA increases and Mary doesn't know whether or how quickly that issue could be taken up, but we'll watch for LGA changes before the session ends in May.

CITY COUNCIL UPDATES AND MISCELLANEOUS BUSINESS

Councilmember Fitzthum recognized National Law Enforcement Day and thanked the officers for their work. He would like the City to start conversations on how to bring up staffing levels at the Police Department.

Councilmember Fitzthum stated that he and Mary met with the Sartell Senior Connection and had a great discussion regarding historical items of the City.

Councilmember Peterson congratulated Councilmember Fitzthum and Councilmember Chisum on their elections and welcomed them to the Council.

Councilmember Chisum thanked the voters that supported him and also thanked City Staff for their welcoming support. Also stated that he would like to look at future police staffing needs as well.

Councilmember Lynch and Mayor Nicoll welcomed Councilmembers Chisum and Fitzthum to the Council and Mayor Nicoll also acknowledged National Law Enforcement Day and thanked the Sartell Police Department for their work.

ADJOURN

A motion was made by Lynch and seconded by Chisum to adjourn the meeting at 6:28 p.m. The motion carried unanimously.

Rebecca Wicklund, Recording Secretary

Sarah Jane Nicoll, Mayor